# SPRINGVILLE CITY CORPORATION



# FISCAL YEAR 2017 – 2018

FINAL BUDGET

City of Springville, Utah

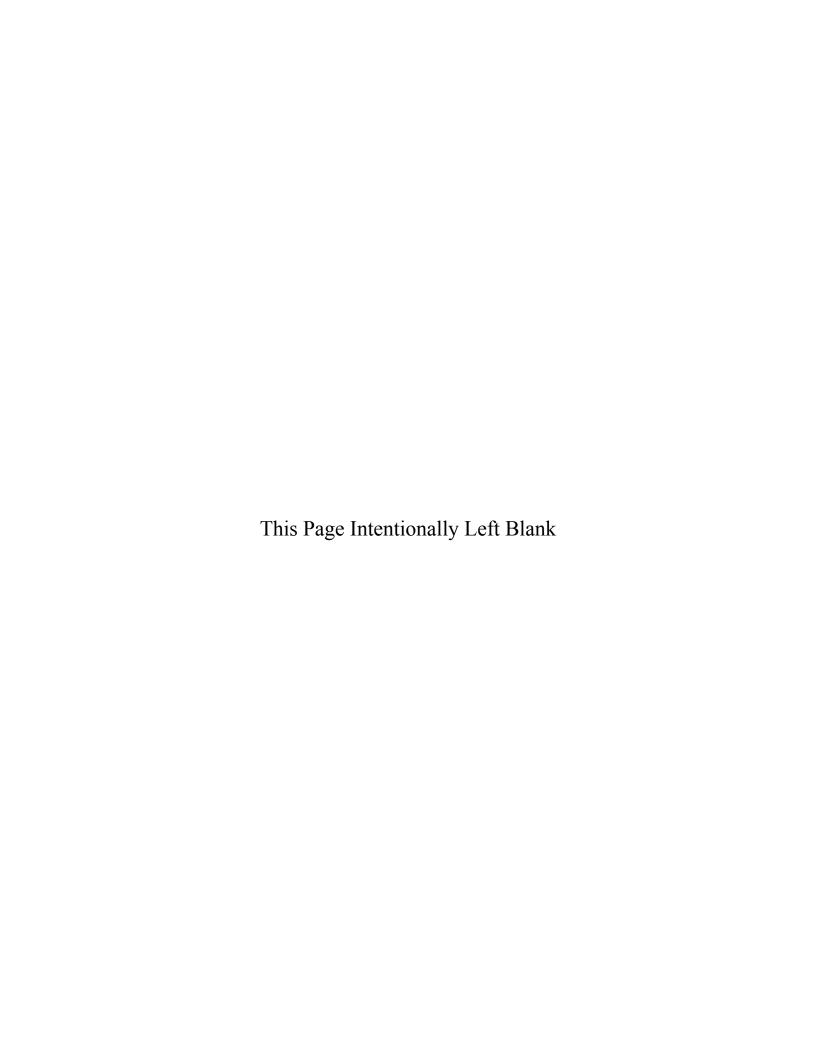
Prepared by Springville City Finance Department

# Final Name of the Final Budget Service of the Final Budget



City of Springville, Utah For the Fiscal Year Ending June 30, 2018

Prepared by Springville City Finance Department





GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

PRESENTED TO

# Springville City Utah

For the Fiscal Year Beginning

July 1, 2016

Executive Director

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# Springville Profile

# 2018

# **A Rich History**

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses

wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek



### **An Ideal Location**

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of

the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville's strategically important freeway location.

# A Great Potential

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 31,205 continues to increase with 4.6% annual growth.



# Form of Government

Springville is organized under general law and governed by a six-member council (the "City Council") consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

# **Businesses in Springville**

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

**Major Employers in Springville** 

| Employer                   | Employee<br>Range | Employer           | Employee<br>Range |
|----------------------------|-------------------|--------------------|-------------------|
| Nestle Prepared Foods      | 1000-1999         | MACA Supply        | 100-249           |
| Flowserve US               | 250-499           | Neways Enterprises | 100-249           |
| Innovative Flexpak         | 250-499           | Northrop Aircraft  | 100-249           |
| UT State Youth Corrections | 250-499           | Paul Ream Ent.     | 100-249           |
| Wal Mart                   | 250-499           | Springville High   | 100-249           |
| Birrell Bottling Company   | 100-249           | Supranaturals      | 100-249           |
| E. Green Exteriors         | 100-249           | VanCon             | 100-249           |
| Fibertel                   | 100-249           | W.W. Clyde Co.     | 100-249           |
| GSP Marketing Technologies | 100-249           | Wencor Group       | 100-249           |
| HBH Enterprises            | 100-249           | Wing Enterprises   | 100-249           |
| Liberty Press              | 100-249           |                    |                   |

**Top Sales Tax Payers (2015)** 

| Entity                       | % of<br>Total<br>Sales<br>Tax |
|------------------------------|-------------------------------|
| WalMart Supercenter          | 25%                           |
| Reams (grocery)              | 4%                            |
| Springville City Corporation | 4%                            |
| Questar Gas                  | 4%                            |
| USTC Motor Vehicle Div       | 2%                            |
| Allen's (grocery)            | 2%                            |
| State Liquor Store           | 2%                            |
| Sunroc Building Materials    | 1%                            |
| CR Doors and Mouldings       | 1%                            |

**Top Property Tax Payers (2014)** 

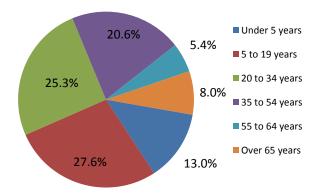
| Tax Payer                 | % of     |
|---------------------------|----------|
|                           | Total    |
|                           | Assessed |
|                           | Value    |
| Stouffer Foods Corp       | 1.53%    |
| TEM Properties, LLC       | 1.23%    |
| Wal-Mart                  | 1.02%    |
| Newville Warehouse LLC    | 0.93%    |
| Springville LLC           | 0.82%    |
| Questar Gas               | 0.77%    |
| Wing Diversified Holdings |          |
| LLC                       | 0.60%    |
| Flowserve FCD Corp.       | 0.59%    |
| Oldham Enterprises LLC    | 0.59%    |

# **Community Demographic Profile**

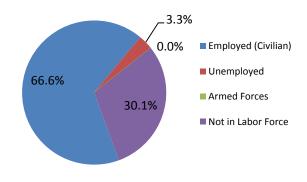
| Springville – Quick Facts         |               |
|-----------------------------------|---------------|
| Population (2016 estimate)        | 31,982        |
| Date of Incorporation             | Feb. 13, 1853 |
| City Population Rank in Utah      | 24            |
| Land Area                         | 14.4 sq. mi.  |
| Elevation above sea level         | 4,571 ft.     |
| Population Density (ppl./sq. mi.) | 2,221         |
| Average Household Size            | 3.49          |
| Median Household Income           | \$59,375      |
| Per Capita Income                 | \$20,510      |
| <b>Total Housing Units</b>        | 8,927         |
| Median Age                        | 26.7          |

### **Population by Race Class of Worker** ■White ■Black or African American ■ Private wage and salary workers American Indian 0.4% and Alaska Native 79.0% 5.0% ■ Government workers 90.3% ■ Asian 6.0% 0.6% ■ Self-employed ■ Native Hawaiian 2.5% 16.0% 11.8% and Other Pacific Islander ■Two or More Races ■ Unpaid family workers 0.1% 4.9% ■ Hispanic or Latino

# **Population by Age**

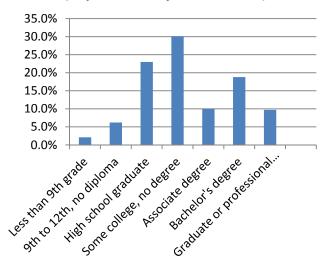


# **Employment Status**

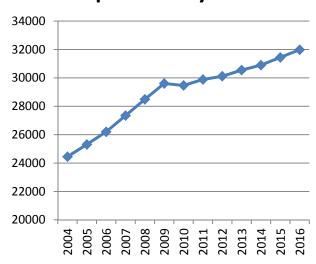


# **Educational Attainment**

(Population 25 years and over)



# **Population by Year**



# **Resident Priorities**

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2015. The following is a selection of question responses from the 2015 survey:

What existing programs or services should the city expand? (blank responses excluded)

| Free Recycling                      | 10.4% |
|-------------------------------------|-------|
| Recreation for kids, youth programs | 9.6%  |
| No opinion; like it the way it is   | 9.4%  |

What is the top one thing that would make Springville better?

| Shopping/work/commercial growth | 20.8% |
|---------------------------------|-------|
| Recreation center               | 8.1%  |
| Roads/traffic flow              | 7.9%  |

What are your top priorities for utilizing additional funds?

| Build a recreation center     | 34.4% |
|-------------------------------|-------|
| Reduce illegal drug use       | 9.1%  |
| Access to high speed Internet | 9.0%  |

# **Elected Officials**



Mayor Wilford W. Clyde Term Expires: January 2018



Councilmember Rick J Child Term Expires: January 2020



Councilmember Craig Conover Term Expires: January 2018



Councilmember Chris Creer Term Expires: January 2020



Councilmember Jason Miller Term Expires: January 2020



Councilmember Chris Sorensen Term Expires: January 2018

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council's policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

| Appointed Officials | Name            |
|---------------------|-----------------|
| City Administrator  | Troy Fitzgerald |
| City Attorney       | John Penrod     |
| City Recorder       | Kim Rayburn     |
| City Treasurer      | Doris Weight    |
| City Engineer       | Jeff Anderson   |
| Police Chief        | Scott Finlayson |

# Goals and Strategies

# 2018

# **Mission Statement**

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

# Goal One

# **Prudently Manage Public Funds**

- Adhere to established financial and budget policies.
- Promote financial sustainability.
- Develop and support a productive workforce.

# Goal Two

# Effectively Plan for Growth and Economic Development

- Support the vision and policies of the General Plan.
- Promote a diverse, stable local economy by working to retain existing businesses and attract new businesses that can benefit from Springville's unique resources.
- Adopt and implement planning objectives that protect and promote Springville's heritage, natural beauty, and Americana lifestyle.

# **Goal Three**

# Promote a Sense of Community

- Provide access to diverse cultural, educational and recreational opportunities.
- Provide and maintain functional, universally accessible and environmentally sound infrastructure that enhances a sense of community by distinguishing Springville from its neighbors.
- Encourage volunteerism, participation and civic engagement.

# **Goal Four**

# Improve the Quality of City Services

- Utilize measurable performance plans to monitor service delivery effectiveness.
- Invest in the education and training and staff while providing the necessary resources and equipment for employees to deliver a high level of service.
- Utilize technology to provide access and transparency for Springville's residents.

# **Goal Five**

# Protect the Rights and Safety of the Citizens

- Reduce, solve and prevent crime.
- Provide a prepared response to emergencies and disasters of all kinds.
- Promote fairness and balanced analysis as public policy is debated.



# Budget Message

2018

April 1, 2017

May 2, 2017

Mayor Clyde and Members of the City Council,

Enclosed, please find a complete copy of the proposed budget for fiscal year 2018. This proposed budget was created with input from directors and superintendents within the organization and under the direction of Mayor Clyde. Final adjustments and decisions related to balancing the budget were made by the City Administrator with significant input from Assistant City Administrators Bruce Riddle and John Penrod. Additional changes and modifications were made following input from the City Council during the annual budget meetings.

The creation of the Aquatic Center is a truly monumental change to our operations. We anticipate over 100 new positions, most of them part-time, at the new Aquatic Center. The pool operations budget is up over 200%. Remember, we are only budgeting the Aquatic Center for six months of operation. This means this budget will be up *another* 100% next year!

The purpose of this memorandum is to highlight significant changes, alterations and findings while creating a balanced budget in all funds. The challenge of thoroughly reviewing the detail associated with creating a 100 page budget is a daunting one. Springville Directors and supervisors were extremely cooperative in providing the detail necessary to support the attached document. Behind each of these 100 pages is another ten to twenty pages of detail, and behind those, even more detail.

# **Budget Bullet Points**

- Revenues are up significantly at 10.7%. (Taxes at 4.9%) The largest revenue increase was with Aquatic Center income.
- Merit Increases have been funded at 4%.
- All benefit increases have been funded.
- Health insurance is up 6% with a switch to United Healthcare. SelectHealth (IHC) came in at 13.9%. After going out to bid, it looks like a switch is

warranted. The new plan is actually slightly better than the IHC plan we have been carrying.

- Dental Insurance is up 4%.
- Worker's Comp up dramatically. Our blended losses for the last 5 years have actually been pretty good. However, worker's compensation looks backwards at years 2, 3 and 4. Years 2 and 3 were ugly, thus our eMod went from better than average to much worse than average. Worker's compensation coverage costs went up over \$80,000. This was painful. This amount will decrease next year and, hopefully, a lot the year after that.
- Pension costs did not increase this year.
- Total Payroll expenses started down about \$50,000 from FY2017 when looking at our staffing levels from last year. This is *after* paying this year's early retirement incentives. Savings will increase to about \$250,000 next year.
- A number of new Programs/Personnel requests were funded. These include:
  - o Funded 10 hours in Court to cover Court days and lunch. We cut significant hours from the Court budget last year. Rather than close the court for a few hours each week, we have chosen to fund a few extra hours.
  - o Funded Evening Pay changes in Fire/Ambulance. Currently, all employees receive the same pay for work between 7 pm and 7 am regardless of training. This program pays employees based upon skill level
  - o Funded a new Safety Program in Legal at \$3000. This will allow our Risk Manager to incentivize good behavior.
  - o Funded Deer Abatement at \$10,000. Public Safety will manage the new program to help with our urban deer population.
  - o Funded Office Assistant in Admin for Passports and HR surge at 1040 hours. Passports have been wildly successful with an estimated revenue of \$40,000. These hours will be used to assist with passports and help HR hire the one hundred plus new employees for the recreation center.
  - o Funded Web/Social Media employee at 1040 hours. This will double our current hours allocated to the web site and social media.
  - Funded 6 hours payroll clerk in Finance to deal with higher FTE count.
     Our employee count is expected to increase by 20% with the addition of the Aquatic Center.
  - O Approved organizational change in golf to hire a full-time Assistant Pro. Concurrently, we are reducing one full-time position on the maintenance side. Some pro shop hours were transferred to maintenance to ensure that our service level remains the same in both areas. Importantly, 520 Hours of the Assistant Pro employee have been budgeted in Recreation to assist

- sports in winter. This measure will keep the employee busy through the winter months.
- Aquatic Center We are adding about 25 FTE for Aquatic Center! Three new full-time positions are part of this increase Center Superintendent, Dry-side specialist and a maintenance person. More detail on this program is included below.
- One full time Recreation position was changed to 3,900 part-time hours. This will allow our full-time staff to focus on programming oversight without spending significant hours in gym oversight which can be handled by staff members designated for that purpose.
- Aquatic Center construction completion is funded with \$3,000,000 from power, 1,300,000 from the General Fund and \$300,000 from Solid Waste. Enterprise funds should have at least 30% reserves AFTER transfer assuming actuals approach budget. The General Fund is utilizing budget turn back money and underspent capital savings to cover their portion of the construction. Unrestricted reserves will not decrease as a result of this plan. (However, the percentage of general fund reserves may go down as a result of the aquatic center. The large increase in general fund revenues and expenses will cause the formula to show a decrease in the percentage calculation.)
- Additional funding may be needed to keep our roads well maintained as explained
  in the January Budget Retreat. A Remaining Surface Life study is included in the
  budget to see how much life our roads truly have left in them. We will examine
  this data over the course of the year and we will see what new gas tax indexing
  statute does for revenues before making a recommendation next year as to how to
  best fund roads.
- Capital Funding for Vehicles and Equipment (\$481,872), Facilities (\$400,561) and a variety of new and replacement items (\$6,329,873) is funded (The breakdown of the \$6,329,873 is Aquatic Center is \$4,600,000, C Road Funds about \$1,300,000 and General Fund of just over \$400,000.) This is for the General Fund ONLY. Enterprise Funds have each of these categories funded as well. Highlighted Capital Items include: A new playground at Bird Park, Server and Copier renewal, a portable drug analyzer, replacement radios, Fire SCBA replacements, a replacement thermal imaging camera, and park and trail improvements at Memorial Park and Dry Creek Trail.
- \$1,289,000 in vehicles and equipment has been submitted for possible replacement in all funds. The vast majority of these are undergoing increased scrutiny for replacement and I believe many will not be actually replaced during the coming budget year. Directors are beginning to really grabble with how this fund functions. Effectively, the fund forces directors to carefully replace vehicles for at least ten more years since the fund started in a deficit position. I love how

- this forces directors to make difficult decisions and it really encourages keeping vehicles beyond a generally assigned life span.
- A total of \$908,000 is being paid into the replacement fund. This is down a little due to very low inflation on new trucks pursuant to the federally produced consumer price index for new Trucks.
- The Streets Division proposes to spend about \$300,000 in reserves to complete approximately \$1,300,000 in projects and another \$200,000 in normal maintenance expenses. The two largest outside of standard maintenance are probably on Center Street and Canyon Road.
- All Enterprise Funds are balanced.
- Proposed Enterprise Rate changes are: Water 9%, Sewer 1.5% and Recycling 16%. This is about \$5 per month on an average home. There are no proposed increases on Power, Solid Waste and Storm Water.
- Water will still need additional 10% rate increase PLUS inflationary increases to meet capital needs over the next 20 years. Bonding may be required to address cash flow issues in the middle of this 20 year period. This is much lower than the roughly 40-50% that was discussed in our January retreat.
- Each Enterprise Fund is able to fund significant capital projects. Amounts, including impact fee projects, for each fund along with a highlight are:
  - o Power \$1,802,000 (New Westfields Feeder installation)
  - o Water \$1,938,895 (Complete new well and well house)
  - o Sewer \$890,000 (SCADA System Upgrade)
  - o Storm Water \$508,000 (Master plan pipe installation)
- Solid Waste is seeing good growth in recycling. This is a problem. We are now being charged the same amount to dispose of recycling as solid waste. Recycling is lighter and takes more trips to the transfer station. Thus, solid waste is subsidizing recycling. The proposed \$1 per month rate increase will help alleviate this subsidy.
- Golf still struggling until the bulk of early retirement payments comes off next year. We will also finish the purchase payment related to the Golf Carts in a couple of years. These two payments being complete will really help this fund.
- We have balanced the Golf Fund we a healthy increase in revenues. We are hopeful that clubhouse improvements and better marketing will assist with this. However, the Golf Pro will need to carefully monitor revenues against expenses in this budget year.
- The Airport will be operated and paid for by Spanish Fork in FY2018. We will use FY2018 to explore the best way to handle the many contracts associated with the Airport and to make a final determination as to the best way to go forward with the airport (or not) during the coming year.

• It is proposed to adjust grades upward by 3% to stay in market. Wages are beginning to move quickly. I would still like to formally get our wages to a few percentage points above our competition. We will study this some more during the year.

# Significant Adjustments/Changes

# 1. Aquatic Center

The Aquatic Center will be a beast. Internally, we are looking at this as Bartholomew Park 2.

The center will take more than 50,000 man-hours to operate in a year. We are planning on 10,000 hours of aquatics programming and another 4,000 hours of dry-side programs to start the facility.

We believe that we have been conservative on revenues and generous on expenses. For the center to be successful, I believe that we need to be able to respond quickly to problems as they arise. We will closely monitor expenses during the first year and make adjustments to the budget over time.

In the current budget, expenses are budgeted at six months with the other six months budgeted to operate our current facility. Revenues assume more than 50% of passes will be sold during this budget year. We have estimated about 75% of our annual estimate of passes will be sold. Other revenues are budget conservatively at 5 months.

With only six months of expenses budgeted, there will be significant increases in the budget again next year. Losses are hard to calculate, but are estimated around \$300,000 - \$400,000 for this budget year.

We have tried to budget revenues at attainable amounts and expenses broad enough to respond to pressures without needing additional authority. The hope is that we can lower the potential losses next year as the way the center works becomes clearer.

# 2. Utility Rates

We have been working under the general direction of the Council to conservatively make small inflationary adjustments to utility rates. The budget reflects increases to water, sewer and recycling rates.

The following table shows rate increases over the past ten years. Inflation figures from the CPI-U shows an average increase of 1.7% during this time. Are utilities are hovering around inflationary increases and in all cases, rate increases have been driven by outside regulation more than internal management.

| Utility                            | 2009  | 2010 | 2011  | 2012  | 2013      | 2014   | 2015 | 2016        | 2017  | 2018  | Average |
|------------------------------------|-------|------|-------|-------|-----------|--------|------|-------------|-------|-------|---------|
| Power                              | 0.0%  | 0.0% | 0.0%  | 0.0%  | 0.0%      | 0.0%   | 0.0% | 0.0%        | 0.0%  | 0.0%  | 0.0%    |
| Residential Water                  | 0.0%  | 0.0% | 0.0%  | 0.0%  | 0.0%      | 0.0%   | 0.0% | 3.0%        | 3.0%  | 9.0%  | 1.5%    |
| Commercial Water                   | 0.0%  | 0.0% | 0.0%  | 4.0%  | 0.0%      | 0.0%   | 0.0% | 3.0%        | 5.0%  | 9.0%  | 2.1%    |
| Secondary Water                    |       |      |       |       |           |        |      | ed in<br>17 | 0.0%  | 0.0%  | 0.0%    |
| Wastewater -<br>Industrial         | 0.0%  | 0.0% | 15.0% | 6.0%  | 3.0%      | 0.0%   | 1.5% | 4.0%        | 0.0%  | 1.5%  | 3.1%    |
| Wastewater - Other                 | 0.0%  | 0.0% | 15.0% | 0.0%  | 3.0%      | 0.0%   | 1.5% | 6.0%        | 0.0%  | 1.5%  | 2.7%    |
| Storm Water                        | 0.0%  | 0.0% | 10.0% | 14.0% | 1.5%      | 0.0%   | 1.5% | 0.0%        | 10.0% | 0.0%  | 3.7%    |
| Solid Waste                        | 0.0%  | 0.0% | 9.2%  | 0.0%  | 1.0%      | 0.0%   | 1.5% | 0.0%        | 4.20% | 0.0%  | 1.6%    |
| Recycling                          |       |      |       |       | Started i | n 2014 | 1.5% | 0.0%        | 8.7%  | 16.0% | 6.6%    |
| Inflation US City Average All Item | -0.4% | 1.6% | 3.2%  | 2.1%  | 1.5%      | 1.6%   | 0.1% | 2.1%        | 2.2%  | 2.9%  | 1.7%    |

Our rates remain very, very competitive. Provo's 2017 rate study continues to show Springville's rates as the second lowest among the 21 cities they compare with.

# Conclusion

Springville is spending considerable reserves to complete the Aquatic Center project. With that said, the General Fund will be at close to maximum allowable reserves. Power and Solid Waste will maintain 30% reserves. Water and Sewer are focusing more on completing necessary projects than in building reserves.

Pay, benefits and a reasonable wage increase are funded in an increasingly competitive market. Revenues are growing at a healthy rate. Overall, the City is functioning well and providing an extraordinary service level for the funding it receives.

Troy Fitzgerald

Troy Fitzgerald City Adminitrator

# **Budget Overview**



# United in Service Dedicated to Community

# We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



# **Budget Summaries**

| Control   Cont | Fund   | Beginning<br>Fund<br>Balance | Revenues   | Transfers<br>In | Expenditures   | Transfers<br>Out  | Contribution To<br>(Appropriation<br>Of) Fund<br>Balance | Ending<br>Fund<br>Balance |
|--|--|------------------------------|--|-----------------|--|---|--|---------------------------|
| Special Revenue and Fiduciary Funds           Special Improvement District Fund         0         2,333,971         1,107,750         0         64,250         514,260         0         2,333,971         2,333,971         0         0         0         0         76,000         1,126,612         0         0         0         76,000         1,126,612         0         0         0         0         76,000         1,126,612         0  | Taxes Licenses & Permits Intergovernmental Charges for Services Fines & Forfeitures Miscellaneous Special Revenue Administrative Fees, Contributions & Transfers Legislative Administration Information Systems Legal Finance Treasury Building Inspections Planning and Zoning Public Works Administration Engineering Police Dispatch Fire Court Streets Parks Canyon Parks Art Museum Swimming Pool Recreation Cemetery Arts Commission Library Senior Citizens Payment to MBA Fund Utilize General Fund Balance Utilize C Road Reserves Utility Payment to Electric Fund Utility Payment to Sewer Fund Utility Payment to Sewer Fund Utility Payment to Sever Fund Transfer to Debt Service Fund Transfer to Capital Improvements Fund (C Road F |                              | 578,000<br>1,566,534<br>2,431,000<br>399,500<br>836,250<br>168,705 |                 | 1,006,765<br>384,994<br>508,920<br>556,415<br>436,814<br>308,241<br>442,314<br>295,013<br>879,326<br>3,683,145<br>687,191<br>1,262,817<br>306,904<br>1,298,257<br>1,010,312<br>424,168<br>958,546<br>944,715<br>886,246<br>247,696<br>33,200<br>1,024,860<br>99,415<br>380,585 | 0<br>60,000<br>1,277,000<br>307,873<br>481,872<br>1,004,505 | -307,873   | 4 000 755                 |
| Special Improvement District Fund         0         2,333,971         0         64,250         514,260         0         2,333,971         0         0         0         2,333,971         0 <th< td=""><td>Special Poyonus and Fiducians Funda</td><td>., .,.,</td><td></td><td>,, - 30</td><td>-,,</td><td>, , , , , , , , , , , , , , , , , , , ,</td><td>221,210</td><td>,,</td></th<>   | Special Poyonus and Fiducians Funda  | ., .,.,                      |  | ,, - 30         | -,,  | ,                     | 221,210  | ,,                        |
| Cemetery Trust Fund         1,050,612         76,000         0         0         0         76,000         1,126,612           Redevelopment Agency Fund         219,287         125,000         60,000         185,000         0         109,000         328,287           Special Trusts Fund         52,923         75         0         75         0         0         52,923   | Special Improvement District Fund  | -                            | -  |                 |  |   | _  | 0                         |
| Redevelopment Agency Fund         219,287         125,000         60,000         185,000         0         109,000         328,287           Special Trusts Fund         52,923         75         0         75         0         0         52,923   |  |                              |  |                 | · ·  | 514,260<br>ດ  | -  |                           |
|  | Redevelopment Agency Fund  | 219,287                      | 125,000  | 60,000          | 185,000  |   | 109,000  | 328,287                   |
|  | Special Trusts Fund  |                              |  |                 |  |   |  |                           |



# **Budget Summaries**

| Fund                         | Beginning<br>Fund<br>Balance | Revenues   | Transfers<br>In | Expenditures | Transfers<br>Out | Contribution To<br>(Appropriation<br>Of) Fund<br>Balance | Ending<br>Fund<br>Balance |
|------------------------------|------------------------------|------------|-----------------|--------------|------------------|--|---------------------------|
| Debt Service Funds           |                              |            |                 |              |                  |  |                           |
| Municipal Building Authority | 2,996                        | 380,585    | 0               | 380,585      | 0                | 0  | 2,996                     |
| Debt Service Fund            | 152,443                      | 0          | 2,041,739       | 2,041,739    | 0                | 0  | 152,443                   |
|                              | 155,439                      | 380,585    | 2,041,739       | 2,422,324    | 0                | 0  | 155,439                   |
| Capital Improvement Funds    |                              |            |                 |              |                  |  |                           |
| General CIP Fund             | 2,516,666                    | 3,652,873  | 4,884,873       | 6,329,873    | 0                | 2,207,873  | 4,724,539                 |
| Airport CIP Fund             | 25,000                       | 420,677    | 0               | 546,355      | 0                | -125,678   | -100,678                  |
| Community Theater CIP Fund   | 14,933                       | 0          | 0               | 0            | 0                | 0  | 14,933                    |
|                              | 2,556,599                    | 4,073,550  | 4,884,873       | 6,876,228    | 0                | 2,082,195  | 4,638,794                 |
| Internal Service Funds       |                              |            |                 |              |                  |  |                           |
| Central Shop                 | 0                            | 324,121    | 0               | 320,898      | 3,223            | 0  | 0                         |
| Facilities Maintenance       |                              |            | 1,287,958       | , ,          |                  | 0  | 0                         |
| Vehicle Replacement Fund     | 3,084,558                    | 0          | 900,852         | , ,          | 0                | -388,148   | 2,696,410                 |
|                              | 3,084,558                    | 324,121    | 2,188,810       | 2,897,855    | 3,223            | -388,148   | 2,696,410                 |
| Enterprise Funds             |                              |            |                 |              |                  |  |                           |
| Electric                     | 11,639,690                   | , ,        | 0               | 24,037,695   | 5,606,247        | -1,487,711   | , ,                       |
| Water                        | 2,186,476                    | , ,        | 0               | 4,184,345    | 879,308          | ,  | 2,226,637                 |
| Sewer                        | 1,779,896                    | 4,316,524  | 60,000          | , ,          | 766,529          | ,  | 1,800,940                 |
| Storm Drain                  | 1,708,353                    | 1,369,192  | 0               | 1,029,289    | 396,663          | -56,760  | 1,651,593                 |
| Solid Waste                  | 841,555                      | 1,985,019  | 0               | 1,207,802    | 777,217          | 0  | 841,555                   |
| Golf                         | 28,049                       |            | 0               | 1,157,216    | 138,284          |  | 28,049                    |
|                              | 18,184,019                   | 42,226,280 | 60,000          | 35,205,297   | 8,564,248        | -1,483,266   | 16,700,753                |
| Total - All Funds            | 32,829,036                   | 66,899,749 | 13,740,460      | 66,391,601   | 13,740,460       | 87,908   | 32,916,944                |

Notes
1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



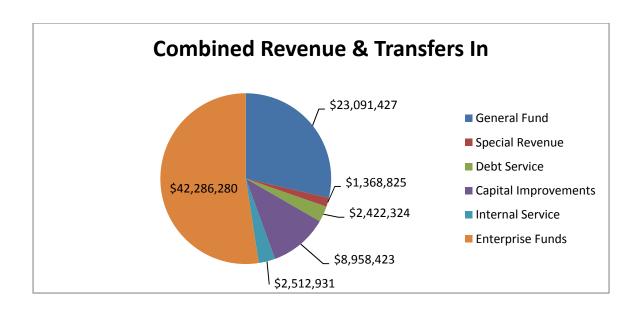
3-Yr. Consolidated Fund Summary

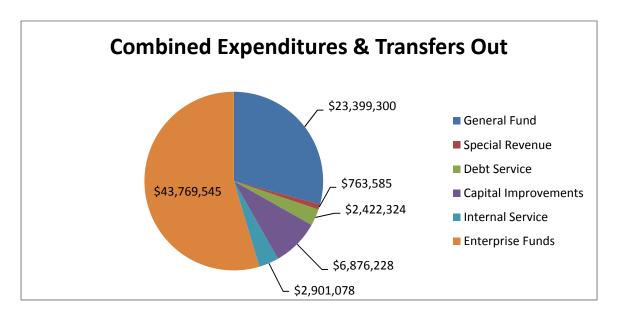
|  | Devenues and Other Courses |            |            | <b>Expenditures and Other Uses</b> |            |            |  |
|--|----------------------------|------------|------------|------------------------------------|------------|------------|--|
|  | Revenues and Other Sources |            |            |                                    |            |            |  |
|  | of Financing               |            |            | f Financinoุ                       |            |            |  |
|  | FY 2016                    | FY 2017    | FY 2018    | FY 2016                            | FY 2017    | FY 2018    |  |
| Fund   | Actual                     | Budget     | Budget     | Actual                             | Budget     | Budget     |  |
| General Fund                                   |                            |            |            |                                    |            |            |  |
| Taxes  | 10,969,608                 | 11 028 267 | 12,606,400 |                                    |            |            |  |
| Licenses & Permits                             | 528,596                    | 506,500    | 578,000    |                                    |            |            |  |
| Intergovernmental                              | 1,293,280                  | 1,378,844  |            |                                    |            |            |  |
| Charges for Services                           | 1,639,660                  | 1,490,477  |            |                                    |            |            |  |
| Fines & Forfeitures                            | 435,990                    | 485,000    | 399,500    |                                    |            |            |  |
| Miscellaneous                                  | 594,386                    | 675,726    | 836,250    |                                    |            |            |  |
| Special Revenue                                | 183,003                    | 172,461    | 168,705    |                                    |            |            |  |
| Administrative Fees, Contributions & Transfers | 2,272,409                  | 4,384,424  | 4,812,911  |                                    |            |            |  |
| Legislative                                    | _,_,_,                     | 1,001,101  | 1,01=,011  | 125,266                            | 145,079    | 149,129    |  |
| Administration                                 |                            |            |            | 722,397                            | 908,912    | 1,006,765  |  |
| Information Systems                            |                            |            |            | 365,811                            | 383,917    | 384,994    |  |
| Legal  |                            |            |            | 431,638                            | 489,195    | 508,920    |  |
| Finance  |                            |            |            | 504,265                            | 531,859    | 556,415    |  |
| Treasury                                       |                            |            |            | 408,848                            | 415,408    | 436,814    |  |
| Building Inspections                           |                            |            |            | 275,136                            | 312,011    | 308,241    |  |
| Planning and Zoning                            |                            |            |            | 433,557                            | 499,285    | 442,314    |  |
| Public Works Administration                    |                            |            |            | 307,669                            | 324,440    | 295,013    |  |
| Engineering                                    |                            |            |            | 666,630                            | 808,781    | 879,326    |  |
| Police   |                            |            |            | 3,291,565                          | 3,657,731  | 3,683,145  |  |
| Dispatch                                       |                            |            |            | 629,102                            | 663,733    | 687,191    |  |
| Fire   |                            |            |            | 1,066,657                          | 1,176,961  | 1,262,817  |  |
| Court  |                            |            |            | 339,619                            | 302,296    | 306,904    |  |
| Streets  |                            |            |            | 1,168,690                          | 1,252,052  | 1,298,257  |  |
| Parks  |                            |            |            | 997,529                            | 1,067,646  | 1,010,312  |  |
| Canyon Parks                                   |                            |            |            | 242,379                            | 327,924    | 424,168    |  |
| Art Museum                                     |                            |            |            | 443,905                            | 806,817    | 958,546    |  |
| Swimming Pool                                  |                            |            |            | 331,380                            | 309,860    | 944,715    |  |
| Recreation                                     |                            |            |            | 801,345                            | 824,509    | 886,246    |  |
| Cemetery                                       |                            |            |            | 160,851                            | 244,443    | 247,696    |  |
| Arts Commission                                |                            |            |            | 20,666                             | 28,000     | 33,200     |  |
| Library  |                            |            |            | 963,956                            | 1,001,055  | 1,024,860  |  |
| Senior Citizens                                |                            |            |            | 95,510                             | 95,060     | 99,415     |  |
| Transfers                                      | 17.016.021                 | 24 024 600 | 22 200 200 | 5,149,949                          | 5,866,951  | 5,563,898  |  |
|  | 17,916,931                 | 21,021,699 | 23,399,300 | 19,944,319                         | 22,443,925 | 23,399,300 |  |
| Special Revenue and Fiduciary Funds            |                            |            |            |                                    |            |            |  |
| Special Improvement District Fund              | 164,181                    | 104,750    | 0          | 218,336                            | 104,750    | 0          |  |
| Special Revenue Fund                           | 1,221,069                  | 2,590,038  | 1,107,750  | 747,925                            | 2,652,695  | 1,107,750  |  |
| Cemetery Trust Fund                            | 90,341                     | 76,000     | 76,000     | 0                                  | 0          | 76,000     |  |
| Redevelopment Agency Fund                      | 122,442                    | 185,000    | 185,000    | 112,442                            | 109,000    | 185,000    |  |
| Special Trusts Fund                            | 0                          | 75         | 75         | . 0                                | 0          | 75         |  |
| ·  | 1,598,033                  | 2,955,863  | 1,368,825  | 1,078,703                          | 2,866,445  | 1,368,825  |  |
|  |                            |            |            |                                    |            |            |  |
| Debt Service Funds                             | 070.005                    | 077.000    | 200 505    | 070.005                            | 077.000    | 200 505    |  |
| Municipal Building Authority Fund              | 373,335                    | 377,088    | 380,585    | 373,335                            | 377,088    | 380,585    |  |
| Debt Service Fund                              | 1,293,343                  | 2,036,377  | 2,041,739  | 1,292,069                          | 2,036,377  | 2,041,739  |  |
|  | 1,666,678                  | 2,413,465  | 2,422,324  | 1,665,404                          | 2,413,465  | 2,422,324  |  |
|  | I                          |            |            |                                    |            | ļ          |  |



3-Yr. Consolidated Fund Summary

|                            | Revenues and Other Sources of Financing |                   |                   |                   | Expenditures and Other Uses of Financing |                   |  |  |
|----------------------------|---|-------------------|-------------------|-------------------|--|-------------------|--|--|
| Fund                       | FY 2016<br>Actual                       | FY 2017<br>Budget | FY 2018<br>Budget | FY 2016<br>Actual | FY 2017<br>Budget                        | FY 2018<br>Budget |  |  |
| Capital Improvement Funds  |   |                   |                   |                   |  |                   |  |  |
| General CIP Fund           | 14,801,795                              | 17,817,589        | 6,329,873         | 1,562,294         | 18,887,867                               | 6,329,873         |  |  |
| Airport CIP Fund           | 2,103,798                               | 525,677           | 441,355           | 2,156,897         | 1,090,299                                | 546,355           |  |  |
| Community Theater CIP Fund | 0                                       | 0                 | 0                 | 0                 | 0  | 0                 |  |  |
|                            | 16,905,593                              | 18,343,266        | 6,771,228         | 3,719,191         | 19,978,166                               | 6,876,228         |  |  |
| Internal Service Funds     |   |                   |                   |                   |  |                   |  |  |
| Central Shop               | 227,008                                 | 261,095           | 324,121           |                   | 261,094                                  |                   |  |  |
| Facilities Maintenance     |   |                   | 1,287,958         | 640,636           | 680,136                                  | 1,287,958         |  |  |
| Vehicle Replacement Fund   | 985,611                                 | 900,549           | 1,289,000         |                   | 683,327                                  | 1,289,000         |  |  |
|                            | 1,212,619                               | 1,161,644         | 2,901,079         | 1,178,832         | 1,624,557                                | 2,901,078         |  |  |
| Enterprise Funds           |   |                   |                   |                   |  |                   |  |  |
| Electric                   | 27,594,200                              | 27,294,958        | 29,643,941        | 25,047,818        | 30,608,132                               | 29,643,941        |  |  |
| Water                      | 5,210,141                               | 4,994,061         | 5,103,815         | 4,239,724         | 7,451,265                                | 5,103,815         |  |  |
| Sewer                      | 4,209,777                               | 4,389,874         | 4,376,524         | 3,553,712         | 5,107,639                                | 4,376,524         |  |  |
| Storm Drain                | 1,209,279                               | 1,281,822         | 1,425,952         | 829,257           | 2,700,076                                | 1,425,952         |  |  |
| Solid Waste                | 1,480,452                               | 1,582,360         | 1,985,019         | 1,435,637         | 1,481,196                                | 1,985,019         |  |  |
| Golf                       | 894,145                                 | 928,200           | 1,295,500         | 847,592           | 959,918                                  | 1,295,500         |  |  |
|                            | 40,597,994                              | 40,471,275        | 43,830,751        | 35,953,740        | 48,308,225                               | 43,830,751        |  |  |
| Total - All Funds          | 79,897,849                              | 86,367,212        | 80,693,507        | 63,540,189        | 97,634,783                               | 80,798,507        |  |  |

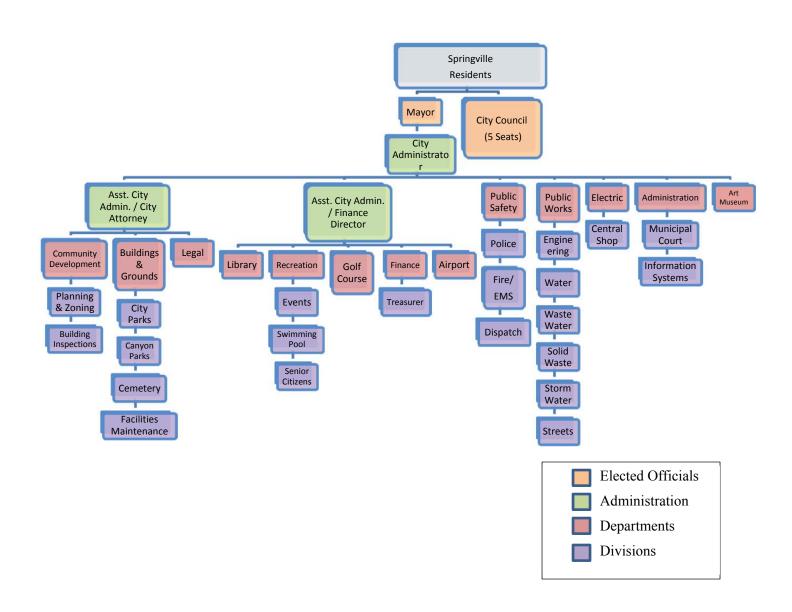




| Staffing Summary (FTE)             | FY 2015 | FY 2016 | FY 2017 | FY 2018 |
|------------------------------------|---------|---------|---------|---------|
| General Government                 | 61.88   | 62.43   | 59.62   | 63.94   |
| Public Safety                      | 65.22   | 64.37   | 65.52   | 62.94   |
| Leisure Services                   | 54.77   | 57.80   | 58.47   | 85.70   |
| Enterprise Funds                   | 69.00   | 71.58   | 74.93   | 74.02   |
| <b>Total Full-Time Equivalents</b> | 250.87  | 256.18  | 258.54  | 286.59  |

# **Organization Chart**

# 

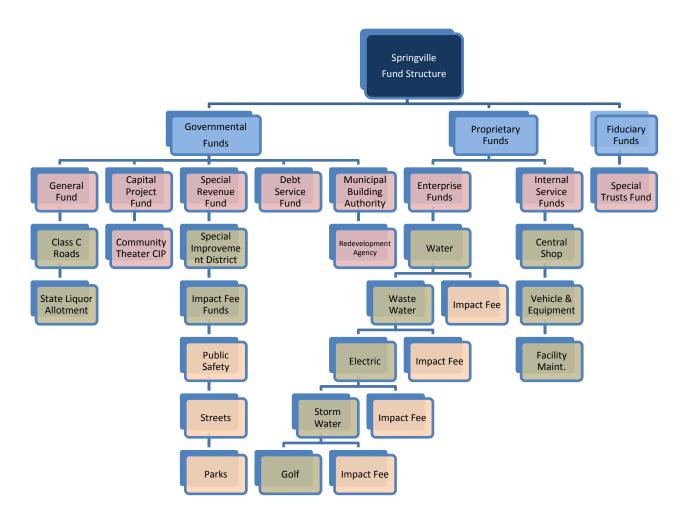


# Fund Descriptions and Fund Structure

2018

Fund accounting is an accounting system used by governments to emphasize *accountability* rather than *profitability*. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

The funds are grouped into fund types, of which there are three: governmental, proprietary and fiduciary.



**Fund Structure and Department Relationship** 

| Tuna structure una Bepa |               |              |        | Functional     |
|-------------------------|---------------|--------------|--------|----------------|
|                         | Subject to    |              | Fund   | Oversight      |
| Fund                    | Appropriation | Fund Type    | Class* | Unit           |
| General                 | Yes           | Governmental | Major  | Various        |
| SID                     | Yes           | Governmental | Major  | Administration |
| Special Revenue         | Yes           | Governmental | Minor  | Administration |
| Cemetery Trust          | Yes           | Governmental | Minor  | Parks          |
| Special Trusts          | Yes           | Governmental | Minor  | Administration |
| Debt Service            | Yes           | Governmental | Minor  | Administration |
| General CIP             | Yes           | Governmental | Minor  | Various        |
| Community Theater CIP   | Yes           | Governmental | Minor  | Recreation     |
| RDA                     | Yes           | Governmental | Minor  | Administration |
| MBA                     | Yes           | Governmental | Minor  | Administration |
| Central Shop            | Yes           | Proprietary  | Minor  | Electric       |
| Vehicle & Equipment     |               |              |        |                |
| Replacement             | Yes           | Proprietary  | Minor  | Administration |
| Facility Maintenance    | Yes           | Proprietary  | Minor  | Administration |
| Electric                | Yes           | Proprietary  | Major  | Electric       |
| Water                   | Yes           | Proprietary  | Major  | Public Works   |
| Sewer                   | Yes           | Proprietary  | Major  | Public Works   |
| Storm Drain             | Yes           | Proprietary  | Minor  | Public Works   |
| Solid Waste             | Yes           | Proprietary  | Minor  | Public Works   |
| Golf                    | Yes           | Proprietary  | Minor  | Golf           |

<sup>\*</sup>Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

# **Governmental Funds**

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

*Special revenue funds* account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

Capital project funds are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

# **Proprietary Funds**

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

*Enterprise funds* are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the

accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

Internal service funds are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

# **Fiduciary Funds**

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.

# Basis of Budgeting

# **Basis of Accounting and Measurement Focus**

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.



The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when

they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

# **Financial Policies**

# 2018

# **Operating Budget Policy**

# Overview

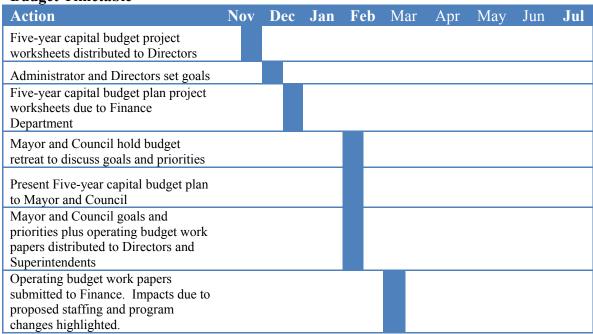
The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

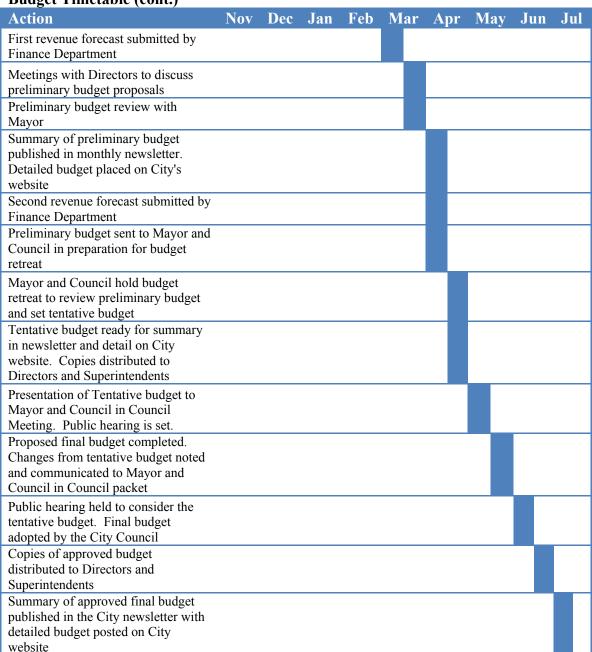
# Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

**Budget Timetable** 



**Budget Timetable (cont.)** 



Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

# **Capital Improvement Policy**

### Overview

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

# Policies

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

# **Revenue and Expenditure Policy**

# Policies

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council's discretion, operating transfers may be made to the General Fund. These transfers represent the "profits" realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

# **Fund Balance and Reserves Policy**

# Overview

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

### **Policies**

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 25 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 20 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital
  improvement projects are scheduled and funded. Funding for projects that will
  occur over several years or that are delayed from the original timetable will be
  held in reserve until the project is completed or the City Council formally moves
  to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

# **Debt Management Policy**

## Overview

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

# **Policies**

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.
- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.

- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.

## **Debt Obligations**

2018

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville's current general obligation bond debt limit is as follows:

| Fair Market Value (2015)                      | \$2,407,662,056 |
|---|-----------------|
| Valuation from uniform fees (2014)            | 17,101,865      |
| Fair Market Value for Debt Incurring Capacity | \$2,424,763,921 |

Q0/2 Water

|                                   |              | o /o water,   |               |
|-----------------------------------|--------------|---------------|---------------|
|                                   | 4% General   | Sewer &       |               |
|                                   | Purposes     | Electric      | 12% Total     |
| General Obligation Debt Limit     | \$96,990,557 | \$193,981,114 | \$290,971,671 |
| less Amount of Debt Applicable to |              |               |               |
| General Obligation Debt Limits    | 18,760,000   | -0-           | 18,760,000    |
| Additional Debt Incurring         |              |               | _             |
| Capacity                          | \$78,230,557 | \$193,981,114 | \$272,211,671 |
| <del>-</del>                      |              |               |               |

The following tables summarize Springville City's long term debt obligations:

City of Springville
Statement of Indebtedness
(Includes the City of Springville Municipal Building Authority Debt)

| Type and Name of Indebtedness          | Total Amount<br>Issued | Fiscal Year<br>Issued | Fiscal Year of<br>Completion | Principal<br>Balance<br>June 30, 2017 | Fiscal Year<br>2017-18<br>Payments |
|--|------------------------|-----------------------|------------------------------|---------------------------------------|------------------------------------|
| General Obligation Bonds:              | Issuea                 | Issuea                | Completion                   | June 30, 2017                         | 1 aymenis                          |
| General Congation Donus.               |                        |                       |                              |                                       |                                    |
| General Obligation Bonds Series 2010   | \$9,800,000            | 2010                  | 2031                         | \$7,185,000                           | \$646,752                          |
| General Obligation Bonds Series 2016   | 10,785,000             | 2016                  | 2036                         | 10,490,000                            | 746,938                            |
| Revenue Bonds:                         |                        |                       |                              |                                       |                                    |
| Sales Tax Revenue Bonds Series 2014    | 2,885,000              | 2014                  | 2021                         | 1,960,000                             | 511,260                            |
| MBA Lease Revenue Bonds Series 2008    | 6,435,000              | 2008                  | 2031                         | 4,800,000                             | 379,085                            |
| Water/Sewer Revenue Bonds Series 1998B | 1,500,000              | 2003                  | 2019                         | 216,000                               | 115,720                            |
| Water/Sewer Revenue Bonds Series 2008  | 15,135,000             | 2008                  | 2028                         | 10,160,000                            | 1,084,480                          |
| Total All Indebtedness                 | \$46,540,000           |                       |                              | \$34,811,000                          | \$3,484,235                        |

## Revenue Overview

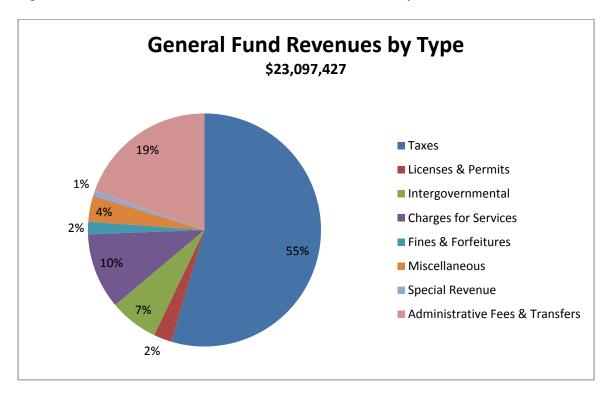
# 2018

#### **General Fund**

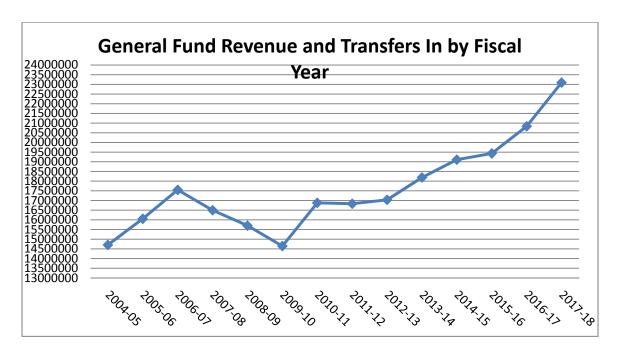
In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

Revenue projections in the FY 2017-18 Budget are estimated using historical information, data collected from the Governor's Office of Planning and Budget (GOPB), Utah League of Cities and Towns (ULCT), Utah County Assessor's Office and a number of other financial and economic indicators.

In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.

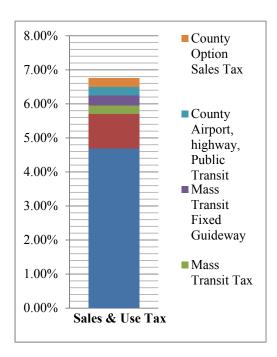


After several years of declining or flat revenue numbers resulting from an extended economic recession, the FY2018 Budget reflects tax revenue increases of about six percent overall including two percent growth in property tax and nearly eight percent growth in sales tax. Other minor fees have moved up and down. Transfer rates did not change, but the formulas resulted in one to three-percent increases mainly due to small revenue growth in enterprise funds.



#### **Major General Fund Revenue Sources**

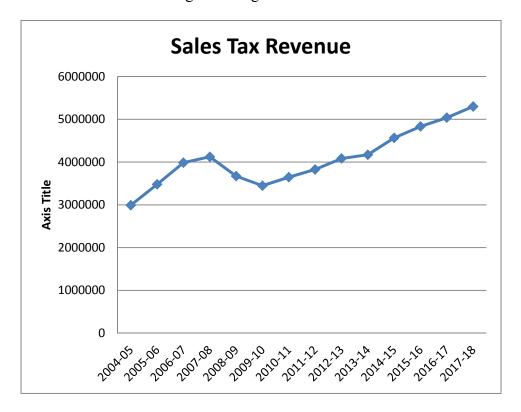
Sales Tax



The State of Utah collects a six and three quarters-percent Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local sales and use tax, the remainder goes to the State and other taxing entities. Of the one-percent local tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City's single largest source of revenue representing, on average, approximately 23 percent of General Fund revenues.

The FY2018 budget includes a projected increase in sales tax revenue from FY2017 of

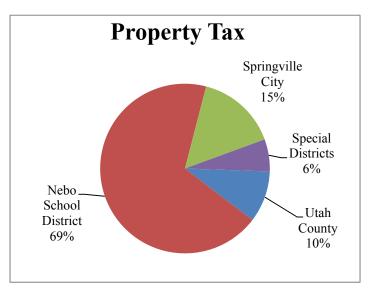
approximately eight percent. The increase reflects higher-than-expected sales tax revenues in FY2017, strong commercial growth in Springville, and continued confidence in recovery of the national, state and local economies following an extended recession and slow recovery. This projection is slightly higher than state-wide projections made by the Governor's Office of Planning and Budget.



#### Property Tax

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for

an entity's budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.

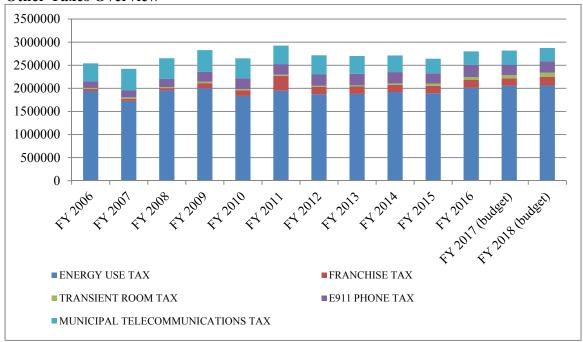


Property tax is the second largest revenue source in the general fund and accounts for approximately 16 percent of total revenue. Property tax revenue for FY2018 is projected to increase approximately two percent from last year reflecting new growth that has occurred in the city. Approximately 37 percent of Springville's property tax revenue goes toward debt service payments on General Obligation Bonds.

#### Other Taxes

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with only slight increases forecast for FY 2018 primarily due to modest increases in energy use tax.

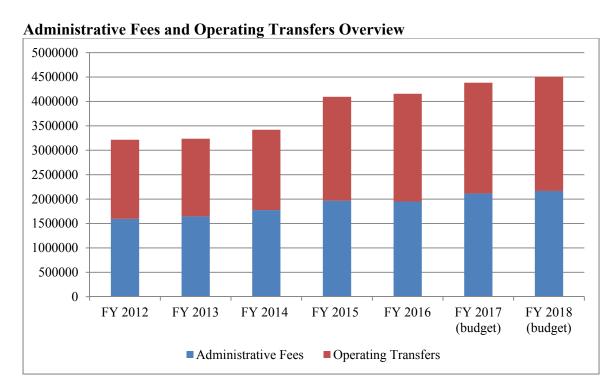
#### **Other Taxes Overview**



#### Administrative Fees and Transfers

Administrative fees and transfers represent approximately 21 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate for services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same as prior years with increases reflecting inflationary cost increases relative to providing the services.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statue, the city's intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; increases reflect relative increases (primarily growth related) in the various utilities.



#### Development Related Revenue

The wildcard in revenues continues to be new development. Projected revenues associated with new building for FY2018 are expected to be up approximately 18% compared to last year. The estimate is at 200 new dwelling units and the equivalent of 200 new dwelling units in commercial development. Construction is under way on a major retail center on the 400 South corridor and the City continues to see additional commercial development including retail infill. Budget revenue for building permits is \$459,000 compared to the high-water mark in FY2007 of \$718,000.

#### Utilization of Fund Balance

The Final Budget includes the utilization of fund balance in the amount of \$307,873, which is utilization of otherwise restricted C Road reserves for road projects.

#### **Enterprise Funds**

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

#### Water

A nine percent across-the-board increase is proposed in this budget. Water revenues are expected to be up slightly compared to the prior year as a result of the rate increase. These revenues are highly dependent on weather, so accurate budgeting can be difficult. This budget includes a five percent increase in irrigation rates for the calendar 2018 watering year.

The budget also includes the continued implementation of a pressurized irrigation division with associated fees for those that connect to the system.

#### Sewer

Sewer revenues are expected to be up slightly compared to the prior year. Sewer revenues typically track with water revenues. A rate increase of one and one-half percent is proposed in the FY2018 budget.

#### Electric

The Electric Department is expecting nominal, development related growth in most rate categories.

An Impact Fee Study was completed in FY2014 resulting in a reduction of the impact fees rate. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

#### Storm Water

Storm Water revenues are budgeted to increase nominally as a result of growth projections; no rate increase is proposed.

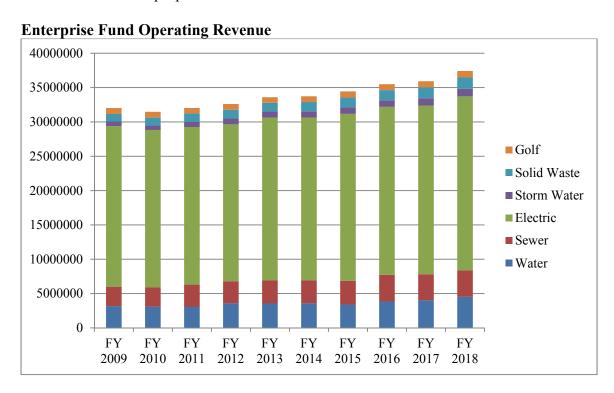
An Impact Fee study was recently completed that resulted in a significant reduction of the fee. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

#### Solid Waste

A fee increase of \$1.00/can is proposed in the Solid Waste fund for recycling cans only. Municipal solid waste fees are up approximately five percent to reflect modest growth and the rate increase. Recycling revenues are budgeted approximately 44% above FY 2017 levels.

#### Golf

Golf revenues are projected to be up approximately 40% over last year primarily because of an anticipated grant from the County for improvements at the clubhouse. Operating revenues are anticipated to be up approximately six percent as a result of improvements made at the clubhouse, improved food service and increased focus on corporate events. No fee increases are proposed.



# Capital Expenditures

2018

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2018 budget. Specific projects are listed in the associated fund budgets.

**Capital Projects Summary** 

| Capital 1 Tojects Summary                       |                 |
|---|-----------------|
| Fund/Project                                    | Approved Budget |
| General Fund                                    |                 |
| Administration, Information Systems, Comm. Dev. | \$56,000        |
| Parks and Leisure Services                      | \$4,815,350     |
| Public Works and Streets                        | \$1,317,523     |
| Public Safety                                   | \$141,000       |
| Special Revenue Fund                            |                 |
| Impact Fee Projects                             | \$0             |
| Vehicle & Equipment Fund                        | \$1,289,000     |
| Facilities Fund                                 | \$200,000       |
| Water Fund                                      | \$1,938,895     |
| Sewer Fund                                      | \$890,000       |
| Electric Fund                                   | \$1,802,002     |
| Storm Water Fund                                | \$508,000       |
| Solid Waste Fund                                | \$77,080        |
| Total Capital Budget                            | \$13,034,850    |

#### **Impact of Capital Projects on Operating Funds**

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

**CIP – Estimated Operating Budget Impact** 

| err Estimated operating Edit  |                 |  |                          |
|-------------------------------|-----------------|--|--------------------------|
| Project                       | Approved Budget | Estimated Annual Operating Budget Impact | Beginning<br>Budget Year |
| Wayne Bartholomew Park        | \$1,000,000     | \$80,000                                 | 2016                     |
| Community Park                | Prior funding   | \$130,000                                | 2016                     |
| Evergreen Cemetery Office and | Thor funding    | \$150,000                                | 2010                     |
| Restroom                      | Prior funding   | \$5,000                                  | 2016                     |
| Power Generating Unit         | \$3,189,000     | \$12,500                                 | 2016                     |

#### **Five-year Capital Improvement Plan**

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

| Key #         | Ongoing    | Coord.   | Rank      | G/L#       | Project # | Project Name                                   | Department | Estimate  | Estimate  | Estimate  | Estimate  | 5-Year Total |
|---------------|------------|----------|-----------|------------|-----------|--|------------|-----------|-----------|-----------|-----------|--------------|
| A Ge          | neral Capi | ital Imp | provement | s          |           |  |            |           |           |           |           |              |
| Revenue       | s & Trans  | fers In  |           |            |           |  |            |           |           |           |           |              |
|               |            |          |           |            |           | Construction Fees                              | -          | -         | -         | -         |           | -            |
|               |            |          |           |            |           | Impact Fees                                    | -          | -         | -         | -         |           | -            |
|               |            |          |           |            |           | Grants   | -          | -         | -         | -         |           | -            |
|               |            |          |           |            |           | Debt   | -          | -         | -         | -         |           | -            |
|               |            |          |           |            |           | Transfers In                                   | 3,607,873  | -         | -         | -         |           | 3,607,873    |
|               |            |          |           |            |           | Other/GF Revenues                              | 2,722,000  | 3,060,835 | 2,474,071 | 2,880,227 | 1,809,806 | 12,946,939   |
|               |            |          |           |            |           | Total Revenues & Transfers In                  | 6,329,873  | 3,060,835 | 2,474,071 | 2,880,227 | 1,809,806 | 16,554,812   |
| Expendit      | ures       |          |           |            |           |  |            |           |           |           |           |              |
| Informatio    | on Technol | logy     |           |            |           |  |            |           |           |           |           |              |
| A 1           | Ongoing    | JG       | 4         | 5-4132-102 |           | Server Renewal and Replacement                 | 28,000     | 16,500    | 5,000     | 10,000    |           | 59,500       |
| A 2           | Ongoing    | JG       | 4         | 5-4132-103 |           | Printer/Copier Renewal and Replacement         | 13,000     | 13,000    | 16,500    | 6,000     |           | 48,500       |
| A 3           | Ongoing    | JG       | 4         | 5-4132-104 |           | Switch Renewal and Replacement                 | 15,000     |           |           |           |           | 15,000       |
| Police        |            |          |           |            |           |  |            |           |           |           |           |              |
| Α             | Project    | SF       |           | 5-4210-new |           | Large Trailer and Equipment Storage Building   |            | 120,000   |           |           |           | 120,000      |
| Α             | Project    | SF       |           | 5-4210-new | 6         | Bike Compound Improvements                     | 5,000      |           |           |           |           | 5,000        |
| Α             | Ongoing    | SF       |           | 5-4210-800 | 2         | 800 mhz Radio Replacement                      | 58,000     | 58,000    | 58,000    | 58,000    |           | 232,000      |
| Α             | Project    | SF       |           | 5-4210-new |           | Drug Detector Dog                              |            | -         | 25,000    |           |           | 25,000       |
| Α             | Project    | SF       |           | 5-4210-new | 5         | Lidar Radar Guns                               | 5,000      |           |           |           |           | 5,000        |
| A             | Project    | SF       |           | 5-4210-new | 4         | Police Firearms Range Improvements             |            |           |           |           |           | -            |
| A             | Project    | SF       |           | 5-4210-new | 1         | Body Cameras                                   | 10,000     |           |           |           |           | 10,000       |
| A             | Project    | SF       |           | 5-4210-new |           | Driver's License Readers                       |            |           |           | 11,200    | 11,200    | 22,400       |
| A             | Project    | SF       |           | 5-4210-new | •         | Video & Still Imaging System                   | 00.000     | 15,000    |           |           |           | 15,000       |
| A             | Project    | SF       |           | 5-4210-new | 3         | TruNarc Portable Drug Analyzer                 | 22,000     |           |           |           | 0.500     |              |
| A             | Project    | SF<br>SF |           | 5-4210-new |           | 9mm Gun Replacements (30 units)                |            |           |           |           | 6,500     |              |
| A<br>Dispatch | Project    | SF       | 4:        | 5-4210-new |           | AR-15 Sight & Light Upgrades                   |            |           |           |           | 12,500    |              |
| A             | Project    | SF       | 4         | 5-4211-101 |           | Emergency Medical Dispatch Computer Program    |            | 60,000    |           |           |           | 60,000       |
| Α             | Project    | SF       | 4         | 5-4211-102 |           | 911 Telephone System Upgrade                   |            |           |           |           |           | -            |
| Α             | Project    | SF       | 45        | 5-4211-new |           | Upgrade Dispatch Center to Fourth Work Station |            |           |           | 50,000    |           | 50,000       |
| Fire          | -          |          |           |            |           |  |            |           |           |           |           |              |
| Α             | Ongoing    | HC       | 4         | 5-4220-101 | 1         | Self Contained Breathing Apparatus (SCBA)      | 33,000     |           |           |           |           | 33,000       |
| Α             | Project    | HC       | 45        | 5-4220-new |           | Living Quarters for Station 41                 |            | 100,000   | 120,000   |           |           | 220,000      |
| Α             | Project    | HC       | 45        | 5-4220-new | 2         | Thermal Imaging Camera                         | 8,000      | 8,000     | 8,000     |           |           | 24,000       |
| Α             | Project    | HC       | 45        | 5-4220-new |           | Fire Training Burn Building                    |            |           | 7,000     |           |           | 7,000        |
| Α             | Project    | HC       | 45        | 5-4220-new |           | West Fire Substation                           |            |           | 50,000    |           | 150,000   |              |
| Α             | Ongoing    |          | 4         | 5-4220-new |           | Stricker Gourneys                              |            | 20,000    | 20,000    | 20,000    |           | 60,000       |
| Α             | Project    |          | 45        | 5-4220-new |           | Hydraulic Extrication Tools Replacement        |            |           | 10,000    | 10,000    | 10,000    | 30,000       |
| Α             | Project    |          | 45        | 5-4220-new |           | EKG Zoll Defibrilators                         |            | 32,000    | 32,000    | 32,000    |           | 96,000       |
| Streets       |            |          |           |            |           |  |            |           |           |           |           |              |
| Α             | Ongoing    | JR       |           | 5-4410-273 |           | Intersection Improvements                      | -          | 300,000   | 405,000   | 254,000   | 150,000   | 1,109,000    |
| Α             | Ongoing    | JR       |           | 5-4410-643 |           | C Road Maintenance                             | 632,523    | 668,445   | 550,000   | 694,694   | 633,028   | 3,178,690    |
| Α             | Ongoing    | JR       |           | 5-4410-650 |           | Sidewalks, Curb & Gutter                       | 50,000     | 104,040   | 106,121   | 108,243   | 110,408   | 478,812      |
| Α             | Ongoing    | JR       |           | 5-4410-881 |           | Street Reconstruction                          | -          | 150,000   | 510,000   | 187,020   | 337,020   | 1,184,040    |
| Α .           | Ongoing    | JR       | 4         | 5-4410-932 |           | Mill and Overlay                               | 635,000    | 300,000   | 60,000    | 200,000   | 200,000   | 1,395,000    |
| Parks         |            |          |           |            |           |  |            |           |           |           |           |              |

| Key #      | Ongoing    | Coord.   | Rank     | G/L #       | Project # | Project Name                                  | Department | Estimate  | Estimate  | Estimate  | Estimate  | 5-Year Total |
|------------|------------|----------|----------|-------------|-----------|---|------------|-----------|-----------|-----------|-----------|--------------|
| Α          | Ongoing    | BN       |          | 45-4510-104 | 3         | Park Maintenance Reserve Fund                 | -          | 243,000   | 165,600   | 171,500   | 75,000    | 655,100      |
| Α          | Ongoing    | BN/GD    |          | 45-4510-new | 2         | Parks Trees Replacement Fund                  | -          | 10,000    | 10,000    | 10,000    | 10,000    | 40,000       |
| Α          | Ongoing    | BN       |          | 45-4510-new | 9         | Park Roads and Parking Lots Maintenance Fund  | 25,150     | 32,850    | 14,550    | 21,270    | 25,150    | 118,970      |
| Α          | Ongoing    | KF       |          | 45-4510-760 | 6         | Rodeo Grounds Improvements                    |            | 5,000     | 5,000     | 5,000     |           | 15,000       |
| Α          | Project    | KF       |          | 45-4510-new | 4         | Civic Center Electric Upgrades                |            | 10,000    | -         |           |           | 10,000       |
| Α          | Project    | BN       |          | 45-4510-new |           | 1700 East Landscaping Project                 |            | 100,000   |           |           |           | 100,000      |
| Α          | Project    | BN       |          | 45-4510-new | 5         | Devon Glen Trail Completion                   | -          | 15,000    |           |           |           | 15,000       |
| Α          | Project    | KF       |          | 45-4510-new | 1         | Memorial Park ADA Access                      | 7,700      |           |           |           |           | 7,700        |
| Α          | Project    | BN       |          | 45-4510-new | 7         | New Equipment                                 |            | 17,000    |           |           |           | 17,000       |
| Α          | Project    | BN       |          | 45-4510-new |           | Main Street Landscape Rebuild                 | -          |           |           | 500,000   |           | 500,000      |
| Α          | Project    | KF       |          | 45-4510-new |           | Devon Glen Park-Picnic Tables (4)             |            |           | 6,000     |           |           | 6,000        |
| Α          | Project    | BN/KF    |          | 45-4510-new |           | Kelvin Grove Park-Playground Equipment        |            | 57,000    |           |           |           | 57,000       |
| Α          | Project    | BN/KF    |          | 45-4510-new | 8         | Bird Park-Playground Equipment                | 75,000     |           |           |           |           | 75,000       |
| Α          | Project    | BN/KF    |          | 45-4510-new | 10        | Dry Creek Trail Landscaping Improvements      | 20,000     |           |           |           |           | 20,000       |
| Α          | Project    | BN/KF    |          | 45-4510-new |           | Hobble Creek Trail through Rivers Subdivision |            | 250,000   |           |           |           | 250,000      |
| Canyon i   | Parks      |          |          |             |           |   |            |           |           |           |           |              |
| Α          |            | BN       |          | 45-4520-740 | 1         | Canyon Parks Capital Maintenance Reserve Fund | -          | 96,500    | 104,800   | 105,800   |           | 307,100      |
| Α          |            | DV       |          | 45-4520-749 | 2         | Canyon Parks Sprinkling System                | 10,000     | 10,000    | 10,000    | 10,000    |           | 40,000       |
| Α          |            | BN/KF    |          | 45-4520-new | 3         | Jolley's Ranch-Fence Replacements/Repairs     | 18,000     |           |           |           |           | 18,000       |
| Α          |            | BN/KF    |          | 45-4520-new |           | Kelly's Grove-Veterans Restroom               |            | 80,000    |           |           |           | 80,000       |
| Α          |            | BN       |          | 45-4520-new |           | Jolley's Ranch Holiday Lighting               |            |           |           | 100,000   |           | 100,000      |
| Recreation | on         |          |          |             |           |   |            |           |           |           |           |              |
| Α          | Project    | TF       |          | 45-4560-813 |           | Aquatic and Activities Center                 | 4,600,000  |           |           |           |           | 4,600,000    |
| Α          |            | CM       |          | 45-4560-814 | 1         | Bleacher Replacement                          | 23,000     | 23,000    | 23,000    | 23,000    |           | 92,000       |
| Α          |            | CM       |          | 45-4560-new |           | Aquatic Center Registration Software          | 25,000     |           |           |           |           |              |
| Α          |            | CM       |          | 45-4560-new | 2         | Backstops                                     | -          | 8,000     | 8,000     | 8,000     | 4,000     | 28,000       |
| Α          |            | CM       |          | 45-4560-new | 3         | Memorial Field Lighting                       | -          |           |           |           |           | -            |
| Α          |            | CM       |          | 45-4560-new | 4         | Kolob Field Lighting                          | -          |           |           |           |           | -            |
| Α          |            | CM       |          | 45-4560-new | 5         | Batting Cages                                 |            | 9,000     | 9,000     | 9,000     |           | 27,000       |
| Α          |            | CM       |          | 45-4560-new | 6         | Resurface Tennis/Pickleball Courts            |            |           | -         | 100,000   | 35,000    | 135,000      |
| Cemeter    | У          |          |          |             |           |   |            |           |           |           |           |              |
| Α          |            | BN/PD    |          | 45-4561-102 | 2         | Evergreen Fence and Pillars                   |            | 54,000    | 59,000    | 64,000    |           | 177,000      |
| Α          |            | PD       |          | 45-4561-103 | 3         | Rebuild Sprinkling Systems                    | 11,500     | 11,500    | 11,500    | 11,500    |           | 46,000       |
| Α          |            | BN/PD    |          | 45-4561-new | 1         | Evergreen Section M and N Development         | -          | 37,000    | 35,000    | 30,000    |           | 102,000      |
| Α          |            | BN/PD    |          | 45-4561-new |           | Aggregate/Soil Bins                           |            | 7,000     | -         |           |           | 7,000        |
| Α          |            | BN/PD    |          | 45-4561-104 |           | Cremation Niche Monument                      | -          |           |           | 30,000    |           | 30,000       |
| Library    |            |          |          |             |           |   | -          |           |           |           |           | -            |
| Α          |            | DM       |          | 45-4580-new |           | Second Floor Construction                     | -          | 20,000    | 30,000    | 40,000    | 40,000    | 130,000      |
| Transfer   | s, Other   |          |          |             |           |   |            |           |           |           |           |              |
|            |            |          |          |             |           | Transfer to Facilities Fund                   |            |           |           |           |           |              |
|            |            |          |          |             |           | Total Expenditures                            | 6,329,873  | 3,060,835 | 2,474,071 | 2,880,227 | 1,809,806 | 16,288,812   |
|            |            |          |          |             |           |   |            |           |           |           |           | -            |
|            |            |          |          |             |           | Total Operating Surplus (Deficit)             | -          | -         | -         | -         | -         | -            |
|            |            |          |          |             |           |   |            |           |           |           |           |              |
| B Sp       | ecial Serv | vice Cap | oital Im | provements  |           |   |            |           |           |           |           |              |
| •          |            | -        |          |             |           |   |            |           |           |           |           |              |
| Revenue    | s & Trans  | sfers In |          |             |           |   |            |           |           |           |           |              |
|            |            |          |          |             |           |   |            |           |           |           |           |              |
|            |            |          |          |             |           | Construction Fees                             |            | -         |           |           |           | -            |
|            |            |          |          |             |           | Impact Fees                                   | 362,000    | 510,000   | 213,500   | 346,500   |           | 1,432,000    |
|            |            |          |          |             |           | Grants  | -          | -         | -         | -         |           | -            |
|            |            |          |          |             |           |   |            |           |           |           |           |              |

| Key #      | Ongoing      | Coord.   | Rank    | G/L #                   | Project #  |                          | Project Name                      | Department | Estimate | Estimate | Estimate | Estimate | 5-Year Total |
|------------|--------------|----------|---------|-------------------------|------------|--------------------------|-----------------------------------|------------|----------|----------|----------|----------|--------------|
|            |              |          |         |                         |            | Debt                     |                                   | -          | -        | -        | -        |          | -            |
|            |              |          |         |                         |            | Transfers In             |                                   | -          | -        | -        | -        |          | -            |
|            |              |          |         |                         |            | Other/GF Revenues        |                                   | -          | -        | -        | -        |          | -            |
|            |              |          |         |                         |            |                          | Total Revenues & Transfers In     | 362,000    | 510,000  | 213,500  | 346,500  | -        | 1,432,000    |
| Expendit   | ures         |          |         |                         |            | Impact Fee Projects      |                                   |            |          |          |          |          |              |
| В          |              |          | 59      | 46-6000-NEW             |            | Community Park           |                                   | _          | 400,000  | 196,000  | 296,500  |          | 892,500      |
| В          |              |          | 52      | 46-6000-024             |            | Wayne Bartholomew F      | amily Park                        | _          | 110,000  | 17,500   | 50,000   |          | 177,500      |
| В          |              |          |         | 46-6000-NEW             |            | Rotary Centennial Parl   | •                                 | _          | -        | -        | -        |          | -            |
| В          |              |          |         | 46-6000-NEW             |            | Restroom - Ray Arthur    |                                   | _          | _        | -        | -        |          | _            |
| В          |              |          |         | 46-6000-NEW             |            | Restroom - Kelvn Grov    |                                   | _          | _        | -        | -        |          | _            |
| В          |              |          |         | 46-6000-NEW             |            | Spring Creek Park pay    |                                   | _          | _        | -        | -        |          | _            |
| В          |              |          |         | 46-6000-NEW             |            | Finish Hobble Creek P    |                                   | _          | _        | _        | _        |          | _            |
| В          |              |          |         | 46-6000-NEW             |            |                          | n work for Jolley's Ranch         | _          | _        | _        | _        |          | _            |
|            |              |          |         | 40 0000 NEW             |            | Increase reserves        | in work for boiley a realion      | 362,000    |          |          |          |          |              |
| В          |              |          |         | 46-9000-400             |            | Streets Impact Fee Ca    | pital Projects                    | -          | _        | _        | _        |          | _            |
|            |              |          |         |                         |            |                          | Total Expenditures                | 362,000    | 510,000  | 213,500  | 346,500  | -        | 1,432,000    |
|            |              |          |         |                         |            |                          | Total Operating Surplus (Deficit) |            | _        | _        | _        | _        |              |
|            |              |          |         |                         |            |                          |                                   |            |          |          |          |          |              |
| C Inte     | ernal Serv   | rice Fur | nd - Ce | ntral Shop an           | nd Facilit | ies Maintenance          |                                   |            |          |          |          |          |              |
| Povonuo    | s & Trans    | fore In  |         |                         |            |                          |                                   |            |          |          |          |          |              |
| Revenue    | 5 04 11 4115 | ieis iii |         |                         |            |                          |                                   |            |          |          |          |          |              |
|            |              |          |         |                         |            | Construction Fees        |                                   | -          |          |          |          |          | -            |
|            |              |          |         |                         |            | Impact Fees              |                                   | -          | -        | -        |          |          | -            |
|            |              |          |         |                         |            | Grants                   |                                   | -          | -        | -        |          |          | -            |
|            |              |          |         |                         |            | Debt                     |                                   | -          | -        | -        |          |          | -            |
|            |              |          |         |                         |            | Transfers In             |                                   | 253,094    | 289,050  | 363,950  | 260,670  | 121,200  | 1,287,964    |
|            |              |          |         |                         |            | Other/GF Revenues        |                                   | -          | -        | -        |          |          | -            |
|            |              |          |         |                         |            |                          | Total Revenues & Transfers In     | 253,094    | 289,050  | 363,950  | 260,670  | 121,200  | 1,287,964    |
| Expendit   | ures         |          |         |                         |            |                          |                                   |            |          |          |          |          |              |
| Central S  |              |          |         |                         |            |                          |                                   |            |          |          |          |          |              |
| С          | Project      | SH       | 1       | 47-4000-710             | 1          | Software up-grade for    | assett management                 | 4,553      |          |          |          |          | 4,553        |
| C          | Project      | SH       | 2       | 47-4000-                | 2          | Fuel dispencers and so   | •                                 | 22,580     |          |          |          |          | 22,580       |
| C          | Project      | SH       | 3       | 47-4000-                | 3          | DEF despencer and ta     |                                   | 25,951     |          |          |          |          | 25,951       |
| C          | Project      | SH       | 4       | 47-4000-                | -          | Extend Shop 1 bay        |                                   |            |          | 50,000   |          |          | 50,000       |
| C          | Project      | SH       | 5       | 47-4000-                |            | Lift for Class 6-8 Truck | s                                 |            |          | ,3       | 20,000   |          | 20,000       |
| C          | Project      | SH       | 6       | 47-4000-                |            | Office Expansion         |                                   |            |          |          |          | 20,000   | 20,000       |
| Facilities |              |          | ·       |                         |            | —                        |                                   |            |          |          |          | 20,000   | 20,000       |
| <b>C</b> 1 | Ongoing      | JB       | 71      | 47-5000-800             |            | Facilities Maintenance   | Reserve Fund                      | 49.860     |          |          |          |          | 49,860       |
| C          | Ongoing      | JB       |         | 47-5000-new             |            | Parking Lots Maintena    |                                   | 25,150     | 32,850   | 14,550   | 21,270   |          | 93,820       |
| C          | 39           |          | 6       | 47-5000-new             |            | Community Services E     |                                   |            | ,-30     | 15,000   | ,        |          | 15,000       |
| C          | Project      | JB       | 46      | 47-5000-new             |            | Senior Center Upgrade    |                                   | 50,000     | 50,000   | 50,000   | 50,000   |          | 200,000      |
| C          |              |          |         | 47-5000-                |            | Scissor Lift             |                                   | 33,330     | 20,000   | 55,550   | 23,300   |          | 20,000       |
| C          | Project      | JB       |         | 47-5000-new             |            | Art Museum CLG Proje     | ects                              | 20,000     | 20,000   | 20,000   | 20,000   |          | 80,000       |
| C          | i iojeci     | UD       |         | 47-5000-new<br>45-4182- |            | Extend Art Museum H      |                                   | 55,000     | 20,000   | 20,000   | 20,000   |          | 55,000       |
| J          |              |          |         | 40-4102-                |            | Exterio Art Museull II   | V/ to Oyatem                      | 55,000     |          |          |          |          | 55,000       |

| Key | # Ongoing | Coord. | Rank | G/L#        | Project # | Project Name  | Department | Estimate | Estimate | Estimate | Estimate | 5-Year Total |
|-----|-----------|--------|------|-------------|-----------|---|------------|----------|----------|----------|----------|--------------|
| С   | Project   | JB     |      | 47-5000-800 |           | Art Museum: HVAC Control System: Install an Allerton HVAC computerized control system in order to manage and adjust building temperature remotely, the same way it is done in the Civic Center and the Library. Art Museum: Ext. Window Reaplcement: Purchase additional glass for the ongoing window replacement project. We have several square panes on hand but |            |          | 8,000    |          |          | 8,000        |
| С   | Ongoing   | JB     |      | 47-5000-800 |           | need panes that are specially cut.  |            |          |          |          |          | _            |
| С   | Project   | JB     |      | 47-5000-800 | 6         | Art Museum: Rain Gutters and Down Spouts  |            |          |          |          |          | _            |
| С   | Project   | JB     |      | 47-5000-800 |           | Art Museum: Kitchen wall surface replacement  |            | 10,000   |          |          |          | 10,000       |
| С   | Project   | JB     |      | 47-5000-800 | 7         | Art Museum: Alarm/Smoke Detection System  |            |          |          |          |          | _            |
| С   | Project   | BN/JB  |      | 47-5000-800 |           | Art Museum: Rental Storage Expansion  |            | 75,000   | 100,000  | 75,000   | 75,000   | 325,000      |
| С   | Project   | BN/JB  |      | 47-5000-800 |           | Art Museum: Main Level ADA Restroom Improvements  |            | 35,000   | 25,000   | 25,000   |          | 85,000       |
| С   | Project   | BN/JB  |      | 47-5000-800 |           | Emergency Maintenance Event   |            |          |          |          |          | -            |
|     |           |        |      |             |           | Senior Center: Remodel/Electrical Upgrades: CBDG will reimburse half of this cost. We will turn the current Pool room into the ceramic room, make the ceramic room the exercise room, install a door between the two for direct access to the ceramics kilns, and upgrade the lighting in   |            |          |          |          |          |              |
| С   | Ongoing   | BN/JB  |      | 47-5000-800 |           | the bathroom and electrical and lighting in the pool room.<br>Civic Center: Interior Painting: Begin a systematic<br>repainting of all interior walls in Admin area and all   |            |          |          |          |          | -            |
| С   | Project   | JB     |      | 47-5000-800 | 4         | conference rooms in the facility. Fire Station 41: Bay Door Repairs: Replace springs on existing bay doors due to additional weight added to the door via the glass as the springs were never resized with  |            |          |          |          |          | -            |
| С   | Project   | JB     |      | 47-5000-800 | 5         | the addition of glass/weight<br>Library: Interior Painting: Begin a systematic repainting   |            |          |          |          |          | -            |
| С   | Project   | JB     |      | 47-5000-800 |           | of interior walls. Solid Waste: Bay Heaters: Replace existing bay heaters   |            | 10,000   |          |          |          | 10,000       |
| С   | Project   | JB     |      | 47-5000-800 |           | with more efficient radiant heaters. Water Dept.: Bay Heaters: Replace existing bay heaters   |            | 10,000   |          |          |          | 10,000       |
| С   | Project   | JB     |      | 47-5000-800 |           | with more efficient radiant heaters.  |            |          | 15,000   |          |          | 15,000       |
| С   | Project   | BN/JB  |      | 47-5000-800 | 10        | Rivoli: Roof Replacement<br>Rivoli: Interior Remodel: Begin installing restrooms, and<br>remodling the interior lobby in order to use for events or   |            |          |          |          |          | · -          |
| С   | Project   | JB     |      | 47-5000-800 |           | more easily lease out.  |            | 15,000   | 15,000   | 15,000   | 15,000   | 60,000       |
| С   | Project   | JB     |      | 47-5000-800 | 8         | WHPP Tile Replacement<br>Whitehead: Interior Painting: Paint interior walls in switch   |            |          |          |          |          | -            |
| С   | Project   | JB     |      | 47-5000-800 |           | gear room Whitehead: Interior Painting: Paint interior wall in old  |            |          | 7,500    |          |          | 7,500        |
| С   | Project   | JB     |      | 47-5000-800 |           | engine room<br>Whitehead: Floor Upgrade: Install new epoxy coat on the  |            |          | 9,200    |          |          | 9,200        |
| С   | Project   | JB     |      | 47-5000-800 |           | floor in the old engine room Whitehead: Exterior Painting: Paint exterior of whitehead  |            |          |          | 10,700   |          | 10,700       |
| С   | Project   | JB     |      | 47-5000-800 |           | power plant   |            |          | 12,500   | 12,500   |          | 25,000       |
| c   | Project   | JB     |      | 47-5000-800 | 9         | WHPP A/C Replacements Central Shop: Bay Heaters: Replace existing bay heaters   |            | 11,200   | 11,200   | 11,200   | 11,200   | 44,800       |
| С   | Project   | JB     |      | 47-5000-800 |           | with more efficient radiant heaters.  |            |          | 11,000   |          |          | 11,000       |

| Key # Ongoing    | Coord. Rank G/L# Pr         | oject # Project Name                                  | Department | Estimate | Estimate | Estimate | Estimate | 5-Year Total |
|------------------|-----------------------------|---|------------|----------|----------|----------|----------|--------------|
|                  |                             | Total Expenditures                                    | 253,094    | 289,050  | 363,950  | 260,670  | 121,200  | 1,287,964    |
|                  |                             | Total Operating Surplus (Deficit)                     |            | -        | -        | -        | -        | -            |
| D Vehicles and   | l Equipment Renewal and Rep | lacement  |            |          |          |          |          |              |
| Revenues & Trans | fers In                     |   |            |          |          |          |          |              |
|                  |                             | Construction Fees                                     |            | _        |          |          |          | _            |
|                  |                             | Impact Fees   |            | -        |          |          |          | -            |
|                  |                             | Grants  |            | -        |          |          |          | -            |
|                  |                             | Debt  |            | -        |          |          |          | -            |
|                  |                             | Transfers In  | 1,289,000  | 178,000  | 300,000  | -        | -        | 1,767,000    |
|                  |                             | Other/Reserves  |            | -        |          |          |          | -            |
|                  |                             | Total Revenues & Transfers In                         | 1,289,000  | 178,000  | 300,000  | -        | -        | 1,767,000    |
| Expenditures     |                             |   |            |          |          |          |          | _            |
|                  |                             | Administration  |            |          |          |          |          | -            |
| D                | 48-4130-010                 | Vehicle Replacement                                   | 45,000     |          |          |          |          | 45,000       |
| D                |                             | City Engineer   | ·          |          |          |          |          | -            |
| D                | 48-4185-001                 | Vehicle Replacement                                   |            |          |          |          |          | -            |
| D                | 48-4185-002                 | Equipment Replacement                                 |            |          |          |          |          | -            |
| D                |                             | Police  |            |          |          |          |          |              |
| D                | 48-4210-021                 | Vehicle Replacement                                   | 99,000     |          |          |          |          | 99,000       |
| D                |                             | Fire  |            |          |          |          |          |              |
| D                | 48-4220-                    | Vehicle Replacement                                   | 160,000    |          |          |          |          | 160,000      |
| D                |                             | Streets   |            |          |          |          |          |              |
| D                | 48-4410-015                 | Equipment Replacement                                 |            |          |          |          |          | -            |
| D                |                             | Parks   |            |          |          |          |          |              |
| D                | 48-4510-010                 | Vehicle Replacement                                   |            |          |          |          |          | -            |
| D                |                             | Replace truck # 211; 3/4 ton, 4 wheel drive with plow | 26,000     |          |          |          |          |              |
| D                |                             | Replace truck # 701 Chevrolet Colorado                |            | 28,000   |          |          |          |              |
| D                | 48-4510-015                 | Equipment Replacement                                 | 97,000     |          |          |          |          | 97,000       |
| D                | 40, 4500, 044               | Canyon Parks  |            |          |          |          |          |              |
| D<br>D           | 48-4520-014                 | Equipment Replacement Recreation                      |            |          |          |          |          | -            |
| D                | 48-4560-                    | Vehicle Replacement                                   |            |          |          |          |          |              |
| D                | 48-4560-                    | Equipment Replacement                                 |            |          |          |          |          |              |
| D                | 40 4000                     | Cemetery  |            |          |          |          |          |              |
| D                | 48-4561-001                 | Equipment Replacement                                 |            |          |          |          |          | _            |
| D                | 48-4561-003                 | Vehicle Replacement                                   |            |          |          |          |          | _            |
| J                | 10 1001 000                 | Water   |            |          |          |          |          |              |
|                  | 48-5100-010                 | Vehicle Replacement                                   | 145,000    |          |          |          |          |              |
| D                |                             | Sewer   | ,          |          |          |          |          |              |
| D                | 48-5200-002                 | Vehicle Replacement                                   | 145,000    | 150,000  | 150,000  |          |          | 445,000      |
|                  |                             | Equipment Replacement                                 | 18,000     | •        | •        |          |          |              |
| D                |                             | Electric  |            |          |          |          |          |              |
| D                | 48-5300-015                 | Vehicle Replacement                                   | 225,000    |          |          |          |          | 225,000      |
| D                | 48-5300-018                 | Equipment Replacement                                 |            |          |          |          |          | -            |
| D                |                             | Solid Waste   |            |          |          |          |          |              |

