



CALL TO ORDER- 5:30 P.M.

COUNCIL BUSINESS

1. Calendar

- Dec 18 - Work/Study Meeting 5:30 p.m., City Council meeting 7:00 p.m.
- Dec 25 - Christmas Holiday Observed (City Offices Closed)
- Jan 1 - New Year's Day Holiday Observed (City Offices Closed) NO COUNCIL MEETING
- Jan 8 - Work/Study Meeting 5:30 p.m.
- Jan 15 - Work/Study Meeting 5:30 p.m., City Council meeting 7:00 p.m.
- Jan 21 - Martin Luther King Day Observed (City Offices Closed))

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

- a) Discussion with Department Directors
- b) Commission, Board, and Committee Minutes
 - i. Springville Arts Commission minutes for October 10, 2018
- c) Mayor and Council Reports

3. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

4. ADJOURNMENT

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE - POSTED 12/06/2018

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

s/s - Kim Rayburn, CMC, City Recorder





MINUTES
Springville City Arts Commission Meeting - OCTOBER 10, 2018

Commissioners in attendance: Daryl Tucker, Julie Ahlborn, Patrice Bolen, Polly Dunn, Debbie Allred, Ginny Ackerman

Staff in attendance: Museum Director Dr. Rita Wright

City Council Representative: Jason Miller

CALL TO ORDER

Mr. Tucker called the meeting to order at 7:06 p.m. and welcomed Jason Miller and Rita Wright.

INVOCATION

The invocation was offered by Polly Dunn.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

Patrice Bolen proposed the minutes be approved and Ginny Ackerman seconded after suggested corrections made; the vote carried.

CHAIR'S REPORT

Linda Cluff, proposed to fill Susan Bartholomew's position, has backed out for personal reasons. A new commissioner will be sought.

Old grant information on the website has been corrected, and changes if in by September will be accepted. If funds are left, we can reopen for more applications. It was suggested grant applications be kept on a spreadsheet and Chair said he will prepare one. Our allowance from the City is \$25,000.

OTHER BUSINESS

Polly Dunn suggested working with the Shakespeare Festival to do a children's play and evening performance. Do we use our money to bring them and things in? Rita has a relationship with Michael Bahr of the Festival and will talk to him.

Rita will check on proper form for requesting distributions.

ITEMS:

Grant applications were reviewed and money awarded as follows:

#	Organization	Project Description	\$ Awarded
1	SHS Theatre Dept	Sewing machine and serger to make costumes, bags	\$1000
2	SHS Folk Ensemble	Banjo and guitar	\$600
3	SHS & Jr High Art	Soft Pastels	\$400
4	SHS Ceramics	Ceramic aprons	\$400
5	SHS Choir	?	
6	Reagan Academy	Wireless microphones for drama productions	\$329
7	Sage Creek	Watercolor paintbrushes for art room	\$150
8	Merit Dance	Box materials for dances about being in a box	\$300
9	Merit Art	Ceramic materials to make mystery boxes	\$200
10	Chamber Choir	Perform with Tab Choir in SLC & art museum in spring	\$336
11	Westside Elementary	Paintbrushes & Texture	\$150
12	Nebo Philharmonic	Submitted report by July 31. \$500 if only one performance.	\$500
13	Springville Holiday Concert	Last year gave \$500, this year want \$1000 for costumes, publicity, music.	\$1000
14	Sunday Concert Series	Ginny said they want \$350 per performance and \$100 cushion. Partner with vocal academy master course. (They should submit application next year)	\$3600
15	Historical Society	Didn't use all \$3000 last year, so will take less this. Used for lecturers, scan documents, books, scrapbooks; need better scanner. Get nothing from DUP—are they City or Arts? Not 501C3—can apply for grants, don't charge, few donations.	\$2000
16	Easter Concert Arlene Bailey	Handel's Messiah / Oratorio. Two performances, 21 songs, singalong, open to all.	\$599
17	Springville Playhouse	No evaluation yet, will do by end Oct. Money used for royalties, costumes, scripts, scenery, but do charge admission.	\$5000
18	Dance classes	Money goes for experienced dance teachers. Open to students and community.	\$1000
19	Folkfest		\$5000
20	Musettes	Submitted no application, but usually ask \$300-400	
	Total		\$20164

ADJOURNMENT

Next meeting will be on November 13, 2018. Polly proposed adjournment and Patrice Bolen seconded. Meeting was adjourned at 8:35 p.m.



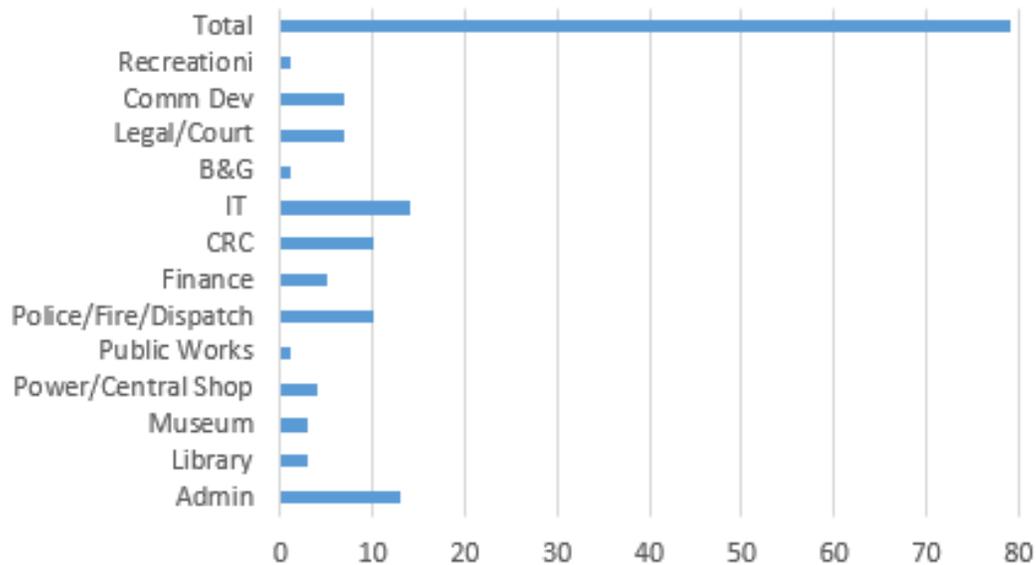
Monthly Department Reports

- | | |
|---|---|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Clyde Recreation Center
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
Prevention Coordinator/Youth Court
Victim Advocate</p> | <p>Department of Buildings & Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning
Business Licensing</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
|---|---|

Highlights for the month of November 2018

- We worked through storage space issues on our email server. We added additional storage space until next budget year when the server is due to be replaced. No email was lost in the transition.
- 3rd Phishing test conducted. See summary at end of report.
- Placed a bid on BidSync for our final 16 desktop computers.
- We are running successful data back-ups on 13 servers. (18.78 TiB of data) but are starting to see “action needed” warnings due to lack of storage space.
 - **UPDATE:** Data backup continues to grow at an accelerated pace. IS will meet with our City Administrator and discuss. Meeting took place.

Track_IT Tickets for November 2018





WEB REPORT November 2018

Website:

For the month of November we had 17,571 visitors on our website. 'Breadcrumbs' have been added to most pages to help visitors navigate the site. The rest will be completed in December. Our top pages for the month were:

Library - 13,061 page views
Home - 8,385 page views
Clyde Recreation Center - 7,350 page views
Utility Services - 3,184 page views
CRC Fitness Schedule - 1,987 page views

Facebook:

Social media posts reached more people this month, but November is still a slow month. The biggest things on Facebook this month were the Christmas lights and free programs for the public.

Total likes: 7,425
new this month: 19

Total followers: 7,771
new this month: 51

Top Posts:

- 1) Library Harry Potter Party
6,156 people reached
84 reactions
45 comments
20 shares
- 2) Christmas Lights
6,050 people reached
385 reactions
31 comments
14 shares
The video was watched for a total of 22.5 hours
- 3) Free Portraits
4,744 people reached
121 reactions
10 comments
8 shares



WEB REPORT
November 2018

Instagram:

7 posts

797 likes and comments

Top Post:

Christmas Lights

189 likes and comments

Twitter:

27 tweets

8,451 impressions

171 profile visits

7 mentions

0 new followers

Human Resource Report

Kathy Hansen, PHR

November 2018

Department	Position	Status	Notes
Recreation	<i>CRC Lifeguard</i>	Part-time	5 new hires
	<i>CRC Fitness Instructor</i>	Part-time	1 new hire
	<i>Referees</i>	Part-time	8 new hires
Power	<i>Utility Planner</i>	Full-time	1 new hire
Bld & Grds	<i>Grounds Superintendent</i>	Full-time - Promotion	1 new hire
Library	<i>Assis Librarian</i>	Part-time	1 new hire
Fire	<i>Firefighter/EMT - B</i>	Part-time	1 new hire

Total number full time hires in November: 2

Total number part time hires in November: 16

Performance Management Statistics

- GRAMA Records Requests Received by the City Recorder and Processed in October 2018:
 - **18** requests received electronically - **0** received in person

Types of Requests

- 7 Property, Building, Engineering or Community Development
- 7 City Recorder
- 4 Referred to Public Safety for processing

GRAMA requests have been keeping us very busy. Most have been for Building or Community Development records.

- Passports Processed

Passports	November		FY2018 Totals	Revenue (\$)		FY2019 Revenue
	2017	2018		Nov 2017	Nov 2018	
*New Applications	101	174	696	\$2,450	\$5,908.00	\$23,828.00
Photo's	48	70	378	\$624.00	\$910.00	\$4,914.00
				\$3,074.00	\$6,818.00	\$28,742.00

Passport processing is seeing continual growth.
Record: 181 Applications in April 2017; 124 Photos in January 2018.

- City Council Minutes: City Council minutes have been completed up to August 2018.
- Currently updating Springville City Code Title 2.

