



**MINUTES FOR THE REGULAR MEETING  
OF THE EMERGENCY PREPAREDNESS COMMITTEE  
OF THE CITY OF SPRINGVILLE, UTAH  
October 15, 2015  
5:30 p.m.**

**Attendance:** Roll

**Welcome/Committee Business:**

Chief Clinton conducting

**Approval of the Minutes:**

Brent Ellingson made the motion to accept the meeting minutes from September 17, 2015, David Mair seconded the motion, motion passed.

**Committee Business:**

Radio Test- October 4, 2015 at 6:30p.m. A NET test was conducted and sectors 3, 4, & 7 participated.

David Mair met with the Chief to discuss his concerns about his ability for continuing to participate as Communications Chief and he asked to be excused and replaced. He was excused in September and Mike was suggested as his replacement. He made a few suggestions as to how to improve the communications: 1.) Wiring and connections need to be updated and enhanced to make the service more reliable and stronger 2.) Mark the wires as to which are which (upper and lower antenna connections).

Chief Clinton confirmed that Mike was assigned to Springville City as Communications Chief.

The CERT breakfast in February has been approved. The goal of this event is to encourage CERT members to remain active in the program by making them feel that they are members of a larger program. We will be calling on CERT committee members to help with the organization and running of the event.

New CERT Positions: an organization chart has been made up for the CERT Committee and how they fit in with the overall Emergency Preparedness Committee and the following assignments were made:

Mock Disaster Coordinator- Cindy McNeese

Parade Coordinator- David Waters

Enrollment & Documentation- Shawn Johnson

Logistics Coordinator- Johnny Trujillo

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Approve 11/19/2015

Block Captain Trainer- Paula McDonald  
Records & Data Coordinator- Spring Foulger  
Director of Instructors & Moulage- Karri Beardall  
CERT Chair- Martin Palmer

Communications Plan Presentation - Spring Foulger (See Attached Written Plan)

\* Can we add a list/group for Ham Operators assigned to the different areas so that we can send E-mails just to those people, and possibly all other Ham Operators that are unassigned?

2016 Drill Objectives & Priorities (August 27, 2016)

Objectives:

Test the City's Disaster Plan (Chapter 9 of the EOP)  
Test Communications EOC <-> Stake Centers <-> Ward Rep

Markers: Standardize throughout the city

Involve every household  
Everyone put out green cards  
Use red cards as the control group

Suggestions:

- Put a notice in the monthly newsletter that everyone should put out their green cards
- Ask if we can get the announcement for the City Wide Mock Disaster on the Front page of the city newsletter
- Can we get the CERT events on the city newsletter calendar (Spring volunteered to submit this info)
- We should give the announcements/flyers that are handed out in the LDS churches to the Non-LDS churches as well to post and/or handout
- Should we issue invites to other city group in the area to attend/participate in the mock disaster?
- Chief Clinton should send an e-mail to the Area Representative (LDS) to let them know what is expected of the Stake & Ward Emergency Reps and asking for support as well as reports from Stake Reps as to how it's going.
- We should send information regarding the Stake Rep meetings to the Area Rep so they know when they are and can attend (and Stake Reps will be more likely to attend)

Motion to adjourn was made by Martin Palmer and David Waters seconded.

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Approve 11/19/2015