| Key    | #     | Ongoing     | Coord.   | Rank      | G/L #                      | Project # | Project Name  | Department       | Estimate  | Estimate  | Estimate  | Estimate  | 5-Year Total |
|--------|-------|-------------|----------|-----------|----------------------------|-----------|---|------------------|-----------|-----------|-----------|-----------|--------------|
| D      |       |             |          |           |                            |           | Vehicle Replacement   | 254,000          |           |           |           |           | 254,000      |
|        |       |             |          |           |                            |           | Storm Water   |                  |           |           |           |           |              |
|        |       |             |          |           | 48-5500-                   |           | Vehicle Replacement   | 75,000           |           | 150,000   |           |           |              |
| _      |       |             |          |           | 48-5500                    |           | Equipment Replacement  Golf Course  |                  |           |           |           |           |              |
| D<br>D |       |             |          |           | 48-5861-004                |           | Equipment Replacement   |                  |           |           |           |           |              |
| D      | 3     | Ongoing     | RO       |           | 46-3601-004                |           | City wide Vehicle Replacement   |                  |           |           |           |           | -            |
|        | Ū     | Origoning   | 110      |           |                            |           | Total Expend  | itures 1,289,000 | 178,000   | 300,000   | -         | -         | 1,325,000    |
|        |       |             |          |           |                            |           | Total Operating Surplus (D  | eficit) -        | -         | -         | -         | -         | -            |
| Е      | Wa    | ter Utility | Capita   | al Improv | vements                    |           |   |                  |           |           |           |           |              |
|        |       | •           | •        | -         |                            |           |   |                  |           |           |           |           |              |
| Reve   | enues | & Trans     | ters in  |           |                            |           |   |                  |           |           |           |           |              |
|        |       |             |          |           |                            |           | Construction Fees   | -                | -         | -         | -         |           | -            |
|        |       |             |          |           |                            |           | Impact Fees   | 430,230          | 360,000   | 360,000   | 360,000   | 360,000   | 1,870,230    |
|        |       |             |          |           |                            |           | Grants  | -                | -         | -         | -         | -         | -            |
|        |       |             |          |           |                            |           | Debt  | -                | -         | -         | -         | -         | -            |
|        |       |             |          |           |                            |           | Transfers In  | -                | -         | -         | -         | -         | -            |
|        |       |             |          |           |                            |           | Other/GF Revenues   | 1,508,665        | 2,148,110 | 2,046,729 | 5,373,983 | 4,606,812 | 15,684,299   |
|        |       |             |          |           |                            |           | Total Revenues & Transf   | ers In 1,938,895 | 2,508,110 | 2,406,729 | 5,733,983 | 4,966,812 | 17,554,529   |
| Expe   | endit | ures        |          |           |                            |           |   |                  |           |           |           |           |              |
| E      |       | Project     | SB       |           | 51-6190-804                |           | Spring Collection Fences  | 30,900           | 60,000    | 30,000    | 30,000    |           | 150,900      |
| E      | 3     |             | SB       |           | 51-6190-878                |           | Service Replacements - Street Overlays  | 61,800           | 60,000    | 60,000    | 60,000    | 60,000    | 301,800      |
| Е      |       |             | SB       |           | 51-6190-888                |           | Canyon PRV Upgrade  |                  |           | 70,086    |           |           | 70,086       |
| Е      |       | Project     | SB       |           | 51-6190-890                |           | General Waterline Replacement 10th S pipeline                                       |                  |           |           | 1,137,146 |           | 1,137,146    |
| E      |       |             | SB       |           | 51-6190-893                |           | Bartholomew Tank Replacement  | 166,498          |           |           |           |           | 166,498      |
| E      |       |             | SB       |           | 51-6190-901                |           | South Main St Water Pipeline  |                  |           | 1,427,000 |           |           | 1,427,000    |
| E      |       |             | SB       |           | 51-6190-902                |           | Fireflow deficencies Correction ( master plan )                                     | 127,307          | 41,580    | 145,000   | 418,000   |           | 731,887      |
| E      |       | Desired.    | SB       |           | 51-6190-903                |           | Burt Spring renovation  |                  |           | 20,000    |           |           | -            |
| E      |       | Project     | SB<br>SB |           | 51-6190-new                |           | Canyon PRV Services to Penstock Pumphouse Roof Replacement                          | 6.000            |           | 36,000    |           |           | 36,000       |
| _      |       |             | SB       |           | 51-6190-new<br>51-6190-new |           | Highline Ditch Pipeline   | 6,000            | 472,640   |           |           |           | 472,640      |
| E<br>E |       |             | SB       |           | 51-6190-new<br>51-6190-new |           | Lower Spring creek tank #1 Replacement  |                  | 1,000,000 |           |           |           | 1,000,000    |
| E      |       |             | SB       |           | 51-6190-new                |           | Upper Spring creek tank #1 Replacement  Upper Spring creek tank chlorinator rebuild |                  | 75,000    |           |           |           | 75,000       |
| E      |       |             | SB       |           | 51-6190-new                |           | Center Street Service replacements  | 135,959          | 73,000    |           |           |           | 135,959      |
| E      |       |             | SB       |           | 51-6190-new                |           | Upper Spring Creek Pipe replacement   | 100,000          |           | 187,393   |           |           | 187,393      |
| E      |       |             | SB       |           | 51-6190-new                |           | Jurd Spring Tank replacement  |                  |           | 107,000   | 250,000   |           | 250,000      |
| E      |       |             | SB       |           | 51-6190-new                |           | 1000 S Well Chlorination  |                  |           | 75,000    | 200,000   |           | 75,000       |
| E      |       |             | SB       |           | 51-6190-new                |           | Swenson Pump Station  |                  |           | -,        | 1,126,694 |           | 1,126,694    |
| E      |       |             | SB       |           | 51-6190-new                |           | Bartholomew Spring collection pipe replacement                                      |                  |           |           | 306,613   |           | 306,613      |
| Е      |       |             | SB       |           | 51-6190-new                |           | 200 N well chlorination   |                  |           |           | 75,000    |           | 75,000       |
| E      |       |             | SB       |           | 51-6190-new                |           | Industrial Pipe replacement   |                  |           |           | 1,664,256 |           | 1,664,256    |
| E      |       |             | SB       |           | 51-6190-new                |           | Hobble Creek Tank #1 replacement  |                  |           |           |           | 2,000,000 | 2,000,000    |
| E      |       |             | SB       |           | 51-6190-new                |           | 900 S well chlorination   |                  |           |           |           | 75,000    | 75,000       |
| E      |       |             | SB       |           | 51-6190-new                |           | Strong PRV overhaul   |                  |           |           |           | 45,000    | 45,000       |
| E      |       |             | SB       |           | 51-6190-new                |           | 1940's pipe replacement   |                  |           |           |           | 1,960,562 | 1,960,562    |
| E      |       |             | SB       |           | 51-6190-new                |           | Replace faulty bolts on valves  |                  |           |           |           | 500,000   | 500,000      |

| Key    | # Ongoing          | Coord.   | Rank     | G/L #                      | Project #     | Project Name   | Department | Estimate  | Estimate  | Estimate  | Estimate  | 5-Year Total |
|--------|--------------------|----------|----------|----------------------------|---------------|--|------------|-----------|-----------|-----------|-----------|--------------|
| E      |                    | SB       |          | 51-6190-new                |               | Floweserve pipe abandonment and service tieover<br>Impact Fee Projects |            |           | 50,000    |           |           | 50,000       |
| E      |                    | SB       |          | 51-6800-032                |               | Oversizing Culinary Water Lines  | 91,911     | 137,778   | 137,778   | 137.778   | 137,778   | 643,023      |
| E      |                    | SB       |          | 51-6800-035                |               | 400 S Well & Well House  | 1,215,395  | 107,770   | 101,110   | 101,110   | 101,110   | 1,215,395    |
| E      |                    | SB       |          | 51-6800-new                |               | PI RR crossings  | 1,210,000  |           |           | 340,024   |           | 340,024      |
| E      |                    | SB       |          | 51-6800-new                |               | Highline ditch Pipe ( upper)   |            | 472,640   |           | 0.0,02.   |           | 472,640      |
| E      |                    | SB       |          | 51-6800-new                |               | PI Pipe Oversizing   | 103,125    | 188,472   | 188,472   | 188,472   | 188,472   | 857,013      |
|        |                    |          |          |                            |               | Total Expenditures   | 1,938,895  | 2,508,110 | 2,406,729 | 5,733,983 | 4,966,812 | 17,554,529   |
|        |                    |          |          |                            |               | Total Operating Surplus (Deficit)                                      | -          | -         | -         | -         | -         | -            |
| F S    | ewer Utility       | Capita   | al Impro | ovements                   |               |  |            |           |           |           |           |              |
| Revenu | ies & Trans        | fers In  |          |                            |               |  |            |           |           |           |           |              |
|        |                    |          |          |                            |               | Construction Fees  |            | _         |           |           |           | -            |
|        |                    |          |          |                            |               | Impact Fees  | 320,000    | 326,400   | 332,928   | 339,587   | 346,378   | 1,665,293    |
|        |                    |          |          |                            |               | Grants   | -          |           |           |           |           | -            |
|        |                    |          |          |                            |               | Debt   | -          |           |           |           |           | -            |
|        |                    |          |          |                            |               | Transfers In   | -          |           |           |           |           | -            |
|        |                    |          |          |                            |               | Other  | 570,000    | 905,600   | 1,073,072 | 1,120,413 | 1,223,622 | 4,892,707    |
|        |                    |          |          |                            |               | Total Revenues & Transfers In  | 890,000    | 1,232,000 | 1,406,000 | 1,460,000 | 1,570,000 | 6,558,000    |
| Expend | litures            |          |          |                            |               |  |            |           |           |           |           |              |
| F      | Project            | JG       | 11       | 52-6150-153                | 10            | Scada System Upgrade   | 80,000     | 70,000    | 90,000    |           | -         | 240,000      |
| F      | Project            | JG       | 5        | 52-6150-154                | 4             | UV Module Rebuild  | 80,000     |           |           |           | -         | 80,000       |
| F      | Project            | JG       | 10       | 52-6150-155                | 9             | Painting Project   | 50,000     |           |           |           | -         | 50,000       |
| F      | Project            | JG       | 12       | 52-6150-new                |               | New Equipment  | 14,000     |           |           |           |           |              |
| F      | Ongoing            | JG       | 1        | 52-6150-224                | 1             | Equipment Replacement/Repair   | 150,000    | 150,000   | 150,000   | 150,000   | 150,000   | 750,000      |
| F      | Project            | JG       | 3        | 52-6150-236                | 2             | Shop for Vactors and TV Truck  | 25,000     | 25,000    | -         | -         | -         | 50,000       |
| F      | Project            | JG       | 12       | 52-6150-new                | 11            | Odor Control for Headwork's, RT Wet Well, and Grit Dum                 |            | 407.000   | 207.000   |           | -         | 40,000       |
| F      | Project            | JG       | 7        | 52-6190-156                | 6<br>7        | Anoxic Tank Disolved Air Floatation (DAF)/Thickener                    | 78,000     | 427,000   | 327,000   |           | -         | 832,000      |
| F      | Project            | JG<br>JG | 8<br>6   | 52-6190-157<br>52-6190-158 | <i>7</i><br>5 | Chemical Treatment   | 74,000     | 175,000   | 275,000   |           | -         | 524,000      |
| - F    | Project<br>Project | JG       | 4        | 52-6190-156                | 3             | Oakbrook Pump station wetwell (Master plan pg 34)                      | 74,000     | 74,000    | 74,000    |           | -         | 222,000      |
| F      | Ongoing            | JG       | 2        | 52-6190-159                | 3             | New Development  | -          |           |           |           | -         | -            |
| F      | Ongoing            | JG       | 2        | 52-6190-100                |               | Back-up Power for WWTP   |            |           |           |           |           | -            |
| F      | Project            | JG       | 9        | 52-6190-834                | 8             | Headworks Screening and Compaction                                     |            | _         | 70,000    | 20,000    |           | 90,000       |
| F      | Project            | JG       | 3        | 52-6190-new                | 12            | Compost Yard Improvements (Solid Waste should help)                    |            | -         | 70,000    | 20,000    |           | -            |
| F      | Project            | JG       |          | 52-6190-new                | 13            | Compost Grinder purchase   | 55,000     |           |           |           |           |              |
| F      | Ongoing            | JG       |          | 52-6190-825                | 14            | General Sewer Repairs  | 150,000    | 250,000   | 250,000   | 250,000   | _         |              |
| F      | Project            | JG       |          | 52-6190-new                | 1-7           | 100 S 400 E to 800 E sewer pipe replacement                            | .00,000    | 250,000   | 250,000   | 200,000   | 350,000   |              |
| F      | Project            | JG       |          | 52-6190-new                |               | 400 W 400 S to 200 S sewer pipe replacement                            |            |           |           | 220,000   | 222,300   |              |
| F      | Project            | JG       |          | 52-6190-new                |               | WRF Asphalt Maintenance  |            | 41,000    |           |           |           |              |
| F      | Project            | JG       |          | 52-6190-new                |               | Sand Filter Rehab to meet lower nutrient level if below 1 n            | ngl        | ****      | 150,000   | 600,000   | 450,000   |              |
| F      | Project            | JG       |          | 52-6190-new                |               | 1750 W from Center to 400 S  |            |           | ,         | 200,000   | 600,000   |              |
| F      | .,                 |          |          |                            |               | Impact Fee Projects  |            |           |           | ,         | ,         | -            |
| F      | Project            | JG       |          | 52-6800-003                |               | West Fields Oversize/Extension   | 20,000     | 20,000    | 20,000    | 20,000    | 20,000    | 100,000      |

| Key      | # Ongoing          | Coord. | Rank G/L#              | Projec | t # Project Name   | Department       | Estimate    | Estimate    | Estimate  | Estimate  | 5-Year Total        |
|----------|--------------------|--------|------------------------|--------|--|------------------|-------------|-------------|-----------|-----------|---------------------|
|          |                    |        |                        |        | Total Expenditur   | 890,000          | 1,232,000   | 1,406,000   | 1,460,000 | 1,570,000 | 6,558,000           |
|          |                    |        |                        |        | Total Operating Surplus (Defic   | it)              |             |             |           |           |                     |
|          |                    |        |                        |        | Total Operating Outpids (Benc  | -                | -           | -           | -         | -         | -                   |
| G E      | Electric Utilit    | y Capi | ital Improvement       | s      |  |                  |             |             |           |           |                     |
| _        |                    |        |                        |        |  |                  |             |             |           |           |                     |
| Reven    | ues & Transf       | ers In |                        |        |  |                  |             |             |           |           |                     |
|          |                    |        |                        |        | Construction Fees  | 600,000          | 250,000     | 250,000     | 250,000   | 250,000   | 1,600,000           |
|          |                    |        |                        |        | Impact Fees  | 583,200          | 300,000     | 300,000     | 300,000   | 300,000   | 1,783,200           |
|          |                    |        |                        |        | Grants   |                  | •           | ,           | ,         |           | -                   |
|          |                    |        |                        |        | Debt   |                  |             |             |           |           | -                   |
|          |                    |        |                        |        | Transfers In   |                  |             |             |           |           | -                   |
|          |                    |        |                        |        | Rate Revenue / Reserves  | 618,802          | 1,998,229   | 1,720,738   | 4,352,740 | 4,227,740 | 12,918,249          |
|          |                    |        |                        |        | Total Revenues & Transfers   | ln 1,802,002     | 2,548,229   | 2,270,738   | 4,902,740 | 4,777,740 | 16,301,449          |
| <b>-</b> | -1:4               |        |                        |        |  |                  |             |             |           |           |                     |
| Expen    | ditures            |        |                        |        |  |                  |             |             |           |           |                     |
| G        | Ongoing            | BG     | 53-6050-0              | 01 1   | Materials-New Development  | 250,000          | 150,000     | 150,000     | 150,000   | 150,000   | 850,000             |
| G        | Ongoing            | BG     | 53-6050-0              |        | Transformers-New Development   | 150,000          | 125,000     | 125,000     | 125,000   | 125,000   | 650,000             |
| G        | Ongoing            | BG     | 53-6050-0              | 09 3   | Street Lights R&R  | 7,500            | 7,500       | 7,500       | 7,500     | 7,500     | 37,500              |
| G        | Ongoing            | BG     | 53-6050-0              | 11 4   | Street Lighting LED Conversion Upgrade   | 35,000           | 35,000      | 35,000      | 35,000    | 35,000    | 175,000             |
| G        | Project            | BG     | 53-6150-2              | 28 5   | Industrial Park UG Upgrade   | 200,000          | 200,000     | -           | -         | -         | 400,000             |
| G        | Ongoing            | BG     | 53-6190-2              | 38 6   | Street Repairs   | 2,500            | 2,500       | 2,500       | 2,500     | 2,500     | 12,500              |
| G        | Project            | SB     | 53-6150-2              | 44 7   | WHPP 3520H Caterpillar Generation - K5   |                  | 800,000     | 800,000     |           |           | 1,600,000           |
| G        | Ongoing            | BG     | 53-6150-2              | 47     | IFFP (5) Capacitor Banks - Distribution  | -                | -           | 30,000      | -         | -         | 30,000              |
| G        | Project            | BG     | 53-6150-2              | 48 8   | Main St. Street Lighting   | 100,000          | -           | 100,000     | 100,000   | -         | 300,000             |
| G        | Project            |        | 53-6150-2              | 58     | SCADA Hardware_Software upgrade  | -                | 65,000      | -           | -         | -         | 65,000              |
| G        | Project            |        | 53-6150-0              | 16 9   | Substation oil circuit Breaker Replacement   | 122,500          | 122,500     | 122,500     |           | -         | 367,500             |
| G        | Equip              | SB     | 53-6050-n              | ew 10  | Replace PLCs K3 & K4 Control Panel   | 17,000           | -           | -           | -         | -         | 17,000              |
| G        | Equip              | SB     | 53-6050-n              | ew     | PLC replacement CEMs   |                  | 20,000      | -           | -         | -         | 20,000              |
| G        | Equip              | SB     | 53-6050-n              | ew 11  | Cooling Tower PLC  | 9,000            | -           | -           | -         | -         | 9,000               |
| G        | Equip              | SB     | 53-6050-n              |        | SCADA Survalent Servers  |                  | 15,000      | -           | -         | -         | 15,000              |
| G        | Equip              | SB     | 53-6050-n              |        | WHPP Operations/Dispatch Server  | 8,000            | -           | -           | -         | -         | 8,000               |
| G        | Equip              | SB     | 53-6050-n              |        | Tape Backup(SCADA Backup)  |                  | -           | -           | -         | -         | -                   |
| G        | Equip              | SB     | 53-6050-n              |        | SCADA Workstation  |                  | -           | 6,000       | -         | -         | 6,000               |
| G        | Equip              | SB     | 53-6050-n              |        | Cooling Tower Variable Frequency Drive   |                  | -           | -           | -         | -         | -                   |
| G        | Equip              | SB     | 53-6050-n              |        | Spring Creek Hydro RTU processor replacement   | 40.000           | 10,000      | -           | -         | -         | 10,000              |
| G        | Equip              | SB     | 53-6050-n              |        | Lower Bartholomew RTU processor replacement  | 10,000           | -           | -           | -         | -         | 10,000              |
| G<br>G   | Equip              | SB     | 53-6050-n              |        | Upper Bartholomew RTU processor replacement<br>Hobblecreek Breaker, Relays and Communication         | 10,000           | -           | -           | -         | -         | 10,000              |
| G        | Equip              | SB     | 53-6050-n<br>53-6050-n |        | CAT 20,000 Hour Rebuild Reserve  | 77,000<br>20,000 | 20,000      | 20,000      | 20,000    | 20,000    | 77,000<br>100,000   |
| G        | Equip              |        |                        |        | •  | 20,000           | 20,000      | 20,000      | 20,000    | 20,000    | 100,000             |
| G        | Project            | SB     | 53-6150-0<br>53-6050-n |        | Substation Security Cameras and Surveillance System DSRV R416 6MW Replacement/Heat Rate Efficiency L | Inc              | -           | -           | 4,000,000 | 4,000,000 | 8,000,000           |
| G        | Project<br>Project | BG     | 53-6050-n<br>53-6150-0 |        | CFP/IFFP(7) Upgrade to Feeder 601 (OVH)  | - Pξ             | -<br>68.491 | -           | 4,000,000 | 4,000,000 | 8,000,000<br>68,491 |
| G        | Complete           | BG     | 53-6150-0              |        | CFP/IFFP(8) Upgrade to Feeder 101 (OVH)  |                  | -           | -           | -         |           | -                   |
| G        | Project            | BG     | 53-6150-0              |        | CFP/IFFP Stouffer Substation Engineering   | 75,000           | _           | -           | -         | -         | 75,000              |
| G        | Project            | BG     | 53-6050-n              |        | CFP/IFFP (15a) Stouffer Transformer Gas Circuit Breal  |                  | -<br>73,112 | -<br>73,112 | -         |           | 146,224             |
| G        | Project            | BG     | 53-6050-n              |        | CFP/IFFP (15b) Stouffer GCB Addition on 46kV Loop  | -                | 68,750      | 68,750      | -         | -         | 137,500             |
| G        | Project            | BG     | 53-6150-0              |        | CFP/IFFP (22) Upgrade to Feeder 602  |                  | -           | -           | -         |           | -                   |
| G        | Project            | BG     | 53-6150-0              |        | AMR Metering System New Generation Equipment   | 150,000          | 150,000     | 150,000     | 150,000   | 150,000   | 750,000             |
| -        |                    |        | 33 3.30 0              |        |  | ,                | . 50,000    | . 50,000    | .00,000   | ,         | . 55,550            |

| Key    | #      | Ongoing            | Coord.   | Rank     | G/L#                       | Project # | Project Name   | Department | Estimate          | Estimate         | Estimate          | Estimate  | 5-Year Total       |
|--------|--------|--------------------|----------|----------|----------------------------|-----------|--|------------|-------------------|------------------|-------------------|-----------|--------------------|
| G      |        | Equip              | BG       |          | 53-6050-new                | 25        | Field CT/Meter test kit  | 30,000     | -                 | -                | -                 | -         | 30,000             |
| G      |        | Project            | BG       |          | 53-6050-new                |           | Block fence for Compound Substation                                  | -          | 25,000            | -                | -                 | -         | 25,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                | 26        | Breaker contact tester (Ductor)                                      | 6,000      | -                 | -                | -                 | -         | 6,000              |
| G      |        | Equip              | BG       |          | 53-6050-new                |           | Hi Pot Tester  | -          | 10,000            | -                | -                 | -         | 10,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                | 27        | Filter Press and Pump  | 14,000     | -                 | -                | -                 | -         | 14,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                | 28        | Baxter Substation Battery bank                                       | 25,000     | 25,000            | -                | -                 | -         | 50,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                |           | 6041 reclosure replacement (Grindstone)                              | -          | -                 | 25,000           | -                 | -         | 25,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                |           | 6042 reclosure replacement (Up Canyon)                               | -          | -                 | -                | 25,000            | -         | 25,000             |
| G      |        | Equip              | BG       |          | 53-6050-new                | 29        | Trees around Baxter Substation                                       | 5,000      | -                 | -                | -                 | -         | 5,000              |
| G      |        |                    |          |          |                            |           |  |            |                   |                  |                   |           |                    |
| G      |        |                    |          |          |                            |           | Impact Fee Projects  |            |                   |                  |                   |           |                    |
| G      |        | Ongoing            | BG       |          | 53-6800-009                | 30        | Transmission & Distribution Circuit Renewal & Replacement            | 287,740    | 287,740           | 287,740          | 287,740           | 287,740   | 1,438,700          |
| G      |        | Project            | BG       |          | 53-6800-021                | 31        | IFFP(7) Upgrade to Feeder 601 (OVH)                                  |            | -                 | -                | -                 | -         | -                  |
| G      |        | Complete           | BG       |          | 53-6800-019                | 32        | IFFP(8) Upgrade to Feeder 101 (OVH)                                  |            | -                 | -                | -                 | -         | -                  |
| G      |        | Project            | BG       |          | 53-6800-new                |           | IFFP (15a) Stouffer Transformer Circuit Switchers (2)                | -          | 8,124             | 8,124            | -                 | -         | 16,248             |
| G      |        | Project            | BG       |          | 53-6800-new                |           | IFFP (15b) Stouffer OCB Addition on 46kV Loop                        | -          | 68,750            | 68,750           | -                 | -         | 137,500            |
| G      |        | Project            | BG       |          | 53-6800-new                | 33        | IFFP(16) Install Feeder 704 (West Fields 1750 W)                     | 190,762    | 190,762           | 190,762          | -                 | -         | 572,286            |
|        |        |                    |          |          |                            |           | Total Expenditures   | 1,802,002  | 2,548,229         | 2,270,738        | 4,902,740         | 4,777,740 | 16,301,449         |
|        |        |                    |          |          |                            |           | Total Operating Surplus (Deficit)                                    | -          | -                 | -                | -                 | -         | -                  |
| н      | Sto    | rm Water           | Utility  | Capital  | Improveme                  | nts       |  |            |                   |                  |                   |           |                    |
| Reve   | nues   | & Trans            | fers In  |          |                            |           |  |            |                   |                  |                   |           |                    |
|        |        |                    |          |          |                            |           |  |            |                   |                  |                   |           |                    |
|        |        |                    |          |          |                            |           | Construction Fees  |            | -                 |                  |                   |           | -                  |
|        |        |                    |          |          |                            |           | Impact Fees  | 246,240    | 257,500           | 265,225          | 273,182           | 281,377   | 1,323,524          |
|        |        |                    |          |          |                            |           | Grants Debt  |            | -                 |                  |                   |           | -                  |
|        |        |                    |          |          |                            |           |  |            | -                 |                  |                   |           | -                  |
|        |        |                    |          |          |                            |           | Transfers In   | 004 700    | -                 | 0.775            | 0.040             | (7.077)   | -                  |
|        |        |                    |          |          |                            |           | Other/GF Revenues  Total Revenues & Transfers In                     | 261,760    | 235,500           | 9,775<br>275,000 | 6,818             | (7,377)   | 506,476            |
| Evna   | ndit.  |                    |          |          |                            |           | Total Revenues & Transfers III                                       | 508,000    | 493,000           | 275,000          | 280,000           | 274,000   | 1,830,000          |
| Expe   | naiti  | ures               |          |          |                            |           |  |            |                   |                  |                   |           |                    |
|        |        |                    |          |          |                            |           |  |            |                   |                  |                   |           |                    |
|        | •      | Desired.           | 10       | 7        | 55 0050 000                | •         | Quail Hollow   |            |                   |                  | 000 000           |           | 200,000            |
| H<br>H | 3<br>2 | Project            | JG<br>JG | 3        | 55-6050-020                | 3<br>1    | Shop for Vactor and Sweeper  | -          | 25.000            | 30,000           | 200,000<br>30,000 | 24,000    |                    |
| Н      | 2      | Project            | JG       | ა<br>1,6 | 55-6050-022<br>55-6050-026 | 4         | Master Plan PE42 1150 N 150 E Pipe and DP                            | 130,000    | 25,000<br>150,000 | 30,000           | 30,000            | 24,000    | 109,000<br>280,000 |
| Н      |        | Project            | JG       | 5        | 55-6050-020<br>55-6050-new | 6         | 450 E 550 N Estella Estates Install pipe between houses,             |            | 150,000           | 170,000          |                   |           |                    |
| Н      |        | Project            | JG       | 6        | 55-6050-new                | 0         | DBW17 700 S 2600 W Spring Haven Industrial Park                      | -          | 25,000            | 170,000          |                   |           | 170,000<br>25,000  |
| Н      |        | Project            | JG       | 4        | 55-6050-new                |           | Dredge Spring Creek chanel from 1500 w to Utah Lake                  | 60,000     | 25,000            |                  |                   |           | 60,000             |
|        |        | Project            | JG       | 4        |                            |           | Pole Camera  |            |                   |                  |                   |           | •                  |
| H<br>H |        | Project            | JG       | 4        | 55-6050-new                |           |  | 15,000     |                   | 05.000           |                   |           | 15,000             |
| H      |        | Project<br>Project | JG       |          | 55-6050-new                |           | Build detention pond on Hwy 89 and 1350 S<br>1000 S storm drain pipe |            |                   | 25,000           | -                 | 200.000   | 25,000             |
| H<br>H |        | Project            | JG       |          | 55-6050-new                |           | Build detention pond on 400 W 900 N                                  |            | 22.000            |                  | -                 | 200,000   | 200,000            |
| н      |        | Project            | JG       |          | 55-6050-new                |           | •  |            | 23,000            |                  |                   |           | 23,000             |
|        |        | Drainst            | 10       |          | EE 6900 001                |           | Impact Fee Projects  | F0 000     | E0 000            | E0 000           | E0 000            | E0 000    | -                  |
| Н      |        | Project            | JG       |          | 55-6800-001                |           | Oversizing Reimbursements  | 50,000     | 50,000            | 50,000           | 50,000            | 50,000    | 250,000            |
| H      |        | Project            | JG       |          | 55-6800-009                | -         | Impact Fee Master Plan DBW14   | 70.000     |                   |                  |                   |           | 70.000             |
| H<br>H |        | Project            | JG<br>JG |          | 55-6800-010<br>55-6800-011 | 5         | Impact Fee Master Plan DBW17 Impact Fee Master Plan DBW19            | 70,000     |                   |                  |                   |           | 70,000             |
| н      |        | Project            | JG       |          | 55-0800-011                |           | IIIIpact Fee Waster Flatt DDW 19                                     |            |                   |                  |                   |           | -                  |

| Key # Ongoing Coord. Rank     | G/L# P                     | Project # | Project Name  | Department | Estimate | Estimate | Estimate  | Estimate  | 5-Year Total |
|-------------------------------|----------------------------|-----------|---|------------|----------|----------|-----------|-----------|--------------|
| H Project JG<br>H Project JG  | 55-6800-012<br>55-6800-013 |           | Impact Fee Master Plan PW24<br>Impact Fee Master Plan DBW20 (Harward) | 83,000     | 120,000  |          |           |           | 203,000      |
| H Project JG                  | 55-6800-014                |           | Impact Fee Master Plan PW25   | 100,000    | 100,000  |          |           |           | 200,000      |
|                               |                            |           | Total Expenditures  | 508,000    | 493,000  | 275,000  | 280,000   | 274,000   | 1,830,000    |
|                               |                            |           | Total Operating Surplus (Deficit)                                     | -          | -        | -        | -         | -         | -            |
| I Solid Waste Utility Capital | Improvements               |           |   |            |          |          |           |           |              |
| Revenues & Transfers In       |                            |           |   |            |          |          |           |           |              |
|                               |                            |           | Construction Fees   |            |          |          |           |           | _            |
|                               |                            |           | Impact Fees   | _          |          |          |           |           | -            |
|                               |                            |           | Grants  | _          |          |          |           |           | -            |
|                               |                            |           | Debt  | -          |          |          |           |           | -            |
|                               |                            | •         | Transfers In  | -          |          |          |           |           | -            |
|                               |                            |           | Other Revenues  | 77,080     | 112,000  | 65,000   | 65,000    | -         | 319,080      |
|                               |                            |           | Total Revenues & Transfers In   | 77,080     | 112,000  | 65,000   | 65,000    | -         | 319,080      |
| Expenditures                  |                            |           |   |            |          |          |           |           |              |
| I 1                           | 57-6024-040                |           | New and Replacement Garbage Cans                                      | 44,080     | 42,000   |          |           |           | 86,080       |
| I                             | 57-6024-041                |           | Recycling Cans  | 33,000     | 5,000    |          |           |           | 38,000       |
|                               | 57-6024-NEW                |           | New Vehicle - Recycling Truck   | -          | 65,000   | 65,000   | 65,000    |           | 195,000      |
|                               |                            |           | Total Expenditures  | 77,080     | 112,000  | 65,000   | 65,000    | -         | 319,080      |
|                               |                            |           | Total Operating Surplus (Deficit)                                     |            | -        | -        | -         | -         | -            |
| J Golf Course Capital Impro   | vements                    |           |   |            |          |          |           |           |              |
| Revenues & Transfers In       |                            |           |   |            |          |          |           |           |              |
|                               |                            |           | 0   |            |          |          |           |           |              |
|                               |                            |           | Construction Fees   | -          | -        | -        | -         |           | -            |
|                               |                            |           | Impact Fees<br>Grants   | -          | -        | -        | -         |           | -            |
|                               |                            |           | Debt  | 320,000    | -        | -        | -         |           | 320,000      |
|                               |                            |           | Transfers In  | -          | -        | -        | -         |           | -            |
|                               |                            |           | Other   | _          | 285,000  | 45,000   | 1,500,000 | 1,560,000 | 3,390,000    |
|                               |                            |           | Total Revenues & Transfers In   | 320,000    | 285,000  | 45,000   | 1,500,000 | 1,560,000 | 3,710,000    |
| Expenditures                  |                            |           |   |            |          |          |           |           |              |
| J 2 2                         | 58-6080-new                |           | Asphalt - Golf Cart Parking Area                                      |            |          | 45,000   |           |           | 45,000       |
| 2                             | 58-6080-new                |           | Pump Replacement  |            |          | +3,000   |           | 60,000    | 60,000       |
|                               | 58-6080-new                |           | Bridge Replacement  |            | 35,000   |          |           | 55,555    | 35,000       |
|                               | 58-6080-new                |           | Three Sided Building Maintenance                                      |            | 180,000  |          |           |           | 180,000      |
|                               | 58-6080-211                |           | Clubhouse Remodel   | 320,000    | 40,000   |          |           |           | 360,000      |
|                               | 58-6080-new                |           | Lightning Clubhouse   |            | 30,000   |          |           |           | 30,000       |
|                               | 58-6080-new                |           | Front 9 Irrigation Control System                                     |            |          |          |           | 1,500,000 | 1,500,000    |
| J                             | 58-6080-new                | 1         | Back 9 Irrigation System  |            |          |          | 1,500,000 |           | 1,500,000    |
|                               |                            |           | Total Expenditures  | 320,000    | 285,000  | 45,000   | 1,500,000 | 1,560,000 | 3,710,000    |

| Key # Ongoing Coord. Rank G/L# Project#   | Project Name  | Department               | Estimate                 | Estimate               | Estimate                 | Estimate                 | 5-Year Total             |
|---|---|--------------------------|--------------------------|------------------------|--------------------------|--------------------------|--------------------------|
|   | Total Operating Surplus (Deficit)                     | -                        | -                        | -                      | -                        | -                        | -                        |
| City Wide Summary   |   |                          |                          |                        |                          |                          |                          |
|   | Total Revenues and Transfers In<br>Total Expenditures | 13,769,944<br>13,769,944 | 11,216,224<br>11,216,224 | 9,819,988<br>9,819,988 | 17,429,120<br>17,429,120 | 15,079,558<br>15,079,558 | 67,314,834<br>67,314,834 |
|   | Total Operating Surplus (Deficit)                     | -                        | -                        | -                      | -                        | -                        | -                        |
| Notes:  1. This summary schedule is for budget purposes only. It does not contain carryforward. | s, encumbrances or unexpended budget from             | prior years.             |                          |                        |                          |                          |                          |

## General Fund

2018

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

#### Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



G.F. Summary

ESTIMATED BEGINNING FUND BALANCE<sup>1</sup>

5,191,628

|  | Proposed                     |                           |                                  |                              |                           |                                  |                              | TOTAL B                   | UDGET                            |             |
|--|------------------------------|---------------------------|----------------------------------|------------------------------|---------------------------|----------------------------------|------------------------------|---------------------------|----------------------------------|-------------|
|  | FY2017<br>APPROVED<br>BUDGET | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | FY2017<br>APPROVED<br>BUDGET | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | FY2017<br>APPROVED<br>BUDGET | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | %<br>CHANGE |
| REVENUES & TRANSFERS IN                        |                              |                           |                                  |                              |                           |                                  |                              |                           |                                  |             |
| Taxes  | 11,928,267                   | 12,606,400                | 678,133                          |                              |                           | 0                                | 11,928,267                   | 12,606,400                | 678,133                          | 5.7%        |
| Licenses & Permits                             | 506,500                      | 578,000                   | 71,500                           |                              |                           | 0                                | 506,500                      | 578,000                   | 71,500                           | 14.1%       |
| Intergovernmental                              | 1,378,844                    | 1,566,534                 | 187,690                          |                              |                           | 0                                | 1,378,844                    | 1,566,534                 | 187,690                          | 13.6%       |
| Charges for Services                           | 1,490,477                    | 2,431,000                 | 940,523                          |                              |                           | 0                                | 1,490,477                    | 2,431,000                 | 940,523                          | 63.1%       |
| Fines & Forfeitures                            | 485,000                      | 399,500                   | (85,500)                         |                              |                           | 0                                | 485,000                      | 399,500                   | (85,500)                         | -17.6%      |
| Miscellaneous                                  | 675,726                      | 836,250                   | 160,524                          |                              |                           | 0                                | 675,726                      | 836,250                   | 160,524                          | 23.8%       |
| Administrative Fees, Contributions & Transfers | 4,384,424                    | 4,812,911                 | 428,487                          |                              |                           | 0                                | 4,384,424                    | 4,812,911                 | 428,487                          | 9.8%        |
| Special Revenue                                | 172,461                      | 168,705                   | (3,756)                          |                              |                           | 0                                | 172,461                      | 168,705                   | (3,756)                          | -2.2%       |
| Total General Fund Revenues                    | 21,021,699                   | 23,399,300                | 2,377,601                        | 0                            | 0                         | 0                                | 21,021,699                   | 23,399,300                | 2,377,601                        | 11.3%       |

#### **EXPENDITURES & TRANSFERS OUT**

| 4.050                             |   |
|-----------------------------------|---|
| 4.050                             |   |
|                                   | 2.8%  |
| 97,853                            | 10.8%   |
| 1,077                             | 0.3%  |
| 19,725                            | 4.0%  |
| 24,556                            | 4.6%  |
| 21,406                            | 5.2%  |
| 4,608                             | 1.5%  |
| (303,053)                         | -5.2%   |
| (129,777)                         | -1.4%   |
|                                   |   |
| 25,414                            | 0.7%  |
| 23,458                            | 3.5%  |
| 85,856                            | 7.3%  |
| 134,727                           | 2.5%  |
|                                   |   |
| (29,427)                          | -9.1%   |
| 70,545                            | 8.7%  |
| 46,205                            | 3.7%  |
|                                   | 3.7%  |
| 540544 <u>80</u> 51 <u>72</u> 367 | 4 1,077<br>0 19,725<br>5 24,556<br>4 21,406<br>4 4,608<br>8 (303,053)<br>0 (129,777)<br>5 25,414<br>1 23,458<br>7 85,856<br>2 134,727<br>3 (29,427)<br>6 70,545<br>7 46,205 |



G.F. Summary

|   | Proposed                     |                           |                                  |                                       |                           |                                  |                              | TOTAL B                   | UDGET                            |             |
|---|------------------------------|---------------------------|----------------------------------|---------------------------------------|---------------------------|----------------------------------|------------------------------|---------------------------|----------------------------------|-------------|
|   | FY2017<br>APPROVED<br>BUDGET | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | FY2017<br>APPROVED<br>BUDGET          | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | FY2017<br>APPROVED<br>BUDGET | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) | %<br>CHANGE |
| COMMUNITY DEVELOPMENT                         |                              | ·                         |                                  | · · · · · · · · · · · · · · · · · · · |                           |                                  | ·                            |                           | -                                |             |
| Building Inspections                          | 312,011                      | 308,241                   | (3,770)                          |                                       |                           | 0                                | 312,011                      | 308,241                   | (3,770)                          | -1.2%       |
| Planning and Zoning                           | 499,285                      | 442,314                   | (56,971)                         |                                       |                           | 0                                | 499,285                      | 442,314                   | (56,971)                         | -11.4%      |
| Subtotal                                      | 811,296                      | 750,555                   | (60,741)                         | 0                                     | 0                         | 0                                | 811,296                      | 750,555                   | (60,741)                         | -7.5%       |
| COMMUNITY SERVICES                            |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Parks   | 1,067,646                    | 1,010,312                 | (57,334)                         |                                       |                           | 0                                | 1,067,646                    | 1,010,312                 | (57,334)                         | -5.4%       |
| Canyon Parks                                  | 327,924                      | 424,168                   | 96,244                           |                                       |                           | 0                                | 327,924                      | 424,168                   | 96,244                           | 29.3%       |
| Art Museum                                    | 806,817                      | 958,546                   | 151,729                          |                                       |                           | 0                                | 806,817                      | 958,546                   | 151,729                          | 18.8%       |
| Recreation                                    | 824,509                      | 886,246                   | 61,737                           |                                       |                           | 0                                | 824,509                      | 886,246                   | 61,737                           | 7.5%        |
| Swimming Pool                                 | 309,860                      | 944,715                   | 634,855                          |                                       |                           | 0                                | 309,860                      | 944,715                   | 634,855                          | 204.9%      |
| Cemetery                                      | 244,443                      | 247,696                   | 3,253                            |                                       |                           | 0                                | 244,443                      | 247,696                   | 3,253                            | 1.3%        |
| Arts Commission                               | 28,000                       | 33,200                    | 5,200                            |                                       |                           | 0                                | 28,000                       | 33,200                    | 5,200                            | 18.6%       |
| Library                                       | 1,001,055                    | 1,024,860                 | 23,805                           |                                       |                           | 0                                | 1,001,055                    | 1,024,860                 | 23,805                           | 2.4%        |
| Senior Citizens                               | 95,060                       | 99,415                    |                                  |                                       |                           | 0                                | 95,060                       | 99,415                    | 4,355                            | 4.6%        |
| Subtotal                                      | 4,705,314                    | 5,629,157                 | 923,843                          | 0                                     | 0                         |                                  | 4,705,314                    | 5,629,157                 | 923,843                          | 19.6%       |
| Total - General Fund                          | 22,443,925                   | 23,399,300                | 955,375                          | 0                                     | 0                         | 0                                | 22,443,926                   | 23,399,300                | 955,375                          | 4.3%        |
| Surplus/(Deficit)                             |                              |                           |                                  |                                       |                           |                                  | (1,422,227)                  | (0)                       | 1,422,226                        |             |
| Estimated Ending Fund Balance                 |                              |                           |                                  |                                       |                           |                                  |                              | 4,883,755                 |                                  |             |
| Nonspendable                                  |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Prepaid Expenses                              |                              |                           |                                  |                                       |                           |                                  |                              | 76,627                    |                                  |             |
| Inventory                                     |                              |                           |                                  |                                       |                           |                                  |                              | 584                       |                                  |             |
| Endowments                                    |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Restricted for                                |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Impact Fees                                   |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Class C Roads                                 |                              |                           |                                  |                                       |                           |                                  |                              | 1,044,965                 |                                  |             |
| Joint Venture                                 |                              |                           |                                  |                                       |                           |                                  |                              | 100,777                   |                                  |             |
| Debt Service                                  |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Capital Projects                              |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Assigned for                                  |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Community Improvements                        |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |
| Unassigned                                    |                              |                           |                                  |                                       |                           |                                  |                              | 3,660,802                 |                                  |             |
| State Compliance Fund Balance Level (25% max. | )                            |                           |                                  |                                       |                           |                                  |                              | 19.7%                     |                                  |             |
| ·   |                              |                           |                                  |                                       |                           |                                  |                              |                           |                                  |             |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



#### Revenues

|                            |  |                     | FY2017              | FY2017             | FY2018              | FY2018             |
|----------------------------|--|---------------------|---------------------|--------------------|---------------------|--------------------|
|                            |  | FY2016              | APPROVED            | MIDYEAR            | TENTATIVE           | VS FY2017          |
| GL Acct                    | Line Description   | ACTUAL              | BUDGET              | ACTUAL             | BUDGET              | INC/(DEC)          |
| Taxes                      |  |                     |                     |                    |                     | -                  |
| 10-3100-110                | GENERAL PROPERTY TAX - CURRENT                           | 2,845,442           | 3,663,000           | 2,908,444          | 3,722,352           | 59,352             |
| 10-3100-115                | PRIOR YEARS' PROPERTY TAX-DELINQUENT                     | 432,776             | 273,000             | 204,919            | 375,000             | 102,000            |
| 10-3100-120                | PROPERTY TAXES ON AUTOS                                  | 240,478             | 258,000             | 227,250            | 336,000             | 78,000             |
| 10-3100-125                | ENERGY USE TAX   | 2,016,302           | 2,055,000           | 921,119            | 2,063,000           | 8,000              |
| 10-3100-130                | SALES TAXES  | 4,649,399           | 4,915,267           | 2,521,887          | 5,299,048           | 383,781            |
| 10-3100-131                | FRANCHISE TAX REVENUE                                    | 163,713             | 160,000             | 53,000             | 189,000             | 29,000             |
| 10-3100-134<br>10-3100-160 | INNKEEPER TAX  | 65,150              | 69,000              | 48,347             | 88,000              | 19,000             |
| 10-3100-160                | TELEPHONE SURCHARGE TAX MUNICIPAL TELECOMMUNICATIONS TAX | 263,600<br>292,747  | 230,000<br>305,000  | 123,724<br>139,140 | 248,000<br>286,000  | 18,000<br>(19,000) |
| 10-3100-101                | Total - Taxes  | 10.969.608          | 11,928,267          | 7,147,830          | 12.606.400          | 678,133            |
|                            | Total Taxes  | 10,000,000          | 11,020,207          | 7,147,000          | 12,000,400          | 070,100            |
| Licenses & Permit          | <u>s</u>   |                     |                     |                    |                     |                    |
| 10-3200-210                | BUSINESS LICENSES  | 109,103             | 110,000             | 60,199             | 112,000             | 2,000              |
| 10-3200-215                | TEMPORARY USE PERMIT FEES                                | 385                 | 1,000               | 370                | 500                 | (500)              |
| 10-3200-220                | STATE SURCHARGE-BUILD PERMITS                            | 4,126               | 3,500               | 2,406              | 4,000               | 500                |
| 10-3200-221                | BUILDING & CONSTRUCTION                                  | 413,052             | 390,000             | 240,937            | 459,000             | 69,000             |
| 10-3200-227                | DOG LICENSE FEES   | 880                 | 1,000               | 420                | 1,000               | -                  |
| 10-3200-228                | ALARM PERMIT FEE   | 510                 | 500                 | 120                | 500                 | -                  |
| 10-3200-229                | NONCONFORMITY PERMIT FEE                                 | 540                 | 500                 | 862                | 1,000               | 500                |
|                            | Total - Licenses & Permits                               | 528,596             | 506,500             | 305,314            | 578,000             | 71,500             |
| Intergovernmental          |  |                     |                     |                    |                     |                    |
| 10-3300-301                | STATE MUSEUM GRANTS                                      | -                   | 213,668             | -                  | 279,000             | 65,332             |
| 10-3300-356                | "C" ROAD FUND ALLOTMENT FROM STATE                       | 1,070,348           | 1,175,000           | 379,262            | 1,342,884           | 167,884            |
| 10-3300-358                | STATE LIQUOR ALLOTMENT                                   | 32,512              | 34,000              | 30,667             | 32,000              | (2,000)            |
| 10-3300-360                | GENERAL GRANTS   | 43,501              | 17,694              | 6,948              | 40,000              | 22,306             |
| 10-3300-361                | POLICE GRANTS  | 34,210              | 8,000               | 4,231              | 8,000               | -                  |
| 10-3300-363                | CTC PROGRAM GRANT  | 500                 | -                   | 500                | -                   | -                  |
| 10-3300-364                | LIBRARY GRANTS   | 9,600               | 9,650               | -                  | 9,650               | -                  |
| 10-3300-370                | MOUNTAINLANDS - SR CITIZENS                              | 6,980               | 8,500               | 2,934              | 8,500               | -                  |
| 10-3300-372                | STATE EMS GRANTS   | -                   | 3,000               | -                  | 3,000               | -                  |
| 10-3300-373                | FIRE GRANTS  | -                   | 3,000               | -                  | 3,000               | -                  |
| 10-3300-380                | NEBO SCHOOL DIST-RES OFFICER                             | 39,545              | 50,000              | -                  | 48,000              | (2,000)            |
| 10-3300-390                | FIRE CONTRACTS   | 16,733              | 23,000              | 5,719              | 23,000              | -                  |
| 10-3300-394                | TASK FORCE OVERTIME REIMBURSE                            | 3,815               | 10,000              | 5,027              | 10,000              | 4 500              |
| 10-3300-396                | VICTIMS ADVOCATE GRANT                                   | 16,768              | 16,000              | 5,916              | 17,500              | 1,500              |
| 10-3300-398                | SHARED COURT JUDGE-MAPLETON Total - Intergovernmental    | 18,767<br>1,293,280 | 21,000<br>1,378,844 | 9,383<br>450,587   | 21,000<br>1,566,534 | 187,690            |
|                            | rotar - intergovernmentar                                | 1,293,200           | 1,570,044           | 430,307            | 1,500,554           | 107,090            |
| Charges for Service        | <u>ces</u>   |                     |                     |                    |                     |                    |
| 10-3200-222                | PLAN CHECK FEE   | 215,837             | 215,000             | 128,723            | 255,000             | 40,000             |
| 10-3200-223                | PLANNING REVENUES  | 49,797              | 45,000              | 23,950             | 53,000              | 8,000              |
| 10-3200-224                | SPECIFICATIONS & DRAWINGS                                | -                   | 500                 | -                  | -                   | (500)              |
| 10-3200-225                | OTHER LICENSE PERMITS                                    | 1,430               | 2,000               | 1,550              | 3,000               | 1,000              |
| 10-3200-231                | PUBLIC WORKS FEES  | 39,130              | 20,000              | 17,505             | 25,000              | 5,000              |
| 10-3300-391                | COUNTY ALLOTMENT - FIRE                                  | 5,719               | -                   | 5,719              | 0.000               | -                  |
| 10-3300-393                | POOL EXEMPT REVENUE                                      | -                   | 3,000               | -                  | 3,000               | -                  |
| 10-3400-456                | AMBULANCE FEES   | 518,186             | 445,000             | 275,184            | 540,000             | 95,000             |
| 10-3400-510                | CEMETERY LOTS SOLD                                       | 87,790              | 74,000              | 30,095             | 80,000              | 6,000              |
| 10-3400-520<br>10-3400-525 | SEXTON FEES  | 115,150             | 115,000             | 52,450             | 115,000             | -                  |
|                            | PLOT TRANSFER FEE  | 2,040               | 2,000               | 900                | 2,000               | -                  |
| 10-3400-530<br>10-3400-560 | PERPETUAL TRUST FUND INCOME DISPATCH SERVICE FEE         | (150)<br>94,343     | 92,000              | -<br>47,172        | -<br>75,000         | (17,000)           |
| 10-3400-560                | LIMITED LAND DISTURBANCE PERMIT                          | 22,320              | 20,000              | 12,270             | 24,000              | 4,000)             |
| 10-3400-571                | MUSEUM PROGRAM FEES                                      | 22,320              | 20,000              | 1,082              | 38,000              | 16,523             |
| 10-3600-626                | YOUTH SPORTS REVENUE                                     | 264,796             | 250,000             | 94,965             | 275,000             | 25,000             |
| 10-3600-627                | ADULT SPORTS REVENUE                                     | 10,333              | 17,500              | 8,846              | 16,000              | (1,500)            |
| 10-3600-628                | SWIMMING POOL REVENUES                                   | 52,195              | 56,000              | 17,926             | 760,000             | 704,000            |
| 10-3600-629                | SWIMMING POOL REV - TAX EXEMPT                           | 32,536              | 44,000              | 13,191             | 50,000              | 6,000              |
| 10-3600-632                | STREET TREE FEES   | 59,810              | 15,000              | 180                | 60,000              | 45,000             |
| 10-3600-638                | UTILITY CUSTOMER CONNECTION ADMIN FEE                    | 39,368              | 35,000              | 17,650             | 36,000              | 1,000              |
|                            |  | •                   | ,                   | ,                  | ,                   | •                  |



#### Revenues

| GL Acct                    | Line Description  | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>TENTATIVE<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------------------|---|-------------------------|-------------------------------------|------------------------------------|--------------------------------------|----------------------------------|
| 10-3600-840                | CONTRACT SERVICES   | 29,030                  | 18,000                              | 8,590                              | 21,000                               | 3,000                            |
|                            | Total - Charges for Services                                | 1,639,660               | 1,490,477                           | 757,947                            | 2,431,000                            | 940,523                          |
| Fines & Forfeiture         | •   |                         |                                     |                                    |                                      |                                  |
| 10-3200-232                | ► FORFEITURE OF COMPLETION BONDS                            | 4,000                   | 2,000                               | _                                  | 2,000                                | _                                |
| 10-3500-511                | COURT FINES   | 364,043                 | 415,000                             | 158,193                            | 330,000                              | (85,000)                         |
| 10-3500-512                | COURT FINES FROM OUTSIDE ENTITIES                           | 11,452                  | 12,000                              | 4,375                              | 11,000                               | (1,000)                          |
| 10-3500-517                | MISCELLANEOUS RESTITUTIONS                                  | 1,564                   | 1,000                               | 1,503                              | 1,500                                | 500                              |
| 10-3600-618                | LIBRARY FINES   | 54,931                  | 55,000                              | 24,650                             | 55,000                               | -                                |
|                            | Total - Fines & Forfeitures                                 | 435,990                 | 485,000                             | 188,720                            | 399,500                              | (85,500)                         |
|                            |   |                         |                                     |                                    |                                      |                                  |
| Miscellaneous              |   |                         |                                     |                                    |                                      |                                  |
| 10-3600-301                | MUSEUM STORE SALES  | -                       | 20,010                              | 1,935                              | 22,000                               | 1,990                            |
| 10-3600-333                | ART MUSEUM RENTALS-EXEMPT<br>BOOK SALES                     | -                       | -<br>1 E00                          | 2,835                              | 3,000                                | 3,000                            |
| 10-3600-334<br>10-3600-361 | INDIVIDUAL MUSEUM CONTRIBUTION                              | 2,848                   | 1,500<br>24,116                     | 913                                | 1,500<br>35,000                      | 10,884                           |
| 10-3600-361                | CORPORATE MUSEUM CONTRIBUTIONS                              | -                       | 13,000                              | 2,000                              | 15,000                               | 2,000                            |
| 10-3600-362                | FOUNDATION MUSEUM CONTRIBUTION                              | _                       | 36,000                              | 20,500                             | 95,000                               | 59,000                           |
| 10-3600-610                | INTEREST INCOME   | 114,298                 | 80,000                              | 96,416                             | 185,000                              | 105,000                          |
| 10-3600-612                | INTEREST C-ROADS  | 1,396                   | 7,500                               | 9,095                              | 14,000                               | 6,500                            |
| 10-3600-614                | CEMETERY TRUST INTEREST                                     | 433                     | 3,000                               | 3,109                              | 3,000                                | -                                |
| 10-3600-619                | RENTS & CONCESSIONS EXEMPT                                  | 384                     | -                                   | 428                                | 1,000                                | 1,000                            |
| 10-3600-620                | RENTS & CONCESSIONS   | 130,733                 | 130,000                             | 35,058                             | 138,500                              | 8,500                            |
| 10-3600-622                | ART MUSEUM RENTALS  | 51,867                  | 76,510                              | 31,011                             | 82,000                               | 5,490                            |
| 10-3600-624                | LEASE REVENUES  | 33,684                  | 29,000                              | 13,402                             | 30,000                               | 1,000                            |
| 10-3600-625                | LIBRARY RENTALS REVENUE                                     | 35,922                  | 34,000                              | 16,831                             | 37,000                               | 3,000                            |
| 10-3600-633                | LIBRARY COPY FEES   | 2,859                   | 3,500                               | 1,618                              | 3,500                                | -                                |
| 10-3600-634                | UTILITY BILLING LATE FEES                                   | 109,345                 | 102,000                             | 60,126                             | 117,000                              | 15,000                           |
| 10-3600-670                | SENIOR CITIZENS-GENERAL REVENU                              | 2,499                   | 2,000                               | 1,383                              | 2,500                                | 500                              |
| 10-3600-690                | SUNDRY REVENUES   | 62,421                  | 100,000                             | 33,679                             | 53,000                               | (47,000)                         |
| 10-3600-692<br>10-3600-694 | SALE OF LAND<br>WITNESS FEES                                | 5,550<br>1,343          | -<br>500                            | 347                                | -<br>750                             | 250                              |
| 10-3600-697                | STREET SIGNS INSTALLATION FEE                               | 5,800                   | 3,000                               | 400                                | 3,000                                | 230                              |
| 10-3600-698                | UNCLAIMED PROPERTY REVENUES                                 | 2,012                   | 500                                 | 1,390                              | 2,000                                | 1,500                            |
| 10-3600-834                | MISC. POLICE O/T REIMBURSEMENT                              | 2,513                   | 8,000                               | 2,975                              | 2,750                                | (5,250)                          |
| 10-3600-835                | POLICE TRAINING   | 420                     | -                                   | -,0.0                              | _,. 00                               | -                                |
| 10-3600-836                | SWIMMING POOL RETAIL SALES                                  | 8,320                   | 8,000                               | 2,535                              | 8,000                                | _                                |
| 10-3600-837                | ENGINEERING PROJECT REIMBURSEM                              | 435                     | -                                   | 310                                | -                                    | -                                |
| 10-3600-838                | MISC. DONATIONS/TICKETS SALES                               | 1,038                   | 750                                 | 135                                | 750                                  | -                                |
| 10-3600-850                | EMPLOYEE FITNESS CENTER FEES                                | 962                     | 850                                 | 515                                | 500                                  | (350)                            |
| 10-3600-852                | SURPLUS SKI SALES   | 13,250                  | -                                   | -                                  | -                                    | -                                |
| 10-3600-853                | CITY FACILITY RENTAL EXEMPT                                 | -                       | 1,000                               | 240                                | 500                                  | (500)                            |
| 10-3600-854                | CITY FACILITY RENTALS                                       | 4,054                   | 11,000                              | 1,450                              | 5,000                                | (6,000)                          |
| 10-3600-855                | PASSPORTS FEES PASSPORTS PHOTOS                             | -                       | -                                   | 4,253                              | 30,000                               | 30,000                           |
| 10-3600-856                | Total - Miscellaneous                                       | 594,386                 | 675,726                             | 1,364<br>335,866                   | 10,000<br>836,250                    | 10,000<br>160,524                |
|                            | Total - Miscellaneous                                       | 394,300                 | 073,720                             | 333,000                            | 030,230                              | 100,324                          |
| Special Revenue            |   |                         |                                     |                                    |                                      |                                  |
| 10-3900-700                | ART CITY DAYS - CARNIVAL                                    | 24,747                  | 27,000                              | -                                  | 28,500                               | 1,500                            |
| 10-3900-701                | ART CITY DAYS-BABY CONTEST                                  | 125                     | 100                                 | -                                  | 100                                  | -                                |
| 10-3900-702                | ART CITY DAYS-BALLOON FEST                                  | 2,500                   | 4,000                               | -                                  | 2,500                                | (1,500)                          |
| 10-3900-703                | ART CITY DAYS-BOOTHS  | 15,390                  | 16,000                              | -                                  | 15,000                               | (1,000)                          |
| 10-3900-708                | ART CITY DAYS-B/B 3-ON-ON                                   | 900                     | (500)                               | -                                  | 800                                  | 1,300                            |
| 10-3900-709                | ART CITY DAYS-GENERAL ACCT                                  | 4,815                   | 750                                 | -                                  | 500                                  | (250)                            |
| 10-3900-712                | ART CITY DAYS - PARADE                                      | 2,120                   | 1,500                               | -                                  | 2,000                                | 500                              |
| 10-3900-713                | ART CITY DAYS-BANDS & CONCERTS                              | -                       | 1,500                               | -                                  | -                                    | (1,500)                          |
| 10-3900-714                | ART CITY DAYS-SOFTBALL TOURNEY                              | 1,400                   | 500                                 | 10.000                             | -                                    | (500)                            |
| 10-3900-807<br>10-3900-816 | HISTORICAL PRESERVATION COMM<br>CERT/EMERGENCY PREPAREDNESS | 235                     | -<br>500                            | 10,000<br>320                      | -<br>500                             | -                                |
| 10-3900-816                | YOUTH COURT REVENUES  | 5,251                   | 500<br>500                          | 780                                | 500<br>3,000                         | 2,500                            |
| 10-3900-823                | B.A.B. INTEREST SUBSIDY                                     | 125,521                 | 120,611                             | 60,566                             | 115,805                              | (4,806)                          |
| 10 0000-001                | Total - Special Revenue                                     | 183,003                 | 172,461                             | 71,666                             | 168,705                              | (3,756)                          |
|                            | openial reconst   | . 55,550                | =,                                  | . 1,000                            | . 55,7 55                            | (3,7 33)                         |



#### Revenues

| GL Acct            | Line Description                      | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>TENTATIVE<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|--------------------|---------------------------------------|------------------|-------------------------------------|------------------------------------|--------------------------------------|----------------------------------|
|                    | Subtotal Reveunes Before Transfers In | 15,644,523       | 16,637,275                          | 9,257,930                          | 18,586,389                           | 1,949,114                        |
| Administrative Fee | es, Contributions & Transfers         |                  |                                     |                                    |                                      |                                  |
| 10-3800-831        | ADMINISTRATIVE FEE FROM WATER         | _                | 517,315                             | 258,657                            | 530,396                              | 13,081                           |
| 10-3800-832        | ADMINISTRATIVE FEE FROM SEWER         | -                | 374,319                             | 187,160                            | 400,174                              | 25,855                           |
| 10-3800-833        | ADMINISTRATIVE FEE FROM ELECTRIC      | -                | 670,818                             | 335,409                            | 680,629                              | 9,811                            |
| 10-3800-834        | ADMINISTRATIVE FEE FROM SOLID WASTE   | -                | 200,670                             | 100,335                            | 204,985                              | 4,315                            |
| 10-3800-835        | ADMINISTRATIVE FEE FROM GOLF          | -                | 55,920                              | 27,960                             | 55,907                               | (13)                             |
| 10-3800-837        | OPERATING TRANSFERS IN-ELECTRIC       | 1,599,368        | 1,623,916                           | 811,958                            | 1,661,754                            | 37,838                           |
| 10-3800-838        | ADMINISTRATIVE FEE FROM STORM WATER   | -                | 296,159                             | 148,080                            | 294,677                              | (1,482)                          |
| 10-3800-843        | OPERATING TRANSFERS IN-WATER          | 243,028          | 260,733                             | 130,367                            | 284,965                              | 24,232                           |
| 10-3800-844        | OPERATING TRANSFERS IN-SEWER          | 236,370          | 244,654                             | 122,327                            | 249,098                              | 4,444                            |
| 10-3800-845        | OPERATING TRANSFER IN-SOLID WASTE     | 68,300           | 71,903                              | 35,952                             | 72,750                               | 847                              |
| 10-3800-847        | OPERATING TRANSFER IN-STORM WATER     | 61,977           | 68,017                              | 34,008                             | 69,702                               | 1,685                            |
| 10-3800-850        | TRANSFER FROM OTHER FUNDS (PS IMPACT) | 63,366           | _                                   | -                                  | -                                    | -                                |
|                    | UTILIZE C ROAD RESERVES               |                  |                                     |                                    | 307,873                              | 307,873                          |
|                    | UTILIZE FUND BALANCE                  |                  |                                     |                                    |                                      |                                  |
|                    | Total - Contributions & Transfers     | 2,272,409        | 4,384,424                           | 2,192,212                          | 4,812,911                            | 428,487                          |
|                    |                                       | •                | •                                   | •                                  |                                      |                                  |
|                    | Total General Fund Revenues           | 17,916,931       | 21,021,699                          | 11,450,142                         | 23,399,300                           | 2,377,601                        |
|                    |                                       |                  |                                     |                                    |                                      |                                  |

## Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City's legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.

Mayor 0.5 FTE City Council
2.5 FTF

## **Legislative Body Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 3.0               | 3.0                | 3.0                  |
| Personnel Expense     | 75,482            | 77,800             | 80,650               |
| Non-Personnel Expense | 49,784            | 67,279             | 68,479               |
| Total                 | 125,266           | 145,079            | 149,129              |



#### Legislative

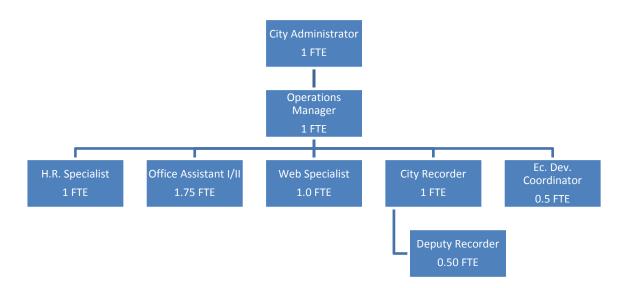
|             |                                |               | FY2017        | FY2017        | FY2018        | FY2018    |
|-------------|--------------------------------|---------------|---------------|---------------|---------------|-----------|
|             |                                | FY2016        | APPROVED      | MIDYEAR       | TENTATIVE     | VS FY2017 |
| GL Acct     | Line Description               | <u>ACTUAL</u> | <b>BUDGET</b> | <u>ACTUAL</u> | <b>BUDGET</b> | INC/(DEC) |
| PERSONNEL   |                                |               |               |               |               |           |
| 10-4120-110 | MAYOR AND COUNCIL SALARIES     | 69,466        | 71,344        | 35,499        | 73,484        | 2,140     |
| 10-4120-130 | MAYOR AND COUNCIL BENEFITS     | 6,016         | 6,276         | 3,193         | 6,986         | 710       |
| 10-4120-160 | EMPLOYEE RECOGNITION           | -             | 180           | -             | 180           |           |
|             | TOTAL PERSONNEL                | 75,482        | 77,800        | 38,692        | 80,650        | 2,850     |
|             |                                |               |               |               |               |           |
| OPERATIONS  | 3                              |               |               |               |               |           |
| 10-4120-230 | MILEAGE AND VEHICLE ALLOWANCE  | -             | 300           | -             | 300           | -         |
| 10-4120-236 | TRAINING & EDUCATION           | 5,874         | 9,000         | 2,084         | 9,000         | -         |
| 10-4120-240 | OFFICE EXPENSE                 | 130           | 200           | 12            | 200           | -         |
| 10-4120-242 | COMMUNITY DEVELOPMENT (AWARD M |               |               |               | -             |           |
| 10-4120-245 | YOUTH COUNCIL                  | 2,588         | 6,500         | -             | 6,000         | (500)     |
| 10-4120-265 | COMMUNICATION/TELEPHONE        | -             | 579           | -             | 579           | -         |
| 10-4120-310 | LEAGUE OF CITIES AND TOWNS     | 35,617        | 39,000        | 36,342        | 40,000        | 1,000     |
| 10-4120-510 | PUBLIC OFFICIALS BOND          | 2,746         | 3,000         | 2,662         | 3,000         | -         |
| 10-4120-540 | CONTRIBUTIONS                  | 1,735         | 7,000         | -             | 7,000         | -         |
| 10-4120-550 | UNIFORMS                       |               |               |               | 450           | 450       |
| 10-4120-600 | SOUTH MAIN FLAG                | -             | 800           | -             | 800           | -         |
| 10-4120-710 | COMPUTER HARDWARE & SOFTWARE   | 1,094         | 900           | 1,316         | 1,150         | 250       |
|             | TOTAL OPERATIONS               | 49,784        | 67,279        | 42,417        | 68,479        | 1,200     |
|             | TOTAL LEGISLATIVE              | 125,266       | 145,079       | 81,109        | 149,129       | 4,050     |

## Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder's Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

**MISSION STATEMENT:** Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.



### **Administration Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 6.13              | 6.75               | 7.75                 |
| Personnel Expense     | 568,264           | 658,251            | 707,345              |
| Non-Personnel Expense | 154,133           | 250,661            | 299,420              |
| Total                 | 722,397           | 908,912            | 1,006,765            |

#### Administration – Performance Goals, Strategies, and Measures

| Goal #1 – Evaluate departmental processes for efficiency and improvement     |
|--|
| Strategy #1- Maintain and improve Human Resource functions and operations to |
| enhance employee morale and relations between H.R. and City Employees        |

|                                    |         |         |         | FY 2016  |
|------------------------------------|---------|---------|---------|----------|
| Measures                           | FY 2013 | FY 2014 | FY 2015 | (target) |
| Track number of new hires.         | 214     | 219     | 230     | 240      |
| Maintain employee files according  |         |         |         |          |
| to Utah State Code requirements.   | N/A     | N/A     | 100%    | 100%     |
| Review every job description and   |         |         |         |          |
| make changes where necessary.      | N/A     | 25%     | 30%     | 60%      |
| New employees hired and trained in |         |         |         |          |
| customer service, harassment and   |         |         |         |          |
| benefit program.                   | N/A     | 60%     | 80%     | 100%     |

## Goal #2 - Implement Federal Health Care Reform mandates to ensure compliance, and analyze benefits options to ensure cost containment.

**Strategy** – Work closely with Legal Department and First West Benefits Solutions to discern changes needing to be implemented.

**Strategy** – Continue to investigate and analyze benefit options in order to ensure cost containment for benefits.

|                                   |         |         |         | FY 2016  |
|-----------------------------------|---------|---------|---------|----------|
| Measures                          | FY 2013 | FY 2014 | FY 2015 | (target) |
| Contain health benefits cost      |         |         |         |          |
| increases                         | 14.1%   | 21.6%   | 5.0%    | 12.0%    |
| Recreate a Wellness Program and   |         |         |         |          |
| Committee for increased health    |         |         |         |          |
| benefits. Meet every other month. | N/A     | N/A     | N/A     | 6        |

## Goal #3 – Strengthen communications between the City, Employees, the Community, and other institutions.

**Strategy** – Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City's vision a reality.

**Strategy** – Share skills and knowledge with management.

**Strategy** – Create an atmosphere of motivation. Communicate with employees to achieve goals.

**Strategy** – Institute round tables and think tanks with employees and management to understand employee needs and receive ideas to create a more successful work environment.

| Measures                         | FY 2013 | FY 2014 | FY 2015 | FY 2016 (target) |
|----------------------------------|---------|---------|---------|------------------|
| Encourage employee               |         | -       |         | (** g**)         |
| communication through individual |         |         |         |                  |
| employee and H.R. one on one     |         |         |         |                  |
| meeting opportunities.           | N/A     | N/A     | N/A     | 50               |

| Expand employee newsletter to                                 |     |    |    |    |
|---|-----|----|----|----|
| include sections for more detailed                            |     |    |    |    |
| department information.                                       | N/A | 6  | 9  | 12 |
| Continue to provide monthly                                   |     |    |    |    |
| supervisor trainings.   | N/A | 11 | 11 | 11 |
| Goal #4 – Become an integral part of the Chamber of Commerce. |     |    |    |    |

| Measures                             | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|--------------------------------------|---------|---------|---------|---------------------|
| Track the number of personal visits  |         |         |         |                     |
| made to local businesses.            | 24      | 55      | 34      | 60                  |
| Track new business licenses          |         |         |         |                     |
| acquired in the City.                | N/A     | N/A     | 100%    | 100%                |
| Track local business complaints and  |         |         |         |                     |
| resolutions. Try and resolve         |         |         |         |                     |
| concerns.                            | N/A     | N/A     | 100%    | 100%                |
| Attend or have representation in all |         |         |         |                     |
| monthly Chamber meetings.            | N/A     | N/A     | 95%     | 100%                |
| Attend or have representation to all |         |         |         |                     |
| ribbon cutting events.               | N/A     | N/A     | 100%    | 100%                |

Goal #5 – Provide pertinent and current information to citizens and employees.

|                                      |         |         |         | FY 2016  |
|--------------------------------------|---------|---------|---------|----------|
| Measures                             | FY 2013 | FY 2014 | FY 2015 | (target) |
| Increase email subscriptions to City |         |         |         |          |
| newsletter.                          | 150     | 228     | 275     | 290      |
| Use social media posts to connect    |         |         |         |          |
| with subscribers.                    | 12      | 57      | 57      | 75       |
| Expand employee newsletter to        |         |         |         |          |
| include more detailed department     |         |         |         |          |
| information.                         | 11      | 11      | 12      | 12       |

The City Recorders Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:

- Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards.
- Oversee an impartial and efficient municipal election, campaign finance, and other public services.
- Provide a professional and current monthly City newsletter.
- Passport Program Manager responsible for all facets of the Program for the Springville City Passport Acceptance Facility.

#### Goal #1 – Compliance with Federal and State Statute and Springville City Code.

**Strategy** – Maintain compliance with all postings and notices.

|                                    |      |      |      | 2018     |
|------------------------------------|------|------|------|----------|
| Measures                           | 2015 | 2016 | 2017 | (Target) |
| Percentage of City Council, Boards | 95%  | 95%  | 100% | 100%     |

| & Commissions Agenda's posted within 24 hours of meeting on the   |     |     |      |      |
|---|-----|-----|------|------|
| States website  |     |     |      |      |
| Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date. | 60% | 80% | 90%  | 100% |
| Percentage of Boards and Commissions completing annual training.  |     |     | 95%  | 100% |
| Percentage of GRAMA requests responded to within five business days.  |     | 98% | 100% | 100% |

## Goal #2 – Implement an updated electronic document management system and contract work flow approval process to track records more efficiently.

**Strategy** – Provide an efficient filing system for ease of access to records. Maintain current system to the best of ability until updated software can be implemented.

| Measures  | 2015 | 2016 | 2017 | 2018<br>(Target) |
|---|------|------|------|------------------|
| Number of fully executed documents, ordinances, resolutions, contracts and agreements received. | 164  | 50   | 160  | N/A              |
| Percentage of fully executed documents scanned and filed within 30 days.                        | 50%  | 50%  | 85%  | 100%             |

#### Goal #3 - Manage electronic media.

**Strategy** – Develop a policy and procedure to preserve and maintain email and social media postings to meet State Records requirements.

| Measures                       | 2015 | 2016 | 2017 | 2018<br>(Target) |
|--------------------------------|------|------|------|------------------|
| Percentage of electronic media |      |      |      |                  |
| segregated and stored by State |      |      |      | 100%             |
| retention schedule.            |      |      |      |                  |

#### **Goal #4 – Passport Acceptance Services**

**Strategy** – Provide the public with a convenient way to submit passport applications while delivering superior customer service and maintaining current certifications with the US Department of State.

| Measures                              | 2015 | 2016 | 2017 | 2018<br>(Target) |
|---------------------------------------|------|------|------|------------------|
| New Passport Applications<br>Received | -    | -    | 446  | N/A              |
| Passport Photo's Processed            | -    | -    | 249  | N/A              |



#### Administration

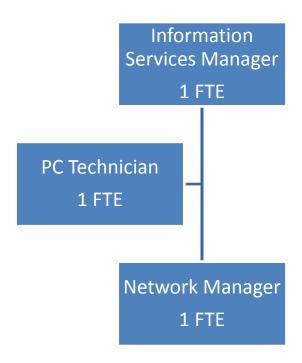
|             |                                | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>TENTATIVE | FY2018<br>VS FY2017 |
|-------------|--------------------------------|---------|--------------------|-------------------|---------------------|---------------------|
| GL Acct     | Line Description               | ACTUAL  | BUDGET             | ACTUAL            | BUDGET              | INC/(DEC)           |
| PERSONNEL   |                                |         | ·                  |                   |                     | <del></del>         |
| 10-4130-110 | SALARIES                       | 316,258 | 351,183            | 167,674           | 349,559             | (1,624)             |
| 10-4130-120 | PART TIME EMPLOYEES SALARIES   | 65,721  | 99,029             | 31,845            | 138,747             | 39,718              |
| 10-4130-130 | EMPLOYEE BENEFITS              | 157,574 | 172,514            | 75,487            | 178,514             | 6,000               |
| 10-4130-140 | OVERTIME PAY                   | -       | 525                | 15                | 525                 | -                   |
| 10-4130-160 | EMPLOYEE RECOGNITION           | 28,710  | 35,000             | 23,506            | 40,000              | 5,000               |
|             | TOTAL PERSONNEL                | 568,264 | 658,251            | 298,528           | 707,345             | 49,094              |
|             | ·                              |         |                    |                   |                     |                     |
| OPERATION:  | 3                              |         |                    |                   |                     |                     |
|             | ORDINANCES AND PUBLICATIONS    | 4,400   | 4,500              | 3,137             | 4,500               | -                   |
| 10-4130-230 | MILEAGE AND VEHICLE ALLOWANCE  | 4,962   | 5,400              | 2,400             | 5,400               | -                   |
| 10-4130-236 | TRAINING & EDUCATION           | 8,070   | 5,700              | 1,187             | 6,000               | 300                 |
| 10-4130-237 | OFFICE EXPENSE - PASSPORTS     | -       | -                  | 716               | 5,500               |                     |
| 10-4130-240 | OFFICE EXPENSE                 | 10,906  | 11,300             | 1,681             | 9,000               | (2,300)             |
| 10-4130-241 | DEPARTMENT SUPPLIES            | 2,281   | 5,000              | 43                | 4,000               | (1,000)             |
| 10-4130-242 | ANNUAL BUDGET RETREAT          | 175     | 6,500              | 133               | 6,500               | -                   |
| 10-4130-243 | CITY NEWSLETTER                | 11,310  | 12,000             | 4,382             | 12,000              | -                   |
| 10-4130-250 | EQUIPMENT MAINTENANCE          | 35      | 500                | -                 | 500                 | -                   |
| 10-4130-251 | FUEL                           | 2,215   | 4,000              | 810               | 5,000               | 1,000               |
| 10-4130-253 | CENTRAL SHOP                   | 3,931   | 4,006              | 2,328             | 4,964               | 958                 |
| 10-4130-254 | MAINTENANCE - FLEET VEHICLES   | -       | -                  | -                 | 200                 | 200                 |
| 10-4130-255 | COMPUTER OPERATIONS            | 7,728   | 17,000             | 2,209             | 10,500              | (6,500)             |
| 10-4130-260 | UTILITIES                      | 4,177   | 6,500              | 1,172             | 5,000               | (1,500)             |
| 10-4130-265 | COMMUNICATION/TELEPHONE        | 3,029   | 3,755              | 1,483             | 3,356               | (399)               |
| 10-4130-270 | DEFENSE/WITNESS FEES           | -       | 35,000             | 16,167            | 35,000              | -                   |
| 10-4130-310 | PROFESSIONAL AND TECHNICAL SER | 8,664   | 19,000             | 1,326             | 25,000              | 6,000               |
| 10-4130-312 | PUBLIC RELATIONS CAMPAIGN      | 10,453  | 12,500             | 4,781             | 12,500              | -                   |
| 10-4130-321 | VOLUNTEER PROGRAM              | -       | 2,000              | -                 | 1,000               | (1,000)             |
| 10-4130-322 | ECONOMIC DEVELOPMENT           | 8,746   | 22,000             | 5,620             | 16,000              | (6,000)             |
| 10-4130-323 | SUPERVISOR TRAINING            | 3,518   | 8,000              | 6,010             | 10,000              | 2,000               |
| 10-4130-510 | INSURANCE AND BONDS            | 8,941   | -                  | 8,869             | 9,000               | 9,000               |
| 10-4130-540 | COMMUNITY PROMOTIONS           | 20,965  | 10,000             | 410               | 10,000              | -                   |
| 10-4130-542 | BOOK ROYALTIES                 | 114     | -                  | 56                | -                   | -                   |
| 10-4130-550 | UNIFORMS                       | 565     | 750                | -                 | 750                 | -                   |
|             | WELLNESS PROGRAM               | 814     | 2,500              | 154               | 2,500               | -                   |
| 10-4130-620 | ELECTIONS                      | 25,995  | -                  | -                 | 40,000              | 40,000              |
|             | APPROPRIATED CONTINGENCY       | 1,958   | 50,000             | -                 | 50,000              | -                   |
| 10-4130-710 | COMPUTER HARDWARE & SOFTWARE   | -       | 2,250              | 960               | 3,850               | 1,600               |
| 10-4130-781 | HOLIDAY DECORATIONS            | 181     | 500                | -                 | 1,400               | 900                 |
|             | TOTAL OPERATIONS               | 154,133 | 250,661            | 66,033            | 299,420             | 43,259              |
|             | TOTAL ADMINISTRATION           | 722,397 | 908,912            | 364,561           | 1,006,765           | 92,353              |

## **Information Services**

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service
- Planning, administering and supporting the Civic Center data center software back-up system
- Providing help-desk services for IT related issues as well as desktop and server support
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects
- Provide financial recommendation for department desktops, VoIP and cell phones
- Oversee employee training which includes; scheduled director and supervisor training

**MISSION STATEMENT:** The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.



### **Information Technology Summary**

|                       | <b>FY 2016</b> | <b>FY 2017</b> | FY 2018          |
|-----------------------|----------------|----------------|------------------|
|                       | Actual         | Adopted        | <b>Tentative</b> |
| Positions (FTE)       | 3.00           | 3.00           | 3.00             |
| Personnel Expense     | 270,039        | 285,853        | 247,619          |
| Non-Personnel Expense | 95,771         | 98,064         | 137,375          |
| Total                 | 365,811        | 383,917        | 384,994          |

#### IT Department – Performance Goals, Strategies, and Measures

Goal #1 – To minimize the number of City-wide "network down" time to ensure employees can perform their work during scheduled office hours.

**Strategy** – Eliminate potential network problems by performing a weekly check on the top ten areas identified that can affect network downtime.

|                                     |         |         |         | FY 2018 |
|-------------------------------------|---------|---------|---------|---------|
| Measures                            | FY 2015 | FY 2016 | FY 2017 | Target  |
| Number of potential problems        |         |         |         |         |
| identified.                         | 15      | 10      | 15      | 10      |
| Number of weeks without a City-wide |         |         |         |         |
| network outage.                     | 45      | 48      | 49      | 49      |
| Number of hours the network was     |         |         |         |         |
| down.                               | 4       | 4       | 12      | 6       |

Goal #2 – To increase the number of consecutive days with a clean server back-up by 10% a year and to extract sample back up information from thee different rotating servers on a quarterly basis to check data integrity.

Strategy – Check daily and weekly logs showing status of data back-up.

|                                     |         |         |         | FY 2018 |
|-------------------------------------|---------|---------|---------|---------|
| Measures                            | FY 2015 | FY 2016 | FY 2017 | Target  |
| Number of consecutive days with a   |         |         |         |         |
| clean data back-up.                 | 365     | 365     | 365     | 365     |
| 100% clean sample back-up integrity |         |         |         |         |
| data check every three months.      | Success | Success | Success | Success |

Goal #3 – To maintain and improve help-desk service response to all city employees by 5% a year to ensure timely action and feedback on their information service request.

**Strategy** – Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.

| 1                                      |         |         |         |          |
|--|---------|---------|---------|----------|
| Measures                               |         |         |         | FY 2018  |
|  | FY 2015 | FY 2016 | FY 2017 | (target) |
| Number of help desk request received.  | 900     | 850     | 1000    | 800      |
| Number of Dispatch and Finance         |         |         |         |          |
| request not handled in a 24 hour work  |         |         |         |          |
| day.                                   | 0       | 0       | 0       | 0        |
| Number of help tickets handled through |         |         |         |          |
| TeamViewer                             |         |         | 125     | 450      |

Goal #4 – To establish a positive employee software training schedule and increase attendance by 10% a year for all city employees requesting information services training.

**Strategy** – Conduct training classes as approved for directors/supervisors and ALL City employees.

| Measures                            | FY 2015 | FY 2016 | FY 2017 | FY 2018<br>(target) |
|-------------------------------------|---------|---------|---------|---------------------|
| Number of computer training classes |         |         |         |                     |
| held.                               | 9       | 11      | 8       | 5                   |
| Number of Directors/Supervisors     |         |         |         |                     |
| meeting held.                       | 10      | 10      | 10      | 5                   |
| Number of supervisors only training |         |         |         |                     |
| classes held                        | NA      | NA      | NA      | 8                   |



### Information Systems

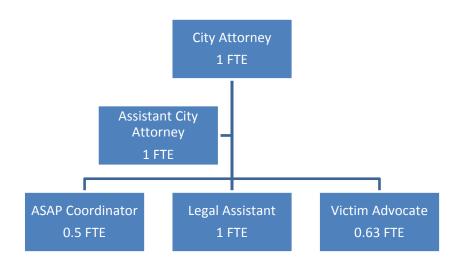
| GL Acct<br>PERSONNEL | Line Description                 | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>TENTATIVE<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------------|----------------------------------|------------------|-------------------------------------|------------------------------------|-------------------------------|----------------------------------|
| 10-4132-110          | SALARIES & WAGES                 | 167,293          | 174,127                             | 73,059                             | 166,304                       | (7,823)                          |
| 10-4132-120          | PART TIME EMPLOYEES SALARIES     | ,                | ,                                   | -,                                 | -                             | -                                |
| 10-4132-130          | EMPLOYEE BENEFITS                | 101,997          | 111,546                             | 32,680                             | 81,135                        | (30,411)                         |
| 10-4132-140          | OVERTIME PAY                     | 571              | -                                   | 1,198                              |                               |                                  |
| 10-4132-160          | EMPLOYEE RECOGNITION             | 178              | 180                                 | 34                                 | 180                           | -                                |
|                      | TOTAL PERSONNEL                  | 270,039          | 285,853                             | 106,970                            | 247,619                       | (38,234)                         |
| OPERATIONS           | 5                                |                  |                                     |                                    |                               |                                  |
| 10-4132-220          | ORDINANCES & PUBLICATIONS        |                  |                                     |                                    |                               | -                                |
| 10-4132-236          | TRAINING & EDUCATION             | 5,734            | 7,600                               | 1,950                              | 12,560                        | 4,960                            |
| 10-4132-240          | OFFICE EXPENSE                   | 359              | 3,000                               | 1,167                              | 3,000                         | -                                |
| 10-4132-245          | WEBSITE MAINTENANCE              |                  |                                     |                                    | 9,520                         | 9,520                            |
| 10-4132-250          | EQUIPMENT MAINTENANCE            |                  |                                     |                                    | -                             | -                                |
| 10-4132-252          | LICENSING AGREEMENTS             | 17,788           | 16,390                              | 5,887                              | 28,380                        | 11,990                           |
| 10-4132-260          | UTILITIES                        | 490              | 1,080                               | 190                                | 750                           | (330)                            |
| 10-4132-265          | COMMUNICATIONS/TELEPHONES        | 5,416            | 3,309                               | 2,346                              | 5,705                         | 2,396                            |
| 10-4132-310          | PROFESSIONAL & TECHNICAL SUPPORT | 41,473           | 42,500                              | 23,595                             | 43,500                        | 1,000                            |
| 10-4132-510          | INSURANCE AND BONDS              | 1,962            | 2,050                               | 1,553                              | 2,050                         | -                                |
| 10-4132-550          | UNIFORMS                         | 246              | 300                                 | 188                                | 225                           | (75)                             |
| 10-4132-570          | INTERNET ACCESS FEES             | 11,566           | 13,185                              | 5,637                              | 16,360                        | 3,175                            |
| 10-4132-710          | COMPUTER HARDWARE AND SOFTWAR    | 10,736           | 8,500                               | 7,712                              | 15,100                        | 6,600                            |
| 10-4132-720          | OFFICE FURNITURE AND EQUIPMENT   |                  | 150                                 |                                    | 225                           | 75                               |
|                      | TOTAL OPERATIONS                 | 95,771           | 98,064                              | 50,224                             | 137,375                       | 39,311                           |
|                      | TOTAL INFORMATION SYSTEMS        | 365,811          | 383,917                             | 157,195                            | 384,994                       | 1,077                            |

# Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and traffic code violations, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City's risk management program, victim advocate services, and the Art City Substance Abuse Prevention program.

MISSION STATEMENT: Springville City's Legal Department promotes Springville City's goals and values by providing the City with exemplary legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other problem behaviors in our community.



### **Legal Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 4.13              | 4.13               | 4.13                 |
| Personnel Expense     | 385,688           | 404,454            | 417,688              |
| Non-Personnel Expense | 45,950            | 84,741             | 91,232               |
| Total                 | 431,638           | 489,195            | 508,920              |

### **Legal Department – Performance Goals, Strategies, and Measures**

### Goal #1 – Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.

<u>Strategy #1</u> – Achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney's Association.

| Measures   | 2014 | 2015 | 2016 | 2017<br>(target) |
|--|------|------|------|------------------|
| Conviction and Guilty Plea rates for:  |      |      |      |                  |
| Domestic Violence  | 70%  | 68%  | 96%  | 97%              |
| Driving Under the Influence  | 95%  | 94%  | 94%  | 95%              |
| Drug Related Violations  | 88%  | 92%  | 99%  | 99%              |
| Theft  | 98%  | 87%  | 99%  | 99%              |
| Conviction and Guilty Plea rates for all charges filed (includes all misdemeanor, traffic, and municipal ordinance cases – percentage based upon 100 to 250 random cases). | 85%  | 90%  | 87%  | 90%              |

<u>Strategy #2</u> – Resolve cases in a timely manner.

| Measures                                | 2014 | 2015 | 2016 | 2017<br>(target) |
|---|------|------|------|------------------|
| Percent of cases resolved in a timely   |      |      |      |                  |
| manner:                                 |      |      |      |                  |
| Misdemeanor cases resolved within 3     | 85%  | 84%  | 98%  | 98%              |
| months (percentage based upon 100 cases |      |      |      |                  |
| randomly selected).                     |      |      |      |                  |

Goal #2 – Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City's physical and financial resources.

<u>Strategy #1</u> – Review the City's insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.

<u>Strategy #2</u> – Review City contracts to ensure insurance coverage requirements and other liability concerns are met.

