



**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
DECEMBER 6, 2011– 7:00 PM**

The following are the minutes of the Regular Meeting of the Springville City Council. The meeting was held on **Tuesday, December 6, 2011 at 7:00 PM** in the Springville City Civic Center Council Chambers at 110 South Main Street, Springville, UT. Adequate notice of this meeting, as required by law, was posted in Civic Center, on the city's website, on the State of Utah's Public Notice website, and delivered to members of the Council, media, and interested citizens.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Phillip Bird, Councilmember Ben Jolley, Councilmember Dean Olsen, Councilmember Mark Packard, Councilmember J. Niel Strong, City Administrator Troy Fitzgerald, City Attorney John Penrod, and City Recorder Venla Gubler. Also present were: Community Development Director Fred Aegerter, Public Safety Director Scott Finlayson, Power Director Leon Fredrickson, Recreation Director Charles Keeler, Operations Manager Rod Oldroyd, Buildings and Grounds Director Alex Roylance, Finance Director Bruce Riddle, Public Works Director Brad Stapley, and Library Director Pam Vaughn.

**CALL TO ORDER**

Mayor Clyde welcomed Councilmembers, staff, and public as he opened the meeting at 7:02 PM.

**INVOCATION AND PLEDGE**

Councilmember Strong offered the invocation. Councilmember Olsen led the Pledge of Allegiance.

**APPROVAL OF THE MEETING'S AGENDA**

COUNCILMEMBER JOLLEY MOVED TO APPROVE THE AGENDA AS WRITTEN. COUNCILMEMBER OLSEN SECONDED THE MOTION, AND ALL VOTED AYE.

**MAYOR'S COMMENTS**

Mayor Clyde welcomed scouts from Troop 64 and asked them to stand and introduce themselves.

## **CEREMONIAL AGENDA**

### **1. Presentation of the December 2011 Mayor's Recognition Awards – Suzy Young, ASAP Coordinator**

Cl. Strong joined ASAP Coordinator, Suzy Young, at the podium to present the awards. Ms. Young called Ms. Camille Davis to the front. She read the nomination submitted by High School Counselor and Teacher, Mike Johnson. He wrote that Ms. Davis is “an excellent student and athlete.” She is holding a “3.9 GPA with several AP and College classes.” She also “recently qualified for the Jr. National Figure Skating Finals,” and is “one of the top 12 Jr. Figure Skaters in the nation.” He added that she “also assists with the morning announcements at the school.” The audience applauded, and pictures were taken with Cl. Strong as he made the presentation.

Ms. Emma Walker was introduced to the Council at the next nominee for the Mayor's Recognition Award. Ms. Young read the nomination from Teacher and Administrator, Dr. Donald C. Helvey, II. He wrote, “Emma has taken a huge role in our AmeritusTV (television broadcasting) class. She has been constructing videos for school production. She has been acting as Director and Producer of our productions. She has taken personal weekend time to learn Apple's Motion 5. She takes her roles seriously and is an incredible student. She struggled the last few years and is now one of our top students at Merit. She currently has a 4.0. She is self-motivated and is wonderful to be around. I appreciate her so much in all she does for our class in school.” Cl. Strong presented the award to Ms. Walker to the applause of the audience.

Ms. Young reported that Mr. Sebastian Garcia was the next nominee. His teacher, Mr. Mike Davis, wrote that Mr. Garcia is an “excellent student (3.7 GPA) while taking advanced classes (AP, Pre-calculus, and Physics). He “played on the JV football team,” and “participates in the ‘Latinos in Action’ as the group leader assigned to Westside Elementary School, where he tutors English language learners along with 4 other high school tutors.” He was presented his award by Cl. Strong. Pictures were taken of the students with their certificates, and gifts handed out to them.

Mayor Clyde explained that the Communities That Care program recognizes students for being positive examples to their peers. He thanked this month's award winners, Ms. Davis, Ms. Walker, and Mr. Garcia, and their families for coming, and for being positive contributors to their community.

### **2. Presentation for outgoing Councilmembers – Troy Fitzgerald, City Administrator**

Mayor Clyde commented that he would like to recognize Cl. Bird and Cl. Strong for their 8-years of service to the community. He has known both men for years. He got to know Cl. Bird through basketball, and then from family gatherings. He knew Cl. Strong as an LDS Bishop and then as a Stake President. He knows that both are passionate about their beliefs and values. Their service to the community has resulted in great accomplishments. He introduced Administrator Fitzgerald to make a short presentation to celebrate the accomplishments.

