



**MINUTES OF THE  
SPRINGVILLE CITY ARTS COMMISSION MEETING  
November 14, 2017 7:00p.m.**

**Springville Museum of Art  
126 East 400 South  
Springville UT 84663**

*Commissioners in attendance: Daryl Tucker, Susan Bartholomew, Polly Dunn,  
Commissioners excused/absent: Nadine Eastwood, Julie Ahlborn, Virginia Ackerson, Debbie Allred  
Staff in attendance: Museum Director Dr. Rita Wright, Ellen Anson (Commission Secretary)*

**CALL TO ORDER**

Mr. Tucker called the meeting to order at 7:06 p.m.

**INVOCATION**

The invocation was offered by Mr. Tucker

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE MINUTES**

It was agreed to move past the approval of the Minutes as there was no quorum. It was suggested that approval of the minutes might, in future, be made online which has worked well for other things in the past but may require a review and change in the bylaws.

**CHAIR'S REPORT**

Chair Tucker said there has been a request from the Playhouse on the old form. It's unclear as to who should sign, and the suggestion was made to update and streamline the form.

Meeting schedule needs to be submitted to Kim Rayburn. Chair Tucker read the schedule and Ginny Ackerson, who was available by phone, provided a quorum for approval.

Chair Tucker introduced Ms. Anson as the new Secretary; she provided some background information.

Chair Tucker gave an update on the Statues to Live By program. The City Council will honor Delora Bertelsen at their next meeting with a City Certificate. In addition, the statues need to be cleaned and waxed and bid could be \$1000. All statues should be cleaned, but the current list does not indicate private owners. List it to be reviewed and permissions obtained; Mayor thinks all should be maintained and new council will be approached to agree to a plan for their care. Two pedestals are to be provided for new statues and should be installed in upcoming weeks. A new brochure is also needed and Arts Commission will work with City to obtain contact info on owners.

**COMMISSIONERS'/STAFF REPORTS**

1. A grant application has been received from Merit Dance who wants \$300. There was concern about the appropriateness of the "Me Too" topic and more information is requested. It was decided to invite Kimie Snapp for more information, and via email if needed sooner than next meeting (to be held in January).

2. Funds are requested for a Christmas interfaith concert. They are asking for \$250, but need confirmation of date and location before payment. Discussed whether they have matching funds and could proceed without the Arts Commission; more information is requested.
3. Arts Commission received extra money this year, but as the City Council changes so could our funding. Chair Tucker indicated a sizeable amount of grant money is still available and we should do as much as possible to get the word out to individuals and groups to submit applications. Underserved members of the community, eg, Latino, Native American Indians and similarly diverse groups should be encouraged to apply. The stipulations noted in the by-laws need to apply, but we need to see that the grant money allotted by the city council be used so that we don't lose future funding.
4. The \$5000 for the Playhouse should be paid to them rather than any individuals. Polly Dunn will be spearheading a musical in the future now that they have additional resources.
5. Rita Wright brought up the topic of grant writing. She indicated there are a number of presentations and training seminars available and we, as a committee, can direct people to those resources. She also encouraged the commission to take advantage of the city's part-time social media specialist in promoting Arts Commission sponsored events.
6. Polly Dunn will work with Julie Ahlborn to approach schools in Spring and Fall, particularly the Junior High which lacks a theatre teacher and could use our support. We must raise awareness, organize, follow-up and collect analytics.
7. The City requires us to submit a proposed meeting schedule for the coming year and Chair Tucker made the proposal to meet on the following schedule in 2018:
  - January 9<sup>th</sup>
  - March 13<sup>th</sup>
  - May 8<sup>th</sup>
  - July 10<sup>th</sup>
  - September 11<sup>th</sup>
  - November 13<sup>th</sup>

Due to there being a lack of a quorum for approving the 2018 schedule, an email ballot will be sent to all commissioners and the votes will be tallied with the results being sent on to Kim Rayburn of the city for official recording.

#### **OTHER BUSINESS**

There was no other business.

**ADJOURNMENT THE MEETING ADJOURNED AT 7:57 P.M.**

# EPC Committee Meeting

16 November 2017 / 5:30 pm / Fire Station Conference Room

## Attendees

Chief Clinton, Martin Palmer, John Petersen, Rhiannon Jarvis, Jim Hall, Shauna Johnson, Judy Wright, Dee Olsen, John Manwaring, Blair Swenson

## Agenda

### Last Meeting Follow-up

1. Approve September's Meeting Minutes
  - Motion to Approve: John Petersen
  - 2nd by: Dee Olsen
2. Approve October's Meeting Minutes
  - Motion to approve: John Petersen
  - 2nd by: Dee Olsen

### New Business

3. Radio Test results from 11-05-17 (1) NCS; - (2) from sect. 3; (1) from sect. 4; (1) from sect. 7; (2) from sect. 8; SEVEN total check-ins
4. After-Action Report by Chief Clinton
  - All 8 stakes participated
  - 1,400 cards put in peoples' homes
  - Participation level increased on both stake and ward levels
  - Triage / Moulage Team and victims but need to increase attendance (at least 1 per ward for MCI (mass casualty) they don't have to be CERT certified
5. 2018 Goals & Objectives presented by Chief Clinton
  - Open stake command centers
  - Standard set of markers at household (set of red, yellow, green)
  - Block captain assigned
  - Communications - Ward to Stake
  - Mass Casualty
    - Moulage Team