<u>Strategy #3</u> – Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.

| Measures         | 2014     | 2015     | 2016 | 2017<br>(target) |
|------------------|----------|----------|------|------------------|
| Number of Claims | 25       | 25       | 23   | 21               |
| Cost of Claims   | \$38,700 | \$36,000 | Need | <\$35,000        |

<u>Strategy #4</u> – To review all vehicle accidents and on the job injuries with the City's Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.

| Measures   | 2014 | 2015 | 2016 | 2017     |
|------------|------|------|------|----------|
| Ivicasures | 2014 | 2013 | 2010 | (target) |

| Number of vehicle accidents:          | 3 | 12 | 9 | <7 |
|---------------------------------------|---|----|---|----|
| Number of preventable accidents:      | 1 | 5  | 6 | 0  |
| Number of safety issues addressed and |   |    |   |    |
| implemented by the Committee:         | 0 | 0  | 5 | 0  |

## Goal #3 – Reduce Substance Abuse in Springville through the Art City Substance Abuse Prevention ("ASAP") Program.

<u>Strategy #1</u> – Reduce substance abuse and promote healthy lifestyles within the City by implementing various strategies to lower risk factors that lead to negative behaviors and to enhance protective factors that lead to positive behaviors.

| Measures                                 | 2014 | 2015 | 2016 | 2017<br>(target) |
|--|------|------|------|------------------|
| SHARP Survey measurement of risk         |      |      |      |                  |
| factor: Parental Attitudes Favorable to  |      |      |      |                  |
| Anti-Social Behavior:                    | 28.6 | 29   | 29   | 28               |
| SHARP Survey measurement of risk         |      |      |      |                  |
| factor: Low Neighborhood Attachment:     | 32.9 | 28   | 28   | 28               |
| SHARP Survey measurement of risk         |      |      |      |                  |
| factor: Depressive Symptoms:             | 32.9 | 34   | 34   | 34               |
| SHARP Survey measurement of              |      |      |      |                  |
| protective factor: Rewards for Prosocial | 70.7 | 80   | 80   | 85               |
| Involvement in the Community:            |      |      |      |                  |
| According to the SHARP Survey, percent   |      |      |      |                  |
| of youth regularly using (30 day):       | 2.6  | 5.2  | 5.2  | 4.5              |
| Alcohol                                  | 3.6  | 5.2  | 5.2  | 4.5              |
| Cigarettes/E-Cigarettes                  | 1.3  | 3.6  | 3.6  | 3.0              |
| Marijuana                                | 3.6  | 4.8  | 4.8  | 4.0              |
| Abuse of Prescription Drugs              | 2.6  | 2.3  | 2.3  | 2.0              |

<u>Strategy #2</u> – Run programs that promote healthy lifestyles and provide recognition for positive behaviors.

| Measures   | 2014 | 2015 | 2016 | 2017<br>(target) |
|--|------|------|------|------------------|
| Number of prescription take back events held annually:   | 2    | 2    | 1    | 2                |
| Number of students recognized annually at various community events (including Mayor's Recognition Awards). | 50   | 50   | 24   | 25               |

## <u>Goal #4 –</u> Reduce number of juveniles referred to Juvenile Court by maintaining a City Youth Court Program for officers to refer first-time minor offenders to.

<u>Strategy #1</u> – Provide a Youth Court night approximately twice per month where hearings are held for mentoring/sentencing of youth offenders and follow-up.

| Measures                       | 2014 | 2015 | 2016 | 2017<br>(target) |
|--------------------------------|------|------|------|------------------|
| Number of offenders seen:      | NA   | 20   | 34   | 50               |
| Number of Youth Court Members: | NA   | 40   | 42   | 30               |

# <u>Goal #5</u> – Provide various types of assistance and support to victims of crime during and after a crime has been committed in order to reduce the trauma experienced as a result of the crime.

<u>Strategy #1</u> – Locate, identify, and make contact with victims of crime within 24 hours of the crime having been committed.

| Measures                                  | 2014 | 2015 | 2016 | 2017<br>(target) |
|---|------|------|------|------------------|
| Number of victims contacted within 24     |      |      |      |                  |
| hours of crime being committed:           | 316  | 311  | 457  | 375              |
| Percentage of victims contacted within 24 |      |      |      |                  |
| hour period:                              | 97%  | 97%  | 97%  | 97%              |

Strategy #2 – To provide services offered within our community to crime victims.

| Measures                     | 2014  | 2015  | 2016  | 2017<br>(target) |
|------------------------------|-------|-------|-------|------------------|
| Number of services provided: | 3,497 | 3,284 | 4,849 | 4,000            |

<u>Strategy #3</u> – Help victims who have experienced monetary damages recover restitution.

| Measures   | 2014 | 2015 | 2016 | 2017<br>(target) |
|--|------|------|------|------------------|
| Number of victims helped to receive restitution: | 85   | 87   | 83   | 80               |



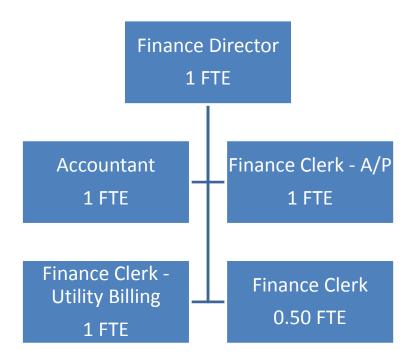
Legal

|             |                                |               | FY2017        | FY2017        | FY2018        | FY2018    |
|-------------|--------------------------------|---------------|---------------|---------------|---------------|-----------|
|             |                                | FY2016        | APPROVED      | MIDYEAR       | TENTATIVE     | VS FY2017 |
| GL Acct     | <u>Line Description</u>        | <u>ACTUAL</u> | <b>BUDGET</b> | <u>ACTUAL</u> | <b>BUDGET</b> | INC/(DEC) |
| PERSONNEL   |                                |               |               |               |               |           |
| 10-4135-110 | SALARIES                       | 220,262       | 205,699       | 107,117       | 214,538       | 8,839     |
| 10-4135-120 | PART TIME EMPLOYEES SALARIES   | 55,212        | 80,917        | 36,476        | 83,152        | 2,235     |
| 10-4135-130 | EMPLOYEE BENEFITS              | 110,214       | 117,590       | 52,855        | 119,750       | 2,160     |
| 10-4135-160 | EMPLOYEE RECOGNITION           | -             | 248           | 30            | 248           | (1)       |
|             | TOTAL PERSONNEL                | 385,688       | 404,454       | 196,478       | 417,688       | 13,234    |
|             | -                              |               |               |               |               |           |
| OPERATION   |                                |               |               |               |               |           |
| 10-4135-220 |                                | 2,569         | 3,900         | 2,147         | 3,900         | -         |
| 10-4135-230 | MILEAGE AND VEHICLE ALLOWANCE  | 4,800         | 5,000         | 2,400         | 5,000         | -         |
| 10-4135-236 | TRAINING & EDUCATION           | 7,020         | 6,725         | 1,001         | 7,425         | 700       |
| 10-4135-237 |                                | 659           | 1,000         | -             | 1,000         | -         |
| 10-4135-240 | OFFICE EXPENSE                 | 759           | 500           | 53            | 500           | -         |
| 10-4135-241 | DEPARTMENT SUPPLIES            | 730           | 1,500         | 401           | 1,500         | -         |
| 10-4135-260 |                                | 441           | 970           | 171           | 750           | (220)     |
| 10-4135-265 | COMMUNICATION/TELEPHONE        | 1,502         | 1,204         | 576           | 1,317         | 113       |
| 10-4135-310 |                                | 39,588        | 45,000        | 10,016        | 45,000        | -         |
| 10-4135-311 |                                | 97            | 3,075         | 186           | 3,335         | 260       |
| 10-4135-510 | INSURANCE AND BONDS            | 1,785         | 2,280         | 1,730         | 2,280         | -         |
| 10-4135-511 | CLAIMS SETTLEMENTS             | (14,907)      | •             | 1,025         | 10,000        | -         |
| 10-4135-550 | UNIFORMS                       | -             | 200           | -             | 450           | 250       |
|             | SAFETY PROGRAM                 |               |               |               | 3,000         | 3,000     |
| 10-4135-710 |                                | 592           | 750           | 120           | 900           | 150       |
| 10-4135-720 | OFFICE FURNITURE AND EQUIPMENT |               |               |               | -             | -         |
| 10-4135-731 |                                | 316           | 2,637         | 4,314         | 4,875         | 2,238     |
| 10-4135-894 |                                |               |               |               | -             | -         |
|             | TOTAL OPERATIONS               | 45,950        | 84,741        | 24,141        | 91,232        | 6,491     |
|             | TOTAL LEGAL                    | 431,638       | 489,195       | 220,618       | 508,920       | 19,725    |

## Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: Managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

MISSION STATEMENT: Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.



**Finance Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 4.63              | 4.50               | 4.50                 |
| Personnel Expense     | 357,562           | 372,411            | 394,197              |
| Non-Personnel Expense | 146,703           | 159,448            | 162,218              |
| Total                 | 504,265           | 531,859            | 556,415              |

### Finance Department – Performance Goals, Strategies, and Measures

Goal #1 – To maintain the City's AA (S&P)/AA- (Fitch) bond rating in order to reflect adherence to the City's financial policies and the principles of prudent financial management to credit rating agencies.

**Strategy -** Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.

**Strategy** – Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.

**Strategy** – Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.

|                                    |         |         | FY 2016  | FY 2017  |
|------------------------------------|---------|---------|----------|----------|
| Measures                           | FY 2014 | FY 2015 | (target) | (target) |
| Rating (S&P/Fitch):                | AA/AA-  | AA/AA-  | AA/AA-   | AA/AA-   |
| General Fund unrestricted fund     |         |         |          |          |
| balance as a percentage of revenue |         |         |          |          |
| budget:                            | 18.0    | 19.0    | 25.0     | 25.0     |
| Reports delivered on time:         | 0       | 2       | 3        | 4        |
| Reports delivered $1-3$ days late: | 12      | 10      | 9        | 8        |
| Reports delivered more than 3 days |         |         |          |          |
| late:                              | 0       | 0       | 0        | 0        |

**Goal #2** - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.

**Strategy #1** – Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date

Strategy #2 – Utilize technology to maximize efficiency in processing transactions

|                                |         |         | FY 2016  | FY 2017  |
|--------------------------------|---------|---------|----------|----------|
| Measures                       | FY 2014 | FY 2015 | (target) | (target) |
| Number of invoices processed:  | 14,866  | 13,776  | 15,000   | 15,000   |
| Number of invoices paid late:  | 671     | 510     | 600      | 300      |
| Percentage of invoices paid on |         |         |          |          |
| time:                          | 95%     | 96%     | 97%      | 98%      |
| Number of POs opened:          | 549     | 493     | 575      | 590      |
| Number of POs opened after     |         |         |          |          |
| invoice date:                  | 65      | 78      | 29       | 29       |
| Percentage of POs opened after |         |         |          |          |
| invoice date:                  | 12%     | 16%     | 5%       | 5%       |

**Goal #3** - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City's financial management.

**Strategy** – Work proactively to follow accounting standards and improve internal controls

**Strategy** – Provide training opportunities to employees to increase competency in core

areas of accounting and financial reporting.

Strategy – Minimize the number of audit findings in order to maintain the public's confidence in the City's commitment to transparency and accuracy in financial reporting.

| Measures                   | FY 2014 | FY 2015 | FY 2016 (target) | FY 2017 (target) |
|----------------------------|---------|---------|------------------|------------------|
| Number of State Compliance |         |         |                  |                  |
| Requirement Findings:      | 2       | 2       | 0                | 0                |
| Number of Internal Control |         |         |                  |                  |
| Deficiency Findings:       | 1       | 1       | 1                | 1                |
| Receive GFOA Award for     |         |         |                  |                  |
| Excellence in Budgeting?   | Yes     | Yes     | Yes              | Yes              |



#### Finance

| GL Acct                  | Line Description               | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>TENTATIVE<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|--------------------------|--------------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------|----------------------------------|
| PERSONNEL<br>10-4140-110 | OFFICE SALARIES                | 244 202                 | 054 047                             | 120.050                            | 266 727                       | 1E E20                           |
| 10-4140-110              | PART TIME EMPLOYEES SALARIES   | 244,202<br>13,990       | 251,217<br>13,994                   | 129,059<br>7,611                   | 266,737<br>15,059             | 15,520<br>1,065                  |
| 10-4140-120              | EMPLOYEE BENEFITS              | 99.091                  | 106,930                             | 50.167                             | 112,132                       | 5,202                            |
| 10-4140-160              | EMPLOYEE RECOGNITION           | 279                     | 270                                 | 125                                | 270                           | 5,202                            |
| 10-4140-100              | TOTAL PERSONNEL                | 357,562                 | 372,411                             | 186,961                            | 394,197                       | 21,786                           |
|                          | TOTALTEROONNEL                 | 337,302                 | 372,711                             | 100,301                            | 33 <del>4</del> ,137          | 21,700                           |
| OPERATION:               | 6                              |                         |                                     |                                    |                               |                                  |
| 10-4140-220              | ORDINANCES & PUBLICATIONS      | 927                     | 1,550                               | 924                                | 1,675                         | 125                              |
| 10-4140-230              | MILEAGE AND VEHICLE ALLOWANCE  | _                       | 525                                 | 45                                 | 525                           | _                                |
| 10-4140-236              | TRAINING & EDUCATION           | 2,494                   | 5,750                               | 2,323                              | 5,750                         | _                                |
| 10-4140-240              | OFFICE EXPENSE                 | 18,249                  | 18,500                              | 5,829                              | 18,870                        | 370                              |
| 10-4140-241              | POSTAGE-MAILING UTILITY BILLS  | 46,614                  | 47,500                              | 22,645                             | 48,450                        | 950                              |
| 10-4140-245              | UTILITY BILL PRINTING/STUFFING | 13,194                  | 14,000                              | 6,593                              | 14,300                        | 300                              |
| 10-4140-250              | EQUIPMENT EXPENSE              | -                       | 200                                 | -                                  | 250                           | 50                               |
| 10-4140-255              | COMPUTER OPERATIONS            | -                       | 500                                 | 799                                | 500                           | _                                |
| 10-4140-260              | UTILITIES                      | 735                     | 1,500                               | 285                                | 1,050                         | (450)                            |
| 10-4140-265              | COMMUNICATIONS/TELEPHONE       | 1,173                   | 1,213                               | 493                                | 1,213                         | -                                |
| 10-4140-310              | PROFESSIONAL & TECHNICAL SERVI | 59,709                  | 62,260                              | 54,860                             | 65,260                        | 3,000                            |
| 10-4140-510              | INSURANCE & BONDS              | 2,288                   | 3,500                               | 2,218                              | 3,500                         | -                                |
| 10-4140-550              | UNIFORMS                       | 148                     | 300                                 | -                                  | 375                           | 75                               |
| 10-4140-710              | COMPUTER HARDWARE & SOFTWARE   | 972                     | 1,650                               | 120                                | -                             | (1,650)                          |
| 10-4140-720              | OFFICE FURNITURE & EQUIPMENT   | 200                     | 500                                 | =                                  | 500                           | <u> </u>                         |
|                          | TOTAL OPERATIONS               | 146,703                 | 159,448                             | 97,133                             | 162,218                       | 2,770                            |
|                          | TOTAL FINANCE                  | 504,265                 | 531,859                             | 284,094                            | 556,415                       | 24,556                           |

# Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

**MISSION STATEMENT:** Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.

City Treasurer
1 FTE

Customer Service Clerks
(Cash Receipting)
1.93 FTE

Customer Service Clerk
(Collections/Payroll)
0.45 FTE

### **Treasury Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 3.23              | 3.23               | 3.38                 |
| Personnel Expense     | 178,404           | 186,554            | 203,880              |
| Non-Personnel Expense | 230,621           | 228,854            | 232,934              |
| Total                 | 408,848           | 415,408            | 436,814              |

### **Treasury Division – Performance Goals, Strategies, and Measures**

### Goal #1 – Enhance Springville's small-town feel by providing exceptional customer service.

**Strategy #1**– Cross train employees to be able to provide better back-up.

**Strategy #2** - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.

|                            |         |         | FY 2017  | FY 2018  |
|----------------------------|---------|---------|----------|----------|
| Measures                   | FY 2015 | FY 2016 | (target) | (target) |
| Customer Service Training: | N/A     | 6       | 6        | 6        |

### Goal #2 Maximize the City's revenue collection by reducing bad debt through collections

**Strategy** – Use current staff to keep abreast of past due accounts and use various technology to find customers and encourage them to pay their accounts current.

|                                  |         |         | FY 2014  | FY 2018  |
|----------------------------------|---------|---------|----------|----------|
| Measures                         | FY 2015 | FY 2016 | (target) | (target) |
| Bad debt write-offs (utilities): | 0.2%    | 0.2%    | 0.2%     | 0.2%     |

**Goal #3** – Provide professional, accurate and efficient cash receipting and cash management support for the City.

**Strategy** #1 – Train all City departments accepting cash and payments on cash handling policies and procedures.

Strategy #2 – Promote efficient payment options and paperless billing.

Strategy #3 - Maximize Interest Earnings through Prudent Investments.

**Strategy #4** - Ensure compliance with the State Money Management Act.

| Measures                         |         |         | FY 2017  | FY 2018  |
|----------------------------------|---------|---------|----------|----------|
|                                  | FY 2015 | FY 2016 | (target) | (target) |
| <b>On-Line Payments:</b>         | 69,815  | 75,247  | 78,000   | 80,000   |
| <b>Payments Entered by Hand:</b> | 75,815  | 74,177  | 63,000   | 61,000   |
| % of payments received           |         |         |          |          |
| online:                          | 49%     | 48%     | 56%      | 60%      |
| % of customers utilizing         |         |         |          |          |
| paperless billing:               | N/A     | 10%     | 12%      | 15%      |
| City Wide Cashiers Trained       |         | 92%     | 94%      | 96%      |

### Goal #4 – Process payroll checks accurately and efficiently.

Strategy – Utilize technology including timekeeping system to improve processing.

|                            |         |         | FY 2016  | FY 2017  |
|----------------------------|---------|---------|----------|----------|
| Measures                   | FY 2014 | FY 2015 | (target) | (target) |
| How many times did payroll |         |         |          |          |
| have to be reopened due to |         |         |          |          |
| errors by employees or     |         |         |          |          |
| supervisors?               | 65      | 60      | 36       | 30       |
| New hires processed        | N/A     | N/A     | 175      | 225      |

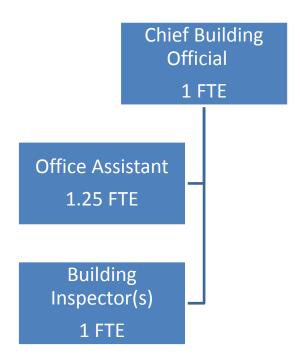


#### Treasury

| GL ACCT LINE ITEM DESCRIPTION              | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>TENTATIVE<br><u>BUDGET</u> | FY2018<br>VS FY2017<br><u>INC/(DEC)</u> |
|--|------------------|-------------------------------------|------------------------------------|--------------------------------------|---|
| PERSONNEL                                  |                  |                                     |                                    |                                      |   |
| 10-4145-110 OFFICE SALARIES                | 72,404           | 70,309                              | 36,591                             | 75,295                               | 4,986                                   |
| 10-4145-120 PART-TIME EMPLOYEE SALARIES    | 62,174           | 69,637                              | 32,739                             | 78,749                               | 9,112                                   |
| 10-4145-130 EMPLOYEE BENEFITS              | 43,461           | 46,414                              | 21,540                             | 49,633                               | 3,219                                   |
| 10-4145-160 EMPLOYEE RECOGNITION           | 188              | 194                                 | -                                  | 203                                  | 9                                       |
| TOTAL PERSONNEL                            | 178,227          | 186,554                             | 90,870                             | 203,880                              | 17,326                                  |
| OPERATIONS                                 |                  |                                     |                                    |                                      |   |
| OPERATIONS                                 | 504              | 505                                 | 004                                | 505                                  |   |
| 10-4145-230 MILEAGE AND VEHICLE ALLOWANCE  | 524              | 525                                 | 264                                | 525                                  | -                                       |
| 10-4145-236 TRAINING & EDUCATION           | 1,487            | 3,600                               | 2,651                              | 3,900                                | 300                                     |
| 10-4145-240 OFFICE EXPENSE                 | 1,039            | 1,400                               | 267                                | 1,750                                | 350                                     |
| 10-4145-241 DEPARTMENT SUPPLIES            | 1,068            | 1,400                               | 344                                | 1,450                                | 50                                      |
| 10-4145-242 POSTAGE                        | 4,863            | 6,700                               | 2,392                              | 6,830                                | 130                                     |
| 10-4145-245 MERCHANT CREDIT CARD FEES      | 211,340          | 200,000                             | 83,241                             | 200,000                              | <del>-</del>                            |
| 10-4145-250 EQUIPMENT EXPENSE              | 1,960            | 1,350                               | -                                  | 2,400                                | 1,050                                   |
| 10-4145-255 COMPUTER OPERATIONS            | 3,385            | 4,000                               | 3,390                              | 4,000                                |   |
| 10-4145-260 UTILITIES                      | 735              | 1,500                               | 285                                | 1,050                                | (450)                                   |
| 10-4145-265 COMMUNICATIONS/TELEPHONE       | 266              | 329                                 | 127                                | 254                                  | (75)                                    |
| 10-4145-310 PROFESSIONAL & TECHNICAL SERVI | 2,245            | 5,800                               | 1,029                              | 5,825                                | 25                                      |
| 10-4145-510 INSURANCE & BONDS              | 1,510            | 1,800                               | 1,464                              | 1,800                                | -                                       |
| 10-4145-550 UNIFORMS                       | 199              | 450                                 | 290                                | 450                                  | -                                       |
| 10-4145-710 COMPUTER HARDWARE & SOFTWARE   |                  |                                     |                                    | 2,700                                | 2,700                                   |
| TOTAL OPERATIONS                           | 230,621          | 228,854                             | 95,743                             | 232,934                              | 4,080                                   |
| TOTAL TREASURY                             | 408,848          | 415,408                             | 186,613                            | 436,814                              | 21,406                                  |

# **Building Inspections**

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



### **Building Inspections Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 3.25              | 3.59               | 3.25                 |
| Personnel Expense     | 246,980           | 268,346            | 264,919              |
| Non-Personnel Expense | 28,155            | 43,665             | 43,321               |
| Total                 | 275,136           | 312,011            | 308,241              |



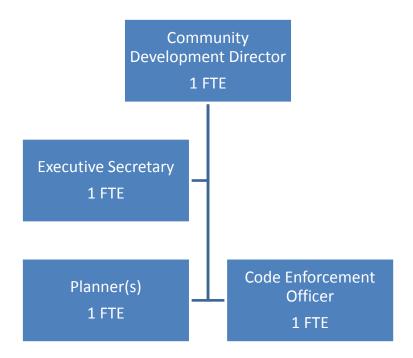
### **Building Inspections**

| GL ACCT     | LINE ITEM DESCRIPTION             | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------|-----------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| PERSONNEL   |                                   |                         |                                     |                                    |                                  |                                  |
| 10-4160-110 | OFFICE SALARIES                   | 138,372                 | 138,880                             | 63,438                             | 132,578                          | (6,302)                          |
| 10-4160-120 | PART-TIME EMPLOYEE SALARIES       | 33,396                  | 35,496                              | 16,508                             | 37,609                           | 2,113                            |
| 10-4160-130 | EMPLOYEE BENEFITS                 | 74,939                  | 93,755                              | 35,207                             | 94,537                           | 782                              |
| 10-4160-140 | OVERTIME PAY                      | 228                     | -                                   | 66                                 |                                  |                                  |
| 10-4160-160 | EMPLOYEE RECOGNITION              | 45                      | 215                                 | 4                                  | 195                              | (20)                             |
|             | TOTAL PERSONNEL                   | 246,980                 | 268,346                             | 115,223                            | 264,919                          | (3,427)                          |
|             |                                   |                         |                                     |                                    |                                  |                                  |
| OPERATIONS  |                                   |                         |                                     |                                    |                                  |                                  |
| 10-4160-220 | ORDINANCES & PUBLICATIONS         | 2,496                   | 1,000                               | 111                                | 1,500                            | 500                              |
| 10-4160-230 | MILEAGE AND VEHICLE ALLOWANCE     | -                       | 500                                 | 63                                 | 500                              | -                                |
| 10-4160-236 | TRAINING & EDUCATION              | 5,984                   | 7,900                               | 2,498                              | 7,400                            | (500)                            |
| 10-4160-240 | OFFICE EXPENSE                    | 1,000                   | 2,550                               | 745                                | 2,550                            | -                                |
| 10-4160-250 | EQUIPMENT EXPENSE                 | 422                     | 700                                 | -                                  | 700                              | -                                |
| 10-4160-251 | FUEL                              | 1,295                   | 2,700                               | 704                                | 3,000                            | 300                              |
| 10-4160-253 | CENTRAL SHOP                      | 131                     | 321                                 | -                                  | 398                              | 77                               |
| 10-4160-255 | COMPUTER OPERATIONS               | -                       | 8,117                               | 2,500                              | 6,500                            |                                  |
| 10-4160-260 | UTILITIES                         | 980                     | 2,150                               | 380                                | 1,200                            | (950)                            |
| 10-4160-265 | COMMUNICATIONS/TELEPHONE          | 1,077                   | 1,087                               | 716                                | 1,883                            | 796                              |
| 10-4160-270 | REMIT BLDG PERMIT FEES TO STAT    | 2,476                   | 2,800                               | 1,708                              | 2,800                            | -                                |
| 10-4160-310 | PROFESSIONAL & TECHNICAL SERVICES | 9,764                   | 10,000                              | 3,979                              | 10,000                           | -                                |
| 10-4160-510 | INSURANCE & BONDS                 | 1,831                   | 2,340                               | 1,775                              | 2,340                            | -                                |
| 10-4160-550 | UNIFORMS                          | 700                     | 700                                 | -                                  | 750                              | 50                               |
| 10-4160-710 | COMPUTER HARDWARE & SOFTWARE      | -                       | 800                                 | 1,559                              | 1,800                            | 1,000                            |
|             | TOTAL OPERATIONS                  | 28,155                  | 43,665                              | 16,738                             | 43,321                           | 1,273                            |
|             | TOTAL BUILDING                    | 275,136                 | 312,011                             | 131,961                            | 308,241                          | (2,153)                          |
|             | -                                 |                         |                                     |                                    |                                  |                                  |

# Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

**Mission Statement:** The Springville City Community Development Department's mission is to help create a safe, functional and attractive community. We will achieve this through our commitment to being well-trained, thoughtful and innovative in our responsibilities and by striving to provide complete and accurate information to those we serve in a professional, courteous and helpful manner.



**Planning and Zoning Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 4.08              | 4.00               | 4.00                 |
| Personnel Expense     | 377,507           | 434,547            | 369,263              |
| Non-Personnel Expense | 56,050            | 64,738             | 73,051               |
| Total                 | 433,557           | 499,285            | 422,314              |

## Community Development (Planning and Zoning, Building Inspections) – Performance Goals, Strategies, and Measures

## Goal #1 – Update of "Shaping Springville for 2030 – the Springville City General Plan" strategies and development and adoption of related Community Plans.

**Strategy** – Implement strategies, comprehensively review General Plan every five years and biennial adoption of a community plan.

\* Indicates community plan year

\*\* Indicates total General Plan Update

| Measures                          | 2013  | 2014*                     | 2015**                  | 2016*                  |
|-----------------------------------|-------|---------------------------|-------------------------|------------------------|
| General Plan and Amendment Status | 1 Map | 2 Map                     | Update<br>in<br>process | Update in process      |
| Community Plan Biennial Adoption  | -     | 1<br>(Historic<br>Center) | -                       | (1)<br>1<br>(Lakeside) |

### Goal #2. Implement General Plan through carrying out strategies, along with amendments to methods of implementing the Plan (Goal in Parentheses).

**Strategy** – Adoption of Text and Map Amendments to the Zoning and Subdivision Ordinances, Maps and Standards.

| Measures                | 2013 | 2014 | 2015 | 2016 |
|-------------------------|------|------|------|------|
| Zoning Text Amendments: | 6    | 7    | 5    | (6)  |
| Zoning Map Amendments:  | 0    | 2    | 2    | (2)  |
| Design Standards:       |      |      |      |      |

### Goal #3 – Continue to promote an attractive, clean and orderly community through educating the public about and enforcing the City's zoning and nuisance ordinances.

**Strategy** – To respond to nuisance and zoning violations in a timely manner.

| Measures (initial review turnaround)       | FY 2013 | FY 2014 | FY 2015    | FY 2016  |
|--|---------|---------|------------|----------|
|  |         |         | (target)   | (target) |
|  |         |         | Actual     | Actual   |
| Number of complainant responses:           | 1283    | 1324    | (1315)     | (1350)   |
|  |         |         | NA         | NA       |
| Number of cases where voluntary            | 526     | 368     | (855)      | (850)    |
| compliance occurs after first contact:     |         |         | NA         | NA       |
| Number of cases where voluntary            | 757     | 956     | (460)      | (500)    |
| compliance occurs after multiple contacts: |         |         | NA         | NA       |
| Number of cases referred to Court/City     | 5       | 4       | <b>(6)</b> | (6)      |
| Prosecutor:                                |         |         | NA         | NA       |

Notes: - FY 2015 Stats recording method modified with new hire (excludes from totals: agency assists, citizen assists, and letters mailed).

FY 2015 majority of first contact is made by way of mailed letter. Prior to FY 2015 first contact included the following options: citation, voluntary compliance notice, door hanger, phone call, and door approach.

### **Goal #4** – Provide efficient and effective plan reviews for permit applications

**Strategy** – Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.

| Measures (initial review turnaround) | FY 2013<br>(Target) | FY 2014 | FY 2015<br>(later<br>part<br>actual) | FY 2016<br>(target) |
|--------------------------------------|---------------------|---------|--------------------------------------|---------------------|
| Residential:                         | 3 days              | 5       | 15                                   | 5                   |
| Commercial:                          | 12 days             | 8       | 30                                   | 15                  |

Notes: Loss of planner and work load in other departments have slowed turnaround for permits.

Goal #5 – Provide timely inspections for services with qualified staff.

**Strategy** – provide inspections within 24 hours of request and provide training in all model codes annually for each inspector staff member.

|                         | FY 2013  | FY 2014 | FY 2015  | FY 2016  |
|-------------------------|----------|---------|----------|----------|
| Measures                | (Target) |         | (Actual) | (target) |
| Next day accommodation: | 100%     | 100%    | 90%      | 100%     |
| Training for inspector: | 100%     | 100%    | 90%      | 100%     |

Notes: Work loads have caused full schedules and the contract need of a third party inspection agency to maintain the 90% we are currently experiencing. Third party will continue as needed to maintain inspection needs.



### Planning & Zoning

| Californ   Californ |  | FY2016   | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|---|--|----------|--------------------|-------------------|-----------------|---------------------|
| Personnel   10-4165-110   OFFICE SALARIES   244,201   252,964   121,540   233,840   (19,124)   10-4165-130   Part-time employee Salaries   5,840   -  | GLACCT LINE ITEM DESCRIPTION               |          | _                  |                   |                 |                     |
| 10-4165-120   PART-TIME EMPLOYEE SALARIES   5,840   - 4,602     -   10-4165-130   EMPLOYEE BENEFITS   126,808   180,843   52,196   134,682   (46,161)   10-4165-140   OVERTIME PAY   333   500   296   500   -     10-4165-160   EMPLOYEE RECOGNITION   326   240   190   240   -   |  | <u></u>  |                    | <u></u>           |                 | <u></u>             |
| 10-4165-120   PART-TIME EMPLOYEE SALARIES   5,840   - 4,602   -     -   | 10-4165-110 OFFICE SALARIES                | 244.201  | 252.964            | 121.540           | 233.840         | (19.124)            |
| 10-4165-140   OVERTIME PAY   333   500   296   500   - 10-4165-160   EMPLOYEE RECOGNITION   326   240   190   240   - 240   | 10-4165-120 PART-TIME EMPLOYEE SALARIES    | 5,840    | ,<br>-             | 4,602             | -               | -                   |
| 10-4165-160   EMPLOYEE RECOGNITION   326   240   190   240   -  | 10-4165-130 EMPLOYEE BENEFITS              | 126,808  | 180,843            | 52,196            | 134,682         | (46,161)            |
| OPERATIONS         377,507         434,547         178,824         369,263         (65,284)           OPERATIONS           10-4165-220         ORDINANCES & PUBLICATIONS         1,404         1,900         337         1,900         -           10-4165-225         MEMBERSHIP, DUES, PUBLICATIONS         2,269         2,795         664         2,795         -           10-4165-230         MILEAGE AND VEHICLE ALLOWANCE         4,800         4,800         400         4,800         -           10-4165-236         TRAINING & EDUCATION         4,436         7,790         814         7,790         -           10-4165-240         OFFICE EXPENSE         3,804         4,400         2,485         4,400         -           10-4165-241         DEPARTMENT SUPPLIES         161         500         245         1,000         500           10-4165-250         EQUIPMENT EXPENSE         904         1,500         -         1,500         -           10-4165-251         HISTORICAL PRESERVATION GRANT         2,545         -         -         10,000         39           10-4165-253         CENTRAL SHOP         606         161         279         200         39           10-4165-265         COMPU   | 10-4165-140 OVERTIME PAY                   | 333      | 500                | 296               | 500             | -                   |
| OPERATIONS           10-4165-220         ORDINANCES & PUBLICATIONS         1,404         1,900         337         1,900         -           10-4165-225         MEMBERSHIP, DUES, PUBLICATIONS         2,269         2,795         664         2,795         -           10-4165-230         MILEAGE AND VEHICLE ALLOWANCE         4,800         4,800         400         4,800         -           10-4165-236         TRAINING & EDUCATION         4,436         7,790         814         7,790         -           10-4165-240         OFFICE EXPENSE         3,804         4,400         2,485         4,400         -           10-4165-241         DEPARTMENT SUPPLIES         161         500         245         1,000         500           10-4165-252         EQUIPMENT EXPENSE         904         1,500         -         1,500         -           10-4165-252         HISTORICAL PRESERVATION GRANT         2,545         -         -         10,000         10,000           10-4165-253         CENTRAL SHOP         606         161         279         200         39           10-4165-255         COMPUTER OPERATIONS         -         1,124         54         1,84         760           10-4165-260 </td <td>10-4165-160 EMPLOYEE RECOGNITION</td> <td>326</td> <td>240</td> <td>190</td> <td>240</td> <td>-</td>   | 10-4165-160 EMPLOYEE RECOGNITION           | 326      | 240                | 190               | 240             | -                   |
| 10-4165-220       ORDINANCES & PUBLICATIONS       1,404       1,900       337       1,900       -         10-4165-225       MEMBERSHIP, DUES, PUBLICATIONS       2,269       2,795       664       2,795       -         10-4165-230       MILEAGE AND VEHICLE ALLOWANCE       4,800       4,800       400       4,800       -         10-4165-236       TRAINING & EDUCATION       4,436       7,790       814       7,790       -         10-4165-240       OFFICE EXPENSE       3,804       4,400       2,485       4,400       -         10-4165-241       DEPARTMENT SUPPLIES       161       500       245       1,000       500         10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-310       PROF  | TOTAL PERSONNEL                            | 377,507  | 434,547            | 178,824           | 369,263         | (65,284)            |
| 10-4165-225         MEMBERSHIP, DUES, PUBLICATIONS         2,269         2,795         664         2,795         -           10-4165-230         MILEAGE AND VEHICLE ALLOWANCE         4,800         4,800         400         4,800         -           10-4165-236         TRAINING & EDUCATION         4,436         7,790         814         7,790         -           10-4165-240         OFFICE EXPENSE         3,804         4,400         2,485         4,400         -           10-4165-241         DEPARTMENT SUPPLIES         161         500         245         1,000         500           10-4165-250         EQUIPMENT EXPENSE         904         1,500         -         1,500         -           10-4165-252         HISTORICAL PRESERVATION GRANT         2,545         -         -         10,000         10,000           10-4165-253         CENTRAL SHOP         606         161         279         200         39           10-4165-255         COMPUTER OPERATIONS         -         1,124         54         1,884         760           10-4165-260         UTILITIES         980         2,150         380         1,200         (950)           10-4165-310         PROFESSIONAL & TECHNICAL SERVI         2,064 <td>OPERATIONS</td> <td></td> <td></td> <td></td> <td></td> <td></td>  | OPERATIONS                                 |          |                    |                   |                 |                     |
| 10-4165-230       MILEAGE AND VEHICLE ALLOWANCE       4,800       4,800       400       4,800       -         10-4165-236       TRAINING & EDUCATION       4,436       7,790       814       7,790       -         10-4165-240       OFFICE EXPENSE       3,804       4,400       2,485       4,400       -         10-4165-241       DEPARTMENT SUPPLIES       161       500       245       1,000       500         10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-511       CLAIM  | 10-4165-220 ORDINANCES & PUBLICATIONS      | 1,404    | 1,900              | 337               | 1,900           | -                   |
| 10-4165-236       TRAINING & EDUCATION       4,436       7,790       814       7,790       -         10-4165-240       OFFICE EXPENSE       3,804       4,400       2,485       4,400       -         10-4165-241       DEPARTMENT SUPPLIES       161       500       245       1,000       500         10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-550       UNIFORMS   | 10-4165-225 MEMBERSHIP, DUES, PUBLICATIONS | 2,269    | 2,795              | 664               | 2,795           | -                   |
| 10-4165-240       OFFICE EXPENSE       3,804       4,400       2,485       4,400       -         10-4165-241       DEPARTMENT SUPPLIES       161       500       245       1,000       500         10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-710       COMPU  | 10-4165-230 MILEAGE AND VEHICLE ALLOWANCE  | 4,800    | 4,800              | 400               | 4,800           | -                   |
| 10-4165-241       DEPARTMENT SUPPLIES       161       500       245       1,000       500         10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-551       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS   | 10-4165-236 TRAINING & EDUCATION           | 4,436    | 7,790              | 814               | 7,790           | -                   |
| 10-4165-250       EQUIPMENT EXPENSE       904       1,500       -       1,500       -         10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313   | 10-4165-240 OFFICE EXPENSE                 | 3,804    | 4,400              | 2,485             | 4,400           | -                   |
| 10-4165-252       HISTORICAL PRESERVATION GRANT       2,545       -       -       10,000       10,000         10-4165-253       CENTRAL SHOP       606       161       279       200       39         10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313  | 10-4165-241 DEPARTMENT SUPPLIES            | 161      | 500                | 245               | 1,000           | 500                 |
| 10-4165-253         CENTRAL SHOP         606         161         279         200         39           10-4165-255         COMPUTER OPERATIONS         -         1,124         54         1,884         760           10-4165-260         UTILITIES         980         2,150         380         1,200         (950)           10-4165-265         COMMUNICATIONS/TELEPHONE         672         681         764         1,705         1,024           10-4165-310         PROFESSIONAL & TECHNICAL SERVI         2,064         5,000         388         5,000         -           10-4165-510         INSURANCE & BONDS         2,746         3,510         2,662         3,510         -           10-4165-511         CLAIMS SETTLEMENTS         26,277         26,277         25,864         23,267         (3,010)           10-4165-550         UNIFORMS         453         600         -         300         (300)           10-4165-710         COMPUTER HARDWARE & SOFTWARE         1,929         1,550         1,480         1,800         250           TOTAL OPERATIONS         56,050         64,738         36,815         73,051         8,313  | 10-4165-250 EQUIPMENT EXPENSE              | 904      | 1,500              | -                 | 1,500           | -                   |
| 10-4165-255       COMPUTER OPERATIONS       -       1,124       54       1,884       760         10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313  | 10-4165-252 HISTORICAL PRESERVATION GRANT  | 2,545    | -                  | =                 | 10,000          | 10,000              |
| 10-4165-260       UTILITIES       980       2,150       380       1,200       (950)         10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313   | 10-4165-253 CENTRAL SHOP                   | 606      | 161                | 279               | 200             | 39                  |
| 10-4165-265       COMMUNICATIONS/TELEPHONE       672       681       764       1,705       1,024         10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313   | 10-4165-255 COMPUTER OPERATIONS            | -        | 1,124              | 54                | 1,884           | 760                 |
| 10-4165-310       PROFESSIONAL & TECHNICAL SERVI       2,064       5,000       388       5,000       -         10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313  | 10-4165-260 UTILITIES                      | 980      | 2,150              | 380               | 1,200           | (950)               |
| 10-4165-510       INSURANCE & BONDS       2,746       3,510       2,662       3,510       -         10-4165-511       CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313   | 10-4165-265 COMMUNICATIONS/TELEPHONE       | 672      | 681                | 764               | 1,705           | 1,024               |
| 10-4165-511 CLAIMS SETTLEMENTS       26,277       26,277       25,864       23,267       (3,010)         10-4165-550 UNIFORMS       453       600       -       300       (300)         10-4165-710 COMPUTER HARDWARE & SOFTWARE TOTAL OPERATIONS       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313  | 10-4165-310 PROFESSIONAL & TECHNICAL SERVI | 2,064    | 5,000              | 388               | 5,000           | -                   |
| 10-4165-550       UNIFORMS       453       600       -       300       (300)         10-4165-710       COMPUTER HARDWARE & SOFTWARE       1,929       1,550       1,480       1,800       250         TOTAL OPERATIONS       56,050       64,738       36,815       73,051       8,313  | 10-4165-510 INSURANCE & BONDS              | 2,746    | 3,510              | 2,662             | 3,510           | -                   |
| 10-4165-710         COMPUTER HARDWARE & SOFTWARE         1,929         1,550         1,480         1,800         250           TOTAL OPERATIONS         56,050         64,738         36,815         73,051         8,313   | 10-4165-511 CLAIMS SETTLEMENTS             | 26,277   | 26,277             | 25,864            | 23,267          | (3,010)             |
| TOTAL OPERATIONS 56,050 64,738 36,815 73,051 8,313  | 10-4165-550 UNIFORMS                       | 453      | 600                | _                 | 300             | (300)               |
|   | 10-4165-710 COMPUTER HARDWARE & SOFTWAR    | RE 1,929 | 1,550              | 1,480             | 1,800           | 250                 |
| TOTAL PLANNING 433,557 499,285 215,639 442,314 (56,971)   |  | 56,050   | 64,738             | 36,815            | 73,051          | 8,313               |
|   | TOTAL PLANNING                             | 433,557  | 499,285            | 215,639           | 442,314         | (56,971)            |

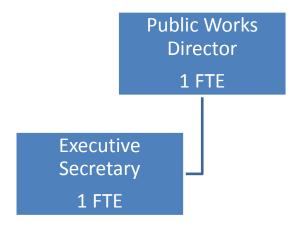
## **Public Works**

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- <u>Streets</u>, which operates and maintains the City's 136 miles of roadway, and provides residential solid waste and recycle disposal.
- <u>Water</u>, which operates and maintains the City's culinary & secondary water systems, the Plat "A" and the Highline Ditch flood irrigation systems.
- <u>Wastewater/Storm Water</u>, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- <u>Engineering</u>, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

**MISSION STATEMENT:** We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner.

We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.



### **Public Works Summary**

|                       | FY 2016 | FY 2017 | FY 2018          |
|-----------------------|---------|---------|------------------|
|                       | Actual  | Adopted | <b>Tentative</b> |
| Positions (FTE)       | 2.0     | 2.0     | 2.0              |
| Personnel Expense     | 267,135 | 255,406 | 266,297          |
| Non-Personnel Expense | 40,534  | 69,034  | 28,715           |
| Total                 | 307,669 | 324,440 | 295,013          |

### **Public Works Administration – Performance Goals, Strategies, and Measures**

| O 1 1/4 | T          | TID      | 1             | O 1: /:       |
|---------|------------|----------|---------------|---------------|
| (inal#L | _ Increase | Inter_I  | hwigional     | Coordination. |
| Ovai mi | - Increase | IIIICI-L | 71 V 131011a1 | Coordination. |

**Strategy** – Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.

|                                |         |         |         | FY 2017  |
|--------------------------------|---------|---------|---------|----------|
| Measures                       | FY 2014 | FY 2015 | FY 2016 | (target) |
| Weekly Division Head Meetings: | -       | 44      | 46      | 47       |

Goal #2 – Improve "Visual" image and "Public Perception" image of Public Works.

**Strategy for "Visual" image** – Identify key areas of Customer/City interaction – Focus on improving that interaction.

**Strategy for "Public Perception"** Identify key areas of Customer/City interaction. Focus on improving that interaction.

| Measures                          | FY 2014 | FY 2015 | FY 2016 | FY 2017<br>(target) |
|-----------------------------------|---------|---------|---------|---------------------|
| Customer Notifications:           |         |         |         | 90%                 |
| Improve and keep current the City |         |         |         |                     |
| Web Site for Public Works by      |         |         |         |                     |
| making bi-weekly changes to the   |         |         |         |                     |
| web site:                         |         |         |         | 80%                 |
| Make Service Work Order "Call-    |         |         |         |                     |
| backs" to evaluate service level: |         |         |         | 25%                 |

**Goal #3** – Improve each Division Head's System Knowledge of their individual divisions.

**Strategy** – Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.

| Measures   | FY 2014 | FY 2015 | FY 2016 | FY 2017<br>(target) |
|--|---------|---------|---------|---------------------|
| Review Processes on a monthly                                |         | 0       | 12      | 12                  |
| basis to discover ineffective and/or unproductive practices: |         | δ       | 12      | 12                  |

Goal #4 – Increase "Business Savvy" knowledge of each Division Head.

**Strategy** – Encourage/require investigative mentoring, instructional classes, and "general thinking" of *current* business practices versus initiating a better way to run the division.

|                                |         |         |         | FY 2017  |
|--------------------------------|---------|---------|---------|----------|
| Measures                       | FY 2014 | FY 2015 | FY 2016 | (target) |
| Track Revenues versus Expenses |         |         |         |          |
| Quarterly:                     |         |         | 0       | 4        |
| Management Training (each      |         |         |         |          |
| Division):                     |         | 4       | 4       | 4        |



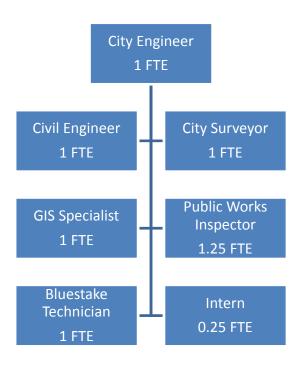
#### Public Works

| GL ACCT LIN    | IE ITEM DESCRIPTION           | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------|-------------------------------|-------------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
|                | FFICE SALARIES                | 177,432                 | 165,172                             | 81,906                             | 171,609                   | 6,437                            |
| 10-4180-130 EN | MPLOYEE BENEFITS              | 89,295                  | 89,939                              | 40,720                             | 94,394                    | 4,455                            |
| 10-4180-140 O\ | VERTIME PAY                   | 290                     | 175                                 | 129                                | 175                       | <i>.</i><br>-                    |
| 10-4180-160 EN | MPLOYEE RECOGNITION           | 118                     | 120                                 | -                                  | 120                       | -                                |
| TC             | OTAL PERSONNEL                | 267,135                 | 255,406                             | 122,755                            | 266,297                   | 10,891                           |
| OPERATIONS     |                               |                         |                                     |                                    |                           |                                  |
|                | RDINANCES & PUBLICATIONS      | -                       | 1,600                               | -                                  | 1,000                     | (600)                            |
| 10-4180-230 MI | ILEAGE AND VEHICLE ALLOWANCE  | 4,800                   | 5,450                               | 2,400                              | 5,450                     | -                                |
| 10-4180-236 TF | RAINING & EDUCATION           | 5,077                   | 3,825                               | 2,105                              | 3,825                     | -                                |
| 10-4180-240 OF | FFICE EXPENSE                 | 722                     | 700                                 | 272                                | 700                       | -                                |
| 10-4180-241 DE | EPARTMENT SUPPLIES            | 992                     | 500                                 | 148                                | 500                       | -                                |
| 10-4180-250 EC | QUIPMENT EXPENSE              | 197                     | 500                                 | 83                                 | 500                       | -                                |
| 10-4180-255 CO | OMPUTER OPERATIONS            | 1,985                   | 1,854                               | -                                  | 1,854                     | -                                |
| 10-4180-260 UT | TILITIES                      | 220                     | 500                                 | 76                                 | 500                       | -                                |
| 10-4180-265 CC | OMMUNICATIONS/TELEPHONE       | 778                     | 745                                 | 385                                | 867                       | 122                              |
| 10-4180-310 PF | ROFESSIONAL & TECHNICAL SERVI | 21,552                  | 48,000                              | 5,200                              | 8,000                     | (40,000)                         |
| 10-4180-330 Cl | JSTOMER SERVICE REQUESTS      | 3,140                   | 3,000                               | 70                                 | 3,000                     | -                                |
| 10-4180-510 IN | SURANCE & BONDS               | 1,072                   | 1,320                               | 1,044                              | 1,320                     | -                                |
| 10-4180-550 UN | NIFORMS                       | -                       | 190                                 | -                                  | 150                       | (40)                             |
| 10-4180-551 PE | ERSONAL SAFETY EQUIPMENT      | -                       | 50                                  | -                                  | 150                       | 100                              |
| 10-4180-710 CC | OMPUTER HARDWARE & SOFTWARE _ | -                       | 800                                 | -                                  | 900                       | 100                              |
|                | OTAL OPERATIONS               | 40,534                  | 69,034                              | 11,782                             | 28,716                    | (40,318)                         |
| TC             | OTAL PUBLIC WORKS             | 307,669                 | 324,440                             | 134,537                            | 295,013                   | (29,427)                         |

# City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

**MISSION STATEMENT:** We will provide fair and ethical engineering, inspection and GIS services and ensure the highest quality design and construction of city infrastructure.



**City Engineer Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 6.25              | 6.50               | 6.50                 |
| Personnel Expense     | 600,577           | 712,956            | 752,481              |
| Non-Personnel Expense | 66,053            | 95,825             | 126,845              |
| Total                 | 666,630           | 808,781            | 879,326              |

### City Engineer – Performance Goals, Strategies, and Measures

**Goal #1 -** Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.

**Strategy** –Hold stakeholder meeting to establish expectations, budget, and schedule a

year before projected construction.

| Measures                           | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|------------------------------------|---------|---------|---------|---------------------|
| % of CIP projects completed with a |         |         |         |                     |
| stakeholder meeting held:          |         | 80%     | 60%     | 50%                 |
| % of projects completed within     |         |         |         |                     |
| budget:                            |         | 50%     | 55%     | 50%                 |
| % or projects completed within     |         |         |         |                     |
| schedule:                          |         | 50%     | 70%     | 50%                 |

**Strategy** –Budget for and schedule adequate subsurface utility location of the project prior to design.

| Measures                            | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|-------------------------------------|---------|---------|---------|---------------------|
| % of CIP projects that had sub-     |         |         |         |                     |
| surface utility location performed: |         | 35%     | 30%     | 50%                 |
| % of change orders due to utility   |         |         |         |                     |
| conflicts:                          |         | 20%     | 35%     | 25%                 |

**Goal #2 -** Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.

**Strategy** – Establish a better Engineering web page to help developers understand Design expectations and provide pertinent information and guidance. – An Engineering Design "ONE STOP SHOP."

|                                     |         |         |          | FY 2016  |
|-------------------------------------|---------|---------|----------|----------|
| Measures                            | FY 2013 | FY 2014 | FY 2015  | (target) |
| Web Stats (number of hits)          |         | 730     | 1430/yr. | 1500/yr. |
| User Survey - % of engineers        |         |         |          |          |
| refereeing to website during design |         |         |          |          |
| process:                            |         | 70%     | 80%      | 75%      |

**Strategy** – Complete design review of development plans within 10 working days of accepted submission (assuming a complete application has been submitted).

| Measures                           | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|------------------------------------|---------|---------|---------|---------------------|
| % of plan reviews completed within |         |         |         |                     |
| 10 working days:                   |         | 90%     | 75%     | 80%                 |

Goal #3 - Provide inspection services for the community on all public improvements to ensure compliance with approved plans, City rules, regulations, and specifications and ensure quality construction and superior end products.

**Strategy** – Work proactively to ensure better conformance to new City and Standards and Spec on all public improvement projects.

|          |         |         |         | FY 2016  |
|----------|---------|---------|---------|----------|
| Measures | FY 2013 | FY 2014 | FY 2015 | (target) |

| % of projects which had a Pre-Con    |     |     |     |
|--------------------------------------|-----|-----|-----|
| meeting:                             | 80% | 95% | 85% |
| % of projects w/ major repairs       |     |     |     |
| required at the end or warranty time |     |     |     |
| period:                              | 5%  | 2%  | 5%  |

**Strategy** – Work to as-built <u>all</u> sub-surface utilities for public improvement projects to survey grade accuracy minimum 1 week prior to paying.

| Measures                          | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|-----------------------------------|---------|---------|---------|---------------------|
| % of projects as-built within the |         |         |         |                     |
| established time frame:           |         | 90%     | 90%     | 90%                 |

**Strategy** – Update Standard Specifications and Drawings manual every 2 years.

| Measures                        | FY 2013 | FY 2014 | FY 2015 | FY 2016 (target) |
|---------------------------------|---------|---------|---------|------------------|
| Updates completed within 2 year |         |         |         |                  |
| time frame:                     |         | N/A     | Yes     | Yes              |

**Goal #4** – Provide high quality GIS planning, coordination, data management, systems analysis, mapping, and application development for all Departments of the City in order to provide a common infrastructure management framework, improve staff productivity, and provide planning and decision support.

Strategy – Work to increase accessibility of GIS citywide.

|                             |         |         |           | FY 2016   |
|-----------------------------|---------|---------|-----------|-----------|
| Measures                    | FY 2013 | FY 2014 | FY 2015   | (target)  |
| Web Stats (number of hits): |         | 13,000  | 21,000/yr | 26,000/yr |
| % of City workers using GIS |         |         |           |           |
| weekly:                     |         | 30%     | 45%       | 50%       |

**Strategy** – Develop and maintain and accurate and comprehensive spatial database.

|                                    |         |         |         | FY 2016  |
|------------------------------------|---------|---------|---------|----------|
| Measures                           | FY 2013 | FY 2014 | FY 2015 | (target) |
| % of work orders supported by GIS: |         | 60%     | 85%     | 80%      |
| % of errors identified from field  |         |         |         |          |
| crews corrected w/in 5 working     |         |         |         |          |
| days of reporting error:           |         | 5%      | 10%     | 80%      |

**Goal #5** – Provide high quality survey services for all Departments of the City in order to:

a) provide topographic and utility information for design of CIP projects; b) provide construction staking and as-built survey for CIP projects; c) perform, review, and approve surveys for City land acquisition and dispositions (including deeds and easements) and ensure proper content, form, and compliance with Utah Statutes and Board Rules.

**Strategy** – Work to as-built <u>all</u> surface utilities and improvements for public improvement projects to survey grade accuracy within 2 weeks after final close out of project.

| Measures                          | FY 2013 | FY 2014 | FY 2015 | FY 2016<br>(target) |
|-----------------------------------|---------|---------|---------|---------------------|
| % of projects as-built within the |         |         |         |                     |
| established time frame:           |         | 80%     | 90%     | 90%                 |

| % of projects as-built surveyed and   |                 |                |                |                 |
|---|-----------------|----------------|----------------|-----------------|
| input into GIS. w/in a month of   |                 |                |                |                 |
| final close out:  |                 | 60%            | 10%            | 60%             |
| Strategy – Complete review of subd  | ivision plats v |                |                |                 |
| submission (assuming a complete app   |                 |                |                | <b>.</b>        |
| `   |                 |                |                | FY 2016         |
| Measures  | FY 2013         | FY 2014        | FY 2015        | (target)        |
| % of plat reviews completed within  |                 |                |                |                 |
| 10 working days:  |                 | 90%            | 90%            | 80%             |
| Strategy – Establish a "Survey Servi  |                 | form to establ | ish scope of v | work and        |
| schedule deadline and deliverable da  | tes.            | 1              | 1              |                 |
|   |                 |                |                | FY 2016         |
| Measures  | FY 2013         | FY 2014        | FY 2015        | (target)        |
| # of requests for survey services:  |                 | 90             | N/A            | 100             |
| % of requests using request form:   |                 | N/A            | N/A            | 60%             |
| % of requests completed within  |                 | 37/4           | 37/4           | <b>5</b> 50/    |
| established time frame:   |                 | N/A            | N/A            | 75%             |
| <b>Goal #6</b> – Provide assistance to the F                                      |                 |                |                |                 |
| developing and maintaining an accur   |                 |                |                |                 |
| and periodically updating the Master  |                 |                | can efficient  | iy and          |
| effectively manage and plan for their   |                 |                | agtabliah tha  | t aaab ystility |
| <b>Strategy</b> – Reference master plan prican provide service to the proposed of |                 |                |                |                 |
| requirements.   | icvelopinent a  | ind adheres to | the master p   | iaii            |
| requirements.   |                 |                |                | FY 2016         |
| Measures  | FY 2013         | FY 2014        | FY 2015        | (target)        |
| % of projects checked against   |                 | 112011         | 1 1 2010       | (our goo)       |
| master plan during review process:  |                 | 95%            | 95%            | 90%             |
| Strategy – Update each model to ref   | lect current co | onditions with | in 1 month o   | f receiving     |
| as-built information of completed pro   |                 |                |                |                 |
|   |                 |                |                | FY 2016         |
| Measures  | FY 2013         | FY 2014        | FY 2015        | (target)        |
| % of projects incorporated into the   |                 |                |                |                 |
| models w/in the 1 month time  |                 |                |                |                 |
| period:   |                 | 50%            | 15%            | 75%             |
| <b>Goal #7</b> – Provide timely and accura  |                 | •              | -              |                 |
| utilities to minimize infrastructure da   |                 |                |                |                 |
| <b>Strategy</b> – Complete and document l   | olue stake req  | uests within 4 | l8-hours (wor  | king days)      |
| of request.   | 1               | 1              | <u> </u>       |                 |
|   |                 |                |                | FY 2016         |
| Measures  | FY 2013         | FY 2014        | FY 2015        | (target)        |
| % of requests fulfilled within the  |                 |                |                | 000/-           |
| agtablished time frame:   |                 |                |                |                 |

established time frame:

Strategy – Minimize the number of miss marks or infrastructure damage by marking blue stake requests accurately using all information and means available.

|                           |         |         |         | FY 2016  |
|---------------------------|---------|---------|---------|----------|
| Measures                  | FY 2013 | FY 2014 | FY 2015 | (target) |
| % of miss marks per year: |         |         |         | 5%       |



### City Engineer

| GL ACCT LINE ITEM DESCRIPTION PERSONNEL    | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|--|-------------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
| 10-4185-110 OFFICE SALARIES                | 391,996                 | 445,783                             | 215,660                            | 468.059                   | 22.276                           |
| 10-4185-120 PART-TIME SALARIES             | 4,272                   | 6,682                               | 3,229                              | 6,882                     | 200                              |
| 10-4185-130 EMPLOYEE BENEFITS              | 202,113                 | 260,101                             | 112,753                            | 277,150                   | 17,049                           |
| 10-4185-140 OVERTIME PAY                   | 1,821                   | ,<br>-                              | 579                                | ,                         | •                                |
| 10-4185-160 EMPLOYEE RECOGNITION           | 375                     | 390                                 | 204                                | 390                       | -                                |
| TOTAL PERSONNEL                            | 600,577                 | 712,956                             | 332,423                            | 752,481                   | 39,525                           |
| •  |                         |                                     |                                    |                           |                                  |
| OPERATIONS                                 |                         |                                     |                                    |                           |                                  |
| 10-4185-220 ORDINANCES AND PUBLICATIONS    |                         |                                     |                                    | 2,000                     |                                  |
| 10-4185-230 MILEAGE AND VEHICLE ALLOWANCE  | -                       | 1,000                               | -                                  | 1,000                     | -                                |
| 10-4185-236 TRAINING & EDUCATION           | 6,722                   | 11,000                              | 4,153                              | 13,580                    | 2,580                            |
| 10-4185-240 OFFICE EXPENSE                 | 846                     | 1,125                               | 1,612                              | 1,200                     | 75                               |
| 10-4185-241 DEPARTMENT SUPPLIES            | 5,695                   | 11,750                              | 907                                | 12,135                    | 385                              |
| 10-4185-250 EQUIPMENT EXPENSE              | 7,395                   | 7,236                               | 6,338                              | 7,948                     | 712                              |
| 10-4185-251 FUEL                           | 3,498                   | 5,000                               | 1,441                              | 8,237                     | 3,237                            |
| 10-4185-253 CENTRAL SHOP                   | 2,455                   | 1,749                               | 1,379                              | 2,171                     | 422                              |
| 10-4185-255 COMPUTER OPERATIONS            | 1,097                   | -                                   | -                                  | 4,180                     | 4,180                            |
| 10-4185-260 UTILITIES                      | 220                     | 500                                 | 85                                 | 500                       | -                                |
| 10-4185-265 COMMUNICATIONS/TELEPHONE       | 7,191                   | 7,220                               | 2,833                              | 12,300                    | 5,080                            |
| 10-4185-300 LICENSING AGREEMENTS           | 14,691                  | 30,905                              | 22,983                             | 31,834                    | 929                              |
| 10-4185-310 PROFESSIONAL & TECHNICAL SERVI | 8,663                   | 9,700                               | 1,154                              | 20,700                    | 11,000                           |
| 10-4185-510 INSURANCE & BONDS              | 2,746                   | 3,510                               | 2,662                              | 3,510                     | -                                |
| 10-4185-550 UNIFORMS                       | 1,850                   | 1,830                               | 351                                | 1,050                     | (780)                            |
| 10-4185-551 PERSONAL SAFETY EQUIPMENT      | 217                     | 600                                 | 67                                 | 800                       | 200                              |
| 10-4185-710 COMPUTER HARDWARE & SOFTWARE   | 2,766                   | 2,700                               | =                                  | 3,700                     | 1,000                            |
| TOTAL OPERATIONS                           | 66,053                  | 95,825                              | 45,966                             | 126,845                   | 29,020                           |
| TOTAL ENGINEERING                          | 666,630                 | 808,781                             | 378,389                            | 879,326                   | 68,545                           |

## Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

**Mission Statement:** Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.

#### **Core Values:**

**Integrity -** strong moral and compassionate character and adherence

to ethical principles.

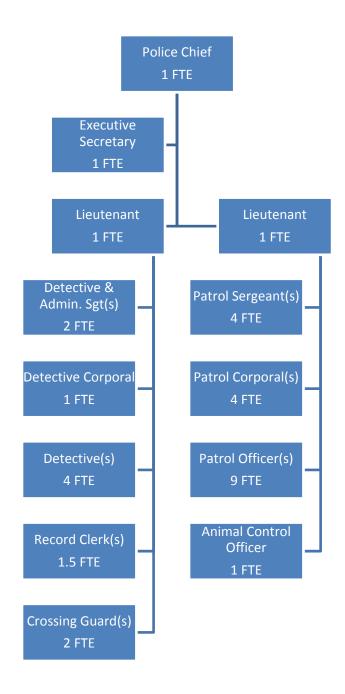
**Courage -** personal resoluteness in the face of danger or difficulties.

**Confidence -** relationships built on trust. **Reliability -** dependability and accuracy.

**Professional** - competence and character expected of a member of a

highly skilled and trained profession.

**Duty -** perfomed for moral, legal, or ethical reasons.



### **Police Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 33.66             | 32.50              | 32.50                |
| Personnel Expense     | 2,920,216         | 3,246,426          | 3,274,629            |
| Non-Personnel Expense | 371,349           | 411,305            | 408,516              |
| Total                 | 3,291,565         | 3,657,731          | 3,683,145            |

### Police Department – Performance Goals, Strategies and Measures (calendar year)

| Goal #1 - Maintain order in our community.                                       |      |     |     |     |  |  |  |
|--|------|-----|-----|-----|--|--|--|
| <b>Strategy -</b> Provide effective patrol, response and investigation of crime. |      |     |     |     |  |  |  |
| Measures (Calendar years, unless otherwise stated.) 2012 2013 2014 2015          |      |     |     |     |  |  |  |
| Number of domestic violence cases  | 124  | 132 | 134 | 125 |  |  |  |
| Number of drug cases reported 254 235 218 292                                    |      |     |     |     |  |  |  |
| Number of person arrested for drug &   |      |     |     |     |  |  |  |
| DUI crimes   | 283  | 292 | 319 | 249 |  |  |  |
| Total number of adult arrests  | 1023 | 905 | 806 | 612 |  |  |  |
| Total number of juvenile arrests   | 223  | 174 | 203 | 163 |  |  |  |

### Goal #2 - Protect life and property in Springville

**Strategy -** Respond to criminal acts, investigate and refer suspects for prosecution.

|   |           | 2013      | 2014      | 2015      |
|---|-----------|-----------|-----------|-----------|
| Measures (Calendar years, unless otherwise stated.) | 2012      | (target)  | (target)  | (target)  |
| Property crimes per 1,000 population                | 22.6      | 22.1      | 21.0      | 18.1      |
|   |           | (25.0)    | (22.0)    | (21.0)    |
| Violent crimes per 1,000 population                 | 1.2       | 1.1       | 1.1       | 1.24      |
|   |           | (1.2)     | (1.1)     | (1.1)     |
| Value of property stolen                            | \$368,261 | \$513,835 | \$425,440 | \$875,221 |
| Value of property recovered                         | \$263,244 | \$180,700 | \$234,765 | \$318,806 |
| Percent of property recovered                       | 71.0%     | 35.2%     | 55%       | 36.4%     |
|   |           | (60.0%)   | (40%)     | (40%)     |
| % of property recovered – Utah average              | 21.0      | 25.9      | -         | -         |
| Number of adults referred for prosecution           |           |           |           |           |
| To Utah County                                      | 228       | 211       | 228       | 174       |

### Goal #3 - Maintain a highly trained and effective police force.

**Strategy** - Provide training that exceeds State standards to improve officer's skills and abilities.

| Measures                                | FY 2012 | FY 2013 (target) | 2014<br>(target) | 2015<br>(target) |
|---|---------|------------------|------------------|------------------|
| Average number of hours of training per | 88      | 114              | 177              | 64               |
| police officer                          | (90)    | (90)             | (90)             | (90)             |



Police

| GL ACCT           | LINE ITEM DESCRIPTION                         | FY2016<br>ACTUAL    | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------------|---|---------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| PERSONNEL         |   |                     |                                     |                                    |                                  |                                  |
|                   | PAYROLL - POLICE                              | 1,645,072           | 1,821,972                           | 867,442                            | 1,809,845                        | (12,127)                         |
| 10-4210-120       | PART-TIME EMPLOYEE SALARIES                   | 69,171              | 52,858                              | 21,951                             | 56,421                           | 3,563                            |
| 10-4210-130       | EMPLOYEE BENEFITS OVERTIME PAY                | 1,086,164<br>46,950 | 1,277,146<br>40,000                 | 501,196<br>28,840                  | 1,305,913<br>40,000              | 28,767                           |
|                   | OVERTIME PAY-LIQUOR TAX ACTIVI                | 5,213               | 12,500                              | 20,0 <del>4</del> 0<br>1,721       | 12,500                           | -                                |
|                   | OVERTIME PAY - REIMBURSABLE                   | 26,944              | 10,000                              | 14,167                             | 10,000                           | _                                |
|                   | OVERTIME PAY - HOLIDAYS                       | 37,038              | 30,000                              | 18,306                             | 38,000                           | 8,000                            |
|                   | EMPLOYEE RECOGNITION                          | 3,663               | 1,950                               | -                                  | 1,950                            | 0,000                            |
| 10 1210 100       | TOTAL PERSONNEL                               | 2,920,216           | 3,246,426                           | 1,453,621                          | 3,274,629                        | 28,203                           |
|                   |   | _,,,,               | -,-:,:                              | .,,                                | -,,                              |                                  |
| <b>OPERATIONS</b> | 8   |                     |                                     |                                    |                                  |                                  |
| 10-4210-220       | PERIODICALS & PUBLICATIONS                    | 142                 | 500                                 | 118                                | 500                              | -                                |
| 10-4210-236       | TRAINING & EDUCATION                          | 12,542              | 14,000                              | 4,247                              | 14,920                           | 920                              |
|                   | EDUCATION REIMBURSEMENTS                      | -                   | 2,784                               | 733                                | 16,625                           | 13,841                           |
| 10-4210-238       |   | 938                 | 2,000                               | -                                  | 2,000                            | -                                |
|                   | OFFICE EXPENSE                                | 6,099               | 6,500                               | 3,272                              | 7,000                            | 500                              |
|                   | OPERATION SUPPLIES-OFFICE EQUP                | 6,725               | 6,000                               | 582                                | 6,000                            | -                                |
|                   | EMERGENCY PREPAREDNESS                        | 2,345               | 3,000                               | 690                                | 3,000                            | -                                |
|                   | OPERATION SUPPLIES-FIREARMS                   | 6,526               | 7,000                               | 245                                | 9,000                            | 2,000                            |
|                   | EQUIP. MAINTMISCELLANEOUS                     | 338                 | 1,000                               | 465                                | 1,000                            | -                                |
|                   | EQUIPMENT MAINT FUEL                          | 40,000              | 57,600                              | 18,586                             | 47,461                           | (10,139)                         |
|                   | EQUIP. MAINT-VEHICLE REPAIR                   | 20,778              | 25,000                              | 3,302                              | 25,000                           | -                                |
|                   | EQUIP. MAINTMAINT. AGREEMENT                  | 60,235              | 73,250                              | 57,270                             | 50,850                           | (22,400)                         |
|                   | CENTRAL SHOP                                  | 17,453              | 20,791                              | 9,532                              | 25,810                           | 5,019                            |
|                   | EQUIP. MAINTRADIO PAGERS                      | 4,915               | 4,500                               | 1,190                              | 3,500                            | (1,000)                          |
|                   | COMPUTER OPERATIONS                           | 6,121               | 6,950                               | -                                  | 7,000                            | 50                               |
|                   | ANIMAL CONTROL - SUPPLIES                     | 341                 | 750                                 | -                                  | 10,750                           | 10,000                           |
|                   | ANIMAL CONTROL - SHELTER                      | 49,417              | 58,000                              | 23,425                             | 58,000                           | -                                |
| 10-4210-260       |   | 5,878               | 12,200                              | 2,278                              | 12,000                           | (200)                            |
|                   | COMMUNICATIONS/TELEPHONE                      | 15,135              | 22,780                              | 4,813                              | 18,400                           | (4,380)                          |
|                   | SUPPLIES-LIQUOR TAX ACTIVITY                  | 2,500               | 1,000                               | -                                  | 1,000                            | - (4.050)                        |
|                   | PROFESSIONAL & TECHNICAL SERVI                | 11,794              | 16,100                              | 6,091                              | 14,750                           | (1,350)                          |
|                   | NARCOTICS TASK FORCE                          | 10,549              | 10,600                              | 10,549                             | 10,600                           | =                                |
|                   | INVESTIGATION                                 | 145                 | 1,500                               | 100                                | 1,500                            | -                                |
|                   | GRAFFITI CONTROL                              | -                   | 500                                 | -                                  | 500                              | -                                |
|                   | GENERAL GRANTS                                | 24,710              | 8,000                               | -                                  | 8,000                            | -                                |
|                   | INSURANCE & BONDS                             | 21,293              | 25,100                              | 20,830                             | 25,100                           | -                                |
|                   | YOUTH PROGRAMS                                | 1,089               | 2,000                               | -                                  | 2,000                            | -                                |
|                   | UNIFORMS - CLOTHING                           | 19,320              | 10,000                              | 5,398                              | 11,100                           | 1,100                            |
|                   | UNIFORMS - EQUIPMENT                          | 3,574               | 5,000                               | 308<br>1,218                       | 6,000                            | 1,000                            |
|                   | UNIFORMS - CLEANING                           | 3,781               | 4,500<br>2,400                      | •                                  | 4,500<br>4,650                   | 2,250                            |
| 10-4210-710       | COMPUTER HARDWARE & SOFTWARE TOTAL OPERATIONS | 16,668<br>371,349   | 2,400                               | 4,014                              | 4,650                            |                                  |
|                   | TOTAL OPERATIONS TOTAL POLICE                 | 3,291,565           | 411,305<br>3,657,731                | 179,254<br>1,632,876               | 408,516<br>3,683,145             | (2,789)<br>25,414                |
|                   | TOTAL FULIUL                                  | J,281,000           | ا د ۱, ۱۵۵, د                       | 1,002,070                          | J,00J, 1 <del>4</del> 3          | 20,414                           |

# Police Dispatch

Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

**Mission Statement:** Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.

#### **Core Values:**

**Integrity -** a strong moral and compassionate character and

adherence to ethical principles.

**Courage -** a personal resoluteness in the face of danger or

difficulties.

**Confidence -** a relationship built of trust. **Reliability -** to be dependable and accurate.

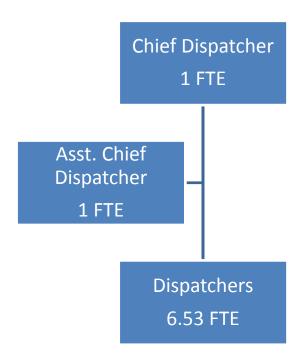
**Professional** - to have a competence and character expected of a

member of a highly skilled and trained profession.

**Duty -** that which must be done for moral, legal, or ethical

reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department's Investigations Lieutenant.



### **Police Dispatch Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 8.53              | 8.53               | 8.53                 |
| Personnel Expense     | 547,188           | 567,784            | 576,854              |
| Non-Personnel Expense | 81,914            | 95,949             | 110,337              |
| Total                 | 629,102           | 663,733            | 687,191              |

### **Police Dispatch – Performance Goals, Strategies and Measures**

| Goal #1 - Facilitate a rapid response to pub         | lic safety eme | ergencies.    |               |          |
|--|----------------|---------------|---------------|----------|
| <b>Strategy -</b> To answer emergency 911 calls      | in a timely m  | anner.        |               |          |
|  | 2012           | 2013          | 2014          | 2015     |
| Measures (Calendar years, unless otherwise stated.)  | (target)       | (target)      | (target)      | (target) |
| 1. Number of 911 calls received:                     | 9,135          | 8,460         | 8917          | 9378     |
| 2. Average time to Answer 911 calls                  | 3.43           | 3.31          | 3.31          | 3.50     |
| (in seconds)   | (<4)           | (<4)          | (<4)          | (<4 sec) |
| 3. Number of Non-911 Calls received                  | 46,075         | 41,786        | 40,891        | 38,584   |
| 4. Average Time to Answer Non-911                    | 3.00           | 3.00          | 3.0           | 3.0      |
| Calls (Administrative Calls)                         | (<5)           | (<5)          | (<5)          | (<5 sec) |
| 5. Percent of Non-911 calls answered in              | 97.9%          | 98.3%         | 98.7%         | 98.2%    |
| under 10 seconds.                                    | (> 96%)        | (> 96%)       | (> 96%)       | (>96%)   |
| Goal #2 - Provide a high quality dispatch se         | ervice.        |               |               |          |
| <b>Strategy</b> - Do a monthly quality review of     | requests for e | mergency ser  | vice.         |          |
|  | 2012           | 2013          | 2014          | 2015     |
| Measures (Calendar years, unless otherwise stated.)  | (target)       | (target)      | (target)      | (target) |
| 6. Hold a monthly quality review - # of              | New            | 6             | 40            | 106      |
| reports reviewed.                                    | INCW           | (12)          | (12)          | (36)     |
| 7. Percent of calls reviewed that meet or            |                | Did not       | 95.4%         | 90.0%    |
| exceed local & State standards                       | New            | record        | (95%)         | (96%)    |
|  |                | (95%)         |               |          |
| Goal #3 - Provide service to all Springville         |                |               |               |          |
| <b>Strategy -</b> Dispatch calls for service to vari | ous public sa  | fety and non- | public safety |          |
| departments.   | т.             | T             | T             | T        |
| Measures (Calendar years, unless otherwise stated.)  | 2012           | 2013          | 2014          | 2015     |
| 8. Total Calls for Service (CAD calls)               | 29,584         | 29,628        | 30,515        | 28,858   |
| 9. Total Police Incident Reports                     | 14,720         | 13,584        | 13,704        | 13,862   |
| 10. Total Fire and Ambulance Reports                 | n/a            | 1,426         | 3,573         | 3,301    |
| 11. Total Dispatches to non-public safety            |                |               |               |          |
| departments, such as Water, Sewer,                   | 161            | 161           | 121           | 143      |
| Streets, Parks & Recreation and                      | 101            | 101           | 121           | 173      |
| Irrigation   |                |               |               |          |



#### Dispatch

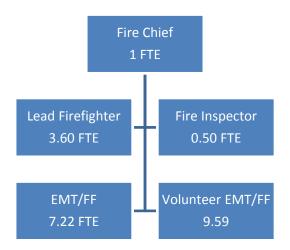
|             |                              | FY2016        | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|-------------|------------------------------|---------------|--------------------|-------------------|-----------------|---------------------|
| GL ACCT     | LINE ITEM DESCRIPTION        | <u>ACTUAL</u> | <b>BUDGET</b>      | <u>ACTUAL</u>     | <u>BUDGET</u>   | INC/(DEC)           |
| PERSONNEL   |                              |               |                    |                   |                 |                     |
| 10-4211-110 | PAYROLL -DISPATCH            | 298,798       | 319,194            | 159,162           | 303,190         | (16,004)            |
| 10-4211-120 | PART TIME EMPLOYEES SALARIES | 72,788        | 57,724             | 36,067            | 58,724          | 1,000               |
| 10-4211-130 | EMPLOYEE BENEFITS            | 159,473       | 173,854            | 73,773            | 195,427         | 21,573              |
| 10-4211-140 | OVERTIME PAY                 | 4,091         | 6,500              | 3,025             | 7,000           | 500                 |
| 10-4211-143 | OVERTIME-HOLIDAYS            | 12,039        | 10,000             | 7,299             | 12,000          | 2,000               |
| 10-4211-160 | EMPLOYEE RECOGNITION         | =             | 512                | -                 | 512             | (0)                 |
|             | TOTAL PERSONNEL              | 547,188       | 567,784            | 279,326           | 576,854         | 9,070               |
| ODEDATIONO  |                              |               |                    |                   |                 |                     |
| OPERATIONS  | TRAINING & EDUCATION         | 0.000         | 0.000              | 400               | 7.000           | 4 000               |
| 10-4211-236 | TRAINING & EDUCATION         | 2,893         | 6,200              | 480               | 7,200           | 1,000               |
| 10-4211-237 | EDUCATION REIMBURSEMENTS     | -             | 5,019              |                   | 5,137           | 118                 |
| 10-4211-241 | OPERATION SUPPLIES           | 205           | 2,000              | 43                | 2,000           | -                   |
| 10-4211-242 | GRANT EXPENDITURES           | -             | -                  | -                 | -               | -                   |
| 10-4211-252 | EQUIP. MAINTMAINT. AGREEMENT | 74,631        | 73,380             | 31,234            | 88,250          | 14,870              |
| 10-4211-254 | EQUIP. MAINTRADIO PAGERS     | -             | 4,000              | 5                 | 2,000           | (2,000)             |
| 10-4211-510 | INSURANCE AND BONDS          | 3,799         | 4,850              | 3,683             | 4,850           | -                   |
| 10-4211-550 | UNIFORMS - CLOTHING          | 386           | 500                |                   | 900             | 400                 |
|             | TOTAL OPERATIONS             | 81,914        | 95,949             | 35,445            | 110,337         | 14,388              |
|             | TOTAL DISPATCH               | 629,102       | 663,733            | 314,771           | 687,191         | 23,458              |
|             |                              |               |                    |                   |                 |                     |

## Fire and Ambulance

Springville Fire & Rescue is a "dual role" combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a "dual role" capacity for our community, Springville Fire & Rescue provides a "third service" in the form of patient transportation to the hospital. We are a "combination" fire department made up of full-time, part-time and volunteer members.

**Mission Statement:** To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.

Our Motto is: "Response Ready"



**Fire Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 22.18             | 21.86              | 21.90                |
| Personnel Expense     | 760,697           | 857,810            | 908,994              |
| Non-Personnel Expense | 305,961           | 319,151            | 353,822              |
| Total                 | 1,066,657         | 1,176,961          | 1,262,816            |

### Fire and Ambulance – Performance Goals, Strategies and Measures

| Measures (Calendar years, unless otherwise             | •             | spond to emerge 2013 | 2014            | 2015      |
|--|---------------|----------------------|-----------------|-----------|
| stated.)   | 2012          | (target)             | (target)        | (target)  |
| Percent of members who maintain their State            | 2012          | 98%                  | 95%             | 97.4%     |
| Certification  | 90%           | (100%)               | (90%)           | (90%)     |
| Maintain volunteers members at an                      | 2070          | 40                   | 40              | 32        |
| acceptable level                                       |               | (40)                 | (40)            | (40)      |
| Maintain part-time staff at a level to cover all       |               | 23                   | 20              | 20        |
| shifts   | 12            | (23)                 | (22)            | (20)      |
| Silito   | 12            | (23)                 | Yes             | Yes       |
| Maintain equipment to an ISO 5 rating                  | Yes           | Yes                  | (Yes)           | (Yes)     |
| Goal #2 - Provide a quality fire service.              | 1 05          | 1 05                 | (165)           | (165)     |
| Strategy - Provide proper resources, and fight fi      | res effective | lv                   |                 |           |
| Measures (Calendar years, unless otherwise             | 105 011001110 | 2013                 | 2014            | 2015      |
| stated.)   | 2012          | (target)             | (target)        | (target)  |
| Stated.)   | 2012          | 91%                  | 91%             | 41%       |
| Muster 15 firefighters on major fire calls             | New           | (90%)                | (90%)           | (90%)     |
| Initiate fire attack within 2 minutes of arrival       | 11011         | 72%                  | 100%            | 100%      |
| - (17 fires in 2015)                                   | New           | (90%)                | (90%)           | (90%)     |
| (1, 11100 111 2010)                                    | 1,0,0         | 100%                 | 100%            | 100%      |
| Confine structure fire to building of origin           | New           | (90%)                | (90%)           | (90%)     |
| Goal #3 - Provide a quality emergency medical results. |               |                      | (2070)          | (2070)    |
| Strategy - Complete a quarterly review of EMS          |               | 501 1100.            |                 |           |
| Measures (Calendar years, unless otherwise             | respenses.    |                      | 2014            | 2015      |
| stated.)   | 2012          | 2013                 | (target)        | (target)  |
| Percent of EMS cases that meet or exceed               | 2012          | 100%                 | 95%             | 92.9%     |
| State standards of care                                | New           | (100%)               | (95%)           | (95%)     |
| Percent of time on-duty EMT's arrive in less           | 2,0,,         | (10070)              | (5070)          | (30,0)    |
| than 8 minutes.  |               | 90%                  | 98%             | 99.3%     |
| (Averaged 6:23 min.)                                   | New           | (90%)                | (90%)           | (90%)     |
| Percent of time volunteer EMT's arrive in              |               | (3 3 7 3)            | (2 2 7 3)       | (5 4 7 4) |
| less than 14 minutes.                                  |               | 90%                  | 98%             | 96.2%     |
| (Averaged 12:19 min)                                   | New           | (90%)                | (90%)           | (90%)     |
| Goal #4 - Reduce loss of life and property.            |               |                      |                 |           |
| Strategy - Provide an active fire prevention prog      | ram providi   | ng fire inspecti     | ons, plan revie | ws and    |
| youth fire education.                                  | , r           | 8                    | , <b>F</b>      |           |
| Measures (Calendar years, unless otherwise             |               |                      | 2014            | 2015      |
| stated.)   | 2012          | 2013                 | (target)        | (target)  |
| Percent of plan reviews completed within 21            |               | 100%                 | 100%            | 100%      |
| days. (71 plans reviewed.)                             | New           | (90%)                | (90%)           | (90%)     |
| Percent of annual business inspections and re-         |               | 1                    | , ,             | `         |
| inspections completed annually. (463                   |               | 100%                 | 100%            | 100%      |
| Businesses inspected in 2014.)                         | New           | (100%)               | (100%)          | (98%)     |
| •  |               | 71                   | 76              | 75        |
|  |               | (30)                 | (36)            | (50)      |



#### Fire & EMS

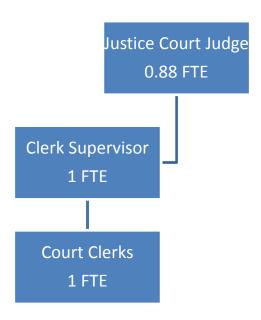
| GL ACCT<br>PERSONNEL | LINE ITEM DESCRIPTION            | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------------|----------------------------------|------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
|                      | PAYROLL - FULL TIME              | 238,218          | 237,614                             | 146,335                            | 255,740                          | 18,126                           |
|                      | PAYROLL- PART TIME               | 87,149           | 237,918                             | 67,384                             | 248,784                          | 10,866                           |
|                      |                                  | 275,602          | 199,274                             | 124,874                            | 213,900                          | 14,626                           |
|                      | EMPLOYEE BENEFITS                | 150,370          | 177,692                             | 93,779                             | 183,256                          | 5,564                            |
|                      | OVERTIME PAY                     | 1,598            | 1,000                               | 506                                | 1,000                            | -                                |
|                      | OVERTIME PAY - HOLIDAYS          | 4,801            | 3,000                               | 3,663                              | 5,000                            | 2,000                            |
|                      | EMPLOYEE RECOGNITION             | 2,958            | 1,312                               | -                                  | 1,314                            | 2                                |
|                      | TOTAL PERSONNEL                  | 760,697          | 857,810                             | 436,542                            | 908,994                          | 51,184                           |
|                      |                                  |                  |                                     |                                    |                                  |                                  |
| OPERATIONS           | 8                                |                  |                                     |                                    |                                  |                                  |
| 10-4220-150          | BAD DEBT EXPENSE                 | 10,000           | 5,000                               | -                                  | 10,000                           | 5,000                            |
| 10-4220-220          | MAGAZINES & PUBLICATIONS         | 147              | 330                                 | 79                                 | 330                              | -                                |
| 10-4220-235          |                                  |                  |                                     |                                    | -                                | -                                |
|                      | TRAINING & EDUCATION             | 6,581            | 7,005                               | 375                                | 8,500                            | 1,495                            |
|                      | TRAINING MATERIALS               | 4,567            | 4,500                               | -                                  | 4,500                            | -                                |
|                      | OFFICE EXPENSE                   | 6,260            | 5,955                               | 1,225                              | 6,172                            | 217                              |
|                      | OPERATION SUPPLIES               | 11,326           | 12,435                              | 3,427                              | 13,080                           | 645                              |
|                      | GRANT EXPENDITURES               | -                | 6,000                               | -                                  | 6,000                            | -                                |
|                      | AMBULANCE SUPPLIES               | 39,209           | 41,200                              | 19,501                             | 42,786                           | 1,586                            |
|                      | BILLING FEES                     | 62,646           | 55,000                              | 30,246                             | 64,900                           | 9,900                            |
|                      | EQUIPMENT MAINT - VEHICLE REPAIR |                  |                                     |                                    | 6,700                            | 6,700                            |
|                      | EQUIPMENT EXPENSE                | 39,098           | 25,000                              | 4,987                              | 13,950                           | (11,050)                         |
| 10-4220-251          |                                  | 9,407            | 18,000                              | 5,075                              | 18,965                           | 965                              |
|                      | CENTRAL SHOP                     | 18,572           | 18,163                              | 9,520                              | 22,547                           | 4,384                            |
|                      | EQUIP. MAINTRADIO PAGERS         | 4,065            | 4,350                               | 860                                | 4,350                            | -                                |
|                      | COMPUTER OPERATIONS              | -                | 250                                 | -                                  | 3,750                            | 3,500                            |
| 10-4220-260          |                                  | 7,209            | 7,000                               | 1,623                              | 8,000                            | 1,000                            |
|                      | COMMUNICATIONS/TELEPHONE         | 3,701            | 4,563                               | 1,812                              | 5,490                            | 927                              |
|                      | PROFESSIONAL SERVICES            | 17,654           | 24,870                              | 3,432                              | 23,113                           | (1,757)                          |
|                      | INSURANCE & BONDS                | 29,106           | 37,340                              | 24,516                             | 37,340                           | -                                |
|                      | YOUTH PROGRAMS                   | 1,053            | 2,000                               | -                                  | 2,000                            | -                                |
| 10-4220-550          |                                  | 15,673           | 16,000                              | 2,806                              | 18,900                           | 2,900                            |
|                      | UNIFORMS - TURNOUTS              | 18,839           | 21,790                              | 123                                | 29,600                           | 7,810                            |
| 10-4220-710          | COMPUTER EQUIPMENT AND SOFTWARE  | 849              | 2,400                               | 1,129                              | 2,850                            | 450                              |
|                      | TOTAL OPERATIONS                 | 305,961          | 319,151                             | 110,736                            | 353,822                          | 34,671                           |
|                      | TOTAL FIRE                       | 1,066,657        | 1,176,961                           | 547,278                            | 1,262,817                        | 85,856                           |

# Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

**Mission Statement**: The Mission of the Springville City Justice Court is to improve the quality of life in our community.



### **Municipal Court Summary**

|                       | FY 2016 | <b>FY 2017</b> | FY 2018          |
|-----------------------|---------|----------------|------------------|
|                       | Actual  | Adopted        | <b>Tentative</b> |
| Positions (FTE)       | 3.69    | 2.63           | 2.88             |
| Personnel Expense     | 250,742 | 235,862        | 246,201          |
| Non-Personnel Expense | 88,876  | 66,434         | 60,703           |
| Total                 | 339,619 | 302,296        | 306,904          |

#### **Municipal Court – Performance Goals, Strategies and Measures**

Goal #1 - Maintain a safe environment for the community and employees while at the court. **Strategy -** Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal

detectors in the courtroom and lobby.

|   |      |      | 2016     | 2017     |
|---|------|------|----------|----------|
| Measures                                  | 2014 | 2015 | (target) | (target) |
| Insure the employees feel safe. Provide a |      |      |          |          |
| Bailiff whenever court is in session.     |      |      |          |          |
| Implement metal detector security.        | 90   | 90   | 100      | 100      |

Goal #2 – Compliance/Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

**Strategy** – Compare reports monthly to determine if court is keeping up with collections.

dismissals, probation compliance and closing of cases.

| Measures                          | 2014 | 2015 | 2016<br>(target) | 2017<br>(target) |
|-----------------------------------|------|------|------------------|------------------|
| Review tracking reports weekly to |      |      |                  |                  |
| maintain compliance.              | 102  | 106  | 106              | 100              |

Goal #3 – Caseflow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

**Strategy -** Schedule appointments as quickly as possible, allowing walk-in defendants to see the Judge without an appointment on court days. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.

|                          |       |       | 2016     | 2017     |
|--------------------------|-------|-------|----------|----------|
| Measures                 | 2014  | 2015  | (target) | (target) |
| Number of cases disposed | 3,972 | 3,215 | 3,136    | 3,200    |

Goal #4 – Make sure all employees comply with state-designated court education requirements and encourage employees to go above requirements.

