



**MINUTES FOR THE REGULAR MEETING
OF THE EMERGENCY PREPAREDNESS COMMITTEE
OF THE CITY OF SPRINGVILLE, UTAH**

**May 21, 2015
5:30 p.m.**

ATTENDANCE: (ROLL)

WELCOME/COMMITTEE BUSINESS

Chief Clinton conducting.

APPROVAL OF THE MINUTES

Brent Ellingson made the motion to accept the meeting minutes from April 16, 2015, Martin Palmer seconded the motion, motion passed.

COMMITTEE BUSINESS

RADIO TEST REPORT: David Mair reported about fifty percent participation in the NET test on May 3, 2015.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75. David Mair's email address is dmair.1@gmail.com.

CERT REPORTS: Eleven adults completed the most recent CERT Course. Nineteen students from Merit Academy also completed the CERT course on May 20, 2015.

DRILL ASSIGNMENTS/FOLLOW-UP: Chief Clinton will contact the Compass's and see if they have information on volunteer numbers. Cindy McNeese has someone who will teach a Moulage class, so far she has five people interested, would like to have six to eight participants for the class.

CHIEF FINLAYSON PRESENTATION: Chief Finlayson discussed the Springville City Emergency Plan. The Chief talked about the different types of emergencies that could occur in the city and the fact the city has prepared the Emergency Plan to cover all types of emergencies. Chief Finlayson explained the steps that must be taken to officially declare an emergency. He discussed the chain of command and chain of communication. The Springville City Emergency Preparedness Manual is available on-line at www.springville.org. We now have over 1000 CERT trained citizens; they are a great resource in an emergency. We need to encourage people to enroll in and keep information current on the City's emergency notification system (Everbridge) sign up at www.springville.org. The Everbridge system will be tested on August 22, during the drill.

The City is lacking in Red Cross trained Shelter Representatives. Permission to open a shelter must come from the Red Cross. The Agent Bishop should assign a representative to be trained by the Red Cross in order to officially open a shelter (in order for the city to be reimbursed by Red Cross). If a shelter is necessary schools are used first and then churches.

APPROVED JUNE 18, 2015

GOOD OF THE ORDER: A handout of the Drill timeline and purpose of the drill were provided.

NEXT MEETING: The next meeting will be June 18, 2015.

ADJOURNED

APPROVED JUNE 18, 2015