



**WORK/STUDY AGENDA
SPRINGVILLE CITY COUNCIL MEETING
OCTOBER 11, 2016 AT 5:15 P.M.**

Multipurpose Room
110 South Main Street
Springville, Utah 84663

CALL TO ORDER- 5:15 P.M.

COUNCIL BUSINESS

1. Calendar

- October 18 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- October 31 – Halloween (City Down Town Trick-or-Treat 3:00 p.m. – 5:00 p.m.)
- November 01 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- November 11 – Veterans Day
- November 08 – Work/Study Meeting 5:15 p.m.
- November 08 – General Election Day

2. **DISCUSSION/PRESENTATIONS**

- a) Discussion of the Hobble Creek Clubhouse improvements – Bruce Riddle, Assistant City Administrator/Finance Director (Continued from October 04, 2016)

3. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

- b) Discussion with Department Directors
- c) Commission, Board, and Committee Minutes
- i. Emergency Preparedness Board minutes for July 21, 2016
 - ii. Power Board minutes for June 08, 2016
- d) Mayor and Council Reports

4. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated Section 52-4-20

ADJOURNMENT

CERTIFICATE OF POSTING

This meeting was noticed in compliance with Utah Code 52-4-202 on October 07, 2016. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes. Council Meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/pmn/index.html>. Email subscriptions to Utah Public Meeting Notices are available through their website.

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

s/s - Kim Rayburn, CMC, City Recorder



**MINUTES FOR THE REGULAR MEETING
OF THE EMERGENCY PREPAREDNESS COMMITTEE
OF THE CITY OF SPRINGVILLE, UTAH
July 21, 2016
5:30 p.m.**

ATTENDANCE: (ROLL)

WELCOME:

Martin Palmer conducting.

APPROVAL OF THE MINUTES

Julie Bird made the motion to accept the meeting minutes from May 19, 2016, Michael Preuss seconded the motion, motion passed.

COMMITTEE BUSINESS

RADIO TEST: Michael Preuss reported that a NET test was held June 5, 2016. There were six check-ins representing four sectors (sectors 3, 4, 7, & 8). A NET test was held on July 4, 2016. There were three check-ins representing two sectors (sectors 4 and 8). Notification of the July NET test was sent by email and may have been missed by some operators due to the holiday this may account to the low turnout.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75.

FINAL REVIEW OF DRILL AND TIMELINE: Martin Palmer handed out a timeline sheet and Drill notification flyer for each sector representative (this was also sent by email to Stake Representatives) a Master Copy to be copied and distributed to each household on August 7th. The flyer may be the only notification that some households receive, so be sure that they are delivered. An announcement should be made from the pulpit in churches. Information on the Drill will also be in the City Source newsletter and an Everbridge notification will be sent.

The mass casualty site has been secured and will be announced at the drill. New this year are "Drill in Progress" signs to be placed at the Mass Casualty site. There are twenty signs. It was suggested that the extra signs be placed at Stake Centers. Chief Clinton is getting the moulage supplies and refreshments. Brent Ellingson's ward is providing the "victims" at least thirty are needed.

Ward Representatives/Emergency Preparedness Specialist should be assigning which homes will display the red card. Cards should be placed by 7:30 a.m. on the morning of the drill (August 27) by 8:15 all markers placed should be reported.

Evaluation forms were provided to the Stake Representatives.

APPROVED 09/15/2016

Upcoming dates to be aware of are:

08/04/2016 7:00 p.m. CERT meeting only for planning and assignments.

08/06/2016 9:00 a.m. CERT refresher course.

08/07/2016 Flyer should be distributed to each household.

08/18/2016 Monthly Emergency Preparedness meeting will not be held.

GOOD OF THE ORDER: Remember the radio frequency is 145.750 to contact the City, Stake radios are on Channel 9.

