



**MINUTES OF THE WORK/STUDY MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
MULTI-PURPOSE ROOM, 110 SOUTH MAIN STREET
AUGUST 12, 2014 – 5:15 P.M.**

The following are the minutes of the Work/Study Meeting of the Springville City Council. The meeting was held on **Tuesday, August 12, 2014 at 5:15 p.m.** in the Springville City Civic Center Multi-Purpose Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford Clyde was excused from the meeting. Councilmember Sorensen motioned to have Councilmember Conover serve as Mayor Pro Tem. Councilmember Olsen seconded the motion and all present voted aye. The motion passed unanimously.

Mayor Pro Tem Conover presided. In addition to Mayor Pro Tem Conover, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember Dean Olsen, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

Also present were: Community Development Director Fred Aegerter, Power Director Leon Fredrickson, Public Works Director Brad Stapley, Public Safety Director Scott Finlayson, Buildings and Grounds Director Alex Roylance, Recreation Director, Charles Keeler, Golf Director Sonny Braun, Museum of Art Director Dr. Rita Wright and Library Director Pam Vaughn.

CALL TO ORDER

Mayor Pro Tem Conover called the work meeting to order at 5:16 p.m.

COUNCIL BUSINESS

1. Calendar

- August 19 - Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- August 22 – City Council Retreat 1:00 p.m. NOON
- September 1 – Labor Day (City Offices Closed)
- September 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- September 9 – Work/Study Meeting 5:15 p.m.
- September 10-12 – ULCT Annual Conference – Salt Lake City
- September 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

2. DISCUSSIONS/PRESENTATIONS

a. Public Safety – Scott Finlayson, Public Safety Director

Fire Chief Clinton presented on the new certification program for EMT's and explained some of the changes. Chief Clinton explained currently they are able to offer a higher level of service to citizens. He reported they are working on a "Paramedic when Available License" where they would be able to offer additional paramedic skills.

Chief Clinton reported two volunteers have passed the national registry for paramedics. On staff they have 15 Paramedics as part time employees and two volunteer Paramedics. With current staffing they are able to provide Paramedics 95% of the time during day shift. Benefits include an increase in level of patient care to the community and an increase in transport revenue.

Chief Clinton explained the training comparison of what they have today compared to a Paramedic. He noted advanced training involves approximately 300 hours of classroom training to 1500 hours for a Paramedic, in addition to more hours of clinical training. He explained most Utah County cities north of Springville provide Paramedic care and Santaquin City to the south.

Chief Clinton remarked with the new certification program there will be little cost to the City, there is a nominal application fee, and it will require an increased drug inventory and no increase in personnel. The process for the new program asks for City Council approval and stressed the importance of having the program be supported by the City. Administrator Fitzgerald stated the City plans on moving forward with program, unless the City Council disagrees.

Councilmember Child asked if someone were to leave what is the process and cost for replacement. Chief Clinton replied they will come and go and explained they will look at hiring at Paramedic level. Administrator Fitzgerald explained they are looking at the process and will work with Human Resources.

Chief Finlayson gave a report on crime statics for Springville. He explained the population has almost doubled in twenty years and crime statistics have gone up and down. The National trend is crime has been dropping and drug use has gone down. Chief Finlayson reported the Police Department has an officer working with the Utah County Drug Task Force and they have been effective in dealing with drug users. He noted Officer Pratt and Officer Flores will be receiving awards from UNOA (Utah Narcotics Officers Association) for their efforts in drug seizures.

Chief Finlayson gave a synopsis of the recent Emergency Preparation Drill. Stating the drill lasted about an hour and a half and a number of youth and adults participated as victims. The goal for the drill was being able to communicate with each sector (stake), talk to areas within their boundaries, have a CERT drill, and test the new alert system. About 80% of stakes

or sectors reported back on how well their area participated. All HAM radio operators participated and reported back. About 50 CERT members participated in the drill at the Senior Center and the Citizen Alert system was tested.

Chief Finlayson explained the alert system made 45,000 attempts in one hour to notify citizens. 4470 confirmed receipt of the message, 8040 did not confirm and 2110 were unreachable. Messages not confirmed each person will receive multiple notifications. Feedback from the drill, about 50 have moved from Springville, all who have requested to be removed, have been done within 24 hours. Chief Finlayson explained you can go in and enter how you want to be contacted. With this drill text message is showing the most reliable. They are working to find a balance with the system, as data gets better the system will work better. Chief Finlayson commented during the drill a volunteer was walking through a neighborhood and a mobile home was on fire. They called in and the Fire Department responded. He expressed that could have easily saved a life.

b. **Training** – John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod reviewed with the Mayor and City Council Rules of Conduct for Open Meetings. Attorney Penrod was asked to prepare a table of various motions for the City Council to review.