Springville City Monthly Department Report

Justice Court OCTOBER 2018

Performance Management Statistics

COMPLIANCE & CLEARANCE RATES – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.

Measures -Review reports monthly to maintain compliance.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	107	117	100	105	149	108	115	132	106	160	112	
Filed	316	311	418	345	302	333	256	263	260	249	288	
Disp	341	365	416	363	450	361	296	348	276	401	258	

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	119	83	116	97	110	120	113	126	105	126	104	117
Filed	251	414	422	354	449	297	347	268	301	269	378	275
Disp	301	344	490	346	492	359	392	340	316	338	394	323

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	121	90	122	132	97	97	116	147	103	82	120	98
Filed	240	294	272	217	251	274	263	215	273	253	248	240
Disp	292	265	333	287	243	282	304	315	281	206	299	236

CASE FLOW MANAGEMENT - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Strategy - Schedule appointments as quickly as possible. Prepare and monitor cases, manage court processes, requests for information, motions, and compliance.

Measures – Track number of appointments scheduled monthly.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	420	362	398	259	575	340	350	467	288	434	242	

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	411	339	457	264	465	246	359	419	253	443	357	303

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	446	311	401	373	277	352	322	427	275	253	351	234

Springville City Monthly Department Report

Finance Department –December 2018

Performance Management Statistics (October 2018 vs. October 2017 Measures)

- **Number of Invoices Processed:** 10/18: 1,419 10/17: 1,056
- **% Paid on time:** 10/18: 99% 10/17: 98%
- **Number of POs opened:** 10/18: 43 10/17: 44
- **% Opened after Invoice date:** 10/18: 16% 10/17: 11%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	10/18	10/17	10/18	10/17
Water	8,983	8,855	419,624.81	313,772.58
Pressurized Irrigation	789	687	22,748.69	6,857.63
Sewer	9,595	9,372	341,105.57	319,435.34
Electric	11,796	11,688	2,059,031.14	1,846,033.92
Storm Water	9,003	8,876	94,930.10	91,562.81
Garbage	8,911	8,785	129,148.44	123,179.18
Recycling	2,290	2,082	16,680.02	14,756.79
Yard Light	91	92	2,005.06	2,015.06

- **Utility Delinquent Notices:** 10/18: 1,258 10/17: 1,098
- **Non-payment Disconnects:** 10/18: 117 10/17: 60
- **Transactions Processed:** 10/18: 14,136 10/17: 13,565
- **By Cashiers:** 10/18: 6,152 (44 %) 10/17: 6,086 (45%)
- **Online:** 10/18: 7,984 (56 %) 10/17: 7,479 (55%)

Significant Events.

- FY 2018 audit is nearly complete and will be presented to Council on Dec. 18.
- New City Treasurer has been hired and will start work on January 7, 2019. We thank Doris Weight for her years of dedicated service and wish her the best in retirement.

Council Discussion Items

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	804,035.90	3,320,891.05	13,424,768.00	10,103,876.95	24.7
LICENSE REVENUE	109,049.00	280,354.85	1,016,250.00	735,895.15	27.6
INTERGOVERNMENTAL REVENUE	2,552.40	553,324.00	1,866,296.00	1,312,972.00	29.7
CHARGES FOR SERVICES	164,009.54	422,133.58	906,500.00	484,366.42	46.6
FINES AND FORFEITURES	25,053.57	108,386.32	363,000.00	254,613.68	29.9
MISCELLANEOUS REVENUE	303,516.93	1,078,904.30	2,997,820.00	1,918,915.70	36.0
CONTRIBUTIONS & TRANSFERS	389,489.17	1,557,956.68	4,750,893.00	3,192,936.32	32.8
TRANSFERS & OTHER REVENUE SO	105.00	85,802.56	176,378.00	90,575.44	48.7
	<u>1,797,811.51</u>	<u>7,407,753.34</u>	<u>25,501,905.00</u>	<u>18,094,151.66</u>	<u>29.1</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	23,939.21	51,402.46	151,916.80	100,514.34	33.8
ADMINISTRATION	89,334.40	311,479.22	993,108.00	681,628.78	31.4
INFORMATION SYSTEMS	31,461.21	123,729.58	374,398.58	250,669.00	33.1
LEGAL	39,729.06	171,795.76	585,422.00	413,626.24	29.4
FINANCE	45,688.31	213,257.44	585,167.00	371,909.56	36.4
TREASURY	34,862.88	149,811.35	432,698.16	282,886.81	34.6
BUILDING INSPECTIONS	23,312.98	110,273.03	371,904.00	261,630.97	29.7
PLANNING & ZONING	38,769.77	163,527.92	444,380.00	280,852.08	36.8
PUBLIC WORKS	22,478.95	109,343.03	311,975.01	202,631.98	35.1
FACILITIES MAINTENANCE	53.82	53.82	.00	(53.82)	.0
CITY ENGINEER	63,848.62	302,908.28	920,609.71	617,701.43	32.9
POLICE EXPENDITURES	261,536.98	1,273,504.57	3,912,143.42	2,638,638.85	32.6
POLICE DISPATCH	48,910.38	213,138.92	716,770.00	503,631.08	29.7
FIRE DEPARTMENT	89,686.46	424,791.04	1,354,600.52	929,809.48	31.4
MUNICIPAL COURT EXPENDITURES	24,692.53	104,969.50	325,348.00	220,378.50	32.3
STREETS EXPENDITURES	101,173.56	381,947.98	1,309,794.00	927,846.02	29.2
PARKS EXPENDITURES	98,558.46	430,007.34	1,163,491.00	733,483.66	37.0
CANYON PARKS	10,922.20	74,129.82	335,010.29	260,880.47	22.1
ART MUSEUM EXPENDITURES	48,039.64	218,018.55	711,701.00	493,682.45	30.6
ART MUSEUM-POPS	19,888.15	68,677.82	275,917.00	207,239.18	24.9
SWIMMING POOL	108,417.04	528,301.42	1,627,726.00	1,099,424.58	32.5
RECREATION EXPENDITURES	65,497.40	262,941.55	975,968.00	713,026.45	26.9
CEMETERY	15,099.73	81,552.80	268,784.08	187,231.28	30.3
ARTS COMMISSION	700.00	700.00	28,700.00	28,000.00	2.4
LIBRARY EXPENDITURES	90,446.07	351,096.68	1,053,663.88	702,567.20	33.3
SENIOR CITIZENS	10,226.51	35,265.97	106,610.04	71,344.07	33.1
TRANSFERS, OTHER	356,577.34	1,426,309.36	6,184,251.00	4,757,941.64	23.1
	<u>1,763,851.66</u>	<u>7,582,935.21</u>	<u>25,522,057.49</u>	<u>17,939,122.28</u>	<u>29.7</u>
	<u>33,959.85</u>	<u>(175,181.87)</u>	<u>(20,152.49)</u>	<u>155,029.38</u>	<u>(869.3)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	2.50	10.02	.00	(10.02)	.0
CONTRIBUTIONS & TRANSFERS	169,144.75	676,579.00	2,029,737.00	1,353,158.00	33.3
	<u>169,147.25</u>	<u>676,589.02</u>	<u>2,029,737.00</u>	<u>1,353,147.98</u>	<u>33.3</u>
<u>EXPENDITURES</u>					
BOND EXPENDITURES	12,814.29	357,039.40	2,029,737.00	1,672,697.60	17.6
	<u>12,814.29</u>	<u>357,039.40</u>	<u>2,029,737.00</u>	<u>1,672,697.60</u>	<u>17.6</u>
	<u><u>156,332.96</u></u>	<u><u>319,549.62</u></u>	<u><u>.00</u></u>	<u><u>(319,549.62)</u></u>	<u><u>.0</u></u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	(31,998.17)	(127,992.68)	383,978.00	511,970.68	(33.3)
	(31,998.17)	(127,992.68)	383,978.00	511,970.68	(33.3)
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	.00	327,779.59	382,328.00	54,548.41	85.7
MBA MISC. EXPENSES	.00	.00	1,650.00	1,650.00	.0
	.00	327,779.59	383,978.00	56,198.41	85.4
	(31,998.17)	(455,772.27)	.00	455,772.27	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	163,747.72	652,784.22	2,042,280.00	1,389,495.78	32.0
CONTRIBUTIONS & TRANSFERS	.00	.00	904,590.00	904,590.00	.0
	<u>163,747.72</u>	<u>652,784.22</u>	<u>2,946,870.00</u>	<u>2,294,085.78</u>	<u>22.2</u>
<u>EXPENDITURES</u>					
INFORMATION SYSTEMS	.00	69,792.45	79,650.00	9,857.55	87.6
ENGINEERING EXPENDITURES	.00	.00	13,000.00	13,000.00	.0
POLICE EXPENDITURES	.00	.00	215,649.93	215,649.93	.0
FIRE DEPARTMENT	.00	.00	67,000.00	67,000.00	.0
STREETS EXPENDITURES	122,452.07	953,829.59	2,324,204.65	1,370,375.06	41.0
PARKS EXPENDITURES	5,369.00	14,639.72	304,502.78	289,863.06	4.8
CANYON PARKS	.00	6,684.22	81,850.00	75,165.78	8.2
ART MUSEUM EXPENDITURES	.00	.00	185,500.00	185,500.00	.0
RECREATION EXPENDITURES	10,302.53	409,614.07	1,595,817.02	1,186,202.95	25.7
CEMETERY EXPENDITURES	.00	12,372.50	86,900.00	74,527.50	14.2
LIBRARY EXPENDITURES	.00	.00	9,500.00	9,500.00	.0
TRANSFERS, OTHER	.00	.00	125,829.00	125,829.00	.0
	<u>138,123.60</u>	<u>1,466,932.55</u>	<u>5,089,403.38</u>	<u>3,622,470.83</u>	<u>28.8</u>
	<u>25,624.12</u>	<u>(814,148.33)</u>	<u>(2,142,533.38)</u>	<u>(1,328,385.05)</u>	<u>(38.0)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	171,083.64	350,670.05	778,700.00	428,029.95	45.0
	<u>171,083.64</u>	<u>350,670.05</u>	<u>778,700.00</u>	<u>428,029.95</u>	<u>45.0</u>
<u>EXPENDITURES</u>					
LAND ACQUISITION	.00	.00	236,000.00	236,000.00	.0
PARK IMPACT FEE PROJECTS	.00	18,738.58	21,453.58	2,715.00	87.3
TRANSFERS	42,789.42	1,470,821.18	2,467,857.10	997,035.92	59.6
	<u>42,789.42</u>	<u>1,489,559.76</u>	<u>2,725,310.68</u>	<u>1,235,750.92</u>	<u>54.7</u>
	<u>128,294.22</u>	<u>(1,138,889.71)</u>	<u>(1,946,610.68)</u>	<u>(807,720.97)</u>	<u>(58.5)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