Administrator Fitzgerald reported that the accomplishments over the last 8-years total about \$500,000,000 in improvements for the citizens of Springville. They include the construction of a new Civic Center built with no new taxes or fees, the implementation of a new winter recreation park and program, the purchase of the Villa Theater facility intended for future programs, the remodeling and updating of the Community Services Building, the expansion of Art City Days, the development of the Canyon Road Well to improve water supply and delivery to Springville residents, and the construction of the Main Fire Station to improve emergency response now and to prepare for a future full-time emergency response team. 400 South was reconstructed with two new railroad bridges and a new freeway interchange, a new library was constructed, staffed, and filled with new services and books, and the new Electrical Operations Facility was constructed to improve and centralize electrical operations activities. The 400 East project constructed by the Central Utah Water Conservancy was overseen and the street and infrastructure improved for Springville residents. Other facilities improved were the Water Reclamation Plant, the Carnegie Building, and the Senior Citizens Building. Other new facilities are the Eastside Fire Substation and the Sculpture Garden.

Administrator Fitzgerald focused on achievements in the various departments during Cl. Strong's and Cl. Bird's terms, starting with Public Safety. The Public Safety Department has purchased a new Fire Engine, Ambulance, and new 911 equipment. They have instituted an anti-graffiti program and a "Tip-A-Cop" program, and have been providing dispatch services for Mapleton.

The Public Works Department has been very busy in the last 8-years. A Storm Drain utility was initiated, Master Plans were updated, a tiered culinary water rate was introduced, and curbside recycling was offered to residents. A traffic signal was installed at the 200 East and 400 South intersection, property was purchased to install a roundabout in the intersection of 400 South and 1300 East, Cutler Avenue was rebuilt, and a lift station was built for the 1500 West Sewer Pipeline. Semi-truck parking was eliminated on certain parts of Main Street, Engineering Standards and Specifications were adopted, and many other water, sewer, and streets projects were completed.

The Power Department updated the transformer at the Knight Substation, created a Net Metering Program to encourage solar and wind power installations by private citizens, and accumulated a reserve fund that now equals \$5.425 million. The Parks Department initiated a street tree program, created park concept plans, started a fencing project for the Evergreen Cemetery, and developed or acquired 75+ acres of new park land in Springville.

Other programs/projects developed under the hand of Cl. Bird and Cl. Strong are the Green Room at the Arts Park Stage, Design Standards for Historic Plat A, rehabilitation of the Airport Runway, the Communities That Care Program, hiring of a Volunteer Coordinator, and various zoning and code changes that have improved the City of Springville. Administrator Fitzgerald disclosed that one major change to note in the last few years is that 40-to-50-percent of all the City's financial transactions are now carried out online. He suggested that this list of

extraordinary changes has all come to pass under the guidance and support of the Council. He thanked Cl. Strong and Cl. Bird for their willingness to serve.

Mayor Clyde added that each Councilmember has assignments to various City and non-City Boards and Commissions. Cl. Bird's major assignments were to the Arts Commission and the South Utah Valley Solid Waste District (SUVSWD). The Arts Commission major focus has been to place statues on Main Street. Since Cl. Bird's tenure at SUVSWD, a new manager has been hired and the facility undergone a major cleanup. Cl. Strong's focus has been on water issues. He has served on the City's Water Advisory Board, Springville Irrigation Board, and South Utah Valley Municipal Water Association. Mayor Clyde observed that the Councilmembers serve more than just attending Council meetings. They are a vital part of representing their community to the County, District, and State. They have spent countless hours away from their family serving their community. He reported that when the Councilmembers were asked about a gift that the City could give them, they both named fishing as a likely activity in their retirement, so each is being awarded a certificate to Sportsman's Warehouse. He asked if the other Councilmembers had anything to add.

Cl. Jolley commented that it was his great pleasure to serve with these men for the last six years. As a new Councilmember, he was welcomed and treated well. He hopes that the friendships developed over the years will continue.

Cl. Packard agreed with Cl. Jolley's statements, and added that the senior Councilmembers offered advice, counsel, and help during his learning period. They were models for learning and standards of excellence.

Cl. Olsen observed that he considered it a great honor to be associated with Cl. Bird and Cl. Strong. Their contributions to the community are exemplary and they will be greatly missed. He commented that one attribute of these men that stands out in his mind, is that the members of the Council could disagree and remain friends. He considers Cl. Bird and Cl. Strong as examples of the true definition of "gentlemen."

Mayor Clyde thanked Administrator Fitzgerald for the list of accomplishments. He noted that all this was done in a fiscally responsible manner and balances were retained in the funds as a reserve, too.

