



**MINUTES FOR THE REGULAR MEETING  
OF THE EMERGENCY PREPAREDNESS COMMITTEE  
OF THE CITY OF SPRINGVILLE, UTAH  
January 15, 2015  
5:30 p.m.**

**ATTENDANCE:** (ROLL)

**WELCOME/COMMITTEE BUSINESS**

Chief Clinton conducting.

**APPROVAL OF THE MINUTES**

Martin Palmer made a motion to accept the meeting minutes from November 20, 2014, Karrie Beardall seconded the motion, motion passed.

**COMMITTEE BUSINESS**

**RADIO TEST REPORT:** David Mair's report read by Chief Clinton; 5 stakes joined the January city-wide radio net and they were from the city sectors 3, 4, 5, 6 and 7. "This month we also had the county wide radio net take place on Tuesday January 13<sup>th</sup>, I (David Mair) was the one running it using the Springville EOC radio equipment. We had 31 stations participate from various locations and other EOCs around the county."

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75. David Mair's email address is [dmair.1@gmail.com](mailto:dmair.1@gmail.com).

**REVIEW DRILL COMPONENTS:** Chief Clinton provided a handout of the prepared Power Point presentation discussing the Purpose, Drill Components, Everbridge System, Communications, Command Posts, Emergency Representatives, Block Captains, CERT deployment, and Discussion points for Stake Presidents and Ward Representatives.

Time line was reviewed and some modifications may be made.

Pre-Drill preparations were discussed, markers to be placed at pre-determined homes. Block captain training completed and signal cards to be distributed to all residents. Block Captain training was discussed, if anyone would like to have a training session please contact Martin at 801-489-5328.

Next CERT classes will begin February 24<sup>th</sup>, 2015. Information will be sent to City to put on the City Website. Assignments for Chief Clinton include:

- Create an Everbridge Group for Stake Presidents and a group for CERT members.
- Send email to Stake Presidents to "Save the Date" for the drill.
- Ask David Mair to create a spreadsheet of the sectors that routinely do not participate in the Radio Tests
- Find who has the CERT member master list (Reed Esklund?)

**NEXT MEETING:** The next meeting will be February 19, 2015. Discussion will be Preparation.

**ADJOURNED**

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APPROVED FEBRUARY 19, 2015