INTERNAL SERVICE FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	27,511.89	91,782.42	330,067.00	238,284.58	27.8
CONTRIBUTIONS & TRANSFERS	131,130.41	524,521.64	1,699,394.00	1,174,872.36	30.9
	<u>158,642.30</u>	<u>616,304.06</u>	<u>2,029,461.00</u>	<u>1,413,156.94</u>	<u>30.4</u>
<u>EXPENDITURES</u>					
CENTRAL SHOP	24,322.09	88,592.62	306,634.38	218,041.76	28.9
FACILITIES MAINTENANCE	71,150.38	299,013.80	1,039,370.22	740,356.42	28.8
FACIL MAINT - CAPITAL EXPENSE	1,334.72	21,914.27	181,300.00	159,385.73	12.1
TRANSFERS, OTHER	3,481.05	45,505.65	71,129.49	25,623.84	64.0
	<u>100,288.24</u>	<u>455,026.34</u>	<u>1,598,434.09</u>	<u>1,143,407.75</u>	<u>28.5</u>
	<u><u>58,354.06</u></u>	<u><u>161,277.72</u></u>	<u><u>431,026.91</u></u>	<u><u>269,749.19</u></u>	<u><u>37.4</u></u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	1,879.51	7,304.16	.00	(7,304.16)	.0
SOURCES OF REVENUES	(747.41)	(2,989.64)	1,062,473.00	1,065,462.64	(.3)
	<u>1,132.10</u>	<u>4,314.52</u>	<u>1,062,473.00</u>	<u>1,058,158.48</u>	<u>.4</u>
<u>EXPENDITURES</u>					
ADMNISTRATION	.00	20,441.00	45,000.00	24,559.00	45.4
CITY ENGINEER	.00	22,654.44	29,500.00	6,845.56	76.8
POLICE	.00	.00	125,000.00	125,000.00	.0
AMBULANCE	.00	.00	180,000.00	180,000.00	.0
STREETS	.00	.00	40,500.00	40,500.00	.0
PARKS	.00	.00	8,000.00	8,000.00	.0
CANYON PARKS	22,240.00	22,240.00	32,000.00	9,760.00	69.5
CEMETERY	10,165.00	10,165.00	59,000.00	48,835.00	17.2
WATER	.00	.00	251,280.09	251,280.09	.0
SEWER	85,800.00	85,800.00	145,000.00	59,200.00	59.2
ELECTRIC	.00	.00	318,000.00	318,000.00	.0
STORM WATER	2,218.61	2,218.61	75,000.00	72,781.39	3.0
GOLF COURSE	.00	.00	88,000.00	88,000.00	.0
	<u>120,423.61</u>	<u>163,519.05</u>	<u>1,396,280.09</u>	<u>1,232,761.04</u>	<u>11.7</u>
	<u>(119,291.51)</u>	<u>(159,204.53)</u>	<u>(333,807.09)</u>	<u>(174,602.56)</u>	<u>(47.7)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	513,569.15	2,832,544.46	5,241,021.00	2,408,476.54	54.1
	513,569.15	2,832,544.46	5,241,021.00	2,408,476.54	54.1
<u>EXPENDITURES</u>					
WATER EXPENDITURES	119,266.77	697,813.52	1,972,485.38	1,274,671.86	35.4
DEPARTMENT 5150	10,964.42	50,008.83	293,224.83	243,216.00	17.1
PROJECTS	8,762.17	30,739.31	2,113,894.44	2,083,155.13	1.5
IMPACT FEE PROJECTS	3,124.57	194,159.33	2,651,631.83	2,457,472.50	7.3
PRINCIPAL	.00	.00	136,290.00	136,290.00	.0
TRANSFERS, OTHER	77,314.96	308,953.65	976,615.00	667,661.35	31.6
	219,432.89	1,281,674.64	8,144,141.48	6,862,466.84	15.7
	294,136.26	1,550,869.82	(2,903,120.48)	(4,453,990.30)	53.4

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	404,339.61	1,507,716.12	4,686,817.00	3,179,100.88	32.2
	404,339.61	1,507,716.12	4,686,817.00	3,179,100.88	32.2
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	35,354.52	182,562.73	505,072.69	322,509.96	36.2
WASTE WATER TREATMENT PLANT	64,193.43	337,844.87	1,067,360.07	729,515.20	31.7
VEHICLES & EQUIP-WASTE WATER	6,580.00	14,893.46	275,000.00	260,106.54	5.4
PROJECTS	.00	283,347.50	2,757,407.50	2,474,060.00	10.3
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	.00	131,040.00	813,710.00	682,670.00	16.1
PRINCIPAL	.00	.00	110,000.00	110,000.00	.0
TRANSFERS, OTHER	70,047.32	275,271.05	1,048,036.00	772,764.95	26.3
	176,175.27	1,224,959.61	6,596,586.26	5,371,626.65	18.6
	228,164.34	282,756.51	(1,909,769.26)	(2,192,525.77)	14.8

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,439,931.71	11,306,252.08	28,442,722.00	17,136,469.92	39.8
	<u>2,439,931.71</u>	<u>11,306,252.08</u>	<u>28,442,722.00</u>	<u>17,136,469.92</u>	<u>39.8</u>
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	191,905.45	870,848.30	2,569,489.95	1,698,641.65	33.9
ELECTRIC GENERATION	127,972.70	720,799.76	1,872,691.24	1,151,891.48	38.5
NEW DEVELOPMENT	25,214.47	97,080.64	612,500.00	515,419.36	15.9
GENERATION PROJECTS	17,138.65	57,321.04	1,198,078.36	1,140,757.32	4.8
IMPACT FEE PROJECTS	8,361.69	41,564.90	698,601.76	657,036.86	6.0
TRANSFERS, OTHER	1,717,698.10	7,522,744.74	20,907,658.00	13,384,913.26	36.0
	<u>2,088,291.06</u>	<u>9,310,359.38</u>	<u>27,859,019.31</u>	<u>18,548,659.93</u>	<u>33.4</u>
	<u>351,640.65</u>	<u>1,995,892.70</u>	<u>583,702.69</u>	<u>(1,412,190.01)</u>	<u>341.9</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	142,352.92	461,976.18	1,386,519.00	924,542.82	33.3
	142,352.92	461,976.18	1,386,519.00	924,542.82	33.3
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	32,537.27	131,219.06	521,013.84	389,794.78	25.2
DEPARTMENT 6050	.00	.00	975,002.00	975,002.00	.0
DEPARTMENT 6800	.00	251,588.00	1,737,670.00	1,486,082.00	14.5
TRANSFERS, OTHER	28,398.78	113,689.16	419,603.00	305,913.84	27.1
	60,936.05	496,496.22	3,653,288.84	3,156,792.62	13.6
	81,416.87	(34,520.04)	(2,266,769.84)	(2,232,249.80)	(1.5)

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	146,955.05	585,869.90	1,758,500.00	1,172,630.10	33.3
	<u>146,955.05</u>	<u>585,869.90</u>	<u>1,758,500.00</u>	<u>1,172,630.10</u>	<u>33.3</u>
<u>EXPENDITURES</u>					
SOLID WASTE EXPENDITURES	85,049.92	367,610.28	1,091,746.53	724,136.25	33.7
SOLID WASTE RECYCLING	1,715.90	3,383.20	54,610.00	51,226.80	6.2
TOOLS & EQUIPMENT	.00	.00	61,155.00	61,155.00	.0
TRANSFERS, OTHER	45,079.65	180,554.87	541,602.00	361,047.13	33.3
	<u>131,845.47</u>	<u>551,548.35</u>	<u>1,749,113.53</u>	<u>1,197,565.18</u>	<u>31.5</u>
	<u><u>15,109.58</u></u>	<u><u>34,321.55</u></u>	<u><u>9,386.47</u></u>	<u><u>(24,935.08)</u></u>	<u><u>365.7</u></u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	70,206.46	493,952.65	924,000.00	430,047.35	53.5
	<u>70,206.46</u>	<u>493,952.65</u>	<u>924,000.00</u>	<u>430,047.35</u>	<u>53.5</u>
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	53,021.02	265,601.15	749,140.98	483,539.83	35.5
GOLF CART PROJECTS	53,465.66	92,064.76	168,180.26	76,115.50	54.7
TRANSFERS, OTHER	11,438.33	69,085.32	139,260.00	70,174.68	49.6
	<u>117,925.01</u>	<u>426,751.23</u>	<u>1,056,581.24</u>	<u>629,830.01</u>	<u>40.4</u>
	<u>(47,718.55)</u>	<u>67,201.42</u>	<u>(132,581.24)</u>	<u>(199,782.66)</u>	<u>50.7</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	5,000.00	20,000.00	185,000.00	165,000.00	10.8
	5,000.00	20,000.00	185,000.00	165,000.00	10.8
<u>EXPENDITURES</u>					
WATER EXPENDITURES	.00	.00	76,000.00	76,000.00	.0
	.00	.00	76,000.00	76,000.00	.0
	5,000.00	20,000.00	109,000.00	89,000.00	18.4

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	4,107.99	30,847.53	88,000.00	57,152.47	35.1
	4,107.99	30,847.53	88,000.00	57,152.47	35.1
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	4,107.99	30,847.53	88,000.00	57,152.47	35.1

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SPECIAL TRUSTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3400	.00	21.83	75.00	53.17	29.1
	.00	21.83	75.00	53.17	29.1
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	21.83	75.00	53.17	29.1

Library Department Report November 2018

November Event attendance: Focus on...