Minutes approved on 1/18/17

- CERT-Attendance
  - Use wristlets to track casualties and information
  - More information to IC detailed assignments
  - Bring trailer down ahead of time
  - Have more supplies on hand to treat injuries
6. Cell phone presentation by Sarah Ralston - POSTPONED to January
  7. Good of the Order
  8. Motion to Adjourn by: Chief Clinton
    - 2nd by: Rhiannon Jarvis
    - Time: 6:07pm

## Notes

- Parade is June 9th next year
- September 8th 2017 is tentative date for annual drill
- Aug 2018 drill handout (1 page - by Chief Clinton) attached to these minutes

## Action Items

1. Judy Wright volunteered Hobble Creek West Stake to host victims youth group.

## Next Meeting Agenda

Cell Phone Presentation by Sarah Ralston

Chief Clinton to address the Emergency Preparedness Stake Plan portion regarding the use of stake property during an emergency (John Petersen asking for explanation)

**No Meeting in December; Next meeting will be January 18, 2018.**

Minutes of the Springville Public Library Board of Trustees Regular Meeting  
Board Meeting Room, located on the 2<sup>nd</sup> Floor of the Springville Library  
November 9, 2017 7:00 p.m.

Present: Chantel Daines, Sandy Allison, Lisa Willey, MariLee Allred, Tom Smith, Dan Mickelson, Kim Christensen

Absent: Adrienne Ottley, Cami Heaton, Joe Gonzales

- I. Approval of October Minutes and November Agenda. MariLee motion to approve both (with changes on agenda as noted). Sandy 2nd. Approved
- II. Friends of the Library
  - a. Financial report: Friends YTD income is \$13,459. YTD expenses \$9,360. A summary breakdown sheet was provided showing where Friends funds were used in 2017.
  - b. November book sale: \$2,433 from selling used books & DVDs. \$775 was in credit card sales, and \$1,659 was from cash/check sales
  - c. Policy For Friends Money. MariLee believes money should be for specific things. Chantel trusts the library staffs opinions. Future request for funds should come from a library supervisor.
  - d. Suggestion of sending out thank you cards in November (vs. Christmas cards in December) to library volunteers who teach classes, etc.
  - e. We have 18 Friends on our list now.
  - f. Food Trucks - Dan's suggestion (via email earlier this week) seems like the best option to pursue in 2018.
- III. Library Foundation update
  - a. Foundation Money: No decision yet on merging Foundation money with Friends money. We'll take things one step at a time through this process.
  - b. In the October board meeting we agreed to combine Foundation & Friends. If the city holds the money, the city has veto power.  
Where is the library foundation money? Ray Bartholomew will know.  
Talk to Central Bank. If over \$1,000 it needs two signatures.  
The Library Board is the advisory board for the Friends.  
Chantel will contact Ray to merge the Foundation & Friends. Chantel will contact foundation members.
- IV. Upcoming Library events
  - a. Young Adult Author event, November 16 at 7 PM. Kim Christensen updated us on the six author panel discussion and Q&A. Promotions in schools (some Jr. high teachers are giving extra credit for attending), social media, book selling & signing. Photo booth will be available for those waiting in line to meet authors and have books signed.

- V. Director's report: Dan shared the many events held in October including Star Wars Reads day, food trucks, and much more. November events include Cosmo family night, NaNoWrite month, an orchestra concert, exercise classes. Programming includes things for patrons of all ages. Storytimes for younger & older children, grade school age Monday-Funday (lego club, art creation, movie day, etc.) Discovery Kits with new items (grant funds used for these). These kits are flying off the shelves. Patrons can put holds and reserve them in advance. Possible Friends \$ for more discovery kits in the future.
- Possible museum passes patrons can check out?
- In January, how about a half day retreat for the board? We'll have a new city rep, discuss goals for 2018, etc.
- What about a six-month library card for \$50 for non-Springville residents? MariLee made the motion we offer a six-month library card option to non-residents of Springville. Tom 2nd. Approved.
- Mango language programs (72 languages) are offered free online with library card.

Kim: Update on teen book sale. Books do ok. The teens may change to selling water bottles & snacks instead. Teen nights are very well attended. This month's theme is superheroes. 5th to 12th grades welcome. Coding club is fabulous (max out at 20 computers). Ukulele group. Anime club. After school in the library is a safe place for teens to hang out, play games, do homework, be with friends.

- VI. Other items: Lisa will send calendar appts to board for meeting in 2018.
- VII. Adjournment MariLee motion, Sandy 2nd. Approved.



## SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on September 28, 2017  
Community Services Building – 443 S 200 E – 6:30 p.m.

CALL TO ORDER: Katie Sosa called meeting to order at 6:36 p.m.