Strategy - Maintain knowledge of justice court requirements and provide additional training to implement new requirements. Have employee learn new subjects and teach it to the other clerks. Use of online training provided by the Utah Administrative Office of the Courts.

|   |      |      | 2016     | 2017     |
|---|------|------|----------|----------|
| Measures                                | 2014 | 2015 | (target) | (target) |
| Attend mandatory annual conference,     |      |      |          |          |
| spend min of 1 hour per week using OTP. | 100  | 100  | 100      | 100      |



#### **Municipal Court**

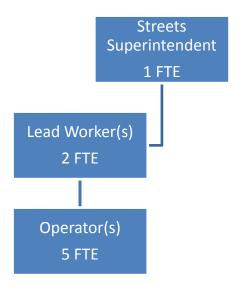
|             |                               | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|-------------|-------------------------------|---------|--------------------|-------------------|-----------------|---------------------|
| GL ACCT     | LINE ITEM DESCRIPTION         | ACTUAL  | BUDGET             | ACTUAL            | BUDGET          | INC/(DEC)           |
| PERSONNEL   |                               | ACTUAL  | <u>BODGL1</u>      | ACTOAL            | <u>BODGL1</u>   | INC/(DEC)           |
| 10-4250-110 | JUSTICE & CLERK SALARY        | 139.314 | 141,860            | 72.965            | 146,871         | 5.011               |
| 10-4250-110 | PART-TIME EMPLOYEE SALARIES   | 49,181  | 28,144             | 10,754            | 32,153          | 4,009               |
| 10-4250-130 | EMPLOYEE BENEFITS             | 61.943  | 65.700             | 29.782            | 67.004          | 1.304               |
| 10-4250-140 | OVERTIME PAY                  | 304     | -                  | 29,702            | 07,004          | 1,504               |
| 10-4250-160 | EMPLOYEE RECOGNITION          | -       | 158                | _                 | 173             | 15                  |
| 10 4200 100 | TOTAL PERSONNEL               | 250,742 | 235.862            | 113.501           | 246.201         | 10,339              |
|             | TOTALTEROOMINE                | 200,142 | 200,002            | 110,001           | 2-10,201        | 10,000              |
| OPERATIONS  | S                             |         |                    |                   |                 |                     |
| 10-4250-220 | PUBLICATIONS AND LAW BOOKS    | 1,987   | 1,900              | 1,899             | 2,580           | 680                 |
| 10-4250-236 | TRAINING & EDUCATION          | 2,721   | 2,250              | 518               | 2,200           | (50)                |
| 10-4250-240 | OFFICE EXPENSE                | 8,738   | 13,570             | 3,392             | 8,000           | (5,570)             |
| 10-4250-250 | EQUIPMENT EXPENSE             | -       | 600                | -                 | 600             | -                   |
| 10-4250-255 | COMPUTER OPERATIONS           | -       | 500                | -                 | 1,950           | 1,450               |
| 10-4250-260 | UTILITIES                     | 1,959   | 4,000              | 759               | 2,500           | (1,500)             |
| 10-4250-265 | COMMUNICATION/TELEPHONE       | 643     | 654                | 305               | 613             | (41)                |
| 10-4250-270 | DEFENSE/WITNESS FEES          | 27,275  | -                  | -                 | -               | -                   |
| 10-4250-271 | WITNESS/JURY FEES             | 999     | 1,700              | 648               | 1,100           | (600)               |
| 10-4250-310 | PROFESSIONAL SERVICES         | 40,639  | 39,100             | 17,060            | 39,100          | -                   |
| 10-4250-510 | INSURANCE & BONDS             | 1,373   | 1,760              | 1,331             | 1,760           | -                   |
| 10-4250-550 | UNIFORMS                      | -       | 400                | -                 | 300             | (100)               |
| 10-4250-710 | CAPITAL-HARDWARE AND SOFTWARE | 2,541   | -                  | =                 | -               |                     |
|             | TOTAL OPERATIONS              | 88,876  | 66,434             | 25,913            | 60,703          | (5,731)             |
|             | TOTAL COURT                   | 339,619 | 302,296            | 139,414           | 306,904         | 4,608               |

## Streets

The Streets Division is responsible for the operation and maintenance of the City's 136 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

**MISSION STATEMENT:** We will provide quality service to the public in an effective and efficient manner, and install and maintain the best streets and sidewalks with the funds we have.



**Streets Summary** 

|                       | FY 2016   | <b>FY 2017</b> | FY 2018          |
|-----------------------|-----------|----------------|------------------|
|                       | Actual    | Adopted        | <b>Tentative</b> |
| Positions (FTE)       | 8.00      | 8.00           | 8.00             |
| Personnel Expense     | 601,574   | 630,864        | 621,901          |
| Non-Personnel Expense | 567,116   | 621,188        | 676,357          |
| Total                 | 1,168,690 | 1,252,052      | 1,298,258        |

#### Streets Department Performance Goals, Strategies, and Measures

**Goal #1** — To provide a road maintenance plan for all who pass through Springville, in order to eliminate hazardous conditions, and extend the life of our streets in order to save taxpayer money.

**Strategy** – To execute a 7 year street maintenance plan, Explore new Maintenance Options, Reconstruct old roads and prolong the life of our current roads. Efficiently Respond to Snow and Ice conditions to increase Safe driving.

| Measures (1,342 Sections of road in       | FY      | FY       | FY       | FY 2017  |
|---|---------|----------|----------|----------|
| Springville) Broken down by intersections | 2013/14 | 2014/15  | 2015/16  | (target) |
| Sections of Road Treated                  | 236     | 213      | 204      | 200      |
| Roads with a condition rating less        |         |          |          |          |
| than 3                                    | 30%     | 24%      | 17.06%   | 20%      |
| Overall Road Condition Rating             |         |          |          |          |
| (0-10) higher is better                   | 5.2     | 5        | 5.8      | 5        |
| Snow Removal Cost Per lane Mile           |         |          |          |          |
| (136 Total Lane Miles)                    |         | \$236.10 | \$545.63 |          |

**Goal #2** – To Ensure signs/ sidewalks are kept in good repair for residents of Springville, in order to provide safe walking/Driving corridors & connect the community

**Strategy** –Increase pedestrian Safety by reducing trip hazards, Repairing areas to better or new conditions, Exploring New Maintenance options, Completing a Yearly Inventory, Installing new ADA ramps. Complete a yearly Retro reflectivity test to increase night driving safety, Comply with MUTCD standards & meeting new sign requirements.

|  | FY      | FY      | FY      | FY 2017 |
|--|---------|---------|---------|---------|
| Measures   | 2013/14 | 2014/15 | 2015/16 | (target |
| Existing Hazards   | 738     | 671     | 1063    | 950     |
| % of Hazards That have an                                  |         |         |         |         |
| Extreme Rating (Priority Rating = Extreme/High/Medium/low) | 12%     | 9%      | 17%     |         |
| Hazards Repaired   |         | 7%      | 12.41%  |         |



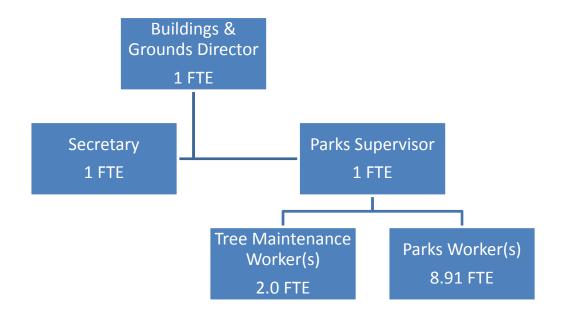
#### Streets

|             | LINE ITEM DESCRIPTION          | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------|--------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| PERSONNEL   |                                |                         |                                     |                                    |                                  |                                  |
|             | PAYROLL - STREETS DEPARTMENT   | 371,508                 | 380,236                             | 186,975                            | 384,069                          | 3,833                            |
| 10-4410-130 |                                | 226,049                 | 243,148                             | 103,424                            | 230,352                          | (12,796)                         |
|             | OVERTIME PAY                   | 3,536                   | 7,000                               | 629                                | 7,000                            | -                                |
| 10-4410-160 | EMPLOYEE RECOGNITION           | 480                     | 480                                 | -                                  | 480                              | <del>-</del>                     |
|             | TOTAL PERSONNEL                | 601,574                 | 630,864                             | 291,029                            | 621,901                          | (8,963)                          |
| ODEDATIONS  |                                |                         |                                     |                                    |                                  |                                  |
| OPERATIONS  | MILEAGE AND VEHICLE ALLOWANCE  |                         |                                     |                                    |                                  |                                  |
|             | TRAINING & EDUCATION           | 4,521                   | 2,169                               | (22)                               | 2.169                            | -                                |
| 10-4410-241 |                                | 18,517                  | 20,000                              | (22)<br>26,753                     | 28,800                           | 8,800                            |
|             | STOCKPILE - GRAVEL             | 22.547                  | 30,000                              | 4,034                              | 30,000                           | 0,000                            |
|             | DEPARTMENTAL SUPPLIES          | 12,915                  | 14,000                              | 4,034<br>4.856                     | 14.000                           | -                                |
|             | NEW SUBDIVISION SIGNS          | 578                     | 3,000                               | 4,000                              | 3.000                            | =                                |
|             | EQUIPMENT OPERATION EXPENSES   | 8.883                   | 15,000                              | 5.641                              | 15,000                           | _                                |
| 10-4410-251 |                                | 26,613                  | 33,600                              | 13,218                             | 33,588                           | (12)                             |
|             | VEHICLE EXPENSE                | 6,440                   | 13,000                              | 3,813                              | 13,000                           | (12)                             |
|             | CENTRAL SHOP                   | 42,427                  | 45,919                              | 23,424                             | 57,000                           | 11,084                           |
|             | COMPUTER OPERATIONS            | 602                     | 4,500                               | 20,727                             | 5,200                            | 700                              |
| 10-4410-260 |                                | 3,321                   | 3,640                               | 930                                | 3,640                            | -                                |
|             | COMMUNICATION/TELEPHONE        | 1,166                   | 1,088                               | 612                                | 2,447                            | 1,359                            |
|             | PROFESSIONAL & TECHNICAL SERVI | -                       | 2,000                               | -                                  | 22,000                           | 20,000                           |
|             | CUSTOMER SERVICE REQUESTS      | 4,689                   | 5,750                               | 363                                | 5,750                            | 20,000                           |
|             | INSURANCE & BONDS              | 8,844                   | 9,510                               | 8,574                              | 9,510                            | _                                |
|             | CLAIMS SETTLEMENTS             | 11,045                  | 9,382                               | 10,804                             | 15,576                           | 6,194                            |
|             | TRAFFIC LIGHT MAINTENANCE      | 965                     | 2,000                               | 887                                | 2,000                            | 0, 10 1                          |
|             | PROTECTIVE EQUIPMENT           | 7,258                   | 7,930                               | 4,612                              | 3,570                            | (4,360)                          |
|             | BRIDGE MAINTENANCE             | - ,200                  | 7,500                               | 150                                | 7,500                            | (1,000)                          |
|             | OTHER SERVICES                 | 12,918                  | 14,250                              | 9,162                              | 14,250                           | _                                |
|             | SPECIAL REPAIRS                | 8,024                   | 10,000                              | 1,706                              | 10,000                           | _                                |
|             | SNOW REMOVAL                   | 31,676                  | 30,000                              | 4,304                              | 30,000                           | _                                |
|             | STREET MAINTENANCE             | 224,797                 | 225,000                             | 89,957                             | 238,680                          | 13,680                           |
|             | SIDEWALKS - CURB & GUTTER      | 49,895                  | 50,000                              | 18,412                             | 50,000                           | -                                |
|             | PAINT MAINTENANCE              | 47,681                  | 50,000                              | 32,036                             | 44,554                           | (5,446)                          |
| 10-4410-710 | COMPUTER EQUIPMENT AND SOFTWA  | -                       | 750                                 | 735                                | 900                              | 150                              |
|             | OFFICE FURNITURE & EQUIPMENT   | 259                     | 700                                 | 18                                 | 700                              | =                                |
|             | BACKHOE (ANNUAL TRADE-IN)      | 10,536                  | 10,500                              | 13,520                             | 13,520                           | 3,020                            |
|             | TOTAL OPERATIONS               | 567,116                 | 621,188                             | 278,499                            | 676,357                          | 55,169                           |
|             | TOTAL STREETS                  | 1,168,690               | 1,252,052                           | 569,528                            | 1,298,257                        | 46,205                           |
|             | =                              |                         | *                                   | *                                  | •                                | ·                                |

## **Parks**

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 150 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. The City Parks Division keeps all parks, public areas, green spaces, trails, and park facilities in top condition during the summer season, helps with set up, take down, and operation of city festivals and functions, assists in the operation of the winter recreation program, facilitates snow removal around all City facilities, parking areas, trails, and public spaces, maintains the City's urban forest, as well as performing other tasks as needed.

**MISSION STATEMENT:** Springville City Parks Division will provide areas that are safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all, keep City grounds bright, vibrant, and beautiful, and provide a healthy and sustainable urban forest.



**City Parks Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 13.87             | 13.87              | 13.91                |
| Personnel Expense     | 734,860           | 730,888            | 764,679              |
| Non-Personnel Expense | 262,669           | 336,758            | 245,633              |
| Total                 | 997,529           | 1,067,464          | 1,010,312            |

#### Parks Department – Performance Goals, Strategies, and Measures

## Goal #1 – To keep all parks, green spaces, and City grounds well groomed, maintained and at acceptable safety standards at all times.

#### Strategies

- Implement irrigation, fertilization, weed control, mowing, trimming, and safety check programs that are effective, efficient, and trackable.

- Implement and follow an effective safety check program to ensure that parks are safe

and to allow deficiencies to be addressed in a timely manner.

|                                    |         |         |         | FY 2017 |
|------------------------------------|---------|---------|---------|---------|
| Measures                           | FY 2014 | FY 2015 | FY 2016 | Target  |
| Weekly Park Inspections            | 26      | 26      | 26      | 30      |
| Annual Fertilizations and Aerating | 1       | 1       | 2       | 2       |
| Annual Selective Herbicide         |         |         |         |         |
| Applications                       | 1       | 2       | 2       | 2       |
| Parks Maintained at or above       |         |         |         |         |
| Minimum Standards                  | 80%     | 85%     | 90%     | 95%     |

### Goal #2 – Keep our urban forest maintained at or above minimum acceptable standards.

#### Strategies –

- 1- Maintain all trees according to accepted standards.
- **2-** Plant new street trees as development requires
- **3-** Prioritize maintenance plan according to tree assessments
- **4-** Replace a minimum of 2% of trees every year
- 5- Maintain Tree City USA status

|                             | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|-----------------------------|---------|---------|---------|---------|
| Measures                    |         |         |         | Target  |
| Percent of Trees Replaced   | 2%      | 2%      | 2%      | 2%      |
| Number of new trees planted | 329     | 390     | 370     | 500     |
| Years as a Tree City USA    | 35      | 36      | 37      | 38      |

## Goal #3 – Keep our park inventory and development in agreement with current IFFP and IFA plans for the City.

#### Strategies –

- 1- Keep an updated parks IFFP, IFA, and CPA plan.
- **2-** Develop parks as plan requires and as funds are available.
- **3-** Complete capital projects in existing parks.
- **4-** Search for opportunities to acquire new park properties and needed according to plans.

| Measures           |   | FY 2014    | FY 2015    | FY 2016 | FY 2017<br>Target |
|--------------------|---|------------|------------|---------|-------------------|
| Plans in place and |   |            |            |         |                   |
| approved           | Y |            |            |         |                   |
|                    |   | Community  | Contractor |         |                   |
| New Park Projects  |   | Park Phase | Legacy     | WBF     | WBF phase         |
| completed          |   | II         | Park       | phase I | II                |
| Capital projects   | _ | 1          | 1          | 0       | 1                 |

| Current<br>Inventory<br>Acres |                    |                        |                        |                        |
|-------------------------------|--------------------|------------------------|------------------------|------------------------|
| 127.99                        |                    |                        |                        |                        |
| 90.72                         |                    |                        |                        |                        |
|                               | Inventory<br>Acres | Inventory Acres 127.99 | Inventory Acres 127.99 | Inventory Acres 127.99 |



Parks

|  | FY2016   | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|--|----------|--------------------|-------------------|-----------------|---------------------|
| GL ACCT LINE ITEM DESCRIPTION              | ACTUAL   | BUDGET             | ACTUAL            | BUDGET          | INC/(DEC)           |
| PERSONNEL                                  | <u> </u> |                    |                   |                 |                     |
| 10-4510-110 PAYROLL - PARKS DEPARTMENT     | 367,184  | 360,511            | 205,902           | 353,907         | (6,604)             |
| 10-4510-120 PART-TIME EMPLOYEE SALARIES    | 108,188  | 117,173            | 81,738            | 149,568         | 32,395              |
| 10-4510-130 EMPLOYEE BENEFITS              | 250,363  | 249,572            | 120,649           | 257,569         | 7,997               |
| 10-4510-140 OVERTIME PAY                   | 8,959    | 2,800              | 2,508             | 2,800           | -                   |
| 10-4510-160 EMPLOYEE RECOGNITION           | 167      | 832                | 268               | 835             | 3                   |
| TOTAL PERSONNEL                            | 734,860  | 730,888            | 411,065           | 764,679         | 33,791              |
| OPERATIONS                                 |          |                    |                   |                 |                     |
| 10-4510-220 ORDINANCES AND PUBLICATIONS    |          |                    |                   | _               | _                   |
| 10-4510-230 MILEAGE AND VEHICLE ALLOWANCE  | 111      | 500                | 350               | 400             | (100)               |
| 10-4510-236 TRAINING & EDUCATION           | 9,263    | 8,500              | 1,359             | 7,875           | (625)               |
| 10-4510-241 DEPARTMENTAL SUPPLIES          | 8,641    | 17,000             | 5,797             | 13,250          | (3,750)             |
| 10-4510-242 CONTRACTED GROUNDS/BEDS MAINT. | 10,500   | 14,000             | _                 | -               | (14,000)            |
| 10-4510-243 SHADE TREE EXPENDITURES        | 28,365   | 66,150             | 14,621            | 27,900          | (38,250)            |
| 10-4510-244 TREE REPLACEMENT               | 6,417    | 10,000             | · -               | 10,000          | -                   |
| 10-4510-245 ART MUSEUM FLOWER BEDS         | 6,000    | 8,000              | -                 | _               | (8,000)             |
| 10-4510-250 EQUIPMENT EXPENDITURES         | 27,399   | 38,000             | 11,106            | 36,000          | (2,000)             |
| 10-4510-251 FUEL                           | 14,525   | 20,000             | 8,490             | 17,000          | (3,000)             |
| 10-4510-252 VEHICLE EXPENSE                |          |                    |                   | 900             | 900                 |
| 10-4510-253 CENTRAL SHOP                   | 29,862   | 24,412             | 12,912            | 30,304          | 5,892               |
| 10-4510-255 COMPUTER OPERATIONS            |          |                    |                   | -               | -                   |
| 10-4510-260 BUILDING & GROUNDS             | 60,845   | 53,000             | 25,182            | 52,400          | (600)               |
| 10-4510-261 PLAYGROUND MAINTENANCE         | 17,966   | 20,000             | 707               | 18,500          | (1,500)             |
| 10-4510-265 COMMUNICATION/TELEPHONE        | 1,373    | 1,206              | 963               | 2,995           | 1,789               |
| 10-4510-310 PROFESSIONAL & TECH. SERVICES  | 5,929    | 10,000             | 980               | 700             | (9,300)             |
| 10-4510-510 INSURANCE & BONDS              | 7,760    | 12,500             | 7,410             | 12,500          | -<br>               |
| 10-4510-511 CLAIMS SETTLEMENTS             | 15,190   | 15,190             | 14,716            | 474             | (14,716)            |
| 10-4510-550 UNIFORMS                       | 994      | 3,300              | 1,376             | 5,100           | 1,800               |
| 10-4510-710 COMPUTER HARDWARE AND SOFTWARE | 1,095    | -                  | -                 | -               | -                   |
| 10-4510-720 OFFICE FURNITURE & EQUIPMENT   | 40.400   | 4= 000             | 4.4.470           | -               | - (5.000)           |
| 10-4510-781 HOLIDAY DECORATIONS            | 10,433   | 15,000             | 14,178            | 9,334           | (5,666)             |
| TOTAL PARKS                                | 262,669  | 336,758            | 120,146           | 245,633         | (91,125)            |
| TOTAL PARKS                                | 997,529  | 1,067,646          | 531,211           | 1,010,312       | (57,334)            |

# Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon. The Canyon Parks Division facilitates campground, pavilion, and picnic use during the camping season as well as running the winter recreation program during the winter months.

**MISSION STATEMENT:** Springville Canyon Parks Division will provide an area that is safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all in the beautiful surroundings of Hobble Creek Canyon.



### **Canyon Parks Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 4.75              | 5.29               | 7.09                 |
| Personnel Expense     | 182,750           | 254,877            | 349,458              |
| Non-Personnel Expense | 59,629            | 73,047             | 74,710               |
| Total                 | 242,379           | 327,924            | 424,168              |

#### Canyon Parks – Performance Goals, Strategies, and Measures

## Goal #1 – To maximize revenue received through pavilion reservations, campground use.

#### Strategies:

- Provide parks that are consistently well maintained, provide quality customer service, and keep prices at a level that are affordable and attractive.
- Find effective means to advertise to our core clientele.

| Measures                     | 2013<br>Season | 2014<br>Sassan          | 2015<br>Season | 2016<br>Season        |
|------------------------------|----------------|-------------------------|----------------|-----------------------|
| Parks Rental Season Revenues | \$95,852       | <b>Season</b> \$107,436 | \$133,797      | (Target)<br>\$135,000 |
| Canyon Pavilion Reservations | 446            | 419                     | 468            | 470                   |
| Canyon Campsite Reservations | 644            | 642                     | 653            | 660                   |

## Goal #2 – Keep the Canyon Parks grounds in above average condition during the summer camping season.

#### Strategies:

- Implement Efficient and Effective irrigation, weed control, fertilization, mowing, and trimming regimens
- Implement inspection programs that allow us to effectively track park maintenance, report deficiencies, and address needs in a timely manner.

| Measures                        | FY 2014 | FY 2015  | FY 2016  | FY 2017<br>Target |
|---------------------------------|---------|----------|----------|-------------------|
| Monies spent to upgrade         |         |          |          |                   |
| irrigation systems              | \$0     | \$10,000 | \$10,000 | \$10,000          |
| Annual fertilizer applications  | 1       | 1        | 2        | 2                 |
| Weekly Park Safety Checks       | 20      | 25       | 25       | 25                |
| Percent of safety violations    |         |          |          |                   |
| found during Safety Checks that |         |          |          |                   |
| are fixed within three working  |         |          |          |                   |
| days                            | 100%    | 100%     | 100%     | 100%              |

## Goal #3 – Keep the Canyon Parks maintained at or above minimum acceptable standards at all times.

#### Strategies -

- 1- Set a five year plan for funding deficiencies and replacements.
- 2- Propose plan funding during budget process.
- 3- Complete funded projects during the fiscal year.

| Measures    | Standards<br>in Place | Frequency<br>of<br>Inspections | Acceptabl<br>e Time for<br>Repairs | FY 2016<br>Target |
|-------------|-----------------------|--------------------------------|------------------------------------|-------------------|
| Park        |                       | Daily and                      |                                    |                   |
| Maintenance | Yes                   | Weekly                         | 1 week                             | 80%               |

|                 |          | Projects<br>funded in<br>FY 2015 | Projects<br>funded in<br>FY 2016 | Completed projects FY 2015/16 | FY 2017<br>project<br>Target |
|-----------------|----------|----------------------------------|----------------------------------|-------------------------------|------------------------------|
| 5 to 10 year    | Yes      | 3                                | 1                                | 3                             | 1                            |
| Canyon Parks In | nventory |                                  |                                  |                               |                              |
| Developed       |          |                                  |                                  |                               |                              |
| acres           | 55       |                                  |                                  |                               |                              |
| Additional      |          |                                  |                                  |                               |                              |
| developable     |          |                                  |                                  |                               |                              |
| acres           | 21       |                                  |                                  |                               |                              |
| Pavilions       | 10       |                                  |                                  |                               |                              |
| Restrooms       | 11       |                                  |                                  |                               | _                            |
| Campsites       | 57       |                                  |                                  |                               | _                            |
| Picnic Areas    | 2        |                                  |                                  |                               |                              |



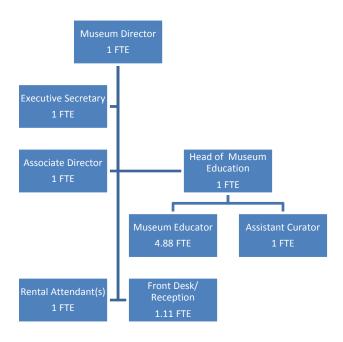
#### Canyon Parks

| GL ACCT     | LINE ITEM DESCRIPTION          | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br>ACTUAL | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------|--------------------------------|------------------|------------------------------|-----------------------------|---------------------------|----------------------------------|
| PERSONNEL   |                                | MOTORE           | BODGET                       | NOTONE                      | DODGET                    | <u>IIIO/(BEO)</u>                |
| 10-4520-110 | PAYROLL -FULL TIME (CANYON)    | 108.822          | 111.746                      | 57.114                      | 153.589                   | 41.843                           |
| 10-4520-120 | PAYROLL - PART TIME (CANYON)   | 15,991           | 74,478                       | 33,404                      | 90.107                    | 15,629                           |
| 10-4520-130 | EMPLOYEE BENEFITS              | 55,617           | 65,835                       | 30,149                      | 102,836                   | 37,001                           |
| 10-4520-140 | OVERTIME                       | 2,099            | 2.500                        | 1.502                       | 2.500                     | -                                |
| 10-4520-160 | EMPLOYEE RECOGNITION           | 220              | 318                          | -                           | 425                       | 107                              |
|             | TOTAL PERSONNEL                | 182,750          | 254,877                      | 122,169                     | 349,458                   | 94,581                           |
|             | -                              |                  |                              |                             |                           |                                  |
| OPERATION   | S                              |                  |                              |                             |                           |                                  |
| 10-4520-220 | ORDINANCES AND PUBLICATIONS    | -                | -                            | 71                          | -                         |                                  |
| 10-4520-230 | MILEAGE AND TRAVEL ALLOWANCE   | -                | 500                          | -                           | -                         | (500)                            |
| 10-4520-236 | TRAINING & EDUCATION           | 2,290            | 1,400                        | -                           | 800                       | (600)                            |
| 10-4520-241 | DEPARTMENTAL SUPPLIES          | 2,863            | 8,500                        | 2,038                       | 6,650                     | (1,850)                          |
| 10-4520-250 | EQUIPMENT EXPENDITURES         | 7,460            | 14,000                       | 1,029                       | 15,750                    | 1,750                            |
| 10-4520-251 | FUEL                           | 4,681            | 10,000                       | 1,902                       | 6,500                     | (3,500)                          |
| 10-4520-253 | CENTRAL SHOP                   | 2,882            | 4,791                        | 537                         | 5,947                     | 1,156                            |
| 10-4520-260 | BUILDINGS & GROUNDS            | 27,572           | 26,000                       | 11,134                      | 28,700                    | 2,700                            |
| 10-4520-265 | COMMUNICATION/TELEPHONE        | 2,740            | 2,356                        | 1,721                       | 3,863                     | 1,507                            |
| 10-4520-310 | PROFESSIONAL & TECHNICAL SERV. | -                | -                            | 960                         | 500                       |                                  |
| 10-4520-320 | CAMP HOST                      | 3,100            | -                            | -                           | -                         | -                                |
| 10-4520-510 | INSURANCE & BONDS              | 2,224            | 3,000                        | 2,182                       | 3,000                     | -                                |
| 10-4520-550 | UNIFORMS                       | 2,789            | 2,500                        | 326                         | 3,000                     | 500                              |
| 10-4520-710 | COMPUTER EQUIPMENT AND SOFTWA  | 1,028            | -                            | -                           | -                         |                                  |
|             | TOTAL OPERATIONS               | 59,629           | 73,047                       | 21,828                      | 74,710                    | 1,163                            |
|             | TOTAL CANYON PARKS             | 242,379          | 327,924                      | 143,997                     | 424,168                   | 95,744                           |

## Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a "sanctuary of beauty" and a "temple of contemplation" proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

**MISSION STATEMENT:** The purpose of the Springville Museum of Art is to provide quality life-affirming art, cultural and educational opportunities to the community of Springville (Utah's Art City), the arts community, students and educators, and the public at large.



**Art Museum Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 5.01              | 5.01               | 11.99                |
| Personnel Expense     | 391,242           | 580,875            | 656,813              |
| Non-Personnel Expense | 52,664            | 225,942            | 301,732              |
| Total                 | 443,905           | 806,817            | 958,545              |

### **Performance Goals, Strategies, and Measures**

### Goal #1 – To improve customer service and community relations

Strategies – Raise the Museum's profile, visibility and reputation
Provide well-trained staff and volunteers to serve the public
Provide a safe and well-maintained historic facility

|   |         | mamamed mistorie                  |  | FY 2017  |
|---|---------|-----------------------------------|--|--|
| Measures  | FY 2014 | FY 2015                           | FY 2016  | (target)   |
| Provide policy<br>updates and training<br>weekly for staff  | n/a     | n/a                               | n/a  | 100%<br>staff<br>participat<br>ion                         |
| Hold quarterly<br>customer service<br>trainings and provide<br>professional<br>development<br>opportunities for staff | n/a     | n/a                               | n/a  | 100%<br>staff<br>participat<br>ion                         |
| Increase media coverage, social media participation   | n/a     | n/a                               | n/a  | 5-30%<br>dependin<br>g upon<br>social<br>media<br>platform |
| Train staff and volunteers to serve as "brand" promoters  | n/a     | n/a                               | n/a  | 100%<br>participat<br>ion                                  |
| Increase Museum<br>awareness and<br>engagement through a<br>focus on Rental<br>marketing and<br>staffing              | n/a     | Increase rental revenue by 10%    | Maintain 10% revenue increase and provide staffing for interlocal events | Increase rental revenue by 10%                             |
| Track visitor attendance and establish baseline   | 102,000 | 95,000 (total including outreach) | 100,000<br>(including<br>outreach<br>programs)                           | 100,000<br>(includin<br>g<br>outreach<br>programs          |

| Increase Museum Docent-led tours                 | 50 per year                                      | 129 (target 96)  | 135   | 140   |
|--|--|--|---|---|
|  |  |  |   |   |
|  |  |  |   | Continue<br>working<br>with City<br>Facilities<br>and |
|  |  |  |   | Public<br>Safety<br>departme                          |
|  | Install new security cameras and DVR, align with | Improved<br>notification<br>system, alerts<br>new camera<br>installation/repairs<br>. First response | Continue working with Public Safety to assess security equipment needs. Work with | nt to<br>install<br>and<br>repair<br>safety<br>and    |
| Purchase and install improved security equipment | City<br>response<br>teams                        | through City<br>Dispatch   | Association for updated DVR system  | security<br>equipme<br>nt                             |

| Review and revise<br>emergency plans and<br>risk management<br>policies   | Align with<br>City<br>response<br>teams<br>procedures<br>, train all<br>staff and<br>volunteers | Devise Security response procedures with Public Safety. Regular staff reviews of security and liability procedures in departments and general staff meetings | Finalize with Public Safety: 1. Building security response team and disaster plan 2. Work with Association to have Collection response team | Achieve 80% response rate to custodial and maintena nce issues within 7 days / 90% response rate to safety issues within 3 days and emergenc y issues within 1 day |
|---|---|--|---|--|
| Create new customer service training guidelines for staff and volunteers  Purchase and train on new communication/phon e system | 2 trainings<br>per year  Initial<br>training on<br>new<br>system                                | Volunteer training, quarterly rental host trainings  Ongoing staff and volunteer training – 2 per year   | Volunteer training, one general staff training; four trainings/yr. for Rental Hosts  Continue staff training on communication systems       | n/a complete d  n/a complete d   |

| Devise, administer and evaluate a customer service survey | 1 survey | Multiple programs and tour surveys | 1 survey on general visitorship | n/a                  |
|---|----------|------------------------------------|---------------------------------|----------------------|
| Re-key building   | n/a      | n/a completed                      | n/a<br>completed                | n/a<br>complete<br>d |

Goal #2 – Implement and Sustain Industry Best Practice Standards

**Strategies** Refine governance and internal organizational structure Advance a special focus on collection stewardship

|                          |               |         |         | FY 2017    |
|--------------------------|---------------|---------|---------|------------|
| Measures                 | FY 2014       | FY 2015 | FY 2016 | (target)   |
| Finalize and approve     |               |         |         |            |
| Memorandum of            |               |         |         |            |
| Understanding (MOU)      |               |         |         | Completion |
| between City and         |               |         |         | by end of  |
| Association              | n/a           | n/a     | n/a     | fy17       |
| Evaluate and align       |               |         |         |            |
| organizational structure |               |         |         | Completion |
| and processes with       |               |         |         | by end of  |
| MOU                      | n/a           | n/a     | n/a     | fy17       |
|                          |               |         |         |            |
| Evaluate museum          |               |         |         |            |
| departmental practices   |               |         |         | Completion |
| with state and national  |               |         |         | by end of  |
| best practice standards  | n/a           | n/a     | n/a     | fy17       |
| Integrate collection     |               |         |         |            |
| database with online     |               |         |         | Completion |
| kiosk for research and   |               |         |         | by end of  |
| education                | n/a           | n/a     | n/a     | fy17       |
| _                        |               |         |         |            |
| Create emergency         |               |         |         | Completion |
| response plan for        | ,             | ,       | ,       | by end of  |
| collection               | n/a           | n/a     | n/a     | fy17       |
| Provide professional     |               |         |         |            |
| staff development with   |               |         |         | Conference |
| focus on collection      | <u> </u>      | ,       | ,       | attendance |
| management               | n/a           | n/a     | n/a     | in FY17    |
| Coal #3 Enhance Visi     | tor Evnovione | 34      |         |            |

**Goal #3 – Enhance Visitor Experience** 

**Strategy** – Create, sustain and evaluate educational programming

|  |         |         |         | FY 2017  |
|--|---------|---------|---------|--|
| Measures   | FY 2014 | FY 2015 | FY 2016 | (target)   |
| Provide quality curated and juried exhibitions                               | n/a     | n/a     | n/a     | Provide City<br>and<br>Association<br>requested<br>number<br>within FY17 |
| Provide quality programs and events  | n/a     | n/a     | n/a     | Provide City<br>and<br>Association<br>requested<br>number<br>within FY17 |
| Develop consistent<br>evaluation tools for<br>exhibitions and<br>programming | n/a     | n/a     | n/a     | Completion by end of fy17  |



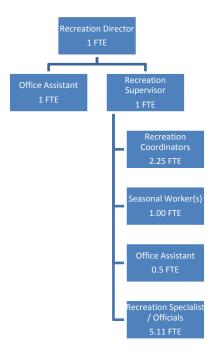
#### Art Museum

| Cacata   C |                   |                                | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|--|-------------------|--------------------------------|---------|--------------------|-------------------|-----------------|---------------------|
| Personnel  | GL ACCT           | LINE ITEM DESCRIPTION          |         |                    |                   |                 |                     |
| 10.4530-110   PAYROLL - DIRECTORS & CUSTODIA   252,847   304,434   151,736   330,980   26,546   10.4530-130   EMPLOYEES   30,860   119,819   37,595   161,268   41,449   10.4530-140   EMPLOYEE BENEFITS   107,226   156,321   62,374   163,845   7,524   10.4530-140   OVERTIME PAY   264   -   |                   | EINE TEM BEGONII TION          | HOTORE  | BOBOLT             | 71010/1L          | BOBOLI          | HIO/(DEO)           |
| 10-4530-120   PART-TIME EMPLOYEES   30,860   119,819   37,595   161,268   41,449   10-4530-140   OVERTIME PAY   264   - 18     18     10-4530-140   OVERTIME PAY   264   - 18     18     10-4530-160   EMPLOYEE RECOGNITION   46   301   53   719   418   TOTAL PERSONNEL   391,242   580,875   251,776   656,813   75,938   10-4530-170   MUSEUM INVENTORY   - 10,000   1,528   17,500   4,691   10-4530-171   AWARDS   - 10,809   - 15,500   4,691   10-4530-172   HONORARIUM   - 11,000   2,105   16,000   5,000   10-4530-172   HONORARIUM   - 11,000   2,105   16,000   5,000   10-4530-173   SCHOLARSHIPS   - 2,650   - 6,000   3,350   10-4530-174   EMBITION GALLERY PAINTING   - 14,000   - 12,000   (2,000)   10-4530-220   PUBLICATIONS   - 14,000   - 12,000   (2,000)   10-4530-221   HOSTING   - 16,000   1,815   24,000   4,000   10-4530-230   MILEAGE AND TRAVEL ALLOWANCE   - 16,000   1,815   24,000   8,000   10-4530-230   TRAINING & - 16,000   1,815   24,000   8,000   10-4530-242   POSTAGE AND SHIPPING   - 7,500   - 8,000   500   10-4530-242   POSTAGE AND SHIPPING   - 7,500   - 8,000   500   10-4530-243   PRINTING   - 15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   - 2,200   - 2,500   300   10-4530-255   COMMUNICATION/TELEPHONE   5,965   5,500   2,553   5,113   (387)   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   - 32,000   12,157   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   - 32,000   12,157   10-4530-310   NISURANCE & BONDS   11,705   17,500   12,793   17,500   - 10-4530-510   NISURANCE & BONDS   11,705   17,500   12,793   17,500   - 10-4530-510   NISURANCE & BONDS   11,705   17,500   12,428   3,750   1,450   10-4530-731   COMPUTER HARDWARE AND SOFTWARE   - 3,550   - 5,500   1,950   10-4530-731   COMPUTER HARDWARE AND SOFTWARE   - 3,550   - 5,500   1,950   10-4530-731   COLLECTIONS MAINTENANCE   - 3,566   25,942   39,223   301,732   75,790   10-4530-731   COLLECTIONS MAINTENANCE   - 3,566   25,942   39,223   301,732   75,790   10-4530-731   COLLECTIONS MAI                   |                   | PAYROLL - DIRECTORS & CUSTODIA | 252 847 | 304 434            | 151 736           | 330 980         | 26 546              |
| 10.4530-130   EMPLOYEE BENEFITS   107,226   156,321   62,374   163,845   7,524   10.4530-140   EMPLOYEE RECOGNITION   46   301   53   719   418   70.74   70 |                   |                                | •       | ,                  | ,                 | ,               | ,                   |
| 10.4530-140   OVERTIME PAY   264   - 18   7-19   418   10.4530-160   EMPLOYEE RECOGNITION   391,242   580,875   251,776   656,813   75,938   75,9 |                   |                                | •       | ·                  | •                 |                 |                     |
| 10-4530-160   EMPLOYEE RECOGNITION   391,242   580,875   251,776   656,813   75,938   75,93 |                   |                                | •       | -                  | ,                 | -               | , 5 = .             |
| OPERATIONS         TOTAL PERSONNEL         391,242         580,875         251,776         656,813         75,938           10-4530-170         MUSEUM INVENTORY         -         10,000         1,528         17,500         7,500           10-4530-171         AWARDS         -         10,809         -         15,500         4,691           10-4530-172         HONGRARIUM         -         11,000         2,105         16,000         5,000           10-4530-173         SCHOLARSHIPS         -         2,650         -         6,000         3,350           10-4530-174         EXHIBITION GALLERY PAINTING         -         14,000         -         12,000         (2,000)           10-4530-221         HOSTING         -         10,000         1,247         14,000         4,000           10-4530-221         HOSTING         -         10,000         1,247         14,000         4,000           10-4530-220         PUBLICATIONS         -         16,000         1,815         24,000         8,000           10-4530-240         OFFICE SUPPLIES         8,449         20,520         836         25,500         4,980           10-4530-242         POSTAGE AND SHIPPING         -         7,500         <  |                   |                                |         | 301                |                   | 719             | 418                 |
| OPERATIONS 10-4530-170   |                   | -                              |         |                    |                   |                 |                     |
| 10.4530-170   MUSEUM INVENTORY   -   10,000   1,528   17,500   7,500   10.4530-171   AWARDS   -   10,809   -   15,500   4,691   10.4530-173   SCHOLARSHIPS   -   2,650   -   6,000   3,350   10.4530-173   SCHOLARSHIPS   -   2,650   -   6,000   3,350   10.4530-174   EXHIBITION GALLERY PAINTING   -   14,000   -   12,000   (2,000)   10.4530-220   PUBLICATIONS   -   14,000   -   12,000   (2,000)   10.4530-221   HOSTING   -   10,000   1,247   14,000   4,000   10.4530-221   HOSTING   -   16,000   1,247   14,000   4,000   10.4530-220   MILEAGE AND TRAVEL ALLOWANCE   -   16,000   1,815   24,000   8,000   10.4530-230   MILEAGE AND SHIPPING   -   16,000   1,815   24,000   8,000   10.4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10.4530-242   POSTAGE AND SHIPPING   -   7,500   -   8,000   500   10.4530-243   PRINTING   -   15,000   961   32,000   17,000   10.4530-243   PRINTING   -   15,000   961   32,000   17,000   10.4530-253   CENTRAL SHOP   194   194   194   10.4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10.4530-260   UTILITIES   15,222   19,000   6,703   19,000   -   10.4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10.4530-310   MARKETING   -   8,100   -   8,100   -   10.4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -   10.4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -   10.4530-510   UNIFORMS   5,032   5,500   1,325   6,000   500   10.4530-550   UNIFORMS   5,032   5,500   2,428   3,750   1,450   10.4530-510   UNIFORMS   1,575   1,575   10.4530-731   COLHECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10.4530-573   COLHECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10.4530-731   COLLECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10.4530-570   UNIFORMS   52,664   225,942   39,223   301,732   75,790   10.4530-731   COLLECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10.4530-731   COLLECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10.4530-731   COLLECTIONS |                   | -                              |         | ,-                 | , ,               | ,               |                     |
| 10-4530-171   AWARDS   | <b>OPERATIONS</b> |                                |         |                    |                   |                 |                     |
| 10.4530-172   HONORARIUM   -   11,000   2,105   16,000   5,000   10.4530-173   SCHOLARSHIPS   -   2,650   -   6,000   3,350   10.4530-220   PUBLICATIONS   -   14,000   -   12,000   (2,000)   10.4530-221   HOSTING   -   10,000   1,247   14,000   4,000   10.4530-221   HOSTING   -   10,000   1,247   14,000   4,000   10.4530-221   HOSTING   -   16,000   1,815   24,000   8,000   10.4530-236   TRAINING & EDUCATION   3,573   4,800   1,472   10,000   5,200   10.4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10.4530-242   POSTAGE AND SHIPPING   -   7,500   -   8,000   500   10.4530-243   PRINTING   -   15,000   961   32,000   17,000   10.4530-243   PRINTING   -   15,000   961   32,000   17,000   10.4530-253   CENTRAL SHOP   194   194   194   10.4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10.4530-266   UTILITIES   15,222   19,000   6,703   19,000   -   10.4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10.4530-312   MARKETING   -   8,100   -   8,100   -     10.4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -     10.4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -     10.4530-510   UNIFORMS   5,032   5,500   2,428   3,750   1,450   10.4530-731   COLHECTIONS   52,664   225,942   39,223   301,732   75,790   10.4530-731   COLLECTIONS   10.4530-731   COLLECTIONS   10.4530-731   COLLECTIONS   10.4530-731   COLLECTIONS   10.4530-731   COLLECTIONS   10.4530-731   COLLECTIONS   10.4530-7 | 10-4530-170       | MUSEUM INVENTORY               | -       | 10,000             | 1,528             | 17,500          | 7,500               |
| 10-4530-173   SCHOLARSHIPS   -   2,650   -   6,000   3,350   10-4530-174   EXHIBITION GALLERY PAINTING     4,000   4,000   1,04530-220   PUBLICATIONS   -   14,000   -   12,000   (2,000)   10-4530-221   HOSTING   -   10,000   1,247   14,000   4,000   10-4530-230   MILEAGE AND TRAVEL ALLOWANCE   -   16,000   1,815   24,000   8,000   10-4530-236   TRAINING & EDUCATION   3,573   4,800   1,472   10,000   5,200   10-4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10-4530-242   POSTAGE AND SHIPPING   -   15,000   961   32,000   17,000   10-4530-243   PRINTING   -   15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   -   2,200   -   2,500   300   10-4530-255   CENTRAL SHOP   194   194   194   10-4530-265   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   -   10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   -   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -     10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -     10-4530-510   UNIFORMS   5,032   5,500   1,325   6,000   500   10-4530-731   COMPUTER HARDWARE AND SOFTWARE   -   2,300   2,428   3,750   1,450   10-4530-731   COLLECTIONS   52,664   225,942   39,223   301,732   75,790   10-4530-731   COLLECTIONS   52,664   225,942   39,223   301,732   75,790   10-4530-731   10-4530-731   COLLECTIONS   52,664   225,942   39,223   301,732   75,790   10-4530-731   10-4530-731   COLLECTIONS   10-4530-731   COLL | 10-4530-171       | AWARDS                         | -       | 10,809             | -                 | 15,500          | 4,691               |
| 10-4530-174   EXHIBITION GALLERY PAINTING  | 10-4530-172       | HONORARIUM                     | -       | 11,000             | 2,105             | 16,000          | 5,000               |
| 10-4530-220   PUBLICATIONS   -   14,000   -   12,000   (2,000)   10-4530-221   HOSTING   -   10,000   1,247   14,000   4,000   10-4530-230   MILEAGE AND TRAVEL ALLOWANCE   -   16,000   1,815   24,000   8,000   10-4530-236   TRAINING & EDUCATION   3,573   4,800   1,472   10,000   5,200   10-4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10-4530-242   POSTAGE AND SHIPPING   -   7,500   -   8,000   500   10-4530-243   PRINTING   -   15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   -   2,200   -   2,500   300   10-4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   -   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10-4530-312   MARKETING   -   8,100   -   8,100   -   10-4530-312   MARKETING   -   8,100   -   8,100   -   10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -   10-4530-510   UNIFORMS   5,032   5,500   2,428   3,750   1,450   10-4530-731   COMPUTER HARDWARE AND SOFTWARE   -   2,300   2,428   3,750   1,450   10-4530-731   COLLECTIONS MAINTENANCE   -   3,550   -   5,500   1,950   10-4560-760   BUILDING & IMPROVEMENTS   -   8,500   -   6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   | 10-4530-173       | SCHOLARSHIPS                   | -       | 2,650              | -                 | 6,000           | 3,350               |
| 10-4530-221   HOSTING  | 10-4530-174       | EXHIBITION GALLERY PAINTING    |         |                    |                   | 4,000           | 4,000               |
| 10-4530-230   MILEAGE AND TRAVEL ALLOWANCE   -   16,000   1,815   24,000   8,000   10-4530-236   TRAINING & EDUCATION   3,573   4,800   1,472   10,000   5,200   10-4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10-4530-242   POSTAGE AND SHIPPING   -   7,500   -   8,000   500   10-4530-243   PRINTING   -   15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   -   2,200   -   2,500   300   10-4530-253   CENTRAL SHOP   194   194   194   10-4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10-4530-265   COMMUNICATION/TELEPHONE   5,965   5,500   2,553   5,113   (387)   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157   10-4530-312   MARKETING   -   8,100   -   8,100   -   10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -   10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -   10-4530-510   COMMUNITY PROGRAMS   5,032   5,500   1,325   6,000   500   10-4530-731   COMPUTER HARDWARE AND SOFTWARE   -   2,300   2,428   3,750   1,450   10-4530-731   COLLECTIONS MAINTENANCE   -   8,500   -   6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   10-4500-760   BUILDING & IMPROVEMENTS   -   8,500   -   6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   10-4500-760   10-4500-760   BUILDING & IMPROVEMENTS   -   8,500   -   6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   10-4500-760   10-4500-760   BUILDING & IMPROVEMENTS   -   8,500   -   6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   10-4500-760    | 10-4530-220       | PUBLICATIONS                   | -       | 14,000             | -                 | 12,000          | (2,000)             |
| 10-4530-236   TRAINING & EDUCATION   3,573   4,800   1,472   10,000   5,200   10-4530-240   OFFICE SUPPLIES   8,449   20,520   836   25,500   4,980   10-4530-242   POSTAGE AND SHIPPING   - 7,500   - 8,000   500   10-4530-243   PRINTING   - 15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   - 2,200   - 2,500   300   10-4530-253   CENTRAL SHOP   194   194   194   10-4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   - 10-4530-265   COMMUNICATION/TELEPHONE   5,965   5,500   2,553   5,113   (387)   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   - 32,000   12,157   10-4530-312   MARKETING   - 8,100   - 8,100   - 10-4530-312   MARKETING   - 8,100   - 8,100   - 10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   - 10-4530-510   INSURANCE & BONDS   5,032   5,500   1,325   6,000   500   10-4530-510   COMMUNITY PROGRAMS   5,032   5,500   1,325   6,000   500   10-4530-710   COMPUTER HARDWARE AND SOFTWARE   - 2,300   2,428   3,750   1,450   10-4530-731   COLLECTIONS MAINTENANCE   - 3,550   - 5,500   1,950   10-4560-760   BUILDING & IMPROVEMENTS   - 8,500   - 6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790  | 10-4530-221       | HOSTING                        | -       |                    |                   | 14,000          | 4,000               |
| 10-4530-240         OFFICE SUPPLIES         8,449         20,520         836         25,500         4,980           10-4530-242         POSTAGE AND SHIPPING         -         7,500         -         8,000         500           10-4530-243         PRINTING         -         15,000         961         32,000         17,000           10-4530-245         BANK SERVICE CHARGES         -         2,200         -         2,500         300           10-4530-253         CENTRAL SHOP         194         194           10-4530-255         COMPUTER OPERATIONS         2,617         11,670         3,456         10,000         (1,670)           10-4530-260         UTILITIES         15,222         19,000         6,703         19,000         -           10-4530-265         COMMUNICATION/TELEPHONE         5,965         5,500         2,553         5,113         (387)           10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-311         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500  | 10-4530-230       | MILEAGE AND TRAVEL ALLOWANCE   | -       | 16,000             | 1,815             | 24,000          | 8,000               |
| 10-4530-242   POSTAGE AND SHIPPING   - 7,500   - 8,000   500   10-4530-243   PRINTING   - 15,000   961   32,000   17,000   10-4530-245   BANK SERVICE CHARGES   - 2,200   - 2,500   300   10-4530-253   CENTRAL SHOP   194   194   194   10-4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)   10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   - 10-4530-265   COMMUNICATION/TELEPHONE   5,965   5,500   2,553   5,113   (387)   10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   - 32,000   12,157   10-4530-312   MARKETING   - 8,100   - 8,100   - 10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   - 10-4530-510   UNIFORMS   5,032   5,500   1,325   6,000   500   10-4530-510   COMMUNITY PROGRAMS   5,032   5,500   1,325   6,000   500   10-4530-510   COMPUTER HARDWARE AND SOFTWARE   - 2,300   2,428   3,750   1,450   10-4530-731   COLLECTIONS MAINTENANCE   - 3,550   - 5,500   1,950   10-4560-760   BUILDING & IMPROVEMENTS   - 8,500   - 6,000   (2,500)   TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790   | 10-4530-236       | TRAINING & EDUCATION           | 3,573   | 4,800              | 1,472             | 10,000          | 5,200               |
| 10-4530-243   PRINTING   | 10-4530-240       | OFFICE SUPPLIES                | 8,449   | 20,520             | 836               | 25,500          | 4,980               |
| 10-4530-245   BANK SERVICE CHARGES   -   2,200   -   2,500   300     10-4530-253   CENTRAL SHOP   194   194     10-4530-255   COMPUTER OPERATIONS   2,617   11,670   3,456   10,000   (1,670)     10-4530-260   UTILITIES   15,222   19,000   6,703   19,000   -     10-4530-365   COMMUNICATION/TELEPHONE   5,965   5,500   2,553   5,113   (387)     10-4530-310   PROFESSIONAL/TECHNICAL SERVICE   100   19,843   -   32,000   12,157     10-4530-312   MARKETING   -   8,100   -   8,100   -     10-4530-510   INSURANCE & BONDS   11,705   17,500   12,793   17,500   -     10-4530-512   COMMUNITY PROGRAMS   5,032   5,500   1,325   6,000   500     10-4530-550   UNIFORMS   5,032   5,500   1,325   6,000   500     10-4530-710   COMPUTER HARDWARE AND SOFTWARE   -   2,300   2,428   3,750   1,450     10-4530-731   COLLECTIONS MAINTENANCE   -   3,550   -   5,500   1,950     10-4560-760   BUILDING & IMPROVEMENTS   -   8,500   -   6,000   (2,500)     TOTAL OPERATIONS   52,664   225,942   39,223   301,732   75,790  | 10-4530-242       | POSTAGE AND SHIPPING           | -       | 7,500              | -                 | 8,000           | 500                 |
| 10-4530-253         CENTRAL SHOP         194         194           10-4530-255         COMPUTER OPERATIONS         2,617         11,670         3,456         10,000         (1,670)           10-4530-260         UTILITIES         15,222         19,000         6,703         19,000         -           10-4530-265         COMMUNICATION/TELEPHONE         5,965         5,500         2,553         5,113         (387)           10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-312         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500         -           10-4530-512         COMMUNITY PROGRAMS         5,032         5,500         1,325         6,000         500           10-4530-550         UNIFORMS         1,575         1,575         1,575         1,575           10-4530-731         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         5,500 <t< td=""><td>10-4530-243</td><td>PRINTING</td><td>-</td><td>15,000</td><td>961</td><td>32,000</td><td>17,000</td></t<>   | 10-4530-243       | PRINTING                       | -       | 15,000             | 961               | 32,000          | 17,000              |
| 10-4530-255         COMPUTER OPERATIONS         2,617         11,670         3,456         10,000         (1,670)           10-4530-260         UTILITIES         15,222         19,000         6,703         19,000         -           10-4530-265         COMMUNICATION/TELEPHONE         5,965         5,500         2,553         5,113         (387)           10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-312         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500         -           10-4530-512         COMMUNITY PROGRAMS         5,032         5,500         1,325         6,000         500           10-4530-550         UNIFORMS         1,575         1,575         1,575         1,575           10-4530-731         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         5,500         1,950           10-4560-760         BUILDING & IMPROVEMENTS         -  | 10-4530-245       | BANK SERVICE CHARGES           | -       | 2,200              | -                 | 2,500           | 300                 |
| 10-4530-260         UTILITIES         15,222         19,000         6,703         19,000         -           10-4530-265         COMMUNICATION/TELEPHONE         5,965         5,500         2,553         5,113         (387)           10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-312         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500         -           10-4530-512         COMMUNITY PROGRAMS         5,032         5,500         1,325         6,000         500           10-4530-550         UNIFORMS         1,575         1,575         1,575         1,575           10-4530-710         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4530-731         COLLECTIONS MAINTENANCE         -         3,550         -         5,500         1,950           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         6,000         (2,500)           TOTAL OPERATIONS         52,664         225,942 <td< td=""><td>10-4530-253</td><td>CENTRAL SHOP</td><td></td><td></td><td></td><td>194</td><td></td></td<>   | 10-4530-253       | CENTRAL SHOP                   |         |                    |                   | 194             |                     |
| 10-4530-265         COMMUNICATION/TELEPHONE         5,965         5,500         2,553         5,113         (387)           10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-312         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500         -           10-4530-512         COMMUNITY PROGRAMS         5,032         5,500         1,325         6,000         500           10-4530-550         UNIFORMS         1,575         1,575         1,575         1,575           10-4530-710         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4530-731         COLLECTIONS MAINTENANCE         -         3,550         -         5,500         1,950           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         6,000         (2,500)           TOTAL OPERATIONS         52,664         225,942         39,223         301,732         75,790   | 10-4530-255       | COMPUTER OPERATIONS            | 2,617   |                    | 3,456             | 10,000          | (1,670)             |
| 10-4530-310         PROFESSIONAL/TECHNICAL SERVICE         100         19,843         -         32,000         12,157           10-4530-312         MARKETING         -         8,100         -         8,100         -           10-4530-510         INSURANCE & BONDS         11,705         17,500         12,793         17,500         -           10-4530-512         COMMUNITY PROGRAMS         5,032         5,500         1,325         6,000         500           10-4530-550         UNIFORMS         1,575         1,575         1,575         1,575           10-4530-710         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4530-731         COLLECTIONS MAINTENANCE         -         3,550         -         5,500         1,950           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         6,000         (2,500)           TOTAL OPERATIONS         52,664         225,942         39,223         301,732         75,790   | 10-4530-260       | UTILITIES                      | 15,222  | 19,000             | 6,703             | 19,000          | -                   |
| 10-4530-312       MARKETING       -       8,100       -       8,100       -         10-4530-510       INSURANCE & BONDS       11,705       17,500       12,793       17,500       -         10-4530-512       COMMUNITY PROGRAMS       5,032       5,500       1,325       6,000       500         10-4530-550       UNIFORMS       1,575       1,575       1,575         10-4530-710       COMPUTER HARDWARE AND SOFTWARE       -       2,300       2,428       3,750       1,450         10-4530-731       COLLECTIONS MAINTENANCE       -       3,550       -       5,500       1,950         10-4560-760       BUILDING & IMPROVEMENTS       -       8,500       -       6,000       (2,500)         TOTAL OPERATIONS       52,664       225,942       39,223       301,732       75,790   | 10-4530-265       | COMMUNICATION/TELEPHONE        | 5,965   | 5,500              | 2,553             | 5,113           | (387)               |
| 10-4530-510     INSURANCE & BONDS     11,705     17,500     12,793     17,500     -       10-4530-512     COMMUNITY PROGRAMS     5,032     5,500     1,325     6,000     500       10-4530-550     UNIFORMS     1,575     1,575     1,575       10-4530-710     COMPUTER HARDWARE AND SOFTWARE     -     2,300     2,428     3,750     1,450       10-4530-731     COLLECTIONS MAINTENANCE     -     3,550     -     5,500     1,950       10-4560-760     BUILDING & IMPROVEMENTS     -     8,500     -     6,000     (2,500)       TOTAL OPERATIONS     52,664     225,942     39,223     301,732     75,790   | 10-4530-310       | PROFESSIONAL/TECHNICAL SERVICE | 100     | 19,843             | -                 | 32,000          | 12,157              |
| 10-4530-512       COMMUNITY PROGRAMS       5,032       5,500       1,325       6,000       500         10-4530-550       UNIFORMS       1,575       1,575         10-4530-710       COMPUTER HARDWARE AND SOFTWARE       -       2,300       2,428       3,750       1,450         10-4530-731       COLLECTIONS MAINTENANCE       -       3,550       -       5,500       1,950         10-4560-760       BUILDING & IMPROVEMENTS       -       8,500       -       6,000       (2,500)         TOTAL OPERATIONS       52,664       225,942       39,223       301,732       75,790   | 10-4530-312       | MARKETING                      | -       | 8,100              | -                 | 8,100           | -                   |
| 10-4530-550         UNIFORMS         1,575         1,575           10-4530-710         COMPUTER HARDWARE AND SOFTWARE         -         2,300         2,428         3,750         1,450           10-4530-731         COLLECTIONS MAINTENANCE         -         3,550         -         5,500         1,950           10-4560-760         BUILDING & IMPROVEMENTS         -         8,500         -         6,000         (2,500)           TOTAL OPERATIONS         52,664         225,942         39,223         301,732         75,790  | 10-4530-510       | INSURANCE & BONDS              | 11,705  | 17,500             | 12,793            | 17,500          | -                   |
| 10-4530-710       COMPUTER HARDWARE AND SOFTWARE       -       2,300       2,428       3,750       1,450         10-4530-731       COLLECTIONS MAINTENANCE       -       3,550       -       5,500       1,950         10-4560-760       BUILDING & IMPROVEMENTS       -       8,500       -       6,000       (2,500)         TOTAL OPERATIONS       52,664       225,942       39,223       301,732       75,790   | 10-4530-512       | COMMUNITY PROGRAMS             | 5,032   | 5,500              | 1,325             | 6,000           | 500                 |
| 10-4530-731       COLLECTIONS MAINTENANCE       -       3,550       -       5,500       1,950         10-4560-760       BUILDING & IMPROVEMENTS       -       8,500       -       6,000       (2,500)         TOTAL OPERATIONS       52,664       225,942       39,223       301,732       75,790  | 10-4530-550       | UNIFORMS                       |         |                    |                   | 1,575           | 1,575               |
| 10-4560-760 BUILDING & IMPROVEMENTS - 8,500 - 6,000 (2,500)<br>TOTAL OPERATIONS 52,664 225,942 39,223 301,732 75,790   | 10-4530-710       | COMPUTER HARDWARE AND SOFTWARE | -       | 2,300              | 2,428             | 3,750           | 1,450               |
| TOTAL OPERATIONS 52,664 225,942 39,223 301,732 75,790  | 10-4530-731       | COLLECTIONS MAINTENANCE        | -       | 3,550              | -                 | 5,500           | 1,950               |
|  | 10-4560-760       | BUILDING & IMPROVEMENTS        | -       | 8,500              | -                 | 6,000           | (2,500)             |
| TOTAL ART MUSEUM 443,905 806,817 290,999 958,546 151,729   |                   | TOTAL OPERATIONS               | 52,664  | 225,942            | 39,223            | 301,732         | 75,790              |
|  |                   | TOTAL ART MUSEUM               | 443,905 | 806,817            | 290,999           | 958,546         | 151,729             |

## Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

**Recreation Mission Statement**: To enhance the quality of life by providing wholesome athletic programs for the youth and adults of Springville.



### **Recreation Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 9.60              | 9.60               | 11.86                |
| Personnel Expense     | 539,623           | 526,390            | 596,515              |
| Non-Personnel Expense | 261,722           | 298,119            | 289,730              |
| Total                 | 801,345           | 824,509            | 886,245              |

### **Recreation Department – Goals, Strategies, and Measures**

| Goal #1 – To Grow the Spring Programs in Proportion with the Population Growth |               |                |                |          |  |  |
|--|---------------|----------------|----------------|----------|--|--|
| Strategy #1 – Improved Program Promotion                                       |               |                |                |          |  |  |
| Strategy #2 – Improved Tracking of Attendance                                  | T             |                | 1              |          |  |  |
| 7.6  | 2014          | 2015           | EV 2016        | FY 2017  |  |  |
| Measures   | 2014          | 2015           | FY 2016        | (target) |  |  |
| Onsite Promotion – Distribute flyers advertising                               |               |                |                |          |  |  |
| upcoming programs to the participants of a                                     |               |                |                |          |  |  |
| current program. (% of all participants received                               | N/A           | 25%            | 50%            | 70%      |  |  |
| a flyer)  Maintain Participant percentage of population                        | IN/A          | 23%            | 30%            | /070     |  |  |
| at 12%.  | 11.000/       | 100/           | 120/           |          |  |  |
|  | 11.88%        | 12%            | 12%            |          |  |  |
| Registration Tracking Data – Total Youth                                       |               |                |                |          |  |  |
| Participation  | 3,578         | 3,757          | 3,800          |          |  |  |
| Recreation News Letter circulation growth of                                   |               |                |                |          |  |  |
| 10% per year   | 1,656         | 1,821          | 2,003          | 2763     |  |  |
| Goal #2 – Improve Customer Satisfaction Before                                 | the Program   | n Begins       |                |          |  |  |
| <b>Strategy #1</b> – Improve the Online Registration P.                        | rogram to Er  | ncourage Or    | nline Registra | ation    |  |  |
| Strategy #2 - Improve the Website to Encourage                                 | Participant   | Use            |                |          |  |  |
|  |               |                |                | FY 2017  |  |  |
| Measures   | 2014          | 2015           | FY 2016        | (target) |  |  |
| Biannual Survey Rating Increase of 2%  | N/A           | 4.45           | N/A            | 4.5      |  |  |
| Decreased Number of People on a Waiting List                                   |               |                |                |          |  |  |
| by 5%  | 200           | 190            | 181            | 170      |  |  |
| Goal #3 – Improved Budget Management   |               |                |                |          |  |  |
| Strategy #1 – Manage Overtime  |               |                |                |          |  |  |
| Strategy #2 – Manage Program Specific Budge                                    | ets           |                | 1              | T        |  |  |
|  | 2011          | 2015           | EW 2016        | FY 2017  |  |  |
| Measures   | 2014          | 2015           | FY 2016        | (target) |  |  |
| Complete a Program Proposal Worksheet for                                      | <b>3.</b> 7/4 | 3T/4           | 2              | 2.4      |  |  |
| Each Sport   | N/A           | N/A            | 3              | 24       |  |  |
| Follow the Program Proposal Worksheet to                                       | NT/A          | <b>N</b> T / A |                | 2.4      |  |  |
| Manage the Budget  | N/A           | N/A            | 3              | 24       |  |  |
|  |               |                |                | 1        |  |  |
| Allot Overtime By Sport  | N/A           | N/A            | 5              | 10       |  |  |



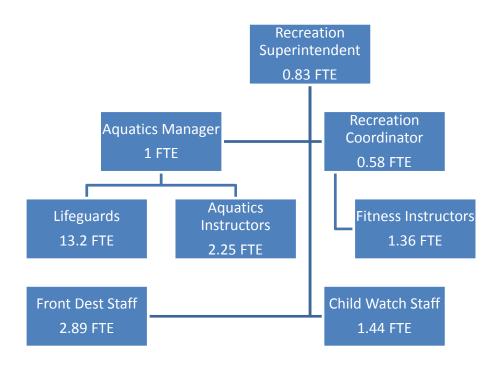
#### Recreation

| 10.4560-110   PAYROLL - RECREATION   265.636   274.823   140.682   264.936   (9.887)   10.4560-130   PART-TIME EMPLOYEE SALARIES   105.357   86.541   55.104   154.827   68.286   10.4560-130   EMPLOYEE BENEFITS   159.398   162.511   79.037   174.752   12.241   10.4560-140   OVERTIME PAY   8.628   2.300   555   2.000   (300)   10.4560-160   EMPLOYEE RECOGNITION   604   215   45   -   (215)   70.714   PERSONNEL   539.623   526.390   275.423   596.515   70.125     10.4560-230   MILEAGE AND TRAVEL ALLOWANCE   -   | GL ACCT<br>PERSONNEL | LINE ITEM DESCRIPTION | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET             | FY2018<br>VS FY2017<br>INC/(DEC) |
|---|----------------------|-----------------------|------------------|------------------------------|------------------------------------|---------------------------------------|----------------------------------|
| 10-4560-120   PART-TIME EMPLOYEE SALARIES   105,357   86,541   55,104   154,827   68,286   10-4560-140   OVERTIME PAY   8,628   2,300   555   2,000   (300)   10-4560-140   OVERTIME PAY   8,628   2,300   555   2,000   (300)   10-4560-140   OVERTIME PAY   8,628   2,300   555   2,000   (300)   10-4560-140   EMPLOYEE RECOGNITION   604   215   45   -   | 10-4560-110          | PAYROLL - RECREATION  | 265.636          | 274.823                      | 140.682                            | 264.936                               | (9.887)                          |
| 10.4560-130   EMPLOYEE BENEFITS   159,398   162,511   79,037   174,752   12,241   10.4560-140   OVERTIME PAY   8,628   2,300   555   2,000   (300)  |                      |                       |                  |                              |                                    |                                       |                                  |
| 10.4560-140   OVERTIME PAY  |                      |                       |                  |                              |                                    |                                       |                                  |
| 10-4560-160   | 10-4560-140          | OVERTIME PAY          |                  | •                            | •                                  | 2,000                                 | •                                |
| TOTAL PERSONNEL   539,623   526,390   275,423   596,515   70,125  |                      |                       |                  |                              |                                    | -                                     | , ,                              |
| 10-4560-230   MILEAGE AND TRAVEL ALLOWANCE   -   600   -   400   (200)   10-4560-236   TRAINING & EDUCATION   5,529   8,020   1,061   4,700   (3,320)   10-4560-241   RECREATION SUPPLIES   3,161   7,407   600   5,000   (2,407)   10-4560-242   GRANT EXPENDITURES   17,114   17,694   15,302   17,046   (648)   10-4560-250   EQUIPMENT, SUPPLIES & MAINTENA   13,140   13,293   6,025   17,637   4,344   10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)   10-4560-253   CEMTRAL SHOP   1,493   2,247   293   2,789   542   10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130   10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920   10-4560-272   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)   10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   -   10-4560-541   COMMUNITY EVENTS   6,803   7,500   3,982   7,000   (500)   10-4560-550   UNIFORMS   1,215   1,600   612   2,550   950   10-4560-700   GENERAL EXPENSE   46,849   53,050   727   52,950   (100)   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-711   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-711   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-712   FILOAT OPERATION   80   500   -   500   -   10-4560-712   FILOAT OPERATION   13,800   15,000   -   15,000   -   10-4560-721   TALENT SHOW   1,076 |                      | _                     | 539,623          | 526,390                      |                                    | 596,515                               |                                  |
| 10-4560-230   MILEAGE AND TRAVEL ALLOWANCE   -   600   -   400   (200)   10-4560-236   TRAINING & EDUCATION   5,529   8,020   1,061   4,700   (3,320)   10-4560-241   RECREATION SUPPLIES   3,161   7,407   600   5,000   (2,407)   10-4560-242   GRANT EXPENDITURES   17,114   17,694   15,302   17,046   (648)   10-4560-250   EQUIPMENT, SUPPLIES & MAINTENA   13,140   13,293   6,025   17,637   4,344   10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)   10-4560-253   CEMTRAL SHOP   1,493   2,247   293   2,789   542   10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130   10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920   10-4560-272   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)   10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   -   10-4560-541   COMMUNITY EVENTS   6,803   7,500   3,982   7,000   (500)   10-4560-550   UNIFORMS   1,215   1,600   612   2,550   950   10-4560-700   GENERAL EXPENSE   46,849   53,050   727   52,950   (100)   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-710   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-711   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-711   COMPUTER HARDWARE AND SOFTWA   -   750   880   900   150   10-4560-712   FILOAT OPERATION   80   500   -   500   -   10-4560-712   FILOAT OPERATION   13,800   15,000   -   15,000   -   10-4560-721   TALENT SHOW   1,076 | ODEDATIONS           |                       |                  |                              |                                    |                                       |                                  |
| 10-4560-236   TRAINING & EDUCATION   5,529   8,020   1,061   4,700   (3,320)   10-4560-240   OFFICE EXPENSE   2,523   3,200   732   2,900   (300)   10-4560-241   RECREATION SUPPLIES   3,151   7,407   600   5,000   (2,407)   10-4560-242   GRANT EXPENDITURES   17,114   17,694   15,302   17,046   (648)   10-4560-250   EQUIPMENT, SUPPLIES & MAINTENA   13,140   13,293   6,025   17,637   4,344   10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)   10-4560-263   CENTRAL SHOP   1,493   2,247   293   2,789   542   10-4560-260   BUILDING & GROUNDS   9,837   11,750   (367)   11,600   (150)   10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130   10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920   10-4560-271   YOUTH SPORTS   8,846   10,300   1,892   9,500   (800)   10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   - 10-4560-510   INSURANCE & BONDS   3,721   4,360   3,643   4,360   - 10-4560-541   COMMUNITY EVENTS   6,803   7,500   3,982   7,000   (500)   10-4560-550   UNIFORMS   1,215   1,600   612   2,550   950   10-4560-700   GENERAL EXPENSE   46,849   53,050   727   52,950   (100)   10-4560-710   COMPUTER HARDWARE AND SOFTWA   1,760   125   1,600   (100)   10-4560-710   COMPUTER HARDWARE AND SOFTWA   1,364   1,700   125   1,600   (100)   10-4560-710   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-710   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-710   GRAND PARADE   2,048   4,680   -   4,680   -   10-4560-710   FILOAT OPERATION   80   500   -   500   -   10-4560-720   FIREWORKS   13,860   15,000   -   15,000   -   10-4560-720   FIREWORKS   13,860   15,000   -   15,000   -   10-4560-721   TALENT SHOW   1,076   1,380   -   1,380   -   1,380   -   1,380   -   1,340   10-4560-721   TALENT SHOW   1,076   1,380   -   1,380   -   1,380   -   1,04560-721   TALENT SHOW   1,076   1,380   -   1,380   -   1,04560-721   TALENT SHOW   1,076   1,380   -   1,500   -   1,000   -   1,000   -   1,000   -   1,000   -   1,000   -   1,000   | -                    |                       |                  | 600                          |                                    | 400                                   | (200)                            |
| 10-4560-240   OFFICE EXPENSE   2,523   3,200   732   2,900   (300)   10-4560-241   RECREATION SUPPLIES   3,151   7,407   600   5,000   (2,407)   10-4560-242   GRANT EXPENDITURES   17,114   17,694   15,302   17,046   (648)   10-4560-250   EQUIPMENT, SUPPLIES & MAINTENA   13,140   13,293   6,025   17,637   4,344   10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)   10-4560-253   CENTRAL SHOP   1,493   2,247   293   2,789   542   10-4560-260   BUILDING & GROUNDS   9,837   11,750   (367)   11,600   (150)   10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130   10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920   10-4560-272   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)   10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   - 10-4560-540   SMALL RECREATION PROGRAMS   3,721   4,360   3,643   4,360   - 10-4560-540   SMALL RECREATION PROGRAMS   3,443   14,650   560   3,500   (11,150)   10-4560-540   UNIFORMS   1,215   1,600   612   2,550   950   10-4560-700   GENERAL EXPENSE   46,849   53,050   727   52,950   (100)   10-4560-700   GENERAL EXPENSE   46,849   53,050   727   52,950   (100)   10-4560-710   COMPUTER HARDWARE AND SOFTWA   - 750   880   900   150   10-4560-710   GRAND PARADE   2,048   4,680   - 4,680   - 10-4560-710   GRAND PARADE   2,048   4,680   - 4,680   - 10-4560-710   GRAND PARADE   2,048   4,680   - 4,680   - 10-4560-711   GRAND PARADE   2,048   4,680   - 4,680   - 10-4560-713   GUILT SHOW   144   240   - 240  |                      |                       | -<br>5 520       |                              | 1 061                              |                                       |                                  |
| 10-4560-241   RECREATION SUPPLIES   3,151   7,407   600   5,000   (2,407)   |                      |                       | -,               | •                            | ,                                  | •                                     |                                  |
| 10-4560-242   GRANT EXPENDITURES   17,114   17,694   15,302   17,046   (648)     10-4560-250   EQUIPMENT, SUPPLIES & MAINTENA   13,140   13,293   6,025   17,637   4,344     10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)     10-4560-253   CENTRAL SHOP   1,493   2,247   293   2,789   542     10-4560-260   BUILDING & GROUNDS   9,837   11,750   (367)   11,600   (150)     10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130     10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920     10-4560-272   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)     10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   -   |                      |                       |                  | ,                            |                                    | ,                                     |                                  |
| 10-4560-250         EQUIPMENT, SUPPLIES & MAINTENA         13,140         13,293         6,025         17,637         4,344           10-4560-251         FUEL         1,950         3,250         1,218         2,500         (750)           10-4560-263         CENTRAL SHOP         1,493         2,247         293         2,789         542           10-4560-260         BUILDING & GROUNDS         9,837         11,750         (367)         11,600         (150)           10-4560-265         COMMUNICATION/TELEPHONE         3,135         4,768         1,058         4,898         130           10-4560-271         YOUTH SPORTS         76,298         73,680         27,164         79,600         5,920           10-4560-272         ADULT SPORTS         8,846         10,300         1,892         9,500         (800)           10-4560-310         PROFESSIONAL & TECHNICAL SERV.         9,044         6,000         888         6,000         -           10-4560-510         INSURANCE & BONDS         3,721         4,360         3,643         4,360         -           10-4560-540         SMALL RECREATION PROGRAMS         3,443         14,650         560         3,500         (11,150)           10-4560-550         UNIFO  |                      |                       | •                | •                            |                                    |                                       | ,                                |
| 10-4560-251   FUEL   1,950   3,250   1,218   2,500   (750)     10-4560-253   CENTRAL SHOP   1,493   2,247   293   2,789   542     10-4560-260   BUILDING & GROUNDS   9,837   11,750   (367)   11,600   (150)     10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130     10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920     10-4560-272   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)     10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   -  |                      |                       | •                | •                            | •                                  |                                       | , ,                              |
| 10-4560-253         CENTRAL SHOP         1,493         2,247         293         2,789         542           10-4560-260         BUILDING & GROUNDS         9,837         11,750         (367)         11,600         (150)           10-4560-265         COMMUNICATION/TELEPHONE         3,135         4,768         1,058         4,898         130           10-4560-271         YOUTH SPORTS         76,298         73,680         27,164         79,600         5,920           10-4560-310         PROFESSIONAL & TECHNICAL SERV.         9,044         6,000         888         6,000         -           10-4560-510         INSURANCE & BONDS         3,721         4,360         3,643         4,360         -           10-4560-540         SMALL RECREATION PROGRAMS         3,443         14,650         560         3,500         (11,150)           10-4560-541         COMMUNITY EVENTS         6,803         7,500         3,982         7,000         (500)           10-4560-550         UNIFORMS         1,215         1,600         612         2,550         950           10-4560-700         GENERAL EXPENSE         46,849         53,050         727         52,950         (100)           10-4560-701         GOMPUTER HARDWARE A  |                      | ·                     |                  |                              |                                    | ,                                     | •                                |
| 10-4560-260   BUILDING & GROUNDS   9,837   11,750   (367)   11,600   (150)     10-4560-265   COMMUNICATION/TELEPHONE   3,135   4,768   1,058   4,898   130     10-4560-271   YOUTH SPORTS   76,298   73,680   27,164   79,600   5,920     10-4560-372   ADULT SPORTS   8,846   10,300   1,892   9,500   (800)     10-4560-310   PROFESSIONAL & TECHNICAL SERV.   9,044   6,000   888   6,000   -  |                      |                       | •                | •                            | •                                  | ·                                     | , ,                              |
| 10-4560-265         COMMUNICATION/TELEPHONE         3,135         4,768         1,058         4,898         130           10-4560-271         YOUTH SPORTS         76,298         73,680         27,164         79,600         5,920           10-4560-272         ADULT SPORTS         8,846         10,300         1,892         9,500         (800)           10-4560-310         PROFESSIONAL & TECHNICAL SERV.         9,044         6,000         888         6,000         -           10-4560-510         INSURANCE & BONDS         3,721         4,360         3,643         4,360         -           10-4560-540         SMALL RECREATION PROGRAMS         3,443         14,650         560         3,500         (11,150)           10-4560-541         COMMUNITY EVENTS         6,803         7,500         3,982         7,000         (500)           10-4560-550         UNIFORMS         1,215         1,600         612         2,550         950           10-4560-700         GENERAL EXPENSE         46,849         53,050         727         52,950         (100)           10-4560-704         BALLOON FEST         16,059         15,500         6         15,500         -           10-4560-710         COMPUTER HARDWARE AND SOFTW  |                      |                       |                  | •                            |                                    |                                       |                                  |
| 10-4560-271         YOUTH SPORTS         76,298         73,680         27,164         79,600         5,920           10-4560-272         ADULT SPORTS         8,846         10,300         1,892         9,500         (800)           10-4560-310         PROFESSIONAL & TECHNICAL SERV.         9,044         6,000         888         6,000         -           10-4560-510         INSURANCE & BONDS         3,721         4,360         3,643         4,360         -           10-4560-540         SMALL RECREATION PROGRAMS         3,443         14,650         560         3,500         (11,150)           10-4560-541         COMMUNITY EVENTS         6,803         7,500         3,982         7,000         (500)           10-4560-550         UNIFORMS         1,215         1,600         612         2,550         950           10-4560-700         GENERAL EXPENSE         46,849         53,050         727         52,950         (100)           10-4560-704         BALLOON FEST         16,059         15,500         6         15,500         -           10-4560-710         COMPUTER HARDWARE AND SOFTWA         1,364         1,700         125         1,600         (100)           10-4560-711         GRAND PARADE  |                      |                       | •                | •                            | , ,                                | •                                     | , ,                              |
| 10-4560-272       ADULT SPORTS       8,846       10,300       1,892       9,500       (800)         10-4560-310       PROFESSIONAL & TECHNICAL SERV.       9,044       6,000       888       6,000       -         10-4560-510       INSURANCE & BONDS       3,721       4,360       3,643       4,360       -         10-4560-540       SMALL RECREATION PROGRAMS       3,443       14,650       560       3,500       (11,150)         10-4560-541       COMMUNITY EVENTS       6,803       7,500       3,982       7,000       (500)         10-4560-550       UNIFORMS       1,215       1,600       612       2,550       950         10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-719       FLOAT O  |                      |                       |                  | •                            | •                                  | ,                                     |                                  |
| 10-4560-310         PROFESSIONAL & TECHNICAL SERV.         9,044         6,000         888         6,000         -           10-4560-510         INSURANCE & BONDS         3,721         4,360         3,643         4,360         -           10-4560-540         SMALL RECREATION PROGRAMS         3,443         14,650         560         3,500         (11,150)           10-4560-541         COMMUNITY EVENTS         6,803         7,500         3,982         7,000         (500)           10-4560-550         UNIFORMS         1,215         1,600         612         2,550         950           10-4560-700         GENERAL EXPENSE         46,849         53,050         727         52,950         (100)           10-4560-704         BALLOON FEST         16,059         15,500         6         15,500         -           10-4560-705         BOOTHS         1,364         1,700         125         1,600         (100)           10-4560-710         COMPUTER HARDWARE AND SOFTWA         -         750         880         900         150           10-4560-713         QUILT SHOW         144         240         -         240         -           10-4560-729         FICAT OPERATION         80         500   |                      |                       | •                | •                            | •                                  | •                                     | •                                |
| 10-4560-510       INSURANCE & BONDS       3,721       4,360       3,643       4,360       -         10-4560-540       SMALL RECREATION PROGRAMS       3,443       14,650       560       3,500       (11,150)         10-4560-541       COMMUNITY EVENTS       6,803       7,500       3,982       7,000       (500)         10-4560-550       UNIFORMS       1,215       1,600       612       2,550       950         10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-729       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076   |                      |                       |                  | ,                            | · ·                                | ·                                     | ,                                |
| 10-4560-540       SMALL RECREATION PROGRAMS       3,443       14,650       560       3,500       (11,150)         10-4560-541       COMMUNITY EVENTS       6,803       7,500       3,982       7,000       (500)         10-4560-550       UNIFORMS       1,215       1,600       612       2,550       950         10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-729       FLOAT OPERATION       80       500       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-722       FLOAT DECORATION       13,000       1  |                      |                       |                  | •                            |                                    | ·                                     | _                                |
| 10-4560-541       COMMUNITY EVENTS       6,803       7,500       3,982       7,000       (500)         10-4560-550       UNIFORMS       1,215       1,600       612       2,550       950         10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         10-4560-723       FLOAT DECORATION       261,722       298,119  |                      |                       | •                | •                            | ,                                  | ,                                     | (11 150)                         |
| 10-4560-550       UNIFORMS       1,215       1,600       612       2,550       950         10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         10-4560-723       FLOAT DECORATION       261,722       298,119       66,401       289,730       (8,389)  |                      |                       |                  |                              |                                    |                                       | , , ,                            |
| 10-4560-700       GENERAL EXPENSE       46,849       53,050       727       52,950       (100)         10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         10-4560-723       FLOAT DECORATION       261,722       298,119       66,401       289,730       (8,389)  |                      |                       | ,                | •                            | ,                                  | ,                                     | , ,                              |
| 10-4560-704       BALLOON FEST       16,059       15,500       6       15,500       -         10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         10-4560-723       FLOAT DECORATION       261,722       298,119       66,401       289,730       (8,389)   |                      |                       | , -              | •                            |                                    | •                                     |                                  |
| 10-4560-705       BOOTHS       1,364       1,700       125       1,600       (100)         10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         10-4560-723       TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)   |                      |                       |                  | •                            |                                    | ,                                     | (100)                            |
| 10-4560-710       COMPUTER HARDWARE AND SOFTWA       -       750       880       900       150         10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)  |                      |                       |                  | •                            |                                    | ,                                     | (100)                            |
| 10-4560-711       GRAND PARADE       2,048       4,680       -       4,680       -         10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)   |                      |                       | -                | •                            |                                    | ·                                     | , ,                              |
| 10-4560-713       QUILT SHOW       144       240       -       240       -         10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)  |                      |                       |                  |                              |                                    |                                       |                                  |
| 10-4560-719       FLOAT OPERATION       80       500       -       500       -         10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)   |                      |                       | •                | •                            |                                    | •                                     | _                                |
| 10-4560-720       FIREWORKS       13,860       15,000       -       15,000       -         10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)  |                      |                       |                  |                              | _                                  |                                       | _                                |
| 10-4560-721       TALENT SHOW       1,076       1,380       -       1,380       -         10-4560-723       FLOAT DECORATION       13,000       15,000       -       15,000       -         TOTAL OPERATIONS       261,722       298,119       66,401       289,730       (8,389)   |                      |                       |                  |                              | _                                  |                                       | _                                |
| 10-4560-723         FLOAT DECORATION         13,000         15,000         -         15,000         -           TOTAL OPERATIONS         261,722         298,119         66,401         289,730         (8,389)   |                      |                       |                  | •                            | _                                  | ·                                     | _                                |
| TOTAL OPERATIONS 261,722 298,119 66,401 289,730 (8,389)   |                      |                       |                  | •                            | _                                  | •                                     | _                                |
|   | 10 1000 720          |                       |                  |                              | 66 401                             |                                       | (8.389)                          |
|   |                      | _                     |                  |                              | •                                  | · · · · · · · · · · · · · · · · · · · |                                  |

# Swimming Pool/ Aquatic and Activity Center

The Swimming Pool is operated by the Recreation Department and provides swimming facilities, a variety of swim-related programs, swim instruction and facility rentals.

**MISSION STATEMENT -** To provide a variety of aquatic related programs that focus on improving mental and physical health, athletic training, competition, water safety and recreational swimming for Springville residents of all ages and physical abilities.



