



**MINUTES FOR THE REGULAR AND WORK/STUDY MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
APRIL 15, 2014 – 5:15 PM**

The following are the minutes of the Regular and Work/Study Meeting of the Springville City Council. The meeting was held on **Tuesday, April 15, 2014 at 5:15 p.m.** in the Springville City Civic Center Multipurpose Room, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as required by law, was posted in the Civic Center and on the City's website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Dean Olsen, Councilmember Richard Child, Councilmember Chris Creer, Councilmember Chris Sorensen, Councilmember Craig Conover, City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, and City Recorder Kim Rayburn. Also present were: Administrative Services Manager Rod Oldroyd, Public Safety Director Scott Finlayson, Public Works Director Brad Stapley, Building and Grounds Director Alex Roylance, Library Director Pamela Vaughn, Recreation Director Charles Keeler, Distribution Superintendent Brandon Graham, City Staff Engineer Noah Gordon, and Assistant Golf Pro Craig Norman. Golf Committee Board members: Pat Bird, Jay Lamb, and Clay Packard. Excused from the meeting: Art Museum Director Dr. Rita Wright

CALL TO ORDER

Mayor Wilford Clyde welcomed the Council, Staff and audience as he called the meeting to order at 5:15 p.m.

COUNCIL BUSINESS

1. Minutes
None to approve

2. Calendar
 - April 20 - Easter
 - April 22-25 – ULCT Road School, St. George
 - April 24 – ASAP Town Hall Meeting, at Library, 6:30 p.m.
 - April 25, 2014 – Arbor Day
 - April 25-26 – Spring Clean Up Days
 - April 26 – ASAP Prescription Drug Take-Back at Library, 10:00-2:00 p.m.

- April 29 – Budget Retreat, Multipurpose Room, 1:00 p.m.
- April 30 – ASAP Student Town Hall meeting at Springville High, 1:45 p.m.
- May 6 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 17 – Springville City “Bike to Work Day” with the Mayor, 9:30 a.m.
- May 17 – Annual Art Ball, Art Museum, 6 p.m.
- May 11 – Mothers’ Day

3. DISCUSSION ON THIS EVENING’S REGULAR MEETING AGENDA ITEMS

- a) Invocation – Councilmember Child
- b) Pledge of Allegiance – Councilmember Creer
- c) Consent Agenda
 3. Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))
 4. Accept and approve the recommendation of the Parks and Recreation Board for the use of the 2014 County Recreation Grant in the amount of \$17,381.28; and authorizing staff to submit the application as presented – Charles Keeler, Recreation Director
 5. Final Plan Approval for the East Sunset Ridge Subdivision located at approximately 700 North 800 East in the R1-8 and R1-10 Single Family Residential Zones – Fred Aegerter, Community Development Director
 6. Accept and approve a Mapleton/Springville Interlocal agreement for shared use of the Everbridge Emergency Notification System being purchased by Springville City – Scott Finlayson, Public Safety Director
 7. Consideration of approving a Statewide Utility License Agreement between Springville City and the Utah Department of Transportation – John Penrod, Assistant City Administrator/City Attorney

No comment

4. DISCUSSIONS/PRESENTATIONS

a) Golf

Golf Committee Board Member Jay Lamb addressed the Council and stated the Golf Committee started back in August of 2013 and one of their objectives was to generate revenue for the Golf Course. The Committee came up with starting a golf youth league. Mr. Lamb explained the youth league would consist of youth from ages 8 to 13 years old. It would consist of two different divisions, a beginner division and an advanced division. Mr. Lamb expressed this would be a way to get kids out that haven’t been golfing and see how they like it and for those that have and are interested in golfing, to have a way to come play. Mr. Lamb noted the Committee recommends starting after the Arty City Amateur, on June 23, 2014. The classes would be held Monday, Tuesday or Wednesday nights when it is slower play at the golf course.

