

## Council Assignments 2021

Boards and Commissions Created by Ordinance	CURRENT COUNCIL ASSIGNMENT	
Board of Adjustment	Matt Packard	Mike Snelson(alt)
Economic Advisory Commission	Mayor Rick Child, Mike Snelson	
Hardship Committee	Matt Packard	Mike Snelson(alt)
Landmarks Preservation Commission	Liz Crandall	Brett Nelson (alt)
Library Board of Directors	Liz Crandall	Brett Nelson (alt)
Parks and Recreation Board	Mike Snelson	Liz Crandall (alt)
Youth Court	Brett Nelson	Matt Packard (alt)
Planning Commission	Matt Packard	Craig Jensen (alt)
Power Advisory Board	Liz Crandall	Brett Nelson I (alt)
Springville Arts Commission	Matt Packard	Liz Crandall (alt)
Wage and Personnel Committee	Mayor Rick Child, Matt Packard, Mike Snelson	
Water Advisory Board	Craig Jensen	Brett Nelson (alt)
Boards and Commissions Created by Policy and Contract		
Active Transportation Ad Hoc Committee	Mike Snelson, Brett Nelson	
Art City Days Committee	Brett Nelson	Liz Crandall (alt)
Communities that Care	Mike Snelson	Craig Jensen (alt)
Audit Committee	Matt Packard	Craig Jensen (alt)
Emergency Preparedness Committee	None	
Hobble Creek Golf Course Committee	Craig Jensen	Mike Snelson (alt)
RAP Tax Ad Hoc Committee		
Local, Interlocal and/or County Boards with Council Reps		
Chamber of Commerce	Mike Snelson	Matt Packard (alt)
Consortium of Cities and County (Housing Consortium) <b>Appointed by Utah County</b>		
Folkfest Board	Brett Nelson	Liz Crandall (alt)
Historical Society	Liz Crandall	Matt Packard (alt)
Industrial Park Review Board	Craig Jensen	Liz Crandall (alt)
Miss Springville/Mapleton and Miss Hobble Creek Pageant	Liz Crandall	Brett Nelson (alt)
Mountainland Association of Governments	Mayor Rick Child	
Senior Citizens Committee	Liz Crandall	Craig Jensen (alt)
South County Mayors	Mayor Rick Child	
South Utah Valley Animal Special Services District	Lance Haight, Public Safety Director	
South Utah Valley Solid Waste District	Craig Jensen	Matt Packard (alt)
South Utah Valley Municipal Water Association	Craig Jensen	Brett Nelson (alt)
South Utah Valley Power Systems	Brett Nelson	Liz Crandall (alt)
Springville Irrigation	Mayor Rick Child	Craig Jensen (alt)
Springville Museum of Art	Mayor Rick Child, Mike Snelson	
Utah County Council of Governments	Mayor Rick Child	
Utah County Fair Board	Liz Crandall	Matt Packard (alt)
Utah Lake Commission	Craig Jensen	Matt Packard (alt)
Utah Valley Economic Development Association	Brett Nelson, Matt Packard	
Youth Council	Brett Nelson	Mike Snelson (alt)



## ACTIVE TRANSPORTATION AD-HOC COMMITTEE

### RESOLUTION #2019-40

#### A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE ON ACTIVE TRANSPORTATION ISSUES.

**1: Ad Hoc Committee Established.** There is hereby established the Active Transportation Ad Hoc Committee which shall have between five (5) and eleven (11) members. One (1) member shall be assigned from both the Planning Commission and the Parks and Recreation Board. The remaining members shall be assigned from the general public and all members shall be appointed by the Mayor, with the approval of the City Council. Members of the Committee shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor shall be assigned to attend the Committee meetings. City Council members shall serve as non-voting members of the Committee. In addition, selected staff members shall attend committee meetings.

**2: Term of Office.** Each member of the Committee, except the City Council members who serve on the Board, shall serve until their duties are completed and recommendations are submitted to the Mayor and City Council for consideration.

**3: Organization.** Each Committee shall elect its own chairman and may adopt rules and regulations for the conduct of its business. The Committees should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council and Parks and Recreation Board for their review.

**4: Powers and Duties.** The Ad Hoc Committee shall be advisory boards only.

Duties of the Active Transportation Committee shall include the following:

- (1) Review existing Trails Master Plan and Transportation Master Plan in preparation for the development of an Active Transportation Plan.
- (2) Participate in the selection of a consultant to develop the Active Transportation Plan.
- (3) Collaborate in the drafting of the Active Transportation Plan scope.
- (4) Provide planning guidance and assist in the facilitation of public involvement during the development of the Active Transportation Plan.
- (5) Make recommendations to the Parks and Recreation Board, the Planning Commission, and the City Council regarding the adoption of an Active Transportation Plan.

Resolution #2019-40 Adopted November 15, 2019

**City Staff:** Josh Yost, Community Development Director

<u>Members:</u>	<u>Address</u>	<u>Phone</u>	<u>Date Appointed</u>	<u>Term End</u>
Andrew Bird			02/18/2020	until duties are completed
Kurtt Boucher			02/18/2020	until duties are completed
Jonathan Duncan			02/18/2020	until duties are completed
Jeffrey Hardy			02/18/2020	until duties are completed
Carrie Bennett			05/05/2020	until duties are completed
Logan Millsap			05/19/2020	until duties are completed
Jeremy Barker			06/16/2020	until duties are completed

Karen Ellingson, Planning Commission Representative

Mike Snelson, City Council Representative

Brett Nelson, City Council Representative

Jan 07, 2020

Apr 06, 2021

Dec 31, 2022

Dec 31, 2021



### ART CITY DAYS COMMITTEE

**City Staff:** Bradley Neel, Building and Grounds Director; Stacey Child, Recreation; Shaun Orton, Facilities; Richard Thurman, Recreation; Jodi Gooch, Recreation; Shirley Green, Secretary.

<b>Members</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Heidi Monney	Chair, Fun-a-Rama			Jan 2020
Ginny Ackerson	Talent Fest			
Kami Ashby	Hometown Rodeo			
Craig Conover	AV, Publicity, Talent Booking			
Warren Foster	Public Safety			
Taralea Forster	Museum			
Marci Harris	Regatta			
Emily Larsen	Children's Art Festival			
Benji Roche	Volunteer			
Shelena Shamo	Balloon Fest			
Annette Sorensen	Youth City Council			
Lisa Willey	Parade			
Brett Nelson, City Council Representative			Apr 06, 2021	
Liz Crandall, City Council Representative (Alt)			Jan 16, 2018	



# BOARD OF ADJUSTMENT

## 11-2-301 Establishment of Board of Adjustment.

- (1) Board Created. There is hereby created a Board of Adjustment of five (5) members to be appointed by the Mayor with the advice and consent of the City Council. It is the intent of this establishment to appoint persons who will not personally benefit from decisions associated with the interpretation of the ordinances of Springville City.
- (2) Alternate Member Appointments. Three (3) alternate members shall be appointed by the Mayor, with the advice and consent of the City Council. Alternate members shall sit as members of the Board on a rotating basis at the call of the chairman of the Board of Adjustment in the temporary absence of a regular member. No more than two (2) alternate members may sit at any meeting of the Board of Adjustment.
- (3) Term of Office. Each member and alternate member shall serve for a term of five (5) years; provided, that the term of members of the first Board shall be such that the term of one (1) member shall expire each year. The term of office of each member shall commence the first day of February in the year in which the member is appointed. Any vacancy occurring on said Board by reason of death, resignation, removal, or disqualification shall be filled in the same manner as an original appointment for the unexpired term. **No person shall serve more than two (2) consecutive terms on or as a member of the Board of Adjustment.** Partial terms shall not be considered in determining whether a person has served two (2) consecutive terms.
- (4) Removal for Cause. The Mayor may remove any member of the Board of Adjustment for cause if written charges against the member are filed with the Mayor and after public hearing, if such hearing is requested by the Board member.
- (5) Residency Requirement. All members of the Board shall be residents of the City.  
(1979 Code 11-2-301; amended by Ordinance No. 21-92; amended by Ordinance No. 27-02; Ord. No. 08-2011, 05/03/2011)