### **Swimming Pool Summary**

|                       | FY 2016 | FY 2017 | FY 2018          |
|-----------------------|---------|---------|------------------|
|                       | Actual  | Adopted | <b>Tentative</b> |
| Positions (FTE)       | 7.62    | 7.62    | 23.55            |
| Personnel Expense     | 238,349 | 211,171 | 705,950          |
| Non-Personnel Expense | 93,031  | 98,689  | 238,765          |
| Total                 | 331,380 | 309,860 | 944,715          |

### **Swimming Pool - Goals, Strategies, and Measures**

| Goal #1 – Increasing the Community's                      | s Awareness of    | the Pool        |                   |                  |
|---|-------------------|-----------------|-------------------|------------------|
| Strategy – Install and utilize outdoor s                  | sign, increase of | n-sight promoti | onal efforts, uti | lize electronic  |
| media   |                   |                 |                   | 1                |
| Measures  | 2014              | 2015            | 2016              | 2017<br>(target) |
| Create email groups                                       | 2014              | 2013            | 2010              | (target)         |
| Create eman groups  | NT/A              | 100:1-          | 100               | 200              |
| Distribute George to second                               | N/A               | 100 emails      | 180               | 200              |
| Distribute flyers to current                              |                   |                 |                   |                  |
| participants, advertising future events.                  | 10%               | 30%             | 60%               | 75%              |
| Pool Utilization  | 10%               | 30%             | 0076              | /3%              |
|   |                   |                 |                   |                  |
| Program Attendance     Signature                          | <b>NT/A</b>       | D 1:            | 00/ 1             | 00/ 1            |
| Open Swim Attendance  Collaboration  Output  Description: | N/A               | Baseline        | 8% Increase       | 8% Increase      |
| Increase rating score of the bi-annual                    |                   |                 |                   |                  |
| survey  | 3.50              | N/A             | 3.32              | N/A              |
| Goal #2 - Insure the Quality of Equipment                 |                   |                 |                   |                  |
| <b>Strategy</b> - Conduct Regular Inventory               | Audits of all E   | quipment and S  | Supplies          | 1                |
|   |                   |                 |                   | 2017             |
| Measures  | 2014              | 2015            | 2016              | (target)         |
| Weekly inventory of all medical                           |                   |                 |                   |                  |
| supplies  | 18 x year         | 28 x year       | 52 x year         | 52 x year        |
| Quarterly inventory all equipment to                      |                   |                 |                   |                  |
| determine life usability                                  | 2 x year          | 2 x year        | 4 x year          | 4 x year         |
| Goal #3 - Improved Budget Managem                         |                   |                 |                   |                  |
| Strategy – Increase dry land programi                     | ng and use of the | he water space  | without increasi  |                  |
|   |                   |                 |                   | 2017             |
| Measures  | 2014              | 2015            | 2016              | (target)         |
| Add CPR/First Aid classes to BSA                          | 0                 | 2               | 6                 | 12               |
| Lifeguard classes   | 0                 | 2               | 4                 | 6                |



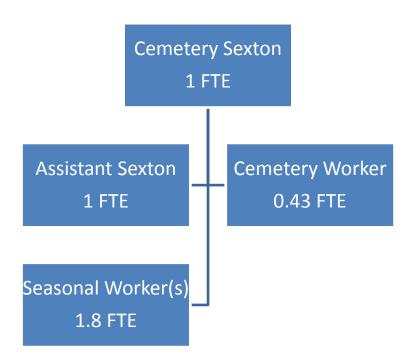
#### Swimming Pool

| 10-4550-110   SALARIES - SWIMMING POOL   42,379   44,102   22,586   117,572   73,470  | GL ACCT<br>PERSONNEL | LINE ITEM DESCRIPTION                   | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|---|----------------------|---|------------------|------------------------------|------------------------------------|---------------------------|----------------------------------|
| 10-4550-120   PART TIME EMPLOYEES SALARIES   161,473   133,401   89,488   459,850   326,449     10-4550-130   EMPLOYEE BENEFITS   33,904   32,861   17,231   126,765   93,904     10-4550-140   OVERTIME PAY   277   350   33   350   -   |                      | SALARIES - SWIMMING POOL                | 42 370           | 44 102                       | 22 586                             | 117 572                   | 73 470                           |
| 10-4550-130   EMPLOYEE BENEFITS   33,904   32,861   17,231   126,765   93,904   10-4550-140   OVERTIME PAY   277   350   33   350   -   |                      |   | ,                | ,                            | ,                                  | ,                         | ,                                |
| 10-4550-140   OVERTIME PAY   277   350   33   350   -   |                      |   | ,                | •                            |                                    | /                         | •                                |
| 10-4550-160   EMPLOYEE RECOGNITION   316   457   - 1,413   956   238,349   211,171   129,337   705,950   494,779   10-4550-230   MILEAGE AND VEHICLE ALLOWANCE   - 300   - 300   - 10-4550-236   TRAINING & EDUCATION   4,305   4,400   1,138   6,700   2,300   10-4550-240   OFFICE EXPENSE   14,750   14,750   14,750   10-4550-241   DEPARTMENT SUPPLIES   2,695   2,200   1,163   14,900   12,700   10-4550-245   MERCHANT CREDIT CARD FEES   15,000   15,000   10-4550-255   EQUIPMENT EXPENSE   5,607   5,000   1,789   26,280   21,280   10-4550-260   BUILDINGS & GROUNDS   57,340   60,866   24,436   86,000   25,134   10-4550-260   COMMUNICATION/TELEPHONE   1,310   1,879   650   6,380   4,501   10-4550-510   INSURANCE & BONDS   4,899   5,260   4,842   12,760   7,500   10-4550-650   UNIFORMS   7,665   6,875   3,361   29,050   22,175   10-4550-610   PROGRAMS   7,665   6,875   3,361   29,050   22,175   10-4550-710   20000000000000000000000000000000000 |                      |   | ,                | - ,                          | , -                                | -,                        | -                                |
| TOTAL PERSONNEL   238,349   211,171   129,337   705,950   494,779   |                      | - · - · · · · · · · · · · · · · · · · · |                  |                              |                                    |                           | 956                              |
| OPERATIONS           10-4550-230         MILEAGE AND VEHICLE ALLOWANCE         -         300         -         300         -           10-4550-236         TRAINING & EDUCATION         4,305         4,400         1,138         6,700         2,300           10-4550-240         OFFICE EXPENSE         14,750         14,750         14,750         14,750           10-4550-241         DEPARTMENT SUPPLIES         2,695         2,200         1,163         14,900         12,700           10-4550-245         MERCHANT CREDIT CARD FEES         15,000         1,789         26,280         21,280           10-4550-250         EQUIPMENT EXPENSE         5,607         5,000         1,789         26,280         21,280           10-4550-250         EQUIPMENT EXPENSE         708         2,900         65         700         (2,200)           10-4550-255         COMPUTER OPERATIONS         78         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-   |                      |   |                  |                              | 129,337                            | , -                       |                                  |
| 10-4550-230         MILEAGE AND VEHICLE ALLOWANCE         -         300         -         300         -           10-4550-236         TRAINING & EDUCATION         4,305         4,400         1,138         6,700         2,300           10-4550-240         OFFICE EXPENSE         14,750         14,750         14,750         14,750           10-4550-241         DEPARTMENT SUPPLIES         2,695         2,200         1,163         14,900         12,700           10-4550-245         MERCHANT CREDIT CARD FEES         15,000         1,789         26,280         21,280           10-4550-250         EQUIPMENT EXPENSE         5,607         5,000         1,789         26,280         21,280           10-4550-255         COMPUTER OPERATIONS         708         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-550         UNIFORMS         1,   |                      |   | ,-               | ,                            | -,                                 | ,                         |                                  |
| 10-4550-236       TRAINING & EDUCATION       4,305       4,400       1,138       6,700       2,300         10-4550-240       OFFICE EXPENSE       14,750       14,750       14,750         10-4550-241       DEPARTMENT SUPPLIES       2,695       2,200       1,163       14,900       12,700         10-4550-245       MERCHANT CREDIT CARD FEES       15,000       15,000         10-4550-250       EQUIPMENT EXPENSE       5,607       5,000       1,789       26,280       21,280         10-4550-255       COMPUTER OPERATIONS       708       2,900       65       700       (2,200)         10-4550-260       BUILDINGS & GROUNDS       57,340       60,866       24,436       86,000       25,134         10-4550-265       COMMUNICATION/TELEPHONE       1,310       1,879       650       6,380       4,501         10-4550-310       PROFESSIONAL & TECHNICAL SERVI       610       500       560       3,220       2,720         10-4550-510       INSURANCE & BONDS       4,899       5,260       4,842       12,760       7,500         10-4550-610       PROGRAMS       7,665       6,875       3,361       29,050       22,175         10-4550-650       PURCHASE OF RETAIL SALES ITEMS  | <b>OPERATIONS</b>    | 8                                       |                  |                              |                                    |                           |                                  |
| 10-4550-240       OFFICE EXPENSE       14,750       14,750         10-4550-241       DEPARTMENT SUPPLIES       2,695       2,200       1,163       14,900       12,700         10-4550-245       MERCHANT CREDIT CARD FEES       15,000       15,000         10-4550-250       EQUIPMENT EXPENSE       5,607       5,000       1,789       26,280       21,280         10-4550-255       COMPUTER OPERATIONS       708       2,900       65       700       (2,200)         10-4550-260       BUILDINGS & GROUNDS       57,340       60,866       24,436       86,000       25,134         10-4550-265       COMMUNICATION/TELEPHONE       1,310       1,879       650       6,380       4,501         10-4550-310       PROFESSIONAL & TECHNICAL SERVI       610       500       560       3,220       2,720         10-4550-510       INSURANCE & BONDS       4,899       5,260       4,842       12,760       7,500         10-4550-550       UNIFORMS       1,051       1,509       390       7,725       6,216         10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA       783  | 10-4550-230          | MILEAGE AND VEHICLE ALLOWANCE           | -                | 300                          | -                                  | 300                       | -                                |
| 10-4550-241         DEPARTMENT SUPPLIES         2,695         2,200         1,163         14,900         12,700           10-4550-245         MERCHANT CREDIT CARD FEES         15,000         15,000         10,000         10,000         1,789         26,280         21,280           10-4550-250         EQUIPMENT EXPENSE         5,607         5,000         1,789         26,280         21,280           10-4550-255         COMPUTER OPERATIONS         708         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175   | 10-4550-236          | TRAINING & EDUCATION                    | 4,305            | 4,400                        | 1,138                              | 6,700                     | 2,300                            |
| 10-4550-245         MERCHANT CREDIT CARD FEES         15,000         15,000           10-4550-250         EQUIPMENT EXPENSE         5,607         5,000         1,789         26,280         21,280           10-4550-255         COMPUTER OPERATIONS         708         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         -         -         5,000         5,000           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         - <td>10-4550-240</td> <td>OFFICE EXPENSE</td> <td></td> <td></td> <td></td> <td>14,750</td> <td>14,750</td>  | 10-4550-240          | OFFICE EXPENSE                          |                  |                              |                                    | 14,750                    | 14,750                           |
| 10-4550-250         EQUIPMENT EXPENSE         5,607         5,000         1,789         26,280         21,280           10-4550-255         COMPUTER OPERATIONS         708         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175           10-4550-650         PURCHASE OF RETAIL SALES ITEMS         6,059         7,000         1,399         10,000         3,000           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         -         -         5,000         5,000           TOTAL OPERATIONS   | 10-4550-241          | DEPARTMENT SUPPLIES                     | 2,695            | 2,200                        | 1,163                              | 14,900                    | 12,700                           |
| 10-4550-255         COMPUTER OPERATIONS         708         2,900         65         700         (2,200)           10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175           10-4550-650         PURCHASE OF RETAIL SALES ITEMS         6,059         7,000         1,399         10,000         3,000           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         -         -         -         5,000         5,000           TOTAL OPERATIONS         93,031         98,689         39,793         238,765         140,076  | 10-4550-245          | MERCHANT CREDIT CARD FEES               |                  |                              |                                    | 15,000                    | 15,000                           |
| 10-4550-260         BUILDINGS & GROUNDS         57,340         60,866         24,436         86,000         25,134           10-4550-265         COMMUNICATION/TELEPHONE         1,310         1,879         650         6,380         4,501           10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175           10-4550-650         PURCHASE OF RETAIL SALES ITEMS         6,059         7,000         1,399         10,000         3,000           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         -         -         -         5,000         5,000           TOTAL OPERATIONS         93,031         98,689         39,793         238,765         140,076   | 10-4550-250          | EQUIPMENT EXPENSE                       | 5,607            | 5,000                        | 1,789                              | 26,280                    | 21,280                           |
| 10-4550-265       COMMUNICATION/TELEPHONE       1,310       1,879       650       6,380       4,501         10-4550-310       PROFESSIONAL & TECHNICAL SERVI       610       500       560       3,220       2,720         10-4550-510       INSURANCE & BONDS       4,899       5,260       4,842       12,760       7,500         10-4550-550       UNIFORMS       1,051       1,509       390       7,725       6,216         10-4550-610       PROGRAMS       7,665       6,875       3,361       29,050       22,175         10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA       783       -       -       -       5,000       5,000         TOTAL OPERATIONS       93,031       98,689       39,793       238,765       140,076  | 10-4550-255          | COMPUTER OPERATIONS                     | 708              | 2,900                        | 65                                 | 700                       | (2,200)                          |
| 10-4550-310         PROFESSIONAL & TECHNICAL SERVI         610         500         560         3,220         2,720           10-4550-510         INSURANCE & BONDS         4,899         5,260         4,842         12,760         7,500           10-4550-550         UNIFORMS         1,051         1,509         390         7,725         6,216           10-4550-610         PROGRAMS         7,665         6,875         3,361         29,050         22,175           10-4550-650         PURCHASE OF RETAIL SALES ITEMS         6,059         7,000         1,399         10,000         3,000           10-4550-710         COMPUTER HARDWARE AND SOFTWA         783         -         -         -         5,000         5,000           TOTAL OPERATIONS         93,031         98,689         39,793         238,765         140,076  | 10-4550-260          | BUILDINGS & GROUNDS                     | 57,340           | 60,866                       | 24,436                             | 86,000                    | 25,134                           |
| 10-4550-510       INSURANCE & BONDS       4,899       5,260       4,842       12,760       7,500         10-4550-550       UNIFORMS       1,051       1,509       390       7,725       6,216         10-4550-610       PROGRAMS       7,665       6,875       3,361       29,050       22,175         10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA       783       -       -       -       5,000       5,000         TOTAL OPERATIONS       93,031       98,689       39,793       238,765       140,076   | 10-4550-265          | COMMUNICATION/TELEPHONE                 | 1,310            | 1,879                        | 650                                | 6,380                     | 4,501                            |
| 10-4550-550       UNIFORMS       1,051       1,509       390       7,725       6,216         10-4550-610       PROGRAMS       7,665       6,875       3,361       29,050       22,175         10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA       783       -       -       -       5,000       5,000         TOTAL OPERATIONS       93,031       98,689       39,793       238,765       140,076  | 10-4550-310          |   | 610              | 500                          | 560                                | 3,220                     | 2,720                            |
| 10-4550-610       PROGRAMS       7,665       6,875       3,361       29,050       22,175         10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA TOTAL OPERATIONS       783       -       -       -       5,000       5,000         93,031       98,689       39,793       238,765       140,076   | 10-4550-510          | INSURANCE & BONDS                       | ,                | 5,260                        | 4,842                              | 12,760                    | •                                |
| 10-4550-650       PURCHASE OF RETAIL SALES ITEMS       6,059       7,000       1,399       10,000       3,000         10-4550-710       COMPUTER HARDWARE AND SOFTWA TOTAL OPERATIONS       783       -       -       5,000       5,000         93,031       98,689       39,793       238,765       140,076  | 10-4550-550          | UNIFORMS                                | 1,051            | 1,509                        | 390                                | 7,725                     | 6,216                            |
| 10-4550-710         COMPUTER HARDWARE AND SOFTWA TOTAL OPERATIONS         783         -         -         5,000         5,000           93,031         98,689         39,793         238,765         140,076  | 10-4550-610          | PROGRAMS                                | 7,665            | 6,875                        | 3,361                              | 29,050                    | 22,175                           |
| TOTAL OPERATIONS 93,031 98,689 39,793 238,765 140,076   | 10-4550-650          | PURCHASE OF RETAIL SALES ITEMS          | 6,059            | 7,000                        | 1,399                              | 10,000                    | 3,000                            |
|   | 10-4550-710          |   |                  | -                            | -                                  | -,                        |                                  |
| TOTAL SWIMMING POOL 331,380 309,860 169,129 944,715 634,855   |                      |   | ,                | ,                            |                                    | ,                         |                                  |
|   |                      | TOTAL SWIMMING POOL                     | 331,380          | 309,860                      | 169,129                            | 944,715                   | 634,855                          |

# Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

**MISSION STATEMENT:** Springville Cemeteries Division will provide cemeteries that are places of peace, tranquility, and rest to honor those who are buried, those who come to visit graves, and those who are grieving the loss of loved ones.



### **Cemetery Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 4.23              | 4.23               | 4.23                 |
| Personnel Expense     | 111,622           | 189,383            | 194,605              |
| Non-Personnel Expense | 49,229            | 55,060             | 53,091               |
| Total                 | 160,851           | 244,443            | 247,696              |

#### **Cemetery – Performance Goals, Strategies, and Measures**

#### Goal #1 – To maintain or increase revenue received through sexton fees and plot sales.

#### Strategies:

To keep sexton fees and plot fees at a rate that is comparable to other cemeteries, that favors
 Springville residents and that will assist making the cemeteries a solvent operation.

- To develop areas at the Evergreen Cemetery at a reasonable time to create more burial plots.

| Measures                    | 2013               | 2014               | 2015               | Target 2016 |
|-----------------------------|--------------------|--------------------|--------------------|-------------|
| Cemetery Revenues           | \$228,197          | \$267,742          | \$250,465          | \$250,000   |
| Burials                     | 201                | 202                | 200                | 210         |
| Plots Sold                  | 126                | 146                | 132                | 145         |
| <b>Cemeteries Inventory</b> |                    | <b>Total Plots</b> | <b>Total Plots</b> | Occupied    |
|                             | <b>Total Plots</b> | Sold               | Unsold             | Plots       |
|                             | 25,293             | 21,200             | 4,093              | 13,671      |

## Goal #2 – Keep the cemetery grounds in above average condition during the summer season.

#### Strategies:

 Implement Efficient and Effective irrigation, weed control, fertilization, mowing, and trimming regimens

- Work toward central control for all irrigation systems

| Measures                       | FY 2014 | FY 2015  | FY 2016  | Target FY 2017 |
|--------------------------------|---------|----------|----------|----------------|
| Dollars spent on irrigation    |         |          |          |                |
| system improvements            |         | \$20,000 | \$10,000 | \$10,000       |
| Annual Fertilizer applications | 1       | 1        | 2        | 2              |
| Annual Herbicide applications  | 1       | 1        | 2        | 2              |

## Goal #3 – Keep the cemeteries maintained at or above minimum acceptable standards at all times.

#### Strategies -

- 1. Define minimum acceptable standards
- 2. Have a program for inspection, repair and replacement
- 3. Address sub-standard issues in a timely manner
- 4. Keep equipment inventory fresh, maintained, and functional

5. Purchase equipment that is cost effective and efficient

| Measures             | Standards in Place | Frequency<br>of<br>Inspections | Acceptable<br>Time for<br>Repairs | FY 2017<br>(target) |
|----------------------|--------------------|--------------------------------|-----------------------------------|---------------------|
| Grounds Maintenance  | Yes                | Weekly                         | 1 week                            | 90%                 |
| Restroom Maintenance | Yes                | Daily                          | 1 week                            | 95%                 |
| Snow/ice removal     | Yes                | As needed                      | 1 day                             | 95%                 |



#### Cemetery

|                           |                     | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|---------------------------|---------------------|---------|--------------------|-------------------|-----------------|---------------------|
| GL ACCT LINE ITEM DESC    | RIPTION             | ACTUAL  | BUDGET             | <u>ACTUAL</u>     | BUDGET          | INC/(DEC)           |
| PERSONNEL                 |                     |         |                    |                   |                 |                     |
| 10-4561-110 PAYROLL - FUL | L TIME              | 47,763  | 82,370             | 35,360            | 80,287          | (2,083)             |
| 10-4561-120 PAYROLL - PAR | T TIME              | 27,459  | 42,358             | 25,432            | 42,188          | (170)               |
| 10-4561-130 EMPLOYEE BEN  | NEFITS              | 31,238  | 58,401             | 24,054            | 65,877          | 7,476               |
| 10-4561-140 OVERTIME PAY  |                     | 5,135   | 6,000              | 1,756             | 6,000           | -                   |
| 10-4561-160 EMPLOYEE REC  | COGNITION           | 27      | 254                | -                 | 254             | (0)                 |
| TOTAL PERSON              | INEL                | 111,622 | 189,383            | 86,602            | 194,605         | 5,222               |
|                           |                     |         |                    |                   |                 |                     |
| OPERATIONS                |                     |         |                    |                   |                 |                     |
| 10-4561-230 MILEAGE AND T | RAVEL ALLOWANCE     | 272     | 400                | -                 | 750             | 350                 |
| 10-4561-236 TRAINING & ED |                     | 985     | 2,000              | -                 | 1,580           | (420)               |
| 10-4561-240 OFFICE SUPPLI | ES                  | 728     | 1,000              | 145               | 1,000           | -                   |
| 10-4561-250 EQUIPMENT MA  | AINTENANCE          | 10,467  | 12,500             | 756               | 15,200          | 2,700               |
| 10-4561-251 FUEL          |                     | 5,076   | 7,500              | 2,729             | 6,100           | (1,400)             |
| 10-4561-253 CENTRAL SHOP  | <b>D</b>            | 5,284   | 3,078              | 3,639             | 3,821           | 743                 |
| 10-4561-260 BUILDINGS AND | GROUNDS             | 18,991  | 18,000             | 7,176             | 16,440          | (1,560)             |
| 10-4561-265 COMMUNICATION | ·····               | 2,722   | 2,582              | 1,443             | 1,600           | (982)               |
|                           | _ & TECHNICAL SERVI | -       | 2,500              | 1,020             | 1,200           | (1,300)             |
| 10-4561-510 INSURANCE AN  | D BONDS             | 2,181   | 3,000              | 2,121             | 3,000           | -                   |
| 10-4561-550 UNIFORMS      |                     | 1,103   | 1,500              | -                 | 1,500           | -                   |
| 10-4561-551 PERSONAL PRO  | OTECTIVE EQUIPMENT  | 422     | 1,000              | -                 | 900             | (100)               |
| 10-4561-710 COMPUTER EQ   | UIPMENT AND SOFTWA_ | 997     | -                  | -                 | -               | -                   |
| TOTAL OPERAT              |                     | 49,229  | 55,060             | 19,030            | 53,091          | (1,969)             |
| TOTAL CEMETE              | ERY                 | 160,851 | 244,443            | 105,632           | 247,696         | 3,253               |

# **Arts Commission**

The Springville Arts Commission was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

The Springville Arts Commission is an advisory board to the City Council with the following duties:

- To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget therefore.
- To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.
- To encourage donations and grants to the City and to arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.
- To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.
- To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

# **Arts Commission Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 0                 | 0                  | 0                    |
| Personnel Expense     | 0                 | 0                  | 0                    |
| Non-Personnel Expense | 20,666            | 28,000             | 33,200               |
| Total                 | 20,666            | 28,000             | 33,200               |

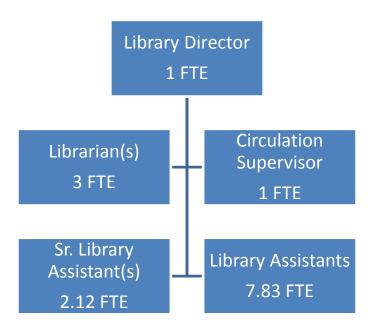


# Arts Commission

| GL ACCT LINE ITEM DESCRIPTION       | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br><u>INC/(DEC)</u> |
|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|---|
| OPERATIONS                          |                         |                                     |                                    |                                  |   |
| 10-4562-220 PRINTING AND PUBLISHING | -                       | 2,000                               | -                                  | 2,000                            | -                                       |
| 10-4562-240 OFFICE SUPPLIES         |                         |                                     |                                    | 200                              | 200                                     |
| 10-4562-620 STATUES MAINTENANCE     | -                       | 1,000                               | 335                                | 1,000                            | -                                       |
| 10-4562-630 PERFORMING ARTS         | 20,666                  | 25,000                              | 10,500                             | 30,000                           | 5,000                                   |
| TOTAL OPERATIONS                    | 20,666                  | 28,000                              | 10,835                             | 33,200                           | 5,200                                   |
| TOTAL ARTS COMMISSION               | 20,666                  | 28,000                              | 10,835                             | 33,200                           | 5,200                                   |

# Library

In 2008 Springville voters gave the go-ahead for construction of a new, much larger building. The \$9.8 million bond allowed the city to build a 49,000 square foot contemporary library. Designed with growth in mind, the Springville Library has a capacity for more than 200,000 books and materials (compared to 90,000 in the old building). There is also considerable expansion space on the unoccupied section of the second floor. The design of the building paired with an innovative service model allows more interaction with patrons while still increasing patron visits and circulation of books and other materials. The newer, larger building also allowed the library to add 45 more computers for patron use, an RFID based self-checkout and check-in system and powerful Wi-Fi.



# **Library Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 14.95             | 14.95              | 14.95                |
| Personnel Expense     | 639,321           | 657,408            | 676,749              |
| Non-Personnel Expense | 324,635           | 343,647            | 348,111              |
| Total                 | 963,956           | 1,001,055          | 1,024,860            |

# Library – Performance Goals, Strategies, and Measures

# Goal #1 - Target Library Services to Community Needs and Preferences

**Strategy #1** - Design collections and services to draw the community to the library.

**Strategy #2 -** Make it possible for full-time and part-time staff to attend workshops, conferences and trainings and a yearly staff training to ensure a knowledgeable and service-oriented staff.

**Strategy #3** - Incorporate successful retail principles to merchandize and make library materials more appealing and accessible.

|  | FY 2016  | FY 2017  |  |
|--|----------|----------|--|
| Measures                               | (target) | (target) |  |
| Number of FT and PT trainings          | N/A      | 31       |  |
| Percentage of staff completing outside |          |          |  |
| training                               | N/A      | 60%      |  |
| Number of all items checked out        | 620,000  | 650,000  |  |

# Goal #2 - Plan Programs that Encourage Reading, Inspire Curiosity and/or Utilize Partnerships

Strategy #1 - Include a reference to books/reading and information in every library program

**Strategy #2** - Partner with schools and other community groups to maximize learning opportunities

|                                  | FY 2016  | FY 2017  |  |
|----------------------------------|----------|----------|--|
| Measures                         | (target) | (target) |  |
| Number of programs               | 600      | 625      |  |
| Total attendance at programs     | 37,400   | 40,000   |  |
| Percentage of programs with      |          |          |  |
| educational and reading elements | 100%     | 100%     |  |
| Number of partnership programs   | 260      | 275      |  |
| Number of partners               | N/A      | 55       |  |

**Goal #3** – Provide Technology and Facilitate Learning Opportunities to Improve the Lives of Our Patrons

Strategy #1 - Provide access to information through current and reliable technology

**Strategy #2 -** Design and implement training opportunities for staff to become more knowledgeable about current technologies in order to better educate and help patrons\*

|                                      | FY 2016  | FY 2017  |  |
|--------------------------------------|----------|----------|--|
| Measures                             | (target) | (target) |  |
| Number of computer terminals         | 46       | 40       |  |
| Number of library databases          | N/A      | 10       |  |
| Number of uses of library databases  | N/A      | 50,000   |  |
| Number of digital books purchased    | 200      | 500      |  |
| Number of staff technology trainings | N/A      | 10       |  |
| Average number of daily staff        |          |          |  |
| technology tutorials with patrons    |          |          |  |
| (tracked two weeks a year)           | N/A      | 5        |  |

<sup>\*</sup>Daily one-on-one tutorials with staff are more effective than weekly or monthly computer classes for educating patrons on technology. Staff simply needs to be better prepared for all the questions that may arise.



Library

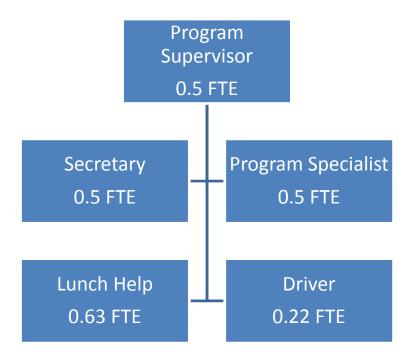
|             |  |               | FY2017        | FY2017        | FY2018        | FY2018           |
|-------------|--|---------------|---------------|---------------|---------------|------------------|
|             |  | FY2016        | APPROVED      | MIDYEAR       | FINAL         | VS FY2017        |
| GL ACCT     | LINE ITEM DESCRIPTION                                    | <u>ACTUAL</u> | <b>BUDGET</b> | <u>ACTUAL</u> | <b>BUDGET</b> | INC/(DEC)        |
| PERSONNEL   |  |               |               |               |               |                  |
| 10-4580-110 | PAYROLL - LIBRARIANS                                     | 293,540       | 278,651       | 148,924       | 270,895       | (7,756)          |
| 10-4580-120 | PART-TIME EMPLOYEE SALARIES                              | 220,535       | 246,387       | 118,920       | 255,100       | 8,713            |
| 10-4580-130 | EMPLOYEE BENEFITS  | 124,082       | 130,913       | 62,278        | 149,297       | 18,384           |
| 10-4580-140 | OVERTIME PAY   | 45            | 560           | 267           | 560           | -                |
| 10-4580-160 | EMPLOYEE RECOGNITION                                     | 1,120         | 897           | 381           | 897           | (0)              |
|             | TOTAL PERSONNEL  | 639,321       | 657,408       | 330,770       | 676,749       | 19,341           |
| ODEDATION   |  |               |               |               |               |                  |
| OPERATIONS  |  |               |               |               |               |                  |
|             | ORDINANCES AND PUBLICATIONS MILEAGE AND TRAVEL ALLOWANCE | 143           | 200           | 142           | 500           | -                |
| 10-4580-230 | TRAINING & EDUCATION                                     |               |               | 143           | 500<br>8,300  | 300              |
|             | EDUCATION REIMBURSEMENT                                  | 10,568        | 9,865         | 2,557         | 2,000         | (1,565)          |
|             | OFFICE EXPEND. & CATALOGUE SUP                           | 26,340        | 26,000        | 8,337         | 21,500        | 2,000<br>(4,500) |
| 10-4580-241 |  | 51,647        | 68,000        | 35,114        | 64,000        | (4,000)          |
| 10-4580-241 |  | 32,812        | 42,300        | 20,128        | 47,800        | (4,000)<br>5,500 |
| 10-4580-243 | GRANTS   | 12,204        | 9,650         | 862           | 9,150         | (500)            |
| 10-4580-245 |  | 42,426        | 31,000        | 14,491        | 35,000        | 4,000            |
| 10-4580-250 | EQUIPMENT EXPENSE  | 3,176         | 1,950         | 2,108         | 1,900         | (50)             |
| 10-4580-252 |  | 52.386        | 54,025        | 21,821        | 52,225        | (1,800)          |
| 10-4580-255 | COMPUTER OPERATIONS                                      | 52,500        | 3.750         | 7,500         | 52,225        | (3,750)          |
| 10-4580-260 |  | 27.851        | 23.500        | 2.729         | 25.500        | 2,000            |
| 10-4580-265 |  | 4,937         | 4,434         | 2,215         | 4,707         | 273              |
| 10-4580-310 | PROFESSIONAL & TECHNICAL                                 | 11,443        | 10,717        | 4,273         | 11,298        | 581              |
| 10-4580-510 |  | 5,950         | 14,406        | 5,768         | 14,406        | <del>-</del>     |
| 10-4580-511 |  | 2,700         | 2,700         | 2,700         | 2,700         | _                |
| 10-4580-550 |  | _,            | _,, -,-       | _,,           | 2,625         | 2,625            |
|             | LIBRARY PROGRAMS   | 22,243        | 22,150        | 7,107         | 25,500        | 3,350            |
| 10-4580-651 |  | 81            | -             | 41            | -             | -                |
| 10-4580-710 | COMPUTER HARDWARE & SOFTWARE                             | 17,728        | 16,500        | 8,743         | 13,000        | (3,500)          |
| 10-4580-720 | OFFICE FURNITURE & EQUIPMENT                             | -             | 2,500         | -             | 6,000         | 3,500            |
|             | TOTAL OPERATIONS   | 324,635       | 343,647       | 146,637       | 348,111       | 4,464            |
|             | TOTAL LIBRARY  | 963,956       | 1,001,055     | 477,407       | 1,024,860     | 23,805           |
|             | · · · · · · · · · · · · · · · · · · ·                    |               |               |               |               |                  |

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# Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

**MISSION STATEMENT:** To enhance the quality of life of local senior citizens by providing nutrition, activities, special programs, referrals and senior services.



# **Senior Citizens Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 2.0               | 2.13               | 2.35                 |
| Personnel Expense     | 69,936            | 67,900             | 67,947               |
| Non-Personnel Expense | 25,574            | 27,160             | 31,468               |
| Total                 | 95,510            | 95,060             | 99,415               |

# Senior Citizens – Performance Goals, Strategies, and Measures

| Goal #1 – Improve Physical Health of Senior Center Participants |               |        |          |            |  |  |
|---|---------------|--------|----------|------------|--|--|
| Strategy – Increase Publicity for Availab                       | le Health Pro | ograms |          |            |  |  |
|   |               |        | FY 2017  |            |  |  |
| 2014  | 2015          | 2016   | (target) | 2014       |  |  |
|   |               |        |          | 17 average |  |  |
|   |               |        |          | each       |  |  |
| 17 average each month   | 25            | 35     | 40       | month      |  |  |
|   |               |        |          |            |  |  |
| 15  | 20            | 25     | 30       | 15         |  |  |
| Goal #2 – Membership Satisfaction                               |               |        |          |            |  |  |
| Strategy – Increase the Number of Activ                         | ities Offered |        |          |            |  |  |
|   |               |        |          | FY 2017    |  |  |
| Measures  | 2014          | 2015   | 2016     | (target)   |  |  |
| Membership growth of 5% per year                                | 405           | 425    | 448      | 468        |  |  |
| 2% increase in retained membership                              | 68%           | 71%    | 75%      | 77%        |  |  |
| Email list growth of 20% each year                              | 318           | 381    | 457      | 548        |  |  |
| Show a 90% favorable satisfaction rate                          |               |        |          |            |  |  |
| in an annual member survey                                      | n/a           |        |          | 90%        |  |  |



# Senior Citizens

| 0                          |  | FY2016        | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|----------------------------|--|---------------|--------------------|-------------------|-----------------|---------------------|
|                            | LINE ITEM DESCRIPTION                            | <u>ACTUAL</u> | BUDGET             | <u>ACTUAL</u>     | <u>BUDGET</u>   | INC/(DEC)           |
| PERSONNEL                  | CENIOD CITIZENC DADT TIME MACE                   | 04.000        | 00.000             | 20.245            | 04.040          | (274)               |
| 10-4610-120                | SENIOR CITIZENS-PART TIME WAGE EMPLOYEE BENEFITS | 64,283        | 62,293             | 30,345            | 61,919          | (374)               |
| 10-4610-130                | OVERTIME PAY                                     | 5,584         | 5,479              | 2,634             | 5,887           | 408                 |
| 10-4610-140<br>10-4610-160 | EMPLOYEE RECOGNITION                             | -<br>69       | -<br>128           | 124               | 141             | 10                  |
| 10-4610-160                |  |               |                    | 22 402            |                 | 13                  |
|                            | TOTAL PERSONNEL                                  | 69,936        | 67,900             | 33,103            | 67,947          | 47                  |
| OPERATIONS                 | 6  |               |                    |                   |                 |                     |
| 10-4610-230                | TRAVEL, DUES & CONVENTIONS                       | 450           | 300                | -                 | 100             | (200)               |
| 10-4610-236                | TRAINING & EDUCATION                             |               |                    |                   | 200             |                     |
| 10-4610-240                | OFFICE EXPENSE                                   | 1,032         | 800                | 34                | 800             | -                   |
| 10-4610-245                | INSTRUCTORS AND OTHER HELP                       | 527           | 5,805              | -                 | 5,805           | -                   |
| 10-4610-250                | EQUIPMENT EXPENSE                                | 548           | 800                | -                 | 800             | -                   |
| 10-4610-253                | CENTRAL SHOP                                     |               |                    |                   | 389             | 389                 |
| 10-4610-260                | UTILITIES  | 5,703         | 5,334              | 2,030             | 7,406           | 2,072               |
| 10-4610-262                | PROGRAMS   | 12,533        | 11,300             | 4,685             | 11,300          | -                   |
| 10-4610-265                | COMMUNICATION/TELEPHONE                          | 1,033         | 361                | 617               | 1,058           | 697                 |
| 10-4610-510                | INSURANCE AND BONDS                              | 2,137         | 2,260              | 2,115             | 2,260           | -                   |
| 10-4610-550                | UNIFORMS   | -             | 200                | -                 | 450             | 250                 |
| 10-4610-710                | COMPUTER HARDWARE AND SOFTWARE                   | 1,611         | -                  | -                 | 900             | 900                 |
|                            | TOTAL OPERATIONS                                 | 25,574        | 27,160             | 9,482             | 31,468          | 4,108               |
|                            | TOTAL SENIOR CITIZENS                            | 95,510        | 95,060             | 42,586            | 99,415          | 4,155               |
|                            | ·  |               |                    |                   |                 |                     |



# Transfers

| GL Acct      | Line Description                | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|--------------|---------------------------------|------------------|------------------------------|------------------------------------|---------------------------|----------------------------------|
| UTILITY EXPI | ENSES                           |                  |                              |                                    |                           |                                  |
| 10-9000-850  | TRANSFER TO ELECTRIC FUND       | 394,532          | 394,532                      | 197,266                            | 394,532                   | -                                |
| 10-9000-851  | TRANSFER TO WATER FUND          | 66,446           | 58,446                       | 29,223                             | 58,446                    | -                                |
| 10-9000-852  | TRANSFER TO SEWER FUND          | 56,654           | 56,654                       | 28,327                             | 56,654                    | -                                |
| 10-9000-853  | TRANSFER TO STORM WATER FUND    | 14,952           | 14,952                       | 7,476                              | 14,952                    | -                                |
| TRANSFERS    |                                 |                  |                              |                                    |                           |                                  |
| 10-9000-845  | TRANSFER C ROAD RESERVES TO CIP | -                | 870,089                      | _                                  | 307.873                   | (562,216)                        |
| 10-9000-854  | TRANSFER TO GOLF FUND           |                  | ,                            |                                    | ,-                        | -                                |
| 10-9000-863  | TRANSFER TO CEMETERY TRUST      |                  |                              |                                    | _                         | -                                |
| 10-9000-867  | TRANSFER TO COMM. THEATER CIP   |                  |                              |                                    |                           | -                                |
| 10-9000-868  | TRANSFER TO AIRPORT CIP         | 52,500           | 52,500                       | 26,250                             | _                         | (52,500)                         |
| 10-9000-870  | TRANSFER TO DEBT SERVICE        | 775,696          | 1,523,514                    | 761,757                            | 1,527,479                 | 3,965                            |
| 10-9000-874  | TRANSFER TO CAPITAL IMPRV. FD.  | 2,376,752        | 1,138,500                    | 569,250                            | 1,277,000                 | 138,500                          |
| 10-9000-875  | TRANSFER TO FACILITIES          | 529,004          | 839,719                      | 419,859                            | 1,004,505                 | 164,786                          |
| 10-9000-876  | PAYMENT TO MBA FUND             | 373,335          | 377,088                      | 188,544                            | 380,585                   | 3,497                            |
| 10-9000-877  | TRANSFER TO RDA FUND            | -                | 60,000                       | 30,000                             | 60,000                    | -                                |
| 10-9000-881  | INC C-ROAD FUNDS RESERVES       |                  |                              |                                    | -                         | -                                |
| 10-9000-886  | TRANSFER VEHICLE FUND           | 510,078          | 480,957                      | 240,479                            | 481,872                   | 915                              |
| 10-9000-888  | TRANSFER TO SPECIAL REV FUND    |                  |                              |                                    | -                         | -                                |
|              | TOTAL TRANSFERS                 | 5,149,949        | 5,866,951                    | 2,498,431                          | 5,563,898                 | (303,053)                        |

# Special Improvement Fund

2018

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



Special Improvement Fund

# ESTIMATED BEGINNING FUND BALANCE<sup>1</sup>

| GL Acct   | Line Description   | FY2016<br><u>ACTUAL</u>    | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br><u>INC/(DEC)</u>        |
|---|--|----------------------------|------------------------------|------------------------------------|---------------------------|--|
| 21-3100-132<br>21-3600-621<br>21-3600-622   | SID INTEREST<br>SID LATE FEES  | 145,243<br>18,323<br>54    | 84,250<br>20,250<br>-        | 78,552<br>582<br>-                 | -                         | (84,250)<br>(20,250)<br>-                      |
| 21-3600-690<br>21-3600-700  | MISCELLANEOUS REVENUE<br>SID 29 DSRF INTEREST<br>UTILIZE RESERVES  | 562                        | 250                          | 294                                | -                         | (250)  |
|   | TOTAL REVENUES   | 164,181                    | 104,750                      | 79,427                             | -                         | (104,750)                                      |
| EXPENDITURE<br>21-9000-150<br>21-9000-880<br>21-9000-881<br>21-9000-885<br>21-9000-886<br>21-9000-870 | BAD DEBT EXPENSE SID BONDS - PRINCIPAL SID BONDS - INTEREST BOND ADMINISTRATION FEES TRANSFER TO GENERAL CIP                   | 190,880<br>24,956<br>2,500 | 82,000<br>20,250<br>2,500    | 146,120<br>13,017<br>-             | -<br>-<br>-               | (82,000)<br>(20,250)<br>(2,500)<br>-<br>-<br>- |
|   | TOTAL EXPENDITURES   | 218,336                    | 104,750                      | 159,137                            | -                         | (104,750)                                      |
|   | SURPLUS / (DEFICIT)  | (54,155)                   | -                            | (79,710)                           | -                         |  |
|   | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads Joint Venture Debt Service Capital Projects Unrestricted |                            |                              |                                    | -<br>-<br>-<br>-          |  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

# Debt Service Fund

2018

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.



Debt Service Fund

|             | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup> |                         |                              |                                    | 152,443                   |                                  |
|-------------|---|-------------------------|------------------------------|------------------------------------|---------------------------|----------------------------------|
| GL Acct     | <u>Line Description</u><br>DNS & TRANSFERS    | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
| 31-3600-690 | MISCELLANEOUS REVENUE                         |                         |                              |                                    |                           |                                  |
| 31-3600-700 | INTEREST EARNED SVL TAX 2014 B                | 1,274                   | -                            | 23                                 |                           |                                  |
| 31-3800-810 | TRANSFER IN - GENERAL FUND                    | 775,696                 | 1,523,514                    | 761,757                            | 1,527,479                 | 3,965                            |
| 31-3800-813 | TRANSFER IN-SPECIAL REV FUND                  | 516,373                 | 512,863                      | 26,432                             | 514,260                   | 1,397                            |
| 31-3800-814 | TRANSFER IN - CAPITAL PROJECTS FUND           |                         |                              |                                    |                           | -                                |
| TOTAL REVEN | NUES  | 1,293,343               | 2,036,377                    | 788,211                            | 2,041,739                 | 5,362                            |
| BOND EXPEN  | DITLIPES                                      |                         |                              |                                    |                           |                                  |
| 31-4760-735 | INTEREST 2006 SALES TAX BONDS                 | 53,373                  | 44,863                       | 22,431                             | 36,260                    | (8,603)                          |
| 31-4760-736 | PRINCIPAL ON 2006 SALES TAX BONDS             | 460,000                 | 465,000                      | -                                  | 475,000                   | 10,000                           |
| 31-4760-803 | PRINCIPAL ON 2010 GO BOND                     | 390,000                 | 400,000                      | _                                  | 415,000                   | 15,000                           |
| 31-4760-804 | INTEREST ON 2010 GO BOND                      | 384,796                 | 371,341                      | 185,671                            | 356,541                   | (14,800)                         |
| 31-4760-805 | PRINCIPAL ON 2016 GO BOND                     | -                       | 448,173                      | -                                  | 380,000                   | (68,173)                         |
| 31-4760-806 | INTEREST ON 2016 GO BOND                      | -                       | 295,000                      | 258,804                            | 366,938                   | 71,938                           |
| 31-4760-920 | BOND ADMIN FEES                               | 3,900                   | 12,000                       | 2,000                              | 12,000                    | -                                |
| TOTAL EXPEN | NDITURES                                      | 1,292,069               | 2,036,377                    | 468,906                            | 2,041,739                 | 5,362                            |
|             | SURPLUS / (DEFICIT)                           | 1,274                   | -                            | 319,305                            | (0)                       |                                  |
|             | ESTIMATED ENDING FUND BALANCE Reserved for:   |                         |                              |                                    | 152,443                   |                                  |
|             | Impact Fees                                   |                         |                              |                                    | _                         |                                  |
|             | Class C Roads                                 |                         |                              |                                    | -                         |                                  |
|             | Joint Venture                                 |                         |                              |                                    |                           |                                  |
|             | Debt Service                                  |                         |                              |                                    | 152,443                   |                                  |
|             | Capital Projects                              |                         |                              |                                    | -                         |                                  |
|             | Endowments                                    |                         |                              |                                    |                           |                                  |
|             | Unroatriated                                  |                         |                              |                                    | (0)                       |                                  |

(0)

Unrestricted

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

# Capital Projects Funds

2018

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds.

Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



Capital Improvements Fund

## ESTIMATED BEGINNING FUND BALANCE<sup>1</sup>

2,516,666

|  |  | FY2016        | FY2017<br>APPROVED                      | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017                     |
|--|--|---------------|---|-------------------|-----------------|---|
| GL Acct<br>CAPITAL PROJEC <sup>-</sup> | <u>Line Description</u><br>TS REVENUES | <u>ACTUAL</u> | <u>BUDGET</u>                           | <u>ACTUAL</u>     | <u>BUDGET</u>   | INC/(DEC)                               |
| 45-3600-360                            | GRANTS                                 | 635,913       | 2,000,000                               | 24,100            |                 | (2,000,000)                             |
| 45-3600-610                            | INTEREST INCOME                        | 78,563        | -                                       | 94,185            | 45,000          | 45,000                                  |
| 45-3600-611                            | 2006 STR BOND INTEREST                 | 455           | -                                       | -                 |                 | -                                       |
| 45-3600-640                            | PROPERTY SALES                         | 350,356       | 950,000                                 | -                 |                 |   |
| 45-3600-650                            | TRANSFER FROM GENERAL FUND             | 2,376,752     | 1,138,500                               | 569,250           | 1,277,000       | 138,500                                 |
| 45-3600-652                            | TRANSFER FROM C ROAD RESERVES          | -             | 870,089                                 | -                 | 307,873         |   |
| 45-3600-693                            | PROCEEDS FROM DEBT ISSUANCE            | 11,359,757    | -                                       | -                 |                 |   |
| 45-3600-702                            | TRANSFER FROM ELECTRIC FUND            | -             | 1,500,000                               | 750,000           | 3,000,000       |   |
| 45-3600-NEW                            | TRANSFER FROM SOLID WASTE FUND         |               |   |                   | 300,000         |   |
| 45-3800-843                            | UTILIZE CAP FACILITIES RESERVE         | -             | 11,359,000                              | -                 | 1,400,000       | (9,959,000)                             |
| 45-3800-883                            | DONATION FOR BUILDINGS                 | -             | -                                       | 500               |                 | -                                       |
| TOTAL FUND REVI                        | ENUE -                                 | 14,801,795    | 17,817,589                              | 1,438,035         | 6,329,873       | (11,775,500)                            |
|  | <u>-</u>                               | , ,           | , | ,,                | -,,-            | , |
| CAPITAL PROJECT<br>LEGISLATIVE         | TS AND OTHER EXPENDITURES              |               |   |                   |                 |   |
| 45-4120-003                            | LAND PURCHASES                         | 344,250       | -                                       | -                 |                 |   |
| INFORMATION SYS                        | STEMS                                  |               |   |                   |                 |   |
| 45-4132-102                            | SERVER RENEWAL AND REPLACEMENT         | 28,711        | 30,000                                  | 29,513            | 28,000          | (2,000)                                 |
| 45-4132-103                            | PRINTER/COPIER RENEWAL AND REPLACEM    | 18,274        | 18,000                                  | 5,564             | 13,000          | (5,000)                                 |
| 45-4132-104                            | SWITCH RENEWAL AND REPLACEMENT         |               |   |                   | 15,000          | 15,000                                  |
| BUILDING INSPEC                        |  |               |   |                   |                 |   |
| 45-4160-102                            | DIGITAL PERMIT SOFTWARE                | -             | 5,000                                   | 3,750             |                 | (5,000)                                 |
| FACILITIES EXPEN                       |  |               |   |                   |                 |   |
| 45-4182-101                            | FACILITY REPAIR RESERVE                | 26,060        | 125,828                                 | -                 |                 | (125,828)                               |
| 45-4182-103                            | HERITAGE PARK READER BOARD             | -             | 10,000                                  | -                 |                 | (10,000)                                |
| 45-4182-104                            | SENIOR CENTER UPGRADES                 | -             | 50,000                                  | 58,148            |                 | (50,000)                                |
| POLICE DEPARTM                         |  |               |   |                   |                 |   |
| 45-4210-601                            | BODY CAMERAS                           | -             | 10,000                                  | -                 | 10,000          | -                                       |
| 45-4210-800                            | 800 MHZ RADIO REPLACEMENT              | 25,636        | 58,000                                  | -                 | 58,000          | -                                       |
| 45-4210-NEW                            | BIKE COMPOUND IMPROVEMENTS             |               |   |                   | 5,000           | 5,000                                   |
| 45-4210-NEW                            | LIDAR RADAR GUNS                       |               |   |                   | 5,000           | 5,000                                   |
| 45-4210-NEW                            | PORTABLE DRUG ANALYZER                 |               |   |                   | 22,000          | 22,000                                  |
| FIRE DEPARTMEN                         |  | 400 400       | 75 407                                  | 04.457            | 22.000          | (40.407)                                |
| 45-4220-101                            | SELF CONTAINED BREATHING APPARATUS (\$ | 138,103       | 75,487                                  | 91,157            | 33,000          | (42,487)                                |
| 45-4220-NEW                            | THERMAL IMAGING CAMERA                 |               |   |                   | 8,000           | 8,000                                   |
| DISPATCH<br>45-4221-102                | 911 SYSTEM UPGRADE                     |               | 100 000                                 | 10 447            |                 | (190,000)                               |
| STREETS AND "C                         |  | -             | 180,000                                 | 10,447            |                 | (180,000)                               |
| 45-4410-200                            | PROPERTY ACQUISITION                   |               |   |                   |                 |   |
| 45-4410-201                            | BROOKSIDE REALIGNMENT PROJECT          | 357,737       |   | 5,068             |                 | -                                       |
| 45-4410-271                            | 1600 S RR CROSSING                     | 331,131       | 100,000                                 | 1,200             |                 | (100,000)                               |
| 45-4410-271                            | 700 N 250 E CONNECTOR                  | 150,000       | 100,000                                 | 1,200             |                 | (100,000)                               |
| 45-4410-273                            | INTERSECTION IMPROVEMENTS              | 23,852        | -                                       | -                 |                 | -                                       |
| 45-4410-274                            | 700 S ROAD CONSTRUCTION                | 25,052        | 200.000                                 | _                 |                 | (200,000)                               |
| 45-4410-643                            | C ROAD MAINTENANCE                     | 456,667       | 200,000<br>574,182                      | 494,560           | 632,523         | 58,341                                  |
| 45-4410-650                            | SIDEWALKS - CURB & GUTTER              | 450,007       | 96,700                                  | 494,500           | 50,000          | (46,700)                                |
| 45-4410-881                            | ROAD RECONSTRUCTION - C ROADS          | _             | 405,464                                 | 182,028           | 30,000          | (405,464)                               |
| 45-4410-931                            | 950 W RR CROSSING                      | 6,982         | 244,944                                 | 140,329           |                 | (244,944)                               |
| 45-4410-932                            | MILL AND OVERLAY                       | 0,962         | 530,086                                 | 265,210           | 635,000         | 104,914                                 |
| 70 77 10-332                           | WILL AND OVERLEAD                      | =             | 550,000                                 | 200,210           | 555,000         | 107,017                                 |



### Capital Improvements Fund

| GL Acct        | Line Description                      | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br>ACTUAL | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------|---------------------------------------|------------------|------------------------------|-----------------------------|---------------------------|----------------------------------|
| PARKS DEPARTM  | IENT                                  |                  |                              |                             |                           |                                  |
| 45-4510-024    | COMMUNITY PARK BRIDGE                 | 60,486           | -                            | -                           |                           | -                                |
| 45-4510-104    | PARK MAINTENANCE RESERVE FUND         | -                | 75,000                       | 7,950                       |                           | (75,000)                         |
| 45-4510-105    | NEW EQUIPMENT                         |                  |                              |                             |                           |                                  |
| 45-4510-NEW    | PARKS ROADS AND PARKING LOTS MAINTENA | ANCE             |                              |                             | 25,150                    |                                  |
| 45-4510-NEW    | MEMORIAL PARK ADA ACCESS              |                  |                              |                             | 7,700                     |                                  |
| 45-4510-NEW    | BIRD PARK - PLAYGROUND EQUIPMENT      |                  |                              |                             | 75,000                    |                                  |
| 45-4510-NEW    | DRY CREEK TRAIL LANDSCAPING IMPROVEME | ENTS             |                              |                             | 20,000                    |                                  |
| 45-4510-756    | LIBRARY PARK                          | -                | 20,932                       | 395                         | ,                         | (20,932)                         |
| 45-4510-759    | FLAMMABLE STORAGE CABINETS AND SAFET  | 4,003            | , <u>-</u>                   | -                           |                           | -                                |
| CANYON PARKS   |                                       |                  |                              |                             |                           |                                  |
| 45-4520-740    | CANYON PARKS CAPITAL MAINTENANCE RES  | -                | 60,000                       | -                           |                           | (60,000)                         |
| 45-4520-NEW    | JOLLEY'S RANCH FENCE REPLACEMENT      |                  |                              |                             | 18,000                    | , , ,                            |
| 45-4520-747    | JOLLEY'S CAMPGROUND ELECTRIC PEDESTA  | 4,090            | -                            | -                           |                           | -                                |
| 45-4520-748    | JOLLEY'S RANCH YOUTH CAMP             | 500              | 16,691                       | 1,770                       | -                         | (16,691)                         |
| 45-4520-749    | CANYON PARKS SPRINKLING SYSTEM        | 10,000           | -                            | , -                         | 10,000                    | 10,000                           |
| ART MUSEUM     |                                       | •                |                              |                             | ,                         | ,                                |
| 45-4530-730    | ART MUSEUM CAPITAL                    | -                | 15,000                       | -                           |                           | (15,000)                         |
| 45-4530-732    | SECURITY AND SAFETY EQUIPMENT         | 12,800           | 9,000                        | -                           |                           | (9,000)                          |
| RECREATION DE  | PARTMENT                              |                  |                              |                             |                           | -                                |
| 45-4560-NEW    | AQUATIC CENTER REGISTRATION SOFTWARE  |                  |                              |                             | 25,000                    | 25,000                           |
| 45-4560-813    | AQUATIC AND ACTIVITIES CENTER         | 221,480          | 15,887,520                   | 1,508,473                   | 4,600,000                 | (11,287,520)                     |
| 45-4560-814    | BLEACHER REPLACEMENT                  | ,<br>-           | 29,000                       | 26,599                      | 23,000                    | (6,000)                          |
| CEMETERY       |                                       |                  |                              |                             |                           | , ,                              |
| 45-4561-103    | REBUILD SPRINKLING SYSTEM             | 16,392           | 11,033                       | 10,000                      | 11,500                    | 467                              |
| 45-4561-105    | CEMETERY MAINTENANCE SHOP, OFFICE, AN | 519              | 50,000                       | 49,940                      |                           | (50,000)                         |
| TOTAL FUND EXP | PENDITURES                            | 1,562,294        | 18,887,867                   | 2,892,169                   | 6,329,873                 | (12,703,844)                     |
|                | <del>-</del>                          |                  |                              |                             |                           | <u> </u>                         |
|                | SURPLUS / (DEFICIT)                   | 13,239,501       | (1,070,278)                  | (1,454,135)                 | -                         |                                  |
|                |                                       |                  |                              |                             |                           |                                  |
|                | ESTIMATED ENDING FUND BALANCE         |                  |                              |                             | 1,116,666                 |                                  |
|                | Reserved for:                         |                  |                              |                             |                           |                                  |
|                | Impact Fees                           |                  |                              |                             | -                         |                                  |
|                | Class C Roads                         |                  |                              |                             | -                         |                                  |
|                | Joint Venture                         |                  |                              |                             | -                         |                                  |
|                | Debt Service                          |                  |                              |                             | -                         |                                  |
|                | Capital Projects                      |                  |                              |                             | 1,116,666                 |                                  |
|                | Endowments                            |                  |                              |                             | -                         |                                  |
|                | Unrestricted                          |                  |                              |                             | -                         |                                  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



Community Theater CIP Fund

# ESTIMATED BEGINNING FUND BALANCE<sup>1</sup>

14,933

| GL Acct<br>REVENUE<br>44-3300-360<br>44-3300-361<br>44-3600-883<br>44-3600-884 | Line Description  GRANT REVENUE  TRANSFER FROM GENERAL FUND  DONATIONS  SUNDRY REVENUES  UTILIZE FUND BALANCE | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u><br>- | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC)<br>-<br>-<br>- |
|--|---|-------------------------|--|------------------------------------|----------------------------------|---|
|  | OTILIZE FOND BALANCE  |                         |  |                                    |                                  |   |
| TOTAL REVEN  | NUES  | -                       | -  | -                                  | -                                | -   |
| EXPENDITUR<br>44-4560-240  | ES<br>OFFICE EXPENSE  | -                       | -  | -                                  |                                  | -   |
| CAPITAL PRO<br>44-6400-001   | JECTS<br>BUILDING IMPROVEMENTS  | -                       | -  | -                                  |                                  | -   |
| TOTAL EXPEN  | IDITURES  | -                       | -  | -                                  | -                                |   |
|  | SURPLUS / (DEFICIT)   | -                       | -  | -                                  | -                                | ·   |
|  | ESTIMATED ENDING FUND BALANCE Reserved for:   |                         |  |                                    | 14,933                           | •   |
|  | Impact Fees<br>Class C Roads  |                         |  |                                    | -                                |   |
|  | Joint Venture Debt Service  |                         |  |                                    | -                                |   |
|  | Capital Projects<br>Endowments  |                         |  |                                    | 13,060                           |   |
|  | Unrestricted  |                         |  |                                    | 1,873                            |   |

# Notes:

<sup>1.</sup> Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

# Special Revenue Funds

2018

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



# Special Revenue Fund Summary

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |                              |                              |                                    | 2,333,971                    |                                  |
|--|--|------------------------------|------------------------------|------------------------------------|------------------------------|----------------------------------|
| GL Acct  | Line Description   | FY2016<br>ACTUAL             | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET    | FY2018<br>VS FY2017<br>INC/(DEC) |
| REVENUES<br>46-3600-100<br>46-3600-102<br>46-3600-103    | INTEREST PARKS IMPACT FEES INTEREST PUBLIC SAFETY IMPACT INTEREST STREET TREES PROGRAM                                   | 13,122<br>146<br>0           | 7,500<br>175<br>-            | 10,978<br>93<br>0                  | 12,500<br>250                | 5,000<br>75                      |
| 46-3600-103<br>46-3600-500<br>46-3600-700<br>46-3600-900 | PARKS IMPACT FEES PUBLIC SAFETY IMPACT FEES STREETS IMPACT FEES DENSITY BONUS-FEE IN LIEU                                | 550,337<br>80,494<br>576,970 | 650,125<br>52,000<br>234,000 | 384,407<br>43,849<br>198,085       | 743,000<br>64,000<br>288,000 | 92,875<br>12,000<br>54,000       |
| 46-3600-910<br>46-3600-911<br>46-3600-912<br>46-3600-913 | UTILIZE PUBLIC SAFETY IMP FEE RESERVE UTILIZE PARK IMPACT FEE RESERVES TRANSFER FROM GENERAL FUND TRANSFER FROM ELECTRIC | -                            | 330,238                      | -                                  |                              | (330,238)                        |
| 46-3600-914<br>46-3600-915                               | UTILIZE STREET IMPACT FEE RESERVES TRANSFER FROM SPECIAL IMPROVEMENT FOR   | -<br>JND                     | 1,316,000                    | -                                  | -                            | (1,316,000)                      |
|  |  |                              |                              |                                    |                              | -                                |
|  | Total Revenues   | 1,221,069                    | 2,590,038                    | 637,413                            | 1,107,750                    | (1,482,288)                      |
| EXPENDITURE  | <b>.</b>   |                              |                              |                                    |                              |                                  |
| <u>EXI ENDITORE</u>                                      | PARK IMPACT CAPITAL PROJECTS   | 165,652                      | 537,657                      | 15,365                             | _                            | (537,657)                        |
|  | STREETS IMPACT CAPITAL PROJECTS  | -                            | 1,550,000                    | 14,097                             | -                            | (1,550,000)                      |
| 46-9000-100  | TRANSFER TO DEBT SERVICE FUND  | 516,373                      | 512,863                      | 26,432                             | 514,260                      | 1,397                            |
| 46-9000-500  | INCREASE PARK IMPACT FEE RESERVES  | ,-                           | ,                            | -, -                               | 228,740                      | 228,740                          |
| 46-9000-700  | INCREASE STREETS IMPACT FEE RES  |                              |                              |                                    | 300,500                      | 300,500                          |
| 46-9000-701  | INCREASE PUBLIC SAFETY IMPACT FEE RES  | -                            | 52,175                       | -                                  | 64,250                       |                                  |
| 46-9000-712  | TRANSFER TO VEHICLE FUND   |                              |                              |                                    |                              | -                                |
| 46-9000-720  | TRANSFER TO CAPITAL PROJ FUND  |                              |                              |                                    |                              | -                                |
| 46-9000-725  | TRANSFER TO GENERAL FUND   | 65,900                       | -                            | -                                  |                              | -                                |
|  | Total Expenditures   | 747,925                      | 2,652,695                    | 55,894                             | 1,107,750                    | (1,557,020)                      |
|  | SURPLUS/DEFICIT  | 473,143                      | (62,657)                     | 581,519                            | -                            |                                  |
|  | ESTIMATED ENDING FUND BALANCE Reserved for:  |                              |                              |                                    | 2,634,471                    |                                  |
|  | Impact Fees  |                              |                              |                                    | 2,271,314                    |                                  |
|  | Class C Roads  |                              |                              |                                    | ۲,211,31 <del>4</del><br>-   |                                  |
|  | Joint Venture  |                              |                              |                                    | -                            |                                  |
|  | Debt Service   |                              |                              |                                    | _                            |                                  |
|  | Capital Projects   |                              |                              |                                    | _                            |                                  |
|  | Endowments   |                              |                              |                                    | _                            |                                  |
|  | Unrestricted   |                              |                              |                                    | 363,157                      |                                  |
|  |  |                              |                              |                                    | •                            |                                  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



## Special Revenue Detail

| GL Acct Line Description   | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|--|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| STREETS IMPACT FEE CAPITAL PROJECTS 46-7000-001 STREET OVERSIZING PROJECTS 46-9000-400 STREETS IMPACT CAPITAL PROJECT  | -                       | 1,550,000                           | 14,097                             |                                  | -<br>(1,550,000)                 |
| TOTAL STREETS IMPACT FEE CAPITAL PROJECTS  |                         | 1,550,000                           | 14,097                             | -                                | (1,550,000)                      |
| PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECT<br>46-6000-003 TREES & PLANTS<br>46-6000-015 CANYON PARKS TREES<br>46-6000-017 PARKS IMPROVEMENT/COMPLETE PR<br>46-6000-024 WAYNE BARTHOLOMEW FAMILY PAR | RO                      | 2 537,657                           | 15,365                             |                                  | -<br>-<br>-<br>(537,657)         |
| TOTAL PARK IMPACT FEE PROJECTS   | 165,652                 | 2 537,657                           | 15,365                             | -                                | (537,657)                        |



Cemetery Trust Fund

|   | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>                             |                  |                              |                                    | 1,050,612                 |                                  |
|---|---|------------------|------------------------------|------------------------------------|---------------------------|----------------------------------|
| GL Acct<br>REVENUES                       | Line Description  | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
| 81-3400-441<br>81-3400-444<br>81-3800-815 | CEMETERY LOTS SOLD<br>INTEREST EARNED ON FINANCINGS<br>TRANSFERS/RESERVES | 89,735<br>606    | 75,000<br>1,000              | 30,995<br>724                      | 75,000<br>1,000<br>-      | -<br>-<br>-                      |
|   | TOTAL REVENUES  | 90,341           | 76,000                       | 31,719                             | 76,000                    | -                                |
| EXPENDITURES                              | INCREASE RESERVES   |                  |                              |                                    | 76,000                    |                                  |
|   | TOTAL EXPENDITURES  | -                | -                            | -                                  | 76,000                    | -                                |
|   | SURPLUS / (DEFICIT)   | 90,341           | 76,000                       | 31,719                             | -                         |                                  |
|   | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads     |                  |                              |                                    | 1,126,612<br>-<br>-       |                                  |
|   | Joint Venture Debt Service Capital Projects                               |                  |                              |                                    | -<br>-<br>-               |                                  |
|   | Endowments<br>Unrestricted  |                  |                              |                                    | 1,126,612<br>-            |                                  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



Special Trusts Fund

52,923

| GL Acct<br>REVENUES<br>84-3000-302<br>84-3000-304<br>84-3000-331<br>84-3000-336<br>84-3600-610<br>84-3400-337 | Line Description  SOUTH MAIN FLAG FUND INTEREST LUCY PHILLIPS TRUST INTEREST FINLEY HISTORY DONATIONS FOR STATUES INTEREST EARNINGS SPRINGVILLE YOUTH CAMP DONATIO | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u><br>0<br>75 | FY2017<br>MIDYEAR<br><u>ACTUAL</u><br>33.02 | FY2018<br>FINAL<br>BUDGET                      | FY2018<br>VS FY2017<br>INC/(DEC)<br>-<br>-<br>-<br>-<br>- |
|---|--|------------------|--|---|--|---|
|   | TOTAL REVENUES   | -                | 75   | 33  | 75   |   |
| EXPENDITURES<br>84-4000-013<br>84-4000-030  | LUCY PHILLIPS STATUE EXPENDITURES INCREASE FUND BALANCE TOTAL EXPENDITURES   | -                | -  | -   | 75<br>75                                       | -<br>-<br>75  |
|   | SURPLUS / (DEFICIT)  | -                | 75   | 33  | -  |   |
|   | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads Joint Venture Debt Service Capital Projects Special Trusts Unrestricted                      |                  |  |   | 52,923<br>-<br>-<br>-<br>-<br>-<br>52,923<br>- |   |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

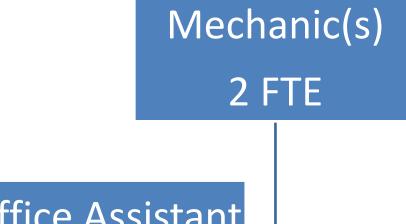
# Internal Service Funds

2018

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

# Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City's fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.



# Office Assistant 0.5 FTE

# **Central Shop Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 2.00              | 2.50               | 2.50                 |
| Personnel Expense     | 166,225           | 183,426            | 195,979              |
| Non-Personnel Expense | 69,280            | 77,668             | 128,142              |
| Total                 | 235,505           | 261,094            | 324,121              |

# **Central Shop – Performance Goals, Strategies, and Measures**

# **Goal #1** – Improve Customer Relations

**Strategy 1 -** Be prompt and complete with all service requests

**Strategy 2 -** Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance

**Strategy 3** - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs

| Measures                               | July<br>FY14 | July<br>FY15 | FY 16<br>Target | FY 17<br>Target |
|--|--------------|--------------|-----------------|-----------------|
| % of completed work orders and repairs |              |              |                 |                 |
| with positive satisfaction             | 97%          | 98%          | 100%            | 100%            |
| Processed work Orders                  |              |              |                 |                 |
|  | 1,198        | 1,398        | 732*            | 1,400           |

# Goal #2 – Improve quality of fleet service

**Strategy 1** – Continue to develop the Central Shop to be a 'One Stop' preventative maintenance and repair shop

**Strategy 2** – Maintain and budget for necessary tools and equipment needed for the fleet and equipment inventory needs

**Strategy 3** – Effective use of manpower by good scheduling of preventative maintenance (PM)

**Strategy 4** – Plan ahead for the seasonal needs of the departments

|  | July  | July  | FY 16  | FY 17  |
|--|-------|-------|--------|--------|
| Measures                                 | FY14  | FY15  | Target | Target |
| % of completed work orders and repairs   |       |       |        |        |
| with zero re-visits                      | 98.8% | 99%   | 99%    | 99%    |
| % of availability of fleet and equipment |       |       |        |        |
| for use as needed                        | 99%   | 99%   | 98%    | 98%    |
| Improvement in direct billable labor     |       |       |        |        |
| hours (Actual/Target)                    | 2,672 | 2,140 | 1,374* | 2,300  |

<sup>\*</sup> Records lost due to server failure so number shown is since 10/16/2015



# Central Shop ISF

| GL Acct<br>REVENUES | Line Description               | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|---------------------|--------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| 47-3400-441         | REVENUE FOR PARTS & SUPPLIES   | 59,110                  | 77,668                              | 27,192                             | 128,142                          | 50,474                           |
| 47-3400-443         | LABOR FEES                     | 167,898                 | 183,427                             | 91,812                             | 195,979                          | 12,552                           |
| 47-3600-690         | SUNDRY REVENUE                 | -                       | -                                   | -                                  |                                  |                                  |
|                     | TOTAL REVENUES                 | 227,008                 | 261,095                             | 119,004                            | 324,121                          | 63,026                           |
| EXPENDITUR          | ES                             |                         |                                     |                                    |                                  |                                  |
| PERSONNEL           |                                |                         |                                     |                                    |                                  |                                  |
| 47-4000-110         | PAYROLL - FULL TIME            | 100,416                 | 98,098                              | 53,337                             | 104,031                          | 5,933                            |
| 47-4000-120         | PAYROLL - PART TIME            | _                       | 13,868                              | 6,214                              | 15,059                           | 1,191                            |
| 47-4000-130         | EMPLOYEE BENEFITS              | 64,530                  | 69,960                              | 31,421                             | 75,388                           | 5,428                            |
| 47-4000-140         | OVERTIME PAY                   | 1,279                   | 1,500                               | 591                                | 1,500                            | -                                |
|                     | TOTAL PERSONNEL                | 166,225                 | 183,426                             | 91,562                             | 195,979                          | 12,553                           |
| OPERATIONS          |                                |                         |                                     |                                    |                                  |                                  |
| 47-4000-236         | TRAINING AND EDUCATION         | 1,442                   | 1,375                               | 333                                | 1,990                            | 615                              |
| 47-4000-240         | OFFICE SUPPLIES                | 390                     | 500                                 | 251                                | 550                              | 50                               |
| 47-4000-241         | OPERATION SUPPLIES             | 743                     | 2,500                               | 1,365                              | 2,700                            | 200                              |
| 47-4000-250         | PARTS, FILTERS & ETC           | 42,765                  | 54,000                              | 20,332                             | 50,000                           | (4,000)                          |
| 47-4000-251         | FUEL                           | 717                     | 1,250                               | 405                                | 1,150                            | (100)                            |
| 47-4000-252         | SHOP TOOLS ALLOWANCE           | 1,800                   | 2,700                               | 900                                | 1,800                            | (900)                            |
| 47-4000-255         | COMPUTER OPERATIONS            | 163                     | 1,900                               | 449                                | 4,553                            | 2,653                            |
| 47-4000-260         | BUILDINGS AND GROUNDS          | 3,216                   | 6,000                               | 789                                | 3,500                            | (2,500)                          |
| 47-4000-265         | COMMUNICATION/TELEPHONE        | 691                     | 570                                 | 298                                | 1,792                            | 1,222                            |
| 47-4000-510         | INSURANCE AND BONDS            | 915                     | 1,200                               | 887                                | 1,200                            | ,<br>-                           |
| 47-4000-550         | UNIFORMS                       | 2,862                   | 3,940                               | 1,499                              | 2,600                            | (1,340)                          |
| 47-4000-710         | COMPUTER EQUIPMENT AND SOFTWAI | 1,313                   | -                                   | ,<br>-                             | -                                | -                                |
| 47-9000-712         | TRANSFER TO VEHICLE FUND       | 2,948                   | 1,733                               | 867                                | 3,223                            | 1,490                            |
| 47-9000-713         | CAPITAL EQUIPMENT              | 9,315                   | -                                   | -                                  | 53,084                           | 53,084                           |
|                     | TOTAL OPERATIONS               | 69,280                  | 77,668                              | 28,375                             | 128,142                          | 50,474                           |
|                     | TOTAL EXPENDITURES             | 235,505                 | 261,094                             | 119,936                            | 324,121                          | 63,027                           |
|                     | SURPLUS/(DEFICIT)              | (8,497)                 | 1                                   | (933)                              | _                                |                                  |
|                     | SONT LOS/(DEFICIT)             | (0,497)                 | 1                                   | (833)                              | -                                |                                  |

# Facilities Maintenance

The Facilities Maintenance Department is responsible for preforming and overseeing the maintenance, Construction and Custodial Services as well as supports the goals of the City of Springville.

**MISSION STATEMENT:** The Springville City Department of Facilities Management Services is dedicated to providing clean, safe, comfortable, and well maintained facilities to give the community and city employees a comfortable place to visit and work as well as prolonging the life of all of the city's facilities.



# **Facilities Maintenance Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 6.90              | 6.90               | 7.32                 |
| Personnel Expense     | 364,716           | 403,939            | 439,747              |
| Non-Personnel Expense | 275,920           | 276,197            | 355,534              |
| Total                 | 640,636           | 680,136            | 795,281              |

# Facilities Maintenance – Performance Goals, Strategies, and Measures

# Goal #1 – Maintain and improve work orders service response.

**Strategy** – Implement and efficient work order system that can be tracked and prioritized.

**Strategy** – Implement an efficient inspection and maintenance program to reduce the number of work orders generated by customers

| Measures                                    | 2014 | 2015 | 2016      | 2017     |
|---|------|------|-----------|----------|
|   |      |      | projected | (target) |
| Number of work order requests.              | 1044 | 780  | 2000      | 2000     |
| Percentage of work orders from customers    |      |      | 30%       | 25%      |
| Percentage of work orders completed monthly |      |      | 80%       | 85%      |

### Goal #2 – Minimize the number of down time maintenance problems.

Strategy – Eliminate potential maintenance problems by performing weekly and monthly checks on the equipment identified in our maintenance check lists that can affect downtime.

| Measures                                | 2014 | 2015 | 2016<br>projected | 2017<br>(target) |
|---|------|------|-------------------|------------------|
| Work orders created through inspections |      |      | 60%               | 60%              |
| Number of down time days                | 18   | 29   | 14                | 10               |

## Goal #3 – Enhance cleanliness all of the city facilities.

Strategy – Provide cleaner and more comfortable working environment for employees and city citizens

| Measures                           | 2014 | 2015 | 2016<br>Projected | 2017<br>(target) |
|------------------------------------|------|------|-------------------|------------------|
| Number of call backs for custodial | 23   | 20   | 10                | 10               |
| Monthly Inspections Completed      | 70%  | 80%  | 90%               | 100%             |

# Goal #4 – Follow a budget replacement program to ensure that all facilities are in good repair and meet life expectancy standards in a cost effective manner.

**Strategy** – Maintain an ongoing inventory on all replaceable items with the age, expected life, cost, and need for replacement

Strategy – Create a long range budgeting plan for facility capital maintenance and replacement

|   | FY 2014 | FY 2015 | FY 2016 | FY 2017  |
|---|---------|---------|---------|----------|
| Measures  |         |         |         | (target) |
| Dollars budgeted for capital facilities maintenance | 534,456 | 551,512 | 375,000 | 411,600  |



Facilities ISF

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |  |   |  | 401,739  |   |
|--|--|--|---|--|--|---|
| GL ACCT  | LINE ITEM DESCRIPTION  | FY2016<br><u>ACTUAL</u>  | FY2017<br>APPROVED<br>BUDGET  | FY2017<br>MIDYEAR<br><u>ACTUAL</u>   | FY2018<br>FINAL<br><u>BUDGET</u>   | FY2018<br>VS FY2017<br>INC/(DEC)  |
| REVENUES<br>47-3800-815  | TRANSFERS IN   | 780,360  | 1,092,758   | 546,378  | 1,287,958  | 195,200   |
|  | TOTAL REVENUES AND TRANSFERS IN  | 780,360  | 1,092,758   | 546,378  | 1,287,958  | 195,200   |
| PERSONNEL<br>47-4182-110<br>47-4182-120<br>47-4182-130<br>47-4182-140<br>47-4182-160   | SALARIES PART-TIME EMPLOYEE SALARIES EMPLOYEE BENEFITS OVERTIME PAY EMPLOYEE RECOGNITION TOTAL PERSONNEL   | 208,096<br>40,101<br>111,361<br>5,007<br>151<br>364,716  | 230,374<br>45,298<br>125,353<br>2,500<br>414<br>403,939   | 114,261<br>16,266<br>53,020<br>2,619<br>234<br>186,401   | 220,546<br>63,127<br>153,134<br>2,500<br>439<br>439,747  | (9,828)<br>17,829<br>27,781<br>-<br>25<br>35,808  |
| OPERATIONS 47-4182-230 47-4182-236 47-4182-240 47-4182-251 47-4182-251 47-4182-255 47-4182-265 47-4182-310 47-4182-551 47-4182-551 47-4182-551 47-4182-752 | MILEAGE AND VEHICLE ALLOWANCE TRAINING & EDUCATION OFFICE EXPENSE DEPARTMENT SUPPLIES EQUIPMENT EXPENSE FUEL CENTRAL SHOP COMPUTER OPERATIONS BUILDINGS & GROUNDS COMMUNICATIONS/TELEPHONE PROFESSIONAL & TECHNICAL SERVI INSURANCE & BONDS UNIFORMS PERSONAL SAFETY EQUIPMENT COMPUTER EQUIPMENT AND SOFTWARE JANITORIAL SERVICES TOTAL OPERATIONS TOTAL FACILITIES MAINTENANCE | 459<br>7,862<br>52,042<br>6,115<br>3,044<br>1,822<br>2,400<br>43,807<br>2,318<br>36,354<br>2,674<br>723<br>1,789<br>895<br>113,615<br>275,920<br>640,636 | 300<br>3,000<br>-<br>30,000<br>4,000<br>3,500<br>1,336<br>-<br>52,000<br>1,561<br>59,000<br>4,000<br>1,000<br>1,500<br>-<br>115,000<br>276,197<br>680,136 | 420<br>1,132<br>311<br>25,456<br>800<br>1,235<br>341<br>-<br>14,964<br>833<br>14,843<br>2,597<br>-<br>634<br>-<br>47,340<br>110,904<br>297,305 | 1,284 5,118 900 60,200 4,500 4,000 1,659 4,700 34,300 2,146 53,154 4,457 3,000 1,300 - 174,816 355,534 795,281 | 984 2,118 900 30,200 500 500 323 (17,700) 585 (5,846) 457 2,000 (200) - 59,816 74,637 110,445 |
| PROJECTS<br>47-5000-800<br>47-9000-NEW   | RENEWAL AND REPLACEMENT PROJECTS TRANSFER TO VEHICLE FUND INCREASE FUND BALANCE TOTAL PROJECTS TOTAL FUND EXPENDITURES   | 127,563<br>127,563<br>768,199  | 547,737<br>547,737<br>1,227,873   | 35,223<br>35,223<br>332,528  | 200,000<br>7,359<br>285,318<br>492,677<br>1,287,958  | (347,737)<br>(347,737)<br>(237,293)   |
|  | SURPLUS / (DEFICIT)  | 12,161   | (135,115)   | 213,851  | 0  |   |
|  | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads Joint Venture Debt Service Capital Projects Endowments Unrestricted  |  |   |  | 401,739<br>-<br>-<br>-<br>-<br>401,739<br>-  |   |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



Vehicle & Equipment Fund

|   | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>   |                             |                                     |                                    | 3,084,558                        |                                  |
|---|---|-----------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| GL Acct   | Line Description  | FY2016<br><u>ACTUAL</u>     | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
| REVENUES<br>48-3600-611<br>48-3800-047<br>48-3800-NEW | INTEREST TRANSFER FROM CENTRAL SHOP TRANSFER FROM FACILITIES FUND   | 5,965<br>2,948              | -<br>1,733                          | 5,021<br>867                       | 3,223<br>7,359                   | -<br>1,490<br>7,359              |
| 48-3800-052<br>48-3800-053                            | TRANSFER FROM WATER FUND<br>TRANSFER FROM SEWER FUND<br>TRANSFER FROM ELECTRIC FUND                               | 46,465<br>51,714<br>132,364 | 28,784<br>55,107<br>125,949         | 14,392<br>27,554<br>62,975         | 43,080<br>66,243<br>124,193      | 14,296<br>11,136<br>(1,756)      |
| 48-3800-057<br>48-3800-058                            | TRANSFER FROM STORM WATER FUND TRANSFER FROM SOLID WASTE FUND TRANSFER FROM GOLF COURSE TRANSFER FROM COLF COURSE | 35,776<br>124,067<br>46,278 | 25,931<br>138,243<br>43,845         | 12,966<br>69,122<br>21,923         | 28,994<br>123,142<br>30,105      | 3,063<br>(15,101)<br>(13,740)    |
| 48-3900-052<br>48-3900-053                            | TRANSFER FROM GENERAL FUND SALE OF SURPLUS - SEWER SALE OF SURPLUS - ELECTRIC SALE OF SURPLUS - STORM WATER       | 510,078<br>4,550<br>5,755   | 480,957<br>-<br>-                   | 240,479<br>-<br>-                  | 481,872                          | 915                              |
| 48-3900-058<br>48-3900-801                            | SALE OF SURPLUS - GOLF COURSE<br>SALE OF SURPLUS - PUBLIC SAFTY<br>SALE OF SURPLUS-BLDGS & GROUND                 | 2,800                       | -<br>-                              | 19,472<br>120                      |                                  | -                                |
| 48-3900-804<br>48-3900-805                            | SALE OF SURPLUS - PUBLIC WORKS SALE OF SURPLUS-RECREATION SALE OF SURPLUS - ADMIN SALE OF SURPLUS-PLAN & ZONE     | 1,086                       | -                                   | -                                  |                                  | -                                |
| 48-3900-808<br>48-3900-810<br>48-3900-811             | SALE OF SURPLUS -FIRE DEPT<br>SALE OF SURPLUS-STREETS<br>SALES OF SURPLUS -PARKS                                  | -<br>15,766                 | -<br>-                              | 1,092<br>-                         |                                  | -<br>-<br>-                      |
| 48-3900-812   | SALE/TRADE SURPLUS -SOLID WAST<br>UTILIZE FUND BALANCE  |                             |                                     |                                    | 380,789                          | 380,789                          |
|   | TOTAL - REVENUES  | 985,611                     | 900,549                             | 475,980                            | 1,289,000                        | 388,451                          |
| EXPENDITUR  | R <u>ES</u><br>ADMINISTRATION   |                             |                                     |                                    |                                  |                                  |
| 48-4130-010<br>48-4130-020                            | CAR - FLEET EMERGENCY REPLACEMENT   |                             |                                     |                                    | 20,000<br>25,000                 | 20,000<br>25,000                 |
|   | SUBTOTAL - ADMINISTRATION   | -                           | -                                   | -                                  | 45,000                           | 45,000                           |
| 48-4160-010   | COMMUNITY DEVELOPMENT REPLACEMENT VEHICLES  |                             |                                     |                                    |                                  | -                                |
|   | SUBTOTAL - COMMUNITY DEVELOPMENT  | -                           | -                                   | -                                  | -                                | -                                |
| 48-4410-013<br>48-4410-014<br>48-4410-015             |   |                             |                                     |                                    |                                  | -<br>-<br>-                      |
|   | SUBTOTAL - PUBLIC WORKS   |                             |                                     | -                                  |                                  |                                  |
|   | FACILITIES MAINTENANCE REPLACEMENT VEHICLES EQUIPMENT REPLACEMENT   |                             |                                     |                                    |                                  | -<br>-                           |
|   | SUBTOTAL - FACILITIES MAINTENANCE   |                             | -                                   | -                                  | -                                |                                  |
|   | CITY ENGINEER   |                             |                                     |                                    |                                  |                                  |
|   | REPLACEMENT VEHICLES EQUIPMENT REPLACEMENT  | 28,182                      | -                                   | -                                  |                                  | -                                |
|   | SUBTOTAL - FACILITIES MAINTENANCE   | 28,182                      | -                                   | -                                  | -                                | -                                |



Vehicle & Equipment Fund

| GL Acct<br>48-4210-021                    | Line Description PUBLIC SAFETY                            | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET<br>99,000 | FY2018<br>VS FY2017<br>INC/(DEC)<br>25,000 |
|---|---|-------------------------|------------------------------|------------------------------------|-------------------------------------|--|
| 48-4227-013                               |   | 102,440                 | 74,000                       | -                                  | 160,000                             | 160,000                                    |
|   | SUBTOTAL - PUBLIC SAFETY                                  | 102,440                 | 74,000                       | -                                  | 259,000                             | 185,000                                    |
|   | STREETS VEHICLE REPLACEMENT EQUIPMENT REPLACEMENT         | 13,850                  | -                            | -                                  |                                     | -<br>-<br>-                                |
|   | SUBTOTAL - PUBLIC SAFETY                                  | 13,850                  | -                            | -                                  | -                                   | -  |
| 48-4510-010<br>48-4510-015                | PARKS TRUCK(S) REPLACEMENT EQUIPMENT                      | -<br>46,191             | 25,000<br>35,000             | -<br>16,175                        | 26,000<br>97,000                    | 1,000<br>62,000                            |
|   | SUBTOTAL - PARKS  | 46,191                  | 60,000                       | 16,175                             | 123,000                             | 63,000                                     |
|   | CANYON PARKS 1 TON TRUCK EQUIPMENT REPLACEMENT            | 42,181                  | -                            | -                                  | -                                   | -  |
|   | SUBTOTAL - CANYON PARKS                                   | 42,181                  | -                            | -                                  | -                                   | -  |
| 48-4560-001<br>48-4560-002                | RECREATION PICKUP EQUIPMENT REPLACEMENT                   |                         |                              |                                    |                                     | -  |
|   | SUBTOTAL - RECREATION                                     | -                       | -                            | -                                  | -                                   | -  |
| 48-4561-001<br>48-4561-003                | CEMETERY EQUIPMENT REPLACEMENT 1/2 TON TRUCK              | 10,698                  | 12,000                       | 10,698                             |                                     | (12,000)                                   |
|   | SUBTOTAL - CEMETERY                                       | 10,698                  | 12,000                       | 10,698                             | -                                   | (12,000)                                   |
| 48-4000-800                               | CENTRAL SHOP<br>PICKUP                                    |                         |                              |                                    |                                     | -  |
|   | SUBTOTAL - CEMETERY                                       | -                       | -                            | -                                  | -                                   | -  |
|   | WATER SERV ICE TRUCK EQUIPMENT REPLACEMENT                |                         |                              |                                    | 145,000                             | 145,000<br>-                               |
|   | SUBTOTAL - WATER  | -                       | -                            | -                                  | 145,000                             | 145,000                                    |
| 48-5200-001<br>48-5200-002<br>48-5200-NEW | SEWER VACTOR REPLACEMENT VEHICLES REPLACEMENT EQUIPMENT   |                         |                              |                                    | 145,000<br>18,000                   | -  |
|   |   | -                       | -                            | -                                  | 163,000                             | -  |
| 48-5300-018                               | ELECTRIC NEW VEHICLES NEW EQUIPMENT REPLACEMENT EQUIPMENT | 48,618                  | 237,382                      | 12,106                             | 225,000                             | (12,382)<br>-<br>-                         |
|   | SUBTOTAL - ELECTRIC                                       | 48,618                  | 237,382                      | 12,106                             | 225,000                             | (12,382)                                   |
|   |   |                         |                              |                                    |                                     |  |

# STORM WATER



# Vehicle & Equipment Fund

| GL Acct<br>48-5500-001<br>48-5500-002 |   | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u><br>75,000           | FY2018<br>VS FY2017<br>INC/(DEC)<br>75,000 |
|---------------------------------------|---|-------------------------|-------------------------------------|------------------------------------|--|--|
|                                       | SUBTOTAL - STORM WATER  | -                       | -                                   | -                                  | 75,000   | 75,000                                     |
|                                       | SOLID WASTE GARBAGE TRUCK LEAF COLLECTION UNIT  | -                       | 254,537                             | 249,900                            | 254,000  | (537)<br>-                                 |
|                                       | SUBTOTAL - SOLID WASTE  | -                       | 254,537                             | 249,900                            | 254,000  | (537)                                      |
| 48-5861-003                           | UTILITY CART  | 24,382<br>24,382        | 45,408<br>45,408                    | -                                  | <u>-</u>   | (45,408)                                   |
|                                       | TOTAL - EXPENDITURES  | 302,691                 | 683,327                             | 288,878                            | 1,289,000  | 442,673                                    |
|                                       | SURPLUS / (DEFICIT)   | (302,691)               | (683,327)                           | (288,878)                          | -  |  |
|                                       | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads Joint Venture Debt Service Capital Projects Endowments Unrestricted |                         |                                     |                                    | 3,084,558<br>-<br>-<br>-<br>-<br>3,084,558<br>-<br>- |  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

# Enterprise Funds

2018

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

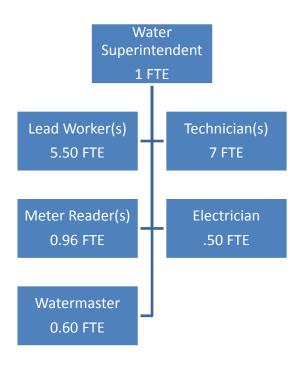
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

# Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

**MISSION STATEMENT:** To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.



# **Water Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 14.94             | 15.56              | 15.56                |
| Personnel Expense     | 885,305           | 999,709            | 1,071,403            |
| Non-Personnel Expense | 3,354,419         | 6,451,556          | 4,032,411            |
| Total                 | 4,239,724         | 7,451,265          | 5,103,814            |

# Water Department – Performance Goals, Strategies, and Measures

# Goal #1 Track projected vs. actual revenues in order to keep accurate balance totals

Goal #2 – Operate the water system as efficiently as possible

**Strategy** – Increase source efficiency to the highest level possible at each source

**Strategy** – Modernize metering system to account for water used by customers

**Strategy** - Minimize water loss doing leak detection and repairing leaks in a timely matter

**Strategy** - Keep accurate records

|                                       |               |               |         | FY 2017 |
|---------------------------------------|---------------|---------------|---------|---------|
| Measures                              | FY 2014       | FY 2015       | FY 2016 | Target  |
| # of gallons produced ( calendar yr.) | 3,735,053,776 | 3,150,771,433 |         |         |
| % of water meters over 30 years old   | 6%            | 6%            | 6%      | 5%      |
| % of water billed (gallons billed/vs. |               |               |         |         |
| produced- calendar yr.)               | 94%           | 82%           |         | 90%     |
| # of stopped meters                   | 2             | 0             | 0       | 0       |

# Goal #3 - Maintain existing infrastructure in order to provide reliable water at the customers tap

**Strategy** - Finish GIS of all water valves

**Strategy** - Update maps

Strategy - Identify pipelines older than 50 years old

**Strategy** - Develop a replacement plan of aging infrastructure

**Strategy** - Routine assessment and maintenance of Wells, PRV's, Tanks and appurtenances

| Measures   | FY 2014 | FY 2015 | FY 2016 | FY 2017<br>Target |
|--|---------|---------|---------|-------------------|
| % of valves on GIS System  | 100%    | 100%    | 100%    | 100%              |
| % of pipelines over 50 years old                                     | 18.3%   | 16.01%  | 16.1%   |                   |
| % of wells, prv and tanks receiving routine maintenance on a monthly |         |         |         |                   |
| basis  | 100%    | 100%    | 100%    | 100%              |

### Goal # 4 - Provide quality water to all connections

**Strategy** – Complete all sampling Required by State

**Strategy** – Routine inspection and repair of all Water Sources and Spring collection areas Maintain an outstanding rating on the state Improvement Priority System Report

| Measures                   | FY 2014 | FY 2015 | FY 2016 | FY 2017<br>Target |
|----------------------------|---------|---------|---------|-------------------|
| State samplings completed  | 100 %   | 100%    | 100%    | 100%              |
| % of Inspections completed | 50%     | 50%     | 50%     | 100%              |
| State report score         | -28     | -28     | 18      | <20               |

# Goal #5 Provide good customer service

**Strategy** – Be professional and responsive in meeting customer concerns

Strategy - Inform individual customers of operations and projects that will affect them

**Strategy** - Respond to customer requests in a timely matter

**Strategy** – Read meters accurately

| Measures                  | FY 2014 | FY 2015 | FY 2016 | FY 2017 (target) |
|---------------------------|---------|---------|---------|------------------|
| Citizen Rating above good | 77%     | 77%     | 82%     | 82%              |
| # of Misread meters       |         | 1.8%    |         | 1%               |



