

FY 2021 Final Budget

SPRINGVILLE CITY CORPORATION



SPRINGVILLE CITY
CORPORATION



FISCAL YEAR 2020 - 2021

FINAL BUDGET

City of Springville, Utah

Prepared by Springville City Finance Department

Final
Budget

2021



City of Springville, Utah
For the Fiscal Year Ending
June 30, 2021

Prepared by Springville City Finance Department

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Springville City
Utah**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director

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Springville Profile

2021

A Rich History

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek.



An Ideal Location

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville’s strategically important freeway location.

A Great Potential

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 33,617 continues to increase with 2.1% annual growth.



Form of Government

Springville is organized under general law and governed by a six-member council (the “City Council”) consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the

City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

Businesses in Springville

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

Major Employers in Springville

Employer	Employee Range	Employer	Employee Range
Nestle Prepared Foods	1000-1999	Neways Enterprises	100-249
Flowserve US	250-499	Northrop Aircraft	100-249
Innovative Flexpak	250-499	Reagan Academy	100-249
WalMart	250-499	Rustica	100-249
ATL Technology, LLC	100-249	Springville City CRC	100-249
Ballard Manufacturing	100-249	Springville High	100-249
Birrell Bottling Company	100-249	Springville Jr. High	100-249
Built Brands, LLC	100-249	Supranaturals	100-249
Fibertel	100-249	Todholm Care Center	100-249
Little Giant Ladders	100-249	Vancon, Inc.	100-249
MACA Supply Company	100-249	WW Clyde & Co	100-249
Magleby’s Grill	100-249	Wencor Group, LLC	100-249

Source: Utah Department of Workforce Services (updated 2/20 reflecting data as of 9/19)

Top Sales Tax Producers (2019)

Entity	% of Total Sales Tax
WalMart Supercenter	14%
Smith’s (grocery)	7%
Ream’s Springville Market	3%
Springville City Corporation	3%
USTC Motor Vehicle	2%
State Liquor Store #45	2%
Amazon Fulfillment Svc.	2%
Kilgore Contracting	2%
M&M Watersports	1%
Questar Gas Company	1%

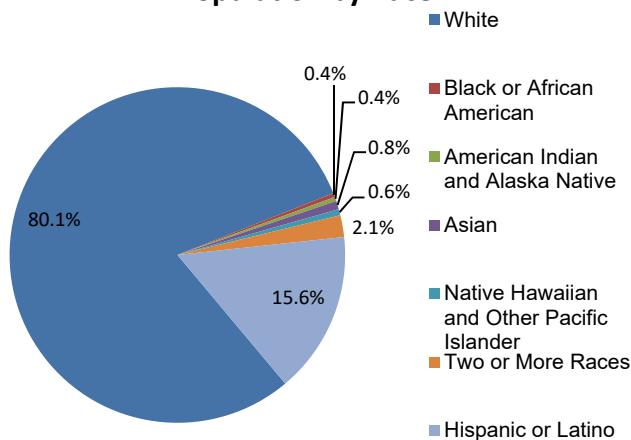
Top Property Tax Payers (2019)

Tax Payer	% of Total Assessed Value
Stouffer Foods Corp	1.35%
TEM Properties, LLC	1.32%
Springville, LLC	1.04%
Questar Gas	1.00%
Wal-Mart	0.99%
Newville Warehouse, LLC	0.90%
Outlook Apartment Assoc.	0.88%
Oldham Enterprises, LLC	0.78%
Parkview Ventures, LC	0.77%
Smith’s Food & Drug Centers	0.75%