## 11-2-302 Organization and Procedure.

- (1) The Board of Adjustment shall organize and elect a Chairperson and adopt rules for its activities in accordance with this Title. Meetings of the Board shall be held at the call of the Chairperson and at such times as the Board may determine. The Chairperson, or in Chairperson's absence the acting Chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall comply with the requirements of the Utah Open and Public Meetings Act.
- (2) The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions; all of which shall be immediately filed in the office of the Board, which is the Department of Community Development, and shall be public record.
- (3) The concurring vote of three (3) members of the Board of Adjustment is necessary to reverse any order, requirement, decision, or determination of the Planning Commission or any administrative official or agency or to decide in favor of the appellant.
- (4) Decisions of the Board of Adjustment become effective at the meeting in which the decision is made unless the Board specifies otherwise.  
(Ord. No. 06-2012, 07/17/2012)

## 11-2-303 Duties and Powers.

The Board of Adjustment shall have the following powers:

- (1) To hear and decide appeals where it is alleged that there was an error in any order, requirement, decision, or determination made by a land-use authority, the Planning Commission, and/or the Community Development Director's administration, interpretation, or enforcement of the zoning ordinance.
- (2) To hear and decide appeals from Planning Commission decisions regarding conditional use permits.
- (3) To hear and decide special exceptions to the terms of the zoning ordinance, but only when specifically authorized to do so under the terms of the zoning ordinance.
- (4) To hear and decide all matters concerning nonconforming uses, buildings, and lots.
- (5) To hear and decide variances from the terms of the zoning ordinance.
- (6) Upon appeal, authorize the construction of a residential dwelling having the lowest floor below the base flood level in the FPO(A1-30) subzone or lower than one foot (1') above the crown of the nearest street in the FPO(AO) subzone; provided:
  - (a) That the structure is permitted with that portion of the FPO zone in which it is proposed to be placed.
  - (b) That the portion of the structure subject to flooding will be adequately flood-proofed.
  - (c) That, in the opinion of the Board of Adjustment, the applicant has made a showing of good and sufficient cause that failure to authorize construction will result in exceptional and unnecessary hardship to the applicant, that construction of the dwelling will not result in increased flood heights, additional threats to public safety, extraordinary public expenses, create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances, and that the requirements and conditions attached to the approval are the minimum necessary, considering the flood hazard, to afford relief to the applicant.

**City Staff:** Josh Yost, Community Development Director Heather Bakker, Secretary

Members:	Address	Phone	Date Appointed	Term End
Jose' Inclan			Feb 07, 2012	Apr 01, 2022 (Reappointed 02/06/18)
Annette Sorensen			Feb 06, 2018	Apr 01, 2023
Michael Barker			Apr 03, 2012	Apr 01, 2022 (Reappointed 02/06/18)
Bryan Smith			Jun 01, 2021	Apr 01, 2025
Dave Pitcher			Jan 21, 2020	Apr 01, 2025
<b>Alternate:</b>				
Karen Ellingson			Feb 07, 2012	Feb 01, 2023 <sup>2<sup>nd</sup> term</sup> (Reappointed as Alt 02/20/18)
Matt Packard, Council Representative			Jan 07, 2020	Dec 31, 2022
Mike Snelson, Council Representative (Alt)			Jan 16, 2018	Dec 31, 2022 (Reappointed as Alt 01/07/20)



# ECONOMIC ADVISORY COMMISSION

## 5-15-101 Commission Established.

There is hereby established an Economic Advisory Commission which shall have seven (7) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor and one (1) alternate member selected from the City Council shall be assigned to attend the Economic Advisory Commission meetings. City Council members shall serve as nonvoting members of the Commission. In addition, selected staff members shall attend Commission meetings.

(Ord. No. 13-2012, 12/18/2012)

## 5-15-102 Term of Office.

Each member of the Economic Advisory Commission, except the City Council members who serve on the Commission, shall serve for a term of four (4) years and until a successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two (2) years. The term of the City Council members who sit on the Economic Advisory Commission shall be for two (2) year segments concurrent with the term on the City Council. The term of office of each member shall commence on the first (1st) day of April in the year in which such member is appointed. The City Council upon a majority vote may remove any member of the Economic Advisory Commission. No cause is necessary for such removal. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Ord. No. 13-2012, 12/18/2012)

## 5-15-103 Organization.

The Economic Advisory Commission shall elect its own chairman and secretary and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business. The Economic Advisory Commission should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(Ord. No. 13-2012, 12/18/2012)

## 5-15-104 Powers and Duties.

The Economic Advisory Commission shall be an advisory board only. Duties of the Economic Advisory Commission shall include the following:

- (1) Advises the Mayor and Council on goals and objectives that further economic development within the City;
- (2) The Commission shall conduct research into the economic conditions and trends in the City and shall make recommendations to the City Administrator and/or the City Council regarding action to improve its economic condition and development;
- (3) To support and encourage the growth and retention of existing businesses and industry;
- (4) To support and encourage the location of new industry and residential development within and around the City;
- (5) To recommend financial incentives and/or financing methods that will foster economic development; and
- (6) Perform any other duties deemed appropriate and assigned by the Mayor.

(Ord. No. 13-2012, 12/18/2012)

## 5-15-105 Subcommittees Authorized.

Upon a majority vote of the members of the Economic Advisory Commission, subcommittees and/or ad hoc committees may be established to oversee specific areas of concern to the Commission. In authorizing a subcommittee, the Commission should establish rules and procedures for members, terms, and duties of the subcommittee and/or ad hoc committee.

(Ord. No. 13-2012, 12/18/2012)

**City Staff:** Patrick Monney, Director of Administration Jennifer Grigg, Secretary

Members:	Address	Phone	Date Appointed	Term End
Shirlene Jordan			Sep 3, 2013	Apr 1, 2020 (Reappointed 08/7/2018)
Shannon Kallaker			Sep 3, 2013	Apr 1, 2022 (Reappointed 08/7/2018)
Rick Salisbury			Sep 3, 2013	Apr 1, 2020 (Reappointed 08/7/2018)
Eric Riddle			Aug 07, 2018	Apr 1, 2022
Glen Evans			Aug 7, 2018	Apr 1, 2022
Larry Lamb			Aug 7, 2018	Apr 1, 2020
Luis Muzquiz			Aug 7, 2018	Apr 1, 2022
Melanie Bott			Aug 7, 2018	Apr 1, 2020
Robert Anderson			Aug 7, 2018	Apr 1, 2022

Rick Child, Mayor  
 Mike Snelson, Council Representative  
 Jan 16, 2018  
 Dec 31, 2022  
 (Reappointed as Alt 01/07/20)



# HARDSHIP COMMITTEE

## 5-14-101 Purpose.

The purpose of this chapter is to establish a Hardship Committee that will hear and make a determination on a case-by-case basis of applicants who claim an inability to pay a City imposed fee due to financial hardship or indigent circumstances.