Water Summary

|   | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |  |  | 2,186,476                               |  |  |  |
|---|--|--|--|---|--|--|--|
| GL Acct                                   | Line Description   | FY2016<br><u>ACTUAL</u>                      | FY2017<br>APPROVED<br><u>BUDGET</u>          | FY2017<br>MIDYEAR<br><u>ACTUAL</u>      | FY2018<br>FINAL<br><u>BUDGET</u>             | FY2018<br>VS FY2017<br>INC/(DEC)       |  |
| 51-3700-002 SALE                          | SALE OF CULINARY WATER - COMMERCIAL<br>SALE OF CULINARY WATER - INDUSTRIAL<br>SALE OF CULINARY WATER - RESIDENTIAL | 629,958<br>323,455<br>2,925,604              | 664,650<br>346,500<br>2,897,390              | 416,263<br>145,203<br>1,778,152         | 749,462<br>390,715<br>3,267,112              | 84,812<br>44,215<br>369,722            |  |
| 51-3700-711<br>51-3700-713<br>51-3700-714 | SALE OF IRRIGATION WATER SALE OF IRRIGATION WATER(HIGH   | 16,242<br>4,752                              | 30,000<br>7,200                              | -<br>-                                  | 17,850<br>5,250                              | (12,150)<br>(1,950)                    |  |
| 51-3700-716<br>51-3700-719<br>51-3700-722 | WATER CONNECTION FEES SUNDRY REVENUES INTEREST- WATER BOND   | 30,743<br>7,569<br>726                       | 35,000<br>9,000<br>1,000                     | 21,030<br>3,523<br>477                  | 60,000<br>9,000<br>1,000                     | 25,000<br>-<br>-                       |  |
| 51-3700-726<br>51-3700-727<br>51-3700-729 | SALE OF SCRAP MATERIAL WATER IMPACT FEES SALE OF PRESSURIZED IRRIGATION WATER                                      | 202,804<br>(45,351)                          | 3,000<br>422,825<br>100,000                  | -<br>111,712<br>(34,648)                | 1,000<br>312,240<br>100,000                  | (2,000)<br>(110,585)<br>-              |  |
| 51-3700-730<br>51-3700-742<br>51-3700-747 | SECONDARY WATER IMPACT FEES WATER EXTENSIONS WATER SEWER REV BOND 2008   | 81,463<br>-<br>605                           | 65,550<br>-<br>500                           | 112,740<br>320<br>397                   | 117,990<br>-<br>750                          | 52,440<br>250                          |  |
| 51-3700-775<br>51-3700-801<br>51-3700-831 | GRINDSTONE RESIDENTS PARTICIPATION FEE<br>INTERNAL SALES<br>UTILIZE WATER IMPACT FEES RESERVES                     | 4,564<br>66,446                              | 5,000<br>66,446                              | 1,902<br>24,353                         | 5,000<br>66,446                              | -<br>-<br>-                            |  |
| 51-3700-835<br>51-3700-836<br>51-3700-837 | UTILIZE UNRESTRICTED FUNDS RESERVE<br>UTILIZE SECONDARY WATER IMPACT FEE<br>GRANT REVENUE                          | -<br>960,561                                 | 340,000                                      | -                                       |  | (340,000)<br>-<br>-                    |  |
| 51-3700-840                               | CONTRACT SERVICES  | -  | -  | -                                       |  | -                                      |  |
|   | TOTAL - REVENUES   | 5,210,141                                    | 4,994,061                                    | 2,581,422                               | 5,103,815                                    | 109,754                                |  |
| EXPENDITURES                              | <u>-</u> '   | 4 040 000                                    | 2.040.472                                    | 752 700                                 | 2.052.004                                    | 22 224                                 |  |
|   | DEPARTMENTAL EXPENDITURES DEBT SERVICE TRANSFERS CAPITAL IMPROVEMENT PROJECTS                                      | 1,649,988<br>215,345<br>783,734<br>1,585,180 | 2,019,473<br>181,960<br>825,597<br>4,414,235 | 753,700<br>30,326<br>343,999<br>159,715 | 2,052,694<br>182,756<br>879,308<br>1,938,895 | 33,221<br>796<br>53,711<br>(2,475,339) |  |
|   | EQUIPMENT REPLACEMENT INCREASE RESERVES BAD DEBT   | -<br>5,477                                   | -<br>10,000                                  | -<br>1,979                              | 40,161<br>10,000                             | 40,161                                 |  |
|   | TOTAL - EXPENDITURES   | 4,239,724                                    | 7,451,265                                    | 1,289,718                               | 5,103,815                                    | (2,347,450)                            |  |
|   | SURPLUS/(DEFICIT)  | 970,417                                      | (2,457,204)                                  | 1,291,705                               | (0)  | ( ) =                                  |  |
|   | ESTIMATED ENDING FUND BALANCE Reserved for:  |  |  |   | 2,226,637                                    |  |  |
|   | Community Improvements Investment in Joint Venture Debt Service  |  |  |   | -<br>95,580                                  |  |  |
|   | Designated for Construction Working Capital (40% Operating Revenue) Unrestricted                                   |  |  |   | 2,126,968<br>4,089                           |  |  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



### Water Distribution

| GL Acct<br>PERSONNEL      | Line Description               | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|---------------------------|--------------------------------|-------------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
| 51-5100-110               | PAYROLL - WATER                | 540,666                 | 516,984                             | 221,071                            | 525,817                   | 8,833                            |
| 51-5100-120               | PART-TIME EMPLOYEE SALARIES    | 26,708                  | 44,694                              | 19,871                             | 45,025                    | 331                              |
| 51-5100-130               | EMPLOYEE BENEFITS              | 302,225                 | 309,544                             | 125,397                            | 330,804                   | 21,260                           |
| 51-5100-140               | OVERTIME PAY                   | 14,678                  | 16,000                              | 7,111                              | 16,000                    | <i>.</i>                         |
| 51-5100-160               | EMPLOYEE RECOGNITION           | 916                     | 934                                 | · -                                | 934                       | (0)                              |
|                           | TOTAL PERSONNEL                | 885,193                 | 888,156                             | 373,450                            | 918,580                   | 30,424                           |
| ODEDATIONS                |                                |                         |                                     |                                    |                           |                                  |
| OPERATIONS<br>51-5100-220 | PERIODICALS AND PUBLICATIONS   |                         |                                     |                                    |                           |                                  |
| 51-5100-220               | MILEAGE AND TRAVEL ALLOWANCE   | 1,164                   | 2 214                               | 1 122                              | 2,214                     | -                                |
| 51-5100-236               | TRAINING & EDUCATION           | 7,112                   | 2,214<br>7,475                      | 1,133<br>1,350                     | 2,214<br>7,475            | -                                |
| 51-5100-230               | OFFICE EXPENSE                 | 897                     | 1,525                               | 391                                | 1,525                     | _                                |
| 51-5100-240               | DEPARTMENTAL SUPPLIES          | 2,386                   | 2,405                               | 518                                | 2,405                     | _                                |
| 51-5100-242               | MAINTENANCE - EXISTING LINES   | 153,744                 | 164,000                             | 50,631                             | 209,000                   | 45,000                           |
| 51-5100-244               | WATER METERS                   | 48,479                  | 82,700                              | 17,329                             | 60,000                    | (22,700)                         |
| 51-5100-245               | MATERIALS & SUPPLIES           | 45,533                  | 50,000                              | 12,722                             | 50,000                    | (22,700)                         |
| 51-5100-250               | EQUIPMENT EXPENSE              | 25,900                  | 42,000                              | 5,343                              | 49,000                    | 7,000                            |
| 51-5100-251               | FUEL                           | 16,702                  | 22,500                              | 6,741                              | 17,500                    | (5,000)                          |
| 51-5100-252               | VEHICLE EXPENSE                | 10,702                  | 22,000                              | 0,7 11                             | 17,000                    | (0,000)                          |
| 51-5100-253               | CENTRAL SHOP                   | 15,952                  | 13,083                              | 7,189                              | 16,063                    | 2,980                            |
| 51-5100-255               | COMPUTER OPERATIONS            | 551                     | 1,000                               | -                                  | 1,000                     | _,555                            |
| 51-5100-260               | BUILDINGS & GROUNDS            | 6,969                   | 12,000                              | 601                                | 6,000                     | (6,000)                          |
| 51-5100-262               | PLAT A" IRRIGATION"            | 951                     | 5,000                               | 39                                 | 5,000                     | -                                |
| 51-5100-265               | COMMUNICATION/TELEPHONE        | 2,689                   | 3,605                               | 803                                | 3,650                     | 45                               |
| 51-5100-270               | HIGHLINE DITCH O & M           | 3,000                   | 4,000                               | 55                                 | 4,000                     | _                                |
| 51-5100-275               | WATER SHARES                   | 66,070                  | 80,570                              | 61,282                             | 77,794                    | (2,776)                          |
| 51-5100-310               | PROFESSIONAL & TECHNICAL SERV  | 55,810                  | 74,500                              | 26,024                             | 74,500                    | -                                |
| 51-5100-312               | S.U.V.M.W.A. EXPENSES          | -                       | 11,500                              | -                                  | 11,500                    | -                                |
| 51-5100-330               | SERVICE REQUEST                | 540                     | 5,000                               | -                                  | 5,000                     | -                                |
| 51-5100-510               | INSURANCE & BONDS              | 9,717                   | 13,000                              | 9,500                              | 11,000                    | (2,000)                          |
| 51-5100-511               | CLAIMS SETTLEMENTS             | 15,597                  | 25,000                              | 14,415                             | 25,000                    | -                                |
| 51-5100-540               | COMMUNITY PROMOTIONS           | 4,962                   | 9,000                               | 65                                 | 4,000                     | (5,000)                          |
| 51-5100-550               | UNIFORMS                       | 7,320                   | 7,175                               | 3,040                              | 4,800                     | (2,375)                          |
| 51-5100-551               | PERSONAL PROTECTIVE EQUIPMENT  | 4,768                   | 5,370                               | 2,909                              | 6,825                     | 1,455                            |
| 51-5100-650               | ELECTRIC UTILITIES             | 265,205                 | 283,000                             | 158,170                            | 235,000                   | (48,000)                         |
| 51-5100-710               | COMPUTER HARDWARE AND SOFTWARE | 2,777                   | 750                                 | -                                  | 1,800                     | 1,050                            |
|                           | TOTAL OPERATIONS               | 764,795                 | 928,372                             | 380,249                            | 892,051                   | (36,321)                         |
|                           | TOTAL WATER EXPENDITURES       | 1,649,988               | 1,816,528                           | 753,700                            | 1,810,631                 | (5,897)                          |



### Water PI

| GL Acct<br>PERSONNEL       | Line Description                            | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------------------|---|------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| 51-5150-110<br>51-5150-120 | PAYROLL - WATER PART-TIME EMPLOYEE SALARIES | -                | 65,502                              | 24,705                             | 82,542                           | 17,040                           |
| 51-5150-130                | EMPLOYEE BENEFITS                           | 112              | 44,051                              | 18,306                             | 68,281                           | 24,230                           |
| 51-5150-140                | OVERTIME PAY                                | -                | 2,000                               | 300                                | 2,000                            | -                                |
| 51-5150-160                | EMPLOYEE RECOGNITION                        |                  |                                     |                                    | -                                |                                  |
|                            | TOTAL PERSONNEL                             | 112              | 111,553                             | 43,311                             | 152,823                          | 41,270                           |
| OPERATIONS                 |   |                  |                                     |                                    |                                  |                                  |
| 51-5150-220                | PERIODICALS AND PUBLICATIONS                |                  |                                     |                                    |                                  | _                                |
| 51-5150-230                | MILEAGE AND TRAVEL ALLOWANCE                | _                | 200                                 | _                                  |                                  | (200)                            |
| 51-5150-236                | TRAINING & EDUCATION                        | 810              | 1,600                               | -                                  | 1,600                            | `- ´                             |
| 51-5150-240                | OFFICE EXPENSE                              | 692              | 250                                 | -                                  | 250                              | -                                |
| 51-5150-241                | DEPARTMENTAL SUPPLIES                       | 309              | 350                                 | -                                  | 350                              | -                                |
| 51-5150-242                | MAINTENANCE - EXISTING LINES                | 10,964           | 20,000                              | 2,560                              | 17,700                           | (2,300)                          |
| 51-5150-244                | WATER METERS                                | -                | 26,590                              | -                                  | 28,105                           | 1,515                            |
| 51-5150-245                | MATERIALS & SUPPLIES                        | 67               | 6,550                               | -                                  | 6,550                            | -                                |
| 51-5150-250                | EQUIPMENT EXPENSE                           | 765              | 5,500                               | -                                  | 5,500                            | -                                |
| 51-5150-251                | FUEL  | 1,596            | 2,000                               | 988                                | 2,000                            | -                                |
| 51-5150-252                | VEHICLE EXPENSE                             |                  |                                     |                                    |                                  | -                                |
| 51-5150-253                | CENTRAL SHOP                                | -                | 1,294                               | -                                  | 1,785                            | 491                              |
| 51-5150-255                | COMPUTER OPERATIONS                         | -                | 1,000                               | -                                  | -                                | (1,000)                          |
| 51-5150-260                | BUILDINGS & GROUNDS                         |                  |                                     |                                    |                                  | -                                |
| 51-5150-265                | COMMUNICATION/TELEPHONE                     | -                | 750                                 | -                                  | 750                              | -                                |
| 51-5150-310                | PROFESSIONAL & TECHNICAL SERV               | 1,589            | 19,400                              | 9,624                              | 19,400                           | -                                |
| 51-5150-330                | SERVICE REQUEST                             | -                | 750                                 | -                                  | 750                              | -                                |
| 51-5150-510                | INSURANCE & BONDS                           |                  |                                     |                                    |                                  | -                                |
| 51-5150-511                | CLAIMS SETTLEMENTS                          |                  |                                     |                                    |                                  | -                                |
| 51-5150-540                | COMMUNITY PROMOTIONS                        | 712              | 3,000                               | 1,892                              | 3,000                            | -                                |
| 51-5150-550                | UNIFORMS                                    | 949              | 1,258                               | 524                                | 600                              | (658)                            |
| 51-5150-551                | PERSONAL PROTECTIVE EQUIPMENT               | 1,069            | 900                                 | 399                                | 900                              | -                                |
| 51-5150-710                | COMPUTER HARDWARE AND SOFTWARE              | 885              |                                     | -                                  |                                  | -                                |
|                            | TOTAL OPERATIONS                            | 20,408           | 91,392                              | 15,986                             | 89,240                           | (2,152)                          |
|                            | TOTAL WATER EXPENDITURES                    | 20,520           | 202,945                             | 59,297                             | 242,063                          | 39,118                           |



Water Capital

|                       |                                      | FY2016        | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|-----------------------|--------------------------------------|---------------|--------------------|-------------------|-----------------|---------------------|
| GL Acct<br>WATER FUND | <u>Line Description</u>              | <u>ACTUAL</u> | <u>BUDGET</u>      | <u>ACTUAL</u>     | <u>BUDGET</u>   | INC/(DEC)           |
| CAPITAL EXPE          | NDITURES - PRESSURIZED IRRIGATION    |               |                    |                   |                 |                     |
| 51-6900-100           | NEW VEHICLE                          | 29,671        | -                  | -                 | -               | -                   |
| 51-6900-101           | PI METER ASSEMBLY & INSTALLATION     | 539,459       | 263,341            | 25,187            | -               | (263,341)           |
| CAPITAL EXPE          | NDITURES - CULINARY WATER            |               |                    |                   |                 |                     |
| 51-6050-011           | 1/2 TON SERVICE TRUCK                | _             | 21,000             | _                 |                 | (21,000)            |
| 51-6190-127           | CANYON RD. 16" ABANDONMENT AND SER\  | _             | 340,000            | _                 |                 | (340,000)           |
| 51-6190-128           | LOWER SPRING CREEK TANK COATING      | _             | 60,000             | _                 |                 | (60,000)            |
| 51-6190-129           | UPPER SPRING CREEK TANK COATING      | _             | 60,000             | _                 |                 | (60,000)            |
| 51-6190-130           | FLOWSERVE AND SPRING CREEK PL PIPE I | _             | 212,175            | _                 |                 | (212,175)           |
| 51-6190-131           | BARTHOLOMEW POND AERATION            | _             | 30,000             | 18,537            |                 | (30,000)            |
| 51-6190-132           | NEW DEVELOPMENT REIMBURSEMENT        | _             | 117,700            | -                 |                 | (117,700)           |
| 51-6190-NEW           | CENTER ST SERVICE REPLACEMENTS       |               | ,                  |                   | 135,959         | 135,959             |
| 51-6190-NEW           | PUMPHOUSE ROOF REPLACEMENT           |               |                    |                   | 6,000           | 6,000               |
| 51-6190-804           | SPRING COLLECTION FENCES             |               |                    |                   | 30,900          | 30,900              |
| 51-6190-811           | PRESSURIZED IRRIGATION PHASE 2       | 119,382       | 90,000             | 23,503            | -               | (90,000)            |
| 51-6190-877           | CHLORINATION STATIONS                |               | -                  | -                 | _               | (00,000)            |
| 51-6190-878           | SERV REPLACMENTS-STREET OVERLA       | 64,383        | 60,000             | 26,138            | 61,800          | 1,800               |
| 51-6190-881           | WELL RTU                             |               | 5,581              | -                 | -               | (5,581)             |
| 51-6190-886           | 400 SOUTH FACILITY IMPROVEMENT       | 1,129         | -                  | _                 | _               | (0,00.)             |
| 51-6190-888           | CANYON PRV UPGRADE                   | -             | 100,000            | _                 | _               | (100,000)           |
| 51-6190-891           | EMERGENCY TANK OVERFLOWS             | _             | 44,169             | _                 | _               | (44,169)            |
| 51-6190-892           | PENSTOCK REPLACEMENT                 | _             | 100,000            | _                 | _               | (100,000)           |
| 51-6190-893           | BARTHOLOMEW TANK REPLACEMENT         | _             | 450,000            | _                 | 166,498         | (283,502)           |
| 51-6190-896           | 900 S WELL UPGRADE                   | 1,227         | -                  | _                 | -               | (200,002)           |
| 51-6190-899           | 24LINE 900 S - CANYON RD TO 8"       | 394,435       | 325,269            | _                 | _               | (325,269)           |
| 51-6190-900           | 24LINE HOBBLE CREEK TO 1700 E"       | 394,435       | 25,565             | _                 | _               | (25,565)            |
| 51-6190-902           | FIREFLOW DEFICIENCIES CORRECTION     | -             | 53,000             | _                 | 127,307         | 74,307              |
| 51-6190-903           | BURT SPRINGS RENOVATION              | 14,969        | 506,434            | _                 | 121,001         | (506,434)           |
| 51-6190-904           | KELLY'S PUMP                         | 7,476         | -                  | _                 |                 | (000,404)           |
| 51-6190-906           | METER READING ELECTRONIC EQUIPMENT   | 17,275        | _                  | _                 |                 | _                   |
| 01 0100 000           | METERINE ELECTRONIC EQUI MENT        | 17,270        |                    |                   |                 |                     |
| TOTAL PROJEC          | CTS - OPERATIONS FUNDED              | 1,583,841     | 2,864,235          | 93,366            | 528,464         | (2,335,770)         |
| IMPACT FEE P          | ROJECTS                              |               |                    |                   |                 | _                   |
| 51-6800-002           | SECONDARY PIPE OVERSIZING            | _             | 100,000            | 66,349            | 103,125         | 3,125               |
| 51-6800-032           | OVERSIZING OF CULINARY WATER L       | -             | 30,000             | -                 | 91,911          | 61,911              |
| 51-6800-033           | WEST SIDE PI SYSTEM DESIGN           | 1,339         | -                  | -                 | -               | -                   |
| 51-6800-034           | PRESSURIZED IRRIGATION PHASE I       | .,            |                    |                   | _               | _                   |
| 51-6800-035           | 400 SOUTH WELL                       | -             | 1,420,000          | -                 | 1,215,395       | (204,605)           |
| TOTAL IMPACT          | FEE PROJECTS                         | 1,339         | 1,550,000          | 66,349            | 1,410,431       | (139,569)           |
| TOTAL WATER           | -<br>CAPITAL PROJECTS                | 1,585,180     | 4,414,235          | 159,715           | 1,938,895       |                     |
| <b>-</b>              | =                                    | ,,-           | .,,                | ,                 | .,,             |                     |



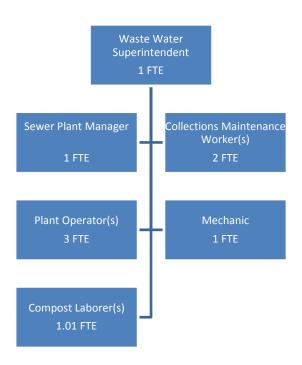
#### Water Other

|              |                                |               | FY2017        | FY2017        | FY2018        | FY2018    |
|--------------|--------------------------------|---------------|---------------|---------------|---------------|-----------|
|              |                                | FY2016        | APPROVED      | MIDYEAR       | FINAL         | VS FY2017 |
| GL Acct      | Line Description               | <u>ACTUAL</u> | <b>BUDGET</b> | <u>ACTUAL</u> | <b>BUDGET</b> | INC/(DEC) |
| WATER FUND   | PRINCIPAL                      |               |               |               |               |           |
| 51-7000-796  | SERIES 2008 PRINCIPAL          | 150,480       | 128,856       | -             | 132,160       | 3,304     |
|              |                                |               |               |               |               |           |
| TOTAL PRINCI | PAL                            | 150,480       | 128,856       | =             | 132,160       | 3,304     |
|              | =                              | '-            |               |               |               |           |
| TRANSFERS, ( | OTHER                          |               |               |               |               |           |
| 51-9000-150  | BAD DEBT EXPENSE               | 5,477         | 10,000        | 1,979         | 10,000        | -         |
| 51-9000-710  | ADMIN FEE DUE GEN'L FUND       | 475,619       | 517,315       | 215,548       | 530,396       | 13,081    |
| 51-9000-712  | VEHICLE & EQUIPMENT FUNDING    | 46,465        | 28,784        | 11,993        | 43,080        | 14,296    |
| 51-9000-715  | OPERATING TRANSFER TO GENL FUN | 243,028       | 260,733       | 108,639       | 284,965       | 24,232    |
| 51-9000-716  | TRANSFER TO FACILITIES FUND    | 18,622        | 18,765        | 7,819         | 20,867        | 2,102     |
| 51-9000-790  | BOND ADMINISTRATION            | -             | 2,500         | -             | 3,600         | 1,100     |
| 51-9000-803  | SERIES 2008 INTEREST           | 64,865        | 50,604        | 30,326        | 46,996        | (3,608)   |
|              | INCREASE RESERVES              |               |               |               |               | -         |
| TOTAL TRANS  | FERS, OTHER                    | 854,076       | 888,701       | 376,303       | 939,904       | 51,203    |

# Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. Water reclamation activities include: waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and mapping.

MISSION STATEMENT: Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.



### **Waste Water Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 7.50              | 8.46               | 9.01                 |
| Personnel Expense     | 701,911           | 715,420            | 788,772              |
| Non-Personnel Expense | 2,851,801         | 4,392,219          | 3,587,752            |
| Total                 | 3,553,712         | 5,107,639          | 4,376,524            |

### Waste Water – Performance Goals, Strategies, and Measures

Goal #1 – Track projected revenues VS actual revenues on monthly basis and revise/adjust expenditures as appropriate.

**Goal #2 - Water Reclamation Department-** Operate the waste water reclamation facility in the most effective manner.

**Strategy** - Monitor physical and biological treatment processes to get the best results and be in compliance with UPDES permit.

|                                    |            |            |            | 2017       |
|------------------------------------|------------|------------|------------|------------|
| Measures                           | 2014       | 2015       | 2016       | (target)   |
|                                    | No         | No         | No         | No         |
| Comply with effluent guidelines    | violations | violations | violations | violations |
| BOD, 25mg/L (max allowable monthly |            |            |            | No         |
| average)                           | 5          | 6          | On going   | violations |
| TSS, 25mg/L (max allowable monthly |            |            |            | No         |
| average)                           | 4          | 8          | On going   | violations |
|                                    |            |            |            | No         |
| Ammonia, 1.8 mg/L monthly average) | 0.3        | 0.6        | On going   | violations |
| E-Coli, No./100 mL (max allowable  |            |            |            | No         |
| monthly average)                   | 2          | 3.9        | On going   | violations |

**Goal #3 – Water Reclamation Department-** Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.

Strategy – Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. (The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well)

| Measures         | 2014        | 2015         | 2016        | 2017<br>(target) |
|------------------|-------------|--------------|-------------|------------------|
|                  | 1 violation |              | 1 violation | No               |
| Sewage overflows | Oak         | 0 violations | WWTP        | violations       |

**Goal #4 - Water Reclamation Department-** Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system

**Strategy** – Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.

| Measures  | 2014     | 2015     | 2016     | 2017<br>(target) |
|---|----------|----------|----------|------------------|
| Inventory and map industries that require grease traps  | 62       | 66       | 71       | 100%             |
| Conduct grease trap inspections 2 times a year, document number of inspections conducted / time | 62<br>62 | 65<br>66 | On going | 100%             |
| Number of re-inspect notices given  | 6<br>7   | 6<br>4   | On going | 0                |

### **Goal #5** - Sewer collections- Provide a reliable sewer collection system

**Strategy** – Work proactively to inspect, clean and repair sewer collections infrastructure, (current system totals:

Gravity Sewer Main Pipe Line - 690,835 feet;

Pressure Sewer Pipe Line - 43,200 feet;

SS Manholes 2,598

Problems identified - 978

|   |             |             |             | 2017      |
|---|-------------|-------------|-------------|-----------|
| Measures                                    | 2014        | 2015        | 2016        | (target)  |
| Number of sewer backups on sewer main       | 0           | 1           | 0           | 0         |
| pipe lines                                  |             |             | On going    |           |
|   |             |             | \$136,766   |           |
| MH and main pipe line repairs               | \$143,187   | \$128,410   | 109 Repairs | \$150,000 |
|   | 141 Repairs | 88 Repairs  | On going    | worth     |
| Sewer pipe cleaning, the objective is to    | Ex 667,160' | Ex 690,835' |             |           |
| clean the system every 5 years. Or 20% =    | 110,248'    | 97,114'     | 14,157'     | 138,000'  |
| 138,167'/year                               | 16%         | 14%         | On going    | 20%       |
| CCTV Inspections, the objective is to       |             |             |             |           |
| inspect the entire system every 7 years. Or | 92,145'     | 115,980'    | 30,674'     | 103,000'  |
| 15% = 103,625'/year                         | 14%         | 17%         | On going    | 14.3%     |
| Sewer Manholes, the objective is to         | Ex. 2,549   | Ex. 2,598   | On going    |           |
| inspect and clean every MH as needed        | #C/I 450    | #C/I 723    | #C/I 116    | 650 = 25% |
| every 4 years.                              | 18%         | 28%         |             |           |

#### Definitions:

BOD: is the amount of dissolved oxygen needed (i. e., demanded) by aerobic biological organisms to break down organic material present in a given water sample at certain temperature over a specific time period.

TSS: Total suspended solids- Is a water quality parameter used for example to assess the quality of wastewater after treatment in a wastewater treatment plant. It is listed as a conventional pollutant in the U.S. Clean Water Act.



Sewer Summary

|              | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>      |                  |                              |                             | 1,779,896                 |                                  |
|--------------|--|------------------|------------------------------|-----------------------------|---------------------------|----------------------------------|
| GL Acct      | Line Description                                   | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br>ACTUAL | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
| REVENUES     | Line Description                                   | ACTOAL           | BODGLI                       | ACTOAL                      | BODGLI                    | INC/(DEC)                        |
| 52-3700-726  | PREPAID PUNCHCARDS                                 | 1813.78          | 0                            | 1032.11                     |                           |                                  |
| 52-3700-730  | SEWER SERVICE FEES - INDUSTRIAL                    | 342,544          | 365,000                      | 147,472                     | 343,070                   | (21,930)                         |
| 52-3700-731  | SEWER SERVICE FEES                                 | 3,330,827        | 3,206,000                    | 1,406,775                   | 3,328,185                 | 122,185                          |
| 52-3700-732  | SEWER SERVICE - PRETREATMENT                       | 215,420          | 189,000                      | 75,834                      | 177,625                   | (11,375)                         |
| 52-3700-735  | INTEREST INCOME                                    | 1,561            | 1,000                        | 910                         | 2,000                     | 1,000                            |
| 52-3700-736  | TRAILER WASTE COLLECTION                           | 167              | -                            | -                           | 250                       | 250                              |
| 52-3700-739  | SUNDRY REVENUES                                    | 4,341            | 5,770                        | 415                         | 3,000                     | (2,770)                          |
| 52-3700-745  | SEWER IMPACT FEES                                  | 206,816          | 463,450                      | 124,879                     | 342,240                   | (121,210)                        |
| 52-3700-747  | WATER SEWER REV BOND 2008 INTE                     | 2,451            | -                            | 1,636                       | 3,500                     | 3,500                            |
| 52-3700-749  | COMPOST SALES                                      | 43,198           | 43,000                       | 13,013                      | 60,000                    | 17,000                           |
| 52-3700-751  | DUMP FEES  | 3,985            | -                            | 6,363                       |                           | -                                |
| 52-3700-800  | DEVELOPER CONTRIBUTIONS                            | =0.0=4           | =0.0=4                       | 00.000                      | -                         | -                                |
| 52-3700-801  | INTERNAL SALES                                     | 56,654           | 56,654                       | 23,606                      | 56,654                    | -                                |
| 52-3700-812  | UTILIZE SEWER IMPACT FEE RESERVES                  |                  | 22.222                       |                             |                           | -                                |
| 52-3700-813  | TRANSFER FROM SOLID WASTE                          | -                | 60,000                       | -                           | 60,000                    |                                  |
| 52-3700-835  | UTILIZE UNRESTRICTED FUNDS RESERVE                 |                  |                              |                             |                           | -                                |
| 52-3700-840  | CONTRACT SERVICES                                  |                  |                              |                             |                           | -                                |
|              | TOTAL - REVENUES                                   | 4,209,777        | 4,389,874                    | 1,801,936                   | 4,376,524                 | (13,350)                         |
|              | •  |                  |                              |                             |                           |                                  |
| EXPENDITURES |  |                  |                              |                             |                           |                                  |
| EXPENDITURES | COLLECTIONS EXPENDITURES                           | 421,766          | 441,311                      | 153,232                     | 461,943                   | 20,632                           |
|              | WASTE TREATMENT EXPENDITURES                       | 896,032          | 1,044,695                    | 392,062                     | 1,069,463                 | 24,768                           |
|              | DEBT SERVICE                                       | 1,109,939        | 1,149,625                    | 124,484                     | 1,162,544                 | 12,919                           |
|              | TRANSFERS  | 687,277          | 718,308                      | 299,295                     | 766,529                   | 48,221                           |
|              | CAPITAL IMPROVEMENT PROJECTS                       | 325,302          | 1,498,700                    | -                           | 701,000                   | (797,700)                        |
|              | EQUIPMENT REPLACEMENT                              | 108,416          | 250,000                      | 40,491                      | 189,000                   | (61,000)                         |
|              | INCREASE RESERVES                                  | -                | -                            | -                           | 21,044                    | 21,044                           |
|              | BAD DEBT   | 4,980            | 5,000                        | 1,721                       | 5,000                     | -                                |
|              | TOTAL - EXPENDITURES                               | 3,553,712        | 5,107,639                    | 1,011,285                   | 4,376,524                 | (731,115)                        |
|              |  | 2,000,000        | 2,101,000                    | .,,                         | .,,                       | (101,110)                        |
|              | SURPLUS/(DEFICIT)                                  | 656,065          | (717,765)                    | 790,651                     | (0)                       |                                  |
|              | ESTIMATED ENDING FUND BALANCE Reserved for:        |                  |                              |                             | 1,800,940                 |                                  |
|              | Community Improvements Investment in Joint Venture |                  |                              |                             | -                         |                                  |
|              | Debt Service                                       |                  |                              |                             | -<br>478,429              |                                  |
|              | Designated for Construction                        |                  |                              |                             | ,                         |                                  |
|              | Working Capital (40% Operating Revenue)            |                  |                              |                             | 1,318,700<br>3,811        |                                  |
|              | Unrestricted                                       |                  |                              |                             | 3,011                     |                                  |
|              | Oniconicieu  |                  |                              |                             | -                         |                                  |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



#### **Sewer Collections**

|             | <u>Line Description</u><br>ECTIONS EXPENDITURES | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------|---|------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
| PERSONNEL   | DAVDOLL OFWED COLLECTION                        | 440 440          | 400.000                             | 40.075                             | 440.057                   | 00.707                           |
| 52-5200-110 | PAYROLL - SEWER COLLECTION                      | 119,442          | 109,620                             | 49,975                             | 148,357                   | 38,737                           |
| 52-5200-130 | EMPLOYEE BENEFITS                               | 71,656           | 73,363                              | 31,157                             | 108,782                   | 35,419                           |
| 52-5200-140 | OVERTIME PAY                                    | 882              | 2,000<br>120                        | 155                                | 2,000                     | -                                |
| 52-5200-160 | EMPLOYEE RECOGNITION                            | 120              |                                     | 40                                 | 180                       | 60                               |
|             | TOTAL PERSONNEL                                 | 192,100          | 185,103                             | 81,328                             | 259,318                   | 74,215                           |
| OPERATIONS  |   |                  |                                     |                                    |                           |                                  |
| 52-5200-220 | PERIODICALS AND PUBLICATIONS                    |                  |                                     |                                    |                           | _                                |
| 52-5200-230 | MILEAGE AND TRAVEL ALLOWANCE                    |                  |                                     |                                    |                           | _                                |
| 52-5200-236 | TRAINING & EDUCATION                            | 1,156            | 950                                 | 225                                | 3,000                     | 2,050                            |
| 52-5200-240 | OFFICE EXPENSE                                  | 714              | 1,400                               | 301                                | 1,200                     | (200)                            |
| 52-5200-241 | MATERIALS & SUPPLIES                            | 3,025            | 3,000                               | 853                                | 3,000                     | -                                |
| 52-5200-242 | MAINTENANCE - EXISTING LINES                    | 137,076          | 144,000                             | 38,900                             | 50,000                    | (94,000)                         |
| 52-5200-250 | EQUIPMENT EXPENDITURES                          | 11,816           | 11,000                              | 6,040                              | 7,000                     | (4,000)                          |
| 52-5200-251 | FUEL  | 5,841            | 8,500                               | 2,258                              | 7,450                     | (1,050)                          |
| 52-5200-253 | CENTRAL SHOP                                    | 4,637            | 5,583                               | 1,779                              | 6,931                     | 1,348                            |
| 52-5200-260 | BUILDINGS & GROUNDS                             | 2,112            | 900                                 | -                                  | 200                       | (700)                            |
| 52-5200-265 | COMMUNICATION/TELEPHONE                         | 579              | 1,055                               | 153                                | 1,204                     | 149                              |
| 52-5200-310 | PROFESSIONAL & TECHNICAL SERVI                  | 10,378           | 5,600                               | 222                                | 38,300                    | 32,700                           |
| 52-5200-330 | CUSTOMER SERVICE REQUESTS                       | 5,000            | 5,000                               | -                                  | 5,000                     | -                                |
| 52-5200-510 | INSURANCE & BONDS                               | 11,050           | 10,800                              | 11,019                             | 11,500                    | 700                              |
| 52-5200-511 | CLAIMS SETTLEMENTS                              | 1,706            | 25,000                              | 1,006                              | 25,000                    | -                                |
| 52-5200-550 | UNIFORMS  | 753              | 820                                 | 374                                | 900                       | 80                               |
| 52-5200-551 | PERSONAL PROTECTIVE EQUIPMENT                   | 890              | 1,100                               | 226                                | 1,040                     | (60)                             |
| 52-5200-650 | ELECTRIC UTILITIES                              | 32,935           | 30,000                              | 7,701                              | 40,000                    | 10,000                           |
| 52-5200-710 | COMPUTER HARDWARE & SOFTWARE                    |                  | 1,500                               | 848                                | 900                       | (600)                            |
|             | TOTAL OPERATIONS                                | 229,667          | 256,208                             | 71,904                             | 202,625                   | (53,583)                         |
|             | TOTAL SEWER COLLECTIONS EXPENDITURES            | 421,766          | 441,311                             | 153,232                            | 461,943                   | 20,632                           |



### Sewer Treatment

|             | <u>Line Description</u><br>R TREATMENT PLANT | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------|--|------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
| PERSONNEL   |  |                  |                                     |                                    |                           |                                  |
| 52-5250-110 | PAYROLL - DISPOSAL PLANT                     | 320,763          | 314,790                             | 141,532                            | 288,327                   | (26,463)                         |
| 52-5250-120 | PART-TIME EMPLOYEE SALARIES                  | 6,621            | 22,107                              | 12,188                             | 24,996                    | 2,889                            |
| 52-5250-130 | EMPLOYEES BENEFITS                           | 178,516          | 191,032                             | 80,393                             | 213,770                   | 22,738                           |
| 52-5250-140 | OVERTIME PAY                                 | 3,582            | 2,000                               | 1,610                              | 2,000                     | -                                |
| 52-5250-160 | EMPLOYEE RECOGNITION                         | 328              | 388                                 | 54                                 | 361                       | (27)                             |
|             | TOTAL PERSONNEL                              | 509,811          | 530,317                             | 235,777                            | 529,454                   | (863)                            |
| OPERATIONS  |  |                  |                                     |                                    |                           |                                  |
| 52-5250-230 | MILEAGE AND TRAVEL ALLOWANCE                 | _                | 550                                 | _                                  | 550                       | _                                |
| 52-5250-236 | TRAINING & EDUCATION                         | 1,689            | 1,550                               | 138                                | 1,870                     | 320                              |
| 52-5250-240 | OFFICE SUPPLIES                              | 424              | 500                                 | 251                                | 500                       | -                                |
| 52-5250-241 | OPERATION SUPPLIES                           | 47,849           | 107,350                             | 34,127                             | 121,950                   | 14,600                           |
| 52-5250-250 | EQUIPMENT EXPENSE                            | 44,331           | 55,200                              | 27,332                             | 57,400                    | 2,200                            |
| 52-5250-251 | FUEL   | 5,472            | 6,700                               | 2,490                              | 9,875                     | 3,175                            |
| 52-5250-253 | CENTRAL SHOP                                 | 2,373            | 7,127                               | 1,018                              | 8,847                     | 1,720                            |
| 52-5250-255 | COMPUTER OPERATIONS                          | -                | 1.000                               | -                                  | -                         | (1,000)                          |
| 52-5250-260 | BUILDINGS & GROUNDS                          | 35,119           | 50,800                              | 9,481                              | 54,575                    | 3,775                            |
| 52-5250-265 | COMMUNICATION/TELEPHONE                      | 2,245            | 1,941                               | 754                                | 2,113                     | 172                              |
| 52-5250-310 | PROFESSIONAL & TECHNICAL SERVI               | 39,155           | 54,950                              | 16,215                             | 56,150                    | 1,200                            |
| 52-5250-510 | INSURANCE & BONDS                            | 12,131           | 12,430                              | 12,824                             | 12,430                    | -                                |
| 52-5250-511 | CLAIMS SETTLEMENTS                           | •                |                                     |                                    | 10,000                    | 10,000                           |
| 52-5250-550 | UNIFORMS                                     | 1,269            | 1,500                               | 681                                | 2,100                     | 600                              |
| 52-5250-551 | PERSONAL PROTECTIVE EQUIPMENT                | 1,010            | 1,230                               | 721                                | 1,650                     | 420                              |
| 52-5250-650 | ELECTRIC UTILITIES                           | 193,155          | 210,000                             | 49,035                             | 200,000                   | (10,000)                         |
| 52-5250-710 | COMPUTER HARDWARE AND SOFTWARE               | -                | 1,550                               | 1,218                              | -                         | (1,550)                          |
|             | TOTAL OPERATIONS                             | 386,221          | 514,378                             | 156,285                            | 540,010                   | 25,632                           |
|             | TOTAL WWTP EXPENDITURES                      | 896,032          | 1,044,695                           | 392,062                            | 1,069,463                 | 24,768                           |
|             | ·  |                  |                                     |                                    |                           |                                  |



#### Sewer Capital

|               |                                       | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|---------------|---------------------------------------|---------|--------------------|-------------------|-----------------|---------------------|
| GL Acct       | Line Description                      | ACTUAL  | BUDGET             | ACTUAL            | BUDGET          | INC/(DEC)           |
|               | DUIP-WASTE WATER                      | NOTONE  | DODOLI             | NOTONE            | DODOLI          | <u>IIVO/(DEO)</u>   |
| 52-6150-224   | PUMP REPLACEMENT                      | 108,416 | 150,000            | 40,491            | 150,000         | _                   |
| 52-6150-NEW   | NEW EQUIPMENT                         | 100,410 | 100,000            | 40,431            | 14,000          | 14,000              |
| 52-6150-236   | SHOP FOR VACTORS AND TV TRUCK         | _       | 100,000            | _                 | 25,000          | (75,000)            |
| 02 0100 200   | CHOI TOR WROTORO MAD IV IROOR         |         | 100,000            |                   | 20,000          | (70,000)            |
| TOTAL VEHICLE | ES & EQUIP-WASTE WATER                | 108,416 | 250,000            | 40,491            | 189,000         | (61,000)            |
| CAPITAL PROJE | ECTS - OPERATIONS FUNDED              |         |                    |                   |                 |                     |
| 52-6080-121   | LAND/ROW/EASEMENTS                    | 20,160  | -                  | -                 |                 |                     |
| 52-6190-152   | ROUGHING TOWER REPAIR                 | 121,017 | -                  | -                 |                 | -                   |
| 52-6190-153   | SCADA SYSTEM UPGRADE                  | -       | 160,000            | -                 | 80,000          | (80,000)            |
| 52-6190-154   | UV MODULE REBUILD                     | -       | 120,000            | -                 | 80,000          | (40,000)            |
| 52-6190-155   | PAINTING PROJECT                      | -       | 100,000            | -                 | 50,000          | (50,000)            |
| 52-6190-156   | ANOXIC TANK                           | -       | 208,000            | -                 | 78,000          | (130,000)           |
| 52-6190-157   | DISOLVED AIR FLOATATION (DAF)/THICKEN | -       | 131,000            | -                 | 74,000          | (57,000)            |
| 52-6190-158   | CHEMICAL TREATMENT                    | -       | 74,000             | -                 | 74,000          | -                   |
| 52-6190-159   | OAKBROOK PUMP STATION FIX             | -       | 400,000            | -                 |                 | (400,000)           |
| 52-6190-160   | NEW DEVELOPMENT REIMBURSEMENTS        | -       | 95,700             | -                 |                 | (95,700)            |
| 52-6190-237   | BACK-UP POWER FOR WWTP                | -       | 30,000             | -                 |                 | (30,000)            |
| 52-6190-NEW   | ODOR CONTROL                          |         |                    |                   | 40,000          | 40,000              |
| 52-6190-NEW   | COMPOST YARD IMPROVEMENTS             |         |                    |                   |                 | -                   |
| 52-6190-NEW   | COMPOST GRINDER PURCHASE              |         |                    |                   | 55,000          | 55,000              |
| 52-6190-825   | GENERAL SEWER REPAIRS                 | -       | -                  | -                 | 150,000         | 150,000             |
| 52-6190-830   | 900 SOUTH SEWER REPLACEMENT           | 585     | -                  | -                 |                 | -                   |
| 52-6190-834   | HEADWORKS SCREENING AND COMPAC        | -       | 160,000            | -                 |                 | (160,000)           |
| 52-6190-836   | STM AEROTOR REPLACEMENT               | 203,700 | -                  | -                 |                 | -                   |
| TOTAL CAPITAL | PROJECTS                              | 325,302 | 1,478,700          | -                 | 681,000         | (797,700)           |
| IMPACT FEE PF | ROJECTS                               |         |                    |                   |                 |                     |
| 52-6800-003   | WEST FIELDS OVERSIZE/EXTENSION        | -       | 20,000             | -                 | 20,000          | -                   |
| TOTAL IMPACT  | FEE PROJECTS                          | -       | 20,000             | -                 | 20,000          | -                   |
| TOTAL SEWER   | CAPITAL PROJECTS                      | 433,718 | 1,748,700          | 40,491            | 890,000         |                     |
|               | -                                     | ,       | , -, -,            | -,                | ,               |                     |

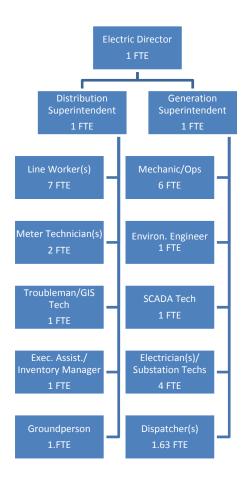


#### Sewer Other

| GL Acct                     | Line Description                   | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|-----------------------------|------------------------------------|------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| PRINCIPAL                   |                                    |                  |                                     |                                    |                                  |                                  |
| 52-7000-750                 | SERIES 2008 PRINCIPAL              | 609,520          | 651,144                             | -                                  | 667,840                          | 16,696                           |
| 52-7000-755                 | SUVMWA BOND                        | 121,449          | 125,000                             | -                                  | 125,000                          | -                                |
| 52-7100-741                 | SERIES 1998B PRINCIPAL             | 96,000           | 101,000                             | -                                  | 106,000                          | 5,000                            |
|                             | _                                  |                  |                                     |                                    |                                  |                                  |
| TOTAL PRINCI                | PAL                                | 826,969          | 877,144                             | -                                  | 898,840                          | 21,696                           |
| TRANSFERS, 0<br>52-9000-150 | OTHER<br>BAD DEBT EXPENSE          | 4,980            | 5,000                               | 1,721                              | 5,000                            | _                                |
| 52-9000-130                 | ADMINISTRATIVE FEE DUE GENERAL     | 355,081          | 374,319                             | 155,966                            | 400,174                          | 25,855                           |
| 52-9000-020                 | TRANSFER TO VEHICLE FUND           | 51,714           | 55,107                              | 22,961                             | 66,243                           | 11,136                           |
|                             |                                    | ,                | ,                                   | ,                                  | ,                                | ,                                |
| 52-9000-715                 | OPERATING TRANSFER TO GENERAL FUND | 236,370          | 244,654                             | 101,939                            | 249,098                          | 4,444                            |
| 52-9000-716                 | TRANSFER TO FACILITIES FUND        | 44,112           | 44,228                              | 18,428                             | 51,014                           | 6,786                            |
| 52-9000-750                 | SERIES 2008 INTEREST               | 262,735          | 255,716                             | 122,834                            | 237,484                          | (18,232)                         |
| 52-9000-759                 | 1998B BOND INTEREST                | 18,585           | 14,265                              | -                                  | 9,720                            | (4,545)                          |
| 52-9000-790                 | BOND ADMINISTRATION                | 1,650            | 2,500                               | 1,650                              | 16,500                           | 14,000                           |
|                             | INCREASE RESERVES                  |                  |                                     |                                    |                                  | -                                |
| TOTAL TRANS                 | FERS, OTHER                        | 975,227          | 995,789                             | 425,500                            | 1,035,233                        | 39,444                           |

# Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



**Electric Summary** 

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 28.63             | 28.63              | 28.63                |
| Personnel Expense     | 3,235,896         | 3,192,866          | 3,276,643            |
| Non-Personnel Expense | 21,811,922        | 27,415,266         | 26,367,299           |
| Total                 | 25,047,818        | 30,608,132         | 29,643,942           |

#### Electric Department - Performance Goals, Strategies, and Measures

Mission Statement: Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.

## Goals #1 – Efficiently manage wholesale power costs to maintain annually budgeted expenditures.

**Strategy** – Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets.

| Measures                        | FY 2014  | FY 2015  | FY 2016<br>(target) | FY 2017<br>(target) |
|---------------------------------|----------|----------|---------------------|---------------------|
| Budgeted Power Resource Cost /  |          |          |                     |                     |
| MWh                             | \$ 67.49 | \$ 65.50 | \$ 65.50            | \$65.00             |
| Actual Power Resource Cost /MWH |          |          |                     |                     |
| *As of 2-29-2016                | \$ 61.88 | \$ 62.56 | \$ 59.54*           | n/a                 |

### Goal #2 – Provide friendly, professional customer service to all existing and new customers

**Strategy** – Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested.

|                               |         |         | FY 2016  | FY 2017  |
|-------------------------------|---------|---------|----------|----------|
| Measures                      | FY 2014 | FY 2015 | (target) | (target) |
| Total percentage of completed | 82 %    | 90 %    | 90 %     | 100 %    |
| maintenance cycles.           | 02 /0   | 90 /0   | 90 70    | 100 /0   |

## Goal #3 – Provide efficient and reliable generation and substation system maintenance.

Strategy – Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations.

| Measures  | FY 2014 | FY 2015 | FY 2016<br>(target) | FY 2017<br>(target) |
|---|---------|---------|---------------------|---------------------|
| Total percentage of completed maintenance cycles. | 55 %    | 65 %    | 100 %               | 100 %               |

## Goal #4 – Plan and provide safe and efficient system maintenance in a professional manner Strategy –

- 1. Actively train on safety and efficient job procedures to manage the replacement of distribution equipment and power lines for optimum system operations.
- 2. After completing all Priority One CFP/IFFP Projects, move to Priority Two projects and complete in the 3 year implementation schedule

|                                  |         |         | FY 2016         | FY 2017  |
|----------------------------------|---------|---------|-----------------|----------|
| Measures                         | FY 2014 | FY 2015 | (target/actual) | (target) |
| Department Lost time accidents   | 0       | 0       | 0/1             | 0        |
| Percent of 3-phase circuit poles |         |         |                 |          |
| tested                           | n/a     | 100%    | n/a             | n/a      |

| Measures                                | FY 2014        | FY 2015         | FY 2016 (target/actual) | FY 2017<br>(target) |
|---|----------------|-----------------|-------------------------|---------------------|
| Percent of failed circuit poles         | 1 1 2017       | F 1 2013        | (target/actuar)         | (target)            |
| replaced                                | n/a            | n/a             | 50%                     | 50%                 |
| Infrared all URD live front switches    | n/a            | n/a             | 100%                    | 100%                |
| Complete CFP/IFFP and CFP               |                |                 |                         |                     |
| projects to maintain 3 year             | n/a            | 4               | 4                       | 4                   |
| implementation schedule as              | 11/a           | 4               | 4                       | 4                   |
| determined by the study                 |                |                 |                         |                     |
| Goal #5 – Maintain and improve the Dis  | tribution syst | tem reliability | y<br>Y                  |                     |
| Strategy – Monitor the system for peak  |                |                 | erruption times an      | d dispatch          |
| crews in a timely manner to reduce inte | rruption dura  | tions.          |                         |                     |
|   |                |                 | FY 2016                 | FY 2017             |
| Measures                                | FY 2014        | FY 2015         | (target)                | (target)            |
| SAIDI: System Average Interruption      | 41.16          | 24.31           | 64.62*                  | 64.62**             |
| Duration Index                          | 41.10          | 24.31           | 04.02                   | 04.02               |

64.71

60.28

149.52\*\*

149.52\*

CAIDI: Customer Average

Interruption Duration Index

\*APPA National Average Region 1 for 2014
\*\*APPA National Average Region 1 for 2015



Electric Summary

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>   |   |   |  | 11,639,690   |   |
|--|---|---|---|--|--|---|
| GL Acct<br>REVENUES  | Line Description  | FY2016<br><u>ACTUAL</u>   | FY2017<br>APPROVED<br><u>BUDGET</u>   | FY2017<br>MIDYEAR<br><u>ACTUAL</u>   | FY2018<br>FINAL<br>BUDGET  | FY2018<br>VS FY2017<br>INC/(DEC)  |
| 53-3700-700<br>53-3700-705<br>53-3700-710<br>53-3700-720<br>53-3700-754<br>53-3700-755<br>53-3700-755<br>53-3700-759<br>53-3700-763<br>53-3700-763<br>53-3700-773<br>53-3700-774<br>53-3700-777<br>53-3700-779<br>53-3700-790<br>53-3700-801<br>53-3700-803<br>53-3700-803 | RESIDENTIAL SALES SMALL COMMERCIAL SALES LARGE COMMERCIAL SALES INTERRUPTIBLE SALES LARGE INDUSTRIAL SALES ELECTRIC CONNECTION FEES SALE OF SCRAP MATERIAL SUNDRY REVENUES PENALTY & FORFEIT INTEREST INCOME ELECTRIC IMPACT FEES TEMPORARY POWER DRY CREEK SUB - MAINT. CONTRACT ELECTRIC EXTENSION UTILIZE IMPACT FEE RESERVE POLE ATTACHMENT FEES UAMPS MARGIN REFUND INTERNAL POWER SALES UTILIZE UNRESTRICTED RESERVES GRANT REVENUE | 9,004,594<br>2,078,353<br>7,352,037<br>432,422<br>5,581,007<br>83,263<br>8,424<br>84,412<br>80,842<br>24,973<br>677,153<br>18,400<br>117,673<br>603,889<br>66,347<br>397,499<br>907,911 | 9,050,307<br>1,984,002<br>7,529,371<br>425,266<br>5,598,736<br>70,000<br>10,000<br>40,000<br>20,000<br>473,850<br>10,000<br>143,550<br>500,000<br>68,686<br>100,000<br>896,190<br>275,000 | 5,116,844 1,146,232 3,985,761 240,894 2,860,979 74,000 5,624 18,850 58,547 17,086 353,427 13,175 56,710 297,143  8,400 243,011 513,918 | 9,346,573<br>2,184,547<br>7,770,862<br>477,644<br>5,564,820<br>80,000<br>10,000<br>40,000<br>120,000<br>25,000<br>583,200<br>20,000<br>143,550<br>600,000<br>68,686<br>200,000<br>921,348<br>1,487,711 | 296,266<br>200,545<br>241,491<br>52,378<br>(33,916)<br>10,000<br>-<br>20,000<br>5,000<br>109,350<br>10,000<br>-<br>100,000<br>25,158<br>1,212,711 |
| 00 0700 007  | TOTAL - REVENUES  | 27,594,200  | 27,294,958  | 15,010,603   | 29,643,941   | 2,348,983   |
| EXPENDITURES   | <del>-</del>  | 2,106,679<br>1,928,025<br>2,482,148<br>16,720,170<br>1,781,874<br>-<br>-<br>28,922<br>25,047,818  | 2,151,515<br>1,993,468<br>2,545,670<br>16,532,176<br>7,345,303<br>-<br>-<br>40,000  | 1,068,592<br>929,536<br>1,272,835<br>7,358,695<br>4,802,744<br>-<br>-<br>15,176  | 2,506,028<br>1,894,044<br>5,606,247<br>17,795,620<br>1,802,002<br>-<br>40,000  | 354,513<br>(99,424)<br>3,060,577<br>1,263,444<br>(5,543,301)<br>-<br>-<br>-<br>-<br>(964,190)   |
|  | SURPLUS/(DEFICIT)  ESTIMATED ENDING FUND BALANCE Reserved for: Community Improvements Investment in Joint Venture Debt Service Designated for Construction Working Capital (40% Operating Revenue) Unrestricted   | 2,546,382   | (3,313,174)   | (436,975)  | (0)<br>10,151,979<br>-<br>1,737,659<br>8,414,320<br>-  |   |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



#### **Electric Distribution**

| GL ACCT           | LINE ITEM DESCRIPTION           | FY2016<br>ACTUAL                        | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br>ACTUAL | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------------|---------------------------------|---|------------------------------|-----------------------------|---------------------------|----------------------------------|
| PERSONNEL         | LINE ITEM DESCRIPTION           | ACTUAL                                  | <u>BODGL1</u>                | ACTOAL                      | <u>BODGL1</u>             | INC/(DEC)                        |
| 53-5300-110       | PAYROLL - ELECTRIC              | 1,100,383                               | 1,064,596                    | 566,078                     | 1,236,947                 | 172,351                          |
| 53-5300-110       | PART-TIME EMPLOYEE SALARIES     | 1,100,000                               | 1,004,000                    | 300,070                     | 1,200,547                 | -                                |
| 53-5300-130       | EMPLOYEE BENEFITS               | 561,555                                 | 560,068                      | 263,577                     | 675,044                   | 114,976                          |
| 53-5300-140       | OVERTIME PAY                    | 26,619                                  | 20,000                       | 7,968                       | 20,000                    | -                                |
| 53-5300-160       | EMPLOYEE RECOGNITION            | 803                                     | 840                          | 769                         | 960                       | 120                              |
| 00 0000 100       | TOTAL PERSONNEL                 | 1,689,359                               | 1,645,504                    | 838,391                     | 1,932,951                 | 287,447                          |
|                   | _                               | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 1,010,001                    |                             | 1,000,000                 |                                  |
| <b>OPERATIONS</b> |                                 |   |                              |                             |                           |                                  |
| 53-5300-230       | MILEAGE AND VEHICLE ALLOWANCE   | 4,800                                   | 4,800                        | 2,400                       | 4,800                     | -                                |
| 53-5300-236       | TRAINING & EDUCATION            | 18,978                                  | 19,150                       | 6,923                       | 19,300                    | 150                              |
| 53-5300-240       | OFFICE EXPENSE                  | 3,993                                   | 5,000                        | 998                         | 3,750                     | (1,250)                          |
| 53-5300-241       | MATERIALS & SUPPLIES            | 44,087                                  | 44,250                       | 18,219                      | 48,000                    | 3,750                            |
| 53-5300-245       | MAINTENANCE EXISTING LINE       | 56,677                                  | 62,500                       | 29,125                      | 50,000                    | (12,500)                         |
| 53-5300-246       | SUBSTATION OPERATIONS & MAINTEN | 46,721                                  | 60,418                       | 16,926                      | 62,800                    | 2,382                            |
| 53-5300-250       | EQUIPMENT EXPENSE               | 34,310                                  | 61,036                       | 28,448                      | 60,000                    | (1,036)                          |
| 53-5300-251       | FUEL                            | 20,635                                  | 16,930                       | 9,684                       | 23,890                    | 6,960                            |
| 53-5300-253       | CENTRAL SHOP                    | 21,436                                  | 23,462                       | 10,654                      | 29,126                    | 5,664                            |
| 53-5300-255       | COMPUTER OPERATIONS             | 1,046                                   | 4,000                        | -                           | 5,500                     | 1,500                            |
| 53-5300-260       | BUILDINGS & GROUNDS             | 15,876                                  | 20,050                       | 5,250                       | 18,850                    | (1,200)                          |
| 53-5300-265       | COMMUNICATION/TELEPHONE         | 3,789                                   | 5,600                        | 1,225                       | 3,756                     | (1,844)                          |
| 53-5300-310       | PROFESSIONAL & TECHNICAL SERVI  | 90,538                                  | 115,055                      | 60,432                      | 178,655                   | 63,600                           |
| 53-5300-330       | EDUCATION/TRAINING              | 2,274                                   | 5,000                        | 732                         | 5,000                     | -                                |
| 53-5300-510       | INSURANCE & BONDS               | 21,131                                  | 25,000                       | 20,751                      | 25,000                    | -                                |
| 53-5300-511       | CLAIMS SETTLEMENTS              | 831                                     | 3,000                        | 151                         | 3,000                     | -                                |
| 53-5300-550       | UNIFORMS                        | 5,869                                   | 7,000                        | 6,126                       | 4,500                     | (2,500)                          |
| 53-5300-551       | SPECIAL OSHA UNIFORMS           | 8,310                                   | 8,700                        | 7,759                       | 12,600                    | 3,900                            |
| 53-5300-610       | SUNDRY EXPENDITURES             | 1,808                                   | 2,000                        | 934                         | 1,600                     | (400)                            |
| 53-5300-650       | SUVPP PROJECT EXPENSES          | 10,895                                  | 8,010                        | 1,034                       | 8,100                     | 90                               |
| 53-5300-710       | COMPUTER HARDWARE AND SOFTWA    | 2,063                                   | 3,050                        | 2,429                       | 2,850                     | (200)                            |
| 53-5300-720       | OFFICE FURNITURE & EQUIPMENT    | 1,252                                   | 2,000                        | -                           | 2,000                     | -                                |
|                   | TOTAL SUSCEPTIONS               | 417,320                                 | 506,011                      | 230,201                     | 573,077                   | 67,066                           |
|                   | TOTAL ELECTRIC DISTRIBUTION     | 2,106,679                               | 2,151,515                    | 1,068,592                   | 2,506,028                 | 354,513                          |



#### Electric Generation

| GL ACCT<br>PERSONNEL | LINE ITEM DESCRIPTION         | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|----------------------|-------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| 53-5350-110          | PAYROLL - ELECTRIC GENERATION | 969,187                 | 962,057                             | 459,781                            | 799,944                          | (162,113)                        |
| 53-5350-120          | PART-TIME EMPLOYEE SALARIES   | 15,248                  | 18,205                              | 9,352                              | 19,719                           | 1,514                            |
| 53-5350-130          | EMPLOYEE BENEFITS             | 519,421                 | 538,142                             | 220,983                            | 495,191                          | (42,951)                         |
| 53-5350-140          | OVERTIME PAY                  | 42,347                  | 28,080                              | 22,489                             | 28,080                           | -                                |
| 53-5300-160          | EMPLOYEE RECOGNITION          | 333                     | 878                                 | 828                                | 758                              | (121)                            |
|                      | TOTAL PERSONNEL               | 1,546,537               | 1,547,362                           | 713,434                            | 1,343,691                        | (203,671)                        |
|                      | •                             |                         |                                     |                                    |                                  | · · · ·                          |
| OPERATIONS           |                               |                         |                                     |                                    |                                  |                                  |
| 53-5350-230          | MILEAGE AND VEHICLE ALLOWANCE | 624                     | 575                                 | -                                  | 575                              | -                                |
| 53-5350-236          | TRAINING & EDUCATION          | 9,403                   | 17,500                              | 1,005                              | 31,800                           | 14,300                           |
| 53-5350-240          | OFFICE SUPPLIES               | 2,586                   | 4,600                               | 1,456                              | 4,600                            | -                                |
| 53-5350-241          | OPERATION SUPPLIES            | 51,966                  | 72,000                              | 31,889                             | 75,000                           | 3,000                            |
| 53-5350-242          | MAINTENANCE (WATERWAYS)       | 3,110                   | 8,300                               | 1,477                              | 11,500                           | 3,200                            |
| 53-5350-250          | EQUIPMENT EXPENSE             | 106,787                 | 123,300                             | 11,715                             | 133,800                          | 10,500                           |
| 53-5350-251          | CRANK SHAFT REPAIR            | 318                     | -                                   | -                                  |                                  |                                  |
| 53-5350-253          | CENTRAL SHOP                  | 2,213                   | 6,091                               | 2,195                              | 7,561                            | 1,470                            |
| 53-5350-255          | COMPUTER OPERATIONS (SCADA)   | 15,163                  | 18,490                              | 5,335                              | 19,500                           | 1,010                            |
| 53-5350-260          | BUILDINGS & GROUNDS           | 7,461                   | 12,200                              | 1,120                              | 12,200                           | -                                |
| 53-5350-265          | COMMUNICATION/TELEPHONE       | 14,706                  | 9,700                               | 7,114                              | 16,017                           | 6,317                            |
| 53-5350-310          | PROFESSIONAL & TECH. SERVICES | 32,117                  | 30,500                              | 17,890                             | 95,500                           | 65,000                           |
| 53-5350-510          | INSURANCE & BONDS             | 127,085                 | 130,000                             | 126,857                            | 130,000                          | -                                |
| 53-5350-550          | UNIFORMS                      | 2,609                   | 6,400                               | 1,794                              | 4,200                            | (2,200)                          |
| 53-5350-551          | FIRE RESISTANT UNIFORMS       | 3,592                   | 3,350                               | 2,716                              | 5,250                            | 1,900                            |
| 53-5350-710          | COMPUTER HARDWARE & SOFTWARE  | 1,749                   | 3,100                               | 3,540                              | 2,850                            | (250)                            |
|                      | TOTAL OPERATIONS              | 381,489                 | 446,106                             | 216,102                            | 550,353                          | 104,247                          |
|                      | TOTAL ELECTRIC GENERATION     | 1,928,025               | 1,993,468                           | 929,536                            | 1,894,044                        | (99,424)                         |
|                      | ·                             |                         |                                     |                                    |                                  |                                  |



Electric Capital

| \$5-808-001 \$5-808-001 \$5-808-002 \$1 NEW DEVELOPMENT EQUIP & MATER \$36,117 250,000 \$111,750 \$25-808-002 \$1 NEW DEVELOPMENT RANSPORMERS \$11,183 \$10,000 \$3-290 \$15.808-003 \$1 SERGET LIGHTUNG NAME \$15,000 \$1.508-005-002 \$1 NEW DEVELOPMENT RANSPORMERS \$15,000 \$1.508-005-002 \$1 NEW DEVELOPMENT RANSPORMERS \$15,000 \$1.508-005-002 \$1 NEW DEVELOPMENT REMBURSEMENT \$1.5000 \$1.508-005-012 \$1 NEW DEVELOPMENT REMBURSEMENT \$1.508-005-012 \$1 NEW DEVELOPMENT REPLACEMENT \$1.508-005-012 \$1.508-005-012 \$1 NEW DEVELOPMENT REPLACEMENT \$1.509-005-005-005-005-005-005-005-005-005-  | CL ACCT     | LINE ITEM DESCRIPTION                 | FY2016    | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|--|-------------|---------------------------------------|-----------|--------------------|-------------------|-----------------|---------------------|
| S-8-680-002   NEW DEVELOPMENT TRANSFORMERS   15,163   150,000   39,290   150,000   - 35-680-0019   EFECBL LED STREET LIGHT UGRADE   29,797   40,203   18,586   35,000   (5,203)   53-680-011   EFECBL LED STREET LIGHT UGRADE   29,797   40,203   18,586   35,000   (28,000)   35-680-014   NEW DEVELOPMENT REIMBURSEMENT   - 289,000   -   (29,000)   35-680-0248   MAIN STREET LIGHTURE STREET   15,000   -   -     100,000   (62,216)   15,000   -  | GL ACCT     | LINE ITEM DESCRIPTION                 | ACTUAL T  | BUDGET             | ACTUAL            | BUDGET          | INC/(DEC)           |
| \$5-8609-009 STREET LIGHTUR & R   15.006   |             |                                       | ,         |                    |                   |                 | -                   |
| 53-8050-011   EEGBG LED STREET LIGHT UPGRADE   29.797   40.203   18.586   35.000   (52.03)   53-8050-012   NeW DEVELOPMENT REIMBURSEMENT   - 29.000   (26.000)   53-8050-024   MAIN STREET LIGHTING   18.6.864   162.216   - 100.000   (62.216)   53-8150-018   LAND/ROW/LASEAMENTS   15.000   -   |             |                                       |           |                    |                   |                 | -                   |
| \$3-6805-012   NEW DEVELOPMENT REIMBURSEMENT   .   269,000   .   (269,000)   .   (269,000)   .   (262,016)   .   .   .   .   .   .   .   .   .   |             |                                       |           |                    |                   |                 | - (= 000)           |
| 53-8050-248  |             |                                       |           |                    |                   | 35,000          |                     |
| 53-6150-021  |             |                                       |           |                    | -                 | 100.000         |                     |
| \$3-6150-016   SUBSTATION OCE REPLACEMENT   125,118   96,682   100,359   122,500   25,818   23-6150-021   NESTILESTOUFFER RY IN PEPLACEMENT   1,026  |             |                                       |           |                    | -                 | 100,000         | (62,216)            |
| S-9-15-0-018   NESTLE/STOUFFER RTU REPLACEMENT   7,223   -     -     -   |             |                                       |           |                    | -                 | 100 500         | 0= 040              |
| 53-8150-019   COMPOUND SUBSTATION RTU REPLACEMNT   10,850   -   -     -  |             |                                       |           | 96,682             | 100,359           | 122,500         | 25,818              |
| S3-8150-020  |             |                                       |           | -                  | -                 |                 | -                   |
| 53-8150-0221   WHPP FIELD FLASH BATTERY CHARGER   7.672   -     -  |             |                                       |           | -                  | -                 |                 | -                   |
| S3-8150-022   WHPP COLING WATER ISOLATION VALVE  |             |                                       | ,         | -                  | -                 |                 | -                   |
| 53-6150-023   SECURITY UPGRADE - FIREWALL/COMMUN   - 25,000   - (72,194)   53-6150-026   CPP/IFFP(8) UPGRADE TO FEEDER 101 (UG   42,634       (50,000)   53-6150-026   CPP/IFFP NESTILE/STOUFFE SUBSTATION ENGINEERING   75,000   - (50,000)   53-6150-028   100 KW MOBILE EMERGENCY GENERATOR   - 50,000   - (50,000)   53-6150-028   WHPP COOLING TOWER VALVE REPLACER   - 45,000   - (45,000)   53-6150-030   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (32,000)   53-6150-030   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (32,000)   53-6150-030   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (48,000)   53-6150-030   WHPP GE STOMER CAN CONTROL VALVE RI   - 48,000   15,823   (48,000)   53-6150-033   WHPP GE STOMER CAN CONTROL VALVE RI   - 48,000   - (16,000)             |             |                                       |           | -                  | -                 |                 | -                   |
| 53-6150-022  |             |                                       |           | -<br>25 000        | -                 |                 | (25,000)            |
| 53-6150-025   CFP/IFFP(9) UPGRADE TO FEEDER 706 (UG  |             |                                       |           |                    | -                 |                 |                     |
| 53-6150-028  |             | , ,                                   |           |                    | -                 |                 | (72,194)            |
| 53-6150-028   100 KW MOBILE EMERGENCY GENERATOR   50,000   - (50,000)   53-6150-029   WHPP COOLING TOWER VALVE REPLACEN   - 45,000   - (45,000)   53-6150-031   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (32,000)   53-6150-031   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (48,000)   53-6150-032   COMPOUND SUBSTATION ABB UZE LTC CC   - 16,000   - (16,000)   53-6150-033   WHPP GE XFMR T-1 TYPE U BUSHING REPI   - 18,000   - (18,000)   53-6150-033   WHPP GE XFMR T-1 TYPE U BUSHING REPI   - 18,000   - (18,000)   53-6150-034   WHPP GE XFMR T-2 TYPE U BUSHING REPI   - 18,000   - (18,000)   53-6150-035   BACKUP SEL 351 RELAYS FOR SUBSTATIO   - 20,000   12,130   (20,000)   53-6150-035   SACKUP SEL 351 RELAYS FOR SUBSTATIO   - 20,000   12,130   (20,000)   53-6150-036   SUBSTATION SECURITY CAMERAS AND SU   - 66,000   - (66,000)   - (66,000)   - (66,000)   - (76,741)   53-6150-036   CFP/IFFP(T) UPGRADE TO FEEDER 601 (OH   - 68,491   21,519   (68,491)   53-6150-036   CFP/IFFP(2) UPGRADE TO FEEDER 602   - 29,291   - (29,291)    |             |                                       |           |                    | -                 | 75.000          | -<br>75.000         |
| S3-6150-029  |             |                                       |           |                    |                   | 75,000          |                     |
| 53-6150-030   WHPP CLEAN BURN PUMP REBUILD   - 32,000   10,283   (32,000)   53-6150-031   WHPP RE ENGINE GAS CONTROL VALVE RI - 48,000   15,823   (48,000)   53-6150-032   COMPOUND SUBSTATION ABB UZE LTC CC   - 16,000   - (16,000)   53-6150-033   WHPP GE XFMR T-1 TYPE U BUSHING REPI   - 18,000   - (18,000)   53-6150-034   WHPP GE XFMR T-2 TYPE U BUSHING REPI   - 18,000   - (18,000)   53-6150-035   BACKUP SEL 351 RELAYS FOR SUBSTATIO   - 20,000   12,130   (20,000)   53-6150-036   SUBSTATION SECURITY CAMERAS AND SU   - 66,000   - (66,000)   - (66,000)   - (66,000)   - (70 |             |                                       | -         |                    | -                 |                 | , , ,               |
| S3-6150-031   WHPP R4 ENGINE GAS CONTROL VALVE RI  |             |                                       | -         |                    | 10 283            |                 |                     |
| 53-6150-032   COMPOUND SUBSTATION ABB UZE LTC CC   16,000   -  |             |                                       | -         |                    |                   |                 |                     |
| 53-6150-033 WHPP GE XFMR T-1 TYPE U BUSHING REPI - 18,000 - (18,000) 53-6150-035 WHPP GE XFMR T-2 TYPE U BUSHING REPI - 18,000 - (18,000) 53-6150-035 BACKUP SEL 351 RELAYS FOR SUBSTATIO - 20,000 12,130 (20,000) 53-6150-036 SUBSTATION SECURITY CAMERAS AND SU - 66,000 - (66,000) 53-6150-037 CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH - 68,491 21,519 (68,491) 53-6150-038 CFP/IFFP(71) UPGRADE TO FEEDER 602 - 76,741 31,135 (76,741) 53-6150-038 CFP/IFFP(22) UPGRADE TO FEEDER 602 - 29,291 - (29,291) 53-6150-040 AMR METERING SYSTEM - 300,000 - 150,000 (150,000) 53-6150-NEW REPLACE PLCS K3&K4 CONTROL PANEL 17,000 17,000 53-6150-NEW REPLACE PLCS K3&K4 CONTROL PANEL 17,000 17,000 53-6150-NEW UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT 10,000 10,000 10,000 53-6150-NEW UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT 10,000 10,000 53-6150-NEW UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT 10,000 10,000 53-6150-NEW GATE REBUILD RESERVE 20,000 20,000 53-6150-NEW FILED CT/METER TEST KIT 30,000 30,000 53-6150-NEW BRAKER CONTACT TESTER 6,600 6,000 53-6150-NEW BAXTER SUBSTATION BATTERY BANK 25,000 25,000 53-6150-NEW BAXTER SUBSTATION BATTERY BANK 25,000 35-6150-NEW BAXTER SUBSTATION BATTERY BANK 25,000 35-6150-NEW BAXTER SUBSTATION REES 10,031 2,500 341 2,500 53-6150-NEW BAXTER SUBSTATION REES 10,031 2,500 341 2,500 53-6150-NEW BAXTER SUBSTATION FIBER 115,142 4,684,848 4,097,630 - (4,684,848) 53-6150-224 WHPP CG CAT GENERATION PROJECT 115,142 4,684,848 4,097,630 - (4,684,848) 53-6150-250 WHPP UPS BATTERY BANK REPLACEMENT 15,000 53-6150-NEW BAXTER SUBSTATION REES 10,031 2,500 - (5,000) 53-6150-NEW BAXTER SUBSTATION ROJECT 115,142 4,684,848 4,097,630 - (4,684,848) 53-6150-250 WHPP UPS BATTERY BANK REPLACME 30,873  |             |                                       | -         |                    |                   |                 |                     |
| 53-6150-034   WHPP GE XFMR T-2 TYPE U BUSHING REPI   |             |                                       | -         |                    | -                 |                 | , ,                 |
| S3-6150-036   BACKUP SEL 351 RELAYS FOR SUBSTATIO   -  |             |                                       | _         |                    | -                 |                 |                     |
| \$3-6150-036 SUBSTATION SECURITY CAMERAS AND SU - 66,000 - (66,000)  |             |                                       | _         |                    |                   |                 |                     |
| S3-6150-037   CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH - 68.491   21,519   668.491)   53-6150-038   CFP/IFFP(12) UPGRADE TO FEEDER 203 (O - 76,741   31,135   (76,741)   53-6150-030   CFP/IFFP(22) UPGRADE TO FEEDER 602   29,291   (29,291)   53-6150-040   AMR METERING SYSTEM   - 300,000   - 150,000   (150,000)   53-6150-NEW   REPLACE PLGS K3&K4 CONTROL PANEL   17,000   17,000   53-6150-NEW   COOLING TOWER PLC   9,000   9,000   53-6150-NEW   WHPP OPERATIONS/DISPATCH SERVER   8,000   8,000   53-6150-NEW   LOWER BARTHOLOMEW RTU PROCESSOR REPLACEMENT   10,000    |             |                                       | _         |                    | =                 |                 |                     |
| S3-6150-038   CFP/IFFP(11) UPGRADE TO FEEDER 203 (O  |             |                                       | _         |                    |                   |                 |                     |
| 53-6150-039   CFP/IFFP(22) UPGRADE TO FEEDER 602   - 29,291   - 150,000   (150,000)   (1 |             | , ,                                   | _         |                    |                   |                 |                     |
| 53-6150-040   AMR METERING SYSTEM  |             | ` ,                                   | _         |                    |                   |                 | , ,                 |
| 17,000   17,000   53-6150-NEW   COOLING TOWER PLC   9,000   9,000   9,000   53-6150-NEW   WHPP OPERATIONS/DISPATCH SERVER   8,000   10,000   53-6150-NEW   LOWER BARTHOLOMEW RTU PROCESSOR REPLACEMENT   10,000  |             | ,                                     | _         |                    |                   | 150 000         |                     |
| S3-6150-NEW   COOLING TOWER PLC   9,000   9,000   53-6150-NEW   WHPP OPERATIONS/DISPATCH SERVER   8,000   8,000   53-6150-NEW   LOWER BARTHOLOMEW RTU PROCESSOR REPLACEMENT   10,000   10,000   53-6150-NEW   UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT   10,000   10,000   53-6150-NEW   HOBBLE CREEK BREAKER, RELAYS & COMM   77,000   77,000   20,000   53-6150-NEW   CAT 20,000 HR REBUILD RESERVE   20,000   20,000   53-6150-NEW   FILED CTIMETER TEST KIT   30,000   30,000   53-6150-NEW   FILED RESERVE   5,000   53-6150-NEW   SEAKER CONTACT TESTER   14,000   14,000   53-6150-NEW   BREAKER CONTACT TESTER   5,000   25,000   53-6150-NEW   BAXTER SUBSTATION BATTERY BANK   25,000   25,000   53-6150-NEW   BAXTER SUBSTATION TREES   5,000   5,000   53-6150-228   INDUSTRIAL PARK UG UPGRADE   194,321   218,660   184,519   200,000   (18,660)   53-6150-228   INDUSTRIAL PARK UG UPGRADE   194,321   218,660   184,519   200,000   (18,660)   53-6150-224   WHPP CG CAT GENERATION PROJECT   115,142   4,684,848   4,097,630   - (4,684,848)   53-6150-224   WHPP CG CAT GENERATION PROJECT   115,142   4,684,848   4,097,630   - (4,684,848)   53-6150-225   WHPP UPS BATTERY BANK REPLACME   30,873           -   -   -  |             |                                       |           | 000,000            |                   | •               |                     |
| 53-6150-NEW       WHPP OPERATIONS/DISPATCH SERVER       8,000       8,000         53-6150-NEW       LOWER BARTHOLOMEW RTU PROCESSOR REPLACEMENT       10,000       10,000         53-6150-NEW       UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT       10,000       10,000         53-6150-NEW       HOBBLE CREEK BREAKER, RELAYS & COMM       77,000       77,000         53-6150-NEW       CAT 20,000 HR REBUILD RESERVE       20,000       20,000         53-6150-NEW       FIELD CT/METER TEST KIT       30,000       30,000         53-6150-NEW       BREAKER CONTACT TESTER       6,000       6,000         53-6150-NEW       BRAXTER SUBSTATION BATTERY BANK       25,000       25,000         53-6150-NEW       BAXTER SUBSTATION TREES       5,000       5,000         53-6150-228       INDUSTRIAL PARK UG UPGRADE       194,321       218,660       184,519       200,000       (18,660)         53-6150-238       STREET REPAIRS       1,031       2,500       341       2,500       -         53-6150-244       WHPP CG CAT GENERATION PROJECT       115,142       4,684,848       4,097,630       -       (4,684,848)         53-6150-250       SUBSTATION FIBER AND ICON       13,986       -       -       -       -         53-6150-252  |             |                                       |           |                    |                   | ,               |                     |
| 53-6150-NEW         LOWER BARTHOLOMEW RTU PROCESSOR REPLACEMENT         10,000         10,000           53-6150-NEW         UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT         10,000         10,000           53-6150-NEW         HOBBLE CREEK BREAKER, RELAYS & COMM         77,000         77,000           53-6150-NEW         CAT 20,000 HR REBUILD RESERVE         20,000         20,000           53-6150-NEW         FIELD CT/METER TEST KIT         30,000         30,000           53-6150-NEW         BREAKER CONTACT TESTER         6,000         6,000           53-6150-NEW         FILTER PRESS AND PUMP         14,000         14,000           53-6150-NEW         BAXTER SUBSTATION BATTERY BANK         25,000         25,000           53-6150-NEW         BAXTER SUBSTATION TREES         5,000         5,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (4,684,848)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -           53-6150-252<   |             |                                       |           |                    |                   |                 | •                   |
| 53-6150-NEW       UPPER BARTHOLOMEW RTU PROCESSOR REPLACEMENT       10,000       10,000         53-6150-NEW       HOBBLE CREEK BREAKER, RELAYS & COMM       77,000       77,000         53-6150-NEW       CAT 20,000 HR REBUILD RESERVE       20,000       20,000         53-6150-NEW       FIELD CT/METER TEST KIT       30,000       30,000         53-6150-NEW       BRAKER CONTACT TESTER       6,000       6,000         53-6150-NEW       FILTER PRESS AND PUMP       14,000       14,000         53-6150-NEW       BAXTER SUBSTATION BATTERY BANK       25,000       25,000         53-6150-NEW       BAXTER SUBSTATION TREES       5,000       5,000         53-6150-228       INDUSTRIAL PARK UG UPGRADE       194,321       218,660       184,519       200,000       (18,660)         53-6150-238       STREET REPAIRS       1,031       2,500       341       2,500       -         53-6150-244       WHPP CG CAT GENERATION PROJECT       115,142       4,684,848       4,097,630       -       (4,684,848)         53-6150-250       SUBSTATION FIBER AND ICON       13,986       -       -       -       -         53-6150-252       WHPP UPS BATTERY BANK REPLACME       30,873       -       -       -       - <td< td=""><td></td><td></td><td>REPLACEME</td><td>NT</td><td></td><td></td><td></td></td<>  |             |                                       | REPLACEME | NT                 |                   |                 |                     |
| 53-6150-NEW         HOBBLE CREEK BREAKER, RELAYS & COMM         77,000         77,000           53-6150-NEW         CAT 20,000 HR REBUILD RESERVE         20,000         20,000           53-6150-NEW         FIELD CT/METER TEST KIT         30,000         30,000           53-6150-NEW         BREAKER CONTACT TESTER         6,000         6,000           53-6150-NEW         BREAKER SUBSTATION BATTERY BANK         25,000         25,000           53-6150-NEW         BAXTER SUBSTATION TREES         5,000         50,000           53-6150-NEW         BAXTER SUBSTATION TREES         5,000         50,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -           53-6150-253         WHPP DUSR ANTERY BANK REPLACME         30,873         -         -         -           53-6150-254         WHPP BORLER REPLACEMENT  |             |                                       |           |                    |                   |                 |                     |
| 53-6150-NEW         CAT 20,000 HR REBUILD RESERVE         20,000         20,000           53-6150-NEW         FIELD CT/METER TEST KIT         30,000         30,000           53-6150-NEW         BREAKER CONTACT TESTER         6,000         6,000           53-6150-NEW         BREAKER CONTACT TESTER         14,000         14,000           53-6150-NEW         BAXTER SUBSTATION BATTERY BANK         25,000         25,000           53-6150-NEW         BAXTER SUBSTATION TREES         5,000         5,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -         -           53-6150-252         WHPP DSRATTERY BANK REPLACME         30,873         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -           53-6150-256 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>  |             |                                       |           |                    |                   |                 |                     |
| 53-6150-NEW       FIELD CT/METER TEST KIT       30,000       30,000         53-6150-NEW       BREAKER CONTACT TESTER       6,000       6,000         53-6150-NEW       FILTER PRESS AND PUMP       14,000       14,000         53-6150-NEW       BAXTER SUBSTATION BATTERY BANK       25,000       25,000         53-6150-NEW       BAXTER SUBSTATION TREES       5,000       5,000         53-6150-228       INDUSTRIAL PARK UG UPGRADE       194,321       218,660       184,519       200,000       (18,660)         53-6150-238       STREET REPAIRS       1,031       2,500       341       2,500       -         53-6150-244       WHPP CG CAT GENERATION PROJECT       115,142       4,684,848       4,097,630       -       (4,684,848)         53-6150-250       WHPP CAPACITOR BANKS-DISTRIBUT       -       7,500       -       -       -         53-6150-250       WHPP DSRATTERY BANK REPLACME       30,873       -       -       -         53-6150-254       WHPP BOILER REPLACEMENT       12,403       -       -       -         53-6150-256       WHPP DSRV 16-R4 TURBO CHARGER       -       55,000       -       (55,000)         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       - <td< td=""><td></td><td></td><td>••</td><td></td><td></td><td></td><td></td></td<>   |             |                                       | ••        |                    |                   |                 |                     |
| 53-6150-NEW       BREAKER CONTACT TESTER       6,000       6,000         53-6150-NEW       FILTER PRESS AND PUMP       14,000       14,000         53-6150-NEW       BAXTER SUBSTATION BATTERY BANK       25,000       25,000         53-6150-NEW       BAXTER SUBSTATION TREES       5,000       5,000         53-6150-228       INDUSTRIAL PARK UG UPGRADE       194,321       218,660       184,519       200,000       (18,660)         53-6150-238       STREET REPAIRS       1,031       2,500       341       2,500       -         53-6150-244       WHPP CG CAT GENERATION PROJECT       115,142       4,684,848       4,097,630       -       (4,684,848)         53-6150-250       SUBSTATION FIBER AND ICON       13,986       -       -       -       -         53-6150-250       WHPP UPS BATTERY BANK REPLACME       30,873       -       -       -       -         53-6150-252       WHPP BOILER REPLACEMENT       12,403       -       -       -       -         53-6150-254       WHPP DSRV 16-R4 TURBO CHARGER       -       55,000       -       (55,000)         53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -         53-6150-259       CFP/IFFP(2)UPG   |             | · · · · · · · · · · · · · · · · · · · |           |                    |                   |                 | •                   |
| 53-6150-NEW         FILTER PRESS AND PUMP         14,000         14,000           53-6150-NEW         BAXTER SUBSTATION BATTERY BANK         25,000         25,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (7,500)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -           53-6150-252         WHPP UPS BATTERY BANK REPLACME         30,873         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -           53-6150-254         WHPP DSRV 16-R4 TURBO CHARGER         -         55,000         -         (55,000)           53-6150-256         POWER SUBSTATION FIBER COMMUNI         56,828         -         -         -           53-6150-250         CFP/IFFP(2)UPGRADE TO FE   |             |                                       |           |                    |                   |                 |                     |
| 53-6150-NEW         BAXTER SUBSTATION BATTERY BANK         25,000         25,000           53-6150-NEW         BAXTER SUBSTATION TREES         5,000         5,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (7,500)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -         -           53-6150-252         WHPP UPS BATTERY BANK REPLACME         30,873         -         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -         -           53-6150-254         WHPP DSRV 16-R4 TURBO CHARGER         -         55,000         -         (55,000)           53-6150-259         CFP/IFFP(2)UPGRADE TO FEEDER         74,789         -         -         -         -  |             |                                       |           |                    |                   |                 | •                   |
| 53-6150-NEW         BAXTER SUBSTATION TREES         5,000         5,000           53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (7,500)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -         -           53-6150-252         WHPP UPS BATTERY BANK REPLACME         30,873         -         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -         -           53-6150-254         WHPP DSRV 16-R4 TURBO CHARGER         -         55,000         -         (55,000)           53-6150-259         CFP/IFFP(2)UPGRADE TO FEEDER         74,789         -         -         -           53-6150-260         CFP/IFFP(3) UPGRADE TO FEEDER         1,222         -         -         - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>   |             |                                       |           |                    |                   |                 |                     |
| 53-6150-228         INDUSTRIAL PARK UG UPGRADE         194,321         218,660         184,519         200,000         (18,660)           53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (7,500)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -         -           53-6150-252         WHPP UPS BATTERY BANK REPLACME         30,873         -         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -         -           53-6150-254         WHPP DSRV 16-R4 TURBO CHARGER         -         55,000         -         (55,000)           53-6150-256         POWER SUBSTATION FIBER COMMUNI         56,828         -         -         -           53-6150-259         CFP/IFFP(3) UPGRADE TO FEEDER         74,789         -         -         -           53-6150-260         CFP/IFFP(3) UPGRADE TO FEEDER         1,222  |             |                                       |           |                    |                   |                 |                     |
| 53-6150-238         STREET REPAIRS         1,031         2,500         341         2,500         -           53-6150-244         WHPP CG CAT GENERATION PROJECT         115,142         4,684,848         4,097,630         -         (4,684,848)           53-6150-247         IFFP CAPACITOR BANKS-DISTRIBUT         -         7,500         -         (7,500)           53-6150-250         SUBSTATION FIBER AND ICON         13,986         -         -         -         -           53-6150-252         WHPP UPS BATTERY BANK REPLACME         30,873         -         -         -         -           53-6150-253         WHPP BOILER REPLACEMENT         12,403         -         -         -         -           53-6150-254         WHPP DSRV 16-R4 TURBO CHARGER         -         55,000         -         (55,000)           53-6150-256         POWER SUBSTATION FIBER COMMUNI         56,828         -         -         -           53-6150-259         CFP/IFFP(2)UPGRADE TO FEEDER         74,789         -         -         -           53-6150-260         CFP/IFFP(3) UPGRADE TO FEEDER         1,222         -         -         -   |             |                                       | 194,321   | 218,660            | 184,519           |                 | •                   |
| 53-6150-244       WHPP CG CAT GENERATION PROJECT       115,142       4,684,848       4,097,630       - (4,684,848)         53-6150-247       IFFP CAPACITOR BANKS-DISTRIBUT       - 7,500       - (7,500)         53-6150-250       SUBSTATION FIBER AND ICON       13,986           53-6150-252       WHPP UPS BATTERY BANK REPLACME       30,873           53-6150-253       WHPP BOILER REPLACEMENT       12,403           53-6150-254       WHPP DSRV 16-R4 TURBO CHARGER       - 55,000       - (55,000)         53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828           53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789           53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222  |             |                                       |           |                    |                   |                 | -                   |
| 53-6150-247       IFFP CAPACITOR BANKS-DISTRIBUT       -       7,500       -       (7,500)         53-6150-250       SUBSTATION FIBER AND ICON       13,986       -       -       -         53-6150-252       WHPP UPS BATTERY BANK REPLACME       30,873       -       -       -         53-6150-253       WHPP BOILER REPLACEMENT       12,403       -       -       -         53-6150-254       WHPP DSRV 16-R4 TURBO CHARGER       -       55,000       -       (55,000)         53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       -       -       -         53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222       -       -       -   |             | WHPP CG CAT GENERATION PROJECT        | 115,142   | 4,684,848          | 4,097,630         | _               | (4,684,848)         |
| 53-6150-252       WHPP UPS BATTERY BANK REPLACME       30,873       -       -       -         53-6150-253       WHPP BOILER REPLACEMENT       12,403       -       -       -         53-6150-254       WHPP DSRV 16-R4 TURBO CHARGER       -       55,000       -       (55,000)         53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       -       -       -         53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222       -       -       -   | 53-6150-247 | IFFP CAPACITOR BANKS-DISTRIBUT        | -         | 7,500              | -                 |                 |                     |
| 53-6150-252       WHPP UPS BATTERY BANK REPLACME       30,873       -       -       -         53-6150-253       WHPP BOILER REPLACEMENT       12,403       -       -       -         53-6150-254       WHPP DSRV 16-R4 TURBO CHARGER       -       55,000       -       (55,000)         53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       -       -       -         53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222       -       -       -   | 53-6150-250 | SUBSTATION FIBER AND ICON             | 13,986    | -                  | -                 |                 | -                   |
| 53-6150-253       WHPP BOILER REPLACEMENT       12,403       -       -       -       -       -       55,000       -       (55,000)       -       (55,000)       - <td></td> <td></td> <td></td> <td>-</td> <td>-</td> <td></td> <td>-</td>   |             |                                       |           | -                  | -                 |                 | -                   |
| 53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -       -         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       -       -       -       -         53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222       -       -       -       -  | 53-6150-253 |                                       |           | -                  | -                 |                 | -                   |
| 53-6150-256       POWER SUBSTATION FIBER COMMUNI       56,828       -       -       -       -         53-6150-259       CFP/IFFP(2)UPGRADE TO FEEDER       74,789       -       -       -       -         53-6150-260       CFP/IFFP(3) UPGRADE TO FEEDER       1,222       -       -       -       -  | 53-6150-254 | WHPP DSRV 16-R4 TURBO CHARGER         | -         | 55,000             | -                 |                 | (55,000)            |
| 53-6150-259 CFP/IFFP(2)UPGRADE TO FEEDER 74,789  | 53-6150-256 | POWER SUBSTATION FIBER COMMUNI        | 56,828    | -                  | -                 |                 | - '                 |
| · · · · · · · · · · · · · · · · · · ·  | 53-6150-259 | CFP/IFFP(2)UPGRADE TO FEEDER          | 74,789    | -                  | -                 |                 | -                   |
| SUBTOTAL - OPERATIONS FUNDED 1,524,846 6,828,826 4,648,140 1,323,500 (5,505,326)   | 53-6150-260 | CFP/IFFP(3) UPGRADE TO FEEDER         | 1,222     | -                  | -                 |                 | -                   |
| SUBTOTAL - OPERATIONS FUNDED 1,524,846 6,828,826 4,648,140 1,323,500 (5,505,326)   |             | _                                     |           |                    |                   |                 |                     |
|  |             | SUBTOTAL - OPERATIONS FUNDED          | 1,524,846 | 6,828,826          | 4,648,140         | 1,323,500       | (5,505,326)         |