3. MAYOR, COUNCIL, ADMINISTRATIVE REPORTS

a. **Discussion with Department Directors**

Power Director Fredrickson reported they had the largest peak usage in July close to 62,000 KW on July 14, 2014 at 4:00 p.m. Councilmember Sorensen asked about the maximum capacity. Director Fredrickson replied the system capacity is about 100,000 KW with room for growth. Also, Power is servicing customers on the North end of the City. The transfer was completed with Rocky Mountain Power recently. Councilmember Conover asked about Spanish Fork and Payson's peak usage. Director Fredrickson replied Spanish Fork is about the same and Payson is about half. Director Fredrickson reported the Power Department has started with a new tree trimming contractor to help trim trees that are in the power lines. He noted a citizen was not happy with some of the trimming and his department is working with them. The City arborist did inspect the particular tree and approved of the trimming.

Recreation Director Keeler reported soccer practice has started. He stated football numbers are down and he has met with individuals involved in the football program. He explained Mapleton and Spanish Fork stated a Utah Valley Football group has conducted a high level of recruiting. The Recreation Department will continue with the program and noted it has had some effect on flag football. Attorney Penrod asked if other Cities go with another program what teams will Springville play. Director Keeler replied, currently Salem and Santaquin are in the City Football Program. Director Keeler reported Heritage Days will have about 20 booths involved and encourages the Chamber of Commerce to be involved. The recent movie in the park event, attendance was down. Building and Grounds Director Roylance reported the mosquito abatement group has been contacted about spraying area parks.

Museum of Art Director, Dr. Rita Wright reported the Museum had a good turnout for the quilt show and they are getting ready for fall.

Building and Grounds Director Roylance advised various projects are moving along and the contractor is starting on the Contractors Monument. He noted a follow up meeting regarding Bartholomew Park is scheduled. Public Works Director Stapley reported the pond outlet structure didn't meet specs, and the pond was drained. Once the back fill is completed the pond will be filled. Councilmember Sorensen commented the walkway through Brookside Subdivision to the High School is looking good.

Golf Director Braun stated they are trying to hold onto County golfers and they are not attracting Salt Lake play as much as in the past. He noted Salt Lake is discounting and gas prices have had an effect. He reported Sundays have picked up; Monday, Tuesday and Wednesday afternoons are slow.

Councilmember Olsen commented the Folk Fest numbers are not in as of yet and he wanted to thank Chief Finlayson, Director Fredrickson, Director Keeler and Director Roylance for their department personnel in helping with the event.

Public Works Director Stapley explained a few weeks ago they were able to secure MAG funding and since UDOT has bought into some of the projects. He reported on the upcoming projects. He explained the project regarding 400 South stripping from Main Street to 200 South and a right turn lane onto main street going east on 400 south. MAG also funded the Brookside project next to Reams. He explained this project will also affect one of the homes in the area. Councilmember Conover asked when the work is done around Brookside and Reams to try and keep 400 south open. Director Stapley reported on the Roundabout at 1300 East and 400 South, and noted they will leave the 400 east detour in place for a few days so that large trucks are not driving on the concrete. Landscaping will also need to be done before the ribbon cutting.

Library Director Vaughn reported they have had a two week break from summer reading and the Library will be slow until school starts. She noted they have applied for three grants. One they were able to pick up will allow them to start digitalizing the Springville Herald newspapers, which are very old. The Historical Society has donated 1000 hours towards the project. The project should be done in about three months and will be in a searchable format.

Finance Director Riddle explained his department is working on some of the ideas that came from the Spring Innovations program. They are currently auditing utility accounts for any billing errors. A company has been retained to help with this; they will review all accounts and identify any accounts with billing errors. Director Riddle explained they are only paid for the accounts they find that are being under billed. Director Riddle will report back to the Council with their findings.

Attorney Penrod reported Reagan Signs has made a formal request to raise the sign at 900 north main 30 feet. Attorney Penrod responded to Reagan that the City Council may not be interested. The City Council was in agreement to not consider this item on an agenda.

Councilmember Child commented he has received complements from business owners along Main Street about how happy they are with the resurfacing and the company that

completed the project. The Council agreed they would like to send Staker Parsons the contractor a letter of thanks. Administrator Fitzgerald said he would take care of the letter. Public Works Director Stapley stated they worked well with the City on this project.

Councilmember Conover commended the redesign of the City Source Newsletter. He thought it looked professional. Administrator Fitzgerald stated next month's newsletter will be asking for citizen feedback.

b. Commission, Board, and Committee Minutes

- i. Emergency Preparedness Committee minutes for June 19, 2014
- ii. Water Board minutes for May 13, 2014 and June 10, 2014

c. Mayor and Council Reports

There were no reports.

4. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

No Closed Session.

ADJOURNMENT

COUNCIL MEMBER CHILD MOVED TO ADJOURN THE CITY COUNCIL WORK/STUDY MEETING AT 6:43 P.M. COUNCIL MEMBER OLSEN SECONDED THE MOTION, AND ALL PRESENT VOTED AYE. THE MOTION PASSED UNANIMOUSLY