Cl. Bird commented that the last eight years here have been a great experience. He has lived in Springville his entire life. He considers this City a great community. He felt it was his duty to pay back the blessings offered to him by this community, and to make a difference in the local government. It was his pleasure to serve. He expressed appreciation for the employees of Springville City and considers them the best in Utah. He suggested that the list of accomplishments was achieved by these people working for the City. These are extraordinary people. He cited, as examples, the employees that helped in Salt Lake and Davis Counties after the damaging wind storms, the Fire and EMT volunteers that help make the City safe, the 400+ volunteers making the Springville Museum of Art an icon in the State of Utah, and then added that it is hard to name all the other volunteers that contribute to make Springville a great place to

live. He thanked the citizens for allowing him to serve in this capacity. He added that he would miss his associations here.

Cl. Strong agreed. He commented that he is passionate about Springville and believes in making it a better place to live. He observed that serving on the Council has been a good experience. He believes that the momentum started during his tenure will be continued because of the quality of the employees at Springville City. They are the ones responsible for the list of accomplishments. He expressed appreciation for his fellow Councilmembers, and for being granted this learning experience. Cl. Strong declared that Springville citizens are living in a wonderful community in gorgeous Utah Valley. He believes in Springville's future under the care of the existing and newly-elected Council. He expressed appreciation and thanks to his supportive wife and family while he took care of his duties. Cl. Bird agreed that he also couldn't have done anything without the support of his wife and family. He thanked them for coming.

### **MAYOR'S COMMENTS**

Mayor Clyde welcomed scouts from Troop 63 and asked them to stand and introduce themselves.

### **APPROVAL OF THE MINUTES**

COUNCILMEMBER BIRD MOVED TO APPROVE THE MINUTES OF OCTOBER 18, 2011 AND NOVEMBER 1, 2011 AS WRITTEN. COUNCILMEMBER STRONG SECONDED THE MOTION, AND ALL VOTED AYE.

### **PUBLIC COMMENT**

There was no public comment.

### **CONSENT AGENDA\***

3. **Approval of all City purchase orders properly signed** (Springville City Code §2-10-110(5))
4. **Approval of a Resolution setting the 2012 meeting schedule for City Council, Commissions, Boards, and Committees** – Venla Gubler, City Recorder
5. **Approval of an annual 5-percent increase to the San Miguel Valley Corporation ground lease rate at the Spanish Fork/Springville Airport** – Cris Child, Airport Manager
6. **Approval of a revision to the Wetlands Mitigation Agreement with Jerry Grover for the Spanish Fork/Springville Airport Runway Expansion Project** – Cris Child, Airport Manager
7. **Approval of an amendment to the Airport Manager's Contract** – Bruce Riddle, Finance Director

COUNCILMEMBER JOLLEY MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN. COUNCILMEMBER OLSEN SECONDED THE MOTION. THE VOTE IS

RECORDED AS FOLLOWS: COUNCILMEMBER OLSEN – AYE; COUNCILMEMBER JOLLEY – AYE; COUNCILMEMBER PACKARD – AYE; COUNCILMEMBER BIRD – AYE; AND COUNCILMEMBER STRONG – AYE. THE MOTION CARRIED UNANIMOUSLY.

## **REGULAR AGENDA**

### **8. Consideration of a request to approve the Springville City Water Conservation Plan – Brad Stapley, Public Works Director**

Director Stapley introduced the item by stating that the Council had discussed the Water Conservation Plan at a previous Work/Study Meeting. He presented a video about the need to save water that had been created by “Slow the Flow.Org.” He noted that this Council had approved a previous conservation plan five years ago in accordance with the State of Utah, Water Conservation Act of 2004. The purpose of the act is to assess the water conservation alternatives available to the City, to set responsible and achievable goals to conserve water, and to identify methods to reach these goals. He reported that Springville City's population is expected to double in the next 20 years, and although Springville City lives up to its name and has adequate reserves, most of the available culinary water is used for watering lawns.

Director Stapley presented a graph showing the per capita water use in Springville. He noted that the five year moving average is going down. He reported that the State goal is to reduce water use to 240 gallons per capita per day. Springville City's current per capita use per day is 271 gallons, so the City is on the right track. He expects the City to reach the State goal within the next five years.

Director Stapley presented the goals of this water conservation plan. The first one is to reach the state goal of 240 gallons per capita per day within the next five years. The second is to continue current conservation measures. The third is to inform residents of conservation practices. The fourth is to work on a secondary irrigation system. Current conservation measures in the city's plan are the "slow the flow" program, promotion of the installation of low flow indoor fixtures, new plumbing, a tiered water rate structure, the replacement of old galvanized service lines, leak detection testing, and the replacement of old water meters.

Mayor Clyde asked if there were any questions. There was none.