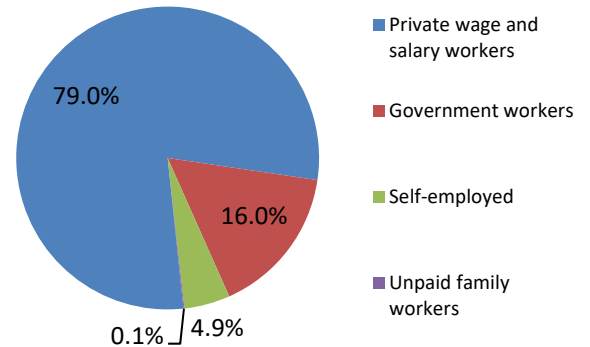
Community Demographic Profile

Springville - Quick Facts	
Population (2020 estimate)	33,610
Date of Incorporation	Feb. 13, 1853
City Population Rank in Utah	31
Land Area	14.4 sq. mi.
Elevation above sea level	4,571 ft.
Population Density (ppl./sq. mi.)	2,334
Average Household Size	3.52
Median Household Income	\$66,560
Per Capita Income	\$22,527
Total Housing Units	9,542
Median Age	25.5

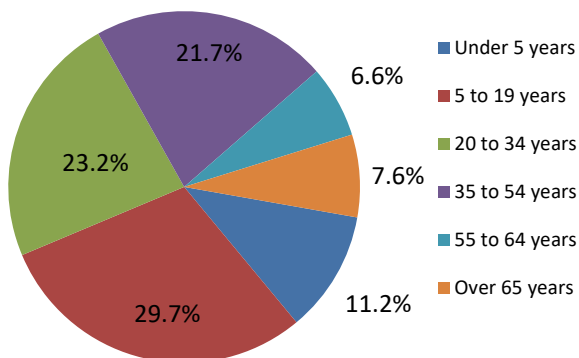
Population by Race



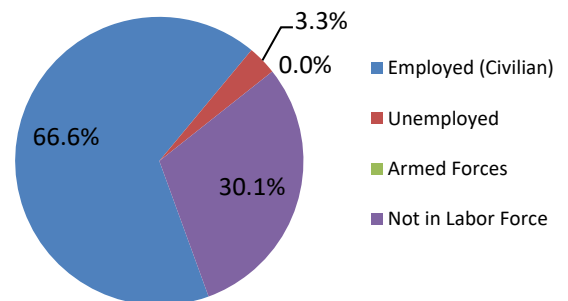
Class of Worker



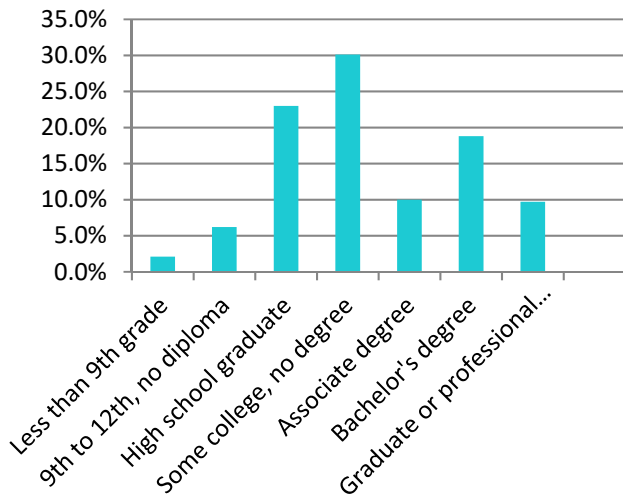
Population by Age



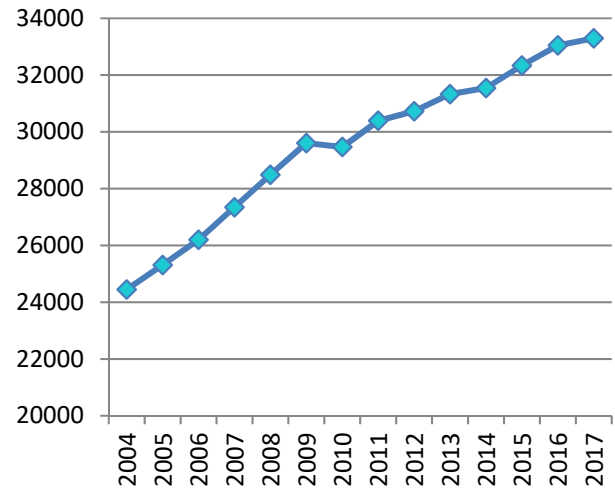
Employment Status



Educational Attainment (Population 25 years and over)



Population by Year



Resident Priorities

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2019. The following is a selection of question responses from the 2019 survey:

What do you like most about living in Springville?