All Library Programs:

- Dia de los Muertos: 336
- Gab & Gobble: 114
- Movie Day: 64
- Other Programs: 66

Adult and Spanish Programs:

- Adult Classes and Clubs: 39
- Adult Harry Potter Night: 156
- Bilingual Story Time: 111
- Centro Hispano photos: 296

Teen Programs:

- Teen Lego Night: 80
- Teen Clubs & Activities: 172

Children's Programs:

- Storytime: 1395
- Tween Programs: 28

Coming in December:

- Photos with Santa: Monday 12/3 & 12/10 7 to 9 pm; Saturday 12/8 & 12/15: 11 am to 3 pm
- Bilingual Story Time: Tues 7 pm
- Utah Valley Handbells: 12/5 7 pm
- Tween Gingerbread: 12/6 7 pm
- Art City Ukulele: 12/8 10:30 am
- Teen Button Making: 12/11 3:30
- Legends Writing Group: 12/12 7 pm
- All Ages Lego Club: 12/13 4 pm
- Books and Bites: 12/18 12 pm
- White Christmas Sing-Along: 12/20 6:30 pm
- Teen Night: 12/21 6:30- 8:30 pm
- Jammie Movie Day: 12/24 10:30

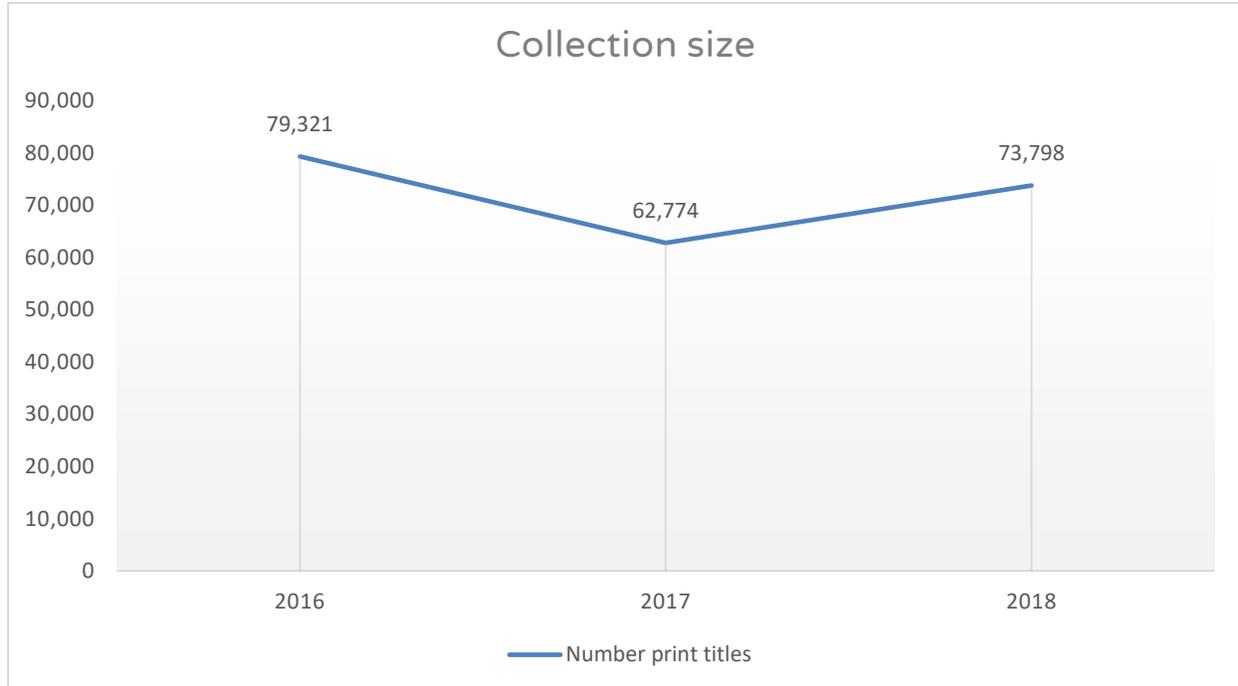
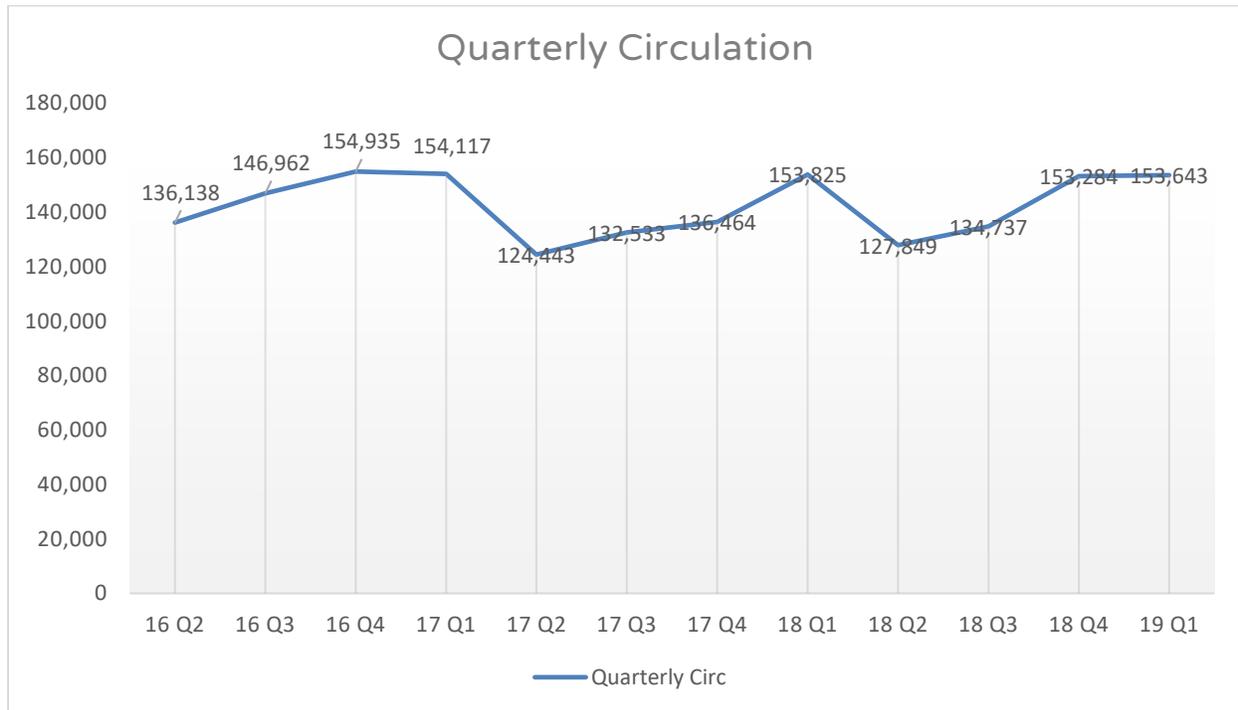
Mango Languages

Have you ever wanted to learn a new language, or brush up on one you learned years ago? With your Springville Library card, you have free access to an online learning tool called Mango Languages that can help! Mango has courses in over 70 languages, from Arabic to Yiddish. Its user-friendly design helps you track your progress and learn with ease. There is even an app for mobile devices so you can listen and practice anytime, anywhere.

Mango's language lessons are self-paced and include multiple elements of language learning: vocabulary, pronunciation, grammar, and culture. All courses are crafted by native linguists and teachers in order to help users better understand and create conversations in another language. There is even a feature that lets you record your speech and compare to audio of native speakers' pronunciation. Last quarter our most popular languages studied were Spanish, French, Romanian, Japanese and Thai!

