



**MINUTES FOR THE REGULAR MEETING
OF THE EMERGENCY PREPAREDNESS COMMITTEE
OF THE CITY OF SPRINGVILLE, UTAH**

**May 15, 2014
5:30 p.m.**

ATTENDANCE: Martin Palmer, Charles & Carol Compas, Sam Metcalf, David Mair, Dee Olsen, Paul Hauwiller, Sarah Ralston, Shauna Johnson, Alan Hunsaker, Cindy McNeese, Jim Rawle, Fire Chief Clinton, and Marcy Duke.

WELCOME/COMMITTEE BUSINESS

APPROVAL OF THE MINUTES

Dee Olsen a motion to accept the meeting minutes from April 17, 2014. Sarah Ralston seconded the motion and the motion passed.

COMMITTEE BUSINESS

RADIO TEST REPORT: David Mair, a SCAT member, reported that a NET Test was performed May 4th; four sectors participated. (Sectors 5, 6, 7, & 8). Discussion regarding contacting the Stake Presidents and informing them of participation or lack of. Unknown if all sectors have an assigned operator. Need follow up and request that all known operators contact David Mair. (NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75. His email address is dmair.1@gmail.com.)

CERT/ART CITY DAYS PARADE: Martin Palmer reports that the parade is all lined up with the exception of banner for the trailer in the parade. It is suggested that reusable vinyl banners be purchased. Cindy McNeese will be making pamphlets to be handed out. A flyer for the Disaster Drill will be distributed to each family two weeks prior to the event. A notice will also be placed in the City Newsletter included with the City utility bills.

SECTOR 4 PRESENTATION REPORT: Charlie Compas reports that the presentation was well received.

DISASATER DRILL CHECK SHEETS/DRILL PREPARATIONS AND COMMENTS; Chief Clinton provided copies of the Check-List. There is an outline of the drill that will be available at the next meeting. Red Card procedure was discussed; the ward representative will need to place the red cards the night before or earlier than the 7:30 a.m. starting time for the drill. Block Captains will be starting at 7:30 a.m. The goal of the red cards is to test the communication and reporting system down to the Block Captain level. It was suggested that the City's Emergency Operation Plan be posted on-line.

REMINDERS AND FOLLOW UP: Drill will be held August 9, 2014, 7:30 a.m. LDS Emergency Preparedness Plan is available for purchase at Copies Plus.

NEXT MEETING: Meeting will be June 19, 2014. 5:30 p.m.

ADJOURNED

APPROVED JUNE 19, 2014