Small-town feel	23.6%
Safety (feel safe, peaceful, quiet)	18.5%
People (friendly, sense of community)	15.3%

What is the top one thing that would make Springville better?

Retail businesses	13.6%
Restaurants	8.7%
Roads/traffic flow	5.1%

What are your top priorities for utilizing additional funds?

Improve traffic flow	15.0%
Reduce illegal drug use	13.3%
Access to high speed Internet	10.3%

Elected Officials



Mayor
Richard J. Child
 Term Expires:
 January 2022



Councilmember
Liz Crandall
 Term Expires:
 January 2024



Councilmember
Craig Jensen
 Term Expires:
 January 2022



Councilmember
Patrick Monney
 Term Expires:
 January 2024



Councilmember
Matt Packard
 Term Expires:
 January 2024



Councilmember
Michael Snelson
 Term Expires:
 January 2022

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council's policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

City Officials	Name
City Administrator	Troy Fitzgerald
Assistant City Administrator/City Attorney	John Penrod
Assistant City Administrator/Finance Director	Bruce Riddle
City Recorder	Kim Crane
City Treasurer	Heather Penni
City Engineer	Jeff Anderson
Police Chief	Craig Martinez

Goals and Strategies

2021

Mission Statement

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

Goal One: *Prudently Manage Public Funds*

- Adhere to established financial and budget policies.
- Promote financial sustainability.
- Develop and support a productive workforce.

Goal Two: *Effectively Plan for Growth and Economic Development*

- Support the vision and policies of the General Plan.
- Promote a diverse, stable local economy by working to retain existing businesses and attract new businesses that can benefit from Springville's unique resources.
- Adopt and implement planning objectives that protect and promote Springville's heritage, natural beauty, and Americana lifestyle.

Goal Three: *Promote a Sense of Community*

- Provide access to diverse cultural, educational and recreational opportunities.
- Provide and maintain functional, universally accessible and environmentally sound infrastructure that enhances a sense of community by distinguishing Springville from its neighbors.
- Encourage volunteerism, participation and civic engagement.

Goal Four: *Improve the Quality of City Services*

- Utilize measurable performance plans to monitor service delivery effectiveness.
- Invest in the education and training and staff while providing the necessary resources and equipment for employees to deliver a high level of service.
- Utilize technology to provide access and transparency for Springville's residents.

Goal Five: *Protect the Rights and Safety of the Citizens*

- Reduce, solve and prevent crime.
- Provide a prepared response to emergencies and disasters of all kinds.
- Promote fairness and balanced analysis as public policy is debated.



2021

Budget Message

June 1, 2020

Mayor Child and Members of the City Council,

Enclosed, please find a complete copy of the Final Budget for fiscal year 2021. The information in this memorandum utilizes the Final Budget document completed in late May, 2020.

As you all know we are living in unprecedented times. While the future is always unknown, the sheer number of conflicting opinions on the state of the economy and what the future may hold approach disabling. The Tentative and Final Budget was created with guidance from the Mayor and City Council with primary work on the document by Bruce Riddle and Troy Fitzgerald. Support was also received from John Penrod and Jack Urquhart. Directors and Superintendents were responsible to provide recommendations for revenues, operation expenses and capital projects. Significant detail underlies their submissions. Most of the original submissions were made in early March—just as impacts of the Coronavirus began to be felt. Additional submissions as well as multiple meetings with the Mayor, City Council and internal staff were held throughout the budget process.