Electric Capital

| IMPACT FEE F | UNDED PROJECTS                          |            |           |           |           |             |
|--------------|---|------------|-----------|-----------|-----------|-------------|
| 53-6800-008  | 46KV LINE EXPANSION-HOBBLE TO           |            |           |           |           | -           |
| 53-6800-009  | T&D CIRCUIT RENEWAL & REPLACEMENT       | 130,465    | 287,740   | 92,792    | 287,740   | -           |
| 53-6800-015  | IFFP(2) UPGRADE TO FEEDER 706 (WEST I-  | 51,972     | -         | -         |           | -           |
| 53-6800-016  | IFFP(3) UPGRADE TO FEEDER 706 (EAST I-  | 849        | -         | -         |           | -           |
| 53-6800-017  | IFFP(12) MOVE FEEDER 103 FROM T1 TO T2  | -          | 25,000    | -         |           | (25,000)    |
| 53-6800-018  | IFFP(15C) STOUFFER 3RD BAY MOTOR OPE    | RATED SWIT | CH        |           |           | -           |
| 53-6800-019  | IFFP(8) UPGRADE TO FEEDER 101 (UG)      | 7,490      | 84,265    | -         |           | (84,265)    |
| 53-6800-020  | IFFP(9) UPGRADE TO FEEDER 706 (UG)      | 66,252     | -         | -         |           | -           |
| 53-6800-021  | CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH   | -          | 65,743    | 25,261    |           | (65,743)    |
| 53-6800-022  | IFFP(10) UPGRADE TO FEEDER 203 (OHV)    | -          | 53,729    | 36,550    |           | (53,729)    |
| 53-6800-NEW  | IFFP(16) INSTALL FEEDER 704 (WEST FIELD | S 1750 W)  |           |           | 190,762   | 190,762     |
|              | _                                       |            |           |           |           |             |
|              | SUBTOTAL - IMPACT FEE FUNDED            | 257,027    | 516,477   | 154,603   | 478,502   | (37,975)    |
|              | _                                       |            |           |           |           |             |
|              | TOTAL ELECTRIC CAPITAL PROJECTS         | 1.781.874  | 7.345.303 | 4.802.744 | 1.802.002 | (5.543.301) |



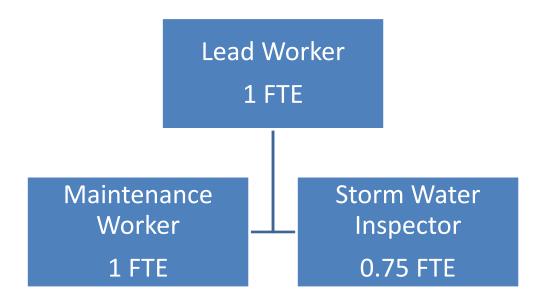
#### Electric Other

| GL ACCT   | LINE ITEM DESCRIPTION  | FY2016<br>ACTUAL   | FY2017<br>APPROVED<br>BUDGET   | FY2017<br>MIDYEAR<br><u>ACTUAL</u>   | FY2018<br>FINAL<br>BUDGET  | FY2018<br>VS FY2017<br>INC/(DEC)   |
|---|--|--|--|--|--|--|
| TRANSFERS, PO   | OWER & FUEL PURCHASES, AND RESERVES  |  |  |  |  |  |
| 53-9000-150<br>53-9000-620<br>53-9000-625<br>53-9000-650<br>53-9000-700<br>53-9000-710<br>53-9000-712 | BAD DEBT EXPENSE ADMINSTRATIVE FEE DUE GENERAL SUVPS LINE MAINTENANCE COSTS PURCHASE - OUTSIDE POWER POWER PURCHASES - BLUE MOUNTAIN PURCHASE NATURAL GAS & DIESEL TRANSFER TO GENERAL FUND TRANSFER TO VEHICLE FUND | 28,922<br>626,301<br>693,466<br>15,411,037<br>446,237<br>169,430<br>1,599,368<br>132,364 | 40,000<br>670,818<br>720,000<br>14,637,203<br>619,050<br>555,923<br>1,623,916<br>125,949 | 15,176<br>335,409<br>349,314<br>6,934,197<br>26,640<br>48,543<br>811,958<br>62,975 | 40,000<br>680,629<br>696,879<br>16,453,306<br>535,435<br>110,000<br>1,661,754<br>124,193 | 9,811<br>(23,121)<br>1,816,103<br>(83,615)<br>(445,923)<br>37,838<br>(1,756) |
| 53-9000-713<br>53-9000-716  | TRANSFER TO CIP FUND TRANSFER TO FACILITIES FUND INCREASE OPERATING RESERVE INCREASE IMPACT FEE RESERVE UTILIZE FUND BALANCE FOR RESERVE TOTAL   | 124,115  | 1,500,000<br>124,987<br>20,617,846   | 750,000<br>62,493<br>9.396,705   | 3,000,000<br>139,670<br>23,441,867   | 1,500,000<br>14,683<br>-<br>-<br>-<br>-<br>2,824,021                         |

## Storm Water

The Storm Water Department is responsible for the management of the Utility funds, and the storm water collections infrastructure; the storm water department tasks include: Inspections and cleaning of man-holes, catch basins and pipe lines; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

**MISSION STATEMENT:** Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.



## **Storm Water Summary**

|                       | FY 2016<br>Actual | FY 2017<br>Adopted | FY 2018<br>Tentative |
|-----------------------|-------------------|--------------------|----------------------|
| Positions (FTE)       | 3.0               | 3.75               | 2.75                 |
| Personnel Expense     | 209,017           | 271,980            | 199,324              |
| Non-Personnel Expense | 620,240           | 2,428,096          | 1,226,629            |
| Total                 | 829,257           | 2,700,076          | 1,425,953            |

### Storm Water – Performance Goals, Strategies, and Measures

**Goal #1** – Track projected revenues VS actual revenues on a monthly basis and revise/adjust expenditures as appropriate

Goal #2 - Provide a reliable and efficient storm water collection system

**Strategy** – Work proactively to inspect and clean storm water collections infrastructure (289,925' storm drain pipe, 813 MH, 1,571 storm drain inlets, 58 pre-treatment structures, 117 sumps, 106 outfalls. The system is estimated to be 80% mapped)

2017 Measures 2014 2016 2015 (target) 289,925' of pipe line- Clean and inspect 29,000° 29.000 29.000 29,000° system every 10 years. Or 10% = 1797' 8,573 14,616' 10% 29,000' (A new CCTV tractor will make On going 5% 3% 1% inspection more efficient) 1,571 catch basins, and 58 pretreatment 543 543 543 structures (total 1,629 facilities) to be C1 - 35543 Cl - 177Cl - 185inspected and cleaned every 3 years. Or 33% On going 11% 11% 33% = 543 facilities to be cleaned/year 2% Number of claims due to storm water 0 0 0 No claims flooding

Goal #3 – Reduce or eliminate flood impacts to life and property

**Strategy** – Identify problem locations that require monitoring and constant maintenance

| Measures  | 2014                 | 2015                 | 2016                             | 2017<br>(target) |
|---|----------------------|----------------------|----------------------------------|------------------|
| Inspect and clean problem facilities                  | 100 % of             | 100 % of             | 100 % of                         | 100 % of         |
| before the beginning of wet weather                   | facilities           | facilities           | facilities                       | facilities       |
| months and during rain events.                        | identified           | identified           | identified                       | identified       |
| Number of deficient facilities identified VS repaired | 43 id<br>6 repaired  | 62 id<br>10 repaired | 55 id<br>11 repaired<br>On going | 56<br>On going   |
| Dollars allocated/spent to make repairs               | \$77,000<br>\$89,669 | \$77,000<br>\$76,000 | \$77,000<br>\$71,000             | \$77,000         |

**Goal #4** - Minimize or eliminate the amount illicit discharges from private, commercial and industrial users that enters the storm water collections system

**Strategy** – Following the guide lines from the Storm Water Management Plan, we will do dry weather screening inspection of outfalls and respond to IDDE complaints.

|  |              | •            |              | 2017     |
|--|--------------|--------------|--------------|----------|
|  |              |              |              | 2017     |
| Measures                               | 2014         | 2015         | 2016         | (target) |
| Number of Dry Weather Outfall          | 104 outfalls | 106 outfalls | 106 outfalls | 20% of   |
| inspections conducted                  | 16 insp.     | 1 insp.      | 25 insp.     | total    |
|  | 15%          | .94%         | 24%          | outfalls |
| Number of IDDE and spills reports that |              |              | 1            |          |
| had to be reported to the Utah State   | 1            | 3            | On going     | 0        |
| Department of Water Quality            |              |              | On going     |          |



Storm Water Summary

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |                             |                                     |                                    | 1,708,353   |   |
|--|--|-----------------------------|-------------------------------------|------------------------------------|---|---|
| GL Acct<br>REVENUES                                      | Line Description   | FY2016<br>ACTUAL            | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET                           | FY2018<br>VS FY2017<br><u>INC/(DEC)</u> |
| 55-3700-700<br>55-3700-720<br>55-3700-727<br>55-3700-800 | STORM DRAIN FEES INTEREST INCOME - STORM DRAIN STORM DRAIN IMPACT FEES DEVELOPER CONTRIBUTION  | 959,218<br>8,113<br>226,996 | 1,061,300<br>5,500<br>200,070       | 540,265<br>6,552<br>215,476        | 1,095,000<br>13,000<br>246,240                      | 33,700<br>7,500<br>46,170               |
| 55-3700-801  | INTERNAL SALES<br>UTILIZE RESERVES<br>UTILIZE STORM WATER IMPACT RESERVE   | 14,952                      | 14,952                              | 7,476                              | 14,952<br>56,760                                    | -<br>-<br>56,760                        |
|  | TOTAL - REVENUES   | 1,209,279                   | 1,281,822                           | 769,769                            | 1,425,952   | 144,130                                 |
| EXPENDITURES   |  |                             |                                     |                                    |   |   |
|  | DEPARTMENTAL EXPENDITURES DEBT SERVICE   | 462,711<br>-                | 596,838<br>-                        | 182,743<br>-                       | 490,074   | (106,764)                               |
|  | TRANSFERS CAPITAL IMPROVEMENT PROJECTS EQUIPMENT REPLACEMENT   | 326,046<br>3,840<br>35,776  | 392,907<br>1,681,900<br>25,931      | 196,454<br>202,176<br>12,966       | 396,663<br>508,000                                  | 3,756<br>(1,173,900)<br>3,063           |
|  | INCREASE OPERATING RESERVES INCREASE IMPACT FEE RESERVES BAD DEBT  | -<br>884                    | -<br>2,500                          | -<br>460                           | 28,715<br>2,500                                     | 69,702<br>-<br>-                        |
|  | TOTAL - EXPENDITURES   | 829,257                     | 2,700,076                           | 594,797                            | 1,425,952   | (1,204,143)                             |
|  | SURPLUS/(DEFICIT)  |                             | (1,418,254)                         | 174,972                            | (0)   | :                                       |
|  | ESTIMATED ENDING FUND BALANCE Reserved for:  |                             |                                     |                                    | 1,651,593   |   |
|  | Community Improvements Investment in Joint Venture Debt Service Designated for Construction Working Capital (40% Operating Revenue) Unrestricted |                             |                                     |                                    | 1,052,492<br>-<br>-<br>141,000<br>438,000<br>20,101 |   |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



### Storm Water Operations

|                       |                                  | FY2016<br>ACTUAL | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br>ACTUAL | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-----------------------|----------------------------------|------------------|------------------------------|-----------------------------|---------------------------|----------------------------------|
| STORM WATER PERSONNEL | OPERATING EXPENDITURES           |                  |                              |                             |                           |                                  |
| 55-5500-110           | PAYROLL-FULLTIME                 | 128,000          | 159,754                      | 79,735                      | 108,732                   | (51,022)                         |
| 55-5500-130           | EMPLOYEE BENEFITS                | 79,185           | 110,501                      | 46,977                      | 88,927                    | (21,574)                         |
| 55-5500-140           | OVERTIME PAY                     | 1,658            | 1,500                        | 187                         | 1,500                     | -                                |
| 55-5500-160           | EMPLOYEE RECOGNITION             | 174              | 225                          | 122                         | 165                       | (60)                             |
|                       | TOTAL PERSONNEL                  | 209,017          | 271,980                      | 127,021                     | 199,324                   | (72,656)                         |
| OPERATIONS            |                                  |                  |                              |                             |                           |                                  |
| 55-5500-220           | ORDINANCES AND PUBLICATIONS      |                  |                              |                             |                           | -                                |
| 55-5500-230           | MILEAGE AND VEHICLE ALLOWANCE    |                  |                              |                             |                           | -                                |
| 55-5500-236           | TRAINING & EDUCATION             | 1,028            | 2,000                        | 235                         | 1,200                     | (800)                            |
| 55-5500-240           | OFFICE EXPENSE                   | 654              | 1,250                        | 471                         | 1,200                     | (50)                             |
| 55-5500-241           | MATERIALES & SUPPLIES            | 3,967            | 4,500                        | 844                         | 4,000                     | (500)                            |
| 55-5500-242           | MAINTENANCE-EXISTING LINES       | 79,324           | 77,000                       | 16,453                      | 75,000                    | (2,000)                          |
| 55-5500-244           | MAINTENANCE-DETENTION BASINS     | 7,610            | 11,000                       | 5,969                       | 12,500                    | 1,500                            |
| 55-5500-246           | MAINTENANCE-STREET SWEEEPING     | 1,927            | 5,000                        | 1,158                       | 6,000                     | 1,000                            |
| 55-5500-250           | EQUIPMENT EXPENSE                | 17,091           | 16,000                       | 5,852                       | 14,500                    | (1,500)                          |
| 55-5500-251           | FUEL                             | 5,565            | 9,840                        | 3,538                       | 10,510                    | 670                              |
| 55-5500-253           | CENTRAL SHOP                     | 7,500            | 11,174                       | 4,432                       | 13,872                    | 2,698                            |
| 55-5500-260           | BUILDINGS & GROUNDS              | 786              | 800                          | -                           | 300                       | (500)                            |
| 55-5500-265           | COMMUNICATION/TELEPHONE          | 992              | 744                          | 686                         | 1,749                     | 1,005                            |
| 55-5500-310           | PROFESSIONAL & TECHNICAL SERV.   | 12,229           | 59,900                       | 6,060                       | 25,820                    | (34,080)                         |
| 55-5500-312           | STORM WATER COALITION ANNUAL FEE | 3,194            | 3,500                        | 3,337                       | 3,500                     | -                                |
| 55-5500-313           | SPRINGVILLE IRRIGATION           | 100,000          | 100,000                      | -                           | 100,000                   | -                                |
| 55-5500-330           | CUSTOMER SERVICE REQUESTS        | 5,000            | 5,000                        | -                           | 5,000                     | -                                |
| 55-5500-510           | INSURANCE & BONDS                | 2,794            | 3,500                        | 2,766                       | 3,500                     | -                                |
| 55-5500-511           | CLAIMS SETTLEMENTS               | 1,554            | 10,000                       | 1,554                       | 10,000                    | -                                |
| 55-5500-550           | UNIFORMS                         | 1,130            | 1,400                        | 788                         | 900                       | (500)                            |
| 55-5500-551           | PERSONAL PROTECTIVE EQUIPMENT    | 1,349            | 1,500                        | 828                         | 1,200                     | (300)                            |
| 55-5500-710           | COMPUTER HARDWARE AND SOFTWARE   | <u>-</u> _       | 750                          | 750                         | <u> </u>                  | (750)                            |
|                       | TOTAL OPERATIONS                 | 253,694          | 324,858                      | 55,722                      | 290,751                   | (34,107)                         |
|                       | TOTAL STORM DRAIN EXPENDITURES   | 462,711          | 596,838                      | 182,743                     | 490,074                   | (106,764)                        |

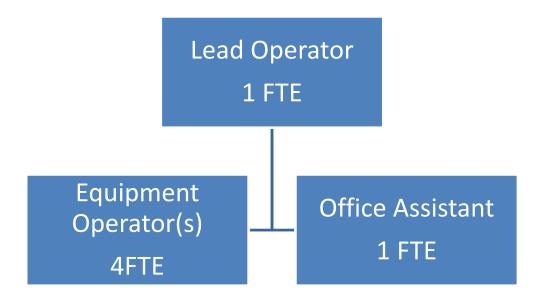


Storm Capital Other

| STORM WATE   | R                                    | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|--------------|--------------------------------------|------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| CAPITAL PRO  | JECTS - OPERATIONS FUNDED            |                  |                                     |                                    |                                  |                                  |
| 55-6050-017  | ASSET MANAGEMENT SYSTEM              |                  |                                     |                                    |                                  | -                                |
| 55-6050-020  | QUAIL HOLLOW                         | -                | 100,000                             | -                                  |                                  | (100,000)                        |
| 55-6050-021  | 1700 EAST STORM DRAIN                | -                | 25,000                              | -                                  |                                  | (25,000)                         |
| 55-6050-022  | SHOP FOR VACTOR AND SWEEPER          | -                | 41,000                              | -                                  |                                  | (41,000)                         |
| 55-6050-023  | DW14 950 W 700 S OBLIGATION          | -                | 60,000                              | -                                  |                                  | (60,000)                         |
| 55-6050-024  | MP PW24 950 W 700 S OBLIGATION       | -                | 45,000                              | 25,998                             |                                  | (45,000)                         |
| 55-6050-025  | NEW VEHICLE                          | -                | 21,000                              | 22,798                             |                                  | (21,000)                         |
| 55-6050-026  | MP PE42 1150 N 150 E PIPE AND DP     | -                | 150,000                             | -                                  | 130,000                          | (20,000)                         |
| 55-6050-027  | NEW DEVELOPMENT REIMBURSEMENT        | -                | 20,900                              | -                                  |                                  | (20,900)                         |
| 55-6050-NEW  | DREDGE SPRING CREEK CHANNEL - 1500 W | TO UTAH L        | AKE                                 |                                    | 60,000                           | 60,000                           |
| 55-6050-NEW  | POLE CAMERA                          |                  |                                     |                                    | 15,000                           | 15,000                           |
| 55-6080-121  | LAND/ROW/EASEMENTS                   | 3,840            | -                                   | 81,273                             |                                  | =                                |
|              |                                      |                  |                                     |                                    |                                  |                                  |
| TOTAL        |                                      | 3,840            | 462,900                             | 130,069                            | 205,000                          | (257,900)                        |
|              | -                                    |                  |                                     |                                    |                                  |                                  |
| IMPACT FEE F |                                      |                  |                                     |                                    |                                  |                                  |
| 55-6800-001  | DRAINAGE PIPELINES OVERSIZING        | -                | 50,000                              | -                                  | 50,000                           | -                                |
| 55-6800-009  | IFMP DBW14                           | -                | 200,000                             | -                                  |                                  | (200,000)                        |
| 55-6800-010  | IFMP DBW17                           | -                | 120,000                             | -                                  | 70,000                           | (50,000)                         |
| 55-6800-011  | IFMP DBW19 (HARMER)                  | -                | 200,000                             | <del>-</del>                       |                                  | (200,000)                        |
| 55-6800-012  | IFMP PW24                            | -                | 249,000                             | 72,107                             | 83,000                           | (166,000)                        |
| 55-6800-013  | IFMP DBW20 (HARMER)                  | -                | 200,000                             | -                                  |                                  | (200,000)                        |
| 55-6800-014  | IFMP PW25                            | -                | 200,000                             | -                                  | 100,000                          | (100,000)                        |
| TOTAL        |                                      |                  | 4 040 000                           | 70 407                             | 202.000                          | (040,000)                        |
| TOTAL        |                                      |                  | 1,219,000                           | 72,107                             | 303,000                          | (916,000)                        |
| TRANSFERS,   | OTHER                                |                  |                                     |                                    |                                  |                                  |
| 55-9000-150  | BAD DEBT EXPENSE                     | 884              | 2,500                               | 460                                | 2,500                            | _                                |
| 55-9000-710  | ADMIN FEE PAID TO GENERAL FUND       | 264,069          | 2,300                               | 148,080                            | 294,677                          | (1,482)                          |
| 55-9000-710  | TRANSFER TO VEHICLE FUND             | 35,776           | 25,931                              | 12,966                             | 28,994                           | 3,063                            |
| 55-9000-715  | OPERATING TRANSFER TO GENL FD        | 61,977           | 68,017                              | 34,008                             | 69,702                           | 3,003<br>1,685                   |
| 55-9000-716  | TRANSFER TO FACILITIES FUND          | 2,800            | 2,800                               | 1,400                              | 3,290                            | 490                              |
| 55-9000-710  | LEASE INTEREST                       | 2,600            | 2,000                               | 1,400                              | 3,290                            | 490                              |
| 55-9000-850  | TRANSFER TO IMPACT FEE RESERVE       |                  |                                     |                                    |                                  | -                                |
| 33-9000-000  | TRANSPER TO IMPACT LE RESERVE        |                  |                                     |                                    |                                  | -                                |
| TOTAL TRAN   | NSFERS, OTHER                        | 365,506          | 395,407                             | 196,913                            | 399,163                          | 3,756                            |

# Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.



### **Solid Waste Summary**

|                       | FY 2016   | FY 2017   | FY 2018          |
|-----------------------|-----------|-----------|------------------|
|                       | Actual    | Adopted   | <b>Tentative</b> |
| Positions (FTE)       | 5.00      | 6.00      | 6.00             |
| Personnel Expense     | 331,396   | 422,096   | 411,011          |
| Non-Personnel Expense | 1,104,241 | 1,059,100 | 1,574,008        |
| Total                 | 1,435,637 | 1,481,196 | 1,985,019        |

### **Solid Waste Department – Performance Goals, Strategies and Measures**

Goal #1 – Track projected revenues Vs. actual revenues on a monthly basis

Goal #2 – Provide a customer friendly garbage & recycling collection service to the residents and business' in Springville, with a reliable, timely and affordable service.

**Strategy** –To provide residents with options including recycling, A Free spring clean- up, A Free green waste dump, Maintain our (Good) customer service level rating, purchase quality garbage cans to extend the life expectancy reducing the need for a replacement, update our fleet vehicles as budget allows to increase efficiency and reduce down time.

| Measures                              | FY      | FY      | FY      | FY 2017 |
|---------------------------------------|---------|---------|---------|---------|
|                                       | 2013/14 | 2014/15 | 2015/16 | (target |
| # of Garbage cans picked up Per Route |         |         |         |         |
| - Currently runing12 routes           |         |         |         |         |
| (1,000  cans Max = a 10  hour shift)  |         | 859     | 823     | 835     |
| Service Rating Level                  |         | 5.35    | 5.35    | 5.5     |
| # of Citizens with 1 Garbage Can      |         |         | 7,065   | 7,265   |
| # of Citizens with 2 Garbage Cans     |         |         | 1,366   |         |
| # of Citizens with 3 Garbage Cans     |         |         | 27      |         |
| # of Citizens with 4 Garbage Cans     |         |         | 2       |         |
| # of Citizens with Recycling cans     | 890     | 1,201   | 1,702   | 2,200   |



Solid Waste Summary

|   | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |   |   |                                       | 841,555  |   |
|---|--|---|---|---------------------------------------|--|---|
| GL Acct<br>REVENUES   | Line Description   | FY2016<br><u>ACTUAL</u>                 | FY2017<br>APPROVED<br><u>BUDGET</u>     | FY2017<br>MIDYEAR<br><u>ACTUAL</u>    | FY2018<br>FINAL<br>BUDGET                        | FY2018<br>VS FY2017<br>INC/(DEC)                |
| 57-3700-757<br>57-3700-770<br>57-3700-771<br>57-3700-773<br>57-3700-776 | SUNDRY REVENUES COLLECTION SERVICE FEES INTEREST SALE OF SCRAP MATERIAL RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES | 1,368,065<br>3,575<br>-<br>108,812      | 1,437,050<br>3,000<br>1,000<br>141,310  | 726,940<br>2,588<br>-<br>69,095       | 1,455,000<br>5,000<br>-<br>203,000<br>322,019    | 17,950<br>2,000<br>(1,000)<br>61,690<br>322,019 |
|   | TOTAL - REVENUES   | 1,480,452                               | 1,582,360                               | 798,624                               | 1,985,019  | 80,640  |
| EXPENDITURES  |  |   |   |                                       |  |   |
|   | DEPARTMENTAL EXPENDITURES CAPITAL EXPENDITURES TRANSFERS INCREASE OPERATING RESERVES BAD DEBT                              | 1,009,528<br>42,100<br>381,221<br>2,788 | 1,009,081<br>44,080<br>425,035<br>3,000 | 512,173<br>40,836<br>212,518<br>1,539 | 1,126,170<br>77,080<br>777,217<br>1,552<br>3,000 | 117,089<br>33,000<br>352,182<br>1,552           |
|   | TOTAL - EXPENDITURES   | 1,435,637                               | 1,481,196                               | 767,066                               | 1,985,019  | 503,823   |
|   | SURPLUS/(DEFICIT)  | 44,815                                  | 101,164                                 | 31,558                                | 0  | -<br>-  |
|   | ESTIMATED ENDING FUND BALANCE Reserved for: Community Improvements Investment in Joint Venture                             |   |   |                                       | 841,555  |   |
|   | Debt Service Designated for Construction Working Capital (40% Operating Revenue) Unrestricted                              |   |   |                                       | -<br>582,000<br>259,555                          |   |

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



#### Solid Waste

| GL Acct           | Line Description COLLECTIONS OPERATING EXPENDITURES | FY2016<br>ACTUAL                        | FY2017<br>APPROVED<br>BUDGET | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------------|---|---|------------------------------|------------------------------------|---------------------------|----------------------------------|
| PERSONNEL         | COLLECTIONS OF ERATING EXPENDITURES                 |   |                              |                                    |                           |                                  |
| 57-5700-110       | PAYROLL - WASTE UTILITY                             | 201.707                                 | 244,071                      | 141,213                            | 237,059                   | (7,012)                          |
| 57-5700-120       | PAYROLL - PART TIME                                 | 201,707                                 | 211,071                      | 141,210                            | 207,000                   | (1,012)                          |
| 57-5700-130       | EMPLOYEE BENEFITS                                   | 127,787                                 | 173,465                      | 67,378                             | 169,392                   | (4,073)                          |
| 57-5700-140       | OVERTIME PAY  | 1,396                                   | 4,200                        | 1,209                              | 4,200                     | (1,070)                          |
| 57-5700-160       | EMPLOYEE RECOGNITION                                | 506                                     | 360                          | -,200                              | 360                       | _                                |
| 0. 0.00 .00       | TOTAL PERSONNEL                                     | 331,396                                 | 422.096                      | 209,801                            | 411,011                   | (11,085)                         |
|                   |   | , | ,                            | ,                                  | , ,                       | , , , , , , , , ,                |
| <b>OPERATIONS</b> |   |   |                              |                                    |                           |                                  |
| 57-5700-236       | TRAINING & EDUCATION                                | -                                       | 1,000                        | 294                                | 1,000                     | -                                |
| 57-5700-240       | SOLID WASTE EXPENSE                                 | 559,970                                 | 466,450                      | 239,147                            | 527,400                   | 60,950                           |
| 57-5700-241       | DEPARTMENTAL SUPPLIES                               | 2,508                                   | 3,000                        | 1,664                              | 3,000                     | -                                |
| 57-5700-250       | EQUIPMENT EXPENSE                                   | 30,011                                  | 30,000                       | 19,922                             | 30,000                    | -                                |
| 57-5700-251       | FUEL  | 28,202                                  | 30,000                       | 17,513                             | 38,250                    | 8,250                            |
| 57-5700-253       | CENTRAL SHOP  | 42,908                                  | 38,205                       | 15,760                             | 47,260                    | 9,055                            |
| 57-5700-255       | COMPUTER OPERATIONS                                 | _                                       | 1,000                        | -                                  | 1,000                     | -                                |
| 57-5700-260       | BUILDINGS & GROUNDS                                 | 4,640                                   | 7,200                        | 1,176                              | 7,200                     | -                                |
| 57-5700-265       | COMMUNICATION/TELEPHONE                             | 2,716                                   | 1,600                        | 1,210                              | 2,436                     | 836                              |
| 57-5700-310       | PROFESSIONAL & TECHNICAL SERV.                      | 432                                     | 1,000                        | -                                  | 1,000                     | -                                |
| 57-5700-510       | INSURANCE & BONDS                                   | 3,899                                   | 5,700                        | 4,337                              | 5,700                     | -                                |
| 57-5700-511       | CLAIMS SETTLEMENTS                                  |   |                              |                                    |                           | -                                |
| 57-5700-550       | UNIFORMS  | 1,944                                   | 1,830                        | 1,350                              | 1,500                     | (330)                            |
| 57-5700-710       | COMPUTER OPERATIONS                                 | 902.72                                  | 0                            | 0                                  | -                         | -                                |
|                   | TOTAL OPERATIONS                                    | 678,132                                 | 586,985                      | 302,373                            | 665,746                   | 78,761                           |
|                   | TOTAL WASTE EXPENDITURES                            | 1,009,528                               | 1,009,081                    | 512,173                            | 1,076,757                 | 67,676                           |



Solid Waste-Recycling

| GL Acct<br>SOLID WASTE<br>PERSONNEL | Line Description COLLECTIONS OPERATING EXPENDITURES | FY2016<br>ACTUAL | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET | FY2018<br>VS FY2017<br>INC/(DEC) |
|-------------------------------------|---|------------------|-------------------------------------|------------------------------------|---------------------------|----------------------------------|
| 57-5750-110                         | PAYROLL - WASTE UTILITY                             |                  |                                     |                                    |                           | _                                |
| 57-5750-120                         | PAYROLL - PART TIME                                 |                  |                                     |                                    |                           | -                                |
| 57-5750-130                         | EMPLOYEE BENEFITS                                   |                  |                                     |                                    |                           | -                                |
| 57-5750-140<br>57-5750-160          | OVERTIME PAY EMPLOYEE RECOGNITION                   |                  |                                     |                                    |                           | -                                |
| 37-3730-100                         | TOTAL PERSONNEL                                     |                  | -                                   | -                                  | -                         |                                  |
|                                     |   |                  |                                     |                                    |                           |                                  |
| OPERATIONS                          |   |                  |                                     |                                    |                           |                                  |
| 57-5750-236                         | TRAINING & EDUCATION                                |                  |                                     |                                    |                           | -                                |
| 57-5750-240                         | RECYCLING EXPENSE                                   | -                | 9,000                               | -                                  | 21,600                    | 12,600                           |
| 57-5750-241                         | DEPARTMENTAL SUPPLIES                               | 302              | 300                                 | 24                                 | 300                       | -                                |
| 57-5750-250                         | EQUIPMENT EXPENSE                                   | 11,298           | 4,400                               | 4,575                              | 4,400                     | -                                |
| 57-5750-251                         | FUEL  | -                | 8,450                               | 156                                | -                         | (8,450)                          |
| 57-5750-253                         | CENTRAL SHOP  | 1,656            | 16,373                              | 9,333                              | 20,254                    | 3,881                            |
| 57-5750-260                         | BUILDINGS & GROUNDS                                 | -                | 599                                 | -                                  | 599                       | -                                |
| 57-5750-265                         | COMMUNICATION/TELEPHONE                             | -                | 432                                 | -                                  | 960                       | 528                              |
| 57-5750-310                         | PROFESSIONAL & TECHNICAL SERV.                      | 317              | 1,000                               | -                                  | 1,000                     | -                                |
| 57-5750-510                         | INSURANCE & BONDS                                   |                  |                                     |                                    |                           | -                                |
| 57-5750-511                         | CLAIMS SETTLEMENTS                                  |                  |                                     |                                    |                           | -                                |
| 57-5750-550                         | UNIFORMS  | 100              | 610                                 | 417                                | 300                       | (310)                            |
|                                     | TOTAL OPERATIONS                                    | 13,673           | 41,164                              | 14,505                             | 49,413                    | 8,249                            |
|                                     | TOTAL RECYCLING EXPENDITURES                        | 13,673           | 41,164                              | 14,505                             | 49,413                    | 8,249                            |

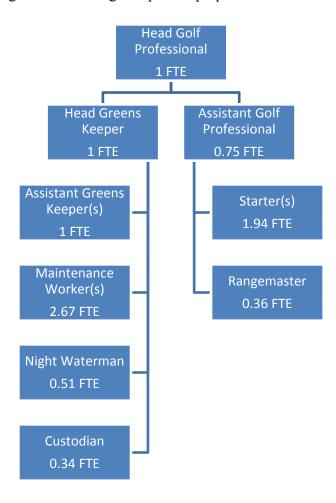


### Solid Waste Other

|             |                                | FY2016  | FY2017<br>APPROVED | FY2017<br>MIDYEAR | FY2018<br>FINAL | FY2018<br>VS FY2017 |
|-------------|--------------------------------|---------|--------------------|-------------------|-----------------|---------------------|
| GL Acct     | Line Description               | ACTUAL  | BUDGET             | ACTUAL            | BUDGET          | INC/(DEC)           |
| SOLID WASTE | <u> </u>                       | HOTOKE  | BOBOLT             | HOTORE            | BOBOLI          | IIIO/(BEO)          |
| TRANSFERS,  |                                |         |                    |                   |                 | _                   |
| 57-6024-040 | NEW GARBAGE CANS               | 42.100  | 44.080             | 40.836            | 44.080          | _                   |
| 57-6024-041 | RECYCLING CANS                 | 10,387  | 27,500             | 30,590            | 33,000          | 5,500               |
| 57-6050-010 | NEW VEHICLES                   | -       | 50,000             | 18,537            | ,               | -,                  |
|             |                                |         | ,                  | ŕ                 |                 | -                   |
| 57-9000-150 | BAD DEBT EXPENSE               | 2,788   | 3,000              | 1,539             | 3,000           | -                   |
| 57-9000-710 | ADMIN FEE DUE GENERAL FUND     | 174,680 | 200,670            | 100,335           | 204,985         | 4,315               |
| 57-9000-712 | TRANSFER TO VEHICLE FUND       | 124,067 | 138,243            | 69,122            | 123,142         | (15,101)            |
| 57-9000-713 | TRANSFER TO SEWER FUND         | -       | 60,000             | -                 | 60,000          | -                   |
| 57-9000-NEW | TRANSFER TO CIP FUND           |         |                    |                   | 300,000         |                     |
| 57-9000-715 | OPERATING TRANSFER TO GENL FUN | 68,300  | 71,903             | 35,952            | 72,750          | 847                 |
| 57-9000-716 | TRANSFER TO FACILITIES FUND    | 14,174  | 14,219             | 7,110             | 16,339          | 2,120               |
|             | RESERVES                       |         |                    |                   |                 | -                   |
| TOTAL TRANS | SFERS, OTHER                   | 436,496 | 609,615            | 304,019           | 857,297         | (2,318)             |

# Golf Course

Springville's Hobble Creek Golf Course is one of Utah's top public courses. It was built in Hobble Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City's golf professional oversees all maintenance and clubhouse marketing and scheduling and pro shop operations.



**Golf Course Summary** 

|                       | FY 2016 | FY 2017 | FY 2018          |
|-----------------------|---------|---------|------------------|
|                       | Actual  | Adopted | <b>Tentative</b> |
| Positions (FTE)       | 10.52   | 10.04   | 9.57             |
| Personnel Expense     | 467,389 | 514,373 | 515,263          |
| Non-Personnel Expense | 380,203 | 445,545 | 780,237          |
| Total                 | 847,592 | 959,918 | 1,295,500        |

### Performance Goals, Strategies, and Measures

Goal #1 – Increase rounds played with targeted discounts during slack time. Promotions with KSL Deals, as well as our weekday twilight rate have helped increase rounds at nonpeak times.

**Strategy** #1– Increase rounds played with targeted discounts during off-peak times.

Strategy #2- Maximize revenue per round through improved tee sheet management.

| Measures          | 2013-2014 | 2014-2015 | 2015-2016     | 2016-17<br>(target) |
|-------------------|-----------|-----------|---------------|---------------------|
| # of rounds       | 52,550    | 54,618    | 53,000(est.)  | 55,000              |
| Revenue per round | \$15.75   | \$16.29   | \$16.10(est.) | \$16.40             |

**Goal #2** – Increase public awareness of Hobble Creek G.C. to help increase play and revenue.

Strategy #1 – Maximize our advertising dollars to get the most of our advertising budget.

Strategy #2-Take advantage of the marketing tools available in the Foreup Online

Reservation software to improve patron access to tee time reservations.

Strategy #3- Increase our presence in the social media (Facebook, Twitter, and Instagram).

| Measures                     | 2013-2014 | 2014-2015 | 2015-2016         | 2016-17<br>(target) |
|------------------------------|-----------|-----------|-------------------|---------------------|
| Daily Herald Poll            | #1        | #1        | #1                | #1                  |
| Best of State                |           |           | #1(golf programs) | #1                  |
| % of tee times booked online | 25%       | 30%       | 50%               | 65%                 |

### Goal #3 – Maintain quality golf course conditions.

Strategy – Maintain the course for excellent playing conditions. Make the course user friendly with easy course setup on busier days. We must regulate our water use as much as possible.

Implement new maintenance strategies concerning aeration, rolling and topdressing of greens.

|                    |         |           |           | 2016-17   |
|--------------------|---------|-----------|-----------|-----------|
| Measures           | 2013-14 | 2014-15   | 2015-16   | (target)  |
| Pace of play(peak) |         |           |           | 4.00-4.20 |
|                    | 4.5-5   | 4:15-4:45 | 4:10-4:30 |           |
| (non-peak)         | 4-4.5   | 3.5-4     | 3.5-4     | 3.5-4     |

#### Goal #4 – Protect golf course assets with timely capital improvements

**Strategy** – Set aside dollars to reinvest in the golf course to keep Hobble Creek positioned positively in the minds of golfers.

| Measures             | 2011 | 2013 | 2015 | 2016-17<br>(target) |
|----------------------|------|------|------|---------------------|
| City services survey | 5.43 | 5.46 | 5.52 | 5.52                |



#### Golf Summary

|              | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup> |         |          |         | 28,049    |           |
|--------------|---|---------|----------|---------|-----------|-----------|
|              |   |         | FY2017   | FY2017  | FY2018    | FY2018    |
| GL Acct      | Line Description                              | FY2016  | APPROVED | MIDYEAR | FINAL     | VS FY2017 |
| REVENUES     | <del></del>                                   | ACTUAL  | BUDGET   | ACTUAL  | BUDGET    | INC/(DEC) |
| 58-3700-335  | SODA POP VENDING MACHINE-GOLF                 | 3,977   | 4,500    | 1,802   |           | (4,500)   |
| 58-3700-371  | GOLF TAX EXEMPT                               | -       | · -      | 1,000   | -         | -         |
| 58-3700-372  | GOLF FEES                                     | 588,956 | 600,000  | 334,945 | 625,000   | 25,000    |
| 58-3700-374  | SUNDRY REVENUES                               | 419     | 1,500    | 127     | 1,500     | -         |
| 58-3700-378  | GOLF CART RENTAL FEES                         | 269,524 | 280,000  | 175,707 | 305,000   | 25,000    |
| 58-3700-379  | GOLF RANGE FEES                               | 13,284  | 15,000   | 7,646   | 16,000    | 1,000     |
| 58-3700-380  | PRO SHOP MERCHANT FEE REIMBURSEMENT           | -       | 2,500    | -       | -         | (2,500)   |
| 58-3700-381  | ADVERTISING SALES                             | 4,575   | 12,000   | 750     | 13,000    | 1,000     |
| 58-3700-700  | LEASE REVENUES                                | 7,540   | 12,700   | 9,305   | 15,000    | 2,300     |
| 58-3700-NEW  | GRANT REVENUE                                 |         | ,        |         | 320,000   | 320,000   |
| 58-3700-883  | DONATIONS                                     | 5,870   | -        | -       | •         | -         |
|              | UTILIZE FUND BALANCE                          | •       |          |         |           | -         |
| 58-3900-001  | TRANSFER FROM GENERAL FUND                    |         |          |         | -         | -         |
|              | <u>-</u>                                      |         |          |         |           |           |
|              | TOTAL - REVENUES                              | 894,145 | 928,200  | 531,281 | 1,295,500 | 367,300   |
| EXPENDITURES |   |         |          |         |           |           |
| 58-6080-301  | DEBT RETIREMENT-PURCHASE GOLF CARTS           | 900     | 37,500   | 31,250  | 37,500    | _         |
| 58-9000-710  | ADMINISTRATIVE FEE TO GENERAL FUND            | 55,072  | 55,920   | 27,960  | 55,907    | (13)      |
| 58-9000-712  | TRANSFER TO VEHICLE FUND                      | 46,278  | 43,845   | 21,923  | 30,105    | (13,740)  |
| 58-9000-712  | TRANSFER TO FACILITIES FUND                   | 47,533  | 43,039   | 24,020  | 52,272    | 9,233     |
| 58-9000-710  | OPERATING TRANSFER TO GENERAL FUND            | 47,555  | 45,059   | 24,020  | 52,212    | 9,233     |
| 30-9000-720  | CIP SINKING FUND                              |         |          |         | 4,041     | 4,041     |
|              | DEPARTMENTAL EXPENDITURES                     | 694,929 | 779,614  | 360.034 | 795,675   | 16,061    |
|              | CAPITAL IMPROVEMENT PROJECTS                  | 2,880   | 119,014  | 300,034 | 320,000   | 320,000   |
|              | CAPITAL IMPROVEMENT PROJECTS                  | 2,000   | -        | -       | 320,000   | 320,000   |
|              | TOTAL - EXPENDITURES                          | 847,592 | 959,918  | 465,186 | 1,295,500 | 335,582   |
|              | <u>-</u>                                      |         |          |         |           |           |
|              | SURPLUS/(DEFICIT) =                           | 46,553  | (31,718) | 66,096  | 0         |           |
|              | ESTIMATED ENDING FUND BALANCE                 |         |          |         | 32,090    |           |
|              | Reserved for:                                 |         |          |         | 32,090    |           |
|              | Community Improvements                        |         |          |         |           |           |
|              | Investment in Joint Venture                   |         |          |         | -         |           |
|              | Debt Service                                  |         |          |         | -         |           |
|              | Designated for Construction                   |         |          |         | -         |           |
|              | Working Capital (40% Operating Revenue)       |         |          |         | 32,090    |           |
|              | Unrestricted                                  |         |          |         | 52,090    |           |

Unrestricted

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.



#### **Golf Operations**

| GL Acct<br>GOLF COURSE | Line Description                | FY2016<br><u>ACTUAL</u> | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u> | FY2018<br>VS FY2017<br>INC/(DEC) |
|------------------------|---------------------------------|-------------------------|-------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| PERSONNEL              |                                 |                         |                                     |                                    |                                  |                                  |
| 58-5861-110            | PAYROLL - GOLF COURSE           | 218,857                 | 221,230                             | 131,589                            | 192,983                          | (28,247)                         |
| 58-5861-120            | PART-TIME EMPLOYEE SALARIES     | 109,760                 | 142,541                             | 66,962                             | 116,839                          | (25,702)                         |
| 58-5861-130            | EMPLOYEES BENEFITS              | 134,022                 | 146,500                             | 65,245                             | 201,366                          | 54,866                           |
| 58-5861-140            | OVERTIME PAY                    | 4,201                   | 3,500                               | 2,201                              | 3,500                            | -                                |
| 58-5861-160            | EMPLOYEE RECOGNITION            | 550                     | 602                                 | 114                                | 574                              | (28)                             |
|                        | TOTAL PERSONNEL                 | 467,389                 | 514,373                             | 266,111                            | 515,263                          | 890                              |
| OPERATIONS             |                                 |                         |                                     |                                    |                                  |                                  |
| 58-5861-230            | TRAVEL. DUES & MEETINGS         | _                       | 250                                 | _                                  | 250                              | _                                |
| 58-5861-236            | TRAINING & EDUCATION            | 630                     | 1,000                               | -                                  | 1,000                            | _                                |
| 58-5861-240            | OFFICE EXPENSE                  | 429                     | 1,825                               | 294                                | 2,000                            | 175                              |
| 58-5861-241            | DEPARTMENTAL SUPPLIES           | 43,993                  | 50,500                              | 18,437                             | 57,500                           | 7,000                            |
| 58-5861-245            | MERCHANT CREDIT CARD FEES       | 4,133                   | 15,000                              | -                                  | 15,000                           | -                                |
| 58-5861-250            | EQUIPMENT EXPENSE               | 25,915                  | 38,000                              | 8,336                              | 38,000                           | _                                |
| 58-5861-251            | FUEL                            | 6,866                   | 7,463                               | 345                                | 7,463                            | -                                |
| 58-5861-253            | CENTRAL SHOP                    | 9,702                   | 11,729                              | 4,370                              | 14,229                           | 2,500                            |
| 58-5861-260            | BUILDING & GROUNDS              | 40,676                  | 38,200                              | 11,614                             | 41,200                           | 3,000                            |
| 58-5861-265            | COMMUNICATION/TELEPHONE         | 6,546                   | 6,274                               | 2,997                              | 7,153                            | 879                              |
| 58-5861-310            | PROFESSIONAL & TECHNICAL SERVI  | -                       | 1,500                               | -                                  | 1,500                            | -                                |
| 58-5861-312            | PUBLIC RELATIONS                | 2,930                   | 5,000                               | 56                                 | 5,000                            | -                                |
| 58-5861-510            | INSURANCE & BONDS               | 6,590                   | 7,840                               | 6,441                              | 7,840                            | -                                |
| 58-5861-550            | UNIFORMS                        | 582                     | 2,500                               | 859                                | 2,550                            | 50                               |
| 58-5861-650            | ELECTRIC UTILITIES              | 22,085                  | 27,000                              | 12,328                             | 22,000                           | (5,000)                          |
| 58-5861-651            | GOLF OPERATED SODA SALES        | 2,621                   | 2,000                               | 184                                | -                                | (2,000)                          |
| 58-5861-652            | GOLF CART LEASE                 | 51,228                  | 48,360                              | 26,725                             | 56,727                           | 8,367                            |
| 58-5861-710            | COMPUTER EQUIPMENT AND SOFTWARE | 2,615                   | 800                                 | 938                                | 1,000                            | 200                              |
|                        | TOTAL OPERATIONS                | 227,540                 | 265,241                             | 93,923                             | 280,412                          | 15,171                           |
|                        | TOTAL GOLF COURSE EXPENDITURES  | 694,929                 | 779,614                             | 360,034                            | 795,675                          | 16,061                           |



Golf Capital Other

|                |                                  |               | FY2017        | FY2017        | FY2018        | FY2018    |
|----------------|----------------------------------|---------------|---------------|---------------|---------------|-----------|
|                |                                  | FY2016        | APPROVED      | MIDYEAR       | FINAL         | VS FY2017 |
| GL Acct        | Line Description                 | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ACTUAL</u> | <u>BUDGET</u> | INC/(DEC) |
| GOLF CAPITAL F | PROJECTS & EQUIPMENT REPLACEMENT |               |               |               |               |           |
| 58-6080-211    | CLUBHOUSE REMODEL                | 2,880         | -             | -             | 320,000       | 320,000   |
| TOTAL GOLF CO  | OURSE CAPITAL AND EQUIPMENT      | 2,880         | -             | -             | 320,000       | 320,000   |

## Redevelopment Funds

2018

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



RDA

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>  |                            |                                     |                                    | 219,287   |   |
|--|--|----------------------------|-------------------------------------|------------------------------------|---|---|
| GL Acct  | Line Description   | FY2016<br><u>ACTUAL</u>    | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br><u>BUDGET</u>                | FY2018<br>VS FY2017<br><u>INC/(DEC)</u> |
| REVENUES<br>61-3800-850<br>61-3800-860                                   | TRANSFERS FROM OTHER FUNDS PROPERTY TAXES  | -<br>122,442               | 60,000<br>125,000                   | 30,000                             | 60,000<br>125,000                               | -                                       |
|  | TOTAL REVENUES   | 122,442                    | 185,000                             | 30,000                             | 185,000   | -                                       |
| EXPENDITURES<br>61-5100-220<br>61-5100-315<br>61-5100-316<br>61-5100-317 | PUBLIC NOTICES PROFESSIONAL FEES PROJECT EXPENSES INCENTIVES INCREASE RESERVES TOTAL EXPENDITURES                            | -<br>10,000<br>-<br>10,000 | 1,000<br>15,000<br>60,000<br>76,000 | -<br>-<br>-                        | 1,000<br>15,000<br>60,000<br>109,000<br>185,000 | -<br>-<br>-<br>109,000                  |
|  | SURPLUS / (DEFICIT)  | 112,442                    | 109,000                             | 30,000                             | -   |   |
|  | ESTIMATED ENDING FUND BALANCE Reserved for: Impact Fees Class C Roads Joint Venture Debt Service Capital Projects Endowments |                            |                                     |                                    | 328,287<br>-<br>-<br>-<br>-<br>129,960          |   |

198,327

Unrestricted

Notes:

1. Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

# Building Authority Funds

2018

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



MBA Fund

|  | ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>   |                             |                                     |                                    | 2,996                       |                                       |
|--|---|-----------------------------|-------------------------------------|------------------------------------|-----------------------------|---------------------------------------|
| GL Acct<br>REVENUES                                      | Line Description  | FY2016<br><u>ACTUAL</u>     | FY2017<br>APPROVED<br><u>BUDGET</u> | FY2017<br>MIDYEAR<br><u>ACTUAL</u> | FY2018<br>FINAL<br>BUDGET   | FY2018<br>VS FY2017<br>INC/(DEC)      |
| 32-3200-100<br>32-3600-600<br>32-3600-610                | MBA PROCEEDS AND BONDS REVENUES FROM SPRINGVILLE CITY INTEREST INCOME TRANSFER FROM OTHER FUNDS   | 373,335                     | 377,088                             | 188,544                            | 380,585                     | -<br>3,497<br>-<br>-                  |
|  | TOTAL REVENUES  | 373,335                     | 377,088                             | 188,544                            | 380,585                     | 3,497                                 |
| 32-4800-780<br>32-4800-781<br>32-4900-500<br>32-4900-740 | RES  COST OF ISSUANCE  MBA BONDS - INTEREST  MBA BONDS - PRINCIPAL  INTEREST PAID  TRANSFER TO CAPITAL IMPRV FUND  BOND ADMINISTRATION FEES | 131,835<br>240,000<br>1,500 | 125,588<br>250,000<br>1,500         | 64,388<br>250,000<br>-             | 119,085<br>260,000<br>1,500 | -<br>(6,503)<br>10,000<br>-<br>-<br>- |
|  | TOTAL EXPENDITURES  | 373,335                     | 377,088                             | 314,388                            | 380,585                     | 3,497                                 |
|  | SURPLUS / (DEFICIT)   |                             | -                                   | (125,844)                          | -                           |                                       |

2,996

## Notes:

ESTIMATED ENDING FUND BALANCE

<sup>1.</sup> Estimated Beginning Fund Balance subject FY 2017 Actual results and audit entries.

## Joint Ventures

2018

The Spanish Fork / Springville Airport is organized as a joint venture of the City of Spanish Fork and the City of Springville under an inter-local agreement per Section 11-13 of the Utah Code. The Airport accounts for its operations as a governmental-type fund; activities are financed and the cost of services is recovered primarily through user charges, grants and equal direct payment from the two member cities.

The Airport is governed by the city councils of the two participating cities. It also has an oversight board, which is selected from members of the participants' city councils and other citizens of the two communities.

## **Exhibits**

2018

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A Pay Scale
- Exhibit B Approved Positions List
- Exhibit C Comprehensive Fee Schedule



## Exhibit A

## Fiscal 2017-2018 Pay Scale Traditional Plan

| PAY          |         | <b>Hourly Rate</b> |         |                | <b>Annual Rate</b> |                |
|--------------|---------|--------------------|---------|----------------|--------------------|----------------|
| <b>GRADE</b> | MINIMUM | MIDPOINT           | MAXIMUM | <u>MINIMUM</u> | MIDPOINT           | <b>MAXIMUM</b> |
| 1            | \$8.28  | \$11.04            | \$13.80 | \$17,224.90    | \$22,966.15        | \$28,707.40    |
| 2            | \$9.31  | \$11.91            | \$14.51 | \$19,367.30    | \$24,772.50        | \$30,177.70    |
| 3            | \$10.34 | \$12.79            | \$15.24 | \$21,509.70    | \$26,604.64        | \$31,699.58    |
| 4            | \$11.37 | \$13.70            | \$16.03 | \$23,652.10    | \$28,501.27        | \$33,350.45    |
| 5            | \$12.40 | \$14.62            | \$16.84 | \$25,794.50    | \$30,410.80        | \$35,027.11    |
| 6            | \$13.01 | \$15.36            | \$17.72 | \$27,058.51    | \$31,958.52        | \$36,858.53    |
| 7            | \$13.66 | \$16.15            | \$18.64 | \$28,420.74    | \$33,594.04        | \$38,767.34    |
| 8            | \$14.37 | \$16.98            | \$19.59 | \$29,887.89    | \$35,320.72        | \$40,753.54    |
| 9            | \$15.11 | \$17.85            | \$20.60 | \$31,428.40    | \$37,135.66        | \$42,842.91    |
| 10           | \$15.87 | \$18.76            | \$21.65 | \$33,017.81    | \$39,026.64        | \$45,035.46    |
| 11           | \$16.70 | \$20.18            | \$23.66 | \$34,729.49    | \$41,971.85        | \$49,214.21    |
| 12           | \$17.56 | \$21.21            | \$24.86 | \$36,514.52    | \$44,115.41        | \$51,716.30    |
| 13           | \$18.46 | \$22.31            | \$26.15 | \$38,397.36    | \$46,398.16        | \$54,398.95    |
| 14           | \$19.41 | \$23.46            | \$27.52 | \$40,378.01    | \$48,807.19        | \$57,236.38    |
| 15           | \$20.41 | \$24.67            | \$28.93 | \$42,456.47    | \$51,316.72        | \$60,176.98    |
| 16           | \$21.47 | \$25.96            | \$30.44 | \$44,657.20    | \$53,990.56        | \$63,323.93    |
| 17           | \$22.57 | \$27.30            | \$32.02 | \$46,955.73    | \$56,777.80        | \$66,599.87    |
| 18           | \$23.75 | \$28.72            | \$33.68 | \$49,400.98    | \$59,728.67        | \$70,056.36    |
| 19           | \$24.97 | \$30.19            | \$35.42 | \$51,935.19    | \$62,801.41        | \$73,667.62    |
| 20           | \$26.26 | \$31.76            | \$37.26 | \$54,620.54    | \$66,065.79        | \$77,511.04    |
| 21           | \$27.63 | \$34.14            | \$40.65 | \$57,463.86    | \$71,008.43        | \$84,553.00    |
| 22           | \$29.05 | \$35.91            | \$42.76 | \$60,429.05    | \$74,683.58        | \$88,938.11    |
| 23           | \$30.57 | \$37.78            | \$44.99 | \$63,583.42    | \$78,582.29        | \$93,581.16    |
| 24           | \$32.14 | \$39.73            | \$47.32 | \$66,860.05    | \$82,645.31        | \$98,430.57    |
| 25           | \$33.83 | \$42.68            | \$51.54 | \$70,356.76    | \$88,782.05        | \$107,207.34   |
| 26           | \$35.85 | \$45.05            | \$54.25 | \$74,578.16    | \$93,714.00        | \$112,849.83   |
| 27           | \$38.01 | \$48.03            | \$58.05 | \$79,052.85    | \$99,901.09        | \$120,749.32   |
| 28           | \$40.29 | \$51.20            | \$62.12 | \$83,796.02    | \$106,498.90       | \$129,201.77   |
| 29           | \$42.70 | \$54.58            | \$66.46 | \$88,823.79    | \$113,534.84       | \$138,245.90   |
| 30           | \$45.27 | \$58.19            | \$71.12 | \$94,153.21    | \$121,038.16       | \$147,923.11   |



Exhibit A

## Fiscal 2017-2018 Pay Scale <u>Vanguard Plan</u>

| PAY          |         | <b>Hourly Rate</b> | <u>vangaara rilan</u> | Annual Rate |              |              |  |
|--------------|---------|--------------------|-----------------------|-------------|--------------|--------------|--|
| <b>GRADE</b> | MINIMUM | MIDPOINT           | MAXIMUM               | MINIMUM     | MIDPOINT     | MAXIMUM      |  |
| 1            | \$8.53  | \$11.37            | \$14.22               | \$17,741.64 | \$23,655.13  | \$29,568.62  |  |
| 2            | \$9.59  | \$12.27            | \$14.94               | \$19,948.31 | \$25,515.67  | \$31,083.03  |  |
| 3            | \$10.65 | \$13.17            | \$15.70               | \$22,154.99 | \$27,402.78  | \$32,650.57  |  |
| 4            | \$11.71 | \$14.11            | \$16.51               | \$24,361.66 | \$29,356.31  | \$34,350.96  |  |
| 5            | \$12.77 | \$15.06            | \$17.35               | \$26,568.33 | \$31,323.13  | \$36,077.92  |  |
| 6            | \$13.40 | \$15.83            | \$18.25               | \$27,870.27 | \$32,917.28  | \$37,964.29  |  |
| 7            | \$14.82 | \$17.38            | \$19.94               | \$30,818.36 | \$36,146.86  | \$41,475.36  |  |
| 8            | \$15.54 | \$18.23            | \$20.92               | \$32,329.52 | \$37,925.33  | \$43,521.14  |  |
| 9            | \$16.31 | \$19.13            | \$21.96               | \$33,916.24 | \$39,794.72  | \$45,673.19  |  |
| 10           | \$17.09 | \$20.07            | \$23.04               | \$35,553.34 | \$41,742.43  | \$47,931.52  |  |
| 11           | \$17.94 | \$21.53            | \$25.11               | \$37,316.36 | \$44,776.00  | \$52,235.63  |  |
| 12           | \$18.82 | \$22.59            | \$26.35               | \$39,154.94 | \$46,983.86  | \$54,812.78  |  |
| 13           | \$19.76 | \$23.72            | \$27.68               | \$41,094.27 | \$49,335.09  | \$57,575.92  |  |
| 14           | \$20.74 | \$24.91            | \$29.09               | \$43,134.34 | \$51,816.40  | \$60,498.46  |  |
| 15           | \$21.77 | \$26.15            | \$30.54               | \$45,275.16 | \$54,401.22  | \$63,527.28  |  |
| 16           | \$22.86 | \$27.48            | \$32.10               | \$47,541.90 | \$57,155.27  | \$66,768.64  |  |
| 17           | \$23.99 | \$28.86            | \$33.72               | \$49,909.39 | \$60,026.12  | \$70,142.85  |  |
| 18           | \$25.21 | \$30.32            | \$35.43               | \$52,428.00 | \$63,065.52  | \$73,703.04  |  |
| 19           | \$26.46 | \$31.84            | \$37.22               | \$55,038.24 | \$66,230.44  | \$77,422.64  |  |
| 20           | \$27.79 | \$33.46            | \$39.13               | \$57,804.15 | \$69,592.76  | \$81,381.36  |  |
| 21           | \$29.20 | \$35.91            | \$42.61               | \$60,732.76 | \$74,683.67  | \$88,634.59  |  |
| 22           | \$30.67 | \$37.73            | \$44.78               | \$63,786.91 | \$78,469.08  | \$93,151.24  |  |
| 23           | \$32.23 | \$39.66            | \$47.08               | \$67,035.91 | \$82,484.75  | \$97,933.59  |  |
| 24           | \$33.85 | \$41.67            | \$49.48               | \$70,410.85 | \$86,669.66  | \$102,928.48 |  |
| 25           | \$34.57 | \$43.43            | \$52.28               | \$71,901.76 | \$90,327.05  | \$108,752.34 |  |
| 26           | \$36.60 | \$45.80            | \$55.00               | \$76,123.16 | \$95,259.00  | \$114,394.83 |  |
| 27           | \$38.75 | \$48.77            | \$58.80               | \$80,597.85 | \$101,446.09 | \$122,294.32 |  |
| 28           | \$41.03 | \$51.94            | \$62.86               | \$85,341.03 | \$108,043.90 | \$130,746.77 |  |
| 29           | \$43.45 | \$55.33            | \$67.21               | \$90,368.79 | \$115,079.84 | \$139,790.90 |  |
| 30           | \$46.01 | \$58.93            | \$71.86               | \$95,698.21 | \$122,583.16 | \$149,468.11 |  |



## Exhibit B

## Fiscal 2017-2018 Authorized Full-time Position List

| Position                                 | Grade | Department    | # |
|--|-------|---------------|---|
| City Administrator                       | 30    | Admin         | 1 |
| Manager of Administrative Services       | 22    | Admin         | 1 |
| Recorder                                 | 19    | Admin         | 1 |
| HR/Executive Secretary                   | 14    | Admin         | 1 |
| Tree Maintenance Worker I/II             | 9/11  | Bldgs & Grnds | 2 |
| Parks Maintenance Worker I/II            | 8/10  | Bldgs & Grnds | 4 |
| Facilities Maintenance Technician I & II | 7/9   | Bldgs & Grnds | 2 |
| Buildings & Ground Director              | 24    | Bldgs & Grnds | 1 |
| Parks Superintendent                     | 19    | Bldgs & Grnds | 1 |
| Parks Supervisor                         | 15    | Bldgs & Grnds | 1 |
| Cemetery Sexton                          | 14    | Bldgs & Grnds | 1 |
| Facilities Manager                       | 14    | Bldgs & Grnds | 1 |
| Executive Secretary                      | 11    | Bldgs & Grnds | 1 |
| Assistant Cemetery Sexton                | 10    | Bldgs & Grnds | 1 |
| Lead Mechanic                            | 15    | Central Shop  | 1 |
| Mechanic                                 | 13    | Central Shop  | 1 |
| Code Enforcement Officer                 | 14    | Comm. Dev     | 1 |
| Executive Secretary                      | 11    | Comm. Dev     | 1 |
| Planner I/II                             | 14/16 | Comm. Dev.    | 1 |
| Building Inspector I/II                  | 13/15 | Comm. Dev.    | 1 |
| Community Dev. Director                  | 27    | Comm. Dev.    | 1 |
| Chief Building Official                  | 21    | Comm. Dev.    | 1 |
| Justice Court Judge                      | 23    | Court         | 1 |
| Court Clerk Supervisor                   | 12    | Court         | 1 |
| Accountant I/II                          | 13/15 | Finance       | 1 |
| Financial Clerk I/II                     | 9/11  | Finance       | 2 |
| Finance Director/Asst. Administrator     | 26    | Finance       | 1 |
| Treasurer                                | 19    | Finance       | 1 |
| Golf Pro                                 | 22    | Golf          | 1 |
| Head Greens Keeper                       | 16    | Golf          | 1 |
| Assistant Greens Keeper                  | 11    | Golf          | 2 |
| Information Systems Manager              | 21    | IT            | 1 |
| Information Systems                      | 18    | IT            | 1 |
| Information Systems Tech.                | 11    | IT            | 1 |
| Office Assistant I/II                    | 7/9   | Legal         | 1 |
| City Attorney/Asst. Administrator        | 28    | Legal         | 1 |
| Assistant City Attorney                  | 22    | Legal         | 1 |
| Library Director                         | 22    | Library       | 1 |
| Librarian                                | 14    | Library       | 3 |
| Circulation Supervisor                   | 10    | Library       | 1 |
| Museum Director                          | 23    | Museum        | 1 |
| Museum Associate Director                | 18    | Museum        | 1 |
| Museum Curator of Education              | 18    | Museum        | 1 |
| Museum Office Super.                     | 11    | Museum        | 1 |
| Power Director                           | 27    | Power         | 1 |
| Distribution Superintendent              | 24    | Power         | 1 |
| Generation Superintendent                | 24    | Power         | 1 |
| Line Crew Supervisor                     | 21    | Power         | 2 |



## Exhibit B

| Position  | Grade | Department    | #  |
|---|-------|---------------|----|
|   | 21    | Power         | 1  |
| Meter Technician Supervisor Line/GIS Service Supervisor | 21    | Power         | 1  |
| Electrician Supervisor                                  | 20    | Power         | 2  |
| Mechanical Engineer                                     | 20    | Power         | 1  |
| Mechanic/Operator Supervisor                            | 20    | Power         | 1  |
| Journey Line Worker                                     | 19    | Power         | 4  |
| Journey Meter Technician                                | 19    | Power         | 1  |
|   | 19    |               | 1  |
| Journey Electrician                                     |       | Power         | 1  |
| Apprentice Line Worker                                  | 16    | Power         |    |
| Apprentice Electrician                                  | 16    | Power         | 1  |
| Mechanic/Operator                                       | 16    | Power         | 5  |
| Office Manager  | 16    | Power         | 1  |
| Instrumentation Tech.                                   | 16    | Power         | 1  |
| Ground Worker   | 11    | Power         | 1  |
| Planner/Inventory Control                               | 11    | Power         | 1  |
| Police Officer I/II                                     | 14/15 | Public Safety | 16 |
| Police Chief  | 27    | Public Safety | 1  |
| Lieutenant  | 24    | Public Safety | 2  |
| Fire Chief  | 23    | Public Safety | 1  |
| Sergeant  | 20    | Public Safety | 5  |
| Chief Dispatcher  | 17    | Public Safety | 1  |
| Corporal  | 17    | Public Safety | 4  |
| Asst. Chief Dispatcher                                  | 13    | Public Safety | 1  |
| Investigative Secretary                                 | 11    | Public Safety | 1  |
| Executive Secretary                                     | 11    | Public Safety | 1  |
| Lead Firefighter  | 10    | Public Safety | 3  |
| Animal Control Officer                                  | 10    | Public Safety | 1  |
| Dispatcher  | 10    | Public Safety | 5  |
| Public Works Inspector I/II                             | 14/16 | Public Works  | 1  |
| Solid Waste Equip. Operator I/II                        | 9/11  | Public Works  | 3  |
| Streets Equipment Operator I/II                         | 9/11  | Public Works  | 5  |
| Water Maintenance Tech I/II                             | 9/11  | Public Works  | 6  |
| Collections Operator I/ II                              | 9/11  | Public Works  | 2  |
| Wastewater Operator I/II                                | 9/11  | Public Works  | 2  |
| Office Assistant I/II                                   | 7/9   | Public Works  | 1  |
| Public Works Director                                   | 27    | Public Works  | 1  |
| City Engineer   | 24    | Public Works  | 1  |
| Civil Engineer  | 22    | Public Works  | 1  |
| Streets Superintendent                                  | 19    | Public Works  | 1  |
| Water Superintendent                                    | 19    | Public Works  | 1  |
| Wastewater and Storm water Superint.                    | 19    | Public Works  | 1  |
| City Surveyor   | 18    | Public Works  | 1  |
| GIS Analyst   | 18    | Public Works  | 1  |
| Wastewater Plant Manager                                | 17    | Public Works  | 1  |
| Instrumentation Tech.                                   | 17    | Public Works  | 1  |
| Streets Supervisor                                      | 15    | Public Works  | 1  |
| Water Supervisor  | 15    | Public Works  | 1  |
| Wastewater Plant Mechanic                               | 14    | Public Works  | 1  |
| Solid Waste Maint. Lead Worker                          | 13    | Public Works  | 1  |
| Streets Lead Worker                                     | 13    | Public Works  | 2  |



## Exhibit B

| Position                  | Grade | Department   | #   |
|---------------------------|-------|--------------|-----|
| Water Lead Worker         | 13    | Public Works | 3   |
| Wastewater Lead Worker    | 13    | Public Works | 1   |
| Storm water Lead Worker   | 13    | Public Works | 1   |
| Executive Secretary       | 11    | Public Works | 1   |
| Storm water Operator I/II | 11    | Public Works | 2   |
| Recreation Worker I/II    | 9/11  | Recreation   | 2   |
| Office Assistant I/II     | 7/9   | Recreation   | 1   |
| Recreation Director       | 24    | Recreation   | 1   |
| Recreation Superintendent | 18    | Recreation   | 1   |
| Swimming Pool Manager     | 13    | Recreation   | 1   |
| Recreation Supervisor     | 16    | Recreation   | 1   |
| TOTAL FULL-TIME           |       |              | 174 |



Exhibit C

#### Fiscal 2017-2018 Comprehensive Fee Schedule

| Table of Contents                        | Line # |
|--|--------|
| General Fees                             | 1      |
| Government Records Access and Management |        |
| Act (GRAMA) Fees                         | 23     |
| Franchise, Sales Tax, and Other Use Fees | 72     |
| Public Safety Fees                       | 80     |
| Court Fines                              | 103    |
| City Facility Use Fees                   | 106    |
| Parks Reservations                       | 181    |
| Business Licensing                       | 230    |
| Planning & Zoning Fees                   | 257    |
| Public Works Fees                        | 293    |
| Building Fees                            | 307    |
| Art Museum Fees                          | 333    |
| Library Fees                             | 359    |
| Cemetery Fees                            | 374    |
| Recreation Fees                          | 415    |
| Swimming Pool                            | 468    |
| Aquatic and Activity Center              | 521    |
| Golf Fees                                | 641    |
| Electric Utility Fees                    | 692    |
| Sewer Utility Fees                       | 771    |
| Solid Waste Utility Fees                 | 798    |
| Storm Water Utility Fees                 | 808    |
| Water Utility Fees                       | 811    |
| Plat "A" Irrigation Assessments          | 888    |
| Highline Ditch Fees                      | 898    |
|  |        |

| Line |   | Approved Fee      | Proposed Fee    | Additional Conditions              | <u>Reference</u>       |
|------|---|-------------------|-----------------|------------------------------------|------------------------|
| 1    |   |                   | General Fees    |                                    |                        |
| 2    |   | Approved Fee      | Proposed Fee    | Additional Conditions              | <u>Reference</u>       |
| 3    | Placement of Street Banners                     | 10.00             |                 | Application Fee                    | Resolution No. 05-18   |
|      |   |                   |                 | First Application installation per |                        |
| 4    |   | Free              | 30.00           | calendar Year                      | Resolution No. 05-18   |
|      |   |                   |                 | Second Application installation    |                        |
| 5    |   | 50.00             | 60.00           | per calendar Year                  | Resolution No. 05-18   |
|      |   |                   |                 | Third and Fourth Application       |                        |
| 6    |   | 100.00            |                 | installation per calendar Year     | Resolution No. 05-18   |
|      |   |                   |                 | Any Additional Application         |                        |
| 7    |   | 200.00            |                 | installation per calendar Year     | Resolution No. 05-18   |
| 8    | Filing Fee for An Elective Office               | 10.00             |                 |                                    | Resolution No. 99-21   |
| 9    | Service Fee for Returned Check or Debit Card    | 20.00             |                 |                                    | Resolution No. 2009-23 |
| 10   | Restricted Parking Options:                     |                   |                 |                                    |                        |
| 11   | Application Fee                                 | 25.00             |                 |                                    | Resolution No. 2008-20 |
| 12   | Sign Installation                               | 95.00             |                 | Per Each Required Sign             | Resolution No. 2008-20 |
|      |   |                   |                 |                                    |                        |
| 13   | Parking Permits (Valid for up to two (2) years) | 10.00             |                 |                                    | Resolution No. 2008-20 |
| 14   | Utility Customer Connection Processing          | 25.00             |                 |                                    |                        |
| 15   | Passports                                       |                   |                 |                                    |                        |
|      |   |                   |                 | Fee set by U.S. Department of      |                        |
| 16   | Passport Book - Age 16 & Older                  | Current Rate      |                 | State                              |                        |
|      |   |                   |                 | Fee set by U.S. Department of      |                        |
| 17   | Passport Book - Under Age 16                    | Current Rate      |                 | State                              |                        |
|      |   |                   |                 | Fee set by U.S. Department of      |                        |
| 18   | Passport Card - Age 16 & Older                  | Current Rate      |                 | State                              |                        |
|      |   |                   |                 | Fee set by U.S. Department of      |                        |
| 19   | Passport Card - Under Age 16                    | Current Rate      |                 | State                              |                        |
|      | Execution Fee (Added to each application -      |                   |                 | Fee set by U.S. Department of      |                        |
| 20   | payable to "Springville City"                   | Current Rate      |                 | State                              |                        |
| 21   | Overnight Fee                                   | 20.00             | 30.00           |                                    |                        |
| 22   | Passport Photos                                 | 13.00             |                 |                                    |                        |
| 23   | Governm   | ent Records Acces | ss and Manageme | nt Act (GRAMA) Fees                |                        |
| 24   |   | Approved Fee      | Proposed Fee    | Additional Conditions              | <u>Reference</u>       |
| 25   | Black and white copies                          | 0.25              |                 | Per page (Single sided)            | Resolution No. 2009-01 |
| 26   | Color copies                                    | 0.75              |                 | Per page (Single sided)            | Resolution No. 2009-01 |
| 27   | Charge for staff time                           | 32.00             | 14.41           | Per Hour                           | Resolution No. 2009-01 |
| 28   | Certification of A Record - First Page          | 5.00              |                 |                                    | Resolution No. 2009-01 |



| ine      |  | Approved Fee   | Proposed Fee        | Additional Conditions   | Reference  |
|----------|--|----------------|---------------------|---|--|
| 29       | Certification of A Record - Second and<br>Subsequent | 1.00           |                     |   | Resolution No. 2009-01                           |
| 29       | Subsequent   | 1.00           |                     |   | 1\esolution 1\o. 2009-01                         |
|          |  |                |                     | First 15 minutes and up to 10   |  |
| 30       | Police Reports                                       | 5.00           |                     | pages. Per above rates after that   | Resolution No. 2009-01                           |
|          | Dhatagrapha  | 20.00          |                     | Per sheet with a minimum of one   | Decelution No. 2000 01                           |
| 12       | Photographs CD Copies                                | 20.00<br>20.00 |                     | full sheet per request Per CD   | Resolution No. 2009-01<br>Resolution No. 2009-01 |
|          | Audio copies of minutes (digital)                    | 20.00          |                     | No charge if emailed  | 1100010111110. 2000 01                           |
| 4        | GIS Maps and Data                                    |                |                     | ŭ .   |  |
| 5        | Standard Published Maps                              |                |                     |   |  |
| 6        | Bond Paper<br>Letter (8.5" x 11")                    | F 00           |                     |   |  |
| 37<br>38 | Legal (11" x 17")                                    | 5.00<br>10.00  |                     |   |  |
| 39       | C-Size (17" x 22")                                   | 20.00          |                     |   |  |
| 10       | D-Size (22" x 34")                                   | 25.00          |                     |   |  |
| 11       | E-Size (34" x 44")                                   | 50.00          |                     |   |  |
| 12       | Custom Sizes (per sq. in.)                           | 0.04           |                     |   |  |
| 13       | Photo/Thick Bond Paper                               | 10.00          |                     |   |  |
| 14<br>15 | Letter (8.5" x 11")<br>Legal (11" x 17")             | 10.00<br>20.00 |                     |   |  |
| 16       | C-Size (17" x 22")                                   | 30.00          |                     |   |  |
| 17       | D-Size (22" x 34")                                   | 35.00          |                     |   |  |
| 48       | E-Size (34" x 44")                                   | 60.00          |                     |   |  |
| 19       | Custom Sizes (per sq. in.)                           | 0.05           |                     |   |  |
|          |  |                |                     | 1 hr. minimum; charge in addition to print costs; as time is available at the discretion of the |  |
| 0        | Custom Map Production (per hr.)                      | 60.00          |                     | City. Subject to disclaimer. Deliverable by email, or CD/DVD                                    |  |
| 51       | Digital Data Files                                   |                |                     | (extra fee)   |  |
| 52       | Vector Format GIS Data                               |                |                     |   |  |
| 53<br>54 | SHP/GDB Building Footprints                          | 50.00          |                     |   |  |
| 55       | Address Points                                       | 50.00          |                     |   |  |
| 6        | Hydrography  | 50.00          |                     |   |  |
| 7        | Elevation Contours                                   | 500.00         |                     |   |  |
| 8        | DWG  |                |                     |   |  |
| 59       | Building Footprints Address Points                   | 60.00<br>60.00 |                     |   |  |
| 60<br>61 | Hydrography  | 60.00          |                     |   |  |
| 32       | Elevation Contours                                   | 600.00         |                     |   |  |
| 3        | Raster Format GIS Data                               |                |                     |   |  |
| 4        | TIF/JPG  |                |                     |   |  |
| 5        | 2005 Air Photos                                      | 30.00          |                     |   |  |
| 6        | 2008 Air Photos                                      | 100.00         |                     |   |  |
| 67<br>68 | Entire City<br>2005 Air Photos                       | 1,200.00       |                     |   |  |
| 9        | 2008 Air Photos                                      | 6,000.00       |                     |   |  |
| 0        | CD Delivery (additional charge)                      | 1.00           |                     |   |  |
| 1        | DVD Delivery (additional charge)                     | 2.00           |                     |   |  |
| 2        |  | ·              | s Tax, and Other    |   |  |
| 73       |  | Approved Fee   | <u>Proposed Fee</u> | Additional Conditions   | <u>Reference</u>                                 |
| 4        | City Portion of Sales Tax                            | 1.00%          |                     | Applied to all point of sales in<br>Springville City<br>Applied to all energy sales within      | City Code 6-4-102                                |
| '5       | Energy Use Tax                                       | 6.00%          |                     | Springville City  | Ordinance 15-00                                  |
| 6        | Franchise Tax  | Variable       |                     | Personal individual agreements  |  |
| 7        | Municipal Telecommunications Tax                     | 3.50%          |                     |   | Ordinance 7-04                                   |
|          | Surcharge On Communication Access Lines              |                |                     |   | B 10 11 51 11                                    |
| 8        | (E911)<br>Innkeeper Tax                              | 0.65<br>1.50%  |                     |   | Resolution No. 04-11<br>City Code 6-10-101       |
| 9        | пикоерег тах   |                | olic Safety Fees    |   | City Code 6-10-101                               |
| 11       |  | Approved Fee   | Proposed Fee        | Additional Conditions   | Reference  |
|          | Dog License - Altered                                | 10.00          | Per SUVASSD         | riaditional Conditions  | Per County Animal Shelte                         |
| 33       | Dog License - Unaltered                              | 25.00          | Per SUVASSD         |   | Per County Animal Shelter                        |
| 84       | Surrender Fee  | 50.00          | Per SUVASSD         | Per each animal held at the Utah County Animal Shelter  | Per County Animal Shelter                        |



| Line       |   | Approved Fee     | Proposed Fee      | Additional Conditions                       | Reference              |
|------------|---|------------------|-------------------|---|------------------------|
|            | Alarm Permit Fee                                | 15.00            | <u> </u>          |   | Resolution No. 98-35   |
|            | Day Care Fire Inspection                        | 25.00            |                   |   |                        |
|            | False Alarm Response Fee (first 3 false alarms) | Warning          |                   | False alarms per calendar year              |                        |
|            | False Alarm Response Fee (fourth)               | 50.00            |                   | False alarms per calendar year              |                        |
|            | False Alarm Response Fee (fifth)                | 75.00            |                   | False alarms per calendar year              |                        |
|            | False Alarm Response Fee (sith through ninth)   | 100.00           |                   | False alarms per calendar year              |                        |
|            | False Alarm Response Fee (tenth and all addtl.) | 200.00           |                   | False alarms per calendar year              |                        |
|            | Delinquent Payment Fees                         |                  |                   |   |                        |
| 93         | 1-60 days late                                  | 10.00            |                   |   |                        |
| 94         | 61-90 days late                                 | 20.00            |                   |   |                        |
| 95         | 91-120 days late                                | 30.00            |                   |   | Resolution No. 00-22   |
| 96         |   |                  |                   | Charged in accordance with                  | Resolution No. 00-22   |
| 97         | Ambulance Call                                  | Per State        |                   | state statutes                              |                        |
|            | Fingerprinting Service - Residents              | 10.00            |                   | State Statutes                              | Resolution No. 99-28   |
|            | Fingerprinting Service -Non- Residents          | 20.00            |                   |   | Resolution No. 99-28   |
|            | Fingerprinting For Court Purposes               | No Charge        |                   |   | Resolution No. 99-28   |
|            | Intoxilyzer Test                                | 20.00            |                   |   | Resolution No. 2010-35 |
| 102        | , <u>-</u> :                                    |                  |                   |   |                        |
| 103        |   |                  | Court Fines       |   |                        |
| 104        |   | Approved Fee     | Proposed Fee      | Additional Conditions                       | Reference              |
|            |   |                  |                   |   |                        |
| 105        | Court Fines                                     | Per State        |                   | City uses State Fines Schedule              |                        |
| 106        |   | City I           | Facility Use Fees |   |                        |
| 107        |   |                  | Proposed Fee      | Subject to Facility Use Policy              |                        |
|            | Class II Use (Non-Commercial) DURING            | first hour /     |                   |   |                        |
| 108        | business hours                                  | additional hours |                   |   |                        |
|            | Arts Shop, Civic Center Multi-use room,         |                  |                   |   |                        |
|            | Library Multi-use room, Council Chambers,       |                  |                   | 1.5 hour minimum; additional                |                        |
| 109        | Fire Station Training Room                      | 50.00/20.00      |                   | cleaning fee for food use: \$20             | Resolution 2013-21     |
|            | Library Board Room, Civic Center Executive      |                  |                   | Additional alequitor for for for d          |                        |
|            | Conference Room, Senior Center Auxiliary        | 20.00/42.00      |                   | Additional cleaning fee for food            | Decalution 2012 21     |
| 110        | Room  | 30.00/12.00      |                   | use: \$20<br>Initial 3-hr. block/additional | Resolution 2013-21     |
|            |   |                  |                   | hours; additional cleaning fee for          |                        |
| 111        | Library Upstairs                                | 265.00/40.00     |                   | food use: \$45                              | Resolution 2013-21     |
| 111        | Class II Use (Non-Commercial) AFTER             | 203.00/40.00     |                   | 1000 use. \$45                              | Resolution 2013-21     |
| 112        | business hours                                  |                  |                   |   |                        |
|            |   |                  |                   |   |                        |
|            | Arts Shop, Civic Center Multi-use room,         |                  |                   |   |                        |
|            | Senior Center, Library Multi-use room, Council  |                  |                   | 1.5 hour minimum; additional                |                        |
| 113        | Chambers, Fire Station Training Room            | 90.00/50.00      |                   | cleaning fee for food use: \$20             | Resolution 2013-21     |
|            | Library Board Room, Civic Center Executive      |                  |                   | Additional cleaning fee for food            |                        |
| 114        | Conference Room                                 | 65.00/50.00      |                   | use: \$20                                   | Resolution 2013-21     |
|            |   |                  |                   | Initial 3-hr. block/additional              |                        |
|            |   |                  |                   | hours; additional cleaning fee for          |                        |
| 115        | Library Upstairs                                | 400.00/80.00     |                   | food use: \$45                              | Resolution 2013-21     |
| 116        | Class II Use (Non-Commercial)                   |                  |                   |   |                        |
| 117        | Park Pavilion (Non-Canyon) - not reserved       | Free             |                   |   | Resolution 2013-21     |
| 118        | Park Pavilion (Non-Canyon) - reserved           | 50.00            |                   | 4 hour block                                | Resolution 2013-21     |
| 119        | Family Size                                     | 20.00            |                   | 3 hour block                                |                        |
| 120        | Small Medium                                    | 25.00<br>30.00   |                   | 3 hour block                                |                        |
| 121        |   | 50.00            |                   | 3 hour block 3 hour block                   |                        |
| 122<br>123 | Large Soccer Field*                             | 18.00            |                   | per hour                                    | Resolution 2013-21     |
| 123        | Baseball Field*                                 | 22.00            |                   | yer rioui                                   | Resolution 2013-21     |
| 125        | Softball Field*                                 | 22.00            |                   | per hour                                    | Resolution 2013-21     |
| 126        | Softball Field (with lights)                    | 34.00            |                   | per hour                                    | Resolution 2013-21     |
| 127        | Park Open Space* (not defined field)            | 10.00            |                   | per hour                                    | Resolution 2013-21     |
| 128        | Arts Park Stage (ticketed event)                | 600.00           |                   | per event (8-hour block)                    | Resolution 2013-21     |
| 129        | Arts Park Stage (non-ticketed event)            | 200.00           |                   | per event (4-hour block)                    | Resolution 2013-21     |
|            | Class III Use (Commercial/Market) DURING        |                  |                   | , , ,                                       | <u> </u>               |
| 130        | business hours                                  |                  |                   |   |                        |
|            | Arts Shop, Civic Center Multi-use room,         |                  |                   |   |                        |
|            | Library Multi-use room, Council Chambers,       |                  |                   | 1.5 hour minimum; additional                |                        |
| 131        | Fire Station Training Room                      | 70.00/30.00      |                   | cleaning fee for food use: \$20             | Resolution 2013-21     |
|            | Library Board Room, Civic Center Executive      |                  |                   |   | <u> </u>               |
|            |   |                  |                   |   |                        |
| 132        | Conference Room, Senior Center Auxiliary Room   | 45.00/20.00      |                   | Additional cleaning fee for food use: \$20  | Resolution 2013-21     |



| <u>Line</u> |   | Approved Fee       | Proposed Fee   | Additional Conditions                      | Reference                             |
|-------------|---|--------------------|----------------|--|---------------------------------------|
| Ī           |   |                    |                | Initial 3-hr. block/additional             |                                       |
|             |   |                    |                | hours; additional cleaning fee for         |                                       |
| 133         | Library Upstairs  | 370.00/55.00       |                | food use: \$45                             | Resolution 2013-21                    |
|             | Class III Use (Commercial/Market) AFTER   |                    |                |  |                                       |
| 134         | business hours  |                    |                |  |                                       |
|             | Arts Shop, Civic Center Multi-use room,   |                    |                |  |                                       |
|             | Senior Center, Library Multi-use room, Council                                    |                    |                | 1.5 hour minimum; additional               |                                       |
| 135         | Chambers, Fire Station Training Room  | 125.00/70.00       |                | cleaning fee for food use: \$20            | Resolution 2013-21                    |
| 100         | Library Board Room, Civic Center Executive  | 120.00/10.00       |                | Additional cleaning fee for food           | 110001011011 2010 21                  |
| 136         | Conference Room.  | 90.00/70.00        |                | use: \$20                                  | Resolution 2013-21                    |
| Ī           | ,   |                    |                | Initial 3-hr. block/additional             |                                       |
|             |   |                    |                | hours; additional cleaning fee for         |                                       |
| 137         | Library Upstairs  | 560.00/115.00      |                | food use: \$45                             | Resolution 2013-21                    |
| 138         | Class III Use (Commercial/Market)   |                    |                |  |                                       |
| 139         | Park Pavilion (Non-Canyon) - reserved   | 75.00              |                | 4-hour block                               | Resolution 2013-21                    |
| 140         | Soccer Field*   | 22.00              |                | per hour                                   | Resolution 2013-21                    |
| 141         | Baseball Field*   | 30.00              |                | per hour                                   | Resolution 2013-21                    |
| 142         | Softball Field (with lights)  | 30.00<br>50.00     |                | per hour                                   | Resolution 2013-21                    |
| 143<br>144  | Softball Field (with lights)  Park Open Space* (not defined field)                | 20.00              |                | per hour<br>per hour                       | Resolution 2013-21 Resolution 2013-21 |
| 144         | Tank Open Opace (not defined field)   | 1,000.00 plus      |                | per noui                                   | 116301011011 2013-21                  |
|             |   | 10% of ticket      |                |  |                                       |
| 145         | Arts Park Stage (ticketed event)  | revenue            |                | per event (8-hour block)                   | Resolution 2013-21                    |
| 146         | Arts Park Stage (non-ticketed event)  | 400.00             |                | per event (4-hour block)                   | Resolution 2013-21                    |
| 147         | Art Museum Rates  |                    |                |  |                                       |
| Ī           | Class II Use (Non-Commercial) DURING  | first hour /       |                |  |                                       |
| 148         | business hours  | additional hours   |                |  |                                       |
| 149         | Single Gallery, Weekday & Weekend   | 50.00/20.00        |                |  |                                       |
|             | Class II Use (Non-Commercial) AFTER   |                    |                |  |                                       |
| 150         | business hours  | 4 005 00           |                |  |                                       |
| 151         | Weekday, Main or Upper Level  | 1,025.00           |                |  |                                       |
| 152<br>153  | Weekend, Main or Upper Level Weekday, Garden                                      | 1,225.00<br>905.00 |                |  |                                       |
| 154         | Weekend, Garden   | 1,005.00           |                |  |                                       |
| 134         | Class III Use (Commercial/Market) DURING  | first hour /       |                |  |                                       |
| 155         | business hours  | additional hours   |                |  |                                       |
| 156         | Galleries, Weekday & Weekend  | 70.00/30.00        |                |  |                                       |
| Ī           | Class III Use (Commercial/Market) AFTER   |                    |                |  |                                       |
| 157         | business hours  |                    |                |  |                                       |
| 158         | Weekday, Main or Upper Level  | 1,235.00           |                |  |                                       |
| 159         | Weekend, Main or Upper Level  | 1,435.00           |                |  |                                       |
| 160         | Weekday, Garden   | 1,095.00           |                |  |                                       |
| 161         | Weekend, Garden   | 1,195.00           |                |  |                                       |
| 162         | Springville Residents:  | 4 005 00           |                |  |                                       |
| 163         | After Hour, Weekday, Main or Upper Level After Hour, Weekend, Main or Upper Level | 1,025.00           |                |  |                                       |
| 164<br>165  | After Hour, Weekend, Main or Opper Level After Hour, Weekday, Garden              | 1,225.00<br>905.00 |                |  |                                       |
| 166         | After Hour, Weekday, Garden   | 1,005.00           |                |  |                                       |
| 167         | Additional Fees:  | 1,000.00           |                |  |                                       |
| 168         | Specialty set up  | 40.00              |                |  |                                       |
| 169         | Piano usage   | 25.00              |                |  |                                       |
| 170         | A/V usage   | 69.50              |                |  |                                       |
| 171         | Late fee for removal of equipment /décor  | 100.00             |                |  |                                       |
| 172         | Photography   | 35.00              |                |  |                                       |
| 173         | Additional Staff Assistance   |                    | 10.00          | per hour                                   |                                       |
| 174         | Museum Outside Contracted Hours Fee   | 200.00             |                | per hour                                   |                                       |
| 175         | Museum Photography Session Fee  | 35.00              |                |  |                                       |
| -           | Other Police Coverage   | 66.75              |                | per hour per officer                       | Resolution 2013-21                    |
| 177<br>178  | Field Set-up  | 39.00              |                | per hour per officer per hour per employee | Resolution 2013-21                    |
| 178         | Assistance with City-owned A/V systems  | 69.50              |                | per hour                                   | Resolution 2013-21                    |
| 180         | * Field Space can be reserved for the day for the e                               |                    | our rentals    | por rioui                                  | 110301011011 20 10-2 1                |
| 181         | - End Space can be received for the day for the c                                 | •                  | s Reservations |  |                                       |
| 182         |   | Approved Fee       | Proposed Fee   | Additional Conditions                      | Reference                             |
| <br>[       |   | Weekday/           |                | Weekday - Mon Thurs.;                      |                                       |
| 183         | Day Use   | Weekend            |                | Weekend - Fri Sun.                         |                                       |
| - 4         | City  | 105.00/116.00      | 115.00/126.00  |  | Resolution No. 2013-29                |
| 184         | ,   |                    |                |  |                                       |



