



**MINUTES FOR THE WORK/STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET  
AUGUST 05, 2014 – 5:15 PM**

The following are the minutes of the Work/Study Meeting of the Springville City Council. The meeting was held on **Tuesday, August 05, 2014 at 5:15 p.m.** in the Springville City Civic Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember Dean Olsen, Councilmember Craig Conover, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

Also present were: Community Development Director Fred Aegerter, Public Safety Director Scott Finlayson, Power Director Leon Fredrickson, Building and Grounds Director Alex Roylance, Recreation Director Charles Keeler, Library Director Pam Vaughn, Administrative Services Manager Rod Oldroyd, Museum of Art Director Dr. Rita Wright and Code Enforcement Officer Brandon Snyder.

**MAYOR AND COUNCIL DINNER – 4:45 P.M.**

*The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.*

**CALL TO ORDER**

Mayor Clyde welcomed the Council, staff, and audience as he called the meeting to order at 5:17 p.m.

**COUNCIL BUSINESS**

1. Calendar

- August 12 – Work/Study Meeting 5:15 p.m.
- August 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- August 22 – City Council Retreat Noon
- September 1 – Labor Day (City Offices Closed)
- September 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- September 9 – Work/Study Meeting 5:15 p.m.
- September 10-12 – ULCT Annual Conference – Salt Lake City
- September 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

A reminder was given regarding the August 9, 2015 Community Mock Drill for citizens. This particular drill the City Council will not need to participate.

Mayor Clyde reported he would be out of town on August 12, 2014. Mayor Clyde asked for more information regarding the Utah League of Cities Towns conference.

2. Discussion on this evening's Regular Meeting agenda items
  - a) Invocation – Councilmember Conover
  - b) Pledge of Allegiance – Councilmember Sorensen
  - c) Consent Agenda
    2. Approval of all City purchase orders properly signed (SCC §2-10-110(5))
    3. Approval of Minutes – April 08, 2014 Work/Study Meeting
    4. Consideration of approval to allow for the construction of a partial street width on 950 West for the development of the Ashford of Springville Subdivision located at 333 South 950 West.
    5. Consideration of amending Springville City's power rate Resolution #2014-14 to establish a rate and charges for renewable energy sold and delivered through the Springville City municipal electric power system – Leon Fredrickson, Power Department Director

Councilmember Sorensen reported the walkway between the Brookside subdivision and the Springville High School is overgrown with weeds. He also has safety concerns about a removable post in that area that would allow motor vehicles and four wheelers to have access. Building and Grounds Director Roylance replied the weeds were taken care of today and he will follow up on the removable post.

### 3. **DISCUSSIONS/PRESENTATIONS**

- a) **Code Enforcement Policy** – Fred Aegerter, Community Development Director

Code Enforcement Officer Brandon Snyder reported on the Code Enforcement Policy for the City and noted it has been in effect since September of 2013. Mr. Snyder explained the objective of the policy is to protect the health, safety and welfare of Springville City and to strive for voluntary conformance.

Mr. Snyder went on to explain the various City codes establishing the responsibility of the Code Enforcement Department. He reported most complaints come in from citizens or staff by telephone and email; he then conducts an observation of the complaint. A courtesy letter is sent when a violation is observed or a telephone call and a follow up letter if needed. For violations that are not addressed a no compliance case is forwarded to the City Prosecutors office and will then be handled by the Springville Justice Court. Mr. Snyder explained a considerable effort is made to prevent cases from going to the Prosecutors Office. Common violations include weed problems, parking of cars on property, storage, business licensing and fencing to name a few.

Mr. Snyder stated citizens are concerned about getting too close to fencing with the potential of damaging others property. He explained the Code Enforcement Office will work with both the property owner and the citizen complainant to resolve the issue.

Councilmember Sorensen asked how many complaints are being reported. Mr. Snyder replied over the last few months over 800 noxious weed violations were reported, usually regarding undeveloped property. Attorney Penrod explained they have gone to a letter format to avoid confrontations; other Cities have done this to limit the number of confrontations they have encountered. Mr. Snyder stated he keeps information regarding contacts so that should something come up he can give them a phone call. Mayor Clyde expressed the need to be consistent with process. Administrator Fitzgerald provided information handouts detailing ratings of City services; he noted Citizens are saying the City needs to do a better job.