It was uniformly stated that delaying the final decisions on the budget to as late as possible was to be the wisest course. Four different versions of the budget have been completed. Major changes have occurred at every step. The future of the economy is still highly in doubt. Infections continue to rise in the state and how the economy reacts is certainly unknown.

In considering the budget, it is important to consider the context of the situation we are in and the foundation upon which this version of the budget is built.

COVID-19 Pandemic and Economic Impacts

An April 13, 2020 Kem C. Gardner Policy Institute Economic Indicator Report shows that the month over month and year over year initial claims of unemployment insurance are up 3,000%. Year over year oil costs are down

56.4%.¹ The *New York Times* estimated unemployment at 13% - almost certainly higher than at any point since the Great Depression. It is also rising faster than at any time in our history.² Utah estimates that in the first weeks of social distancing unemployment in the state jumped to 5.1%³ One week later 20,000 more Utah residents filed for unemployment - an increase in total filings of almost 20%.⁴ Over the ensuing weeks, the picture has not improved. On May 26, the Utah unemployment rate has climbed to 9.7%⁵

Retail sales dropped a record amount of 8.7% in March, 2020.⁶ Most states did not order significant restrictions until late in March meaning that April reports are worse. In fact, they are much worse. United States retail sales dropped 16.4% in April.⁷ Surprisingly, Springville's sales were actually UP 15% in March when looking year over year. In part, this was due to incredibly strong panic buying in our grocery sector which was up somewhere around 35% for the month. Local tax numbers for April will not arrive until well after the Final Budget is passed.

Tourism accounts for over \$8 Billion in taxable sales for the State of Utah.⁸ Currently travel is down over 95%.⁹ During the budget process, oil prices actually went negative. This means producers were PAYING buyers to take their product from them.¹⁰ Therefore, the uncertainty in forming a budget is greater than it has ever been.

Budget Foundation

City administrators commenced budget planning in late 2019. For reference, Springville City held its first COVID-19-related meeting on early January, 2020. The City Council was first briefed on January 31, 2020. The CDC announced the first person-to-person spreads in the United States on January 30, 2020.¹¹ Earlier that week and into the following week, the City Council had given guidance for the budget through two budget meetings.

At that time, it was hard to imagine better economic indicators. Growth was significant. Unemployment was at record lows. During February and March an initial budget was created using the guidance from January. A revenue projection was created with impacts of the Coronavirus starting to hit locally. This version of the budget revealed an increase in revenues projected of about \$850,000 over the FY2020 budget. This became our best-case scenario as conditions deteriorated.

¹ <https://gardner.utah.edu/wp-content/uploads/BusinessCycleTable.pdf>

² <https://www.nytimes.com/2020/04/03/upshot/coronavirus-jobless-rate-great-depression.html>

³ Utah Leads Together Version 2

⁴ <https://www.ksl.com/article/46744469/nearly-20k-more-utahns-filed-for-unemployment-benefits-last-week>

⁵ <https://gardner.utah.edu/wp-content/uploads/BusinessCycleTable.pdf>

⁶ <https://www.cnbc.com/2020/04/15/us-retail-sales-march-2020.html>

⁷ <https://apnews.com/e95a6d2d0a721fcffb4efb9435b84f4f>

⁸ <https://gardner.utah.edu/wp-content/uploads/2019-TTtrifold.pdf>

⁹ <https://www.tsa.gov/coronavirus/passenger-throughput>

¹⁰ <https://www.forbes.com/sites/salgilbertie/2020/04/23/will-oil-prices-go-negative-again/#24d8ac27e9c1>

¹¹ <https://www.cdc.gov/media/releases/2020/p0130-coronavirus-spread.html>

The dramatic changes of the following weeks caused us to create a best/worst case scenario for revenues. The worst-case scenario indicated potential revenue could be \$4,250,000 LOWER than the FY2020 budget. This would be an overall decrease of an amount approaching 20% of the General Fund. Since close to 70% of our budget is personnel costs, significant service reductions would necessarily occur if this scenario occurs.

