



Community Development
 110 South Main Street
 Springville, UT 84663

801.491.7861
 www.springville.org

**BOARD OF ADJUSTMENT
 APPEALS TO THE BOARD**

REVIEW FEE \$265

Cash or Check Only (GL# 405)

APPEALS TO THE BOARD - - Appeal may be made to the Board of Adjustment by any applicant, other person, or entity adversely affected by a decision administering or interpreting the zoning ordinance. The appeal shall be made within ten (10) business days of the action of decision being appealed from by filing a notice of appeal with the Board of Adjustment with the Community Development Department.

APPLICANT INFORMATION (Please Print)			
Name:			
Street Address:			Phone:
City:	State:	Zip	Mobile:
Email:			
PROPERTY OWNER INFORMATION (If different from applicant above)			
Name:			
Street Address:			Phone:
City:	State:	Zip	Mobile:
Email:			
APPEAL INFORMATION			
Date of decision or interpretation given that is being appealed:		Section of the Ordinance that is the subject of the appeal:	
Brief description of the reason(s) for the appeal:			

The notice of appeal shall specify the grounds for the appeal and associated circumstances. The notice shall allege that there is error in any order, requirements, decision or determination made by an official or officials in the administration or interpretation of the zoning ordinance.

The person or entity making the appeal shall have the burden of proving that an error has been made.

The Board of Adjustment may only make decisions applying the Springville City Zoning Ordinance. Appeals may not be made and the Board of Adjustment may not consider any zoning ordinance amendments, nor any waiver or modifications to the terms or requirements of the zoning ordinance.

In addition to this application, please provide the following information:

- Any papers constituting the record upon which the action being appealed was made.
- Detailed summary of circumstances warranting the appeal request.

The Board of Adjustment meets as needed at 110 South Main Street in the Council Chambers of the City Civic Center. The Board will meet every month if there is at least one item on the agenda on the 3rd Wednesday of the month. Your application will need to be submitted at least 14 days before the next Board of Adjustment meeting.

Members of the Board of Adjustment shall base any decision in a matter coming before the Board solely on those facts established in the record during the public hearing(s) held by the Board of Adjustment, and members shall refrain from communication of any sort with any interested party regarding a matter then pending before the Board.

I, _____ hereby certify that I have read and understand this application and that all representations made and material submitted with this application, including the fact of ownership of the subject property, are true and correct to the best of my knowledge, information and belief.

Applicant Signature

Date