COMMENTS FROM CHAIRPERSON: Penn Almoney introduced himself to the board. Penn is the new Clyde Recreation Center Manager.

APPROVAL OF MINUTES: Julie Kappas made a motion to approve minutes from August 24, 2017 meeting. Bobbi Kassel seconded the motion. Vote was unanimous in the affirmative.

Public comment: There was no public comment.

RECREATION UPDATE: Corey Merideth reported that fall soccer is coming to an end. Weeds were cleaned up at the community park. Registration began for younger basketball leagues. Austin Frazier and Zach Staheli will do the wrestling program.

CLYDE RECREATION CENTER: There has been another delay in construction. Structural steel protective coating was applied wrong before it shipped to the site. Protective coating is being redone so the building can be under warranty. This mistake by the manufacturer put this project behind 17 weeks. We still don't have a firm opening date. Estimating middle of April for completion and opening in May. Frame in competition pool is 90% complete. Once we have a firm opening date we can let people know when we will start selling passes. General updates are on the City website. Bobbi was wondering about the hiring for the center. Rough estimates will be 60-80 lifeguards, 8-10 front desk staff and 4-6 employees in child watch area. CrossFit, tiny tots, ballet, tumbling, etc. will be offered at the center and there will be a fitness coordinator. Recreation department will jump to be the biggest department in the city. The four fulltime, employees will be the recreation center manager, pool supervisor, fitness programmer and facilities maintenance person.

PARKS UPDATE: Bradley Neel reported –

1. Removal of bald face hornets- 2<sup>nd</sup> most aggressive bee/hornet in the nation. Professional company (Beeline Pest Control) to remove the nests in parks and street trees.
2. Community park north parking lot drainage- north parking lot has drainage issues. In coming phases, we will try to remedy this. Sunroc is helping us drain water coming from storm drains.
3. Cemetery irrigation project- Evergreen Cemetery needs revamped irrigation system to improve water coverage. This project has gone out to bid
4. Bird Park playground equipment- playground equipment is coming. Playgrounds are expensive. RFP for bids for this park and also for recreation center.
5. Splash pad closing- officially closed the second Saturday after Labor Day. Winter maintenance and concrete sealing is taking place. City painted grates after child was burned on one. They do not burn now. They will be painted every year.
6. Bartholomew Park phase II - out to bid and had pre-bid meeting today. Next week bids will be opened. Hopefully finished by next March 31st. This is the west and north part of the park that will be expanded. Forty four new parking stalls will be added. We will address parking passes before next season to see if we need to change anything. Two new full-time parks workers have been hired. Parks staff doing fall cleanup and winter preparations. Julie would like to see the impact fee budget. Bond has about 4 ½ years before it is paid off. Put on agenda for next month. Bring long term parks plan for next meeting.

We were awarded a grant for \$8000.00 for additional trees to be planted in the city.

Adjournment: 7:12 p.m.

ATTENDANCE: Bobbi Kassel, Jeremy Barker, Katie Sosa, Julie Kappas, (Gary Hooper and Lynn Bartholomew excused)

CITY REPS: Brad Neel, Corey Merideth, Penn Almoney, Teresa Tipton (Chris Creer excused)

VISITORS: none

NEXT MEETING: November 2, 2017



# Monthly Department Reports

- |   |   |
|---|---|
| <p>1) <b>Administrative Services</b><br/>Community/Public Relations<br/>Economic Development<br/>Information Technology<br/>Volunteer Coordinator<br/>Human Resources<br/>Recorder<br/>Justice Court</p> <p>2) <b>Assistant City Administrator</b><br/><b>Finance Department</b><br/>Accounting<br/>Treasury<br/>Utility Billing</p> <p><b>Springville Library</b></p> <p><b>Hobble Creek Golf Course</b><br/>Golf<br/>Restaurant</p> <p><b>Recreation &amp; Community Events Department</b><br/>Community Events<br/>Pool<br/>Recreation<br/>Senior Citizens</p> <p>3) <b>Assistant City Administrator</b><br/><b>Legal Department</b><br/>Legal<br/>Risk Management<br/>CTC Coordinator<br/>Victim Advocate</p> | <p><b>Department of Buildings and Grounds</b><br/>Cemetery<br/>Facilities<br/>Canyon Parks<br/>City Parks<br/>Urban Forest</p> <p><b>Community Development Department</b><br/>Building<br/>Code Enforcement<br/>Planning<br/>Business Licensing</p> <p>4) <b>Springville Museum of Art</b></p> <p>5) <b>Power Department</b><br/>Distribution<br/>Electrical Operations<br/>Generation<br/>Metering</p> <p>6) <b>Department of Public Safety</b><br/>Ambulance/EMT<br/>Emergency Preparedness<br/>Fire<br/>Police</p> <p>7) <b>Department of Public Works</b><br/>Engineering<br/>Streets<br/>Water<br/>Water Reclamation</p> |
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## Report Criteria:

Business.License Status = ACTIVE

License.Approval date = 01/01/2018-01/31/2018

Business Name	Description	Location	License Description	Business Phone	Owner Name
CHEWYSTUFF	HOME OFFICE REQUESTED	332 W 550 N	ONLINE PET STORE	801-489-6466	BRETT G CORNELIUS
HERITAGE GARDENS OF SPRINGVILLE	COMMERCIAL	321 E 800 S	ASSISTED LIVING	801-455-2228	REBECCA VOM DORP
KNOTTED CLOTH	HOME OFFICE REQUESTED	274 E 100 N	INTERNET SALES OF BABY GOODS	801-473-5003	KATELYN JACOBSON; CATELYN SHAIA
KT SUNDSTROM LLC	HOME OFFICE REQUESTED	103 E 700 N #9	GENERAL BUSINESS CONSULTING	415-466-5565	KURT SUNDSTROM
LABUDA RESEARCH SERVICES	HOME OFFICE REQUESTED	464 E 850 N	PROFESSIONAL CONSULTING SERVICES	484-767-0342	NICHOLAS AARON LABU
SODALICIOUS INTERMOUNTAIN, LLC	COMMERCIAL	901 W 400 S STE 3	MIXED SODA DRINKS & TREATS	801-669-4922	ANNE MARIE AUERNIG
USA WINDSHIELDS	HOME OFFICE REQUESTED	190 N 1350 E	SELL SIDE BY SIDE WINDSHIELDS	801-870-4434	BRYCE MOWER

## Totals:

Home Office Requested	5
Commercial	2

<b>Grand Total:</b>	<b>7</b>
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## Springville City Monthly Department Report

### Finance Department – February 2018

#### Performance Management Statistics (December 2017 vs. December 2016 Measures)

- **Number of Invoices Processed:**      12/17: 1,014                      12/16: 1,253
- **% Paid on time:**                      12/17: 96%                              12/16: 97%
- **Number of POs opened:**              12/17: 32                                  12/16: 34
- **% Opened after Invoice date:**        12/17: 9%                                12/16: 18%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	12/17	12/16	12/17	12/16
Water	8,699	8,548	161,743.79	150,752.18
Pressurized Irrigation	22	6	390.27	40.48
Sewer	9,382	9,212	312,647.03	307,666.80
Electric	11,757	11,512	1,940,029.38	2,026,513.25
Storm Water	8,881	8,766	91,700.45	90,352.21
Garbage	8,792	8,665	123,662.91	121,650.42
Recycling	2,095	1,881	15,319.14	11,836.44
Yard Light	94	92	2,012.26	1,960.58

- **Utility Delinquent Notices:**    12/17: 884                              12/16: 959
- **Non-payment Disconnects:**    12/17: 49                                12/16: 55
- **Transactions Processed:**        12/17: 12,978                          12/16: 12,693
  - By Cashiers:**    12/17: 5,846 (45 %)    12/16: 5,916 (47%)
  - Online:**            12/17: 7,132 (55 %)    12/16: 6,777 (53%)

#### Significant Events.

- Budget preparations for FY 2019 in progress.
- First month of the new shut-off day (moved up one week from previous schedule) went relatively smoothly. Each month forward should be easier with customers understanding the new time table. The reduced traffic on current bill due date was noticeable and welcomed by both staff and customers.