(Ord. No. 07-2008, 04/15/2008)

## 5-14-102 Definitions.

As used in this chapter:

(1) "Applicant" means a Springville resident who files an application to the Hardship Committee requesting financial relief of paying utility fees to the City of Springville due to financial hardship. An applicant may only file one (1) application for a hardship per calendar year and must have lived within Springville City for at least six (6) months prior to filing his or her application.

(2) "Financial hardship" means an immediate and significant financial hardship experienced by an applicant, leaving the applicant without the financial means to pay his or her utility fees. For a financial hardship to exist, an applicant must show that:

- (a) the financial hardship is due to circumstances beyond the applicant's control;
  - (b) the applicant has no other financial means of paying the outstanding utility fees; and
  - (c) there is no other course of action that the applicant could reasonably be expected to take in order to pay the financial hardship; and
- (3) "Trust fund" means the money held by the City in trust to help those residents who cannot pay their utilities due to financial hardship.

(Ord. No. 07-2008, 04/15/2008) (Ord. No.08-2020, 04/07/2020)

## 5-14-103 Committee Established.

There is hereby established a Hardship Committee that shall have between three (3) and five (5) members of the general public. Members of the Committee shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor and Springville City's Treasurer, or his or her designee, shall attend the Hardship Committee meetings. Both the designated City Council member and the City Treasurer shall serve as non-voting members of the Committee.

(Ord. No. 07-2008, 04/15/2008)

## 5-14-104 Term of Office.

Each member of the Hardship Committee, except for the City Treasurer, shall serve for a term of four (4) years and until his or her successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two (2) years. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Hardship Committee members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Ord. No. 07-2008, 04/15/2008)

## 5-14-105 Organization.

The Hardship Committee shall elect its own chairman and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business. The Hardship Committee shall meet as often as necessary to review and make a determination on submitted applications. Meeting agendas shall be submitted for every meeting at least five (5) days prior to a meeting. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(Ord. No. 07-2008, 04/15/2008)

## 5-14-106 Powers and Duties.

Duties of the Hardship Committee shall include the following:

- (1) Reviewing all complete applications submitted by applicants to determine whether or not an applicant has a financial hardship;
- (2) Making a determination on all applications where a financial hardship exists as to whether a portion or all of the applicant's utility fees should be paid out of the trust fund or whether the applicant should be granted an extension of time, not to exceed one hundred eighty (180) days, to pay the past due utility fees; and
- (3) Performing any other duties deemed appropriate and assigned by the Mayor.

When designated by a governing body or an individual who has the legal authority to make such a designation, the Hardship Committee shall have the power and duty to review and make determinations on matters other than the payment of utility fees that involve financial hardship or indigent persons. The Hardship Committee shall not have the power to authorize the expenditure of funds out of the trust fund other than for the payment of utility fees in accordance with this Chapter.

(Ord. No. 07-2008, 04/15/2008)

## 5-14-107 Qualifications.

All members of the Hardship Committee shall be residents of the City of Springville.

(Ord. No. 07-2008, 04/15/2008)(Ord. No.08-2020, 04/07/2020)

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Bill Charles			May 21, 2002	Apr 01, 2022 (Reappointed 04/17/18)
Linda Sumsion			Apr 07, 2020	Mar 31, 2024
Robert Harmer			Apr 07, 2020	Mar 31, 2024
Luis Guteirrez			Apr 07, 2020	Mar 31, 2022
City Staff, Heather Penni				
Matt Packard, Council Representative			Jan 07, 2020	Dec 31, 2022
Mike Snelson, Council Representative (alt)			Jan 16, 2018	Dec 31, 2022 (Reappointed as Alt 01/07/20)
Troy Fitzgerald - non-voting				



## HOBBLE CREEK GOLF COURSE COMMITTEE

5 5-17-101 Committee Established. Revised 3/18

There is hereby established a Hobble Creek Golf Course Committee, hereby known as the Golf Committee, which shall have between five (5) and nine (9) members. All shall be appointed by the Mayor, with the approval of the City Council, from recommendations of the Head Professional, Assistant Professional, and the Greens Superintendent. Members of the Golf Committee shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor shall be assigned to attend the Golf Committee meetings. City Council members shall serve as nonvoting members of the Golf Committee. In addition, selected staff members shall attend committee meetings.

(Ord. No. 02-2018 § 1, 02/20/2018)

5 5-17-102 Term of Office. Revised 3/18

Each member of the Golf Committee, except the City Council members who serve on the Golf Committee, shall serve for a term of three (3) years and until his successor is appointed (provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two (2) years). The term of the City Council members who sit on the Golf Committee shall be for two (2) year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Golf Committee members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Ord. No. 02-2018 § 1, 02/20/2018)5-13-103 Qualifications.

5-17-104 Powers and Duties. Revised 3/18

Duties of the Hobble Creek Golf Course Committee shall include the following:

- (1) Review existing golf programs of the City and recommend changes, additions, or deletions to the City Council;
- (2) Review the current condition of the course and make recommendations regarding the order of potential capital improvements to renew the course and clubhouse condition to the City Council;
- (3) Review the existing fee structure and recommend changes, if any, to the City Council; and
- (4) Perform any other duties deemed appropriate and assigned by the Mayor.

(Ord. No. 02-2018 § 1, 02/20/2018)

5-17-105 Qualifications. Revised 3/18

All members of the Golf Committee shall be residents of the City of Springville.

(Ord. No. 02-2018 § 1, 02/20/2018) (Adopted by Ordinance No 26.06)

**City Staff:** Craig Norman Golf Pro

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Cheryl Kroneberger			Jan 19, 2021	Apr 1, 2023
Doug Baxter			Jan 19, 2021	Apr 1, 2023
Jim Brooks			Jan 19, 2021	Apr 1, 2024
Kate Henderson			Jan 19, 2021	Apr 1, 2024
Marty Petro			Jan 19, 2021	Apr 1, 2024
Craig Jensen, Council Representative			Jan 16, 2018	Dec 31, 2022 (Reappointed 01/07/20)
Mike Snelson, Council Representative (Alt)			Jan 07, 2020	Dec 31, 2022



## LANDMARK PRESERVATION COMMISSION

### 5-6-101 Commission Established.

- (1) In order to preserve the historical heritage of the City and to identify, preserve, protect and enhance historic and prehistoric areas lying within the City, there is hereby established a commission to be known as the Springville Landmarks Preservation Commission.
  - (2) The Springville Landmarks Preservation Commission shall consist of five (5) to nine (9) members of the general public who shall be appointed by the Mayor with the consent of the City Council.
  - (3) One (1) member of the City Council to be designated by the Mayor and one (1) alternate member selected from the City Council shall be assigned to attend the Springville Landmarks Preservation Commission meetings. City Council members shall serve as non-voting members of the Commission. In addition, selected staff members shall attend commission meetings.
- (1979 Code 5-6-1; adopted by Ordinance No. 7-84; amended by Ordinance No 26-06)

### 5-6-102 Term of Office.

Each member of the Landmarks Preservation Commission, except the City Council members who serve on the Commission, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two years. The term of the City Council members who sit on the Landmarks Preservation Commission shall be for two (2) year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. The City Council upon a majority vote may remove any member of the Landmarks Preservation Commission. No cause is necessary for such removal. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(1979 Code 5-6-1; adopted by Ordinance No. 7-84; amended by Ordinance No 26-06)

### 5-6-103 Organization.

The Springville Landmarks Preservation Commission shall elect its own chairman and secretary and shall appoint all other officers necessary, for terms of one (1) year, and may adopt such rules and regulations for the conduct of its business. The Springville Landmarks Preservation Commission should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes forwarded to the City Council for their review.