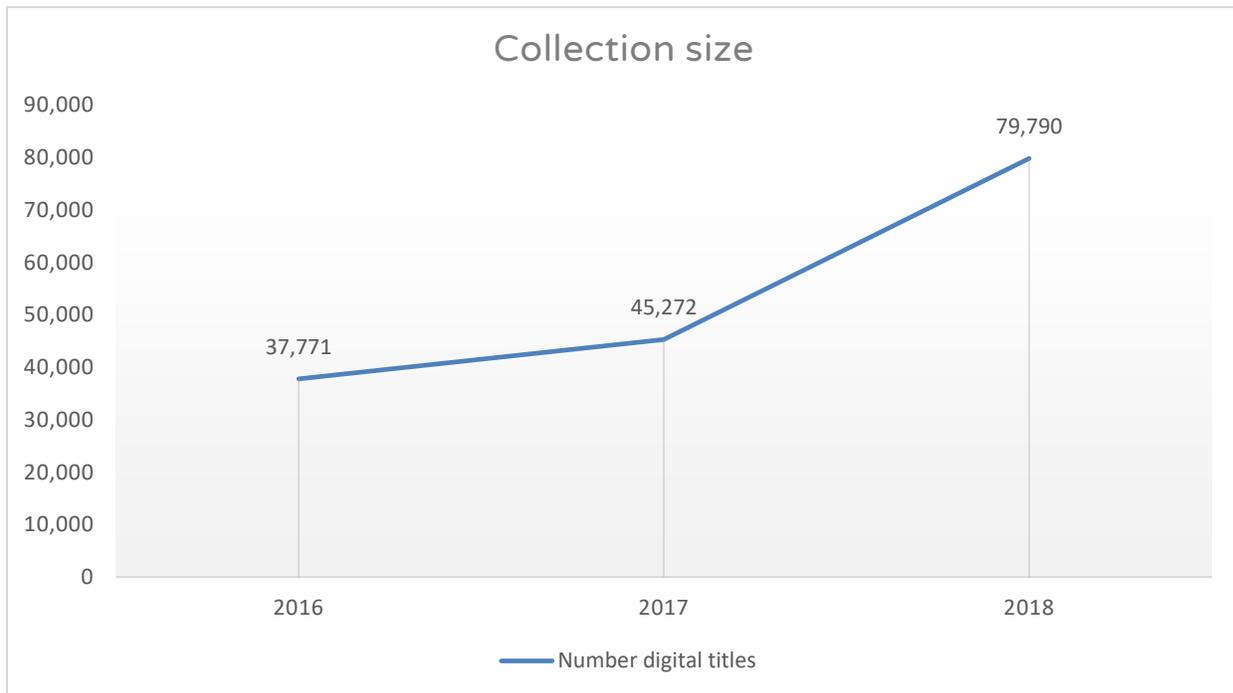
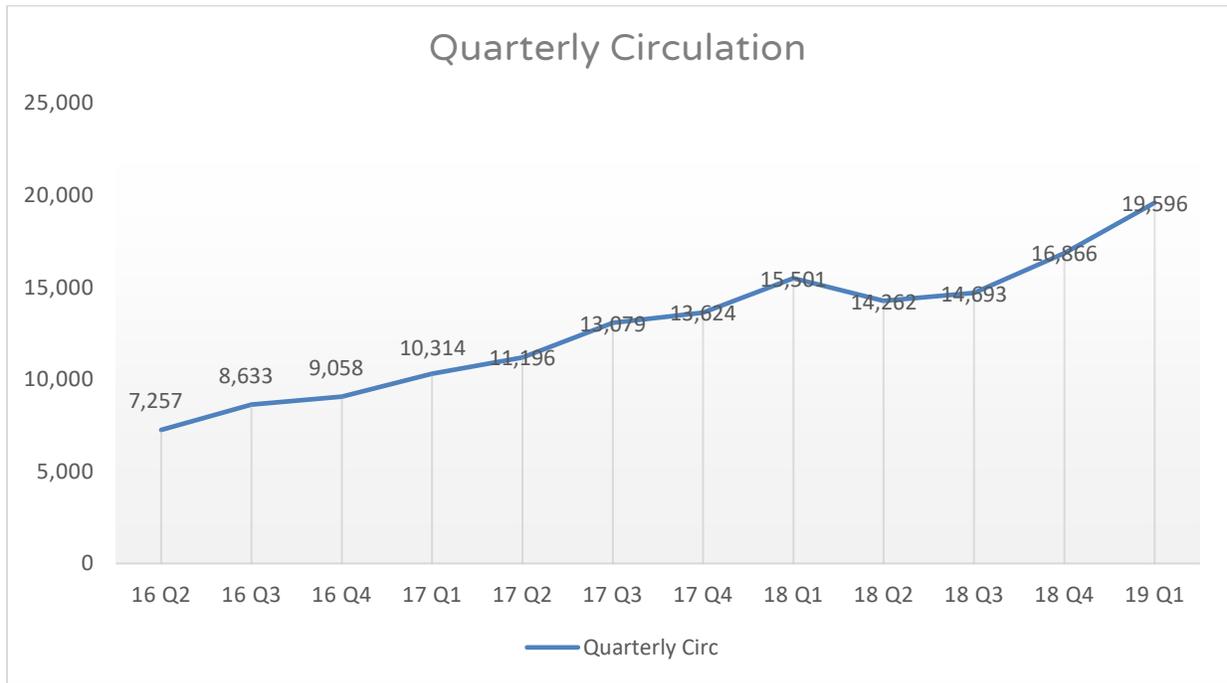


Print item circulation



Turnover rate refers to the number of items in the collection divided by the number of circulations over the course of a year. The national average for public libraries is 3.04. Turnover rates here for the past 3 years are: 7.57 (2016), 8.72 (2017), 7.72 (2018)

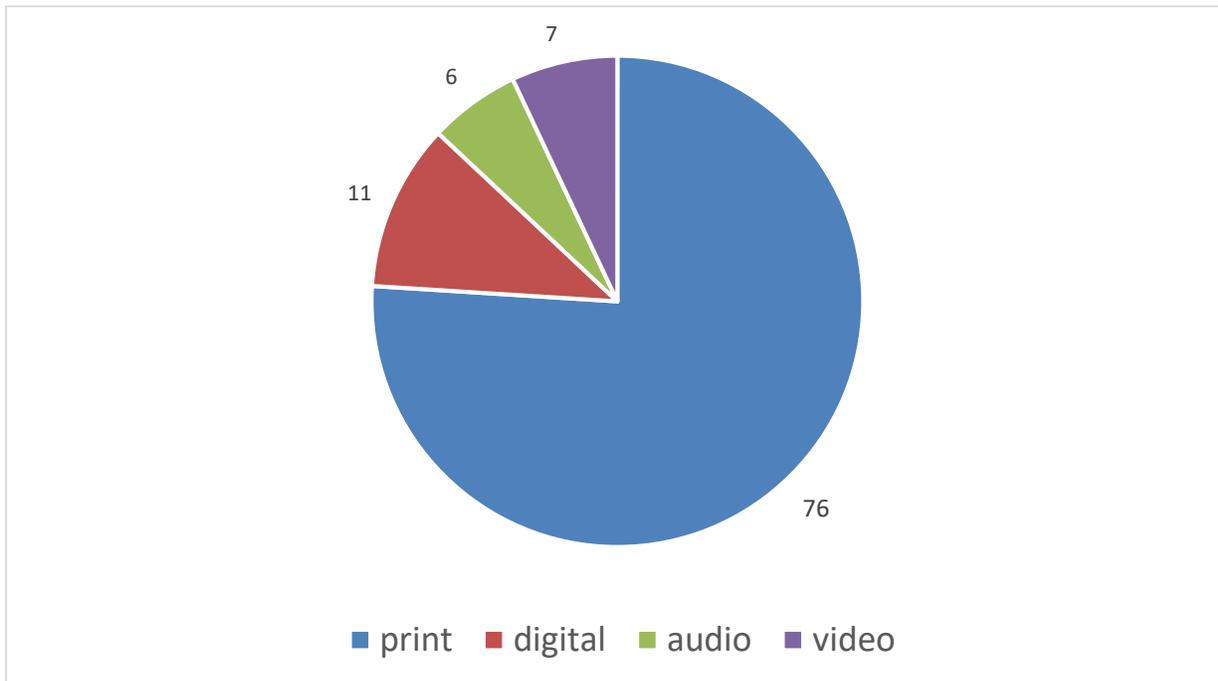
Digital item circulation



Digital items include eBooks, eAudiobooks, and digital magazines

Print items (sometimes called physical items) include books for all ages, magazines, books on CD, Playaways, large print, DVD and Blu-ray, story kits, discovery kits, and book club sets.

Percentage of circulation by format



Analysis

Print circulation is holding steady, and after a large “weed” about 2 years ago where over 16,000 volumes were removed, our collection is growing back to a total of about 80,000 items. Print circulation is doing well due to a number of factors, including a high number of checkouts of children’s materials, a bookstore model of display and classification, and an effort to match usage trends and fill patron requests.

Library users are fortunate to have multiple formats to choose from. This allows them to not only select the content they want but also their preferred material, i.e., reading a print book, listening to an audiobook, downloading an eBook to their phone, etc.

DVD and Blu-ray checkouts are increasing despite numerous streaming options on the market.

Specialty items like kits account for a small amount of total items but circulate very well.

Digital circulation continues to grow as we strive to keep up with demand and it accounts for 11.3% of total checkouts. We recently combined resources with other libraries in Utah to pool our digital items together which offers a greater total number of titles and helps fill gaps in our collection. This new arrangement still gives our patrons priority on the books that we own digitally.

Springville City
Monthly Department Report
Golf Course November 2018



Performance Management Statistics

- Revenue for **November** totals \$7359.88, down **\$8961.03** from **November** 2017.
- Our Facebook posts for **November** reached 2732 people. We now have 1475 likes.
- Course Conditions: The course is closed for the season. Our last open day was November 23. We are in winter maintenance practices, including equipment maintenance.
- Phase 2 of the remodel is complete.
- Council Discussions.

Revenue comparison of 2017-18 to 2018-19

	<u>2017-18</u>	<u>2018-19</u>
July	\$153,197.09	\$154,622.84
August	\$137,158.35	\$142,005.68
September	\$125,734.91	\$129,136.91
October	\$73,560.25	\$54,206.34
November	\$16,320.32	\$7,359.88
Total Revenue:	\$505,970.92	\$487,331.65

For the month of **November** this fiscal year we were **\$8,961.03** behind **November** 2017. It was a tough revenue month with unseasonably cool wet conditions. For fiscal 2019 we are behind **\$18,639.27** over fiscal year 2018.

