



**Landmark Commission  
Council Chambers  
November 1, 2007 – 4:00 PM**

Commissioners in attendance: Von Alleman; Nancy Calkins, Bruce Bennett; and  
Jeff Mills, Greg Nolte

Commissioner excused: Glen Alleman

Staff in attendance: Community Development Director Fred Aegerter, Intern  
Jason Grotegut and Planning Secretary Darlene Gray

**Call to Order:**

Commissioner Bennett called the meeting to order at 4:43 PM.

**Approval of Agenda:**

Commissioner Alleman moved to approve the agenda. Commissioner Nolte seconded the motion. The vote to approve the agenda was unanimous.

**Approval of Minutes: August 9, 2007 and August 23, 2007**

Commissioner Mills moved to approve the minutes of the August 9, 2007 and August 23, 2007 meeting as written. Commissioner Alleman seconded the motion. The vote to approve the minutes was unanimous.

**Discussion regarding CLG Grant actual and projected expenditures.**

Commissioner Bennett indicated that the budget information was included in the Commissioner's packets. He asked Director Aegerter to review the information. Director Aegerter explained that the report reflects how much of the CLG funds have been spent to date. He further explained that monies can be moved around into any of the major category that had been identified when they applied for the grant. He stated that the Intern's salary was up to date and minimal. He asked the Commissioners how they would like to reallocate funds. Director Aegerter identified items that the Commissioners had discussed as the windows for the church, documenting of the records, etc. He stated that the grant goes through July 30, 2008. Commissioner Bennett stated that the Commissioners should be aware that funds would have to last until the end of the grant period; August 2008.

Commissioner Bennett indicated that no action would be needed on agenda items 3, *Discussion and consideration of a request from the Presbyterian Church* and item 4, *Response from Historic Society* regarding offer to provide grant funds for digitization. He reported that he had met with Glen Alleman and Mr. Alleman indicated that the Historic Society had met and unofficially approved the digitization. Commissioner Bennett reported that the digitization project would cost approximately \$2,500.00.

Commissioner Mills suggested the Commission should receive an official notification stating that the Society has accepted the offer.

Commissioner Bennett reported that he and Intern Grotegut had met with Levi Martinez and Pastor Janet Riley of the Presbyterian Church to determine what was being done with the Church windows. Mr. Martinez reported that he has contacted contractors regarding the cracked, sagging, and weather beaten windows. He indicated that if the windows are not taken care of they would eventually collapse. Pastor Riley stated that Peacock Studios has been repairing one window at a time. Mr. Martinez explained that they have been removing the stained glass and sandwiching them between tempered glass. Director Aegerter asked how many windows needed repair or replacement. Mr. Martinez responded that a total of 18 windows that are in very bad condition. He stated that the windows that need with the most repair are being done first. Commissioner Bennett reported that there are some windows that have been shot out by BB guns others have cracked panes and sagging windows. Pastor Riley reiterated that they are trying to do most critical windows now.

Commissioner Mills asked for bid amounts. Mr. Martinez reported that they had obtained three bides; Architectural Glass at \$50,000; Glass Images of Orem at \$25,000 and Peacock Studios at \$11,488 plus \$75 per window for the tempered glass. He added that the bid from Peacock Studios also included cleaning the glass. Director Aegerter questioned the difference in price. Pastor Riley stated that she thought the owner of Peacock Studios was a friend of one of the church members. Director Aegerter asked if Peacock Studios was on the State contractors list. No one responded.