| Line  |   | Approved Fee   | Proposed Fee    | Additional Conditions  | Reference   |
|---|---|--|-----------------|--|---|
| 186   | Kiwanis   | 116.00/128.00  | 126.00/138.00   |  | Resolution No. 2013-29  |
| 187   | Lions   | 70.00/76.00  | 80.00/86.00     |  | Resolution No. 2013-29  |
| 188   |   | 58.00/63.00  | 68.00/73.00     |  | Resolution No. 2013-29  |
| 189   | ,   | 58.00/63.00  | 68.00/73.00     |  | Resolution No. 2013-29  |
| 190   |   | 47.00/55.00  | 57.00/65.00     |  | Resolution No. 2013-29  |
| 191   | Jolley Church   | 138.00-153.00  | 148.00/163.00   |  | Resolution No. 2013-29  |
| 192   | ,   | 58.00/63.00  | 68.00/73.00     |  | Resolution No. 2013-29  |
| 193   | Rotary II   | 105.00/116.00  | 115.00/126.00   |  | Resolution No. 2013-29  |
| 194   |   |  |                 |  |   |
| 195   | Overnight Use:  |  |                 |  |   |
| 196   | City  | 179.00/197.00  | 189.00/207.00   |  | Resolution No. 2013-29  |
| 197   | Creekside   | 179.00/197.00  | 189.00/207.00   |  | Resolution No. 2013-29  |
| 198   | Kiwanis   | 208.00/228.00  | 218.00/238.00   |  | Resolution No. 2013-29  |
| 199   | Lions   | 139.00/153.00  | 149.00/163.00   |  | Resolution No. 2013-29  |
| 200   | Veterans  | 116.00/128.00  | 126.00/138.00   |  | Resolution No. 2013-29  |
| 201   | Kelley Church   | N/A  | N/A             |  | Resolution No. 2013-29  |
| 202   | Steel Workers   | 93.00/101.00   | 103.00/111.00   |  | Resolution No. 2013-29  |
| 203   | Jolley Church   | 278.00/305.00  | 288.00/315.00   |  | Resolution No. 2013-29  |
|   | Rotary I  | 116.00/128.00  | 126.00/138.00   |  | Resolution No. 2013-29  |
|   | Rotary II   | 179.00/197.00  | 189.00/207.00   |  | Resolution No. 2013-29  |
| 206   | -   |  | 100.00.201.00   |  |   |
|   | Fines for Oversize Groups, Late Departure &   |  |                 |  |   |
| 207   |   |  |                 |  |   |
| 20 <i>1</i><br>208  |   | 100.00   |                 |  | Resolution No. 2007-27  |
|   | ,   | 100.00   |                 |  |   |
| 209   | Creekside<br>Kiwanis  | 100.00   |                 |  | Resolution No. 2007-27<br>Resolution No. 2007-27  |
| 210   |   |  |                 |  |   |
| 211   | Lions   | 100.00   |                 |  | Resolution No. 2007-27  |
| 212   |   | 50.00  |                 |  | Resolution No. 2007-27  |
|   | Kelley Church   | 50.00  |                 |  | Resolution No. 2007-27  |
| 214   |   | 50.00  |                 |  | Resolution No. 2007-27  |
| 215   | ,   | 100.00   |                 |  | Resolution No. 2007-27  |
|   | Rotary I  | 50.00  |                 |  | Resolution No. 2007-27  |
| 217   | Rotary II   | 100.00   |                 |  | Resolution No. 2007-27  |
| 218   |   |  |                 |  |   |
| 219   | Campground Use - Resident   |  |                 |  |   |
| 220   | Campsite  | 13.00/15.00  |                 |  | Resolution No. 2013-29  |
| 221   | Extra Tent  | 7.00/8.00  | 8.00            |  | Resolution No. 2013-29  |
| 222   | Extra Vehicle   | 7.00/8.00  | 8.00            |  | Resolution No. 2013-29  |
| 223   | Electricity Use   | 3.00/4.00  | 4.00            |  | Resolution No. 2013-29  |
| 224   | ,   |  |                 |  |   |
| 225   | Campground Use - Non-Resident   |  |                 |  |   |
|   | Campsite  | 21.00/25.00  |                 |  | Resolution No. 2013-29  |
|   | Extra Tent  | 8.00/10.00   | 10.00           |  | Resolution No. 2013-29  |
|   | Extra Vehicle   | 8.00/10.00   | 10.00           |  | Resolution No. 2013-29  |
|   | Electricity Use   | 4.00/5.00  | 5.00            |  | Resolution No. 2013-29  |
| 230   |   | 1100/0100  | 0.00            |  |   |
|   |   | Rus  | iness Licensina |  |   |
| ے کال   |   |  | Proposed Foo    | Additional Conditions  | Poforono  |
|   |   | Approved Fee   | Proposed Fee    | Additional Conditions  | Reference   |
| 231   | Standard License  | Approved Fee<br>80.00  |                 | Additional Conditions  | Resolution No. 06-10  |
| 231   |   | Approved Fee   |                 |  |   |
| 231<br>232  | Standard License<br>Home Occupation   | <u>Approved Fee</u><br>80.00<br>45.00  |                 | Annual Standard Fee prorated   | Resolution No. 06-10<br>Resolution No. 06-10  |
| 231<br>232<br>233   | Standard License Home Occupation Seasonal License   | Approved Fee<br>80.00<br>45.00<br>Variable   |                 |  | Resolution No. 06-10  |
| 231<br>232<br>233<br>234  | Standard License Home Occupation Seasonal License Hotel/Motel   | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00  |                 | Annual Standard Fee prorated   | Resolution No. 06-10<br>Resolution No. 06-10<br>Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235   | Standard License Home Occupation Seasonal License Hotel/Motel Pawnbroker  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00  |                 | Annual Standard Fee prorated for part of year  | Resolution No. 06-10<br>Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235<br>236  | Standard License Home Occupation Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00   |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  | Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10   |
| 231<br>232<br>233<br>234<br>235<br>236<br>237   | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00                               |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  | Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238                                    | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License   | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00                     |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  | Resolution No. 06-10 Resolution No. 2006-28  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>238                             | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00                     |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28   |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>238                             | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>300.00<br>120.00 |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10   |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>239<br>240                      | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store   | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>300.00<br>120.00 |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241                      | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>300.00<br>120.00 |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10   |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242               | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>300.00<br>120.00 |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242               | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store   | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>300.00<br>120.00 |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242               | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 120.00 60.00                        |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10   |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242               | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck   | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 120.00 60.00 25.00                  |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 2006-29 Resolution No. 2006-29  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242               | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck   | Approved Fee<br>80.00<br>45.00<br>Variable<br>80.00<br>250.00<br>15.00<br>600.00<br>300.00<br>120.00<br>60.00  |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  Plus \$300 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10   |
| 231<br>232<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242<br>243<br>244        | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck Peddler/Solicitor                             | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 120.00 60.00 25.00 100.00 80.00     |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  Plus \$300 Cash Bond  | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 2006-10 Resolution No. 06-10                        |
| 231<br>232<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242<br>243<br>244        | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck   | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 120.00 60.00 25.00                  |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  Plus \$300 Cash Bond  Plus \$25 Application Fee & \$500 per individual employee                                     | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 2006-29 Resolution No. 2006-29  |
| 231<br>232<br>233<br>234<br>235<br>236<br>237<br>238<br>242<br>242<br>242<br>242<br>243 | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck Peddler/Solicitor  Sexually Oriented Business | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 60.00 25.00 100.00 100.00 80.00     |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  Plus \$300 Cash Bond  Plus \$25 Application Fee & \$500  per individual employee  Plus \$50 Application Fee & \$500 | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 06-10 Resolution No. 06-10 |
| 231<br>232<br>234<br>235<br>236<br>237<br>238<br>240<br>241<br>242<br>243<br>244<br>245 | Standard License Home Occupation  Seasonal License Hotel/Motel Pawnbroker Mechanical Amusement Device Class A Beer License Class B Beer License Class C Beer License Fireworks License - Outdoor Stand Fireworks License - In-store Itinerant Merchant  25-Day Temporary Permit-Residential Solicitation Food Truck Peddler/Solicitor                             | Approved Fee 80.00 45.00  Variable 80.00 250.00 15.00 600.00 300.00 120.00 120.00 60.00 25.00 100.00 80.00     |                 | Annual Standard Fee prorated for part of year  Per device/yr. Cap \$350  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$100 Application Fee  Plus \$250 Cash Bond  Plus \$300 Cash Bond  Plus \$25 Application Fee & \$500 per individual employee                                     | Resolution No. 06-10 Resolution No. 2006-28 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 06-10 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 2006-29 Resolution No. 06-10                        |



| 250<br>251<br>252 | General Retail - Under 15,000 Square Feet General Retail - 15,001 to 60,000 Square Feet | Approved Fee<br>80.00  | Proposed Fee      |                                    | Reference              |
|-------------------|---|------------------------|-------------------|------------------------------------|------------------------|
| 250<br>251<br>252 | General Retail - 15,001 to 60,000 Square Feet   |                        |                   |                                    | Resolution No. 2006-30 |
| 251<br>252        |   | 200.00                 |                   |                                    | Resolution No. 2006-30 |
| 252               | General Retail - 60,001 to 120,000 Square Feet  | 750.00                 |                   |                                    | Resolution No. 2006-30 |
|                   | .,  |                        |                   |                                    |                        |
|                   | General Retail - 120,001 to 200,000 Square Feet   | 1,500.00               |                   |                                    | Resolution No. 2006-30 |
|                   | General Retail - Over 200,000 Square Feet   | 2,500.00               |                   |                                    | Resolution No. 2006-30 |
| ſ                 | , <u> </u>  | ŕ                      |                   |                                    |                        |
| 254               | Alcohol License "Local Consent" application fee   | 100.00                 |                   |                                    |                        |
| Ī                 |   |                        |                   | Amount due (plus penalties)        |                        |
|                   |   |                        |                   | before inactiviation (within one   |                        |
| 255               | Business License Reinstatement Fee  | Varies                 |                   | year of inactivity)                |                        |
|                   | Dudinios License Hemotatement   Co  | V 0.1.00               |                   | 100% of license fee for first year |                        |
|                   |   |                        |                   | plus pro rata portion of 125%      |                        |
|                   | Penalty Fee for operating without a business  |                        |                   | penalty for actual time without    |                        |
|                   | license   | Varies                 |                   | license                            |                        |
| 257               |   |                        | ing & Zoning Fees |                                    |                        |
|                   |   |                        | Proposed Fee      | Additional Conditions              | Poforonoo              |
| 258               | Annexation - Planning Commission review   | Approved Fee<br>650.00 | Proposed Fee      | Additional Conditions              | Reference              |
| 259               | Annexation - Planning Commission review   | 650.00                 |                   | Divis \$50.00 if the City mans     | Resolution No. 03-11   |
|                   | American Delice Declaration   | 700.00                 |                   | Plus \$50.00 if the City maps      | December No. 00 44     |
|                   | Annexation - Policy Declaration   | 790.00                 |                   | must be updated                    | Resolution No. 03-11   |
| 261               | Review proposed changes to the Zoning Code  | 740.00                 |                   | Div. 050 00 15 th - 015            | Resolution No. 03-11   |
|                   | Occupand Plan to decrease   |                        |                   | Plus \$50.00 if the City maps      | B 10 11 22 11          |
|                   | General Plan text or map amendment  | 650.00                 |                   | must be updated                    | Resolution No. 03-11   |
|                   | Review proposed amendment to Official Zoning  |                        |                   |                                    |                        |
|                   | Мар   | 640.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Board of Adjustment application   | 265.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Certificate of Nonconformity  | 70.00                  |                   |                                    | Resolution No. 03-03   |
|                   | Conditional Use Permit  | 575.00                 |                   |                                    | Resolution No. 03-11   |
| 267               | Condominium Plat - Preliminary (New)  | 955.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Condominium Plat - Preliminary (Conversion)   | 955.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Condominium Plat - Final (New)  | 878.00                 |                   |                                    | Resolution No. 03-11   |
| 270               | Condominium Plat - Final (Conversion)   | 878.00                 |                   |                                    | Resolution No. 03-11   |
|                   |   |                        |                   | Plus PW-Engineering time at the    |                        |
| 271               | Condominium Plat - Amendment  | 538.00                 |                   | fully burdened hourly rate         | Resolution No. 03-11   |
| 272               | Fence Permit  | 15.00                  |                   |                                    | Resolution No. 03-11   |
| 273               | Home Occupation Application   | 25.00                  |                   |                                    | Resolution No. 03-11   |
|                   |   |                        |                   | Plus PW-Engineering time at the    |                        |
| 274               | Site Plan Amendment - New Code  | 410.00                 |                   | fully burdened hourly rate         | Resolution No. 03-11   |
| 275               | Site Plan Amendment - Before New Code   | 483.00                 |                   | j                                  | Resolution No. 03-11   |
| Ī                 |   |                        |                   | Drop DRC review under the          |                        |
| 276               | Deep Lot Development - Planning Commission  | 115.00                 |                   | Proposed Fee                       | Resolution No. 03-11   |
| Ī                 |   |                        |                   | Includes 2 reviews in Proposed     |                        |
| 277               | Minor Subdivison - Concept plus Preliminary Plan  | 378.00                 |                   | Fee                                | Resolution No. 03-11   |
| 278               | Subdivision (General City) - Concept Plan   | 290.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Subdivision (Westfields) - Concept Plan   | 300.00                 |                   |                                    | Resolution No. 03-11   |
|                   | . ( ,,  | 333.30                 |                   | First 5 lots included plus \$7.50  |                        |
| 280               | Subdivision (General City) - Preliminary Plan   | 685.00                 |                   | for each additional lot            | Resolution No. 03-11   |
| 281               | Cabarrician (Constant Oity) 1 Tolliminary Flam  | 000.00                 |                   | under Proposed Fee                 | 110301011011110. 00 11 |
| 201               |   |                        |                   | First 5 lots included plus \$11.00 |                        |
| 282               | Subdivision (Westfields) - Preliminary Plan   | 750.00                 |                   | for each additional lot            | Resolution No. 03-11   |
|                   | Subdivision (General City) - Concept & Prelim.  | 1 30.00                |                   | Includes 2 reviews in Proposed     | resolution No. US-11   |
|                   | Plan  | 723.00                 |                   | Fee                                | Resolution No. 03-11   |
| 203               | i idii  | 723.00                 |                   | First 5 lots included plus \$11.00 | Resolution No. 03-11   |
| 20.4              | Subdivison - Final Plan   | 1 052 00               |                   | for each additional lot            | Desolution No. 02 11   |
| 284               | Oubulvisuri - I iliai Fiali   | 1,053.00               |                   | under Proposed Fee. Includes 3     | Resolution No. 03-11   |
| 00-               |   |                        |                   | •                                  |                        |
| 285               | Subdivision Plan Amondment  | FOF 00                 |                   | reviews                            | Desclution No. 00.44   |
|                   | Subdivision - Plan Amendment Temperary Llea Permit Administrative                       | 585.00                 |                   |                                    | Resolution No. 03-11   |
|                   | Temporary Use Permit - Administrative   | 30.00                  |                   |                                    | Resolution No. 03-11   |
| 288               | Temporary Use Permit - City Council   | 100.00                 |                   | Includes Outsidence in D           | Resolution No. 03-11   |
|                   | Cita Blan Basiass   | A                      |                   | Includes 2 reviews in Proposed     | Describer No. 22 CC    |
|                   | Site Plan Review  | 913.00                 |                   | Fee                                | Resolution No. 03-11   |
|                   | Tree Installation in Subdivisions   | 350.00                 |                   | Per Tree                           |                        |
|                   | Installation of LPG Underground Storage Tank  |                        |                   |                                    |                        |
| 291               | Permit  | 250.00                 |                   |                                    | Resolution No. 2008-21 |
| 292               |   |                        |                   |                                    |                        |
|                   |   | Pub                    | olic Works Fees   |                                    |                        |
| 293               |   | Approved Fee           | Proposed Fee      | Additional Conditions              | <u>Reference</u>       |
| 293<br>294        |   |                        |                   | 4=444                              |                        |
|                   |   | '                      |                   | \$50.00 for the first day plus     |                        |



| Line       |   | Approved Fee                  | Proposed Fee               | Additional Conditions   | <u>Reference</u>       |
|------------|---|-------------------------------|----------------------------|---|------------------------|
|            |   |                               |                            | \$75.00 for the first day plus                                  |                        |
| 296        | Excavation Permit - Regular                           | 75.00                         |                            | \$30.00 for each day thereafter                                 |                        |
|            | Incompany of Diag. Objective of the street            | 1.1 minutes                   |                            | Charged at fully burden hourly                                  |                        |
| 297        | Improvement Plan Check/Coordination                   | Hourly                        |                            | rate of staff involved Charged at fully burden hourly           |                        |
| 298        | Improvement Inspection                                | Hourly                        |                            | rate of staff involved  |                        |
| 200        | improvement inoposition                               | riouny                        |                            | Two final inspections are                                       |                        |
| 299        | Extra Final Inspection                                | 40.00                         |                            | included in the initial fee                                     |                        |
|            |   |                               |                            |   |                        |
|            |   |                               |                            | Bond posted at time Excavation                                  |                        |
|            | Francishment Demrit Dend                              | 500.00                        |                            | permit is pulled; refunded when                                 |                        |
| 300<br>301 | Encroachment Permit Bond Land Disturbance Permit Fee  | 500.00                        |                            | permit is closed out.   |                        |
| 302        | 30 Days   | 90.00                         |                            |   |                        |
| 303        | 3 Months  | 155.00                        |                            |   |                        |
| 304        | 6 Months  | 250.00                        |                            |   |                        |
| 305        | 12 Months   | 435.00                        |                            |   |                        |
|            | Additional Months (nor nalisy)                        |                               |                            | TBD at cost of SWPPP  |                        |
| 306        | Additional Months (per policy)                        | -                             | vilding Face               | Inspector   |                        |
| 307        |   | Approved Fee                  | Building Fees Proposed Fee | Additional Conditions   | Reference              |
| 308<br>309 | Temporary Connection Fee - Residential                | <u>Approved Fee</u><br>175.00 | <u>Flupuseu Fee</u>        | Additional Conditions   | Resolution No. 2010-35 |
| 310        | Temporary Connection Fee - Commercial                 | 500.00                        |                            |   | Resolution No. 2010-35 |
| 5          | , . ,   | 555.50                        |                            | Assessed by Electrical  |                        |
|            | Electrical Extension Fee                              |                               |                            | Department after review   |                        |
| 312        | Water Meter Fee:                                      |                               |                            |   |                        |
| 313        | 5/8" X 3/4" Positive Displacement                     | 210.00                        |                            |   |                        |
| 314        | 1" Positive Displacement 1 1/2" Positive Displacement | 270.00                        |                            |   |                        |
| 315        | 2" Positive Displacement                              | 455.00<br>740.00              |                            |   |                        |
| 316<br>317 | Diameter Pressurized Irrigation Meter                 | 270.00                        |                            | Effective April 1, 2016   |                        |
|            | Plan Check Fee  | 270.00                        |                            | Assessed by Plans Examiner                                      | Resolution No. 97-13   |
| 319        | Building Permit Fee                                   |                               |                            | Assessed by Plans Examiner                                      | Resolution No. 2007-06 |
|            | Completion Bond                                       |                               |                            | Assessed by Plans Examiner                                      |                        |
|            | Performance Bond                                      |                               |                            | Assessed by Plans Examiner                                      |                        |
| 322        | Plan Review Deposit                                   |                               |                            | Assessed by Plans Examiner                                      |                        |
| 202        | New Development Tree Planting Fee                     | 325.00                        |                            | Per Each Street Tree Identified in Approved Landscaping Plan    | Resolution No. 2010-35 |
|            | Impact Fees (On a single family residence):           | 323.00                        |                            | III Approved Landscaping Flan                                   | Resolution No. 2010-33 |
|            | Parks & Trails  | 3,715.00                      |                            |   |                        |
| 326        | Public Safety   | 160.00                        |                            |   |                        |
| 327        | Transportation/Roads                                  | 720.00                        |                            |   |                        |
|            |   |                               |                            | Fee will vary based on service                                  |                        |
|            | Floring (400 Area Coming)                             | 4 450 00                      |                            | size measured in number of                                      |                        |
| 328        | Electric (100 Amp Service)                            | 1,458.00                      |                            | amps Fee will vary based on                                     |                        |
| 329        | Culinary Water (1" Connection)                        | 1,301.00                      |                            | connection size   |                        |
| 020        |   | 1,001.00                      |                            | Fee will vary based on  |                        |
| 330        | Sewer (1" Connection)                                 | 1,426.00                      |                            | connection size   |                        |
|            | Secondary Water (Applies only to PI Service           |                               |                            |   |                        |
| 331        | Boundaries)   | 0.138                         |                            | per square foot of irrigable area per square foot of impervious |                        |
| 333        | Storm Water   | 0.162                         |                            | area  |                        |
| 333        |   |                               | : Museum Fees              |   |                        |
| 334        |   | Approved Fee                  | Proposed Fee               | Additional Conditions   | Reference              |
|            |   |                               | Academic/                  |   |                        |
| 335        | Art Rights and Reproduction                           |                               | Commercial                 |   |                        |
| 336        | Book  |                               | 30.00/60.00                |   |                        |
| 337        | Book Cover  |                               | 50.00/75.00                |   |                        |
| 338<br>339 | Catalog<br>Periodical                                 |                               | 30.00/60.00<br>30.00/60.00 |   |                        |
| 340        | Brochure  |                               | 30.00/60.00                |   |                        |
| 341        | Album   |                               | 50.00/100.00               |   |                        |
| 342        | CD Cover  |                               | 50.00/100.00               |   |                        |
| 343        | Film/Television                                       |                               | 50.00/100.00               |   |                        |
| 344        | Website (up to 5 years)                               |                               | 50.00/100.00               |   |                        |
| 345        | Exhibition  |                               | 50.00/100.00               |   |                        |
| 346<br>347 | Other Curatorial Fees                                 |                               | 50.00/100.00               |   |                        |
| 347        | Ouraional i ees                                       |                               |                            |   |                        |



| Line |  | Approved Fee      | Proposed Fee        | Additional Conditions             | Reference              |
|------|--|-------------------|---------------------|-----------------------------------|------------------------|
| 348  | Shipping & Handling                              |                   | variable            | actual shipping + \$15 handling   |                        |
| 349  | Entry for Exhibitions                            |                   |                     | per entry                         |                        |
| 350  | Storage/Late pick-up                             |                   | 5.00                | per day (\$50 max.)               |                        |
| 351  | Education and Programs                           |                   |                     |                                   |                        |
| 352  | Summer Art Camp                                  |                   |                     | 4 days; 4 hrs w/ supplies incl.   |                        |
| 353  | Art Royalty Application                          |                   | 10.00               |                                   |                        |
| 354  | Junior Art Guild Membership                      |                   | 5.00                |                                   |                        |
| 355  | Artist Workshop                                  |                   |                     |                                   |                        |
| 356  | Beginner   |                   | 50.00+materials     |                                   |                        |
| 357  | Intermediate                                     |                   | 100.00+materials    |                                   |                        |
| 358  | Advanced   |                   | 300.00+materials    |                                   |                        |
| 359  |  |                   | Library Fees        | Additional Conditions             | D (                    |
| 360  | Nam Dasidant Library Cand                        | Approved Fee      | <u>Proposed Fee</u> | Additional Conditions             | <u>Reference</u>       |
|      | Non-Resident Library Card                        | 95.00             |                     | Annual Fee per Family             |                        |
| 362  | Replace Damaged Library Card                     | 2.00              |                     | Der Deek                          |                        |
| 363  | Interlibrary Book Loan                           | 1.00              |                     | Per Book                          |                        |
| 264  | DVD and Video check out fee (Non-educational)    | 0.50              | No Charge           |                                   |                        |
|      | DTV series older than 1 yr                       | No charge         | No Charge           |                                   |                        |
|      | Fines: (Per day charges)                         | 140 Glaige        |                     |                                   |                        |
| 367  | Books  | 0.10              |                     |                                   |                        |
| 368  | Movies (DVD and Video)                           | 1.00              |                     |                                   |                        |
| 369  | Children's Kits                                  | 1.00              |                     |                                   |                        |
|      | Lamination                                       | No longer offered |                     |                                   |                        |
|      | Placing Story Kits in the Book Drop              | 11.00             |                     |                                   |                        |
|      | Professional Photography Session                 | 35.00             |                     | Per Session                       | Resolution 2012-       |
| 0.2  | Library Facility Rental Fees - See General Fees: | 00.00             |                     |                                   | 1 10001011011 20 12    |
| 373  | Facility Use Fee Section                         |                   |                     |                                   |                        |
| 374  | ,  | С                 | emetery Fees        |                                   |                        |
| 375  |  | Approved Fee      | Proposed Fee        | Additional Conditions             | Reference              |
|      | Standard Burial Plots (Evergreen or Historic     |                   |                     |                                   |                        |
| 376  | Cemetery):                                       |                   |                     |                                   |                        |
|      |  |                   |                     | One-half to be placed in a        |                        |
| 377  | Lot - Resident - Flat Stone                      | 850.00            |                     | perpetual care fund               | Resolution No. 2010-35 |
|      |  |                   |                     | One-half to be placed in a        |                        |
| 378  | Lot - Resident - Upright Stone                   | 1,000.00          |                     | perpetual care fund               | Resolution No. 2010-35 |
|      |  |                   |                     | One-half to be placed in a        |                        |
| 379  | Lot - Non-resident - Flat Stone                  | 1,660.00          |                     | perpetual care fund               | Resolution No. 03-17   |
|      |  |                   |                     | One-half to be placed in a        |                        |
|      | Lot - Non-resident - Upright Stone               | 2,010.00          |                     | perpetual care fund               | Resolution No. 03-17   |
|      | Oversized Burial Plots:                          |                   |                     |                                   |                        |
|      | Resident   | 1,150.00          |                     |                                   | Resolution No. 2010-35 |
|      | Non-resident                                     | 2,450.00          |                     |                                   |                        |
|      | Cremation Nichael Basidant                       | 100.00            |                     | First internet                    |                        |
|      | Niche - Resident                                 | 400.00            |                     | First interment                   |                        |
| 386  | Nicha Non regident                               | 200.00            |                     | Second interment                  |                        |
|      | Niche - Non-resident                             | 650.00<br>250.00  |                     | First interment                   |                        |
| 388  | Upright Cremation/Half Plot - Resident           | 500.00            |                     | Second interment                  |                        |
|      | Flat Creamation/Half Plot - Resident             | 425.00            |                     |                                   |                        |
|      | Upright Cremation/Half Plot - Non-Resident       | 1,005.00          |                     |                                   |                        |
|      | Flat Creamation/Half Plot - Non-Resident         | 830.00            |                     |                                   |                        |
|      | Sexton Fees                                      | 030.00            |                     |                                   |                        |
|      | Adult Opening and closing a grave - Resident     | 350.00            |                     |                                   | Resolution No. 03-17   |
| 204  | pointing and olooming a grave - recordent        | 555.50            |                     |                                   | . 1000.00.01110.00 11  |
| 395  | Adult Opening and closing a grave - Non-resident | 650.00            |                     |                                   | Resolution No. 03-17   |
|      | Infants or Cremations - Resident                 | 250.00            |                     |                                   |                        |
|      | Infants or Cremations - Non-resident             | 300.00            |                     |                                   |                        |
|      | Opening and/or Closing on Weekends and           |                   |                     |                                   |                        |
| 398  | Holidays - Resident                              | 250.00            |                     | In addition to regular fees       | Resolution No. 03-17   |
|      | Opening and/or Closing on Weekends and           |                   |                     | ·                                 |                        |
| 399  | Holidays - Non-resident                          | 300.00            |                     | In addition to regular fees       |                        |
|      |  |                   |                     | Fees are in addition to all other |                        |
| 400  | Double Deep (First Burial) - Resident            | 350.00            |                     | Sexton Fees                       |                        |
|      | ·  |                   |                     | Fees are in addition to all other |                        |
|      | Double Deep (First Burial) - Non-resident        | 650.00            |                     | Sexton Fees                       |                        |



| Disinterment - Vauit Indict - Infant   Section   Secti | Line |  | Approved Fee     | Proposed Fee     | Additional Conditions       | <u>Reference</u>       |
|--|------|--|------------------|------------------|-----------------------------|------------------------|
| Disinferment - Vault Intact - Intent   |      |  |                  |                  | no distinguishment between  |                        |
| Disinterment - Vault Intact - Infant   0.50 0.0  |      |  |                  |                  |                             |                        |
|  |      |  |                  |                  |                             |                        |
| Marchenian   |      |  |                  |                  |                             |                        |
| Resolution No. 2010-35   |      |  |                  |                  |                             |                        |
| September   Vaul Internat - Adult  |      |  | 650.00           |                  | the family.                 | D 1 ( N 0040 05        |
| Resolution No. 2010-35   |      |  | 4.050.00         |                  |                             | Resolution No. 2010-35 |
| Application    |      |  |                  |                  |                             | Decalution No. 2040 25 |
| Mourn   Headstone - Non-resident   150.000   Remove Service   Resolution No. 2010-35   |      |  |                  | Domovo Convice   |                             | Resolution No. 2010-35 |
| March   Content   Fees - Resident   100,000 5 hour   Start time set by policy   Resolution No. 2010-35   |      |  |                  |                  |                             |                        |
| Approved Fees - Non-resident   150 00/10 5 hour  |      |  |                  | IXEMIOVE SERVICE | Start time set by policy    | Resolution No. 2010-35 |
| Approximate   Content    |      |  |                  |                  | Start time set by policy    | Resolution No. 2010-33 |
| April   Resident to resident   25.00   per plot  |      |  | 100.00/0.0 11001 |                  |                             |                        |
| April  |      |  | 25 00            |                  | per plot                    |                        |
| Non-resident to non-resident   S0.00   Difference in price between Resident and Non-Resident   Durill right in similar plot  |      |  |                  |                  |                             |                        |
| Resident to non-resident   300,00  |      |  |                  |                  | po. p.o.                    |                        |
| Resident to non-resident   300,00   Durial right in similar plot   |      | THE PROPERTY OF THE PROPERTY O | 00.00            |                  | Difference in price between |                        |
| Recreation Fees  |      |  |                  |                  | Resident and Non-Resident   |                        |
| Recreation Fees  | 414  | Resident to non-resident   | 300.00           |                  |                             |                        |
| March   Programs   Proposed Fee   Proposed Fee   Additional Conditions   Reference   | 1    |  |                  | ecreation Fees   |                             |                        |
| Vouth Programs:  |      |  |                  |                  | Additional Conditions       | Reference              |
| 18   |      | Youth Programs:  |                  |                  |                             |                        |
| 419   First Shoft Basketball (PreK-K)  |      | •  |                  |                  |                             |                        |
| 40.00   40.0 |      |  |                  | 40.00            |                             |                        |
| Asserball (3rd-8hr)  |      |  |                  |                  |                             |                        |
| 423 Boys/Girls Kickball   35.00  | 421  | Basketball (3rd- 8th)  | 45.00            |                  |                             |                        |
| 423 Boys/Girls Kickball   35.00  | 422  | Basketball HS (per team or \$45/ player)   |                  | 450.00           |                             |                        |
| T-Ball   |      |  | 35.00            |                  |                             |                        |
| Coach Pitch   35.00  | 424  | Softball (Girls):  |                  |                  |                             |                        |
| Falcon   | 425  | T-Ball   | 35.00            |                  |                             |                        |
| Filly  | 426  | Coach Pitch  | 35.00            |                  |                             |                        |
| Fox   55.00  | 427  | Falcon   | 45.00            |                  |                             |                        |
| Phoenix  | 428  | Filly  | 45.00            |                  |                             |                        |
| Baseball:  | 429  | Fox  | 55.00            |                  |                             |                        |
| T-Ball   | 430  | Phoenix  |                  | 55.00            |                             |                        |
| Coach Pitch   40.00  | 431  | Baseball:  |                  |                  |                             |                        |
| Mustang  | 432  |  |                  |                  |                             |                        |
| Pinto  |      |  |                  |                  |                             |                        |
| Pony   |      |  |                  |                  |                             |                        |
| Colf   | 435  |  |                  |                  |                             |                        |
| Cub Soccer - 4-5 Years old   35.00   |      | •  | 60.00            |                  |                             |                        |
| Soccer   Socce   Soccer   Socce   Socce   Soccer   Socce   Socce   Socce   Socce   Socce   Socce   Socce   So |      |  |                  | 60.00            |                             |                        |
| Soccer Jersey (new)   13.00  |      |  |                  |                  |                             |                        |
| Soccer Jersey (used)   Soccer Jersey (used) |      |  | 30.00            | 12.22            |                             |                        |
| Volleyball   |      |  |                  |                  |                             |                        |
| Tackle Football (5th - 8th)   120.00     Tackle Football (9th)   165.00     Wrestling   45.00     Flag Football (1st - 2nd)   50.00     Flag Football (3rd - 9th)   50.00     Cheerleading:  |      | , ,  | 40.00            | 5.00             |                             |                        |
| 444     Tackle Football (9th)     165.00       445     Wrestling     45.00       446     Flag Football (3rd - 9th)     50.00       447     Flag Football (3rd - 9th)     50.00       448     Cheerleading:   |      |  | 42.00            | 400.00           |                             |                        |
| Wrestling  |      |  |                  |                  |                             |                        |
| 446       Flag Football (1st - 2nd)       40.00         447       Flag Football (3rd - 9th)       50.00         448       Cheerleading:          449       7th-8th Grades       185.00       180.00         450       9th Grade       215.00       210.00         451       LaCrosse       65.00          452       Tennis - Lessons       75.00       50.00         453       Tennis - CUTA League       55.00       80.00         454       Hiking Club       40.00         455       Track Club       30.00       50.00         456       Urban Fishing       25.00         457       Late Registration Fee       10.00         458       Non-resident Fee       10.00         460       Adult Programs:       8asketball:         461       Basketball:       9er Team (9 players)   |      |  |                  |                  |                             |                        |
| 447       Flag Football (3rd - 9th)       50.00         448       Cheerleading:  | 445  | Flag Football (1st - 2nd)  |                  |                  |                             |                        |
| 448     Cheerleading:     185.00     180.00       450     9th Grade     215.00     210.00       451     LaCrosse     65.00     65.00       452     Tennis - Lessons     75.00     50.00       453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       457     Late Registration Fee     10.00       458     Non-resident Fee     10.00       460     Adult Programs:     8asketball:       461     Basketball:     645.00     600.00   | 440  | Flag Football (3rd - 9th)  | 50.00            | 40.00            |                             |                        |
| 449     7th-8th Grades     185.00     180.00       450     9th Grade     215.00     210.00       451     LaCrosse     65.00       452     Tennis - Lessons     75.00     50.00       453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       55     Track Club     30.00     50.00       65     Urban Fishing     25.00       Late Registration Fee     10.00       80     Non-resident Fee       460     Adult Programs:       8asketball:     Basketball:       461     Per Team (9 players)     645.00     600.00  |      |  | 30.00            |                  |                             |                        |
| 450     9th Grade     215.00     210.00       451     LaCrosse     65.00       452     Tennis - Lessons     75.00     50.00       453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       Late Registration Fee     10.00     10.00       458     Non-resident Fee     10.00       469     Adult Programs:     8asketball:       461     Basketball:     645.00     600.00   |      |  | 185 00           | 180.00           |                             |                        |
| 451     LaCrosse     65.00       452     Tennis - Lessons     75.00     50.00       453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       Late Registration Fee     10.00       458     Non-resident Fee     10.00       459     460       460     Adult Programs:       461     Basketball:       462     Per Team (9 players)     645.00   |      |  |                  |                  |                             |                        |
| 452     Tennis - Lessons     75.00     50.00       453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       Late Registration Fee     10.00       458     Non-resident Fee     10.00       459     460       460     Adult Programs:       461     Basketball:       462     Per Team (9 players)     645.00     600.00   |      |  |                  | 210.00           |                             |                        |
| 453     Tennis - CUTA League     55.00     80.00       454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       457     Late Registration Fee     10.00       Non-resident Fee     10.00       459       460     Adult Programs:       461     Basketball:       462     Per Team (9 players)     645.00   | 452  | Tennis - Lessons   |                  | 50.00            |                             |                        |
| 454     Hiking Club     40.00       455     Track Club     30.00     50.00       456     Urban Fishing     25.00       457     Late Registration Fee     10.00       458     Non-resident Fee     10.00       469     49       460     Adult Programs:     8asketball:       461     Basketball:     645.00       600.00     600.00  |      |  |                  |                  |                             |                        |
| 455     Track Club     30.00     50.00       456     Urban Fishing     25.00       457     Late Registration Fee     10.00       458     Non-resident Fee     10.00       469     Adult Programs:       461     Basketball:       462     Per Team (9 players)     645.00       600.00     600.00  |      |  |                  | -55.50           |                             |                        |
| 456     Urban Fishing     25.00       457     Late Registration Fee     10.00       458     Non-resident Fee     10.00       459     460       460 Adult Programs:     461       461 Basketball:     462       Per Team (9 players)     645.00     600.00  |      |  |                  | 50.00            |                             |                        |
| 457     Late Registration Fee     10.00       458     Non-resident Fee     10.00       459     460       460     Adult Programs:     461       461     Basketball:     462       Per Team (9 players)     645.00     600.00  | 456  | Urban Fishing  | 22.30            |                  |                             |                        |
| 458     Non-resident Fee     10.00       459     Output       460     Adult Programs:       461     Basketball:       462     Per Team (9 players)     645.00       600.00     600.00  | 457  | Late Registration Fee  | 10.00            |                  |                             |                        |
| 459       460 Adult Programs:       461 Basketball:       462 Per Team (9 players)     645.00       600.00   |      |  |                  |                  |                             |                        |
| 460     Adult Programs:       461     Basketball:       462     Per Team (9 players)       645.00     600.00   |      |  |                  |                  |                             |                        |
| 461     Basketball:       462     Per Team (9 players)     645.00       600.00   |      | Adult Programs:  |                  |                  |                             |                        |
| 462 Per Team (9 players) 645.00 600.00   |      | Basketball:  |                  |                  |                             |                        |
|  | 462  | Per Team (9 players)   | 645.00           | 600.00           |                             |                        |
|  | 463  |  |                  | 2.00             |                             |                        |



| Line       |   | Approved Fee      | Proposed Fee        | Additional Conditions                          | Reference        |
|------------|---|-------------------|---------------------|--|------------------|
| 464        | Women's Volleyball                            | 42.00             |                     |  |                  |
| 465        | Per Team (8 players)                          |                   | 275.00              |  |                  |
| 466        | Adult Co-Ed Volleyball                        |                   |                     |  |                  |
| 467        | Per Team (8 players)                          |                   | 275.00              |  |                  |
| 468        |   | Sv                | vimming Pool        |  |                  |
| 469        |   | Approved Fee      | <u>Proposed Fee</u> | Additional Conditions                          | <u>Reference</u> |
| 470        | Individual Membership Fees - Resident:        |                   |                     |  |                  |
| 471        | One Month                                     | 29.00             |                     |  |                  |
| 472        | Three Month                                   | 55.00             |                     |  |                  |
| 473        | Six Month One Year                            | 90.00<br>130.00   |                     |  |                  |
| 474        | One real                                      | 130.00            |                     |  |                  |
| 475        | Individual Membership Fees - Non-resident:    |                   |                     |  |                  |
| 476        | One Month                                     | 34.00             |                     |  |                  |
| 477        | Three Month                                   | 65.00             |                     |  |                  |
| 478        | Six Month                                     | 110.00            |                     |  |                  |
| 479        | One Year                                      | 165.00            |                     |  |                  |
| 480        | Family Pass - Resident:                       |                   |                     |  |                  |
| 481        | One Month                                     | 65.00             |                     |  |                  |
| 482        | Three Month                                   | 160.00            |                     |  |                  |
| 483        | Six Month One Year                            | 209.00            |                     |  |                  |
| 484<br>485 | Family Pass - Non-resident:                   | 335.00            |                     |  |                  |
| 485<br>486 | One Month                                     | 89.00             |                     |  |                  |
| 487        | Three Month                                   | 195.00            |                     |  |                  |
| 488        | Six Month                                     | 270.00            |                     |  |                  |
| 489        | One Year                                      | 426.00            |                     |  |                  |
| 490        | Open Swimming:                                |                   |                     |  |                  |
| 491        | Adult (15 and Up)                             | 3.50              |                     |  |                  |
| 492        | Child (3-14)                                  | 3.00              |                     |  |                  |
| 493        | Family Night                                  | 12.00             |                     |  |                  |
| 494        | Dontolo                                       | 00 . 0            |                     |  |                  |
| 495        | Rentals Party Room                            | 90 + 2<br>25 + 12 |                     |  |                  |
| 496<br>497 | Birthday Party                                | 89.00             |                     |  |                  |
| 497        | Water Aerobics                                | 3.50              |                     |  |                  |
| 499        | Water Aero-Pass                               | 40.00             |                     |  |                  |
| 500        | Summer Swim League                            | 120.00            |                     |  |                  |
| 501        | Non Resident HS Team                          | 65.00             |                     |  |                  |
| 502        | Swim Camp                                     | 50.00             |                     |  |                  |
| 503        | Summer Water Polo                             | 45.00             |                     |  |                  |
| 504        | Off-Season Water Polo                         | 45.00             |                     |  |                  |
| 505        | Instruction:                                  |                   |                     |  |                  |
| 506        | Group (Per person) 1 Week (5 30 min. lessons) | 22.00             |                     |  |                  |
| 507<br>508 | 2 Week (8 30 min. lessons)                    | 32.00<br>47.00    |                     |  |                  |
| 508        | Semi-private (Per person)                     | 41.00             |                     |  |                  |
| 510        | 1 Week (5 30 min. lessons)                    | 42.00             |                     |  |                  |
| 511        | 2 Week (8 30 min. lessons)                    | 59.00             |                     |  |                  |
| 512        | Private                                       |                   |                     |  |                  |
| 513        | 1 Week (5 30 min. lessons)                    | 52.00             |                     |  |                  |
| 514        | 2 Week (8 30 min. lessons)                    | 69.00             |                     |  |                  |
| 515        | Parent and Me (short/long program)            | 29.00/39.00       |                     |  |                  |
|            | Non-resident addition to programs and lessons | 10.00             |                     |  |                  |
| 517        | Lifeguard Training WSI Training               | 95.00             |                     |  |                  |
|            | BSA Merit Badge                               | 115.00<br>12.00   |                     |  |                  |
| 519<br>520 | Late Fee                                      | 12.00             |                     |  |                  |
| 521        |   |                   | and Activity Cente  | er   |                  |
| 522        |   | Approved Fee      | Proposed Fee        | Additional Conditions                          |                  |
|            | Individual Membership Fees - Resident:        |                   |                     |  |                  |
|            | One Month                                     | 41.00             | 25.00               | Beginning Jan 1, 2018                          |                  |
| 525        | Three Month                                   | 55.00             |                     | Beginning Jan 1, 2018                          |                  |
|            | Six Month                                     | 90.00             |                     | Beginning Jan 1, 2018                          |                  |
| 527        | One Year                                      | 130.00            | 260.00              | Beginning Jan 1, 2018                          |                  |
|            | In dividual Manch and to = N                  |                   |                     |  |                  |
|            | Individual Membership Fees - Non-resident:    | 24.00             | 22.00               | Posinning Ion 1 2019                           |                  |
|            | One Month Three Month                         | 34.00<br>65.00    |                     | Beginning Jan 1, 2018<br>Beginning Jan 1, 2018 |                  |
| 550        | THICO MOTHER                                  | 03.00             | 110.00              | 20g.// mig 0dir 1, 2010                        | 1                |



| Line |  | Approved Fee | Proposed Fee | Additional Conditions  | Reference |
|------|--|--------------|--------------|------------------------|-----------|
|      | Six Month  | 110.00       |              | Beginning Jan 1, 2018  | 11010100  |
|      | One Year   | 165.00       |              | Beginning Jan 1, 2018  |           |
|      | Family Pass - Resident:                          | 100.00       | 0.10.00      | Beginning Jan 1, 2018  |           |
|      | One Month  | 65.00        | 41 00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      | 160.00       |              | Beginning Jan 1, 2018  |           |
|      | Six Month  | 209.00       |              | Beginning Jan 1, 2018  |           |
|      | One Year   | 335.00       |              | Beginning Jan 1, 2018  |           |
|      | Family Pass - Non-resident:                      | -            | 100.00       | Dogining can 1, 2010   |           |
|      | One Month  | 89.00        | 53.00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      | 195.00       |              | Beginning Jan 1, 2018  |           |
|      | Six Month  | 270.00       |              | Beginning Jan 1, 2018  |           |
|      | One Year   | 426.00       |              | Beginning Jan 1, 2018  |           |
|      | Adult Couple - Resident:                         | .20.00       | 0.10.00      | 203                    |           |
|      | One Month  |              | 34 00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  |           |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
|      | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Adult Couple - Non-resident:                     |              | 010.00       | Beginning Jan 1, 2018  |           |
|      | One Month  |              | 44 00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  | †         |
|      | Six Month  |              |              | Beginning Jan 1, 2018  | †         |
|      | One Year   |              |              | Beginning Jan 1, 2018  | †         |
|      | Senior Couple - Resident:                        |              | 100.00       |                        | †         |
|      | One Month  |              | 24 00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  | 1         |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
|      | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Senior Couple - Non-resident:                    |              | 200.00       | Beginning Jan 1, 2018  |           |
|      | One Month  |              | 31.00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  |           |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
|      | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Senior Individual - Resident:                    |              | 340.00       | Degining Jan 1, 2016   |           |
|      | One Month  |              | 14.00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  |           |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
| 567  | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Senior Individual - Non-resident:                |              | 140.00       | Degining ban 1, 2010   |           |
|      | One Month  |              | 18.00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  |           |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
|      | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Youth Individual - Resident:                     |              | 100.00       | Degining Jan 1, 2010   |           |
|      | One Month  |              | 14.00        | Beginning Jan 1, 2018  |           |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  |           |
|      | Six Month  |              |              | Beginning Jan 1, 2018  |           |
|      | One Year   |              |              | Beginning Jan 1, 2018  |           |
|      | Youth Individual - Non-resident:                 |              | 140.00       | Dogmining van 1, 2010  | 1         |
|      | One Month  |              | 18.00        | Beginning Jan 1, 2018  | +         |
|      | Three Month                                      |              |              | Beginning Jan 1, 2018  | +         |
|      | Six Month  |              |              | Beginning Jan 1, 2018  | +         |
|      | One Year   |              |              | Beginning Jan 1, 2018  | 1         |
|      | Daily Fee:                                       |              | 100.00       | Dogmining out 1, 2010  | +         |
|      | Adult (18 -59)                                   |              | 5.00         | Beginning Jan 1, 2018  | 1         |
|      | Youth (3 - 17)                                   | 3.50         |              | Beginning Jan 1, 2018  | +         |
|      | Seniors (60+)                                    | 3.30         |              | Beginning Jan 1, 2018  | 1         |
|      | Family Night                                     | 12.00        | 4.00         | Dogmining out 1, 2010  | +         |
|      | Classroom per hour                               | 12.00        | 30.00        | Beginning Jan 1, 2018  | +         |
|      | Classroom/Party Room with food                   |              |              | Beginning Jan 1, 2018  | +         |
|      | Big Party Room (2 hours) + admission             |              |              | Beginning Jan 1, 2018  | 1         |
|      | Small Party Room (2 hours) + admission           |              |              | Beginning Jan 1, 2018  | 1         |
|      | Leisure Pool (2 Hours) + admissions              |              |              | Beginning Jan 1, 2018  | 1         |
|      | Comp Pool (2 Hours) + admissions                 |              |              | Beginning Jan 1, 2018  | 1         |
|      | Comp Pool (Non-Profit) - 1st hour                |              |              | Beginning Jan 1, 2018  | 1         |
| 595  | - each additional hour                           |              |              | Beginning Jan 1, 2018  | +         |
|      | Cleaning Fee                                     |              |              | Beginning Jan 1, 2018  | 1         |
|      | Lane Rental (with contract) per hour             |              |              | Beginning Jan 1, 2018  | +         |
| 551  | Zano Rontai (with contract) per flour            |              | 5.00         | Dognining barr 1, 2010 | 1         |
| 598  | Lane Rental (non contract) per hour + admissions |              | 9.00         | Beginning Jan 1, 2018  |           |



| Line  |  | Approved Fee                              | Proposed Fee        | Additional Conditions   | Reference  |
|---|--|---|---------------------|---|--|
| 599   | Full Facility (2 Hours)  |   | 1,400.00            | Beginning Jan 1, 2018   |  |
| 600   | - Non Refundable Deposit   |   |                     | Beginning Jan 1, 2018   |  |
| 601   | SEALS League with membership   | 120.00                                    | 120.00              | Beginning Jan 1, 2018   |  |
| 602   | SEALS League without membership  |   | 145.00              | Beginning Jan 1, 2018   |  |
| 603   | SEALS Clinic with membership   | 50.00                                     | 50.00               | Beginning Jan 1, 2018   |  |
| 604   | SEALS Clinic without membership  |   | 80.00               | Beginning Jan 1, 2018   |  |
| 605   | Water Polo with membership   | 45.00                                     | 40.00               | Beginning Jan 1, 2018   |  |
| 606   | Water Polo without membership  |   | 60.00               | Beginning Jan 1, 2018   |  |
| 607   | Non Resident HS Team   | 65.00                                     |                     |   |  |
|   | Instruction:   |   |                     |   |  |
| 609   | Group Lesson with membership   | 47.00                                     |                     | Beginning Jan 1, 2018   |  |
| 610   | Group Lesson without membership  | 50.00                                     |                     | Beginning Jan 1, 2018   |  |
| 611   | Semi-private Lesson with membership  | 59.00                                     |                     | Beginning Jan 1, 2018 Beginning Jan 1, 2018   |  |
| 612<br>613                                    | Semi-private without membership Private Lesson with membership   | 69.00                                     |                     | Beginning Jan 1, 2018   |  |
| 614   | Private Lesson with membership   | 09.00                                     |                     | Beginning Jan 1, 2018   |  |
| 615   | Parent and Me with membership  | 35.00                                     |                     | Beginning Jan 1, 2018   |  |
| 616   | Parent and Me without membership   | 00.00                                     |                     | Beginning Jan 1, 2018   |  |
| 617   | Pre School with membership   |   |                     | Beginning Jan 1, 2018   |  |
| 618   | Pre School without membership  |   |                     | Beginning Jan 1, 2018   |  |
| 619   | Adult Lesson with membership   |   |                     | Beginning Jan 1, 2018   |  |
| 620   | Adult Lesson without membership  |   | 25.00               | Beginning Jan 1, 2018   |  |
| 621   | Lifeguard Training   | 95.00                                     |                     |   |  |
| 622   | BSA Merit Badge  | 12.00                                     | 14.00               | Beginning Jan 1, 2018   |  |
| 623   | Late Fee   | 10.00                                     |                     |   |  |
| 624   | Tiny Tots with membership  | 20.00                                     |                     | Beginning Jan 1, 2018   |  |
| 625   | Tiny Tots without membership   |   |                     | Beginning Jan 1, 2018   |  |
| 626   |  |   |                     | Beginning Jan 1, 2018   |  |
| 627   | Tumbling without membership  |   |                     | Beginning Jan 1, 2018   |  |
|   | Ballet with membership   |   |                     | Beginning Jan 1, 2018   |  |
|   | Ballet without membership  |   |                     | Beginning Jan 1, 2018   |  |
|   | Fitness with membership  |   |                     | Beginning Jan 1, 2018   |  |
| 631<br>632                                    | Fitness without membership Camps with membership   |   |                     | Beginning Jan 1, 2018 Beginning Jan 1, 2018   |  |
| 633   | Camps with membership  |   |                     | Beginning Jan 1, 2018   |  |
|   | Daily Fee  |   | +0.00               | Beginning dan 1, 2010   |  |
| 635   | Adult (18 - 59)  |   | 5.00                | Beginning Jan 1, 2018   |  |
|   | Senior Citizen (60+)   |   |                     | Beginning Jan 1, 2018   |  |
| 637   | Youth (3 - 17)   |   |                     | , , , , , , , , , , , , , , , , , , ,   |  |
| 638   | Child Watch (per hour)   |   | 2.00                | Beginning Jan 1, 2018   |  |
| 639   | Child Watch additional child   |   |                     | Beginning Jan 1, 2018   |  |
| 640   | Child Watch 20 Punch Pass  |   | 35.00               | Beginning Jan 1, 2018   |  |
| 641   |  |   | Golf Fees           |   |  |
| 642   |  | Approved Fee                              | <u>Proposed Fee</u> | Additional Conditions   | <u>Reference</u>   |
|   | 9 Holes of Play:   |   |                     |   |  |
|   | Monday-Thursday - Resident   | 14.00                                     |                     |   | Resolution No. 2013-13   |
| 645   | Monday-Thursday - Non-resident   | 14.00                                     |                     |   | Resolution No. 2013-13   |
|   | Monday-Thursday - Junior/Senior  | 12.00                                     |                     | With paying adult after 12 pm   | Resolution No. 2013-13   |
|   | Monday-Thursday - Junior afternoon Friday-Sunday, Holidays - Resident  | 9.00<br>15.00                             |                     | vviiii payiiig adult alter 12 pm  | Resolution No. 2013-13   |
|   | Friday-Sunday, Holidays - Non-Resident   | 15.00                                     |                     |   | Resolution No. 2013-13   |
|   | Friday-Sunday, Holidays - Junior/Senior  | 15.00                                     |                     |   | Resolution No. 2013-13   |
|   | Friday-Sunday, Holidays - Junior Afternoon   | 10.00                                     |                     | With paying adult after 12 pm   | Resolution No. 2013-13   |
| 001   | Thay sundy, Hollage sunor Alternoon  | 10.00                                     |                     | Balance of fee paid by  |  |
|   |  |   |                     |   |  |
|   |  |   |                     | NCGA(\$13.00)For youth thru   |  |
|   |  |   |                     | NCGA(\$13.00)For youth thru<br>age 17 w/ valid Ghin# and YOC                                |  |
|   |  |   |                     |   |  |
| 652   | Youth on Course  | 4.00                                      |                     | age 17 w/ valid Ghin# and YOC   |  |
|   | Youth on Course 18 Holes of Play:  | 4.00                                      |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F,                                 |  |
| 653<br>654                                    | 18 Holes of Play:<br>Monday-Thursday - Resident  | 28.00                                     |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F,                                 | Resolution No. 2013-13   |
| 653<br>654<br>655                             | 18 Holes of Play:<br>Monday-Thursday - Resident<br>Monday-Thursday - Non-resident  | 28.00<br>28.00                            |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F,                                 | Resolution No. 2013-13   |
| 653<br>654<br>655                             | 18 Holes of Play:<br>Monday-Thursday - Resident  | 28.00                                     |                     | age 17 w/ valid Ghin# and YOC<br>membership. Good anytime M-F,<br>S-Su & Holidays after 12. |  |
| 653<br>654<br>655<br>656                      | 18 Holes of Play: Monday-Thursday - Resident Monday-Thursday - Non-resident Monday-Thursday - Junior/Senior  | 28.00<br>28.00<br>24.00                   |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.       | Resolution No. 2013-13   |
| 653<br>654<br>655<br>656                      | 18 Holes of Play: Monday-Thursday - Resident Monday-Thursday - Non-resident Monday-Thursday - Junior/Senior Monday - Thursday - Twilight   | 28.00<br>28.00<br>24.00<br>30.00          |                     | age 17 w/ valid Ghin# and YOC<br>membership. Good anytime M-F,<br>S-Su & Holidays after 12. | Resolution No. 2013-13<br>Resolution No. 2013-13                     |
| 653<br>654<br>655<br>656<br>657<br>658        | 18 Holes of Play:  Monday-Thursday - Resident  Monday-Thursday - Non-resident  Monday-Thursday - Junior/Senior  Monday - Thursday - Twilight  Friday-Sunday, Holidays - Resident | 28.00<br>28.00<br>24.00<br>30.00<br>30.00 |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.       | Resolution No. 2013-13 Resolution No. 2013-13 Resolution No. 2013-13 |
| 653<br>654<br>655<br>656<br>657<br>658<br>659 | 18 Holes of Play: Monday-Thursday - Resident Monday-Thursday - Non-resident Monday-Thursday - Junior/Senior Monday - Thursday - Twilight   | 28.00<br>28.00<br>24.00<br>30.00          |                     | age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.       | Resolution No. 2013-13<br>Resolution No. 2013-13                     |



| Line   |   | Approved Fee  | Proposed Fee                    | Additional Conditions  | Reference  |
|--|---|---|---------------------------------|--|--|
| ,  |   |   |                                 | Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC   |  |
| 661  | Youth on Course   | 5.00  |                                 | membership. Good anytime M-F, S-Su & Holidays after 12.  | Youth on Course  |
|  | Annual Pass (Resident):   | 5.00  |                                 | S-Su & Holidays after 12.  | routh on Course  |
|  | 5-Day   | 615.00  |                                 |  | Resolution No. 2013-13   |
|  | 7-Day   | 800.00  |                                 |  | Resolution No. 2013-13   |
|  | Senior 5-Day  | 585.00  |                                 |  | Resolution No. 2013-13   |
|  | Junior 5-Day  | 500.00  |                                 |  | Resolution No. 2013-13   |
|  | Junior 5-Day Afternoon Only   | 275.00  |                                 | M-F after 2:00 p.m.  |  |
| 668  | Junior Monthly 5 Day Pass   | 50.00   |                                 | M-Th after 2:00 p.m.   |  |
| 669  | Annual Pass (Non-Resident):   |   |                                 | ·  |  |
| 670  | 5-Day   | 720.00  |                                 |  | Resolution No. 2013-13   |
|  | 7-Day   | 925.00  |                                 |  | Resolution No. 2013-13   |
| 672  | Senior 5-Day  | 695.00  |                                 |  | Resolution No. 2013-13   |
|  | Junior 5-Day  | 510.00  |                                 |  | Resolution No. 2013-13   |
|  | Punch Cards (20 Rounds - Resident):   |   |                                 |  |  |
|  | Monday-Thursday   | 235.00  |                                 |  | Resolution No. 2013-13   |
|  | 7-Day   | 255.00  |                                 |  | Resolution No. 2013-13   |
|  | Punch Cards (20 Rounds - Non-Resident):   | 055.00  |                                 |  | D 1 11 11 2010 10  |
|  | Monday-Thursday   | 255.00  |                                 |  | Resolution No. 2013-13   |
|  | 7-Day   | 275.00  | N1/A                            |  | Resolution No. 2013-13   |
|  | Loyalty Discount Card  Driving Range:   | 40.00   | N/A                             |  |  |
|  | Small Bucket  | 5.00  |                                 |  | Posalution No. 2012 12   |
|  | Large Bucket  | 8.00  |                                 |  | Resolution No. 2013-13 Resolution No. 2013-13  |
|  | Small Bucket-20 Punch Card  | N/A   |                                 |  | Resolution No. 2013-13   |
|  | Large Bucket-20 Punch Card  | N/A   |                                 |  | Resolution No. 2013-13   |
|  | Golf Cart Rentals:  | 19/75   |                                 |  | 1(e30idil0111(0: 2013-13   |
|  | Monday thru Sunday - 9 Holes  | 8.00  |                                 |  | Resolution No. 2013-13   |
|  | Monday thru Sunday - 18 Holes   | 16.00   |                                 |  | Resolution No. 2013-13   |
|  | 20-Punch (9 hole) Cart Pass   | 140.00  |                                 |  | Resolution No. 2013-13   |
|  | Pull Cart Rental-9 holes  | 2.00  |                                 |  |  |
|  | Pull Cart Rental-18 holes   | 4.00  |                                 |  |  |
| 691  | Pull Cart Rental- to holes  | 4.00  |                                 |  |  |
| 691<br>692   | Pull Cart Rental- 16 Holes  | Elec  | ctric Utility Fees              |  |  |
| 692<br>693   |   |   | ctric Utility Fees Proposed Fee | Additional Conditions  | <u>Reference</u>   |
| 692<br>693<br>694  | Residential Customers:  | Approved Fee  | •                               | Additional Conditions  | ·  |
| 692<br>693<br>694<br>695   | Residential Customers: Monthly Service Charge   | Elec  | •                               | Additional Conditions  | Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used:   | Approved Fee  11.00   | •                               | Additional Conditions  | Resolution 2014-14<br>Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697   | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400   | Approved Fee  11.00  0.077  | •                               | Additional Conditions  | Resolution 2014-14<br>Resolution 2014-14<br>Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401   | Approved Fee  11.00  0.077 1.000  | •                               | Additional Conditions  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699   | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000  | Approved Fee  11.00  0.077  1.000  0.094  | •                               | Additional Conditions  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001  | ### Approved Fee    11.00   | •                               | Additional Conditions  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000  | Approved Fee  11.00  0.077  1.000  0.094  | •                               | Additional Conditions  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001  | ### Approved Fee    11.00   | •                               |  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above   | ### Approved Fee    11.00   | •                               | Additional Conditions  Additional Conditions  Peak demand does not exceed 35 kilowatts in a month  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers:  | 11.00 0.077 1.000 0.094 3.000 0.116   | •                               | Peak demand does not exceed  | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above   | ### Approved Fee    11.00   | •                               | Peak demand does not exceed  | Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14 Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705   | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge  | 11.00 0.077 1.000 0.094 3.000 0.116   | •                               | Peak demand does not exceed  | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used:  | ### Approved Fee  ### 11.00    0.077    1.000    0.094    3.000    0.116    25.00   | •                               | Peak demand does not exceed  | Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707   | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500   | ### Select  | •                               | Peak demand does not exceed  | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000  | 11.00  0.077 1.000 0.094 3.000 0.116  25.00  0.11772 0.09110  | •                               | Peak demand does not exceed  | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  | ### Select  | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>709<br>710  | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers:   | ### Select  | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand   | Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711  | Residential Customers: Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge   | ### Select  | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713                                    | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers:   | Elec<br>Approved Fee  11.00  0.077  1.000  0.094  3.000  0.116  25.00  0.11772  0.09110  0.06080  6.200                                 | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714                             | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt   | Elec<br>Approved Fee<br>11.00<br>0.077<br>1.000<br>0.094<br>3.000<br>0.116<br>25.00<br>0.11772<br>0.09110<br>0.06080<br>6.200<br>35.000 | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14   |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714<br>715                      | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Large Commercial Customers: Monthly Service Charge charge charges per kilowatt hour used: 0-500 501-10,000 10,001 and above   | ### Elect   | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14                    |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714<br>715                      | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt   | Elec<br>Approved Fee<br>11.00<br>0.077<br>1.000<br>0.094<br>3.000<br>0.116<br>25.00<br>0.11772<br>0.09110<br>0.06080<br>6.200<br>35.000 | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35   | Resolution 2014-14  |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714<br>715<br>716               | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt   | ### Elect   | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35 kilowatts in a month                                      | Resolution 2014-14                    |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>707<br>708<br>709<br>710<br>711<br>712<br>713<br>714<br>715<br>716               | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt   | ## Select   | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35 kilowatts in a month  No charge for the first 5 kilowatts | Resolution 2014-14 |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714<br>715<br>716               | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt   | ## Select   | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35 kilowatts in a month  No charge for the first 5 kilowatts | Resolution 2014-14 |
| 692<br>693<br>694<br>695<br>696<br>697<br>698<br>699<br>700<br>701<br>702<br>703<br>704<br>705<br>706<br>707<br>708<br>710<br>711<br>712<br>713<br>714<br>715<br>716<br>717<br>718 | Residential Customers:  Monthly Service Charge Charges per kilowatt hour used: 0-400 401 402-1,000 1,001 1,002 and above  Small Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-500 501-10,000 10,001 and above  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt  Demand Charge per kilowatt  Large Commercial Customers: Monthly Service Charge Charges per kilowatt hour used: 0-10,000 10,001-100,000 100,001 and above  Demand Charge per kilowatt | ## Select   | •                               | Peak demand does not exceed 35 kilowatts in a month  No charge for the first 5 kilowatts of demand  Peak demand exceeds 35 kilowatts in a month  No charge for the first 5 kilowatts | Resolution 2014-14 |



| Line |                                      | Approved Fee      | Proposed Fee     | Additional Conditions                 | Reference              |
|------|--------------------------------------|-------------------|------------------|---------------------------------------|------------------------|
| 722  | 0-10,000                             | 0.1161            |                  |                                       | Resolution 2014-14     |
|      | 10,001-100,000                       | 0.0783            |                  |                                       | Resolution 2014-14     |
|      | 100,001 and above                    | 0.0707            |                  |                                       | Resolution 2014-14     |
|      | 100,001 and above                    | 0.07.01           |                  | No demand for loads under             |                        |
| 725  | Demand Charge per kilowatt           | 6.900             |                  | 1,800 kilowatts                       | Resolution 2014-14     |
| 123  | Demand Gharge per knowatt            | 0.300             |                  | Full demand when loads exceed         | Resolution 2014-14     |
| =00  |                                      |                   |                  |                                       | Deschiber 2014 44      |
| 726  |                                      |                   |                  | 1,800 kilowatts                       | Resolution 2014-14     |
| 727  |                                      |                   |                  |                                       | Resolution 2014-14     |
|      |                                      |                   |                  | Peak demand exceeds 10,000            |                        |
|      | Large Industrial Customers:          |                   |                  | kilowatts in a month                  | Resolution 2014-14     |
|      | Monthly Service Charge               | 55.000            |                  |                                       | Resolution 2014-14     |
| 730  | Charge for all kilowatt hours used   | 0.0621            |                  |                                       | Resolution 2014-14     |
|      |                                      |                   |                  | No charge for the first 5 kilowatts   |                        |
| 731  | Demand Charge per kilowatt           | 9.950             |                  | of demand                             | Resolution 2014-14     |
| 732  | •                                    |                   |                  |                                       |                        |
| . 02 |                                      |                   | Based on semi-   |                                       |                        |
|      |                                      |                   | annual review in | Based on semi-annual                  |                        |
|      |                                      |                   |                  |                                       |                        |
|      | First Factor                         | Maniala Ia        | accordance with  | adjustment of costs to purchase       |                        |
|      | Fuel Factor                          | Variable          | the Resolution   | power and natural gas                 |                        |
|      | Renewable Energy Block Rates         |                   |                  |                                       | Resolution 2014-14     |
|      | Residential per 100 kWh Blocks       | 1.750             |                  |                                       | Resolution 2014-14     |
| 736  | Small Commercial per 100 kWh Blocks  | 1.750             |                  |                                       | Resolution 2014-14     |
| 737  | Large Commercial per 1000 kWh Blocks | 17.500            |                  |                                       | Resolution 2014-14     |
| 738  | Service Fee to Reconnect Service     | 40.00             |                  |                                       |                        |
|      | Shut Off Notice Fee                  | 10.00             |                  |                                       | Resolution No. 97-9    |
|      |                                      |                   |                  | 1.5% of Past Due Balance Each         | 1100010110111101101101 |
| 740  | Poet Due Palance Penalty             | 1.50%             |                  | Month                                 |                        |
| 740  | Past Due Balance Penalty             | 1.50%             |                  | MONUT                                 |                        |
|      |                                      |                   |                  |                                       |                        |
|      |                                      |                   |                  | Charge after first two inspections    |                        |
|      | Additional inspections               | 50.00             |                  | included in building fees             |                        |
| 742  | Tamper Fees:                         |                   |                  |                                       |                        |
| 743  | Cut seal                             | 40.00             |                  |                                       |                        |
| 744  | Meter damaged                        | \$ cost of device |                  |                                       |                        |
| 745  | Locking ring damaged                 | \$ cost of device |                  |                                       |                        |
| 746  | Turtle (AMR) device damaged          | Cost of device    |                  |                                       |                        |
| -    | After hours scheduled service        | 350.00/hr         |                  | plus cost of materials                | Resolution No. 2010-35 |
|      | Damaged junction box                 |                   |                  | plus cost of materials                | Resolution No. 2010-33 |
|      |                                      | \$ time/material  |                  |                                       |                        |
|      | Connection Fees                      |                   |                  |                                       |                        |
| 750  | Single Phase                         |                   |                  |                                       |                        |
| 751  | New Direct Metered                   | \$475.00          |                  |                                       | Resolution No. 97-1    |
| 752  | Existing Service Upgrade             | \$50.00           |                  |                                       | Resolution No. 97-1    |
| 753  | Conductor Upgrade                    | \$150.00          |                  |                                       | Resolution No. 97-1    |
| 754  | New Instrument Rated                 | \$500.00          |                  |                                       | Resolution No. 97-1    |
| 755  | New Primary                          | Cost plus         |                  |                                       | Resolution No. 97-1    |
|      | Three Phase                          |                   |                  |                                       |                        |
| 757  | New Direct Metered                   | \$750.00          |                  |                                       | Resolution No. 97-1    |
|      |                                      | \$150.00          |                  |                                       | Resolution No. 97-1    |
| 758  | Existing Service Upgrade             |                   |                  |                                       |                        |
| 759  | Conductor Upgrade                    | \$450.00          |                  | 11 1 1500 10 10 10 10 10              | Resolution No. 97-1    |
|      |                                      |                   |                  | Up to 1500 KVA. Additional            |                        |
|      |                                      |                   |                  | \$2.00 per KVA over the 1500          |                        |
| 760  | New Instrument Rated                 | \$1,500.00        |                  | KVA maximum                           | Resolution No. 97-1    |
| 761  | New Primary                          | Cost plus         |                  |                                       | Resolution No. 97-1    |
|      | Other Fees                           |                   |                  |                                       | Resolution No. 97-1    |
|      | Credit Disconnect Service Charge     | \$40.00           |                  |                                       | Resolution No. 97-1    |
| 700  | Credit Bloodinicat Carrios Charge    | ψ10.00            |                  | New construction or system            | 110001011011110.01     |
|      |                                      |                   |                  | <u> </u>                              |                        |
|      |                                      |                   |                  | modification requested by             |                        |
|      |                                      |                   |                  | customer requires deposit equal       |                        |
|      |                                      |                   |                  | to estimate prior to work             |                        |
| 764  | Subdivision Layout                   | as assessed       |                  | beginning                             | Resolution No. 97-1    |
|      | <del></del>                          | New Style         |                  |                                       |                        |
|      |                                      | Description -     |                  |                                       |                        |
|      |                                      | 30 pack LED       |                  | 100 watt HPS, open head, short        |                        |
| 765  | Yard (Security) Light                | short arm         |                  | arm                                   | Resolution No. 97-1    |
|      | Monthly Charge                       | \$10.00           |                  |                                       | Resolution No. 97-1    |
|      |                                      | ψ 1U.UU           |                  |                                       |                        |
| 767  | Installation                         |                   |                  |                                       | Resolution No. 97-1    |
|      |                                      | _                 |                  | Cost of labor and materials at        |                        |
| 768  | On existing pole w/ secondary        | Cost              |                  | time of request                       |                        |
|      |                                      |                   |                  | Cost of labor and materials at        |                        |
| 769  | On existing pole no secondary        | Cost              |                  | time of request                       |                        |
|      |                                      |                   |                  | · · · · · · · · · · · · · · · · · · · | •                      |



| Line       |  | Approved Fee     | Proposed Fee                  | Additional Conditions                  | Reference              |
|------------|--|------------------|-------------------------------|--|------------------------|
|            |  |                  |                               | Cost of labor and materials at         |                        |
| 770        | New pole, light and secondary  | Cost             | 11000                         | time of request                        |                        |
| 771        |  | Approved Fee     | ver Utility Fees Proposed Fee | Additional Conditions                  | Reference              |
| 772<br>773 | Residential Customers:   | Approved Fee     | Proposed Fee                  | Additional Conditions                  | Reference              |
| 774        | Base monthly fee   | 19.73            | 20.03                         |  | Resolution No. 06-16   |
|            | , , , , , , , , , , , , , , , , , , ,  |                  |                               | Usage calculated on average            |                        |
| 775        | Charge per 1,000 gallons of sewer discharged                                     | 1.32             |                               | monthly culinary water usage           | Resolution No. 06-16   |
|            |  |                  |                               |  |                        |
|            |  |                  |                               | for approximately the five winter      |                        |
| 776        | Industrial Customers:  |                  |                               | months when meters not read            |                        |
|            | Base monthly fee   | 19.55            |                               |  |                        |
| 779        | Charge per 1,000 gallons of sewer discharged                                     | 1.46             | 1.48                          |  |                        |
|            | 3 1 7 3  |                  |                               |  |                        |
| 780        | Charge per pound per BOD discharged in excess.                                   | 0.13             |                               |  | Resolution No. 2006-27 |
| 781        | Charge per pound per TSS discharged  | 0.14             |                               |  | Resolution No. 2006-27 |
|            | 01   | 0.40             |                               |  | D 1 11 N 0000 07       |
|            | Charge per pound of FOG in excess of 100 mg/l Interceptor/trap Re-inspection Fee | 0.19<br>76.13    |                               |  | Resolution No. 2006-27 |
| 183        | interseptonital Ne-inspection ( ee   | 70.13            |                               | 1.5% of Past Due Balance Each          |                        |
| 784        | Past Due Balance Penalty   | 1.50%            |                               | Month                                  |                        |
| 785        | Screened Compost   | 20.00            |                               | per cubic yard                         | Resolution No. 04-25   |
|            |  |                  |                               | per cubic yard; 100 cubic yard         |                        |
| 786        | Screened Compost - bulk sales  | 15.00            |                               | minimum                                |                        |
|            | One and One and investment and attention   | 40.00            |                               | per cubic yard; Oct. and Nov.          |                        |
| 787        | Screened Compost - inventory reduction Wood Chips                                | 10.00<br>5.00    |                               | only; as supplies last per cubic yard  |                        |
| 788<br>789 | Unscreened Compost   | N/A              |                               | per cubic yaru                         | Resolution No. 04-25   |
| 790        | eriodiceriod cempeat   | 14/7             |                               |  | 110301011011110. 04 20 |
|            | Green Waste Dumping Fees (Non-Resident and                                       |                  |                               |  |                        |
| 791        | Commercial Business)   |                  |                               |  |                        |
| 792        | Pick-up Truck  | 10.00            |                               | Filled level with sides of bed         |                        |
|            | One all Circula Assal Trailles   | 40.00            |                               | Equivalent to level-filled pick-up     |                        |
| 793        | Small Single-Axel Trailer Pick-up Truck or Small Single Axle Trailer with        | 10.00            |                               | load                                   |                        |
| 704        | sideboards   | 20.00            |                               |  |                        |
|            | Double Axle Trailer without sideboards   | 20.00            |                               |  |                        |
| 796        | Double Axle Trailer with sideboards  | 30.00            |                               |  |                        |
| 797        | Dump Truck   | 50.00            |                               |  |                        |
| 798        |  |                  | Waste Utility Fees            |  |                        |
| 799        | Desidental Oceanors  | Approved Fee     | <u>Proposed Fee</u>           | Additional Conditions                  | <u>Reference</u>       |
|            | Residential Customers:  Monthly charge for first solid waste receptacle          | 12.50            |                               |  | Resolution No. 04-10   |
|            | Monthly charge for each subsequent receptacle                                    | 9.50             |                               |  | Resolution No. 04-10   |
|            | Missed can pickup  | 10.00            |                               |  | recolution rec. or re  |
|            | Recycle can  | 6.25             | 7.25                          |  |                        |
| 805        | Commercial Customers:  |                  |                               |  |                        |
|            |  |                  |                               |  |                        |
| 806        | Contract with private waste collection companies                                 | -                |                               | 4.50/ of Doot Due Delegae Carl         | Resolution No. 04-10   |
| 807        | Past Due Balance Penalty   | 1.50%            |                               | 1.5% of Past Due Balance Each<br>Month |                        |
| 808        | i asi Due Dalance Fenalty  |                  | Water Utility Fees            |  |                        |
| 809        |  | Approved Fee     | Proposed Fee                  | Additional Conditions                  | Reference              |
|            | Base monthly fee   | 5.04             |                               | Per Equivalent Resident Unit           |                        |
| 811        |  | Wa               | ter Utility Fees              |  |                        |
| 812        |  | Approved Fee     | <u>Proposed Fee</u>           | Additional Conditions                  | <u>Reference</u>       |
|            | Residential Customers (No Secondary Water  |                  |                               |  |                        |
|            | Available):  | 12.00            |                               |  | Possilution No. 06 42  |
| o14        | Base monthly fee Charges per 1,000 gallons of usage based on a                   | 12.00            |                               | Rates apply March to October           | Resolution No. 06-13   |
| 815        | 30-day reading period:   |                  |                               | when water meters                      | Resolution No. 06-13   |
|            | 0-5,000  | Included in Base |                               | are read monthly                       | Resolution No. 06-13   |
|            | 5,001-20,000   | 0.95             |                               |  | Resolution No. 06-13   |
|            | 20,001-60,000  | 1.50             |                               |  | Resolution No. 06-13   |
|            | 60,001-100,000   | 2.00             |                               |  | Resolution No. 06-13   |
|            | 100,001-150,000  | 2.50             |                               |  | Resolution No. 06-13   |
|            | 150,001-200,000  | 3.00             |                               |  | Resolution No. 06-13   |
| 822        | Over 200,0000  | 4.00             |                               |  | Resolution No. 06-13   |



| Line |   | Approved Fee     | Proposed Fee | Additional Conditions                 | Reference                |
|------|---|------------------|--------------|---------------------------------------|--------------------------|
| ı    |   |                  |              | Rates apply October to March          |                          |
| 823  | Base monthly fee                              | 12.00            |              | when meters are not                   | Resolution No. 06-13     |
|      | Charges per 1,000 gallons of usage per month: |                  |              | read monthly                          | Resolution No. 06-13     |
| 825  | 0-5,000                                       | Included in Base |              | •                                     | Resolution No. 06-13     |
| 826  | Over 5,000                                    | 1.05             |              |                                       | Resolution No. 06-13     |
| 327  |   |                  |              |                                       |                          |
|      | Commercial and Master Meter Customers (No     |                  |              |                                       |                          |
| 828  | Secondary Water Available):                   |                  |              |                                       |                          |
|      | Base monthly fee                              | 11.25            |              |                                       | Resolution No. 06-13     |
| 330  | Charge per 1,000 gallons of usage per month   | 1.18             |              |                                       | Resolution No. 06-13     |
| 331  |   |                  |              |                                       |                          |
|      | Industrial Customers (No Secondary Water      |                  |              |                                       |                          |
|      | Available):                                   |                  |              |                                       |                          |
|      | Base monthly fee                              | 12.98            |              |                                       | Resolution No. 06-13     |
| 34   | Charge per 1,000 gallons of usage per month   | 1.37             |              |                                       | Resolution No. 06-13     |
| 335  |   |                  |              |                                       |                          |
|      | Residential Customers (Secondary Water        |                  |              |                                       |                          |
|      | Available):                                   |                  |              |                                       |                          |
| 37   | Base monthly fee                              | 12.00            |              |                                       | Resolution No. 06-13     |
|      | Charges per 1,000 gallons of usage based on a |                  |              | Rates apply March to October          |                          |
|      | 30-day reading period:                        |                  |              | when water meters                     | Resolution No. 06-13     |
|      | 0-5,000                                       | Included in Base |              | are read monthly                      | Resolution No. 06-13     |
| 40   | 5,001-20,000                                  | 1.05             |              |                                       | Resolution No. 06-13     |
|      | 20,001-60,000                                 | 1.65             |              |                                       | Resolution No. 06-13     |
|      | 60,001-100,000                                | 2.20             |              |                                       | Resolution No. 06-13     |
| 343  | 100,001-150,000                               | 2.75             |              |                                       | Resolution No. 06-13     |
| 44   | 150,001-200,000                               | 3.30             |              |                                       | Resolution No. 06-13     |
| 45   | Over 200,0000                                 | 4.40             |              |                                       | Resolution No. 06-13     |
|      |   |                  |              | Rates apply October to March          |                          |
| 46   | Base monthly fee                              | 12.00            |              | when meters are not                   | Resolution No. 06-13     |
| 47   | Charges per 1,000 gallons of usage per month: |                  |              | read monthly                          | Resolution No. 06-13     |
|      | 0-5,000                                       | Included in Base |              | , , , , , , , , , , , , , , , , , , , | Resolution No. 06-13     |
|      | Over 5,000                                    | 1.16             |              |                                       | Resolution No. 06-13     |
| 350  |   | -                |              |                                       |                          |
|      | Commercial and Master Meter Customers         |                  |              |                                       |                          |
| 351  | (Secondary Water Available):                  |                  |              |                                       |                          |
|      | Base monthly fee                              | 11.25            |              |                                       | Resolution No. 06-13     |
|      | Charge per 1,000 gallons of usage per month   | 1.29             |              |                                       | Resolution No. 06-13     |
| 354  | ge per i,see gamene et acage per mena.        |                  |              |                                       |                          |
|      | Industrial Customers (Secondary Water         |                  |              |                                       |                          |
| 355  | Available):                                   |                  |              |                                       |                          |
|      | Base monthly fee                              | 12.98            |              |                                       | Resolution No. 06-13     |
|      | Charge per 1,000 gallons of usage per month   | 1.50             |              |                                       | Resolution No. 06-13     |
| 58   | <u> </u>                                      |                  |              |                                       |                          |
| 59   | Secondary Water                               | l.               |              |                                       |                          |
| 60   |   |                  |              |                                       |                          |
| 61   | Residential Customers                         |                  |              |                                       |                          |
|      | Secondary Water Base Monthly Fee              | No Fee           |              |                                       | Resolution No. 06-13     |
| -    | Charges per 1,000 gallons of usage based on a |                  |              | Rates apply March to October          |                          |
| 363  | 30-day reading period:                        |                  |              | when water meters                     | Resolution No. 06-13     |
|      | 0-5,000                                       | Included in Base |              | are read monthly                      | Resolution No. 06-13     |
|      | 5,001-20,000                                  | 0.86             |              | · · · · · · · · · · · · · · · · ·     | Resolution No. 06-13     |
|      | 20.001-60.000                                 | 1.35             |              |                                       | Resolution No. 06-13     |
|      | 60,001-100,000                                | 1.80             |              |                                       | Resolution No. 06-13     |
|      | 100,001-150,000                               | 2.25             |              |                                       | Resolution No. 06-13     |
|      | 150,001-200,000                               | 2.70             |              |                                       | Resolution No. 06-13     |
|      | Over 200,0000                                 | 3.60             |              |                                       | Resolution No. 06-13     |
| 71   |   | 0.00             |              |                                       | . 1000/40/01/140: 00 10  |
|      | Commercial and Master Meter Customers:        |                  |              |                                       |                          |
|      | Base monthly fee                              | 10.12            |              |                                       | Resolution No. 06-13     |
|      | Charge per 1,000 gallons of usage per month   | 1.06             |              |                                       | Resolution No. 06-13     |
| 75   | Sharge per 1,000 gallone of usage per month   | 1.00             |              |                                       | 110301011011110.00-13    |
|      | Industrial Customers:                         |                  |              |                                       |                          |
|      | Base monthly fee                              | 11.68            |              |                                       | Resolution No. 06-13     |
|      | Charge per 1,000 gallons of usage per month   | 1.23             |              |                                       | Resolution No. 06-13     |
| 379  | Sharge per 1,000 gallone of usage per month   | 1.23             |              |                                       | 110301011011110.00-13    |
|      | Canyon Water Users Facility Fee               | 15.10            |              | per month                             | Resolution No. 2013-31   |
| JUU  | ounyon water osers radilly ree                | 13.10            |              | por monur                             | 1.05010ti011110. 2013-31 |



| Line |  | Approved Fee | Proposed Fee      | Additional Conditions            | <u>Reference</u>     |
|------|--|--------------|-------------------|----------------------------------|----------------------|
|      |  |              |                   | **The tiers above are based on a |                      |
|      |  |              |                   | standard 30-day billing cycle.   |                      |
|      |  |              |                   | When acctual readins vary from   |                      |
|      |  |              |                   | 30 days, the tiers will be       |                      |
|      |  |              |                   | adjusted upward or downward by   |                      |
|      |  |              |                   | 3.3333% for each day more or     |                      |
|      |  |              |                   | less than 30 days between        |                      |
| 881  |  |              |                   | readings.                        |                      |
| 882  | Miscellaneous                                    |              |                   |                                  |                      |
|      |  |              |                   | 1.5% of Past Due Balance Each    |                      |
| 883  | Past Due Balance Penalty                         | 1.50%        |                   | Month                            |                      |
|      |  |              |                   | To cover unmetered water         |                      |
|      | Construction Water Usage Fee                     | 50.00        |                   | usage during construction        |                      |
| 885  | Secondary Water Inspection Fee                   | 50.00        |                   |                                  |                      |
|      | Water Bacteria samples for new construction. Per |              |                   |                                  |                      |
| 886  | sample   |              | 37.00             |                                  |                      |
|      |  |              |                   | If meter running higher than     |                      |
|      |  |              |                   | AWWA standards, customer will    |                      |
| 887  | Water Meter Testing                              |              | 59.00             | not be charged                   |                      |
| 888  |  | Plat "A" Ir  | rigation Assessme | ents                             |                      |
| 889  |  | Approved Fee | Proposed Fee      | Additional Conditions            | <u>Reference</u>     |
|      |  |              |                   | Includes Strawberry User,        |                      |
|      |  |              |                   | Irrigation Ticket, and Water     |                      |
| 890  | Irrigation Time 40 Minutes or Less               | 108.24       | 113.65            | Rights Fees                      | Resolution No. 06-11 |
| 891  |  |              |                   |                                  | Resolution No. 06-11 |
| 892  | Irrigation Time More than 40 Minutes             | 110.73       | 116.27            | First Hour                       | Resolution No. 06-11 |
| 893  |  |              |                   |                                  | Resolution No. 06-11 |
|      |  |              |                   | Per each hour above the first    |                      |
| 894  |  | 13.69        | 14.37             |                                  | Resolution No. 06-11 |
| 895  |  | 4.98         | 5.23              | Irrigation Ticket Fee            | Resolution No. 06-11 |
|      |  |              |                   | Water Right Fee per 15 minutes   |                      |
|      |  |              |                   | increments over initial 15 extra |                      |
| 896  |  | 4.98         | 5.23              | minutes                          | Resolution No. 06-11 |
| 897  |  |              |                   |                                  | Resolution No. 06-11 |
| 898  |  |              | nline Ditch Fees  |                                  |                      |
| 899  |  | Approved Fee | Proposed Fee      | Additional Conditions            | <u>Reference</u>     |
|      | Fee per share                                    | 43.11        | Disconinued       |                                  |                      |
|      | Highline Ditch User Fee- Per user                |              | 50.00             |                                  |                      |
|      | Highline per acre foot                           |              | 10.30             |                                  |                      |
| 903  | Strawberry per acre foot                         |              | 20.26             |                                  |                      |

#### **GLOSSARY**

#### A

#### **ACCOUNTING PERIOD:**

A period of time, (month, quarter, year), for which a financial statement is produced.

#### ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

#### ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

#### ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

#### ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

## ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

#### ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

#### ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

## AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

#### AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

#### APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

#### ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

#### ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

#### AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

## В

#### BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

#### **BALANCE SHEET:**

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

#### BASE BUDGET:

Those resources necessary to meet an established and existing service level.

#### BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

## **BEGINNING FUND BALANCE:**

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

#### BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

#### **BUDGET:**

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term "A budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

#### **BUDGET AMENDMENT:**

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

#### BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

#### BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

## BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

## **BUDGET RETREAT:**

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

#### BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

## **BUDGETARY BASIS:**

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an

expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

## BUDGETING (APPROPRIATING);

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

 $\mathbf{C}$ 

#### CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

#### CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

## CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

#### CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

#### CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

#### **CASH BASIS:**

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

#### CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

## CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

#### See CAPITAL IMPROVEMENT PROGRAM.

#### COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

## CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

#### CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

#### CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

#### **CONTRACTS PAYABLE:**

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

#### **CONTRACTUAL SERVICES:**

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

## CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

## D

#### DEBT SERVICE:

Payment of interest and repayment of principal to holders of a government's debt instruments.

#### DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

#### DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

#### DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

#### DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

#### DIRECT SALES:

Gross retail sales that are collected from local businesses.

#### DIVISION:

A sub-unit of a Department organization.

#### $\mathbf{E}$

## ELEMENT (General Plan):

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

#### **ENCUMBRANCE:**

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

#### ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

#### **ENTERPRISE FUND:**

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

#### **EXPENDITURES:**

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

#### F

#### FEES:

Charges for specific services.

#### FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

#### FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

#### FORECAST:

A prediction of a future outcome based on known and unknown factors.

#### **FULL-TIME EQUIVALENT:**

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

#### FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

#### FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit

#### **FUNDING SOURCES:**

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

#### FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

#### **GAAP ADJUSTMENTS:**

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

#### **GASB 34:**

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

## GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting=s Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

#### GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

## GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

## GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

#### GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

#### GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

#### I

### **IMPACT FEES:**

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

#### **IMPROVEMENT DISTRICTS:**

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

#### **INFRASTRUCTURE:**

A permanent installation such as a building, road, or water transmission system that provides public services.

### IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

#### INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

#### INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

#### INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City.

The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

#### ISO:

The Insurance Service Organization is used to rate the level of risk with the City for varies services provided.

### L

#### LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

#### M

#### MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

## MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

#### MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

### MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

#### N

#### NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

#### **NET INCOME:**

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

#### O

#### **OBJECTIVE**:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

#### OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government at controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

## **OPERATING REVENUE:**

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day–to–day services.

#### ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which is applies.

#### OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

## **OUTSTANDING DEBT:**

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

### P

#### PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

#### PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

## PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

#### PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

## PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

#### PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

#### PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

#### PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

#### PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

#### RDA:

#### See REDEVELOPMENT AGENCY.

#### **RE-BUDGET:**

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

#### REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

#### **REFUNDING:**

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

#### REPLACEMENT SCHEDULE:

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

#### RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

### **RESIDUAL EQUITY:**

A transfer of net assets to another fund when separating a function or service from a combined function or service.

#### RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

#### REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does

represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

## **REVENUE BONDS:**

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

#### RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

#### S

#### **SELF INSURANCE:**

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

#### SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

#### SINKING FUND:

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

#### SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

#### T

#### TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

#### TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

#### TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

#### TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term foes not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

#### TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

#### U

#### **USER FEES:**

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

#### $\mathbf{Z}$

#### ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.