#### Council Discussion Items

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	3,525,253.23	7,600,851.38	12,606,400.00	5,005,548.62	60.3
LICENSE REVENUE	103,115.00	426,886.50	916,000.00	489,113.50	46.6
INTERGOVERNMENTAL REVENUE	272,096.57	590,558.35	1,848,534.00	1,257,975.65	32.0
CHARGES FOR SERVICES	81,222.96	489,670.03	874,000.00	384,329.97	56.0
FINES AND FORFEITURES	21,122.49	181,165.71	342,500.00	161,334.29	52.9
MISCELLANEOUS REVENUE	99,869.42	821,373.91	2,174,250.00	1,352,876.09	37.8
CONTRIBUTIONS & TRANSFERS	375,419.87	2,252,519.22	4,505,038.00	2,252,518.78	50.0
TRANSFERS & OTHER REVENUE SO	.00	58,464.48	168,705.00	110,240.52	34.7
	<u>4,478,099.54</u>	<u>12,421,489.58</u>	<u>23,435,427.00</u>	<u>11,013,937.42</u>	<u>53.0</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	6,737.96	82,277.75	149,129.00	66,851.25	55.2
RECREATION ADMIN AND EVENTS	.00	29.99	.00	( 29.99)	.0
ADMINISTRATION	79,012.18	418,807.65	1,006,765.00	587,957.35	41.6
INFORMATION SYSTEMS	22,146.04	190,592.78	384,994.00	194,401.22	49.5
LEGAL	33,396.60	252,481.05	508,920.00	256,438.95	49.6
FINANCE	41,733.81	293,169.50	556,416.00	263,246.50	52.7
TREASURY	27,897.49	187,820.66	436,814.00	248,993.34	43.0
BUILDING INSPECTIONS	17,973.61	172,496.87	308,240.00	135,743.13	56.0
PLANNING & ZONING	23,701.76	218,748.29	442,313.00	223,564.71	49.5
PUBLIC WORKS	18,399.91	140,407.72	334,014.00	193,606.28	42.0
FACILITIES MAINTENANCE	10.76	50.23	.00	( 50.23)	.0
CITY ENGINEER	48,209.13	367,735.87	879,326.00	511,590.13	41.8
POLICE EXPENDITURES	212,372.24	1,750,141.16	3,683,145.00	1,933,003.84	47.5
POLICE DISPATCH	33,266.76	287,676.87	687,190.00	399,513.13	41.9
FIRE DEPARTMENT	86,189.30	588,233.18	1,262,817.00	674,583.82	46.6
MUNICIPAL COURT EXPENDITURES	19,007.37	142,537.80	306,904.00	164,366.20	46.4
STREETS EXPENDITURES	65,832.89	794,789.08	1,415,668.00	620,878.92	56.1
PARKS EXPENDITURES	51,990.39	543,691.24	1,010,311.00	466,619.76	53.8
CANYON PARKS	11,910.29	103,139.18	424,167.00	321,027.82	24.3
ART MUSEUM EXPENDITURES	37,931.81	280,524.36	681,051.00	400,526.64	41.2
ART MUSEUM-POPS	14,693.65	98,721.36	277,493.00	178,771.64	35.6
SWIMMING POOL	44,955.04	207,898.24	944,715.00	736,816.76	22.0
RECREATION EXPENDITURES	49,849.82	373,801.34	884,245.00	510,443.66	42.3
CEMETERY	10,772.25	108,452.19	247,697.00	139,244.81	43.8
ARTS COMMISSION	1,715.86	8,565.86	33,200.00	24,634.14	25.8
LIBRARY EXPENDITURES	77,289.15	456,594.69	1,024,860.00	568,265.31	44.6
SENIOR CITIZENS	7,371.85	46,106.61	99,415.00	53,308.39	46.4
TRANSFERS, OTHER	463,658.19	3,051,336.78	5,563,898.00	2,512,561.22	54.8
	<u>1,508,026.11</u>	<u>11,166,828.30</u>	<u>23,553,707.00</u>	<u>12,386,878.70</u>	<u>47.4</u>
	<u>2,970,073.43</u>	<u>1,254,661.28</u>	<u>( 118,280.00)</u>	<u>( 1,372,941.28)</u>	<u>1060.8</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

SPECIAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	140.91	.00	( 140.91)	.0
	.00	140.91	.00	( 140.91)	.0
<u>EXPENDITURES</u>					
TRANSFERS, OTHER	.00	70.47	.00	( 70.47)	.0
	.00	70.47	.00	( 70.47)	.0
	.00	70.44	.00	( 70.44)	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	24.27	43.28	.00	( 43.28)	.0
CONTRIBUTIONS & TRANSFERS	84,434.92	506,609.52	2,041,739.00	1,535,129.48	24.8
	<u>84,459.19</u>	<u>506,652.80</u>	<u>2,041,739.00</u>	<u>1,535,086.20</u>	<u>24.8</u>
<u>EXPENDITURES</u>					
BOND EXPENDITURES	1,750.00	382,019.38	2,041,739.00	1,659,719.62	18.7
	<u>1,750.00</u>	<u>382,019.38</u>	<u>2,041,739.00</u>	<u>1,659,719.62</u>	<u>18.7</u>
	<u><u>82,709.19</u></u>	<u><u>124,633.42</u></u>	<u><u>.00</u></u>	<u><u>( 124,633.42)</u></u>	<u><u>.0</u></u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	31,715.42	190,292.52	380,585.00	190,292.48	50.0
	31,715.42	190,292.52	380,585.00	190,292.48	50.0
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	.00	321,200.00	379,085.00	57,885.00	84.7
MBA MISC. EXPENSES	1,500.00	1,500.00	1,500.00	.00	100.0
	1,500.00	322,700.00	380,585.00	57,885.00	84.8
	30,215.42	( 132,407.48)	.00	132,407.48	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	393,817.57	2,386,036.83	4,964,873.00	2,578,836.17	48.1
CONTRIBUTIONS & TRANSFERS	.00	500,000.00	1,400,000.00	900,000.00	35.7
	<u>393,817.57</u>	<u>2,886,036.83</u>	<u>6,364,873.00</u>	<u>3,478,836.17</u>	<u>45.3</u>
<u>EXPENDITURES</u>					
INFORMATION SYSTEMS	6,258.08	37,943.08	56,000.00	18,056.92	67.8
FACILITIES EXPENDITURES	.00	.00	125,827.58	125,827.58	.0
POLICE EXPENDITURES	2,246.00	2,246.00	105,370.00	103,124.00	2.1
FIRE DEPARTMENT	.00	32,262.20	41,000.00	8,737.80	78.7
DEPARTMENT 4221	.00	12,710.01	13,000.00	289.99	97.8
STREETS EXPENDITURES	28,209.60	446,085.64	1,649,020.83	1,202,935.19	27.1
PARKS EXPENDITURES	.00	6,688.85	215,437.78	208,748.93	3.1
CANYON PARKS	.00	2,748.57	102,920.85	100,172.28	2.7
RECREATION EXPENDITURES	925,595.00	6,617,505.69	11,722,563.97	5,105,058.28	56.5
CEMETERY EXPENDITURES	12,377.00	12,377.00	12,533.00	156.00	98.8
	<u>974,685.68</u>	<u>7,170,567.04</u>	<u>14,043,674.01</u>	<u>6,873,106.97</u>	<u>51.1</u>
	<u>( 580,868.11)</u>	<u>( 4,284,530.21)</u>	<u>( 7,678,801.01)</u>	<u>( 3,394,270.80)</u>	<u>( 55.8)</u>



SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	72,034.95	363,135.54	1,107,750.00	744,614.46	32.8
	72,034.95	363,135.54	1,107,750.00	744,614.46	32.8
<u>EXPENDITURES</u>					
PARK IMPACT FEE PROJECTS	21,398.26	40,348.26	498,514.05	458,165.79	8.1
TRANSFERS	( 42,855.00)	( 257,130.00)	2,657,750.00	2,914,880.00	( 9.7)
	( 21,456.74)	( 216,781.74)	3,156,264.05	3,373,045.79	( 6.9)
	93,491.69	579,917.28	( 2,048,514.05)	( 2,628,431.33)	28.3

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

INTERNAL SERVICE FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	17,442.72	133,347.71	324,121.00	190,773.29	41.1
CONTRIBUTIONS & TRANSFERS	107,329.84	643,979.04	1,287,958.00	643,978.96	50.0
	<u>124,772.56</u>	<u>777,326.75</u>	<u>1,612,079.00</u>	<u>834,752.25</u>	<u>48.2</u>
<u>EXPENDITURES</u>					
CENTRAL SHOP	17,442.72	133,347.71	267,813.00	134,465.29	49.8
FACILITIES MAINTENANCE	45,346.22	304,951.97	795,280.00	490,328.03	38.4
FACIL MAINT - CAPITAL EXPENSE	59,008.87	69,209.00	558,940.46	489,731.46	12.4
TRANSFERS, OTHER	268.59	5,284.53	56,307.00	51,022.47	9.4
	<u>122,066.40</u>	<u>512,793.21</u>	<u>1,678,340.46</u>	<u>1,165,547.25</u>	<u>30.6</u>
	<u>2,706.16</u>	<u>264,533.54</u>	<u>( 66,261.46)</u>	<u>( 330,795.00)</u>	<u>399.2</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	1,138.38	6,330.52	.00	( 6,330.52)	.0
SOURCES OF REVENUES	75,071.02	450,426.12	908,211.00	457,784.88	49.6
SOURCE 3900	26,025.00	42,985.00	.00	( 42,985.00)	.0
	<u>102,234.40</u>	<u>499,741.64</u>	<u>908,211.00</u>	<u>408,469.36</u>	<u>55.0</u>
<u>EXPENDITURES</u>					
POLICE	.00	.00	99,000.00	99,000.00	.0
AMBULANCE	.00	.00	160,000.00	160,000.00	.0
PARKS	.00	11,009.00	166,825.00	155,816.00	6.6
WATER	.00	.00	145,000.00	145,000.00	.0
SEWER	.00	.00	163,000.00	163,000.00	.0
ELECTRIC	.00	.00	225,000.00	225,000.00	.0
STORM WATER	.00	.00	75,000.00	75,000.00	.0
SOLID WASTE	.00	249,900.00	254,000.00	4,100.00	98.4
GOLF COURSE	.00	31,724.91	45,408.18	13,683.27	69.9
	<u>.00</u>	<u>292,633.91</u>	<u>1,333,233.18</u>	<u>1,040,599.27</u>	<u>22.0</u>
	<u>102,234.40</u>	<u>207,107.73</u>	<u>( 425,022.18)</u>	<u>( 632,129.91)</u>	<u>48.7</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	192,362.61	3,007,784.73	5,103,815.00	2,096,030.27	58.9
	192,362.61	3,007,784.73	5,103,815.00	2,096,030.27	58.9
<u>EXPENDITURES</u>					
WATER EXPENDITURES	158,220.37	923,610.70	1,810,631.00	887,020.30	51.0
DEPARTMENT 5150	6,915.64	61,707.78	242,063.00	180,355.22	25.5
PROJECTS	3,233.15	145,167.79	1,503,115.93	1,357,948.14	9.7
IMPACT FEE PROJECTS	23,826.00	226,739.11	2,687,350.08	2,460,610.97	8.4
PRINCIPAL	.00	.00	132,160.00	132,160.00	.0
TRANSFERS, OTHER	73,953.55	474,844.96	939,904.00	465,059.04	50.5
	266,148.71	1,832,070.34	7,315,224.01	5,483,153.67	25.0
	( 73,786.10)	1,175,714.39	( 2,211,409.01)	( 3,387,123.40)	53.2