These projections were presented to the City Council and focused interaction ensued through an electronic meeting. The result was the following general guidance:

- Continue to budget revenues and expenses as accurately as possible which means the budget will not reflect the best or worst-case scenarios presented
- Raises - not budgeting
- Look for effective ways to stimulate the local economy through appropriate projects and expenditures
- Use reserves if needed, but proceed cautiously
- Maintain service levels and make reasonable efforts to save jobs, but budget appropriately for social distancing and other likely stabilization and recovery requirements
- Delay all fee increases (including impact fees) in the current budget. Consider implementation of fee analysis project in January 2021, if economy allows

Over the next few days, the budget was completely rebuilt to accommodate this guidance.

The State has provided guidance about Economic Recovery through the Governor's *Utah Leads Together Version 2* plan. This plan provides for a three-phase process to recovery. The phases are Urgent, Stabilization and Recovery. According to the most recent plan dated April 17, 2020, Stabilization will continue until approximately September 30, 2020. Recovery will last into 2021.



With this in mind, the budget was built with the following Foundation:
 Fiscal Year 2021 Quarter 1 Stabilization Phase
 Fiscal Year 2021 Quarter 2 Recovery Phase

Fiscal Year 2021 Quarter 3 and 4 New Normal

For budget purposes, this means that full social distancing restrictions are presumed to be in place for most or all of Quarter 1. This has implications for all departments, but it impacts our community services (CRC, Library, Museum, Recreation and Grounds) most heavily. Facilities and programs will be closed for most or all of this period. These services and programs will return slowly and with possibly increased costs through Quarter 2. The budget assumption is that operations are mostly normalized by January 1. **Significant deviation from this approach will make large differences to the payroll and operation portions of the budget.** It will also possibly adjust the revenue portion of the budget as well.

Using the color-coded phased guidelines produced by the state gives similar concerns. Social distancing requirements relax only slightly between red and orange levels. For example, group sizes can go from 10 to 20, but school remain closed and social distancing rules remain in effect. Again, the current budget assumes a three-month period where we are at least at an orange level of the guidelines. Since the Tentative Budget was adopted, the state has produced several additional guiding documents and the health guidance has shifted from Red to Orange to Yellow rapidly.

General guidelines for individuals:



Gathering in groups of 50 while maintaining social distancing.



Stay 6 feet away from others when outside the home.



Face coverings worn when social distancing is difficult to maintain.



Symptom check before engaging in close-contact or team sports.



Limit out-of-state travel.



Spacing between immediate households, alternate schedules for smaller gatherings and stream services.

Even at low guidance levels, the impacts are significant. Travel, recreation and shopping will be impacted. Moreover, virtually all of the science community is predicting a second or more waves of the infection hitting us locally.¹² With this in mind, the proposed Final Budget continues to assume that there will be significant impacts to the budget in three months of the coming budget year and minor impacts in another three months of the year.

¹² <https://www.fastcompany.com/90509271/will-covid-19-have-a-second-peak-yes-and-who-warns-it-could-come-sooner-than-you-think>

Reserves

With the extraordinary events unfolding in the world, it is a good time to look at the City's reserve status. For reference, the City Council has targeted a 25% reserve in the General Fund and a 30% reserve in our Enterprise Funds. The numbers shown below *are the total amount of unrestricted reserves in each area*, not the amount that the City has above the requested reserves. As another reminder, General Fund reserves cannot exceed 25% and cannot drop below 5% without getting in trouble with the auditor.

