



Springville

Springville City

110 S Main
Springville, Utah 84663
(801) 491-7862
(801) 491-7894 — fax

NOTICE OF CLAIM FORM

UNDER STATE LAW, THE CITY HAS 60 DAYS IN WHICH TO RESPOND TO A CLAIM. IF THE CITY DOES NOT RESPOND WITHIN 60 DAYS, THE CLAIM IS DEEMED DENIED.

This form is to be used for claims for damage believed to be caused by Springville City. Each blank must be filled out completely. If the information sought is not applicable, mark "NA" in the blank. If additional space is needed for your response, attach additional sheets of paper. PLEASE TYPE OR PRINT IN BLACK INK.

Name:

Telephone:

Street Address:

City:

State:

Zip:

Claimed Amount of Loss: \$

Date of Incident:

Time of Incident:

Location:

DESCRIPTION OF THE INCIDENT: (Describe the manner in which the loss occurred.) If additional space is needed please attach additional sheets of paper.

DESCRIPTION OF THE LOSS: (If available, attach copies of the repair estimates and/or receipts.) If additional space is needed please attach additional sheets of paper.

