



**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTI-PURPOSE ROOM, 110 SOUTH MAIN STREET  
MAY 13, 2014 – 5:15 P.M.**

The following are the minutes of the Regular Meeting of the Springville City Council. The meeting was held on **Tuesday, May 13, 2014 at 5:15 p.m.** in the Springville City Civic Center Multi-Purpose Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Richard Child, Councilmember Christopher Creer, Councilmember Craig Conover, Councilmember Dean Olsen, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney John Penrod, and City Recorder Kim Rayburn.

Also present were: Community Development Director Fred Aegerter, Public Works Director Brad Stapley, Public Safety Director Scott Finlayson, Buildings and Grounds Director Alex Roylance, Recreation Director, Charles Keeler, Golf Director Sonny Braun, Museum of Art Director Dr. Rita Wright, Engineers, Jeff Anderson and Noah Gordon.

**CALL TO ORDER**

Mayor Clyde welcomed the Council, staff, and audience as he called the meeting to order at 5:15 p.m.

**COUNCIL BUSINESS**

1. Minutes - February 11, 2014

COUNCILMEMBER CONOVER MOTIONED TO APPROVE THE MINUTES FROM THE FEBRUARY 11, 2014 WORK STUDY MEETING. COUNCILMEMBER CREER SECONDED THE MOTION AND ALL VOTED AYE.

2. Calendar

- May 16, 2014 – Public Safety Banquet “National Peace Officers Day” 6:30 PM
- May 17, 2014 – UTA Bike with the Mayor, Splash Pad Opening 9:30 am
- May 17, 2014 – 48th Annual Art Ball 6:00 pm
- May 20 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 26 – Memorial Day (City Offices Closed)
- June 7-14 – Art City Days

Mayor Clyde asked if there were any questions or additions to the calendar. There was none.

## **APPROVAL OF THE MEETING'S AGENDA**

COUNCILMEMBER OLSEN MOVED TO APPROVE THE MEETING'S AGENDA. COUNCILMEMBER CONOVER SECONDED THE MOTION. ALL VOTED IN FAVOR OF THE MOTION. THE MOTION PASSED UNANIMOUSLY.

## **REGULAR AGENDA**

- 3. Consideration of awarding the 400 South Roundabout Project to the lowest responsible bidder and authorize the Director of Public Works to issue a Notice to Proceed for the project, and Authorize the Director of Public Works to issue Change Orders or adjustments to quantities of the unit price items, as needed, not to exceed 10% of the contract amount – Brad Stapley, Public Works Director**

City Engineer Jeff Anderson reviewed the scope of the project stating May 27, 2014 is the scheduled closure date and final completion is projected for August 15, 2014. City Administrator Fitzgerald commented the center of the roundabout will soon be up for discussion regarding what to put in the middle. Power and water will also be available at the site.

Engineer Anderson described the design of the roundabout noting it would have truck mountable curbing and will be widened for school bus access. He explained the detour routes have been reviewed and will have a truck route and the road near the new Junior High should be open by Memorial Day.

Engineer Anderson reported the bid results have Morgan Asphalt as the low bidder from four other bids. Funding will come from 49% eligible transportation impact fees, C Road Funds and the Power Department is contributing.

Councilmember Conover asked for information about the company receiving the bid. Engineer Anderson replied they provided paving for the City Compound and did a good job.

Councilmember Sorensen expressed his concern about having grass in the center of roundabout because of upkeep and traffic. Administrator Fitzgerald replied more information and ideas will be brought to the Council for approval.

COUNCILMEMBER SORENSEN MOVED TO APPROVE THE AWARD OF THE 400 SOUTH ROUNDABOUT PROJECT TO THE LOWEST RESPONSIBLE BIDDER **MORGAN ASPHALT, INC.**, IN THE AMOUNT OF **\$420,478.00**; AND AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE A NOTICE TO PROCEED FOR THE PROJECT, AND AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE CHANGE ORDERS OR ADJUSTMENTS TO QUANTITIES OF THE UNIT PRICE ITEMS, AS NEEDED, NOT TO EXCEED 10% OF THE CONTRACT AMOUNT

COUNCILMEMBER OLSEN SECONDED THE MOTION. ALL VOTED AYE, THE MOTION PASSED UNANIMOUSLY

Councilmember Conover stated Reams Grocery Store is concerned about access during the construction and what kind of signage will be allowed. Administrator Fitzgerald replied there

will be about a half dozen businesses added to signage and Diamonds Greenhouse will need at least two. He asked if the City will pay for the signage or the businesses. Councilmember Sorensen stated the City should cover that cost. Public Safety Director Finlayson asked when the electronic signs would be up. Public Works Director Stapley replied that BMS Signs will have them up two weeks in advance. Engineer Anderson reported there will be a map of the detours and the roundabout on the City website and the main detour will be at 800 South. Councilmember Conover and Sorensen asked that more information be added to the City Newsletter and front page of the City website.

#### 4. **DISCUSSIONS/PRESENTATIONS**

Mayor Clyde welcomed Alison Dyer to the meeting she is a new Librarian filling in for Library Director Pam Vaughn. Mayor Clyde asked Public Safety Director Finlayson to proceed with his presentation.