(1979 Code 5-6-1; adopted by Ordinance No. 7-84; amended by Ordinance No 26-06)

### 5-6-104 Duties.

- (1) The Commission shall conduct or cause to be conducted a survey of the historic, architectural, and archeological resources within the City. The survey shall be compatible with the Utah Inventory of Historic and Archeological Sites. Survey and inventory documents prepared by the Commission or at its direction shall be maintained by the commission and shall be open to public inspection. The survey shall be updated at least once every ten (10) years.
- (2) The Commission shall review and comment to the State Historic Preservation officer on all proposed nominations of properties within the community for inclusion on the National Register of Historic Sites. In evaluating and commenting on such nominations which are normally evaluated by professions in a specific discipline, if no member of the Commission is a professional in that discipline, the Commission will seek professional advice in that area before making its comments and evaluations.
- (3) The Commission shall act in an advisory role to other departments of the City government regarding the identification and protection of local historic and archeological resources.
- (4) The Commission shall promote the continuing education of residents of the City regarding historic preservation and the community's history.
- (5) The Commission shall support enforcement of all state laws relating to historic preservation, including, but not limited to, the following:
  - (a) The Historic District Act (UCA 1953 11-18-2);
  - (b) Protection of antiquities (UCA 1953 63-18-25, et seq.);
  - (c) Notification of the State Historic Preservation Office of any known proposed action that will destroy or affect a site, building, or object owned by the state of Utah and included on or eligible for the State Historic Register or National Register of Historic Sites (UCA 1953 63-18-37).
- (6) The Commission shall have such other duties, not inconsistent with the provisions of this Chapter, with regard to preserving the history of the community as shall be designated by the Mayor from time to time.

(1979 Code 5-6-2; adopted by Ordinance No. 7-84, amended by Ordinance No 26-06)

### 5-6-105 Compensation.

Members of the Commission shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

(1979 Code 5-6-3; adopted by Ordinance No. 7-84, amended by Ordinance No 26-06)

**Staff:** Josh Yost, Community Development Director

Members:	Address	Phone	Date Appointed	Term End
Mariah Hurst			Mar 17, 2020	Mar 31, 2024
Craig Child			Mar 17, 2020	Mar 31, 2024
Barbara Lee			Aug 18, 2020	Mar 31, 2022
Nancy Calkins			Aug 18, 2020	Mar 31, 2022
Von Alleman			Apr 18, 2000 (Reappointed 5/20/2014) (Reappointed 08/18/2020)	Mar 31, 2022
Kristian Kallaker			Apr 06, 2021	Mar 31, 2024
Liz Crandall, Council Representative			Jan 07, 2020	Dec 31, 2022
Brett Nelson, Council Representative (Alt)			Apr 06, 2021	Dec 31, 2021





# LIBRARY BOARD OF DIRECTORS

## 4-6-101 Board Established.

- (1) There is hereby established a Library Board which shall have five (5) to nine (9) members to be appointed by the Mayor, with the approval of the City Council.
- (2) Only one (1) City Council member may be, at any one (1) time, a member of the Board. City Council members shall serve as nonvoting members and will not be counted in the requirement for the Board to have five (5) to nine (9) members.
- (3) Directors shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

(Statutory Authority UCA [9-7-401](#); 1968 Code 2-3-1; amended in codification 1979; 1979 Code 4-6-1; amended by Ordinance No. 4-81 & Ordinance No 26-06; Ord. No. 02-2012, 03/06/2012)

## 4-6-102 Term of Office.

- (1) Directors shall serve for a term of three (3) years or until their successor is appointed. The term of office of each member shall commence on the first (1st) day of April in the year in which such member is appointed.
- (2) **Directors shall serve not more than two (2) consecutive full terms.**
- (3) Library Board members may only be removed as established by State law. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Statutory Authority UCA [9-7-403](#); 1968 Code 2-3-2; amended in codification 1979; 1979 Code 4-6-2; amended by Ordinance No. 26-06; Ord. No. 02-2012, 03/06/2012)

## 4-6-103 Organization.

The Library Board shall elect its own chairman and secretary and shall appoint all other officers necessary, for terms of one (1) year, and may adopt such rules and regulations for the conduct of its business. The Library Board should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(Statutory Authority UCA [9-7-403](#); 1968 Code 2-3-3; 1979 Code 4-6-3; 1979 Code 4-6-3; amended by Ordinance No. 4-81 & Ordinance No 26-06)

## 4-6-109 Qualifications.

All members of the Board shall be residents of the City of Springville.

(Statutory Authority UCA [9-4-402](#), 1968 Code 2-3-1; amended in codification 1979; 1979 Code 4-6-1; amended by Ordinance No 26-06)

**City Staff:** Dan Mickelson, Library Director

801-489-2722

Members:	Address	Phone	Date Appointed	Term End
Emily Flinders <i>(Chair)</i>			Apr 03, 2018	Apr 01, 2024 <sup>2<sup>nd</sup> term</sup> (Reappointed 04/08/2021)
Tawnya Monson			Oct 08, 2019	Apr 01, 2023
Terry Smith			Oct 08, 2019	Apr 01, 2022
Lisa Willey			June 21, 2016	Apr 01, 2022 <sup>2<sup>nd</sup> term</sup> (Reappointed 12/10/2019)
Doug Hamilton			Apr 03, 2018	Apr 01, 2024 <sup>2<sup>nd</sup> term</sup> (Reappointed 04/08/2021)
Leticia Goodman			May 04, 2021	Apr 01, 2025
Alice Johansen			May 04, 2021	Apr 01, 2025
Michael Johnson			May 04, 2021	Apr 01, 2025
Amanda McClellan			May 04, 2021	Apr 01, 2025

## Non-Voting Members

Liz Crandall, Council Representative

Jan 07, 2020

Dec 31, 2022

Brett Nelson, Council Representative (Alt)

Apr 06, 2021

Dec 31, 2021



# PARKS AND RECREATION BOARD

## 5-1-101 Board Established.

There is hereby established a Parks & Recreation Board which shall have between five (5) and nine (9) members of the general public. Members of the board shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter. One (1) member of the City Council to be designated by the Mayor and one (1) alternate member selected from the City Council shall be assigned to attend the Parks & Recreation Board meetings. City Council members shall serve as non-voting members of the Board. In addition, selected staff members shall attend board meetings. (Statutory Authority UCA [11-2-3](#); 1968 Code 2-4-1; amended in codification 1979; 1979 Code 5-1-1; amended by Ordinance No 20-92, Ordinance No 20-00, and Ordinance No 26-06)

## 5-1-102 Term of Office.

Each member of the Parks & Recreation Board, except the City Council members who serve on the Board, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two years. The term of the City Council members who sit on the Parks & Recreation Board shall be for two (2) year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Parks & Recreation Board members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term. (1968 Code 2-4-2; amended in codification 1979 and 2000; 1979 Code 5-1-2, amended by Ordinance No 20-00, and Ordinance No26-06)

## 5-1-103 Organization.

The Parks & Recreation Board shall elect its own chairman and secretary and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business. The Parks & Recreation Board should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review. The Parks & Recreation Board shall be an advisory board only. (1968 Code 2-4-3; amended in codification 1979; 1979 Code 5-1-3, amended by Ordinance No 20-00, and Ordinance No 26-06)

## 5-1-104 Powers and Duties.

Duties of the Parks & Recreation Board shall include the following:

- (1) Recommend park development plans for both City and Canyon Parks to the City Council;
- (2) Recommend recreation program plans to the City Council;
- (3) Perform any other duties deemed appropriate and assigned by the Mayor.