Mr. Lamb stated the goal is to have forty to sixty players with a fee of \$60.00 per player, and would include a punch card for \$50.00 with a little extra as revenue to the City. Mr. Lamb responded the structure of the league is about 90% complete, they are finalizing coaching and rules for the league. Currently they have six volunteer coaches that have agreed to participate and other volunteers to help as needed. Also, members of the Men's and Women's Golf Association stated they would be willing to help. Mr. Lamb noted John Wingett, with the Men's Association is gathering donations to go towards uniforms, supplies to fix donated clubs and medallions for the end of the season. Mr. Lamb stated Assistant Golf Pro Craig Norman and the Golf Committee are working together to startup a used golf club program. The program would allow anyone that has old or abandoned clubs to donate them to the youth golf program. The clubs would then be refurbished and handed out to the youth that are in need of clubs. The Men and Women's Association will schedule a day where they will go in and refurbish the used clubs, cut them down to youth size and re-grip them. Mr. Lamb stated Assistant Pro Norman has spoken with South Gate PGA Pro Scott Draper and noted the St. George course has been doing this program for a number of years and it has been a "win/win" situation for them. Mr. Lamb expressed the purpose of the youth program is to introduce affordable golf to the youth of the City, build a lifelong activity for the people of Springville and to contribute to the Golf Course's profitability for the future. It will also be a good introduction of golf and Hobble Creek Golf Course to the parents and youth of Springville. Mr. Lamb stated all members of the Golf Committee are committed to the program and are awaiting final approval.

Mayor Clyde expressed he thought it was a great idea. Councilmember Child commented he would like them to emphasize golf etiquette. Mr. Lamb noted they will be including golf etiquette along with other rules of play. Councilmember Conover asked if the Recreation Department would be a part of the program. Mr. Lamb stated they would encourage recreation to be a part of the program. Assistant Pro Norman noted he has spoken with the Recreation Department about contact information and noticing the program in the Recreation Newsletter. Mayor Clyde asked what time during the day would the youth be playing. Mr. Lamb stated they are working with the Golf Course to schedule play during times when the Course is not busy and they will also have time on the practice greens. Assistant Pro Norman acknowledged with the punch card it will encourage the youth to golf more outside of the program.

Councilmember Conover asked if there are other ideas on generating revenue at the Golf Course such as advertising. Mr. Lamb noted there is an ad on the UGA card with discounted specials. Councilmember Conover asked if there has been thought about advertising at the holes. He stated there are opportunities to do more, maybe things that haven't been done in the past. Golf Committee Member Pat Bird, noted it will take getting creative and looking outside the box to generate revenue. Councilmember Conover stated the Youth Program is a great idea, there has to be some ways to generate revenue now more quickly. Mayor Clyde agreed with Councilmember Conover with advertising at the holes. Mayor Clyde asked the Committee if they thought it would detract from the golf. A consensus of the Committee noted you see it at other courses. Mayor Clyde mentioned to encourage people to play at slower times. Mr. Lamb noted

the Golf Course started a Facebook page online and if they could get permission to run some specials during the slow times it may bring people to the Course. Councilmember Conover noted if it's slow and you can get someone to come play let's do it. City Administrator Fitzgerald stated City staff has been given authority by Council to do some discounts for certain periods of time and has had that authorization for two or three years. Councilmember Sorensen stated discounts can cause a loss in revenue because the individuals that plan on playing will get the discount as well. Councilmember Conover commented even so you are that much ahead by having people play. Mr. Bird expressed if there can be recruiting of tournaments during slow times it could be a revenue generator. Councilmember Olsen asked Recreation Director Keeler, about using the A-Frames that recreation uses for advertising and use some for the golf course. Director Keeler stated it could be done.