1. Weather: **November** was another tough weather month; unseasonably cold and wet. We had 6 snow/rain days and 19 frost days in the 23 days we were open in **November**.
2. 2019 Annual Passes, Punch cards, Gift Certificates are on sale.
3. Golf Course Condition: The course is closed for the season, and course is prepared for winter. We are focusing on equipment maintenance this winter in preparation for the 2019 season.
4. Council Discussions:

Thanks,

Craig Norman
PGA Golf Professional



Springville City Monthly Department Report

Recreation Department – December - 2018

Performance Management Statistics

Senior Center Members
472

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Trips	2	2	4	2	2	4	NA	6	5	3	2	
Trips – ave. attendance	16	17	12	17	39	23	NA	18	17	31	33	
Lunches served	728	673	724	669	701	588	NA	717	568	677	568	
Health related classes	30	25	33	33	33	29	8	31	33	33	28	
Participation in classes	18	19	18	49	42	53	18	43	62	76	58	
Evening Presentations att	NA	75	103	60	80	NA	NA	NA	78	58	128	

- 2. Current Recreation/Sports Programs

Fall Programs

YOUTH

	2016/17	2017/18	2018/19
Basketball - Adult			
Mens League	11	11	10
	Average 9/10 players per team		
Basketball - Youth			
9 th -10 th Boys Basketball	5 teams	6 teams	5 teams
	42 players	53 players	47 players
11 th -12 th Boys Basketball	10 teams	9 teams	10 teams
	85 players	80 players	90 players
9 th -12 th Girls Basketball	2 teams	2 teams	3 teams
	16 players	18 players	30 players

Springville City Monthly Department Report

Legal Department – December 2018

Performance Management Statistics

Prosecution

Charge Types	New Charges this Month	Cases Dismissed this Month	Total Yearly Charges	Annual Conviction Percentage
DUI	9	1	70	89%
DV Assault/Simple Assault	6	0	57	93%
Child Abuse	1	0	6	100%
Drug Paraphernalia/Drug Possession	15	0	154	94%
Theft/Retail Theft	12	2	140	94%
Total Open Court Cases				
	2223			
		Monthly Hearings	Monthly Average	
Review Hearings/OSC	81/45	94/35		
Pretrial/Arraignments	52/79	134/123		
Sentencing	11	14		
Bench Trial/Jury Trial	3/1	5/1		
Preliminary	2	2		
Appeals	2	9		
Other	34	34		
Total	310	394		

- Victim Advocate helped approximately 41 new victims and 8 ongoing victims and provided approximately 353 services to victims.
- Number of claims filed against the City and amount spent on claims:
 - FY 2018 – 2019: 8 claims - \$8,500
 - FY 2017 – 2018: 24 claims - \$17,495
 - FY 2016 – 2017: 23 claims - \$46,250

Significant Events – Youth Court/Communities that Care

- Working Minds Suicide Prevention in the Workplace was rescheduled by John Gleave for January 17th.
- Working with Utah County to schedule an Opioid Overdose training for citizens in the community. The County will accommodate us whenever we can coordinate advertisement and space. Looking towards January/Feb. for possible training. Partnering with Dan Sullivan at the Library.
- Our CTC Coordinator has been asked to write and coordinate monthly mental health awareness articles for Serve Daily. The first one has been written for the December issue.



Month: November, 2018
 Installation of Christmas lights on Main Street began October 29th
 The irrigation systems on City properties have been completed.

Buildings & Grounds Monthly Department Report FY 2019

Performance Management Statistics

CANYON PARKS/CITY PARKS: RESERVATIONS & REVENUE	FYTD 2019	FY 2019 October	FY 2018	FY 2018 October
Canyon Pavillions	55	5	50	0
Campsites	404	0	310	0
City Pavillions	33	0	33	0
Bartholomew Park Pavillions	94	0	90	0
Pavillion and Campsite Revenue	\$ 25,672.00	\$ 2,122.00	\$ 28,491.00	\$ -
Bartholomew Park Pavillion Revenue	\$ 2,580.00	\$ -	\$ 2,220.00	\$ -
Bartholomew Park Parking Revenue	\$ 29,984.90	\$ -	\$ -	\$ -
Youth Camp Revenue	\$ 150.00	\$ -	\$ 375.00	\$ -
CEMETERIES	FYTD 2019	FY 2019 October	FY 2018	FY 2018 October
Burials	65	9	78	12
Cremation Burials	11	2	11	3
Plots Sold	72	8	56	10
Revenues	\$ 123,827.00	\$ 16,740.00	\$ 111,933.00	\$ 23,150.00
Total # of Plots	25,298.00			
Total Plots Sold	21,600.00			
Total Plots Unsold	3,697.00			
Total Plots Occupied	14,171.00			
URBAN FORESTRY	FYTD 2019	FY 2019 October	FY 2018	FY 2018 October
Trees Planted	0	0		16
Trees Removed	90	0		23
Trees Pruned	144	38		5
Stumps Removed	53	0		0
Years as Tree City USA	39		38	
FACILITIES MAINTENANCE	FYTD 2019	FY 2019 October	FY 2018	FY 2018 October
Work Orders Completed	1037	144		100
Total # Work Orders	1174	178		130
Total % Of Work Orders Complete	88%	81%		77%
Maintenance & Cleanliness Call Backs	7	2		0
Down Time (Days)	0	0		0

November, 2018

Work Orders Derived From:	Inspections			Work Requests		
	133			7		
Current Work Orders:	In Progress		Pending	Completed		Canceled
	34		0	144		0
Work Orders Completed	144					
Down Time (Days)	0					
Cleanliness Call Backs	2					
Total % Of Work Orders Complete	81%					
New Work Orders This Month	140					

STANDARDS & METRICS: Maintenance	Actual	Goal	Total	% Complete	Goal Met
Work Orders Completed on Schedule	134	90%	178	75%	NO
Work Orders Generated Via Inspection	133	50%	140	95%	YES
3 or Less Maint. Call Backs Per Month	0	3	N/A	N/A	YES
Completion of PM's	200	100%	150	75%	NO
Special Projects Completed	2	5%	10	20%	YES

Planning Commission

November 13, 2018

- Ken Condie was granted preliminary plan approval for the Condie Farms Subdivision located in the area of 400 North 1325 West in the R1-10 Single-Family Residential and WF-1 Westfields Overlay Zones.
- Nathan Chappell - street vacation and plat amendment was approved for the Spring Terrace Subdivision, Lots 7, 8 and 9 located in the area of 600 South 1325 East in the R1-10 Single-Family Residential Zone.

November 27, 2018

- David Simpson was granted a recommendation for final plan approval for the Sumsion West Subdivision, Plat 'A', located in the area of 950 West 1150 South in the R1-10 Single-Family Residential and WF-1 Westfields Overlay Zones.

Planning Division

Average Time to Completion	Number of Days
Subdivisions	51
Site Plans	62

Type of Action	Month of November	Year to Date
Pre-Application Meetings	6	73
Development Review Committee Items	7	47
Planning Commission Items	3	40
Administrative Approvals	1	17

Building Division

New Permits			
November 2018	53	permits issued for a valuation of	\$ 5,829,264
November 2017	34	permits issued for a valuation of	\$ 1,659,119
YTD 2018	460	permits issued for a valuation of	\$ 65,261,133
YTD 2017	448	permits issued for a valuation of	\$ 59,865,609

Current Average Days for Initial Plan Review	Number of Days
New Commercial	11
Signs	10
Solar Panels	13
Residential	10

Business Licensing Division

NEW LICENSES	
Type of License	Number Issued
Commercial	5
Home Office Requested	3
Seasonal	1
Food Truck	1
Temporary	1
Total Licenses for November 2018	11
City Cost Per License (Staff, Materials)	\$53.14

LICENSE RENEWALS	
Type of License	Number Issued
Commercial	5
Industrial	1
Home Occupation	2
Total License Renewals for November 2018	8
City Cost Per License (Staff, Materials)	\$9.64

Code Enforcement Division

Categories of Majority Cases:	Number of Cases	Total Violations Investigated: 689
Nuisance, Noxious Weeds	52	
Nuisance, Vegetation (Obstruction)	52	
Signs (Streets & Sidewalks or within Public ROW)	52	
Signs, Prohibited Signs and Devices	52	

Origin of New Enforcement Calls/Complaints	Number of Calls
Office	1
Police	5
Follow-Up	12
Self-Initiated	8
Citizen Assist	18

Current Open Cases	44
Cases Closed	12
Cases not closed or referred to the prosecutor within 4 months:	38
Percent of cases closed within 30 days	0%
Percent of time submission in City Court	79%

Report Criteria:

Business.License Status = ACTIVE

License.Approval date = 11/01/2018-11/30/2018

Business Name	Description	Location	License Description	Business Phone	Name
EZ MOTORS	COMMERCIAL LICENSE	816 N MAIN	AUTO SALES DEALERSHIP	385-309-4842	ELIEZER COCA
HAKES INSTALLATION LLC	HOME OFFICE REQUESTED	2445 W 450 S #7	CARPET INSTALLATION	801-602-8295	MAXWELL HAKES
OLDE MAIN STUDIOS	COMMERCIAL LICENSE	1194 S MAIN SUITE #3 & #5	PERFORMANCE AND VISUAL ART STU	801-361-9743	TRACI CHILDS
OREM TREE SERVICE	STANDARD SEASONAL -	851 N 600 E	TREE SERVICE - SEASONAL - 9 MONT	801-722-9766	JAMES N SENIOR
RICOS TACOS MICHOACANOS	FOOD TRUCK	405 E 900 N	FOOD TRUCK	385-201-8981	OSCAR MARTINEZ
RICOS TACOS MICHOACANOS	COMMERCIAL LICENSE	151 S MAIN	FOOD TRUCK COMMISSARY	385-201-8981	OSCAR MARTINEZ
ROBERTSON, DALE A. & CHRISTINE	TEMPORARY LICENSE	1715 WEST 500 SOUTH	CHRISTMAS TREE SALES- EXPIRES D	801-489-3771	ROBERTSON, DALE A. &
SCHOLZ & ASSOCIATES, P.C.	COMMERCIAL LICENSE	691 W 1200 N SUITE 100	ARCHITECTURAL	801-373-2128	KEVIN C. SCHOLZ
TRENT BOND TRUCKING AND CONSULTING	HOME OFFICE REQUESTED	684 E 1000 S	TRUCKING SERVICES & CONSULTING	801-427-5421	BOND, TRENT
TWINS PRESTIGE AUTO	COMMERCIAL LICENSE	1190 N MAIN	AUTO DEALERSHIP AND ONLINE SAL	801-427-1134	MORONI SALDANA; AND
U S LOGISTICS AND CONSULTING CORP	HOME OFFICE REQUESTED	259 E RODEO DRIVE	DISPATCH FOR TRANSPORTATION	801-427-5421	BOND, TRENT

Grand Totals:

COMMERCIAL	5
HOME OFFICE REQUESTED	3
SEASONAL	1
FOOD TRUCK	1
TEMPORARY	1
GRAND TOTAL	11

SMA METRICS

NOVEMBER VOLUNTEERS	2017 hours	2018 hours
Docents	32	8
Arts Commission	8	9
Interns	157.75	148.75
Board	29.5	7
Art Royalty	21.25	34.75
Other		
Volunteers	131.5	206
Hafen Dallin		
Total	380	413.5

NOV TOURS	2018 Indiv	2018 Docent Tours	2018 self guided tours	2018 Total groups
Total Community	157		157	16
Total School Groups	178	111	67	8
Total All Groups	335	111	224	24

ATTENDANCE & VISITATION-NOV	2017	2018
Open Hours Adults	2454	1830
Open Hours Children	1140	1009
After Hours Adults	973	924
After Hours Children	110	161
Total Attendance	4,677	3,924

SMA SOCIALLY SPEAKING



6,072 following



1,337 following



4,798 following

Here's What's Happening at SMA



We are excited that **Rebecca Till** has joined the team! Rebecca is the new Outreach Coordinator for the Museum.