Commissioner Bennett explained that there was money available in the Brick and Mortar category of the grant. He added that Pastor Riley was trying to raise money on a window by window basis. Pastor Riley expressed her concern that they would not be able to continue or complete the project. She reported that they have raised about \$2,000 thus far, but admitted that they hadn't really gone to the community for help. Commissioner Mills stated that it appeared that the project lacked about \$13,000 to complete and asked the projected date to raise the remaining funds needed. Pastor Riley replied that she suspected it would take five to six months to raise the funds. Director Aegerter asked if Pastor Riley had advertised the fund raising in the Springville Herald. He stated it might be well to have a story in the Herald so community members could have the opportunity to contribute because the building has an important history. Intern Grotegut volunteered to talk to the person who does the historic articles in the paper with regards to meeting with Pastor Riley. Commissioner Alleman reported that the Springville Herald is owned by The Daily Herald so any articles should be put in both papers. Commissioner Bennett asked if it would be appropriate to have the Intern Grotegut to work with Pastor Riley on advertisements. Commissioner Mills suggested that Pastor Riley check with the congregation to see if anyone had a connection with the newspaper. He indicated that the Landmark Commission had funds assigned to certain areas and it would be beneficial to have others contribute to the cost of the repairs. Director Aegerter stated that the National Register listing has a history of the church. Commissioner Mills stated that a goal should be set either for small amounts or for the full \$45,000 needed. Pastor Riley stated that she had been looking at what in-house collection might be.

Commissioner Calkins suggested that when the newspaper article is written that they include the commitment from the Landmark Commission or anyone else that has committed to donating. She suggested Pastor Riley also check with the Heritage Foundation; LDS charities; and others.

Commissioner Mills asked if the Commission had decided on a certain donation dollar amount. Commissioner Bennett stated that would be discussed at this meeting.

Commissioner Alleman asked if the windows had sashes and are they repairing the structural wood. Mr. Martinez stated that they would replace and seal the wood around the windows. Director Aegerter stated that it would be helpful if the bid from Peacock were more specific. Commissioner Alleman suggested that when the windows are sealed, Mr. Martinez should make sure that has some type of gas is used between the panes or the are vacuumed out because moisture will ruin the windows.

Intern Grotegut stated that he was working to speed up the website, but in the mean time he could find contacts for the newspaper, etc. Commissioner Mills stated that as good as it is to have the intern's help; there was a point where everyone has to do their due diligence. He suggested that Pastor Riley organize a committee. Commissioner Calkins suggested getting on-line to look for additional grants for this type of work; i.e. historical church restoration; etc.

Commissioner Bennett moved to continue the item in two weeks to allow Intern Grotegut to brainstorm all possible options for information, i.e. National Historic Registry nomination. He added that in reviewing in two weeks, the digitization of records at the Carnegie Library would also be completed. Commissioner Calkins seconded the motion to continue the window discussion in two weeks.

Commissioner Calkins suggested putting a time amount on how many hours Intern Grotegut would be available. Commissioner Bennett amended his motion to include that Intern Grotegut would be available two days per week; two days in the next week and two days the following week. Commissioner Calkins seconded the amended motion. The vote to approve the amended motion was unanimous.

Commissioner Bennett asked to discuss specific amounts with regard to the Presbyterian Church windows. Director Aegerter stated that in terms of development, over the last few years, the Landmark Commission has looked to find projects that would qualify for grant monies. As the Commissioners look at different projects, he stated it would be well to look at what monies are available and take into consideration the total grant amount. As far as intensive level survey work, there is not much left in Springville. He stated that the Commissioners needed to develop a policy of how to allocate the funds. He added that they did not want to end up with money that has to be hurried and spent.

Intern Grotegut asked with regard to intensive level survey money, how much it would cost to do a survey on one house. Commissioner Calkins responded that it would take between \$500 and \$600 per house. Intern Grotegut stated that there could be some

homes outside of the historic district that could be done. Director Aegerter explained that a reconnaissance survey for the whole city has been done.

Commissioner Mills moved to set aside \$3,500 for the Presbyterian Church for window repair and understands the needs that they do have and that they will do their due diligence with community support and newspaper articles; giving the community a chance to help with the restoration. He indicated that the Commissioners would also re-evaluate the budget in May 2008 and see if more money can be allocated. Commissioner Calkins seconded the motion.