(1968 code 2-4-4; 1979 Code 5-1-4, amended by Ordinance No. 20-00, and Ordinance No 26-06)

## 5-1-105 [Repealed]

(Repealed by Ordinance No.20-00)

## 5-1-106 Qualifications.

All members of the Board shall be residents of the City of Springville.

(Adopted by Ordinance No 26-06)

## 5-1-107 Sub-Committees Authorized.

Upon a majority vote of the members of the Parks & Recreation Board, sub-committees may be established to oversee specific areas of concern to the Board. In authorizing a sub-committee, the Board should establish rules and procedures for members, terms, and duties of the sub-committee. Only members of the Board will serve on sub-committees.

(Adopted by Ordinance No. 20-00; amended by Ordinance No 26-06)

**City Staff:** Bradley Neel, Building/Grounds Director; Teresa Tipton, Secretary

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Katie Sosa			May 19, 2009 (Reappointed 05/06/14)	Apr 01, 2022 (Reappointed 04/03/18)
Julie Kappas			Jul 15, 2008 (Reappointed 05/06/14)	Apr 01, 2022 (Reappointed 04/03/18)
Lyn Bartholomew			Apr 01, 2008 (Reappointed 05/06/14)	Apr 01, 2022 (Reappointed 04/03/18)
Grant Sumsion			Apr 17, 2018	Apr 01, 2022
Deborah Hall			Apr 17, 2018	Apr 01, 2022
Polly Dunn			Apr 21, 2020	Mar 31, 2024
Jeremy Barker			Jul 18, 2017	Mar 31, 2024 (Reappointed 04/21/20)
Mike Snelson, Council Representative			Jan 07, 2020	Dec 31, 2022
Liz Crandall, Council Representative (Alt)			Jan 07, 2020	Dec 31, 2022

## PLANNING COMMISSION

### 11-2-201 Establishment of Planning Commission.

There is hereby created a Planning Commission which shall have seven (7) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter. Members shall be selected without respect to political affiliations.

The Mayor shall designate one (1) member of the City Council and one (1) alternate member selected from the City Council to be assigned to attend the Planning Commission meetings. City Council members shall serve as nonvoting members of the Commission. In addition, selected staff members shall attend Commission meetings. (1979 Code 11-2-201; amended by Ordinance No. 9-91, and #10-2007, 03/20/2007; Ord. No. 06-2012, 07/17/2012)

### 11-2-202 Term of Office.

Each member of the Planning Commission, except the City Council members who serve on the Commission, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two (2) years. The term of the City Council members who sit on the Planning Commission shall be for two (2) year segments concurrent with the term on the Council. The term of office of each voting member shall commence on the first (1st) day of April in the year in which such a member is appointed. Planning Commission members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(1979 Code 11-2-202; amended by Ordinance No. 9-91, and #10-2007, 03/20/2007; Ord. No. 06-2012, 07/17/2012)

### 11-2-203 Organization.

(1) At its first (1st) meeting in February of each year, the Planning Commission shall elect one (1) of its members as Chairman. The Chairman shall serve for a term of one (1) year and until a successor is chosen in the same manner. A vacancy in the chairmanship shall be filled for the unexpired term by election at the next meeting of the Planning Commission. A person may be elected to serve consecutive terms as Chairman.

(2) The Planning Commission shall adopt rules for its own organization and for the transaction of business. Meetings of the Planning Commission shall be held monthly or more frequently as the Commission deems advisable. Reports of official acts and recommendations of the Planning Commission shall be made by the Chairman in writing to the City Council and shall indicate how each member of the Commission voted with respect to such act or recommendation. Any member of the Commission may also make a concurring or dissenting report or recommendation to the City Council whenever he so desires.

(3) All meetings of the Planning Commission shall comply with the requirements of the Utah Open and Public Meetings Act.

(1979 Code 11-2-203; amended by Ordinance Nos. 21-92 and 4-93; Ord. No. 06-2012, 07/17/2012)

### 11-2-204 Duties and Powers.

The Planning Commission shall have the following powers and duties:

(1) The Planning Commission, as provided by Sections [11-2-101](#) to [11-2-103](#), shall prepare and recommend to the City Council a General Plan and amendments to the General Plan.

(2) The Planning Commission may make reports and recommendations relating to the planning and development of the City to public officials and agencies, and other organizations and citizens. The Planning Commission, its members, and employees, in the performance of its functions, may enter upon any land at reasonable times to make examinations and surveys.

(3) The Planning Commission or designee shall prepare regulations governing the subdivision of land within the City or amendments to such regulations and submit said regulations or amendments to the City Council for adoption.

(4) The Planning Commission shall review and recommend approval or denial of all subdivisions of land as provided in Title [14](#).

(5) The Planning Commission may, or by order of the City Council shall, make and recommend to the City Council a zoning plan, including both the full text of the zoning regulations and maps and amendments thereto. The zoning regulations, including the maps, may be amended from time to time by the City Council.

(6) The Planning Commission shall hear and decide all applications for conditional use permits.

(7) The Planning Commission shall prepare regulations governing the approval, construction, and maintenance of condominium projects, or amendments to such regulations, and shall submit said regulations to the City Council for adoption.

(8) The Planning Commission shall review and recommend for approval or denial of all condominium projects as provided in Title [14](#).

(9) The Planning Commission, by order of the City Council, shall make and recommend to the City Council a multiyear improvement program which shall set forth an orderly program for the acquisition of land, buildings, and other facilities that are needed for City purposes.

(10) The Planning Commission may conduct hearings and meetings with interested property owners, officials, and citizens in the process of carrying out its functions.

(1979 Code 11-2-205; amended by Ordinance Nos. 21-92 and 31-92; Ord. No. 06-2012, 07/17/2012)

### 11-2-205 Qualifications.

All members of the Commission shall be residents of the City of Springville.

(Adopted by Ordinance #10-2007, 03/20/2007)

### 11-2-206 Sub-Committees Authorized.

(1) The Planning Commission may elect to establish a sub-committee consisting of Commission members to oversee specific areas of concern to the Commission. In authorizing a sub-committee, the Commission shall establish rules and procedures for members, terms, and duties of the sub-committee.

(2) In the event the Planning Commission elects to appoint an individual who is not a member of the Commission to any sub-committee, the Commission shall present the recommendation and all rules and procedures for the non-Commission member, including terms and duties, to the Mayor for an appointment and potential confirmation by the City Council.

