

## Spanish Fork/Springville Airport Board Meeting Minutes

Held Springville City Council Work Room

January 5, 2017 4:00 pm

### Board Members in Attendance:

Clair Anderson – Springville  
Jason Miller - Springville Councilman (phone)  
Brandon Gordon – Sp.Fk. Councilman  
Matt Taylor – Chairman - Spanish Fork

### Staff:

Bruce Riddle – Springville City Finance  
Cris Child – Airport Manager  
Dave Anderson – SF City Planner  
Jason Sant - SF City Assistant Attorney  
Jared Johnson – SF City Engineering Dept.

### Absent/Excused:

Doug Ford - Spanish Fork  
Brian Park - Springville

Dave Bradford - Airport Facilities Manager

### Public Attendees:

David Trent - ImSar

Gordon Jacobs - ImSar

**Item 1. Minutes from the December 1st meeting.** A motion to approve the minutes was made by Brandon Gordon and seconded by Clair Anderson. The vote was unanimous in favor.

**Item 2. Facilities Report.** Cris Child reported on volunteer efforts to help clear the snow at the airport as the recent snows overwhelmed staff and equipment. The big Snow plow experienced a delaminated tire and a broken cable which have now been repaired.

**Item 3. Financial Report.** The monthly Financial Report was presented by Bruce Riddle. A motion to approve the report was made by Clair Anderson and seconded by Brandon Gordon. The vote was unanimous in favor.

**Item 4. Airport Design Standards.** Dave Anderson recommended to the board that an Airport Overlay Zone be considered rather than Airport Design Standards to govern future growth at the Airport. The suggestion was favorably received and work will move forward at next month's meeting in this new direction.

**Item 5. Commercial Operations Agreement.** Jason Sant presented a minor change in the agreement regarding liability insurance limits. The agreement which did not contain an aggregate limit was previously approved by the board. The board recommended that the agreement be implemented with limits of 1 million dollars per occurrence and 2 million dollars aggregate.

**Item 6. Memorandum of Agreement and time extension re: ImSar's airport facility.** David Trent shared preliminary drawings of their facility and informed the board of necessary adjustments to ImSar's construction schedule. Documents reflecting the necessary changes will be prepared and presented at next month's Airport Board meeting.

**Item 7. Update on power line marker balls project.** The cost of the project is now projected to be in the \$25,000 range. The FAA has expressed their willingness to provide additional funds which will cover roughly 95 percent of the cost. Said funds will be added by the FAA to the Airport Runway Grant which will be closing out in a few months. A motion was made by Clair Anderson and seconded by Brandon Gordon recommending that the Cities move forward with the project. The vote was unanimous.

**Other Items:** None

The meeting was adjourned at 5:25 pm. The next meeting will be held at 4pm on February 2, 2017.