Mayor Clyde thanked the Golf Committee for coming up with ideas to improve the Golf Course. Councilmember Sorensen noted he thought the Snack Bar looked nice and has a great menu.

b) Electric Distribution

Power Director Leon Fredrickson, stated they would yield their time to Public Works for some important information. If time allows they will give their presentation after Public Works. Mayor Clyde agreed to move to the Public Works discussion.

c) Public Works

Public Works Director Brad Stapley noted late last week the City received notice from FEMA that they are going back through their risk mapping program, this would be the Flood Insurance Rate Maps. Director Stapley noted over the last few years FEMA has been doing studies on Hobble Creek and where the creek will leave its boundaries in the event of major flooding. Director Stapley provided a map from FEMA outlining the special flood hazard areas in the community. City Staff Engineer Noah Gordon stated FEMA notified the City it will be having a Community Consultation Officers meeting on April 23, 2014 for elected officials and staff within Utah County at the Utah County Fair Grounds at 2:00 p.m. and a public meeting will be held later that evening at the same location. Engineer Gordon explained the study is on Hobble Creek and other areas in Spanish Fork, Provo and American Fork. He noted nationwide rivers have been studied in more depth than in the past and they have better data. Engineer Gordon noted there are many different streams and bodies of water that cross Springville and can contribute to flooding but do not involve FEMA. The FIRM (Flood Insurance Rate Maps) maps are the only areas that concern FEMA, Engineer Gordon explained there is a timeline that the City can appeal or protest the maps before they are adopted. Engineer Gordon displayed the FIRM map showing areas outlined where the flood plane has increased and areas that have decreased since the maps were last updated. Engineer Gordon explained staff has done some analysis and they see a 45% increase in affected parcels showing in the flood plan than in previous maps.

Director Stapley noted the low bridges such as the old style railroad bridge at 400 west is of concern for flooding. Director Stapley expressed staff is asking for direction from the Council on what direction to go with FEMA. Engineer Gordon has been in contact with Amecia Lester, who is the Utah representative over this program and will be at the FEMA meeting on April 23, 2014. He asked Ms. Lester what the cost would be to citizens for flood insurance, and noted citizens and staff would like to know this information at the meeting. He stated Ms. Lester replied they would have had an answer but President Obama has put in new legislation called the “affordability act for flood insurance” and no one really understands it or the affect it will have.

Councilmember Conover asked for clarification on who is responsible for sending the letter about the meeting and if it needs to come from the City. Engineer Gordon explained it will need to be posted on the City website and if the City does not agree with the information, such as the hydrology, or the amount of rain needed to cause a flood, the City can submit technical information and appeal.

Engineer Gordon stated FEMA has supplied a template of a postcard to send out to citizens affected by the new map inviting them to the meeting. Engineer Gordon asked if the Council would like to appeal the maps and mail out the postcards. He stated, bare minimum the citizens need to know the meeting is scheduled.

Councilmember Sorensen commented on the time frame given to the City to notify thousands of residents within 10 days of a meeting. Engineer Gordon recounted the meeting is the first step of the process and it would take approximately a year before the maps are updated. He informed the Council after the meeting on April 23, 2014 the City has one to two months before the appeal period starts and then the City has ninety days to respond on specific grounds with an appeal. Engineer Gordon remarked the process can take a great deal of time with FEMA. Once the maps are close to adoption the City will be expected to have an open house or additional meetings. The meeting on April 23 with FEMA is for the County after the meeting it will be up to the individual cities to handle it from here on out.

Council discussed the impact on citizens and the limited time to get information out to them. Mayor Clyde commented in order to prove the study wrong the City would have to take thousands of dollars to do their own studies. Mayor Clyde recounted it wasn't more than two years ago there were some flooding concerns. Councilmember Sorensen conferred and that was a twenty five year storm not a one hundred year storm that is projected on the FIRM maps.