ADJOURNED:

APPROVED 09/15/2016



**MINUTES FOR THE REGULAR MEETING
OF THE POWER BOARD
OF THE CITY OF SPRINGVILLE, UTAH
WHITEHEAD POWER PLANT
JUNE 8, 2016 – 6:30 A.M.**

MEMBERS PRESENT: Chairman Clair Anderson, Travis Ball, Mark Lamoreaux, Liz Crandall,
Rod Andrew, Patrick Monney

MEMBERS ABSENT: Councilman Craig Conover

DEPARTMENT STAFF: Leon Fredrickson, Matt Hancock, Shawn Black

Minutes were transcribed from recording by Kami Craudell, Power Board Secretary.

CALL TO ORDER

The meeting was called to order by Chairman Anderson at 6:32 a.m. The members were in attendance as listed. Distribution Superintendent Brandon Graham was excused from the meeting.

APPROVAL OF THE MINUTES

A motion to approve the April 13, 2016 meeting minutes, as written, was made by Mr. Lamoreaux. The motion was seconded by Mrs. Crandall and was passed by unanimous vote.

BUSINESS

1. RESOURCE AND RATE FINANCIAL REPORTS

- a. **RESOURCE COST REPORT – FY16, AS OF APRIL 30, 2016:** Mr. Hancock reported that for March and April the San Juan project and the Nebo Power Station project both saw pressure to meet budget predictions. Both projects were low on kWh production which increased the project costs. The total for all resources in March was \$61.12 / MWh and the total for April was \$63.42 / MWh.
- b. **RATE REVENUE SUMMARY – FY16, AS OF May 31, 2016:** Mr. Fredrickson reported that, with 92% of the fiscal year elapsed, over 225 million kWh have been sold. The amount is equal to 93.33% of proposed budget. Revenue is at \$22.5 million, which is 93.65% of proposed budget. Staff has predicted a 2% growth for FY16-17.

2. RESOURCE PORTFOLIO UPDATE

- a. **WHPP ENGINE GERATOR PROJECT UPDATE:** Generation staff recently traveled to the CAT Engine facility to supervise the start-up test for the two (2) new engines. All tests and operations proceeded as expected. The recording was paused for an inspection of the installed engines.
 - i. **FUEL HEDGE RECOMMENDATION DISCUSSION:** Generation staff has contacted UAMPS regarding a fuel hedge for the new WHPP engines. Two (2) options were presented to the Board. A five (5) year option is available at \$3.10 / MMBTU, and a ten (10) year option that is available at \$3.59 / MMBTU. The hedged fuel would be used to base load one (1) of the CAT engines and for summer peak (June to September) production of the four (4) R4 engines. The CAT engine will be base loaded at 1.5 MW for the Wastewater Treatment Plant power and heat usage and the WHPP parasitic load. The estimated cost would be between \$33.92 / MWh to \$34.92 / MWh at a combined heat rate of 8,740 MJ/kWh. Staff has a current directive from the City Council to do whatever necessary to maintain the current rates.

It is the recommendation of the Springville City Power Board to the Springville City Council that the Springville Electric Department staff be allowed to build a ten (10) year natural gas hedge plan to operate one (1) CAT unit on baseload and the four (4) R4 engines for summer peak production.

The motion to approve the recommendation was made by Travis Ball and was seconded by Mark Lamoreaux. The motion was passed by a unanimous vote.
- b. **NET METERING – DISTRIBUTED GENERATION POLICY UPDATE:** The distributed generation policy update has been delayed in legal and administration. Those departments have been working on other pressing electrical department contracts. A disclaimer has been put in place with the net

metering policy on the City's website letting possible customer's know that the rate structure will be changed.

- i. **RATES AND COST OF SERVICE STUDY DISCUSSION:** Mr. Black recently attended an American Public Power Association (APPA) class on Rates and Cost of Service Study. The course included information on the parameters required to determine if the utility is healthy, it also included the complex information necessary to perform a rate and cost of service study for the utility. The purpose of a study would be to correctly allocate the actual customer cost to each customer. The study would take into account the value of the current system, personnel, and all assets. The finalized study would allow the department to justify the required reserves, the tiered distributed generation rate, and a possible tiered customer rate including demand charges. The class noted that the utilities needed to be concerned about debt coverage ratio, a formal cash reserve policy, and the rate of return.

