



Application Date: _____ Permit Number: _____ Permit Fee: _____

Springville City Right of Way Encroachment Permit Application

110 South Main, Springville, Utah 84663 • 801.491.2780

Project Address/Location:

Applicant Information

Name:	Address:
Telephone Number:	Email:
Liability Insurance Carrier:	Policy Number:
Bond Amount:	<input type="checkbox"/> Cash Bond <input type="checkbox"/> Performance Bond <input type="checkbox"/> License/Permit Bond
Contact Person:	Telephone Number:

Contractor Information

Name:	Address:
Telephone Number	Email:
License Number:	Cash Bond Amount:
Contact Person:	Telephone Number:

Application Requirements:

- Construction plans (including erosion and sediment controls).
- Traffic control plan in conformance with current "MUTCD" standards. Note: Full road closure will require message boards to be installed two (2) working days prior to closing the road; message boards will also need to be installed two (2) working days prior to work being done on arterial or collector roads (800 South, 400 South, Center Street, Canyon Road, 400 North, 400 East and 950 West)
- Proof of current Utah State Contractor's License
- Proof of comprehensive general liability insurance in an amount of not less than one million dollars (\$1,000,000.00) for any one occurrence and two million dollars (\$2,000,000.00) aggregate
- A minimum ten thousand dollar (\$10,000.00) performance bond owing to the City to be in effect for a period of one (1) year or one (1) year after the completion of work performed by the contractor, whichever is greater. Note: Additional bonding may be required as specified in the Standards and Specifications Manual.
- A minimum \$500.00 cash bond to be held for the duration of the work, and which shall be released upon final approval by the City and termination of the Permit. Note: Warranty period will not commence until permit is terminated.
- Contractor shall guarantee work for one (1) year after the date of final approval by the City and termination of the Permit.

I agree to comply with the above requirements, all applicable State and Federal Laws, all Springville City Standards, Specifications, Ordinances and other applicable requirements.

Applicant signature: _____

Date: _____

Pre-approved by: _____

Date: _____



Permit Number: _____

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Project Address: _____

Contractor performing work Information

Name:	Contact Person Name:
Telephone Number:	
Description of work to be performed:	

Type of Work: Telephone Gas Electric Water Storm Drain Curb & Gutter
 Sewer Cable Other: _____

Pavement Type: Concrete Asphalt **Street Cut:** Length: _____ Width: _____ Area: _____

Permit Terms:

- For the duration of the Work the Permittee shall have an approved copy of the permit, traffic control plan, and City-approved drawings at the work site at all times.
- Duration of the permit will be set at the time of issuance of the permit. If work is not completed within the approved time frame, the permit will expire. An extension may be applied for prior to permit expiration and must be issued in writing prior to commencement of any further work.
- If the Engineer or assigned representative determines construction practices and/or materials do not meet City specifications or if the Permittee fails to comply with the conditions of the permit, the Engineer may suspend the permit, stop work, order the removal and replacement of faulty work, require extension of the warranty period, or other conditions.
- Permittee shall notify the Public Works Department two (2) working days in advance of work to be performed. **If notification is not given permit is immediately revoked and all work activities will cease immediately.**
- Permittee shall notify the Public Works Department one (1) working day before any required inspection. Before burying any subsurface infrastructure (i.e. pipeline or fittings). Permittee shall notify the Public Works Department to allow for inspection and GPS-survey of all items to document location. **Items buried without City approval will be re-excavated by the Permittee at no additional cost to the City.**
- Applicant shall coordinate work around businesses, residents, school zones, garbage collection, and any other parties affected by the work to be performed.
- Applicant must notify Public Safety at 801-489-9421 and Nebo School District transportation at 801-465-6005 of any road closures 48 hours in advance.
- Arterial or collector street pavement surfaces shall be replaced within three (3) calendar days of excavation or on the same day in which backfill is completed. All other streets must be resurfaced within seven (7) days.
- Prior to commencing work, the Permittee is encouraged to secure video tape or photographs which positively identify the condition and existing damages to the public infrastructure (i.e. curbing, sidewalk, landscaping, asphalt surfaces, etc.)
- Construction on arterial/major collector streets shall be discouraged during peak traffic hours of **7:00 to 9:00 am and 3:00 to 6:00 pm** unless authorized in writing by the City Engineer.
- Roads shall not be cut without permission from the City Engineer.
- Applicant shall control dust and debris at the work site, and rights-of-way at all times and shall not allow dirt or other debris from the work site to enter the City's storm drain system.
- Construction activities shall be limited to normal working hours between 7:00 AM and 7:00 PM unless otherwise approved by the City Engineer.

I agree to comply with the above terms, all applicable State and Federal Laws, all Springville City Standards, Specifications, Ordinances and other applicable requirements.

Permittee signature: _____

Date: _____

Inspectors: Paul Curtis 801-420-2201

Work Authorized by: _____

Issue Date: _____

Expiration Date: _____

Final Inspection: _____

Warranty Start Date: _____