Mayor Clyde commented Staff needs to be proactive and identify an area that is a real nuisance or safety issue. It is the City's obligation to investigate complaints, and use consistent judgment. Going out and identifying every violation is not possible.

Administrator Fitzgerald asked the Mayor and Council how they would like Staff to address or tract violations. Mr. Snyder replied he will review a complaint and observe other areas for similar violations so as to not have selective enforcement.

Councilmember Sorensen stated a part time secretary could address the email and paperwork, so Mr. Snyder could go out and do the enforcement. He noted he understands it may be a future budget item.

Councilmember Olsen reported it is not good for the City Council to get personally involved, it's important to hold to the ordinance, and help the neighbors that are hesitant to complain.

Councilmember Child expressed having voluntary compliance and working with citizens is important and most will try to comply.

**b) Youth City Council Report – Kerry Oman**

Mayor Clyde asked the Youth City Council (YCC) members in attendance to give introductions and then turned the time over to YCC Advisor Kerry Oman.

Mr. Oman gave a presentation on recent YCC happenings. He stated this year there are 110 members, double from last year. They recently elected a Mayor and divided into four teams with team leaders. Mr. Oman reported twenty-five participated in the Bike with the Mayor event and the group has participated with ropes courses, taught personal leadership, and teamwork exercises, zip line and rock wall climbing. This year the YCC helped with Art City Days events and the Children's Art Festival. They also volunteered at Sagecreek Elementary School and helped with tutoring and reading.

Mayor Clyde expressed he would like to highlight the Youth City Council in the Mayor's Message in the next City Source Newsletter. Mr. Oman replied he will have the YCC Mayor send Mayor Clyde information about what they have been doing. Mr. Oman recited he and his advisors are working towards not only doing service projects, but, providing positive experiences for the youth that are participating in the YCC.

c) **Training** – John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod reviewed with the Mayor and City Council guidelines for a public hearing.

#### 4. **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Attorney Penrod reported a developer is looking to develop 450 square feet of property by Neways close to the Days Inn property. Attorney Penrod stated he would bring back more information at a future meeting.

Attorney Penrod reported Namifyer, is looking to purchase 3500 square feet of property owned by the City adjacent to their property. They would like to purchase the property to expand their parking area and landscape. Councilmember Child stated the City should allow others to bid on the property. Mayor Clyde agreed. Attorney Penrod reported because of zoning requirements there is not much you can do with that size of property. Attorney Penrod replied he would review with Staff before going forward.

Attorney Penrod explained the City purchased property a few years ago at approximately 950 west; currently it is a detention basin and a barn structure that was already in place crosses over the property. Attorney Penrod asked the Council if they would like to work out a temporary easement with the property owner regarding the structure. Attorney Penrod reported he would bring information back to the City Council.

Attorney Penrod reported on a boundary line with a private property owner in the Industrial Park. The property owner would like to swap like property and the property owner is willing to give an easement. Chief Finlayson commented the property owner uses the area as a turnaround for semi-trucks. Attorney Penrod will bring back information to the City Council.

#### 5. **CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

COUNCILMEMBER CHILD MOVED TO TEMPORARILY RECESS THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AND CONVENE IN A CLOSED SESSION AT 6:35 P.M. TO DISCUSS REAL PROPERTY.

COUNCILMEMBER CONOVER SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS: COUNCIL MEMBER CREER -AYE, COUNCILMEMBER OLSEN-AYE, COUNCILMEMBER CHILD -AYE, COUNCILMEMBER CONOVER-AYE, AND COUNCIL MEMBER SORENSEN-AYE. THE MOTION PASSED UNANIMOUSLY.

**ADJOURNMENT**

COUNCILMEMBER CONOVER MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:58 P.M. COUNCILMEMBER CREER SECONDED THE MOTION, ALL VOTED AYE.