Unassigned Funds	<u>Gen Fund</u> 5,169,605	<u>Capital Projects</u> 608,063	<u>Power</u> 12,436,517	<u>Water</u> 1,659,869
Unassigned Funds	<u>Sewer</u> 2,461,696	<u>Storm Water</u> 649,688	<u>Solid Waste</u> 641,019	<u>Internal Service</u> 5,182,163

A few notes: Golf is not mentioned. The Golf fund has no reserves. The Internal Service reserves are designated for vehicle and equipment replacement and facility maintenance and repair. While all of these reserves are available to the City Council, the proposed budgets leave at least 30% operating reserves in the Enterprise Funds (except Golf) and propose using none of the Internal Service reserves or Capital Projects reserves already allocated to projects. These reserves total over \$10.2 million.

The City has restricted reserves for specific expenses such as impact fees. These reserves are not reflected here and are being held for their specific purposes.

In the General Fund, the budget proposes the utilization of \$350,000 in capital project fund reserves and \$330,000 in General Fund Reserves. Thus, the budget proposes the utilization of about 6.8% of General Fund reserves for ongoing City operations or about 1.2% of the total unassigned cash of the City. More about this later in the memorandum.

With this budget foundation and reserve update, let's take a look at the budget. For those looking for changes between the Tentative Budget and the Final Budget, there is a summary just before the conclusion of this document.

I. Revenues

- Revenues are forecast **down** 5.5% and almost \$1,500,000 actual dollars. This is despite the healthy growth that Springville is experiencing and is due entirely due to the pandemic we are currently experiencing.
- Looking at the budget, the summary sheets show a reduction of 4.3% from fiscal 2020. This is due to the addition of \$330,000 in general fund reserves to the revenues to balance the budget.

- Sales tax is forecast down 7% from fiscal year 2020 estimated actuals. Property tax is forecast down 3% and C Road tax dollars are forecast down 20%.
- \$330,000 General Fund reserves are programmed into the budget making the actual revenue shortfall appear to be \$1,150,000.
- As stated above, revenues were forecast with the assumption that operations will be severely impacted for three months and moderately impacted for an additional three months. This means that a host of revenue sources are projected much lower than the current year. These include recreation programming, pavilion and museum rentals, overdue book fees and many more. With some specific exceptions, programming fees are forecast at 75% of our original forecast.
- Development is always a hard one to predict and this year is no exception. Lots of improved lots are available to develop on both the residential and commercial sides. We continue to have building permits submitted. Currently, building and its associated revenues, including impact fees, are predicted at a rate 20% below what the current budget year is projected to receive in the General Fund and 10% below in the Enterprise Funds. Note that we are basically at a 100% of budget revenue already in the current budget year and permits are still being issued.

II. Personnel Changes/Additions

There are a still a number of changes to personnel presented in the proposed budget. Based purely upon growth, we should be adding approximated five full-time employees and five full-time equivalent positions of part-time labor. This is not happening, yet the demand for services will be there as things return to normal. We will cover the nominal recommended changes followed by changes necessitated by the operational foundation set forth above.

A. Budgeted Changes

- A Part-time Office Assistant was added in Buildings and Grounds. An equivalent number of seasonal hours were reduced in the department budget.
- An Operations Supervisor in CRC has been included. The intent is to eliminate a lead worker position and create a supervisor position. Currently we have two supervisors for over 100 employees. This is far too out of balance. Creating another supervisor level position will help balance this with a dry side and aquatic side supervisor. (The difference here, assuming an internal promotion, is a 5% pay increase.)
- We have changed the title and pay grade of 1,040 hours of Front Desk Attendant to Lead Front Desk Worker at the Clyde Recreation Center. This likewise, gets un in a better supervisory position for our high number of part-time workers in this facility.

