

Springville Public Library Board of Trustees Regular Meeting  
Board Meeting Room, located on the 2<sup>nd</sup> Floor of the Springville Library  
October 13, 2016, 7:00 p.m.

Present: Chantel Daines, MariLee Allred, Keith Leatham, Pam Vaughn, Camille Hafen,  
John Averett, Tom Smith, Lisa Willey

I. Approval of July & September and October agenda

Motion from Keith, 2<sup>nd</sup> from Tom. Approved.

Remove item 3 & 8 (because Roger nor Chris are here)

Motion from MariLee, 2<sup>nd</sup> from Lisa. Approved.

II. Friends of the Library:

a. Book Sale in Nov 3-5. A sign-up sheet to volunteer was circulated

b. Lisa spoke of the need to add more members to Friends (hand out)

c. Lisa shared a draft of a book donation form (hand out). Circulated for feedback.

d. Lisa reviewed the overall mission & goals of Friends the Library – to support the Library.

e. Friends brought in \$800 in September; spent \$1,200 on the Brandon Sanderson event.

~~III. Library Foundation, Roger Layton~~

IV. Training Video

We spent ten minutes viewing an American Library Assoc. short training video.

Be an advocate, don't stay silent.

We should add a "Public comment" item at the beginning of each agenda, three-minute time limit.

V. Director's report, Pam Vaughn

Theo Watson, the Painted Mirror man, will upgrade our painted mirror in the next week, adding 3 new chapters, more interaction. We'll promote it at the birthday celebration.

We need better outreach to Hispanic community; Pam spoke with Latinos in Action, they helped decorate, gave book suggestions, possibly Hispanic story time, 127 people. 50/50 mix. Improvement in Hispanic children attending.

VI. Review Library Director's Job Posting

Pam is retiring end of 2016. Job posting will be up this week. Any software/tech skills? Knowledge of current trends for library management "& technology"

ADD: Interview and hire staff, personnel, interfaces with mayor, city council, other dept. directors

Job Posting will be on the ALA website

VII. Upcoming Library activities

a. Star Wars Reads, Friday 6-8:30pm

b. Library 5<sup>th</sup> birthday party Nov 5<sup>th</sup> 'taste' of the library, children's programs, Zumba class, book sale, authors, new library cards \$1 each, (Ann M. and Elizabeth W)

~~VIII. City Council Report, Chris Sorensen~~

IX. Other Discussion Items

X. Adjournment Next meeting, November 10<sup>th</sup> (no December meeting). MariLee moved to adjourn, Keith 2<sup>nd</sup>.

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Library Director at least three business days prior to this meeting. Notice of Electronic or telephone participation: Electronic and telephone participation is not available for meetings of this public body. Other information: This meeting was noticed in compliance with Utah Code 52.4.202. Agendas and minutes are accessible through the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes) and through the Utah Public Notice Meeting website at [www.utah.gov/PMN/index.html](http://www.utah.gov/PMN/index.html). Email subscriptions to the Utah public meeting notices are available through their website.

Contact information: Chantel Daines, ([libraryboard@springville.org](mailto:libraryboard@springville.org)), Chair, Library Board of Trustees. The next meeting for the Library Board of Trustees is scheduled for \*November 10, 2016.