COUNCILMEMBER STRONG MOVED TO ADOPT THE SPRINGVILLE CITY WATER CONSERVATION PLAN 2011 AS PREPARED BY THE CITY'S PUBLIC WORKS ENGINEERING DIVISION. COUNCILMEMBER JOLLEY SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

### **9. Consideration of the Audit Report for Fiscal Year 2011 – Bruce Riddle, Finance Director**

Director Riddle reported that the Audit Report for the City and the Airport was included in the Council packet. The information is a report on the financial status of the City, and is the culmination of several months of effort. He introduced the Auditor, Greg Ogden.

Mr. Ogden directed attention to the Statements starting on Page 1. He concluded that he was happy to report that the City deserved their “clean audit.” He offered highlights from the audit report and asked the Council to turn to page 13. He noted the net assets at the bottom of the page, and pointed out the changes—inventory was higher, restricted assets were lower due to the amounts spent on the library, governmental unrestricted assets were up \$1 million and business activity unrestricted assets were up \$784,000. He directed attention to pages 14 and 15 for the costs to run the City’s departments. He reported that most of the City’s departments do not charge enough fees to cover their costs, but the business activities pay for themselves except for the golf course this year. This revenue is expected to pick back up when the weather and the economy recover.

Mr. Ogden notes on page 16, that unassigned funds must be between 5 and 18-percent of the total budget. Springville currently is at 15-percent. Page 20 has the General Fund comparison to the budget. He noted that none of the funds were overspent, and all ended on a positive footing. The audit includes only 2 findings—one was a write-off that was adjusted after the year end in an amount over \$289,000, and the other was a note that he had prepared the financial statements for the City. The spreadsheets on page 22 and 23 were the breakdown of the business-type activities of the City. He commented that every number is positive and indicates that reasonable fees are covering the costs and depreciation of these funds. This is an unusual situation for a City. He also noted that all changes in net assets are positive. Mr. Ogden applauded the City Council for their fiscal program, and commented that he was glad to be a resident of Springville. The internal controls are outstanding. He asked if there were any questions.

Mayor Clyde asked about the write off. Director Riddle replied that the City had received an indication of mid-year payoffs on SID 27, so he had tried to anticipate the payoffs at that time. Some did go ahead with their payoff, but some did not, and he did not anticipate the write-off approved by the Council. The Council discussed the findings and possible solutions so they did not arise again in the future.

CL. STRONG MOVED TO ACCEPT THE SPRINGVILLE CITY FY 2011 INDEPENDENT AUDITOR’S REPORT AS PRESENTED, AUTHORIZE THE CITY RECORDER TO ADVERTISE AND MAKE THE INDEPENDENT AUDITOR’S REPORT AVAILABLE FOR PUBLIC INSPECTION, AND AUTHORIZE THE FINANCE DIRECTOR TO SUBMIT THE INDEPENDENT AUDITOR’S REPORT TO THE STATE AUDITOR AS REQUIRED BY LAW. CL. BIRD SECONDED THE MOTION, AND ALL VOTED AYE.

Mr. Ogden asked if there were any questions on the airport. There was none.

CL. STRONG MOVED TO ACCEPT THE SPRINGVILLE/SPANISH FORK FY 2011 INDEPENDENT AUDITOR’S REPORT AS PRESENTED, AUTHORIZE THE CITY

RECORDER TO ADVERTISE AND MAKE THE INDEPENDENT AUDITOR'S REPORT AVAILABLE FOR PUBLIC INSPECTION, AND AUTHORIZE THE FINANCE DIRECTOR TO SUBMIT THE INDEPENDENT AUDITOR'S REPORT TO THE STATE AUDITOR AS REQUIRED BY LAW. CL. OLSEN SECONDED THE MOTION, AND ALL VOTED AYE.

### **MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS**

Mayor Clyde asked if there were any reports. Director Fredrickson read a letter of thanks from a resident of Bountiful after the Springville Power Department had assisted with power repairs from the huge wind storm. He expressed thanks to the Council for their support of his departments' efforts. Mayor Clyde noted that Bountiful City would reimburse Springville, and would also reciprocate if Springville were in a similar situation. He added that he has been impressed that Springville's employees "go the extra mile" in so many cases. He observed that this newsletter article this month thanked employees and volunteers for making a real difference, and making Springville such a special place to live. It is one of the reasons he wanted to be Mayor.

### **CLOSED SESSION**

10. *The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

There was no closed session.

### **ADJOURNMENT**

CL. JOLLEY MOVED TO ADJOURN THE CITY COUNCIL MEETING AT 8:12 P.M.  
CL. STRONG SECONDED THE MOTION, AND ALL VOTED AYE.