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	345,233.16	2,205,971.25	4,376,524.00	2,170,552.75	50.4
	345,233.16	2,205,971.25	4,376,524.00	2,170,552.75	50.4
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	25,664.10	169,210.20	461,944.00	292,733.80	36.6
WASTE WATER TREATMENT PLANT	85,184.91	481,775.90	1,069,464.00	587,688.10	45.1
VEHICLES & EQUIP-WASTE WATER	21,725.00	68,623.91	289,000.00	220,376.09	23.8
PROJECTS	.00	200,700.00	1,969,700.00	1,769,000.00	10.2
BOND PRINCIPAL	.00	.00	792,840.00	792,840.00	.0
PRINCIPAL	.00	.00	106,000.00	106,000.00	.0
TRANSFERS, OTHER	64,453.45	516,364.28	1,035,233.00	518,868.72	49.9
	197,027.46	1,436,674.29	5,724,181.00	4,287,506.71	25.1
	148,205.70	769,296.96	( 1,347,657.00)	( 2,116,953.96)	57.1

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,160,118.48	15,046,622.96	29,643,941.00	14,597,318.04	50.8
	<u>2,160,118.48</u>	<u>15,046,622.96</u>	<u>29,643,941.00</u>	<u>14,597,318.04</u>	<u>50.8</u>
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	227,963.99	1,171,310.93	2,506,786.00	1,335,475.07	46.7
ELECTRIC GENERATION	102,352.41	895,120.28	1,893,287.00	998,166.72	47.3
NEW DEVELOPMENT	65,079.72	547,667.71	848,615.42	300,947.71	64.5
GENERATION PROJECTS	95,309.47	480,940.02	1,149,366.60	668,426.58	41.8
IMPACT FEE PROJECTS	6,779.99	85,446.81	611,861.06	526,414.25	14.0
TRANSFERS, OTHER	1,831,257.07	10,770,924.40	23,441,867.00	12,670,942.60	46.0
	<u>2,328,742.65</u>	<u>13,951,410.15</u>	<u>30,451,783.08</u>	<u>16,500,372.93</u>	<u>45.8</u>
	<u>( 168,624.17)</u>	<u>1,095,212.81</u>	<u>( 807,842.08)</u>	<u>( 1,903,054.89)</u>	<u>135.6</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	106,919.05	671,252.56	1,369,192.00	697,939.44	49.0
	106,919.05	671,252.56	1,369,192.00	697,939.44	49.0
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	14,357.50	152,243.87	490,075.00	337,831.13	31.1
DEPARTMENT 6050	.00	34,752.85	620,902.00	586,149.15	5.6
DEPARTMENT 6800	.00	.00	1,449,893.00	1,449,893.00	.0
TRANSFERS, OTHER	33,161.17	199,152.20	399,163.00	200,010.80	49.9
	47,518.67	386,148.92	2,960,033.00	2,573,884.08	13.1
	59,400.38	285,103.64	( 1,590,841.00)	( 1,875,944.64)	17.9

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	139,664.41	832,062.21	1,663,000.00	830,937.79	50.0
	<u>139,664.41</u>	<u>832,062.21</u>	<u>1,663,000.00</u>	<u>830,937.79</u>	<u>50.0</u>
<u>EXPENDITURES</u>					
SOLID WASTE EXPENDITURES	73,197.12	482,841.57	1,076,757.00	593,915.43	44.8
SOLID WASTE RECYCLING	416.54	8,084.94	49,413.00	41,328.06	16.4
TOOLS & EQUIPMENT	.00	30,320.06	77,080.00	46,759.94	39.3
TRANSFERS, OTHER	35,171.46	235,543.95	780,216.00	544,672.05	30.2
	<u>108,785.12</u>	<u>756,790.52</u>	<u>1,983,466.00</u>	<u>1,226,675.48</u>	<u>38.2</u>
	<u><u>30,879.29</u></u>	<u><u>75,271.69</u></u>	<u><u>( 320,466.00)</u></u>	<u><u>( 395,737.69)</u></u>	<u><u>23.5</u></u>



SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	15,290.82	538,427.12	1,295,500.00	757,072.88	41.6
	15,290.82	538,427.12	1,295,500.00	757,072.88	41.6
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	35,768.46	359,889.92	795,674.00	435,784.08	45.2
GOLF CART PROJECTS	.00	.00	357,500.00	357,500.00	.0
TRANSFERS, OTHER	11,523.67	69,142.02	138,284.00	69,141.98	50.0
	47,292.13	429,031.94	1,291,458.00	862,426.06	33.2
	( 32,001.31)	109,395.18	4,042.00	( 105,353.18)	2706.5

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	5,000.00	30,000.00	185,000.00	155,000.00	16.2
	5,000.00	30,000.00	185,000.00	155,000.00	16.2
<u>EXPENDITURES</u>					
WATER EXPENDITURES	.00	.00	76,000.00	76,000.00	.0
	.00	.00	76,000.00	76,000.00	.0
	5,000.00	30,000.00	109,000.00	79,000.00	27.5

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	9,820.58	50,381.88	76,000.00	25,618.12	66.3
	9,820.58	50,381.88	76,000.00	25,618.12	66.3
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	9,820.58	50,381.88	76,000.00	25,618.12	66.3