Travis Ball was excused from the meeting during the discussion.

- c. **UAMPS PROJECTS:** Mr. Fredrickson reported that all UAMPS projects are performing well. San Juan is up and running good and the Nebo Power Station has completed its spring shut down and is running well.

REPORTS

1. **GENERATION:** Mr. Hancock asked the member to review the remainder of his report at their convenience.
2. **DISTRIBUTION:** Mr. Fredrickson reported that crews have been working on circuit upgrades on the west side of town. The Board was asked to review the remainder of the report at their convenience.

OTHER

No additional items were brought to the table.

ADJOURN

The motion to adjourn the meeting was made by Rod Andrew and was seconded by Mark Lamoreaux. The motion passed with a unanimous vote and the meeting was adjourned at 7:45 a.m.

Monthly Department Reports

- | | |
|---|---|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning
Business Licensing</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
|---|---|

September 2016 Volunteer Hours

Project	Place	Number of Volunteers	Hours	Value \$\$\$\$
Drug Prevention	Comm. That Care	30	127	1270
Cleaning, Weeding	Parks- Kim F.			0
Planting Trees	Arborists- Gary	17	103	1030
Cleaning, Misc.	Senior Center	35	566	5660
Cleaning	Swimming Pool			0
Front Deask	Civic Center	2	100	1000
Cleaning, Shelving, Misc.	Library- Kim Christensen	26	148.5	1485
Desk, Phones, Cleaning	Museum-Brittany	65	340.75	3407.5
Coaching	Recreation	191	2696	26960
Wedding, Raking, Misc.	Cemetery/Larry		40	400
Board of Adjustments	Planning/Zoning			0
Planning Commission	Planning/Zoning	4	24	240
Emergency Prepared	CERT/Fire		30	300
Board Meeting	Parks/Teresa	4	4	40
Water Board	P.W/Marcie	6	6	60
Scouts/Eagle Scouts	Springville			0
Power Board	Power-Kami	6	8	80
				0
				0
				0
		TOTAL VOLUNTEERS	TOTAL HOURS	TOTAL VALUE \$\$\$\$
		380	4193.25	41932.5
				0
				0
				0
				0

Springville City Monthly Department Report
City Records Office – October 2016

Goal #1 – Compliance with Federal and State Statute and Springville City Code				
Strategy – To maintain compliance with all postings and notices.				
Measures	September		2016	2017 (Target)
	Percentage of City Council, Boards & Commissions Agenda's posted within 24 hours of meeting on the States website	Council 100%	Boards 100%	100%
Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date	68%		68%	100%
Percentage of Boards and Commissions completing annual training	0%		0%	100%
Percentage of GRAMA requests responded to within ten business days	#Total Received 10	#Complete 8	100%	100%
	Received Electronic 5	#Pending 2		
Goal #2 – Implement an updated electronic document management system and contract work flow approval process to track records more efficiently.				
Strategy – Provide an efficient filing system for ease of access to records. Maintain current system to the best of ability until updated software can be implemented.				
Measures			2016	2017 (Target)
	# Completed		Total	n/a
Number of fully executed documents, ordinances, resolutions, contracts and agreements received	25		141	n/a
Percentage of fully executed documents scanned and filed within 30 days	50%		60%	100%
Number of Contracts and Agreements Processed with Contract Cover Sheets and Required Signatures	#Received 20	Cover Sheet Completed 5	25%	100%
Goal #3 – Management of Electronic Media				
Strategy – Develop a policy and procedure to preserve and maintain email and social media postings to meet State Records requirements.				
Measures			2016	2017 (Target)
	Percentage of electronic media segregated and stored by State retention schedule		0%	100%

Significant Events: Springville City will start accepting passport applications October 6, 2016.

