



**Springville**

**LANDMARK COMMISSION**  
**January 22, 2015 – 4:30 PM**  
**Conference Room #217**

Commission Members in Attendance: Von Alleman; Mark Gillies; Jeff Mills; Nancy Calkins;  
Council Member in Attendance: Chris Sorensen  
Commission Members Excused: Robert Freeman; Greg Nolte  
Others in Attendance: Rita Wright, Hilary Barksdale and Shaun Orton  
representing Art City Museum; Amber Swanson  
representing Springville Library; Tammy Little, owner of  
the Reynolds home.  
Staff in Attendance: Director Fred Aegerter and Secretary Stephanie Nieporte  
Staff Excused: Planner Laura Thompson

**Call to Order**

Chairperson V. Alleman called the meeting to order at 4:35 PM

**Approval of Agenda**

CM Calkins moved to amend the agenda to include the Landmarks Commission Policy. CM Gillies seconded the motion. The vote to approve the amended agenda was unanimous.

**Approval of Minutes: July 11, 2013**

CM Mills moved to approve the minutes of July 11, 2013. CM Calkins seconded the motion. The vote to approve the July 11, 2013 minutes was unanimous.

Discussion of “Bricks and Mortar” CLG Grant Policy:

CM Calkins stated that she wanted to clarify that the purpose of the grant was seed money rather than to pay for things. She stated that the decision to be made, at this point, was whether or not to approve the policy that was previously decided upon.

CM Mills questioned how much money was available with this grant. Director Aegerter stated that \$5000 was put in as a starting point for the commission to discuss and that this time there were two projects, Art City Museum and the Reynolds home.

CM Calkins questioned the possibility of other requests coming in during this grant cycle. Director Aegerter stated that State History was requiring that the requests be submitted upfront.

R. Wright questioned if the commission had monies appropriated by the council to use as seed money. Director Aegerter explained that it was a matching grant so it could be in-kind or money. He stated that the council had allocated \$8000 every other year and the remaining amount came through administrative costs in the department.

T. Little displayed a picture of the Reynolds home. She stated that it would be used commercially as a counseling office. CM Mills asked T. Little what improvements the home needed. T. Little listed several items (see attached letter).

Director Aegerter reminded the commissioners that the focus now was the policy, not the actual CLG. CM Mills asked other commissioners what they would change. CM Calkins stated that she felt the policy worked very well.

CM Mills made a motion to accept the policy the way it was printed. CM Gillies seconded the motion. The vote to accept the policy was unanimous.

#### Discussion regarding 2015-2016 CLG Grant Programs

Director Aegerter stated that State History had asked that we not have more than four categories. He explained that we had included Program Administration which made five categories. He stated that Program Administration was an in-kind match that came from city personnel and could not be more than 15% of budget (see attached worksheet).

Director Aegerter turned the time over to R. Wright to explain the need for a new west entrance at the Art City Museum. R. Wright stated that there were several issues with the west entrance of the museum. She explained that the entrance extends out onto a platform and then drops off. There are no railings, casing, etc. She stated that as recreation programs expand at the school, there would be more buses dropping off students. She stated that there was a need for more parking and an entrance for students. She stated that the eastern parking lot was owned by the school district. Because of this, the patrons that rent the museum have to park on the west side and walk around to the east entrance. R. Wright explained that they did not want to install a railing that was not consistent with the historic architecture of the building.

Shaun Orton stated that the west side of the building was where the water run-off fell into a 15' x 15' of dirt to prevent flooding.

CM Mills questioned the fact that there was a dumpster on the west side near the entrance. He stated that he did not think having patrons walk by the dumpster to get into the building would make a good first impression. R. Wright stated that they would like to have someone come in and make some architectural and operational suggestions for changes that could be made while keeping the traditional aesthetics of the building. She stated that there may be a possibility of moving the dumpster or enclosing it in a different way as well as doing something more about the water run-off.

R. Wright explained that currently the North entrance was closed, which left only the East entrance. CM Sorensen explained that currently between Main St. and 100 East, there were two lanes going west. She stated that the city received a grant to increase to four lanes all the way to 400 East which would ultimately take away all of the parking on 400 South.

R. Wright stated that the number of high school students attending the high school show had increased this year to nearly 7000 students.

CM Calkins expressed concern about whether or not this project would be considered "preservation". R. Wright explained that if they had to put something up quickly it would not be consistent with the integrity of the building. CM Calkins questioned why the water issue was brought up. S. Orton explained that the water that came from the roof ran off the west side of the building and into the dirt. He explained that it could go into the street if it had to, but they do try to contain it there. He expressed concern that it could potentially flow down the ramp and flood the lower gallery and basement.