(Adopted by Ordinance #10-2007, 03/20/2007)

---

**City Staff:** Josh Yost, Community Development Director; Laura Boyd, City Planner; Heather Bakker, Secretary

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Kay Heaps			Mar 17, 2020	Mar 31, 2024
Rod Parker			Mar 17, 2020	Mar 31, 2024
Genevieve Baker			May 06, 2014 (Reappointed 04/03/18)	Mar 31, 2022
Brad D. Mertz			Apr 20, 2010 (Reappointed 06/17/14) (Reappointed 04/03/18)	Mar 31, 2022
Frank R. Young			Jun 21, 2011 (Reappointed 06/17/14) (Reappointed 04/03/18)	Mar 31, 2022
Karen Ellingson			Mar 15, 2016 (Reappointed 04/07/2020)	Mar 31, 2024
Michael Farrer			Mar 15, 2016 (Reappointed 04/07/2020)	Mar 31, 2024
Council Representatives Matt Packard, Craig Jensen (Alt)			Jan 07, 2020	Dec 31, 2022

## POWER ADVISORY BOARD

**5-10-101 Board Established.**

There is hereby established a Power Advisory Board which shall have five (5) to nine (9) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Board shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor and one (1) alternate member selected from the City Council shall be assigned to attend the Power Advisory Board meetings. City Council members shall serve as non-voting members of the Board In addition, selected staff members shall attend board meetings.

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**5-10-102 Term of Office.**

Each member of the Power Advisory Board, except the City Council members who serve on the Board, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the term of the members shall be staggered to expire every two (2) years. The term of the City Council members who sit on the Board shall be for two-year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Power Advisory Board members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**5-10-103 Qualifications.**

All members of the Board shall be residents of the City of Springville or shall be a representative of a business that owns real property in the City of Springville. However, one member may be appointed from any service area Springville maintains outside of the City of Springville.

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**5-10-104 Organization.**

The Power Advisory Board shall elect its own chairman and secretary from its membership and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business consistent with the City Code. The Power Advisory Board should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**5-10-105 Powers and Duties.**

Duties of the Power Advisory Board shall be an advisory board only. Duties of the Power Advisory Board shall include the following:

- (1) Advise the City Council on long-range planning and policy matters related to the power system and acquisition and development of power resources;
- (2) Advise and make a recommendation to the City Council concerning power rates; and
- (3) Perform any other duties deemed appropriate and assigned by the Mayor.

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**5-10-106 Sub-Committees Authorized.**

Upon a majority vote of the members of the Power Advisory Board, sub-committees may be established to oversee specific areas of concern to the Board. In authorizing a sub-committee, the Board should establish rules and procedures for members, terms, and duties of the subcommittee. All subcommittee members shall be members of the Board

(Adopted by Ordinance No. 2-02; amended by Ordinance No 26-06)

**City Staff: Leon Fredrickson, Power Director; Kami Ashby, Secretary**

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Clair Anderson			Apr 2010	Apr 01, 2022 <small>(Reappointed 3/20/18)</small>
Rod Andrew	(Stouffers Rep)		Feb 1, 2014	Apr 01, 2022 <small>(Reappointed 3/20/18)</small>
Travis Ball			Nov 02, 2004	Mar 31, 2024
Mark Lamoreaux			Dec 15, 2015	Mar 31, 2024 <small>(Reappointed 03/17/2020)</small>
Liz Crandall, Council Representative			Jan 07, 2020	Dec 31, 2020
Brett Nelson, Council Representative (Alt)			Apr 06, 2021	Dec 31, 2021



# RAP TAX AD HOC COMMITTEE

## RESOLUTION #2019-37

### A RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO ASSIST IN PASSING A RAP (Recreation, Arts and Parks) TAX ON 2020 BALLOT FOR SPRINGVILLE CITY.

**WHEREAS**, Springville City is proposing a RAP Tax vote on the 2020 ballot; and

**WHEREAS**, the Mayor desires to have public input and involvement in the use of the tax money;

**NOW, THEREFORE**, be it resolved by the City Council of Springville City that the following Ad Hoc Committee be established as directed.

**1: Ad Hoc Committee Established.** There is hereby established an Ad Hoc Committee entitled RAP Tax Committee which shall have between six (6) and ten (10) members from the general public appointed by the Mayor, with the approval of the City Council. Members of the Committee shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Resolution.

One (1) or two (2) members of the City Council to be designated by the Mayor shall be assigned to attend the Committee meetings. City Council members shall serve as non-voting members of the Committee. In addition, selected staff members shall attend committee meetings.

**2: Term of Office.** Each member of the Committee, except the City Council members who serve on the Board, shall serve until their duties are completed and the 2020 vote is complete.

**3: Organization.** The Committee shall have a chair assigned by the Mayor and may adopt rules and regulations for the conduct of its business. The Committee should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

**4: Powers and Duties.** The Ad Hoc Committee shall be an advisory board only.

Duties of the RAP Tax Committee shall include the following:

- (1) Assist in ideas of usage for tax revenue for Recreation, Arts and Parks;
- (2) Assist in educating the citizens on the tax and its planned usage;
- (3) Assist in public meetings associated with the project; and
- (4) Perform any other duties deemed appropriate and assigned by the Mayor.

Resolution #2019-37 Adopted November 05, 2019

**City Staff:** Corey Merideth, Recreation Director; Rita Wright, Museum of Art Director; Bradley Neel, Building and Grounds Director

<u>Members:</u>	<u>Address</u>	<u>Phone</u>	<u>Date Appointed</u>	<u>Term End</u>
Debbie Balzotti			03/17/2020	until duties are completed
Sydney Condie			03/17/2020	until duties are completed
Dean Duncan			03/17/2020	until duties are completed
Jen Dyal			03/17/2020	until duties are completed
Marcia Harris			03/17/2020	until duties are completed
John Hennen			03/17/2020	until duties are completed
Doug Holm			03/17/2020	until duties are completed
Leanna Hunt			03/17/2020	until duties are completed
Craig Israelson			03/17/2020	until duties are completed
Anna Kirby			03/17/2020	until duties are completed
Jacqui Larsen			03/17/2020	until duties are completed
Dallin Nita			03/17/2020	until duties are completed

City Council Representative  
City Council Representative



# SPRINGVILLE ARTS COMMISSION

## 5-7-101 Arts Commission Created.

(1) There is hereby established a Springville Arts Commission to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts, and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

(2) The Springville Arts Commission shall have five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

(3) One member of the City Council to be designated by the Mayor and one(1) alternate member selected from the City Council shall be assigned to attend the Springville Arts Commission meetings. City Council members shall serve as non-voting members of the Commission. In addition, selected staff members shall attend Commission meetings.

(1979 Code 5-7-1; adopted by Ordinance No. 5-85; amended by Ordinance No. 12-86, and Ordinance No 26-06)

## 5-7-102 Term of Office.

Each member of the Springville Arts Commission, except the City Council members who serve on the Commission, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the terms of the members shall be staggered to expire every two years. The term of the City Council members who sit on the Springville Arts Commission shall be for two (2) year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Arts Commission members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(1979 Code 5-7-1; adopted by Ordinance No. 5-85; amended by Ordinance No. 12-86, and Ordinance No 26-06)

## 5-7-103 Organization.

The Springville Arts Commission shall elect its own chairman and secretary and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business. The Springville Arts Commission should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(1979 Code 5-7-2; adopted by Ordinance No. 5-85; amended by Ordinance No. 12-86, and Ordinance No 26-06)

## 5-7-104 Duties and Powers.

The Springville Arts Commission shall be an advisory board only. The Arts Commission shall have the following duties and powers:

(1) To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for the development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget, therefore.

(2) To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.

(3) To encourage donations and grants to the City and arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.

(6) To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.

(7) To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

(1979 Code 5-7-3; adopted by Ordinance No. 5-85; amended by Ordinance No. 12-86, and Ordinance No 26-06)

## 5-7-105 Qualifications.

All members of the Commission shall be residents of the City of Springville. Commission members may have expertise in music, dance, theater, or visual arts.