Electronic records in the old SIRE records management system are in process of migrating to DocuWare; over 400,000 documents and 40 separate electronic file cabinets will be merged. The merge should be complete by October 10, 2016 and then training will start on the new DocuWare Software.

Springville City Monthly Department Report

Finance Department –October 2016

Performance Management Statistics (August 2016 vs. August 2015 Measures)

- **Number of Invoices Processed:** 8/16: 1,394 8/15: 1,006
- **% Paid on time:** 8/16: 97% 8/15: 96%
- **Number of POs opened:** 8/16: 73 8/15: 41
- **% Opened after Invoice date:** 8/16: 3% 8/15: 15%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	8/16	8/15	8/16	8/15
Water	8,715	8,620	678,034.01	597,689.47
Pressurized Irrigation	377	n/a	5,904.11	n/a
Sewer	9,227	9,004	316,471.54	309,756.13
Electric	11,580	11,374	2,743,017.42	2,427,973.99
Storm Water	8,790	8,668	89,967.88	78,561.45
Garbage	8,700	8,492	120,680.07	113,011.27
Recycling	1,818	1,458	11,293.02	8,328.85
Yard Light	91	92	1,996.02	2,005.38

- **Utility Delinquent Notices:** 8/16: 943 8/15: 904
- **Non-payment Disconnects:** 8/16: 63 8/15: 63
- **Transactions Processed:** 8/16: 13,210 8/15: 12,758
 - By Cashiers:** 8/16: 6,339 (48 %) 8/15: 6,297 (49%)
 - Online:** 8/16: 6,871 (52 %) 8/15: 6,461 (51%)

Significant Events.

- Audit is well under way and progressing well.

Council Discussion Items

Springville City Monthly Department Report

Justice Court – AUGUST 2016

Performance Management Statistics

Compliance & Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.

Measures -Review reports monthly to maintain compliance.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.21	.90	1.22	1.32	.97	.97	1.16	1.47	1.03			
Filed	240	294	272	217	251	274	263	215	273			
Disp	292	265	333	287	243	282	304	315	281			

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.34	1.07	1.35	1.21	.98	1.22	1.12	1.25	.98	1.02	.80	1.21
Filed	268	255	196	179	265	232	240	226	249	210	356	272
Disp	361	274	265	216	261	283	268	284	243	216	285	329

Case Flow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Strategy - Schedule appointments as quickly as. Prepare and monitor cases, manage court processes, requests for information, motions, and compliance.

Measures – Track number of appointments scheduled monthly.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	446	311	401	373	277	352	322	427	275			

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	505	460	428	336	365	361	351	522	423	256	391	332

Council Discussion Items

Springville City Monthly Department Report

Library – September 2016

Famous Author visits Springville Library

In September, Springville Library was very fortunate to host best-selling author **Brandon Sanderson** for the release of his new book Alcatraz vs the Evil Librarians: Dark Talent! The event brought in an amazing **595 people**. Sanderson spoke about his new book and writing before answering a variety of questions from the audience. He also did a 4 ½ hr. book signing session for attendees. The Library partnered with Barnes and Noble on this event by providing copies of Sanderson's books for purchase.



Carnival Celebrates Hispanic Heritage Month

To celebrate National Hispanic Heritage month the library hosted a carnival. There were games, crafts, food, dancing, and a piñata. **Latino in Action** high school students volunteered their time to make this event happen. Partnering w/schools and having an almost 50/50% of Latino and non-Spanish speakers meets one of our key goals. 123 people participated with 18 volunteers and 84.75 volunteer hours.

Staff Retreat at Heber Valley Camp

Library Staff had a team building retreat in the mountains of Heber. Staff cheered each other on as almost everyone (including Pam) completed a high-ropes challenge course. Each person had to climb a pole, walk across a narrow log and zip-line back down. Many staff, though they were afraid of heights, took the challenge and were successful! There were other team activities and a dinner in the beautiful outdoor setting. Staff were in agreement that the event was a huge success.