Director Stapley asked as a City do we go ahead and tell FEMA we are not happy with the maps and protest. Mayor Clyde stated the City should appeal because of the effect it will have on our citizens. Councilmember Child suggested if post cards are mailed they should state it is a preliminary meeting. Councilmember Sorensen remarked the City needs to protest because of the changes to I15, and the effect on commercial zones in that area would have a big impact. Mayor Clyde and Councilmember Sorensen stated post cards should be sent to the Citizens. Discussion was raised about the areas of Devin Glen. Engineer Gordon noted the area is below the creek bed and appealing this area may not be possible. Mayor Clyde noted most every mortgage would require flood insurance if in the flood plain. Engineer Gordon expressed it does

seem negative however, it is better knowing and not pretend it doesn't exist. He noted areas that show up on the maps may be able to look into grants or funding for the areas affected and correct and improve them. Mayor Clyde stated we need to be responsible and notify our citizens; also, we need to look at appealing for the areas that need some adjustments. Councilmember Creer commented the postcard should state the meeting is presenting study results and mapping, that it is limited information needing more studies. Engineer Gordon asked the Council if they wanted the FEMA maps added to the City website for citizens to review. Council was in agreement to add the maps to the City website, noting they are FEMA maps. Engineer Gordon asked the Council if they wanted to spend more funds on a consultant to gather information for an appeal, currently it is not in the budget. Council was in agreement to not spend thousands of dollars in studies. Administrator Fitzgerald noted the City could ask questions about bridges that could be removed in the event of a flood, stating they are not permanent as noted in their study.

Mayor Clyde invited audience member Karen Ifediba a City resident to give her thoughts. Ms. Ifediba commented the letter should be very direct to the citizens and note that the City is trying to protect the citizens and encourage them to go to the meeting. Engineer Gordon expressed the meeting is for information, but ultimately it is up to the City to appeal the maps. Councilmember Creer stated he would encourage citizens to go and get the information and find out about the formal comment period starting in June. Administrator Fitzgerald stated the City can convey to FEMA the need to provide citizens with information regarding when they can submit comments and the dates. Mayor Clyde moved to the next item on the agenda.

d) Parks

Building and Grounds Director Roylance reported his presentation would have been helpful with the Public Works topic, he had planned to have the Water Conservancy District and the representatives for the June Sucker Program present but they had a scheduling conflict and will present in May.

Director Roylance gave a presentation on the Winter Recreation Program. He noted they have records from the last five years of revenue and dollars per day. Director Roylance commented some days there is minimal revenue coming in other days no revenue. He explained the budget has been \$5000-\$7000 in hard cost, and with all of the man hours put in, the total cost is around \$20,000. Administrator Fitzgerald noted going into the program they were able to utilize light hours with full time park personnel in the winter. Administrator Fitzgerald explained there is a benefit in having the winter program and staff knew there may be some loss in revenue. He noted going forward, if the program continues there will be some significant costs coming up to replace equipment.

Director Roylance remarked if there is snow, the projection is to be open the entire Christmas break its possible revenue would greatly increase. He explained most of the business is on Saturday and on Tuesday night's youth groups attend. Director Roylance noted going forward suggestions would be closing on the slowest days Sundays, Mondays and Thursdays unless reserved by a group. All of this he said is dependent on mother-nature, there is a need for at least six inches of snow in order to pack and groom the base. Director Roylance reported if the

City invested in snow making equipment and snow moving equipment a local company could offer a used piece of equipment for making snow at around \$20,000. He explained they can look into renting equipment but it is based on availability and larger used snow grooming equipment would be around \$100,000.00.

Director Roylance reported he and his staff discussed ways to make winter recreation profitable for the City. The feedback was to partner with the Golf Course and Forest Service and use the Club House as warming area, and part of the Golf Course for a tubing hill. Also, there was mention of partnering with the Forest Service, grooming snowmobile trails up right hand fork Director Roylance explained there would be costs involved. A bridge would be needed to get people from Jolley's Ranch to Kelly's Grove so that all of winter recreation would be combined. He noted it would triple the distance of cross country skiing trails and provide more snowmobile trails and possibly a portable ice skating rink. Director Roylance explained by doing this, prices for activities would increase and could be the same if not higher than Soldier Hollow, near Heber City, in order to cover costs. Administrator Fitzgerald advised in speaking with Golf Director Braun the Golf Course is concerned this would cause damage to the course and ice on the cart paths would impact how soon the course could open in the spring.

