



**MINUTES FOR THE WORK/STUDY MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
AUGUST 19, 2014 – 5:15 P.M.**

The following are the minutes of the Work/Study Meeting of the Springville City Council. The meeting was held on **Tuesday, August 19, 2014 at 5:15 p.m.** in the Springville City Multi-Purpose Conference Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember Dean Olsen, Councilmember Craig Conover, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn. Also present were: Community Development Director Fred Aegerter, Public Works Director Brad Stapley, Public Safety Director Scott Finlayson, Building and Grounds Director Alex Roylance, Recreation Director Charles Keeler, Administrative Services Manager Rod Oldroyd, and Museum of Art Director Dr. Rita Wright.

MAYOR AND COUNCIL DINNER – 4:45 P.M.

The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.

CALL TO ORDER

Mayor Clyde welcomed the Council, staff, and audience as he called the meeting to order at 5:18 p.m.

COUNCIL BUSINESS

1. Calendar

- August 22 – City Council Retreat Noon
- September 1 – Labor Day (City Offices Closed)
- September 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- September 9 – Work/Study Meeting 5:15 p.m.
- September 10-12 – ULCT Annual Conference – Salt Lake City
- **September 13- 20th – Heritage Days**
- September 13 – Planes, Trains and Automobiles, Spanish Fork/Springville Airport 10:00 a.m. – 4:00 p.m.
- September 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- September 20 – Contactors Park Dedication 10:00 a.m.

2. Discussion on this evening's Regular Meeting agenda items
 - a) Invocation – Councilmember Sorensen
 - b) Pledge of Allegiance – Councilmember Olsen
 - c) Consent Agenda
 2. Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))
 3. Approval of Minutes – April 15, 2014 Work/Study Meeting
 4. Approval of the Appointments of Patrick Monney and Elizabeth Crandall to the Power Board
 5. Approval of Springville and Spanish Fork Cities partnering with a developer to improve a 10-acre portion of the airport – Bruce Riddle, Assistant City Administrator/Finance Director
 6. Approval of the Spanish Fork/Springville Airport FAA Grant Offer and Construction Bid – Bruce Riddle, Assistant City Administrator/Finance Director

3. DISCUSSIONS/PRESENTATIONS

- a) **Swim Lessons by Non-City Instructors and Other Private Business Use of City Facilities** – Charles Keeler, Recreation Director

Director Keeler discussed five separate cases of swimming lessons being conducted by outside contractors and stated he would like to clarify the policy. Current contracts with outside entities were discussed as well as other communities faced with the same problem. On July 30, 2014 City Attorney Penrod called a meeting with Library, Museum of Art, Parks and Golf to discuss how they may be affected with this type of use. It was noted that rental programs should not overlap public swim. Director Keeler commented the Parks and Recreation Board reviewed the issue and their concern is that individuals are running a business at the pool and do not meet the same requirements that other entities do by contracts. Director Keeler asked for the Council's input and direction.

Councilmember Creer stated he attended the Parks and Recreation Board meeting and the Board was not interested in having individuals use the pool to teach lessons without meeting the requirements.

Councilmember Conover asked about other areas such as soccer fields, baseball fields and tennis courts. Director Keeler replied for ongoing games they are required to meet the requirements and pay applicable fees.

City Attorney Penrod noted it is a concern if these types of occurrences are making it so citizens are unable to use the pool.

Councilmember Sorensen commented he has been in discussions regarding rental and land use agreements and stated it needs to be controlled and an agreement needs to be signed to protect the City and employees. He encouraged participation for all facilities. Councilmember Child expressed it needs to be consistent.

Director Keeler explained swimming lessons are full and there is a need for more openings and lessons.

Staff was directed to make arrangements for an agreement and look into the possibility of accommodating when possible.

b) **The Future of the CTC Program** – Shannon Acor, CTC Coordinator

Mayor Clyde commended CTC Coordinator Acor for her presentation recently at the new Junior High School.