Springville City Monthly Department Report

Recreation Department – November - 2016

Performance Management Statistics

1. Senior Center

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Trips – ave. attendance	23	20	13	22	34	18	NA	62	24			
Lunch	652	751	852	735	760	679	NA	694	647			
Evening Presentations				125	65	128	NA	123	NA			

• 2. Current Recreation/Sports Programs

Fall Programs

YOUTH

	2014	2015	2016
PreK BBall	NA	NA	107
1 st – 2 nd BBall	180	216	222
Youth Urban Fishing	NA	NA	13
Tiny Tots	20	20	20
	July	Aug	Sept
Zumba	\$155	\$280	\$205

• 3. Swimming Pool

Fall Programs

	May	June	July	August	Sept
Seals Swim Team	236	241	238	NA	37
Water Polo					18
Aquatic Aerobics	15	18	16	18	44
Scout Merit Badges	48	35	44	52	60
Swim Lessons					Private
					15

Significant Events: Council Discussion Items:

Springville City Monthly Department Report

Legal Department – October 2016

Performance Management Statistics

Charge Types	New Charges this Month	Cases Dismissed this Month	Total Yearly Charges	Annual Conviction Percentage
DUI	5		41	98%
DV Assault/Simple Assault	9		40	95%
Child Abuse	2		5	80%
Drug Paraphernalia/Drug Possession	9	1	112	96%
Theft/Retail Theft	9		61	97%
Total Open Court Cases				
1391				
		Monthly Hearings	Three Month Average	
Review Hearings/OSC	77/26		63/27	
Pretrial/Arraignments	51/71		44/64	
Sentencing	17		14	
Bench Trial/Jury Trial	5/1		3/1	
Preliminary	1		1	
Other	37		17	
Total	286		232	

- In June, Victim Advocate helped approximately 20 new victims (16 primary and 4 secondary) and 8 ongoing victims and provided 333 services to victims. Numbers for July and August were not available at the time of this report.
- Number of claims filed against the City and amount spent on claims:
 - September 2016 – 3 claims submitted. Total 2016 = 17 claims (\$16,556.74).
 - 2015 total- 28 claims (\$36,247).
 - 2014 total – 25 claims (\$51,656).
 - 2013 total – 22 claims (\$21,528).
 - 2012 total – 21 claims (\$25,000).

Significant Events – Youth Court/CTC

1. Prevention of underage drinking. CTC applied for and received a \$500 grant. Reed Gardner, a young man in Springville, is teaming up with CTC to plan and hold a town hall meeting for his Eagle Project. This will take place before December 31st.
2. Car Seat Safety, specifically educating grandparents. CTC partnered with Utah County Health Department for a grant to purchase 30 fold up car seat boosters to be given away at a car seat class and check for grandparents. Adam Krieger, a young man in Springville, is planning and executing the car seat safety class for his Eagle Project.
3. Red Ribbon Week. CTC was involved with Red Ribbon Week in October at the Junior High.
4. Mayor's Awards. CTC wants to continue the Mayor's Recognition Awards and are brainstorming ideas concerning how we can find a way to keep nominations coming in. Perhaps Youth Court can be helpful with this.
5. Youth Court. Mapleton has asked the Youth Court to team up with Mapleton to allow Mapleton Officers to refer youth to Youth Court.

Springville City Monthly Department Report

Buildings and Grounds Department – September 2016

Performance Management Statistics

- **Canyon Parks/City Parks**

- 2016 YTD Canyon pavilion reservations = 491 Average annual Canyon pavilion rentals since 2010 = 433
- 2016 YTD Campsite reservations = 744 Average annual Campsite Reservations since 2010 = 638
- 2016 YTD City pavilion reservations = 60
- 2016 YTD Bartholomew Park Pavilions Reservations = 256 2015 Bartholomew Park reservations = 257
- 2016 Park Rental Season Revenue YTD = \$133,650 Average Season Revenue since 2007 = \$99,344
 - 2016 Bartholomew Park Pavilion Revenue YTD = \$6,860
- 2016 Field rental revenue YTD = \$8,508
-