**Discussion:**

Commissioner Alleman stated that all grants were expected to be matching. Commissioner Bennett stated that Pastor Riley has \$2,000 and two of the windows have already been restored. Commissioner Calkins stated that if more people knew about this type of need they would surely donate to the restoration; i.e. donations could be made in the name of someone who passed away. Commissioner Bennett agreed with Commissioner Alleman regarding matching funds. Commissioner Alleman added that the congregation should be informed that this would be a matching grant. Commissioner Calkins stated that Pastor Riley should inform her congregation of the total amount to restore the windows or complete any other projects. Pastor Riley stated that the bell tower was unsafe and could not be rung because the structure that holds up the bell is cracking.

Intern Grotegut stated that Pastor Riley and Mr. Martinez needed to create a list with rough cost estimation. Commissioner Mills suggested getting bids rather than rough estimations. Commissioner Calkins suggested Pastor Riley contact Don Hartley at the State Historic Preservation office asking him to come to assess the bell tower. Commissioner Mills suggested they contact contractors in the valley; i.e. Salisbury; Klauck; etc. because they may want to do the work as a service. They should look consider resources in Springville first to give them a chance to help. He suggested talking to Wilford Clyde and others. Commissioner Calkins suggested making contact with local people before the newspaper article is printed. Commissioner Mills suggested Pastor Riley ask Judge Collins to contact Mr. Clyde.

Commissioner Bennett suggested dividing the \$3,500, matching \$2,000 and leaving \$1,500 available to be matched when possible. Commissioner Calkins stated that the Commissioner should make the \$3,500 available and see who could match the funds. Commissioners Mills and Alleman agreed with Commissioner Calkins.

Commissioner Nolte stated that there could be individuals in the congregation who were in a better financial position than others, but they could identify a 'gifting table'. Then everyone would be contributing something; more of a "join with us" rather than give to the Church campaign.

With no further discussion, Commissioner Bennett stated that there was a motion on table to propose a \$3,500 donation. The vote to approve the donation was unanimous.

Pastor Riley thanked the Commissioners for the donation and ideas. Commissioner Bennett suggested Pastor Riley meet with Director Aegerter regarding the donation. Director Aegerter stated that the donation would be to reimburse payment already made for the restoration.

### **Response from Historic Society regarding offer to provide grant funds for digitization.**

Commissioner Bennett moved to approve the use of grant funds for the digitization of the Historic Society upon their formal approval. Commissioner Nolte seconded the motion. The vote to approve the use of grant funds was unanimous. Director Aegerter asked if the funds would be taken out of the Public Education category. Commissioner Bennett responded in the affirmative.

### **Discussion regarding Home Tour**

Commissioner Bennett asked Commissioner Alleman if he was able to meet with the Arts Commission. Commissioner Alleman stated that he approached the Arts Commission about doing a home tour. He reported that the Arts Commission had no idea what he was talking about and added that it was too late to do this Christmas. Director Aegerter suggested Commissioner Alleman contact Debbie Belzotti. Commissioner Alleman indicated that he would meet with Ms. Belzotti.

Intern Grotegut reviewed the information regarding for the home tour. He asked the Commissioners to email him at [landmarkintern@springville.org](mailto:landmarkintern@springville.org) or [jagrotegut@yahoo.com](mailto:jagrotegut@yahoo.com) with their thoughts or suggestions.

Commissioner Nolte stated that the purpose of the home tour was to draw attention to the Historic District. Intern Grotegut agreed and stated that it was to involve citizens in historical preservation also. Commissioner Mills asked about participation in the past was like. Commissioner Alleman responded that in the past, about 500 people took the tour. Commissioner Mills asked when the best time for a tour would be. Intern Grotegut said that it would be best around Art City Days. Director Aegerter informed the Commissioners that May was Preservation month.

### **New Business**

With no other items to discuss, Commissioner Mills moved to adjourn the meeting. Commissioner Nolte seconded the motion. The vote to adjourn was unanimous.

Commissioner Bennett declared the meeting adjourned at 5:40 PM