



**LANDMARKS COMMISSION
WORK SESSION
Wednesday, October 18, 2017
6 p.m.**

Commissioners in Attendance: Nancy Calkins, Robert Freeman, Mark Gillies and Jeff Mills

Commissioners Excused: Von Alleman and Greg Nolte

Staff in Attendance: Glen Goins, Community Development Director
Lisa Bullock, Executive Assistant

Council Representative: No Council Representative

Commissioner Freeman moved to appoint Commissioner Jeff Mills as the temporary chairman of the meeting. Nancy seconded. The vote to appoint Commissioner Mills was unanimous.

Director Goins welcomed the Landmarks Commissioners and briefly explained the review and approval process for the CLG Grant applications.

CALL TO ORDER

Chairman Mills called the meeting to order at 6:08 p.m.

APPROVAL OF AGENDA

Chairman Mills asked if there were any corrections to the agenda. The order of the agenda was adjusted slightly to allow Ms. Rawle to present to the Landmarks Commissioners.

Commissioner Calkins moved to approve the agenda with the above change. Commissioner Freeman seconded the motion. The vote to approve the agenda was unanimous.

APPROVAL OF MINUTES

October 12, 2017

Chairman Mills asked if there were any corrections to the minutes. There were two changes to the minutes — Greg Nolte and Doug Stringham were not in attendance and Chris Sorensen was listed under Commissioners Excused section, but should to be listed under Council Representative.

Commissioner Calkins moved to approve the minutes with the requested changes. Commissioner Gillies seconded the motion. The vote to approve the minutes with the changes was unanimous.

REVIEW AND AWARDING OF 2017 CLG GRANT

Torgunn Rawle
366 West 300 South

Commissioner Calkins asked about the bids for the roof as well as the gingerbread woodwork on the home. Ms. Rawle stated that the woodwork was not included in the original application. Commissioner Mills is concerned about the deterioration of the woodwork and feels that if something isn't fixed soon the wood will rot. Ms. Rawle stated the house also had bats which the family had to get rid of.

Commissioner Calkins explained what the Landmarks Commission's purpose is. The City matches the grant money from the state to help preserve homes and buildings in the historic district.

The Landmarks Commissioners are concerned about the deterioration of the home and feels this project is the perfect example of what they would like to provide funds for.

Ms. Rawle explained why she applied for the CLG Grant and what the grant money would go towards in regards to fixing the home.

Commissioner Mills would like to see the grant assist in fixing the roof and in helping to preserve the gingerbread woodwork until it can be properly fixed. Ms. Rawle stated the porch on the home is damaged from a leak in the home.

Director Goins explained what the process is and what is allowed in regards to awarding the grant money. The CLG Grant money can be put towards the roof repair and if the Commissioners wanted, it can also go toward the gingerbread woodwork.

The Commissioners discussed removing the drywall from the porch and leaving it exposed with Ms. Rawle.

Director Goins clarified where the drywall is on the porch which is in the enclosed area of the porch. Commissioner Calkins feels the roof of the porch and the drywall need to be fixed as well as the structure.

Commissioner Mills stated that to do the project right, it will be very expensive. Ms. Rawle said she has some other assistance available to her.

Director Goins asked about what type of wood would be used to replace the wood on the home. Commissioner Calkins said it would be OK to use a wood composite as long as the look remains the same.

Ms. Rawle said the original home had green woodwork and the color was red. Ms. Rawle would like to paint the wood that is exposed this year and apply for the CLG Grant in the 2018-2019 cycle.

Commissioner Mills and Commissioner Calkins suggested various paints that can help preserve the wood and keep it from molding.

Director Goins reviewed the additional information the Landmarks Commissioners requested at the last meeting. See below for the discussion.

Museum of Art
126 East 400 South

The Museum of Art submitted two requests in the application. A quote for the glass is not available because the Museum of Art staff already has the glass — the application submitted is for the installation of the glass. The first request of the application is for an architect to review the windows and the second part of the request is for the installation of the windows. The total amount requested is for \$3,000.

Director Goins explained some of the storage area concerns in the Museum of Art and other areas that do not meet current building code.

Commissioner Calkins is concerned about the ADA restrooms remodel and asked if the remodel will permanently close the north access. If so, it would change the historic value of the building. Commissioner Gillies felt the access of the entrances need to be improved.

Commissioner Mills is concerned that we are paying to study the issue again. He feels the Museum of Art has had several opportunities to raise money that others who apply for the CLG Grant do not have access to. Commissioner Mills is concerned the Museum of Art has applied for several CLG Grants in the past. Commissioner Calkins would like to see the north doors kept open. There was discussion on the look of building, the entrance doors, and the traffic pattern on 400 South. There was concern that the Museum of Art asking for funding again when the project is much larger and more expensive than what the CLG Grant could assist with. The Commissioners discussed which of the two projects applied for would be more beneficial to fund.

Casey Warren
302 East 700 South

The Landmarks Commissioners all agreed that this home does not meet the National Historic Register qualifications. Director Goins will write a letter informing Mr. Warren why his project did not qualify for the project.