Director Roylance asked the Council for their recommendation of the winter recreation program. He stated the Parks Department can continue to provide a service depending on snowfall and weather, noting there would be an investment in snow making and moving equipment to provide snow when needed or to create a large commercial program. Mayor Clyde asked Director Roylance what he and the Parks and Recreation Board would recommend. Director Roylance replied the Parks and Recreation Board would like to keep things small and family oriented, maybe snow making machine, and keep it small for families. Director Roylance stated Parks Staff feels similar to the board. Councilmember Child sees a lot of cost, and need for equipment, he asked Director Roylance about the age of the grooming equipment. Director Roylance explained the grooming equipment is seven years old and has parts that need replacing. Councilmember Conover asked about the equipment and stated some years it is not used much, does it need to be replaced. Director Roylance stated there are about 3.5 miles of trails to be groomed and the equipment is used at its capacity. Administrator Fitzgerald explained the equipment was purchased for about \$5,000.00 and is almost too small to do the work needed, they are currently looking at a \$15,000 piece of equipment and the groomer may be adequate.

Councilmember Sorensen stated expanding doesn't seem worth the cost and would be irresponsible. He would be in favor of a presentation of the minimum needed and keep what is currently there, if it is worth keeping. Councilmember Child expressed he would like to keep it going and have it open on the days that people are going. Mayor Clyde advised there needs to be more information on the City website of when the park is open and closed and keep it updated on snow conditions. Mayor Clyde also expressed there should be enough equipment in the City to move snow around to keep the tubing hill covered and possibly come up with an inexpensive way to make a snow machine. Councilmember Olsen expressed having a different schedule, and opening on the busiest days make sense.

b) Electric Distribution (continued from earlier in the meeting)

Mayor Clyde noted because of the time Distribution Superintendent Brandon Graham will give his presentation during the Regular City Council meeting tonight.

5. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) Power Advisory Board – Councilmember Craig Conover

Councilmember Conover reported the Power Board needs more members. He said the Power Board is currently working on securing firm power and making sure there is enough base load for the future while keeping it affordable for citizens. He also noted they are doing an analysis on the small commercial rate making sure the City is in line with neighboring cities.

b) South Utah Valley Animal Special Services District – Councilmember Dean Olsen

Councilmember Olsen reported last January 1, 2013 a new program was implemented, clinics for spay, neuter and rabies shots were held. Councilmember Olsen and Chief Finlayson have been working to make changes so that revenue flows back to the City from the clinics. The City is now receiving 25.06% discount on the quarterly shelter operations due to the enhancement of the licensing program. This is due to licensing at the City Utility office, veterinarian clinics in the County and at the animal shelter. Since the inception of the new program from January 1, 2013 to March 31, 2013 the City has received \$10,775 in revenue from the clinics and hard work by the two City Animal Control Officers.

DISCUSSION

Councilmember Sorensen had some questions about the Everbridge Contract that is on the Consent Agenda for this evening's regular meeting. Chief Finlayson explained it is an emergency alert system for the City. He noted Staff has looked at many systems and they found Everbridge is user friendly, all departments can use it for various things along with emergency messaging, through text, email, and phone. Chief Finlayson also explained the City will be working with the School Districts and their parentlink database for contact information, along with using the City website for citizens to sign up and add their information. Administrator Fitzgerald noted going forward more information will be provided to the Council and the Everbridge software is about a third of what was budgeted, it is a very robust program compared to what the City looked at a few years ago. Chief Finlayson noted it is expected to be installed within ninety days.

Mayor Clyde shared an anonymous letter he received from a citizen with the Council and those attending.

6. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

ADJOURNMENT

COUNCILMEMBER CHILD MOVED TO ADJOURN THE WORK/STUDY MEETING AT 6:59P.M. COUNCILMEMBER CHILD SECONDED THE MOTION, AND ALL VOTED AYE.