



# LANDMARKS COMMISSION WORK SESSION

Wednesday, October 12, 2017  
6:00 p.m.

- Commissioners in Attendance:** Von Alleman, Nancy Calkins, Robert Freeman, Mark Gillies and Jeff Mills
- Commissioners Excused:** Greg Nolte and Doug Stringham
- Staff in Attendance:** Glen Goins, Community Development Director  
Lisa Bullock, Executive Assistant
- Council Representative:** No Council Representative

## CALL TO ORDER

Chairman Alleman called the meeting to order at 6:10 p.m.

## APPROVAL OF AGENDA

Chairman Alleman asked if there were any corrections to the agenda. There were no changes to the agenda.

Commissioner Freeman moved to approve the agenda as written. Commissioner Nolte seconded the motion. The vote to approve the agenda was unanimous.

## DISCUSSION, REVIEW AND APPROVAL OF 2017 CLG GRANT

Chairman Alleman turned the time over to Director Goins to review the CLG Grant.

Director Goins showed the Landmarks Commissioners a presentation explaining the CLG Grant, the grant amounts and reviewed the applicants and information about each project. The locations of each of the projects were reviewed. If an applicant did not submit the required information the project was not considered for the CLG Grant.

Director Goins reviewed the guidelines for reviewing and approving the CLG Grant. Director Goins has talked with the State and stated that the way Springville City has structured the review process has been approved.

The projects in the folders provided to each of the Landmarks Commissioners were reviewed below.

**Chandler Scott**  
**52 West 200 South**

Mr. Scott is requesting funding for replacing all of the windows of the building at 52 West 200 South. Mr. Scott would like to upgrade the glass and put the arch ways in the glass windows and remove the current awnings. The windows will be operable and fully functioning windows. The bottom windows will slide horizontally and the second floor windows will open vertically. Commissioner Calkins is concerned about the windows sliding as this was not the style of windows from that era (1882). Mr. Scott said he will reproduce what was there in the era as closely as possible.

Director Goins reviewed the bids for the project.

There was some discussion on the history of the building.

Chairman Alleman asked about the bids and if they all included the same materials. Mr. Scott said that all of the bids submitted were for the same type of materials.

It was decided the Landmarks Commissioners will meet again in about a week to approve the projects. After discussing various dates, it was decided the Commissioners will meet on Wednesday, Oct. 18 at 6 p.m. to approve the projects. The irrigation issue will be discussed at this meeting.

**Museum of Art • Joel Bree**  
**126 East 400 South**

There are two parts to the request. Director Goins reviewed both of the request with the Planning Commissioners. The first request is for adding ADA restrooms and ramps, repairing the roof, remodeling offices and adding additional storage space.

Chairman Alleman is on the Museum of Art Board and explained the intent of the request. Chairman Alleman also informed the Commissioners that the lanes will be widening on 400 South.

Commissioner Calkins said the ADA ramp was not in compliance with the style of the building when they reviewed it at an earlier time. She feels that whoever the architect is should be required to maintain the iconic, historic look of the building when the ADA ramp is built.

The second part of the request is to finish the project of replacing the exterior windows in the Museum of Art. Director Goins briefly reviewed the windows with the Planning Commissioners and showed them pictures.

Director Goins reviewed the bid for the project and stated that the bid is for the architect and does not include a bid for the windows.

The Planning Commissioners asked Director Goins to get a bid for the windows from Rita Wright, director of the Museum of Art. Director Goins will also clarify the west entrance and having the dumpster at the doors.

**Spencer Nelson  
190 North 300 East**

Director Goins reviewed the project with the Planning Commissioners. The building was built in 1872, but Utah County records indicate it was built in 1878. Chairman Alleman and Commissioner Nottle gave some background and history about the home.

The request is for replacement of the soffit and fascia trim and woodwork along the roof line, as well as for the deck on the east side of the home covering the main door due to water damage.

Director Goins showed pictures of the home and reviewed the damage to the home and what preventative maintenance the owners would like to do to the home.

Commissioner Calkins likes this project because the request is attempting to preserve a historical home in Springville. Commissioner Calkins asked if the wood will be replaced with wood. The Planning Commissioners would like to make sure the wood is replaced with wood. Staff will verify this and report back to the Landmarks Commissioners.

The Planning Commissioners would like Director Goins to verify that all of the homes that are being reviewed at the meeting are in the historic district.

**Torgunn Rawle  
366 West 300 South**

Director Goins reviewed the project request with the Planning Commissioners.

The bids Staff received need further details. Staff will request this from Ms. Rawle.

The home was originally built in 1889. The request is for repairing the railing and molding and repairing the roof.

Chairman Alleman gave some background and history about the home.

Commissioner Calkins asked about the water drainage from the roof of the porch. She would be interested to know if the roof structure of the porch needs to be repaired.

**Casey Warren**  
**302 East 700 South**

Director Goins reviewed the project with the Planning Commissioners.

The applicant stated the home was built in 1941, but Utah County records show it was built in 1941.

The applicant would like the Landmarks Commissioners to review a four-item list and direct him as to what they felt would be the best project form him to focus on. These items were provided in the Staff Report given to the Commissioners.

The bids provided by the applicant were for amounts only. Staff will ask Mr. Warren for itemized bids for the Commissioners to review.

Commissioner Calkins is concerned about the siding on the home and stated that the home is not eligible for the historical register. She also is concerned about the home being built in 1941 and not meeting the historical guidelines.

Director Goins asked the Landmarks Commissioners how often they would like to meet in 2018. The Commissioners decided to meet on a quarterly basis on Thursdays at 5 p.m.

Director Goins briefly reviewed the CLG grant amounts and the process with the Commissioners.

Commissioner Calkins asked if the projects submitted were for a portion of the project costs. Director Goins stated that he talked with the applicants and all of them will be contributing to the project costs and the CLG Grant amounts they receive will not pay for the entire project. All of the projects will be leveraged through financial participation of the applicants.

The Commissioners reviewed a couple of the historical homes in Springville that are in need of repair.

The Commissioners would like the staff reports for future meetings emailed to them a couple of days before the meeting.

Chairman Alleman adjourned the meeting at 7:25 p.m.

Commissioner Calkins moved to approve the agenda as written. Commissioner Nolte seconded the motion. The vote to approve the agenda was unanimous.