



MINUTES
Springville Public Library Board of Trustees Meeting –
February 13, 2020

MINUTES OF THE SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING WAS HELD ON THURSDAY, FEBRUARY 13, 2020 AT 7:00 P.M. AT THE SPRINGVILLE PUBLIC LIBRARY, 45 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

BOARD MEMBERS IN ATTENDANCE: Jonathan Lawrence, Tawnya Monson, Jaclyn Brown, Emily Flinders, Chantel Daines, JaNeal Freeman, Lisa Willey

CITY STAFF: Library Director Dan Mickelson, Teen Librarian Kim Christensen, City Councilwoman Liz Crandall, and Friends of the Library representative JaNeal Freeman.

CALL TO ORDER

APPROVAL OF THE MINUTES

- I. Approval of the January Minutes: Tawnya approves Lisa 2nd
- II. Approval of February Agenda: Emilie Approves Lisa 2nd
- III. Public Comment: No one in attendance to comment

COMMITTEE BUSINESS

Friends of the Library

- a. Financial report: \$642 incoming; no expenditures
 - b. Upcoming: Updating bylaws so moving forward on refiling for 501c3
 - i. looking for more officers
 - ii. advertise for meeting and then pick officers at the meeting (March10)
 - c. Friends/Foundation not going to join identities
 - i. need to contact Ray to see how the library can
 - d. lunch for the library staff on national library week-April 19-25
- II. Director Report: Library training March 12, 8pm. Welcome to others in Utah County.
Training after short board meeting
- 79% of city has library card
 - 80% of city coming into the library regularly
 - #1 service rating for the city
 - Striving to continue meet the variety of needs of the community
- III. Supervisor Spotlight: Kim
- March 27th: 6:30 Pop Con activity: inviting to have vendor booth some will \$\$

- All ages--younger kids upstairs, things for all ages
- Friends table--offer something or have sign ups
- Volunteer to help out or any ideas--send to Kim

Changes in seating arrangements for tween seating area--give it its own theme/feel

Separate hang-out, programs, seating, computer and desk for staff--kick off before summer. (May)

IV. Ongoing Training Plan 2020:

- Waiting to see what state training will bring up and then make an agenda for upcoming training

V. Behavior and unattended children policy review: Email Dan with changes

- Unattended Children: Is there a first step contact parents before police
 - time allotted for kids to be picked up
 - Age limit on unattended kids
- Behavior: how to monitor outside area--specify the area (check with parks department)
- Legal words about weapons and clearly stated on doors--city policy?
- Policy access site to be included on new library card brochure.

VI. City Council Presentation - Dan and Jonathan March 10th at 5:30pm in the informal city meeting room.

- City to review the Library Board charter-- Jonathan will talk to Kim Crane

VII. City Council Report;

- Importance of being a positive advocate for the library and the city.
- Appreciate the library and what services it offers the community without a cost.
- Liz Crandall email-- lcrandall@springville.org

VIII. Adjournment: Emily motioned, at 8:20 p.m. to adjourn, Lisa 2nds and all in attendance voted aye.

Minutes approved on March 12, 2020 Tawnya Monson Moves to approve. Lisa Wiley 2nds.