



**MINUTES FOR THE REGULAR MEETING
OF THE EMERGENCY PREPAREDNESS COMMITTEE
OF THE CITY OF SPRINGVILLE, UTAH**

April 16, 2015

5:30 p.m.

ATTENDANCE: (ROLL)

WELCOME/COMMITTEE BUSINESS

Chief Clinton conducting.

APPROVAL OF THE MINUTES

Martin Palmer made the motion to accept the meeting minutes from March 19, 2015, Cole Valentine seconded the motion, motion passed.

COMMITTEE BUSINESS

RADIO TEST REPORT: David Mair apologized that there was no formal NET performed on April 5th due to it being Easter Sunday. Sectors 3, 7, & 8 did have contact with each other. This will qualify as a NET test.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75. David Mair's email address is dmair.1@gmail.com.

DRILL ASSIGNMENTS: Chief Clinton estimates that this upcoming drill could have 700 – 900 participants.

- Volunteers are needed for the drill: Moulage artists (4 -6) and victims (25) are needed. The Compass's will contact ward/stake for volunteers from the Young men's/Young women's groups. Chief Clinton will have sign-up sheets available next meeting so we have a good idea of the numbers of volunteers available. May be possible to use the High School Drama Department to both help with make-up and as victims. Several people have contacts in this area and will report next month on numbers willing to participate.
- Newsletter: Notice of the Drill should be placed in the July and August City Newsletters. Chief Clinton will contact Kim Rayburn to place the notice.
- Checklist: A copy of the Checklist used in last year's drill was provided; feedback from the last drill was reviewed. Most comments suggested improved instruction, communication and training.
- Flyer: Martin Palmer provided a Drill flyer for each stake to copy and pass down through the wards to provide to each household. Suggestions were that the flyer be distributed on Fast Sunday, August 2, 2015. Wards may also want to include a notice or copy of the flyer in the Sacrament Program on the Sunday prior to the drill (August 16).

FOLLOW UP: Volunteers and Sign-up sheets (Victims and Moulage), Announcements in City Newsletter and Ward flyer and programs. Drill Reminder at the monthly NET Tests. Copies of individual Sector maps are requested for each sector.

APPROVED MAY 21, 2015

CERT: The CERT trailer was brought to the fire department the supplies and materials used for emergencies were displayed and explained. It is recommended that two people are used to transport the trailer to the appropriate area. The trailer is heavy and in an emergency situation the driver will need help to hook up the trailer in a timely manner.

GOOD OF THE ORDER: Chief Finlayson of the Springville City Police will present at the next meeting, Stake Presidents are invited to attend.

NEXT MEETING: The next meeting will be May 21, 2015.

ADJOURNED