



**APPROVED MINUTES OF THE
SPRINGVILLE CITY ARTS COMMISSION MEETING
May 16, 2017 7:00p.m.**

**Springville Museum of Art
126 East 400 South
Springville UT 84663**

Commissioners in attendance: Daryl Tucker, Susan Bartholomew, Nadine Eastwood, Polly Dunn and Debbie Allred. (Ginny Ackerson phoned in.)

Commissioners excused/absent: Delora Bertelsen, Julie Ahlborn.

Staff in attendance: Museum Executive Secretary Hilary Barksdale

Staff excused: Dr. Rita Wright, Councilmember Jason Miller.

CALL TO ORDER

Mr. Tucker called the meeting to order at 7:05 p.m.

INVOCATION

The invocation was offered by Ms. Dunn.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

MS. BARTHOLOMEW MADE A MOTION TO APPROVE THE MINUTES OF THE JANUARY AND MARCH MEETINGS. MS. ALLRED SECONDED THE MOTION AND ALL VOTED IN FAVOR.

CHAIR'S REPORT

Mr. Tucker indicated that the reason for tonight's meeting was to 1) ratify the decision to meet every other month, and 2) the commission needed to talk about the grant process. Ms. Ackerson was called into the meeting by phone. Mr. Tucker reported that he had spoken with Dr. Wright regarding the grant process and application deadline. He added that the *Arts in Education* grant was re-opened as additional funds remained unallocated. The budget for the Arts' Commission for the upcoming fiscal year from the City was increased from \$25K to \$33K. Mr. Tucker asked for discussion on the application process, he suggested that the process become "first come, first serve" eliminating deadlines. All applications will be considered and monies allocated until the budget is drained. Mr. Tucker indicated that this process would be more beneficial to allow the commission to publicize the grant money that is available.

Mr. Tucker said the commission needed a publicist who could do social media work for the commission to publicize the grant money that is available. He also suggested seeking volunteers for the commission

on Facebook. There was discussion on the distribution of grant money, and the commission is open to all art organizations. There was a discussion on the Springville Playhouse location.

Mr. Tucker suggested going through the grant application policies and guidelines to see what needed to be changed. Mr. Tucker read through the policy. He added that time stipulations and dates need to be amended. Evaluations should be completed before the next round of grants is awarded. He said July 1st would be the date that the grant money is turned over annually, there would be no deadline to apply, and grantees would be obligated to submit evaluations within thirty days of their expenditure of funds, or prior to requesting any additional funds.

Mr. Tucker indicated that he would make the necessary changes to the application form and the grant outline information. He asked for additional comments. The commissioners agreed that these changes would be beneficial to grantees.

COMMISSIONERS'/STAFF REPORTS

1. Ms. Dunn had no report.
2. Ms. Eastwood had no report.
3. Ms. Ackerson reported that a concert for the Sunday Concert Series was scheduled for this weekend. There was another concert proposed for July 19th. She indicated that she would get this concert on the calendar and email Dr. Wright and Gina Woolf at the museum.
4. Ms. Bartholomew said she had an evaluation report ready to turn in for the DUP. An article ran in the Serve Daily newspaper on the DUP.
5. Ms. Allred said she would like to focus on the schools and producing classes in the schools. She reported on classes that had been held.
6. Mr. Tucker said that the Historical Society was concluding a successful lecture season on the 24th of the month at 7p.m. Linda Carter would lecture on the cholera train.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

MS. DUNN MADE A MOTION TO ADJOURN AT 7:54 P.M. MS. EASTWOOD SECONDED THE MOTION AND ALL VOTED IN FAVOR.