The outreach coordinator position is the liaison with the schools for *Art Talks*, SMA's flagship outreach program. *Art Talks* has been bringing quality visual arts enrichment to schools across the state of Utah for over 15 years.

School visits generally last the entire school day as SMA educators provide valuable workshops and training to as many students and teachers as possible. Rebecca works with District Arts Coordinators and school administrators to schedule schools and to ensure that trips are efficient and effective.

Rebecca is also the staff member behind the marketing for the museum. Follow us on Instagram @springvillemuseum .

Journeys: Monomyth and Transformation



Every Thursday in December we will be hosting a book reading of heroic tales in collaboration with the **Springville Public Library**. Children will learn about the hero's journey through classic stories.

Each reading will be drawn from a collection of books about heroes on epic adventures! The readings start at 4:00pm.

DECEMBER EXHIBITIONS & EVENTS

Tues Dec 4 @ 10 & 11 Guppy Group
 Thursday Dec 6, 13, 20, 27 Children's Book Readings: Heroic Tales in *Journeys*
 Sunday Dec 9 @ 4:30 Sunday Concert Series
 Wed Dec 12 @ 5-7 Santa's Workshop

ON DISPLAY THIS MONTH

Main Level

33rd Annual Spiritual & Religious Art of Utah

Upper Level

Beginnings: The Mormon Art and Belief Movement

Round-Up: Icons of the American West

Russian Stories, Soviet Ideals

New Acquisitions & Collection Highlights

Underground Level

Favorite Ladies: Patterns, People and Play

SMA Milestones and Memories

100

DOLLAR SHOW

100

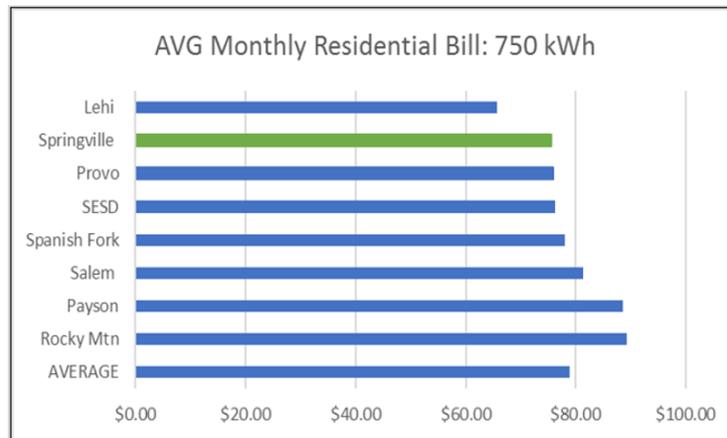


Over 475 people attended the annual 100 Dollar Show on November 29th at 6:00p.m. The show showcased the art of 35 artists. All original art was on sale for just \$100. The photo above shows the line that forms in the hours before the show begins. Artists pay 10% of their earnings for the evening to the museum.

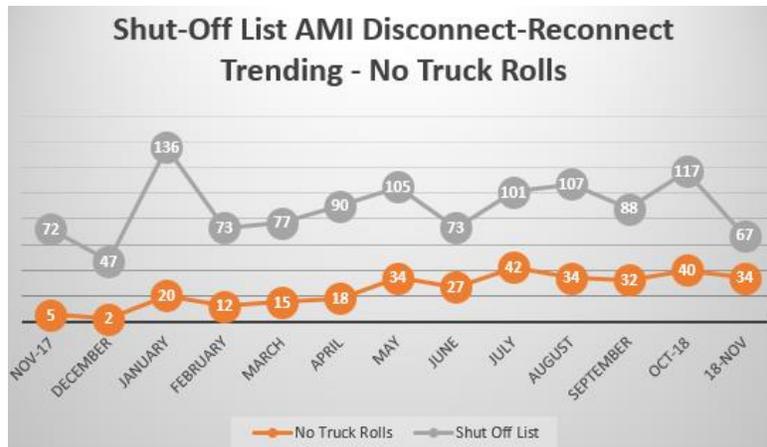
Springville City Monthly Department Report ****Electric – FY19 - December –2018****

Power Department Mission Statement - Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers- - Doing everything in our power to provide your power-

Goal #1 - Generation - Efficiently Manage wholesale power costs to maintain annually budgeted expenditures	August	Sept	Oct	Nov	Benchmark	Units
System Monthly Energy - Retail Delivery	28,721,380	25,850,546	21,641,919	20,188,019	-	Kilowatt-hr
System Monthly Energy Growth (From Previous Year)	3.41%	8.66%	4.38%	5.65%	2.00%	Percentage
System Peak Demand	59,370	56,700	42,446	39,234	-	Kilowatt
System Monthly Peak Growth (From Previous Year)	-1.30%	-0.60%	12.66%	3.14%	-	Percentage
Resource Average Cost (Maintain Competitive Retail Rates)	\$ 0.0576	\$ 0.0575	\$ 0.0584	n/a	\$ 63.50	\$/megawatt-hr
System Load Factor	72.77%	61.27%	68.74%	n/a	57.40%	Percentage
Monthly Retail Revenue Forecast -%- Ahead or Behind	3.37%	-1.64%	9.00%	2.58%	2.91%	YTD Average
YTD Retail Rate Revenue	\$ 5,461,212	\$ 7,979,717	\$10,043,581	\$11,984,118	\$25,599,872	FY19 Budget
YTD Retail Rate Revenue % to Elapsed Budget	21.33%	31.17%	39.23%	46.81%	41.67%	Percentage



Goal #2 - Distribution - Provide friendly, professional customer service to all existing and new customers	August	Sept	Oct	Nov	Benchmark	Units
Total Active Retail Meter Count	11,821	11,789	11,813	11,855	12,043	Single meters
Daily Work Orders Dispatched/Completed Day Of	400	245	313	227	-	-
Daily Work Order % Growth From Previous Year	2.30%	-3.92%	36.68%	-11.67%	-	-
Shut Off List - % of Customers Receiving Notification Calls	5.26%	5.30%	6.88%	3.88%	0.05	Percentage
Shut Off List - Everbridge Notification Call % Growth (From Previous Year)	-16.80%	57.43%	6.11%	-14.97%	-	-
Shut Off List - Final Customer Count	107	88	117	67	55	Meters
Shut Off List - Final Customer Count % Growth (From Previous Year)	94.55%	27.54%	95.00%	-6.94%	-	-
Shut Off List - Auto Disconnect/Reconnect AMI Count	34	32	40	34	-	-



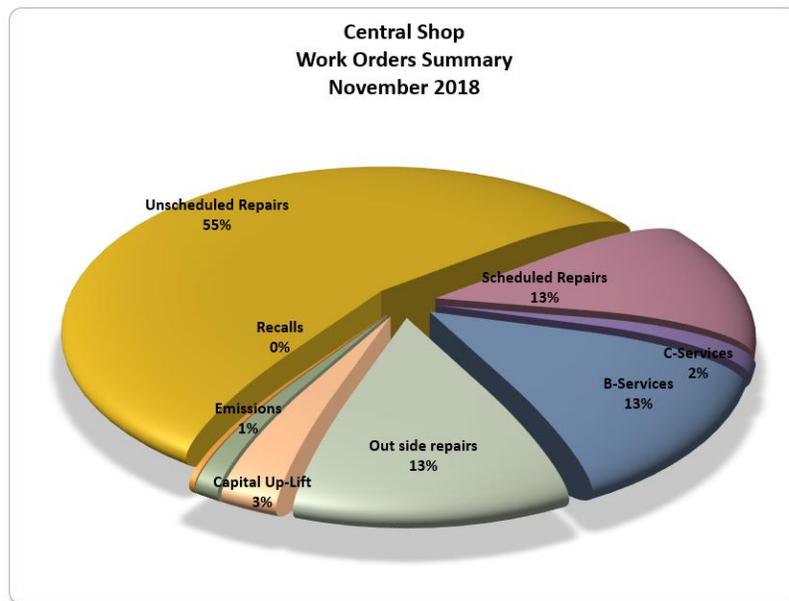
Springville City Monthly Department Report ****Electric – FY19 - December –2018****