##### a) **Emergency Preparedness** – Scott Finlayson, Public Safety Director

Chief Finlayson reviewed the Emergency Plan for the City and noted the most common emergencies in the City are fire and flood. He explained one of the biggest concerns is a train derailment. He reviewed a recent gas leak incident in the City and during that response found a need for better communication. Following the incident the Public Safety Department did a large scale incident review in order to improve response and communication. They also did a review of the EOC (Emergency Operations Center) plan.

Chief Finlayson explained each LDS Stake is designated as a Sector for the City and each Sector has a Ham Radio Operator. He noted Support Groups include City Departments and Resource Groups include schools, churches, the Red Cross and Nestles' to name a few. Community Assistance is provided by Utah County, Utah State and FEMA. Chief Finlayson asserted Community Assistance can take up to three to four days to respond.

Chief Finlayson reported on an upcoming Mock Drill to be conducted by the Emergency Preparedness Committee and CERT Personnel. Approximately six LDS Stakes/Sectors are participating. They will be doing a basic communication exercise Saturday, August 9, 2014 at 7:30 a.m. where each Stake/Sector will contact their areas and report back how many they are able to reach.

Chief Finlayson gave a review of the new Everbridge mass notification system and stated it should be up and running soon and they are hoping to use it during the Mock Drill. Chief Finlayson explained the Everbridge System is a self-sign up system and individuals can select how they want to be contacted; email, text and cell phone. They can also add alternate addresses for business, work or schools to receive messages for those areas during an emergency. Major power outages can also be added to the system to notify residents. Chief Finlayson commented the system is very economical and should work well for the City.

Mayor Clyde expressed it would be a good idea to do an impromptu drill with the City Council on a smaller scale and commented he, Administrator Fitzgerald and Fire Chief Clinton will be attending FEMA training later this year.

b) **Storm Water, Master Plan** – Public Works Director, Brad Stapley

City Engineer Jeff Anderson provided printed copies for the Mayor and City Council then reviewed the Storm Drain Master Plan Update. Engineer Anderson explained the design parameter and how the storm drainage will be designed. He reported the retentions would be owned and maintained by the City. Engineer Anderson explained the design is to a ten year event and will manage for a 100 year event, because of the large cost to design for a 100 year storm.

5. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

a. Discussion with Department Directors

Mayor Clyde asked for updates and information from each Department.

Building and Grounds Director Alex Roylance reported the Splash Pad is ready to go and approved.

Museum of Art Director Dr. Rita Wright reported on the upcoming Art Ball and acknowledged some of the Museum of Art's own collection will be on display.

Library Director Pam Vaughn expressed the Library is gearing up for Art City days and the summer reading program with prizes. She explained donations of books have been very successful and they will be sending some to charity. Mayor Clyde commented some cities have Kindles for checkout; Director Vaughn agreed and noted the Library is looking at this and the needs for the community.

Recreation Director Keeler reported the Pool swim lessons have opened up and is close to being filled. He noted the swim team filled up in nine minutes. Director Keeler reported Art City Days will have additional power for vendors and will be able to add more vendors. He noted the Youth City Council is working to help during Art City Days. Two billboards are up for the Concert and Balloon Fest. The Grand Marshall at this year's parade will be Ken and Shirley Creer and the Resident Artist is the Musettes.

Golf Director Braun reported they have finished verifying the greens, edged sand bunkers and added sand to bring them up to standard. Director Braun commented the Snack Bar is doing well and they have been there during the hours requested. Mayor Clyde asked if they have looked into GPS units to speed up play. Director Braun replied it would cost about \$7000 to install in all of the carts and most golfers have their own range finders.

Public Works Director Stapley Brad reported the Main Street resurface project starts the day after Art City Days and gave an update on construction and road closures. Director Stapley noted they are working with UDOT on the traffic lights.

Finance Director Riddle reported Connie Park with the Utility Department has retired and they have hired new part time employee. Director Riddle also noted they are working on finishing up budget. Mayor Clyde commented the budget year to date seems off, and asked if the predictions were incorrect. Director Riddle replied some of the commonly used line items go off of previous history.

Community Development Director Aegerter reported the Historic Center Community Ad Hoc Committee is meeting and will be back to the City Council in June.

- b. Commission, Board, and Committee Minutes
  - i. Arts Commission minutes of April 08, 2014
  - ii. Library Board minutes of February 13, 2014
  - iii. Power Advisory Board minutes for March 27, 2014
  - iv. Spanish Fork/Springville Airport Board minutes for April 03, 2014
  - v. Water Board minutes for April 08, 2014 and April 22, 2014

No comments.

- c. Mayor and Council Reports
  - i. Springville/Spanish Fork Airport Board – Councilmember Dean Olsen
  - ii. South Utah Valley Municipal Water Association – Councilmember Rick Child

No reports.

**6. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205*

No Closed Session.

**ADJOURNMENT**

COUNCILMEMBER CHILD MOVED TO ADJOURN THE REGULAR CITY COUNCIL MEETING AT 6:35 P.M. COUNCILMEMBER OLSEN SECONDED THE MOTION, AND ALL VOTED AYE