(1979 Code 5-7-1; adopted by Ordinance No. 5-85; amended by Ordinance No. 12-86, and Ordinance No 26-06)

## 5-7-106 Subcommittees Authorized.

Upon a majority vote of the members of the Arts Commission, subcommittees may be established to oversee specific areas of concern to the Commission. In authorizing a subcommittee, the Commission should establish rules and procedures for members, terms, and duties of the subcommittee. Only members of the Commission will serve on subcommittees.

**City Staff:** Rita Wright, Director

**Secretary:** Jenny Smith

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Patrice Bolen			Jun 17, 2018	Mar 31, 2024 (reappointed 09/15/2020)
Daryl Tucker			June 21, 2016	Mar 31, 2022 (reappointed 09/15/2020)
Polly Dunn			Apr 19, 2016	Mar 31, 2022 (reappointed 09/15/2020)
Julie Ann Ahlborn			Mar 1, 2014	Mar 31, 2024 (reappointed 09/15/2020)
Debbie Allred			Nov 17, 2009	Mar 31, 2022 (reappointed 4/2014) (reappointed 09/15/2020)
Kimberly Stinson			Sept 15, 2020	Mar 31, 2024
Matt Packard, Council Representative			Apr 06, 2021	Dec 31, 2022
Liz Crandall, Council Representative (Alt)			Jan 07, 2020	Dec 31, 2022



## WAGE AND PERSONNEL COMMITTEE

### 2-15-101 Committee Established.

There is hereby established a Wage and Personnel Committee which shall consist of five (5) members: two (2) members of the City Council, appointed by the Mayor and approved by the City Council, the Mayor, the Employee Association President, and the City Administrator.  
(Adopted by Ordinance No. 18-99)

### 2-15-102 Term of Office.

The City Council members of the Wage and Personnel Committee shall serve for a term of two (2) years. The Council members of the committee may be reappointed as members through their term of office as elected officials.  
(Adopted by Ordinance No. 18-99)

### 2-15-103 Removal From Committee.

Any City Council member of the Wage and Personnel Committee may be removed upon the Mayor's motion and by a majority vote of the City Council. Any member who fails to attend three (3) successive regular meetings of the Committee without excuse may be removed without further action. Following removal, a successor may immediately be nominated by the Mayor and approved by the City Council.  
(Adopted by Ordinance No. 18-99)

### 2-15-104 Organization.

The Mayor will chair the meeting. The Mayor will be a voting member on the Wage and Personnel Committee, and the Committee may adopt rules and regulations to conduct its meetings.  
(Adopted by Ordinance No. 18-99, amended by Ord. No. 14-03)

### 2-15-105 Powers and Duties. Revised 6/15

- (1) The City Administrator or designee will prepare a report on salaries and benefits for all employees and submit it to the Committee for review during the budgeting process.
  - (2) The Wage and Personnel Committee will hear concerns from the Employees' Association regarding personnel policy and procedure that may not be resolved after discussing the matter with the Human Resource Manager.
- (Adopted by Ordinance No. 18-99; amended by Ord. No. 14-03; Ord. No. 07-2015 § 2, 05/19/2015)

### 2-15-106 Meeting Schedule. Revised 6/15

The Wage and Personnel Committee shall meet twice per year at times and places to be designated by the Committee and at special meetings as requested.  
(Adopted by Ordinance No. 18-99; Ord. No. 07-2015 § 2, 05/19/2015)

City Staff: Patrick Monney, Operations Manager Kathy Hansen, Human Resources

Members:	Address	Phone	Date Appointed	Term End
Rick Child, Mayor			Jan 07, 2020	Dec 31, 2022
Matt Packard, Council Representative			Jan 16, 2018	Dec 31, 2020
Mike Snelson, Council Representative				(Reappointed 01/07/20)
Employee Association Presidency				
Personnel Department representatives				

## WATER ADVISORY BOARD

**5-12-101 Board Established.**

There is hereby established a Water Advisory Board which shall have five (5) to nine (9) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Board shall serve without compensation, except that the City may make provision for payment of necessary expenses incurred by them in carrying out the duties specified in this Chapter.

One (1) member of the City Council to be designated by the Mayor and one (1) alternate member selected from the City Council shall be assigned to attend the Water Advisory Board meetings. City Council members shall serve as non-voting members of the Board. In addition, selected staff members shall attend board meetings.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**5-12-102 Term of Office.**

Each member of the Water Advisory Board, except the City Council members who serve on the Board, shall serve for a term of four (4) years and until his successor is appointed; provided, that the members first appointed shall be appointed for such terms that the term of the members shall be staggered to expire every two (2) years. The term of the City Council members who sit on the Water Advisory Board shall be for two (2) year segments concurrent with the term on the Council. The term of office of each member shall commence on the first day of April in the year in which such member is appointed. Water Advisory Board members serve at the pleasure of the City Council. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**5-12-103 Qualifications.**

All members of the Board shall be residents of the City of Springville or shall be a representative of a business that owns real property in the City of Springville. However, one member may be appointed from any service area Springville maintains outside of the City of Springville.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**5-12-104 Organization.**

The Water Advisory Board shall elect its own chairman and secretary from its membership and shall appoint all other officers necessary, for terms of one (1) year, and may adopt rules and regulations for the conduct of its business consistent with the City Code. The Water Advisory Board should meet as often as necessary to conduct necessary business. Written minutes shall be kept of each meeting and the minutes shall be forwarded to the City Council for their review.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**5-12-105 Powers and Duties.**

The Water Advisory Board shall be an advisory board only. Duties of the Water Advisory Board shall include the following:

- (1) Advise the City Council on long-range planning and policy matters related to the Water system and acquisition and development of Water resources;
- (2) Advise the City Council on long-range planning and policy matters related to the wastewater system and acquisition and development of wastewater resources;
- (3) Advise the City Council on long-range planning and policy matters related to the secondary water system and acquisition and development of secondary water resources;
- (4) Advise and make a recommendation to the City Council concerning water, secondary water, and wastewater rates; and
- (3) Perform any other duties deemed appropriate and assigned by the Mayor.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**5-12-106 Subcommittees Authorized.**

Upon a majority vote of the members of the Water Advisory Board, subcommittees may be established to oversee specific areas of concern to the Board. In authorizing a subcommittee, the Board should establish rules and procedures for members, terms, and duties of the subcommittee. All subcommittee members shall be members of the Board.

(Adopted by Ordinance No. 3-02; amended by Ordinance No 26-06)

**City Staff:** Brad Stapley, Public Works Director; Shawn Barker, Water Superintendent; Jeff Anderson, City Engineer; Marcie Clark, Secretary

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Alton Beck			May 21, 2002 (reappointed 5/6/14)	Mar 31, 2022 (reappointed 4/3/18)
Calvin Crandall			May 21, 2002 (reappointed 5/6/14)	Mar 31, 2022 (reappointed 4/3/18)
Rod Andrew			Feb 01, 2014	Mar 31, 2022 (reappointed 4/3/18)
Nile Hatch			Feb 17, 2004	Apr 01, 2024 (reappointed 6/21/16) (reappointed 01/21/2020)
Rollin H. Hotchkiss			Jan 16, 2007	Apr 01, 2024 (reappointed 6/21/16) (reappointed 01/21/2020)
Bryan Boshell			June 21, 2016	Apr 01, 2024 (reappointed 01/21/2020)
John Clemons			June 21, 2016	Apr 01, 2024 (reappointed 01/21/2020)
Kellen Hyer			Jun 01, 2021	Apr 01, 2025
Craig Jensen, Council Representative			Jan 16, 2018	Dec 31, 2022 (Reappointed 01/07/20)
Brett Nelson, Council Representative (Alt)			Apr 06, 2021	Dec 31, 2021





