



LANDMARK COMMISSION

April 21, 2011 – 4:30 pm
Conference Room #217

Commissioners in Attendance: Von Alleman; Glenn Alleman; Nancy Calkins; Scott Holden and Gregg Nolte

Commissioners Excused: Jeff Mills

Staff in Attendance: Director Fred Aegerter; Planner Laura Boyd and Secretary Darlene Gray

Call to Order

Chairperson V. Alleman called the meeting to order at 4:33 PM.

Approval of Agenda

CM Calkins moved to approve the agenda. CM Holden seconded the motion. The vote to approve the agenda was unanimous.

Approval of Minutes: January 27, 2011

CM Nolte moved to approve the meeting minutes of January 27, 2011. CM Holden seconded the motion. The vote to approve the meeting minutes was unanimous.

Discussion regarding 2011-2012 Certified Local Government Grant.

Director Aegerter indicated the grant amount submitted was \$19,500, but because monies not typically spent in other grant cycles had been spent, the State recommended reducing the grant to \$16,000.

Director Aegerter indicated that the Rivoli Theater had a separate CLG grant for redoing the front façade of the building. He reported that grant is a 50/50 match. The architect work will be part of in-kind match and the work must be completed by the end of August 2011. Director Aegerter reported that the committee has raised \$8,000 and asked the commissioners to emphasize the importance of spending the funds by the deadline date to any committee member they know. He added that spending the funds by the deadline was a great concern.

Director Aegerter explained the differences between the requested amounts and the grant:

Program Administration – no change

Intensive - no change

Development – the requested amount was \$8,000 and the amount of the grant is \$5,000. Director Aegerter reported that a resident has requested funds for a roof repair. The State wants funds allocated to specific projects. If the

Commissioners allocate funds for the roof project, it would come out of Development category.
Public Education - \$6,000. These funds would be used for the brochures.

Director Aegerter stated that typically, the CLG doesn't like to use funds for bricks and mortar. He reported that Mayor Clyde had received the new CLG allocations and would be asking for a ratification of \$16,000 with adjustments.

CM V. Alleman asked when the grant had to be spent by. Director Aegerter indicated that the grant had to be spent by August 2012.

CM Nolte asked how much the grant was for the Rivoli Theater. Director Aegerter indicated that the Rivoli grant was for just under \$10,000. CM Nolte asked if the City had to match the CLG grant for the Rivoli. Director Aegerter indicated that the City had to match the grant amount and the funds had to be spent by August 2011. CM V. Alleman asked who was in charge of the Rivoli committee. Director Aegerter reported that Andy Shelline was the chairperson, but the Springville Playhouse was heavily involved in the fund raising. He reported that Recreation Director, Chuck Keeler, had reported that someone had donated new chairs for the theater. CM V. Alleman stated that the old chairs could be sold on E-bay.

CM Calkins asked what was happening at the Carnegie Library. Director Aegerter indicated that the storm windows have been installed, but the asphalt roof needs patching. He reported that he talked with Building and Grounds Director Alex Roylance and Facilities Manager Shaun Orton who indicated that the roof patching would be closer to \$6,000 and had to be done. CM Calkins stated that she heard from Sandy Allison who reported that the pine tree would have to be cut down because it scraps on the roof. CM Nolte stated that he would vote all the funds be allocated for the Carnegie Library.

CM Nolte moved to ratify that the Commission approve the budget as proposed. CM Calkins seconded the motion. The vote was unanimous.

Discussion regarding request for roof repair at 20 South 200 East.

CM Calkins questioned if the State required how the funds would be allocated in advance of the grant application. Director Aegerter stated that the commission would need to allocate funds for each project. He indicated that typically, the State looks at projects that save buildings. CM Calkins commented that saving the roof of a public building would be the priority and it would be wiser to spend the funds on a community building rather than an individual home. CM Holden agreed. CM Calkins stated that the commission should suggest that Mr. Ostler wait for the next grant to request funds to replace his roof. Director Aegerter indicated that the Ostlers requested the funds last year. CM V. Alleman stated that funds were allocated last year, but the applicant decided not to do the project. Director Aegerter stated that \$900.00 was allocated, but when the Ostlers pulled out, the funds were allocated to Jeff Mills. He reported that he told Mr. Ostler that his

request would be considered this year. CM Nolte stated that the public facility has the greater need.

Director Aegerter indicated that it was the commission's choice if they wanted to reallocate funds from the library to the Ostler's roofing project.

CM Holden asked what other funds would pay for the library work. Director Aegerter responded that the City fund would pay for the roof patching. CM Nolte stated that if \$900 if allocated for the Ostler's, then the City would pay \$4,000 for the library work. Secretary Gray explained that the Ostler's would be leaving for Texas and would not be back until August.

With no further discussion, CM Holden moved to disapprove the roof repair because of the cut in budget. CM G. Alleman seconded the motion. The vote to disapprove the roof repair request was unanimous.

CM V. Alleman commented that he would love to see people get help for personal projects and added that this had been a tough decision. Director Aegerter reported that there had been discussion regarding funds allocated for brick and mortar projects for a contributory building. The applicant of a contribution would receive a lower amount because there is something more esthetic in preserving a public building rather than a residential one.

CM Calkins stated that there were a lot of homes in Springville where the original porch had been removed. She asked if an owner chose to redo the porch to its original state, would that rank higher than a roof. Director Aegerter stated that the roof would take priority because it would protect the structure.

Director Aegerter informed the commissioners that State law requires policies and procedure by-laws. He reported that a draft would be prepared to present to the commissioners.

Director Aegerter asked if the commissioners would like to consider hiring an intern immediately. The commissioners agreed.

CM Nolte questioned if the grant had to be spent by July. Director Aegerter indicated that the grant had to be spent by August 31, 2012. CM Nolte asked when all the funds were spent, if additional funds could be applied for. Director Aegerter stated that they could not apply for additional funds. He informed the commissioners that it would be good to have the grant funds spent by April of 2012. CM Nolte asked if the last grant of \$20,000 was good for two years. Director Aegerter stated that the grant was for seventeen months.

CM Calkins asked if it would be better to have the information to the State Preservation office by June as well. Director Aegerter stated that the sooner the better, but August would be the drop-dead date.

Director Aegerter stated that he would like to have an intern by this summer to do research and the intern would be involved in entering data for the website and then the brochures.

CM Calkins asked if it would be possible for all the time she has spent gathering information to be used as in-kind work. Director Aegerter indicated that her time could be used as in-kind work. CM Calkins stated that all her work has to be passed on to an intern. Director Aegerter reported that the City has been good at allocating several thousand dollars toward the CLG grant. He indicated that Secretary Gray, Planner Boyd and his salaries and benefits were included as in-kind match.

CM Nolte commented that he was wondering about the goals the commissioners discussed for the tour. He stated that they had discussed Labor Day and asked if it would be this year or next. He asked if this could be discussed in the next Landmark Commission meeting. CM V. Alleman stated that he felt they should get an intern hired and then meet and discuss with him/her the time frame. CM Holden asked how the hiring of the intern would go. Director Aegerter asked if any of the Commissioners would like to help with the interviewing. CM V. Alleman stated that he could be available on Tuesdays or Thursdays. CM Calkins indicated that Thursday afternoons would be best for her. Director Aegerter indicated that he would get the position advertised quickly.

With nothing further to discuss, CM Holden moved to adjourn the meeting. CM Calkins seconded the motion. The vote to adjourn was unanimous. CM V Alleman adjourned the meeting at 5:03 PM.

CM Calkins indicated that she would like to be reappointed to the Landmark Commission.