

# REQUEST FOR QUALIFICATIONS

## RFQ #2021-06

Request for Statement of Qualifications from Golf Irrigation Contractors  
For the Hobble Creek Golf Course 18 Hole & Driving Range  
Located at 94 Hobble Creek Canyon Rd, Springville, Utah 84663

Springville City, hereinafter referred to as the Owner, is seeking Statements of Qualifications (SOQ) from qualified golf irrigation contractors for the renovation and installation of golf irrigation at Hobble Creek Golf Course. The Owner intends to select up to six (6) Golf Irrigation Contractors from the submitted SOQs. The selected Contractors will then be asked to submit competitive sealed price proposals.

### I. PROPOSAL REQUIREMENTS:

- Statement of Qualifications must be received by July 14, 2021, by 4:00 p.m. (MST) at the **first floor Finance Department Cashier Window**, Springville City Hall located at the Springville Civic Center, 110 South Main Street, Springville City, Utah 84663
- Proposals must reflect the proposer's best and most current information.
- To be considered for the project, the proposer shall submit five copies of their complete proposal. Materials shall be 8½" x 11". Charts may be in 8½" x 11" or 11 x 17" folded.
- Proposals must be submitted in a sealed envelope that is clearly marked on the outside of the envelope with the name: **RFQ #2021-06: Statement of Qualifications for the Springville Golf Irrigation, Attn. Bruce Riddle, Assistant City Administrator / Finance Director**, with the time and date of submission. Envelope will be date and time stamped by receiving cashier.
- Proposals received after the deadline will not be considered and will be returned unopened to the proposer.
- Proposers responding to this RFQ must demonstrate their knowledge and experience with projects including experience in golf irrigation renovation installed under-sod and open-for-play conditions
- The SOQ shall not exceed 20 pages, exclusive of covers and dividers.
- All SOQs shall become the property of the Owner.
- Owner is subject to Utah's Government Records Access and Management Act (UCA 63G-2-101 et seq.) and cannot guarantee the confidentiality of your proposal. Portions of submitted proposals may be classified as protected by the Owner if the proposer submits a written claim of business confidentiality with a concise statement of the reasons supporting the claim of business confidentiality with its proposal.

### II. Owner's Rights:

The Owner reserves the right to reject any or all SOQ proposals, to waive any informality, to waive any technicality, and to accept SOQ proposals deemed to be in the best interest of the Owner.

### III. SIGNATURE ON STATEMENT OF QUALIFICATIONS

SOQs must be signed by an authorized representative of the proposer named thereon. The signature on the proposal shall be interpreted to signify the proposer's intent to comply with all the required services.

### IV. DESCRIPTION OF THE PROJECT

The existing golf course is located at 94 Hobble Creek Canyon Rd, Springville, Utah 84663

The project consists of

- 18-hole golf course and driving range
- Road crossing to range
- Pump station on existing concrete in existing building with existing in-take and screen
- HDPE main line

- HDPE rolled lateral line
- Trenchless pulling on all lateral lines
- Golf VIH 2-Wire system
- Central control computer system
- Open-for-play conditions during the installation
- Repair of existing irrigation system until new system is fully operational
- Existing sod
- Bridge crossing
- Creek crossing
- Split season, October 2021, July 2022 completion

## **V. SCOPE OF WORK**

Construction Documents are being reviewed by Springville City Golf Superintendent and it is anticipated documents will be available for bidding week of July 19, 2021. Construction is scheduled to begin approximately October 1, 2021, with substantial completion scheduled for July 1, 2022.

The General Contractor services include the following:

- Construction of the facility per the construction documents and approved modifications.
- Obtaining and awarding sub bids for the project.
- Development and maintenance of a Critical Path Method (CPM) project schedule.
- Compliance with all applicable permits, zoning ordinances and licensing regulation throughout construction.
- Provision of construction services utilizing professional constructors licensed in the state of Utah.
- Procurement of all necessary permits and inspections from all applicable public agencies. The cost permits will be paid by the Owner.
- A warranty of the work for one year from acceptance and correction of all deficiencies discovered during the warranty period.

## **VI. FORMAT OF PROPOSAL**

Statements of Qualifications must include the following:

- INTRODUCTION TO FIRM - Provide a brief introduction to the qualifications and background of your firm.
- PROJECT TEAM - Provide an organizational chart of all major participants of your firm's proposed project team. Including project manager, superintendent, and other primary representatives who will be directly involved in the overall project.
- RELEVANT CONSTRUCTION EXPERIENCE - Provide a list of 3 similar projects completed by your firm. For each listed project, indicate whether the project was Public or Private
- PROPOSED APPROACH – Describe how your firm will approach the scheduling and specific construction phasing aspects of the project. This can include material ordering and availability.
- SCHEDULE - Describe how your firm will substantially complete the project by July 1, 2022.
- REFERENCES – Provide three references on similar projects that may be contacted regarding your firm's performance. Include a contact name, title, the referenced project, and a telephone number for each reference.
- Present your Company's Bonding status for Bid-Bond, Performance Bond, and Payment Bond.

## **VII. SELECTION CRITERIA**

This is not a bid process. Short-list selection will be based on the criteria outlined herein. Short-listed firms will then be asked to submit sealed competitive bids for the project construction. Teams will be ranked based

on the following criteria and weighted percentages:

1. 25% Proposer's Qualifications and Experience with Similar Projects
2. 25% Schedule and Approach to the Project
3. 20% Proposed Project Team
4. 20% References
5. 10% Bonding Status

#### **VIII. TERMS OF CONTRACT**

The Owner will require that the eventual successful proposer be willing to enter into a written agreement with the Owner to provide all services required to complete the project. The Owner's Legal Department will negotiate the agreement with the successful proposer. All provisions of the agreement will follow State and Federal laws.

The terms of the agreement between the successful bidder and the Owner shall include:

- a. The Golf Irrigation Contractor's ability to manage contracts with subcontractors.
- b. A change in contractual or market conditions will not be a justification for an increase in costs.
- c. Adequate and satisfactory insurance is required, including general liability, automobile, workers' compensation, performance bonds, and payment bonds.
- d. The contract form will be AIA Document A101 2017 Edition.

#### **IX. GENERAL INFORMATION**

Response to this Request for Qualification is at the proposer's sole risk and expense. The Owner anticipates selecting from the submitted Statement of Qualifications, but there is no guarantee that any responding proposers will be selected.

The Owner is prohibited from working with a proposer if a conflict of interest exists between the Owner or the proposer. The Owner will disqualify any proposal from consideration or void any contract in which a proposer's officer, employee, or immediately family member of an officer or employee is or has been an elected official, employee, board member, or commission member of the Owner, its affiliates, or its agents who influences the SOQ, the RFQ, selection of a proposer, or the subsequent written agreement.

Proposers should limit their contact and questions regarding this RFQ to the following individual:

Contact:

Jim Ruelle

GPS Golf As-Built Design

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As-Built@msn.com