



## FINES & FEES

The Springville Public Library assesses late fees to the record of any borrower who fails to return or renew library materials on or before their due date. Responsibility for returning items in a timely manner belongs to the cardholder. The Library sends a courtesy notification of due date via email or text message to help cardholders avoid late fees.

### LIBRARY FEE SCHEDULE

#### BOOKS

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 50

Overdue fine – 10¢ per day

#### BOOKS – NEW FICTION

Checkout period – 3 weeks

Renewal – one time, if not on hold for another patron

Maximum checkouts allowed – 10

Overdue fine – 10¢ per day

#### BOOKS – GRAPHIC NOVELS/MANGA

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 50

Overdue fine – 10¢ per day

#### BOOKS ON CD

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 50

Overdue fine – 10¢ per day

## **BOY SCOUTS OF AMERICA**

Checkout period – 1 week

Renewal – one time, if not on hold for another patron

Maximum checkouts allowed – 10

Overdue fine – 10¢ per day

## **CD**

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 50

Overdue fine – 10¢ per day

## **DVD/BLUE RAY**

Checkout period – 1 week

Renewal – one time, if not on hold for another patron

Maximum checkouts allowed – 10

Overdue fine – \$1 per day

## **MAGAZINES**

Checkout period – 1 week

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 10

Overdue fine – 10¢ per day

## **MP3**

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 50

Overdue fine – 10¢ per day

## PLAYAWAYS

Checkout period – 3 weeks

Renewal – two times, if not on hold for another patron

Maximum checkouts allowed – 10

Overdue fine – 10¢ per day

## STORY KITS

Checkout period – 1 week

Renewal – One time, if not on hold for another patron

Maximum checkouts allowed – 1

Overdue fine – \$1 per day

## MAKING PAYMENTS

Payments may be made in 2 ways:

1. IN PERSON - pay by cash or check at the information desk during regular library hours. Payments are also accepted at the checkout machines using a credit or debit card. Bring your library card or a photo ID to access your account information.

2. ONLINE - Use your credit or debit card to pay online!

- Payments are made through your online [Library Account](#).
- Visa, MasterCard, Discover and American Express credit and branded debit cards are accepted.
- A successful payment will be applied to your Library Account immediately.
- Credit or debit card payments are not accepted at the circulation desk or by phone.

***Note** \*If you have a question about your fines & fees, please contact us before making a payment.\**