Spencer Nelson
190 North 300 East

Director Goins briefly reviewed the request with the Landmarks Commissioners.

Mr. Nelson will replace the wood on the home with some type of wood, but asked the Landmarks Commissioners if PCP or aluminum can be used. These two products cannot be used. The applicant must use a wood product. Mr. Nelson will be informed of this.

The Commissioners discussed awarding \$5,000 to Mr. Nelson.

Torgunn Rawle
366 West 300 South

Mr. Jesse Reed joined the meeting and explained the gingerbread woodwork on the Rawle home. He feels the porch is more weathered by the sun and is not all due to the leak. He would like to get moving on restoring the home before the snow falls. He would like to have Ms. Rawle apply for the CLG Grant next year to help fund the work with the gingerbread woodwork.

Commissioner Gillies asked if the Commission could award more funds for the project to help with the gingerbread wood on the home. The Commissioners all agreed that additional funding could be awarded. The Commissioners discussed the amount of awarding Ms. Rawle. The Commissioners discussed the importance of funding this project.

The Commissioners discussed awarding Mr. Rawle \$8,000.

Chandler Scott
52 West 200 South

Commissioner Calkins asked that the City makes sure the windows that are put in Mr. Scott's building are a close resemblance to the ones that were originally put in the historic building. The conditions of the approval will need to be given to Mr. Scott.

The bids Mr. Scott submitted were for between \$7,000 and \$13,000. The bids were all for windows with wood around the outside. Commissioner Calkins said the bids are irrelevant because they include windows with sliders, which does not meet the qualifications.

Commissioner Calkins asked if Mr. Scott uses different windows than what the Landmarks Commissioners approve, the funds would be awarded elsewhere.

There was discussion about awarding Mr. Scott \$5,000 versus \$6,000 for the custom-made windows.

(continued)

**Museum of Art
126 East 400 South**

The Landmarks Commissioners discussed the Museum of Art again. The Commissioners agreed that the windows in the Museum of Art need to be installed, but were concerned about funding the study that was requested in the application.

Director Goins reviewed the process of awarding the funds and the process of reporting the status of the work from the applications.

The Commissioners would like everything submitted by July 15, 2018 so the Commissioners could meet to determine if the projects were following the approved requirements.

APPROVAL OF THE CLG GRANT

Commissioner Mills motioned to approve the following funds for the CLG Grants:

**Spencer Nelson
190 North 300 East**

CLG Grant funding of \$5,000 with the requirement that wood product must be used.

**Torgunn Rawle
366 West 300 South**

CLG Grant funding of \$5,000 for the roof repair with an additional \$3,000 awarded for the woodwork on the outside of the home, with the requirement of the wood being replaced with a wood product. The total amount awarded is \$8,000.

**Chandler Scott
52 West 200 South**

CLG Grant funding of \$5,000 with the stipulation of the front windows replicating the original windows of the building

**Museum of Art
126 East 400 South**

CLG Grant funding of \$2,000 for the installation of windows.

Commissioner Mills moved to approve the CLG Grant funding as discussed above. Commissioner Calkins seconded the motion. The vote to approve the CLG Grant funding above was unanimous.

REVIEW AND APPROVE 2018 LANDMARKS COMMISSION MEETING SCHEDULE

Chairman Mills asked if there were any corrections to the 2018 meeting schedule. There were no changes to the meeting schedule.

Commissioner Calkins moved to approve the 2018 Landmarks Commission meeting schedule. Commissioner Gillies seconded the motion. The vote to approve the 2018 Landmarks Commission meeting schedule was unanimous.

HISTORIC IRRIGATION DITCHES DISCUSSION

Director Goins stated that Springville City works closely with the Springville Irrigation Company when a new project is built in regards to the irrigation ditches. The Irrigation Company is part of the Development Review Committee.

Commissioner Calkins expressed her concern about the irrigation ditches in the Historic District. She explained that the irrigation ditches were part of Springville City's history and there are very few irrigation ditches left. She is concerned that the irrigation ditches are being covered by the Irrigation Company and she would like to see them remain open and visible. She proposes that the Irrigation Company choose an area in the Historic District where irrigation ditches remain open and visible. She stated that the Irrigation Company is concerned about liability issues of having the ditches remain open and visible. Commissioner Mills is also concerned about young kids falling into the ditches and the risk of drowning.

The Commissioners would like a city policy established to ensure that irrigation ditches in a part of the Historic District remain open and visible.

Director Goins spoke to the City Engineering department about Commissioner Calkins' concerns and request and found that preserving all of the irrigation companies would be problematic. The Staff is supportive of having some of the ditches remain open especially where there are street trees next to the ditch.

Director Goins will research this issue and the possibility of establishing a policy for irrigation ditches in the Historic District (Plat A) on street frontages or look into having it put into City Code. Director Goins will look into the options and report back to the Landmarks Commissioners.

Chairman Young asked for a motion to adjourn the meeting. Commissioner Freeman moved to adjourn the meeting. Commissioner Calkins seconded the motion. The vote to adjourn the meeting was unanimous.

Chairman Mills adjourned the meeting at 7:40 p.m.