- **Cemeteries**

- 2016 YTD Burials = 128 Cremation Burials = 6 Plots Sold = 119
- 2016 YTD Revenues = \$211,976 Average annual revenue since 2007 = \$218,731
- Average annual burials since 2008 = 188 Average annual plot sales since 2010 = 139
- Total plots in our cemeteries = 25,298 Total plots sold = 21,313
- Total plots occupied = 13,780 Total unsold plots = 3,985
-

- **Urban Forestry**

- 2016 Trees Planted = 400 2016 Trees Removed = 227 2016 Trees Pruned = 322 2016 Stumps Removed = 33
- Average yearly trees planted since 2010 = 422 Average removed = 340 Average pruned = 437
- Years Springville has been honored as a Tree City USA = 37
-

- **Facilities**

- Work orders completed YTD = 1396 2016 down time days = 0.5 2016 call backs = 0
- Total percentage of work orders complete = 74% New work orders in July = 180
- Work Orders Derived From:
- Inspections = 22% Scheduled Maintenance = 43% Work requests = 35%
- Current work orders pending = 22 In progress = 13 Completed = 157

Significant Events

Report Criteria:
 Business.License Status = ACTIVE
 License.Approval date = 09/01/2016-

9/30/2016

Bus Name	Description	Location	License Description	Bus Phone	Name
CHRISTOPHER SNOW CORPORATION OF THE PRESID	PEDDLER/SOLICITOR (YEARLY) NON-PROFIT/EXEMPT	VARIES	PEDDLER/SOLICITOR (YEARLY)	801-669-2647	CHRISTOPHER SNOW
ENVUDU, INC.	HOME OFFICE	655 S 1750 W	DESERET INDUSTRIES THRIFT STOR	801-489-3203	CHURCH OF JESUS CHRI
FLUX MOTION STUDIO	HOME OFFICE	2343 DEER CREEK WAY	FINANCIAL CELL PHONE APP CREATI	801-376-2788	LARRY RUFF
FORGE PIZZERIA	HOME OFFICE	483 S 2400 W #3	WEB/GRAPHIC DESIGN AND VIDEOG	801-882-0791	BRAYDEN PERRY, CAME
FRITO LAY INC	FOOD TRUCK	649 E 700 N	FOOD TRUCK	801-368-7530	JOHN SEELY
GOLD N GLOW SPRINGVILLE	COMMERCIAL LICENSE	2400 W 700 S	SNACK FOOD DISTRIBUTOR	503-405-1662	FRITO LAY, INC
INNATE DEVICES LLC	COMMERCIAL LICENSE	1190 N MAIN #9	TANNING SALON	435-580-9468	VALERIE HARWARD
JANELLE HOLT	COMMERCIAL LICENSE	2057 W 700 S SUITE 200	ELECTRONICS MANUFACTURING & D	385-224-4963	ANDREW SHAUN KNUDS
JJK AVILAS, LLC	HOME OCCUPATION	1037 S CRANBERRY WAY	PIANO LESSONS AND MANDARIN CHI	801-367-3379	JANELLE HOLT
LA SPIGA LC	HOME OFFICE	1372 WALLACE DRIVE	HANDYMAN *JOBS UNDER \$1000 MAT	801-427-7661	JIMMY AVILA
LZ DYNAMIC	COMMERCIAL LICENSE	151 S MAIN	BAKING AT LEMON AND SAGE	385-219-9629	STEFANIA BATTISTINI
OUTLOOK APARTMENT ASSOCIA	HOME OFFICE	626 W 1375 S	ENGINEERING & MANUFACTURING C	385-329-1387	BROCK ZOBELL & JUSTI
REAMS SPRINGVILLE PHARMAC	COMMERCIAL LICENSE	664 S 2600 W	APARTMENT COMPLEX MANAGEMEN	801-844-1442	MIKE STEWART
RIPPIN LIPS BAIT	COMMERCIAL LICENSE	759 E 400 S	REAM'S PHARMACY	801-489-0345	MARY KAYE SPENCER
SHARP SOLUTIONS	HOME OCCUPATION	120 N 200 E	TYING FISHING LURES	801-300-3874	LAYNE WILLIAMSON
SPRING DEW	HOME OFFICE	1878 SPRING OAKS DR	GRAPHIC DESIGN, TRANSLATION, DE	385-207-9860	NELSON ALAN BOYER
TREASURE TREE ACADEMY	HOME OFFICE	1057 NORTH 600 EAST	PROVIDE SALES COPY TO HOME IMP	801-709-1221	STACY LENORE DEW
	COMMERCIAL LICENSE	391 NORTH MAIN STREET	PRESCHOOL	801-309-0908	STEPHANIE COOPER