# YOUTH COURT

## YOUTH COURT Revised 6/15

5-11-101 Youth Court Established. Revised 6/15

There is hereby established a Youth Court, which shall be supervised by a City officer, as appointed by the Mayor and approved by the City Council.  
(Adopted by Ordinance No. 700, numbering amended in codification; Ord. No. 082015 § 1, 05/19/2015)

5-11-102 Purpose. Revised 6/15

The Youth Court is established to promote and provide an opportunity for the youth of Springville to acquire a greater knowledge of an appreciation for the judicial system through active participation; and to provide alternative disposition for cases involving juvenile offenders in lieu of Juvenile Court appearances. The Youth Court shall have all power and authority established by the Utah Youth Court Diversion Act as set forth in Utah Code, Title 78a, Chapter 6, Section 1203.  
(Adopted by Ordinance No. 700, numbering amended in codification; Ord. No. 082015 § 1, 05/19/2015)

5-11-103 Policies and Procedures. Revised 6/15

(1) The Youth Court shall prepare policies and procedures and submit them to the City Council for approval. The policies and procedures shall include times of and procedures for meetings, quorum, voting and disposition requirements, purposes of the program, requirements for membership in the program, methods for conducting business, and meeting notice requirements.

(2) The Youth Court, upon its own initiative, may propose amendments to the policies and procedures. Such amendments shall be submitted to the City Administrator for approval and submission to the City Council for final approval.  
(Adopted by Ordinance No. 700, numbering amended in codification; Ord. No. 082015 § 1, 05/19/2015)

5-11-104 Operations. Revised 6/15

As allowed by this Chapter, the policies and procedures and other applicable law, and with the prior approval of the Supervising Officer, the Youth Court may:

- (1) Provide training and instruction to interested youth who desire to be involved with the Youth Court;
- (2) Provide dispositions for youth offenders involved in minor offenses and provided by state law.

5-11-105 Involvement of City Departments. Revised 6/15

City Departments by and through department heads are encouraged to support the Youth Court by providing service opportunities to youth involved in the program.  
(Adopted by Ordinance No. 700, numbering amended in codification; Ord. No. 082015 § 1, 05/19/2015)

5-11-106 Use of City Facilities: The Youth Court shall be permitted to utilize City facilities and supplies. Revised 6/15

Facilities must be used when not in use by other City Departments.  
(Adopted by Ordinance No. 700, numbering amended in codification; Ord. No. 082015 § 1, 05/19/2015)

**Staff:** John Penrod, Assistant City Administrator/City Attorney, and CTC Coordinator, Shannon Acor

<b>Members:</b>	<b>Address</b>	<b>Phone</b>	<b>Date Appointed</b>	<b>Term End</b>
Brett Nelson, Council Representative			Apr 06, 2021	Dec 31, 2021
Matt Packard, Council Representative (Alt)			Jan 07, 2020	Dec 31, 2022



**MISS SPRINGVILLE/MAPLETON  
MISS HOBBLE CREEK  
PAGEANT**

Miss Springville/Mapleton

Pageant Committee

**Co-Directors**

---

Karin Smith  
Laina Benhoff  
Rebekah Gappmayer  
Email: [missspringvillemapletonpageant@gmail.com](mailto:missspringvillemapletonpageant@gmail.com)

**Judges Chair:** Denise Kitchen & Sara Harward  
**Hostess Chair:** Emily Peterson  
**Publicity:** Sara Harward  
**Publicity Assistant:** Marci Harris  
**Programs:** Jessica Smith  
**Flowers:** Tazia Moss  
**Production Number:** Erin Shelley  
**Technical Advisor:** Rebekah Gappmayer  
**Ticket Sales and Foyer Decorations:** Kellie Lee and Kami Asay  
**Miss Springville/Mapleton 2017:** Miriam Hall  
**Miss Hobble Creek 2017:** Addison Black  
**Photographer** Snelson's Photo Lab

---

*Director*

Rebekah Gappmeyer [www.miss-springville-mapleton.com](http://www.miss-springville-mapleton.com)

Liz Crandall, Council Representative  
Brett Nelson, Council Representative (Alt)



### YOUTH COUNCIL

Members:	Phone	Date Appointed
Craig Bingham		Jun 16, 2020
Kim Bingham		Jun 16, 2020
Brett Nelson, Council Representative		Apr 06, 2021    Dec 31, 2021
Mike Snelson, Council Representative (Alt)		Jan 07, 2020    Dec 31, 2022

### CHAMBER OF COMMERCE

First Tuesday of each month, 12-noon, Art Museum basement

**City Staff:** Patrick Monney, *Operations Manager*

Melanie Bott, *Chamber Director*

Mike Snelson, Council Representative (Alt) Matt Packard, Council Representative

### HISTORICAL SOCIETY

Springville Historical Society is located in the lower level of the historic Carnegie Library (DUP Museum) at 75 South Main in Springville. The Historical Society reading room is open on Mondays, excepting some holidays) from 1 to 4 p.m. and by special appointment by contacting Lee Taylor at 801-489-8552.

Liz Crandall, Council Representative (Alt) Matt Packard, Council Representative

### INDUSTRIAL PARK REVIEW BOARD

Craig Jensen, Council Representative (Alt) Liz Crandall, Council Representative

### SENIOR CITIZENS COMMITTEE

**City Staff:** Tori Eaton, Senior Citizens Directors

Liz Crandall, Council Representative (Alt) Craig Jensen, Council Representative

### SPRINGVILLE MUSEUM OF ART

**City Staff:** Rita Wright, Museum Director

Mayor Rick Child

Mike Snelson, Council Representative



**(SUVMWA)**

**SOUTH UTAH VALLEY MUNICIPAL WATER ASSOCIATION**

Second Thursday of each month at the Spanish Fork City Offices, 40 South Main, 6:00 p.m. 801.489.6253

Contact City Engineer Jeff Anderson at 801.491.2719 for more info

PO Box 412, Spanish Fork, UT 84660 (contact Lani Bonnett [lbennett@mapleton.org](mailto:lbennett@mapleton.org))

**City Staff:** (*Technical Committee Representative*)

Craig Jensen, Council Representative (Alt) Brett Nelson, Council Representative

---

**(SUVSWD)**

**SOUTH UTAH VALLEY SOLID WASTE DISTRICT**

2450 West 400 South Springville, UT 84663 (contact Terry Fickland [tfickland@suvswd.org](mailto:tfickland@suvswd.org))

**City Staff:** Brad Stapley, Public Works Director (*Technical Committee Representative*)

Craig Jensen, Council Representative (Alt) Matt Packard, Council Representative

---

**UTAH LAKE COMMISSION**

51 South University Ave, Suite 109, Provo, UT 84601 (contact Reed Price

[rprice@utahlakecommission.org](mailto:rprice@utahlakecommission.org))

**City Staff:** (*Technical Committee Representative*)

Craig Jensen, Council Representative (Alt) Matt Packard, Council Representative

---

**SUVPS**

**SOUTHERN UTAH VALLEY POWER SYSTEMS**

14 North Main, Springville, Utah 84663 (801) 491-0210 (Blake Anderson)

**City Staff:** Leon Fredrickson, Power Director

Brett Nelson, Council Representative (Alt) Liz Crandall, Council Representative

---