CM Calkins stated that she felt the possibility of flooding was a more pressing reason to do something to the west side of the building than anything else. If the building were to flood, that would affect the integrity of the whole building.

Chairperson Alleman asked if there would be any changes to the north side. Director Aegerter stated that they would not be changing the north side, just repairing doors and windows. R. Wright stated that there were windows falling out which had been a serious conservation issue.

R. Wright stated that as they worked to extend more to customers, they were going to need the west entrance more. The issue was that the west side was inconsistent with rest of the building.

Chairperson Alleman asked if there were any other comments. With no further discussion, Director Aegerter turned the time over to Tammy Little to discuss the Reynolds home.

Tammy Little reviewed the list of repairs currently needed on the Reynolds home (see attached letter). The renovations needed total approximately \$130,000. She described the detailed way some of the repairs needed to be done in order to preserve the integrity of the home. CM Calkins suggested that she contact Don Hartley, the State Historic Architect. She indicated that he would be able to put her in contact with several people that are qualified for that type of project. CM Mills suggested several Springville companies that specialize in historical preservations.

Director Aegerter stated that Art City Museum received a special CLG grant in 2014 for window restoration. He indicated that S. Orton was doing the restoration work on the north elevation. S. Orton indicated that the windows on the northwest elevation needed to be restored also and that was the reason they were seeking funds. S. Orton reviewed the cost of the replacing the windows.

Director Aegerter indicated that the next portion of the program was Education. He stated that there used to be an interactive map on the city website and due to changes in software it no longer worked. He explained that the goal was to work with Eli Kirk to get the map functioning again and also to have an intern do the data entry. He stated that \$4,000.00 would cover the intern for 16 weeks at 20 hours per week. CM Calkins questioned if we could run into the same problem again with the website. Director Aegerter stated that he had been working with Lisa Bullock and had asked what the guarantees were. She had stated that the software seemed to be more secure. Director Aegerter explained that the goal of the city was to eventually have someone on board who could keep up the site so we would not have to contract out.

A. Swanson stated that the library received a grant several years ago from The Department of Heritage and Arts for almost \$22,000.00 to input newspaper archives into an interactive database. She explained that it was through Utah Digital Newspapers and so far they had finished years 1924 – 1957. She stated that they still had 53 more years to input. She stated that the hope was to keep moving forward until they were completed. She indicated that they had used a company called iarchives in Orem and the cost was \$1.65 per page to make it searchable online and to host it. She indicated that \$2,100.00 would pay for approximately 2 years of newspapers.

Chairperson Alleman asked commissioners if there were any questions. CM Gillies questioned the fact that we had five categories and his understanding was that the state allowed four. Director Aegerter explained that the state encouraged four categories because sometimes if there were too many categories, people found it difficult to complete the grants. He stated that he felt we would be fine with five categories.

Chairperson Alleman asked commissioners if there were any further questions.

CM Sorensen questioned how to get grant information out to eligible public. Director Aegerter indicated that at one point it was in the city newsletter and commissioners had gone door to door to talk with people on the registry. CM Alleman indicated that one benefit of getting the website running again was that it would make information accessible to everyone and people would know what was available.

CM Mills expressed appreciation for all projects and stated that they were all worthy of the money that was allocated. CM Calkins stated that her only concern about the list was that two items were for one place, the Art Museum. She stated her concern was that there were other needs in the community and that people weren't aware of the deadline.

CM Gillies stated that had the same feelings as CM Calkins. He stated that he felt it was important to get the word out to people in the future. Chairperson Alleman indicated that he was concerned over the same issue. He questioned if the city was matching the amount given. Director Aegerter stated that it was a matching grant. Chairperson Alleman indicated that he felt they should do whatever they could to help maintain the architectural structure of the Art City Museum.

CM Mills asked Director Aegerter to explain the data entry costs one more time. CM Mills stated that he felt it was very important that we spend the \$9,000.00 to get the website up and running and get the data entered for future use. The commissioners agreed that it would be a great resource to the community.

CM Mills made a motion to accept the proposal as outlined. He added that he would like to stress that the museum explore options of moving the dumpster to a different location. CM Calkins seconded the motion. The motion to accept the proposal as outlined was unanimous.

CM Calkins moved to adjourn the meeting. CM Gillies seconded the motion. The vote to adjourn was unanimous. CM Alleman adjourned the meeting at 5:45 PM.