



SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
45 SOUTH MAIN STREET, SPRINGVILLE, UTAH
SPRINGVILLE PUBLIC LIBRARY, 2ND FLOOR BOARDROOM
October 10, 2019 - 7:00 P.M.

Approved November 14, 2019

In attendance: Doug, Lisa, Jaclyn, Chantel, Terry Smith (new), Tawnya Monson (new), JaNeal Freeman(Friends president), April Clawson (Friends Secretary), Emily, Jonathan

- I. Approval of the September Minutes: approved by Lisa, 2nd Jaclyn
- II. Approval October Agenda: approved by Lisa, 2nd by Doug
- III. Public Comment: no public comment
- IV. Welcome to New Board Members, Introductions
 - a. Tawnya Monson—3 kids(emptynester), accounting background
 - b. April Clawson—Mapleton Friends secretary—Ed Leadership
 - c. JaNeal Freeman-Friends president. Writes for speak/language pathology
 - d. Terry Smith-retired teacher overseas
- V. Friends of the Library

Financial report: \$615 income no expenses paid out

Upcoming:

 - Nov 11 9am--decorate the Library Christmas tree
 - Nov 21-23--Book sale, set up on Wednesday Nov 20 5:30-7pm

Food Truck Report: Still waiting for last payout. Most likely will not host them next year.
- VI. Director's report:

Star Wars Reads, Oct 11th

Past Monday--facilitated Family Health Evening mostly for Latino community.

The police chief was on site grilling hotdogs! 15% of Springville is Latino

800+ programs happening in 2019

Book Circulation still high--3rd in the state of Utah.



Ebooks and Audio are on the rise software Overdrive and RBDigital
 Customer satisfaction according to city mail survey--90%
 Need help with advocacy and out-reach program: help promote a positive face
 for the library

VII. Staff report: Amanda Monson

Upcoming events October 11: Star Wars Reads sign up to help

October 17: Paranormal Ghost hunt

Nov 4: Teen/Parent Paint night

Volunteers: Within the last year 2500+ hours

Kim and Stacey coordinate volunteers and differentiate between groups
 and individuals and what projects are needed.

Ideas: Adopt a shelf to promote titles and make a wish list of services/projects
 needed

VIII. Ongoing Training Plan 2019

October	Building and ADA	UT Public Library Trustee Handbook p. 23-24
November	Strategic Planning Self-Assessment	UT Public Library Trustee Handbook p. 21-22 p. 54-55 https://www.youtube.com/watch?v=lmuf6GYKUaM&index=10&list=PLrQ2ooPPp3J7gkK7HoR8Z4Ov7HYeMj1lz

Disability act and building specifications.

What is in place for those with learning or physical disabilities.

What can staff do to help with other handicaps like blind, deaf or language

Physical things: handicap button for doors, wheelchair accessible checkout station and
 catalog. Shelving heights--don't use top or bottom shelves. Aisles and other spaces are
 wide enough to maneuver a wheelchair.

Ideas: Library could provide a pick-up check out system for those with difficulty getting
 in and out of cars.

Delivery options for homebound

Rotating Library for care centers--possibly use the books from the Sale



IX. City Council report --Brett not in attendance

X. Adjournment: moved by Jonathan, 2nd by Lisa

NEXT MEETING: November 14TH, 2019

Board member group picture to be taken to update the website

For November meeting: take the Library Trustee and Board of Directors Self-Evaluation