Commercial	8
Home Office	6
Home Occupation	2
Food Truck	1
Solicitor	1

Grand Total: 18

Springville City Monthly Department Report ****Electric – October – 2016****

Performance Management Statistics – As of 30 September 2016 – 25.00 % of FY 2017 Elapsed

- **Monthly Retail Rate Revenue** – **\$2,358,923** showing an uptrend of ↗ **4.39 %** from Fiscal Year 2016 revenue of \$2,259,648
 - **FY 2017 YTD Retail Revenue** – **\$7,594,086** approaching **30.89 %** of the **\$24,587,982 budget** for retail sales

Goal – Efficiently manages wholesale power costs to maintain annual budgeted expenditures.

Measure	FY 2014	FY 2015	FY 2016	FY 2017
Budgeted Power Resource Cost / MWh	\$ 67.49	\$ 65.50	\$ 65.00	Budget Target - \$ 65.00
Actual Power Resource Cost / MWh (as of 8-31-2016)	\$ 59.66	\$ 62.40	\$ 60.64	<u>YTD Actual – \$ 58.85</u>

Goal – Maintain and improve the Distribution system reliability

Measures	FY 2014	FY 2015	FY 2016	FY 2016 (Target/ <u>YTD Actual</u>)
SAIDI: System Average Interruption Duration Index (minutes)	38.70	24.31	7.486	64.62 / 10.318
CAIDI: Customer Average Interruption Duration Index(minutes)	64.46	60.28	76.409	149.52 / 75.802

▪ **Generation Division - WHPP - Resources**

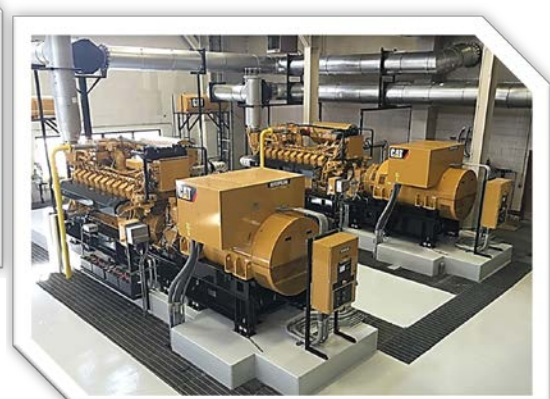
- ✓ Total system demand for **September peaked at 49.16 MW** (as compared to **53.75 MW in 2015**), on the 2nd of the month at 5:00 pm. **Total system energy** delivered at Baxter and Dry Creek substations was **22,393,529 kWh** for the month (as compared to **22,839,591 kWh in 2015**).

