

SPRINGVILLE JUSTICE COURT
 110 SOUTH MAIN STREET, SPRINGVILLE UT 84663, 801-489-2707

COMMUNITY SERVICE TIME CARD

DEFENDANT NAME: _____ DATE TO BE COMPLETED BY: _____

OFFENSE: _____ CASE#: _____ HOURS TO WORK OFF: _____
 Sanction-no monetary credit

This person has been ordered by this court to work the number of hours stated above for a **not for profit public agency** and requests that you accept his/her service. The defendant has been instructed to contact you and present this form and to abide by the schedule and arrangements that you make for work.

It is his/her responsibility to complete this assignment in accordance with the work schedule that you provide for him/her and upon its completion have this signed by you. He/she is then to return this form to the Court on or before the completion date specified above. It is his/her responsibility to arrange with the Court for any extension of time that may be necessary.

	Dates Worked	Hours	Job Description
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

It is the defendant's responsibility to return this form to the court. On the last day worked have the supervisor fill out the information below and return this original form to the court. If this form is not returned -- no credit can be given for the hours worked.

SUPERVISOR - when the work has been completed, please fill out business information, sign below and return the time card to the defendant.

Date: _____ Supervisor Name: _____
 Please print name

Business Name: _____ Supervisor Signature: _____

Telephone #: _____

COMMUNITY SERVICE
NON-PROFIT ORGANIZATIONS

- AGAPE Community Center
765 E 100 n, Payson 801-885-5523
- American Red Cross
865 North Freedom Blvd., Provo 801-373-8580 ext 6
Will not qualify if less than 100 hours ordered.
- Community Action Services Food Bank
815 So. Freedom Blvd., Provo 801-373-8200
volunteer@communityactionuc.org
No restrictions based on type of charge.
- Food & Care Coalition of Utah Valley
299 East 900 S, Provo 801-373-1825
volunteer@foodandcare.org
No major theft, drug related, gang related, sexual abuse related charges.
- Habitat for Humanity of Utah County
340 South Orem Blvd, Orem 801-344-8527 ext 105
Contact: LeAnn
BRING COURT PAPERS FOR SCREENING
No theft or sexual offenses.
- Peteetneet Museum
10 North 600 East, Payson 801-465-5265
Contact: Janene Dean
- Recreation & Habilitation Services-RAH
815 North 800 West, Provo 801-374-8074
- Spanish Fork Restore
253 West Arrowhead Trail, Spanish Fork 801-877-0202
No sexual offenses. Retail theft charge - must be approved by supervisor.
If under 18, needs parent, guardian or court supervision.
- United Way of Utah County
148 North 100 West, Provo 801-377-6600
They will provide packet of places where community service available. Packet can
also be found at: www.unitedwayuc.org/get-involved/court-appointed-service
YOUR RESPONSIBILITY TO MAKE SURE IT WILL BE DIRECTLY SUPERVISED

All community service hours must be directly supervised
and must not be a take home project.