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	( 182.25)	.00	182.25	.0
	.00	( 182.25)	.00	182.25	.0
<u>EXPENDITURES</u>					
EXPENDITURES	.00	2,465.00	.00	( 2,465.00)	.0
	.00	2,465.00	.00	( 2,465.00)	.0
	.00	( 2,647.25)	.00	2,647.25	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2017

SPECIAL TRUSTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3400	.00	.00	75.00	75.00	.0
	.00	.00	75.00	75.00	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	.00	75.00	75.00	.0

# Library Department Report January 2018

## January Events:

### All-ages Library Programs:

- Family Night: 185 attended
- Lego Club: 48 attended
- Chess Tournament: 80 attended
- Yoga & Zumba classes: 460 attended

### Teen Programs:

- Teen Night: 89 attended
- Coding Club: 72 attended
- Teen Council: 20 attended

### Children's Programs:

- Storytime Programs: 2065 attended

### Spanish Programs:

- Storytime: 133 attended
- ESL: 45 attended
- Movie Day: 15 attended

## Coming in February:

- Monday Funday, Mondays 3 pm
- ESL Class, Tuesdays 6 pm
- Bilingual Story Time, Tuesday 7 pm
- R.E.A.D. with Wynston, Thur. 6 pm
- Needle Nook, 2/1 & 2/15 7 pm
- Emotional Regulation, 2/6 7 pm
- Everyday Parenting, 2/8 7 pm
- Art City Ukulele, 2/10 10:30 am for beginners, 11 am for advanced
- Valentine's Dance, 2/12 7 pm
- Teen Night, 2/16 6:30 pm
- Library will be closed, 2/19
- Books & Bites, 2/20 12 pm
- Understanding Betrayal, 2/20 7 pm
- Teen Meditation, 2/21 4 pm
- Food Sense, 2/21 7 pm

## Focus on... Customer Service

### Google reviews:

"I love the library! My kids and I usually go twice a week--once for story time and to get books and then later in the week to get more books! We love the staff--from the librarians to the storytellers to the custodian. We just always feel so welcome there. I love how they are willing to try new things and experiment, too."

"Bright, open, absolutely gorgeous. You can tell the staff works hard to keep things looking nice. They always have events going on (for FREE!) and such fun new books! Keep up the good work, guys!"

"I can't believe all of the great programming at this library! They are seriously the best run and most engaging city library I've ever encountered. Our family loves Springville City Library!"

### Facebook reviews:

"I love it. I am a library fan, and let me tell you: this library is something. There is always an activity for all ages, there is nice personnel, and it is always clean and welcoming. I am happy to be part of this community and to go to such a nice and fine place."

"We have been there several times in the past week and have asked help for various things. The employees are always friendly and knowledgeable and the atmosphere is great! Thanks for creating such a great library experience!"

"I love the library because I can keep my kids in books and books on CD without breaking our budget."

"I love Springville library because I can find everything I need in my language Spanish and English."



springville library

Springville City  
Monthly Department Report  
Golf Course January 2018

*Performance Management Statistics*

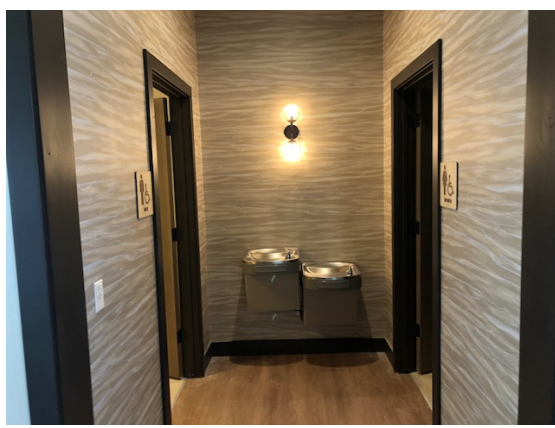
- 1. Revenue for January totals \$4238.87, up \$3,917.57 from January 2017.
- 2. Our Facebook posts for January reached 1091 people. We now have 1398 likes.
- 3. Course Conditions: The course is closed for winter.
- 4. Phase 2 of the remodel is continuing; restrooms are nearing completion, and the septic system is installed and approved.
- 5. Council Discussions.

Revenue comparison of 2016-17 to 2017-18

	<u>2016-17</u>	<u>2017-18</u>
July	\$157,955.26	\$153,197.09
August	\$131,728.28	\$137,158.35
September	\$127,992.47	\$125,734.91
October	\$63,402.42	\$73,560.25
November	\$19,623.30	\$16,320.32
December	\$14,297.92	\$15,087.56
January	\$321.30	\$4,238.87
Total Revenue:	\$ 515,320.82	\$525,296.88

For the month of January this fiscal year we were \$3,917.57 ahead January 2017.

1. Weather: We are closed for the season. The course is covered with 2-10 inches of snow.
2. 2018 Annual Passes, Punch cards, Gift Certificates are on sale.
3. Golf Course Condition: The course is closed for the season.
4. Golf Course Remodel: Phase 2 of the remodel project is continuing. The main floor restrooms are now functioning; the grease trap and septic tank are set. We anticipate completion later this month.



5. Council Discussions:

Thanks,

Craig Norman  
PGA Golf Professional