Ms. Acor addressed the Mayor and Council and asked how they would like to see prevention efforts going forward. Ms. Acor previewed the history of the program and explained the program started as Art City Substance Abuse Program (ASAP) and moved to the Communities that Care (CTC) model a national program.

Dallas Earnshaw Chairman of the CTC Board and Brian Alba a Utah County Health representative expounded upon the program noting the focus is on preventing substance abuse, promoting mental health, addressing alcohol and marijuana use and mental health treatment. Mr. Earnshaw reported the CTC model has requirements the City will need to agree to follow in order to receive Federal Funding from Utah County. Mr. Earnshaw stated the Utah County model and training did not cover the needs and reach out to the whole community. The amount of hours required for training with the current program has caused key leaders to lose interest.

Ms. Acor stated moving forward they need more key leader involvement and reported on September 8 and 10, 2014 they are holding suicide prevention training for community leaders and parents to get educated.

Councilmember Olsen asked if many calls come in requesting help for substance abuse. Ms. Acor responded there have been some; most are requesting information on how to help kids with mental health issues. Brian Alba commented he has been involved for three years, and during events, parents do come forward with concerns.

Councilmember Sorensen stated there are so many groups competing for funds. He suggested involving the different groups and combine activities and work with them. Ms. Acor replied collaboration is a key factor. She noted Kerry Oman advisor over the Youth City Council has agreed to have some participation.

Mayor Clyde commented he has received positive comments about the Mayor Awards and recognition of the youth and appreciates their good example.

Ms. Acor stated she would like to put information in the City Source Newsletter about how to nominate youth for the Mayor Awards. She also stated the ASAP name with substance abuse in the name seems negative and she would like to see the name be Communities that Care.

Councilmember Olsen thanked Ms. Acor for all of her work.

c) **Everbridge, Citizen Alert** – Scott Finlayson, Public Safety Director

Chief Finlayson described the Everbridge Citizen Alert system. He explained the different groups that can send messages and the option to receive Mapleton alerts. The system can also be used for Utility shutoff notices.

Chief Finlayson reviewed the different information sources for the system; Nebo School District including Mapleton, the White Pages and the Yellow Pages. The system is setup to prevent duplications, a chart shows who received the message, those that verified receiving the message and those not confirming. He stated they are working on replying to messages and confirming receipt.

Councilmember Sorensen expressed it should only have the requirement to respond on emergency issues.

Councilmember Child asked about opting into the system. Chief Finlayson replied when you opt in, you can select what you are interested in and what areas you want to be notified about.

Councilmember Sorensen asked who is in charge of program. Chief Finlayson replied he is with Administrative Services Manager Rod Oldroyd and IT Manager John Gleave. City Administrator Fitzgerald explained Manager Oldroyd is working on a policy for the program. Chief Finlayson expressed we have learned we need to be very careful about how many messages are being sent, in one hour it made over 40,000 attempts to contact people in Springville.

Councilmember Sorensen stated it is a good system and there are growing pains with a new system.

Administrator Fitzgerald reported there is a mobile version, it is not as robust, but there is the ability to see what is going on when away from the City.

Chief Finlayson described there are specific areas outlined for power, if an outage is reported they can send a message to the area involved quickly. Administrator Fitzgerald replied if water is out for an area they can notify the neighborhoods involved.

Mayor Clyde suggested to be careful and balance the number of messages going out and stated it is a great communication system for the community.

d) **Training** – John Penrod, Assistant City Administrator/City Attorney

City Attorney Penrod explained the City Purchasing Policy, ordinance and procurement authority.

4. **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

5. **CLOSED SESSION**

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

There was none.

ADJOURNMENT

COUNCILMEMBER SORENSEN MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6.55 P.M. COUNCILMEMBER OLSEN SECONDED THE MOTION, ALL VOTED AYE.