



**LANDMARKS COMMISSION
WORK SESSION
Wednesday, February 8
5:30 p.m.**

Commissioners in Attendance: Von Alleman, Robert Freeman, Jeff Mills and Greg Nolte

Commissioners Excused: Nancy Calkins and Mark Gillies

Staff in Attendance: Glen Goins, Community Development Director
Lisa Bullock, Executive Assistant

Council Representative: No Council Representative

CALL TO ORDER

Chairman Alleman called the meeting to order at 5:40 p.m.

APPROVAL OF AGENDA

Chairman Alleman asked if there were any corrections to the agenda. There were no changes to the agenda.

Commissioner Freeman moved to approve the agenda as written. Commissioner Nolte seconded the motion. The vote to approve the agenda was unanimous.

DISCUSSION OF 2017 CLG GRANT

No discussion.

REVIEW 2017 CLG GRANT APPLICATION SUBMISSIONS

Director Goins introduced himself and then reviewed the applications that were submitted for the 2017 CLG Grant.

Director Goins informed the Landmarks Commissioners that the submission for Chandler Scott was not included in the information given to them at tonight's meeting.

There will not be a decision made in regards to the CLG funding and which applicants will receive the funding at tonight's meeting.

Springville City will apply for the maximum CLG grant amount allowable of \$10,000 with the State and if the funds are awarded, the City will match the \$10,000 given by the State.

If Springville City is awarded the grant, more specific details will be provided to the commissioners.

It was suggested that the Commissioners drive by each of the properties to get a better understanding of the property and the requests being made by the applicants.

Chairman Alleman asked if the applicants are the home owners or developers and if the applicant lives in the home can be included in the packets.

It was also suggested that the City determine if the applicant has done any improvements on the home and how long they have owned it.

The earliest historical pictures available will be submitted in the packets.

Chairman Alleman asked if the packets could also include if the homes/businesses are listed on the national register.

Director Goins reviewed the CLG Grant process with the Commissioners and how the funds will be distributed after they are approved by the Landmarks Commission.

Application Reviews

Julie Bird

614 South 400 East

The applicant is applying for the restoration of the exterior stucco, fixing the front porch and the fixing the log structure on the property.

Julia DeLeeuw

815East 400 North

The applicant is applying for new windows and the repair of the chimney.

The Commissioners asked if the chimney is currently being used. This information will be included in the packet that will be given to the Commissioners at a later meeting.

It was asked what type of windows will be used to replace the current windows in the home.

Each applicant will be advised of the construction and historical standards that must be met.

Nicholas and Erica Herold

299 East 300 North

The applicant is requesting the repainting of the home.

The packets and presentation to the Commissioners will include how this will help preserve the home.

Trent Hurst

340 East 200 North

The applicant is requesting new windows.

An overall map will be included in each of the packets given to the Commissioners.

Janalyn

737 South 550 East

The applicant is applying for a roof, soffit, fascia and gutters.

Director Goins showed the Commissioners three of the homes that are at the address provided by the applicant. The Commissioners agreed that the first home was the home that the applicant submitted the form for. More specifics will be given to the Commissioners in the packet.

Danielle Pettyjohn

290 North 100 West

The applicant is requesting for repainting of the outside of the home and the repair of the facial boards on the trim of the roof.

It was suggested that the owners take pictures of the areas on their home they are requesting the grant for and submitting them to the City. This information will be included in the packets that are submitted to the Commissioners.

Springville City Center

65 East 200 South

Restore façade to how it looked in 1939, replace windows, doors and the light fixtures.

Historical photos of the building will be provided in the packets to the Commissioners. It was asked where the additional funds would come from. This information will be submitted in the packets to the Commissioners.

Commissioner Mills asked if the City owns the Senior Center. Director Goins will confirm this and let the Commissioners know.

Casey Warren
302 East 700 South

The applicant provided four areas to be considered for the grant — concrete repair, front door, paint around windows, adding a porch appropriate to the area the home was originally built.

The Commissioners all agreed that the more detail about the home, the historical information, etc., would be very helpful if it is submitted in the packets.

James and Sarah Wills
212 North 400 East

The applicant is requesting to replace the vinyl siding and replace it with stucco and update the windows in the home.

Director Goins felt it would be helpful to know if there would be any tax benefits with the home being on a historical register. The City will ask for more information in regards to this.

Chandler Scott
50 West 200 South

The applicant would like to preserve the upper floor of the building by installing windows that are appropriate to the time period the building was originally built.

The building was reviewed on Google Maps to see where the windows are on the building.

More information about this request will be submitted and given to the Commissioners.

The Commissioners would like to know what the applicant has currently done to improve the building and what the future plans are would be helpful.

Providing historical information about the building will be provided in the packets.

Director Goins asked if the Commissioners if they had any questions about the projects that were submitted for the CLG Grant.

The City will apply for the grant, which is due on February 13, 2017.

Commissioner Mills said he was impressed with how many submissions there were this year and felt it was critical that all of the Commissioners drive past each properties to better understand the projects and the requests.

Director Goins explained how Springville City marketed the CLG Grant to the residents and then briefly outlined how the funds would be granted to residents after the approval of the Landmarks Commissioners.

Commissioner Mills requested the applicants provide the dates the projects will be completed.

The Commissioners prefer to award the grant money to the applicants who are committed to completing their projects.

Commissioner Mills suggested having the applicants attend an upcoming meeting and outline what their plans are for the property they are requesting funds for. Director Goins said he will set this up once the grant is awarded to Springville City.

The City will begin reaching out to the applicants and ask them to provide all of the details and information the Commissioners would like to have.

The Commissioners want to make sure that the projects are followed up on and they are completed.

It needs to be stressed that the projects are completed within the timeframe. Director Goins said that a year's time should be plenty of time to get the information in and the projects completed. Each applicant will be asked when they can have bids submitted. Director Goins would like everything submitted by the applicants within two months and then the Landmarks Commission will meet to review them.

Concerns were raised about getting the bids from the contractors due to the busy schedules of contractors.

The Commissioner would like to review the applicants' requests with all of the information about the properties at a meeting in April.

The Commissioners discussed how the applicants will submit the required information.

Director Goins committed to getting the information to the Commissioners as soon as possible.

Commissioner Mills motioned to close the meeting and Commissioner Nolte seconded the motion. The vote to close the meeting was unanimous.

Chairman Alleman adjourned the meeting at 6:35 p.m.