Goal #3 -Generation - Provide efficient and reliable Generation and Substation System Maintenance	August	Sept	Oct	Nov	Benchmark	Units
Monthly/Annual Inspections	100%	100%	100%	100%	100%	Completed
WHPP Generation Operation Availability	100%	100%	100%	100%	100%	
Canyon Hydro Generation Availability (4 Units)	25%	25%	25%	25%	25%	% of 4 Units
Goal #4 - Distribution - Plan & Provide Safe and Efficient System Maintenance in a Professional Manner	August	Sept	Oct	Nov	Benchmark	Units
Meter Connections per Distribution Employee	421	420	420	422	349**	Meter Counts
Hours worked without a lost Workday injury	334,102	354,715	376,016	396,630	1,000,000	Hours
Goal #5 - Distribution - Maintain and Improve the Distribution System Reliability	August	Sept	Oct	Nov	Benchmark	Units
Outage - Loss of Power Events	6	2	6	1	0	Loss of Power Events
Customer Count Affected by the Outages	47	2	180	20	0	# Customers
System Average Interruption Duration Index (SAIDI)	1.89	10.47	9.85	10.01	230.69*	Minutes
Customer Average Interruption Duration Index (CAIDI)	123.55	75.80	71.05	71.33	227.82*	Minutes
Average System Availability Index -%- (ASAI)	99.9996	99.9999	99.9961	99.9996	100.00	%

*APPA 2017 Annual eReliability Report

**APPA 2016 Financial & Operating Report

Springville City Monthly Department Report ****Central Shop - December - 2018****



We started scheduling vehicles in for oil changes and other services due in October. The month of November we had 17 vehicles scheduled, 23% of those did not show up. We do not schedule any vehicles on Friday because we typically do all garbage trucks on Fridays, Unless we have a holiday in the week and the trucks are not available. We completed 59 scheduled repairs and 92 unscheduled repairs a total of 151 work orders in the month of November. We are still in the training stages with our new lube tech and an injury has left us short handed a few days throughout the month with our new full time mechanic. Our schedule for December has been sent out and we hope that will show more improvement with our numbers. Snow is coming whether we like it or not, with snow comes break downs. We know that this happens every year so we try our hardest to be prepared so we can get the plows back out in a timely manner so they can clear the roads to keep our community safe.



police - fire & rescue -
dispatch

MONTHLY COUNCIL REPORT

Focus on:

	SEP	OCT	NOV
Citations issued per patrol officer	8.7	8.06	5.9
Property crimes per 1,000 population	1.88	1.79	1.73
Violent crimes per 1,000 population	.18	.15	.18
Average number of active cases assigned per Detective (reported quarterly)		12.5	
Number of Adult arrests	74	68	30
Number of Juvenile arrests	13	11	13
Number of injuries to officers by criminal action (assault,etc.)	1	0	0
Number of officers authorized/current	29/25	29/25	29/25
Average answer time 911 calls (seconds)	3	3	3
Average answer time non-911 calls (seconds)	3	3	3
Ambulance response to scene (goal under 8 min-day/14 min-night) (Springville City)	6:15/13:53	6:00/12:23	6:36/13:56
Total number of structure fires reported	2	0	0
Number of building inspections/plan reviews	484/5	42/11	32/14
Animals to Shelter/released to owner	38/10	33/6	30/9

Notable calls include: Springville Fire was summoned to the Instacare facility earlier this month to help care for a 2 year old girl who was having difficulty breathing. The patient had a history of the croup for two days prior and was seen the night before at the hospital emergency room for difficulty breathing. The little girl's condition took a turn for the worse and her parents took her to the Instacare. While there they administered a breathing treatment but the patient's condition continued to worsen. The nurses had to manually open her airway to get the oxygen exchange that she needed, at one point the patient stopped breathing. As soon as the ambulance arrived they moved the girl to the ambulance and she was transported Code 3 (lights and siren) to the hospital emergency room. Her lung sounds were audible wheezes, she was struggling to breathe, and her heart rhythm was increasing significantly. Paramedics increased the potency of the breathing treatment with emergency medications and maintained her airway, she soon began to move air much easier and her level of consciousness increased, however, the audible wheezes remained. She remained stable during the transport to the hospital and was released to the hospital where doctors and nurses were waiting.

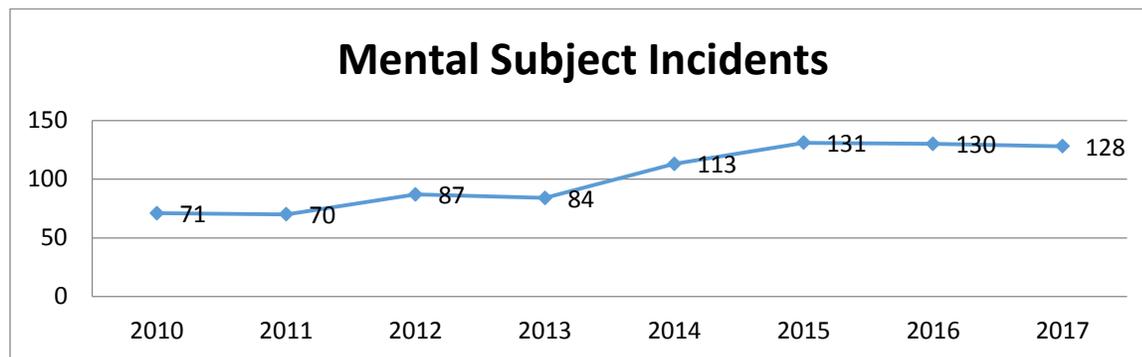


The young patient recovered, but it is a reminder that croup is very dangerous, especially with young children. This is the season for croup; croup is easily identified by a sort of deep sounding "barking" cough. The cough and barking sounds tend to be tolerable during the day and get worse at night. Not every case is an emergency, but can become one if proper care is not taken. It is best to get medical attention early on.

On November 29th officers responded to a home in south Springville on the report of a male holding a gun to his head and telling his mother he was going to kill himself. As officers responded the dispatchers continued to gather information and also helped get the other occupants out of the house. Officers arrived in the area and after a period of time were able to get everyone out of the house, except the male who had made the suicidal threat. Because no one else was in danger in the house, officers positioned themselves around the house to watch for the male to exit and to make sure no one entered the house. One officer was able to talk with the male on the telephone and after a period of time the male came out of the house and met with the officers. He was taken to the hospital for some mental health treatment.

This incident is a prime example of how officers are taught and trained to respond to people who are in crisis with mental health issues. Isolating the individual to protect others and then using de-escalation tactics with the individual reduces the risk to everyone involved in the situation. All Springville officers are sent to a week-long training class called CIT (Crisis Intervention Training), teaching them this and other tactics for dealing with people in crisis situations.

The police department has handled approximately 130 "Mental Subject" cases each year for the last 3 years and this year is on pace for about the same number. We saw a major jump in these incidents in 2014 and have stayed fairly consistent since then. The chart below gives an indication of how many calls the officers handled over the last several years.



Public Works – November 2018 Accomplishments

Performance Management Statistics

	SEPT	OCT	NOV
• Administration - Customer Service Work Orders Received:	230	267	208
• Water - Leaks Repaired in the Water Distribution System	11	4	8
• Water - Stopped Meters (current #/#fixed this month)	1/7	2/2	2/2
• Wastewater Collection - Footage of Sewer Pipe Televised:	0	300	400
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.63	3.87	3.45
• Engineering - In-house design projects:	9	12	13
• Engineering – Pre-Application Meetings Held	9	7	6
• Engineering – Projects working through DRC	3	2	15
• Streets - <i>Citizen Work Orders Completed**</i>	10	6	4
• Recycle Accounts	2,586	2,588	-
• % Households participating in Recycling	24.1	24.1	-
• Missed Garbage/Recycle cans	25/8	7/15	7/15

* (million gallons per day)

** (includes traffic sign & sidewalk replacements, street sweeping call-outs, pot-hole filling)

Significant Events

PW Administration: Worked with State DWQ on the Wastewater Treatment Plant variance and associated regionalization study.

Engineering Division:

- Master Plan updates in progress for Sewer, Water, Pressurized Irrigation, Storm Water, & Transportation.
- Working on the design of 1200 West from 900 South to 1600 South.

Streets Division: Placed 12 tons of asphalt patches throughout the City. Coordinated with Nebo School District to for snow plowing operations near school facilities. Hauled in salt for winter operations.

- 40 linear feet of sidewalk trip hazards repaired/replaced

Water Division: **141,497,999** gallons of culinary water produced (last month was **215,870,161**). Average well pumping flow (total all wells) 221 gpm (last month 1,971 gpm). 400 South Well #2: Completed 24-hr State required pump test at 5,000 gpm. **Well to be designed for 4,000 gpm**

Spring Flows (gpm):

	Burt	Spring Creek	Konold	Bartholomew
January	918/ 1,300	1,048/ 1,693	168/ 186	701/ 724
February	431/ 886	960/ 1,341	154/ 133	746/ 653
March	162/ 972	1,340/ 1,366	160/ 166	2,478/ 558
April	1,497/ 1,229	1,147/ 1,316	159/ 177	6,535/ 885
May	1,262/ 1,177	1,617/ 1,237	157/ 170	6,907/ 2,232
June	1,112/ 930	1,810/ 1,081	196/ 156	7,050/ 1,372
July	1,465/ 618	1,864/ 983	170/ 168	4,351/ 800
August	1,015/ 715	1,775/ 1,126	184/ 163	1,990/ 765
September	1,299/ 513	1,908/ 1,063	173/ 146	1,441/ 714
October	1,411/ 906	1,860/ 1,037	189/ 173	1,168/ 603
November	1,375/ 1,163	1,715/ 1,022	176/ 158	857/ 591
December	1,278	1,629	160	809

KEY
(year) 2017/ 2018
(gpm) 918/ 1,300

Wastewater/Storm Water Division: YTD green waste loads received – 4,205 (last year – 3,235). Awarded UV equipment installation contract for improved disinfection of wastewater effluent.

- Sewer Collections
 - Sewer Main Backup Claims – 0 YTD
 - Manhole Cleaning – 5
 - Main pipeline cleaning – 2,092'
 - Manhole Inspections – 21
- Storm Water
 - Storm Water Flooding Claims – 3 YTD
 - Structure Cleaning & Inspection – 15
 - Street Sweeping & debris removal – 0 tons removed from City streets. Fiscal YTD = 97 tons
 - Main pipeline cleaning – 56'