▪ **Department Projects & Events**

- ✓ **Metering and Customer Service Staff: -346-** Customer generated work orders (as compared to 404 last month); **73** service inspections (last month 61); **10 temporary** power residential meters set; **21** new meter set; **10,987** automated meters operating on the system; **63** customer shut off notices (Everbridge notification system called or texted **652** customers); **2** new **solar** net metering **customers** connected.
- ✓ **WHPP Staff** : The employees have been winterizing the plant and hydro facilities. Prepared the engine room for Public Power week.
- ✓ **Environmental Engineering**: The Amended Air Permit was approved after Public Comment closed on Sept. 20th. Testing and Commissioning of the engines and generators is scheduled to start October 17th.
- ✓ **Electrician Staff**: Worked with other staff on the new Gas Circuit Breaker (GCB) at the Compound Substation. Also worked on Whitehead Power Plant main breaker failure; transformer protection module at Stouffer Substation; battery charger ground-fault; engine protection relays.
- ✓ **Distribution Line Crews**: Assisted in the Public Power Day's presentations to 763 students from several Elementary 5th Grade classes; Erected the A-frame structure at the Compound Substation; replace guy span pole east of the 400 South 1300 East circular intersection; replaced 10 year old pad mount transformer at Dee's Riding Ranch.



Compound Substation with new structure and breaker; Student generating electricity; new engines ready for commissioning.



Department of Public Safety-October 2016

	JUL	AUG	SEP	
Police Betterment Goals	Number of domestic violence cases	6	12	12
	Number of drug cases reported	10	15	15
	Number of persons arrested for drug & DUI crimes	10	16	14
	Total number of adult arrests	41	54	53
	Total number of juvenile arrests	1	8	11
	Property crimes per 1,000 population	1.42	2.10	2.06
	Violent crimes per 1,000 population	0.10	0.10	0.06
	Value of property stolen	\$439,568	\$467,895	\$566,794
	Value of property recovered (Running total for year)	\$163,735	\$169,488	\$197,847
	Percent of property recovered (Running total for year)	37.25%	36.22%	34.91%
	Number of adults referred for prosecution			
	To Utah County	8	14	13
	To Springville Prosecutor	33	40	40
	Average number of hours of training per police officer (Target 80 hours) COMPILED AT YEAR'S END			
Dispatch Betterment Goals	Number of 911 calls received	843	865	940
	Average time to answer 911 calls in seconds (Target under 4 seconds)	3	3	3
	Number of administrative (Non-911) calls received	3,611	3,787	5,003
	Average time to answer administrative calls (target under 5 seconds)	3	3	3
	Percent of administrative calls answered in under 10 seconds (Target 95% or higher)	99.02%	98.85%	99.74%
	Hold a monthly quality review (# Calls Reviewed)	12	11	11
	QA scoring percentage (Goal 90%)	93.8%	98.2%	99.1%
	Total calls for service (CAD calls)	2397	2625	2480
	Total police incident reports	1223	1309	1173
	Total fire and ambulance reports	274	299	293
	Total calls to non-public safety departments (Nature "UTILITY PROBLEM")	23	11	15
Fire/EMS Betterment Goals	Maintain volunteer members at an acceptable level (Target average of 40 fully trained)	35	35	32
	Maintain part-time staff at a level to cover all shifts (Target 22)	21	30	21
	Maintain equipment to an ISO 5 rating (Target "YES")	Yes	Yes	Yes
	Muster 15 firefighters on major fire calls within 14 minutes (Target 90%)	0%	0%	#DIV/0!
	Initiate fire attack within 2 minutes of arrival (Target meet criteria in 90% of fire calls)	100%	100%	100%
	Confine structure fire to building of origin (Target meet criteria in 90% of structure fires)	100%	100%	#DIV/0!
	Percent of EMS cases that meet or exceed State standards of care (Target 95%)	85%	92%	97%
	Percent of time on-duty EMTs arrive in less than 8 minutes (Target 90%)	94%	95%	94%
	Percent of time volunteer EMTs arrive in less than 14 minutes (Target 90%)	91%	93%	94%
	Percent of plan reviews completed within 21 days (Target 90%)	100%	100%	100%
	Percent of annual business inspections and re-inspections completed annually (Target 100%)	100%	100%	100%
	Number of youth prevention groups taught (Target 30 groups or classes per year)	8	5	10