- A Civil Attorney/Risk Manager has been added to the budget for half of the year. The assumption is that pursuant to our pandemic hiring positions, we will not be able to add this position until later in the budget year. In exchange part-time paralegal hours have been removed from the Legal Department budget.
- A full-time Court Clerk has been added to the budget to accommodate the addition of Mapleton Justice court cases and to assist in the transition and retirement of our current Court Clerk Supervisor. Ten hours of part-time clerk hours have been removed from the budget.
- While the total employee count does not change, a code enforcement position has been removed from Community Development and the position has been placed into the Police Department. It should be noted that this change has been made as an assignment to our police officers, so the added position is as an Officer I/II position.
- A Ground Worker position in Power has been changed to an Apprentice Lineman position. This allows us to be better prepared for anticipated retirements over the next few years.
- An Officer I/II position has been changed to a Corporal position. This will allow for a modest restructuring in the Police Department to allow for the creation of a new team. The cost of this change will be less than \$2,000.

B. Pandemic Assumptions

Assuming that we will be functioning at a closed or extremely limited fashion for three months under an orange level or moderate level of infection risk and an additional three months of yellow level of infection risk, the following budgetary adjustments were made to personnel budgets. Please note that if we experience less business interruption, we would potentially need to add in more support hours. However, if we do not see a corresponding increase in revenue, there would be no money to add these hours unless we expended more of our reserves.

- 15% of part-time CRC employee hours have been reduced from the budget.
- 25% of front desk/reception and rental attendant hours have been reduced from the Museum budget.
- 15% of part-time recreation specialists and sports officials have been removed from the Recreation budget.
- Senior Center driver and lunch help hours reduced by 25%.
- 7% of part-time hours have been removed from the Library budget.
- A part-time position, a web technician, has been removed from the administration budget.

This is a reduction of approximately 9 FTE (FTE stands for full-time equivalent and it is equal to 2,080 work hours) from our fiscal year 2020 budget. Roughly, the cost of these employees approaches \$200,000 to the City personnel budgets. Again, planning to utilize these hours during the year will require revenue, additional reserve utilization or other cuts.

III. Programs

There are a few new programs in the budget this year. Items surviving thus far include:

- Already committed dollars for MAG/UTA/UDOT studies regarding Front Runner.
- An update to the Parks Master Plan.
- Dollars (and corresponding revenue increases) associated with combining with the Mapleton Justice Court.
- Significant dollars to pursue the rapid resolution of our backlog of planning projects.

Programming reductions to make budget include

- Training and travel have been reduced by 50%.
- Employee recognition dollars in individual departments have been reduced by 50%.
- Uniform budgets have been reduced by 33%.
- General Fund facility reserve transfers have been reduced by \$100,000.
- Custodial costs have been reduced by \$34,000. This assumes that facilities are closed for a portion of the coming budget year.
- Vehicle reserve formulas assume no vehicle inflation during the year. This results in about \$75,000 in general fund savings. Enterprise fund formulas were left at 2019 inflation rates as is our normal procedure.
- Several Clyde Recreation Center lines were likewise reduced by about 15% assuming reduced facility use throughout the year totaling three to six months.
- Fuel costs are anticipated down. The drop in gasoline prices may be temporary, but several of our fleets use significant dollars in fuel. For reference, we actually paid under \$0.70 per gallon this month for unleaded fuel. We are budgeted closer to \$2.40.
- While this is not a change, despite significantly lower revenues projected in C Road funds, we have left the current program the same for the current budget year-subject to funding restrictions.

V. General Fund Capital

- General Fund capital projects were scored again this year. Points were granted (and in some cases taken away) for about a dozen categories ranging from sustainability to Council requests to cost savings. Projects were funded in the score order, but the list got much shorter as General Fund dollars disappeared into a failing economy.
- It should be noted that \$350,000 in Capital Improvement Project Reserves have been brought in to help pay for these projects. This is not very unusual. We often bring saving from previous years in to pay for these one-time expenses. However, reserves are being used here.
- Here is a list of funded projects:

○ Planning Review Software	\$20,000
○ Body Cameras	\$91,946
○ 800 MHZ Radio Replacement	\$37,000
○ GPS and Bait Bugging System	\$7,000
○ Office Furniture	\$12,530
○ C Road Maintenance	\$1,076,000
○ Nebo Driving Range Asphalt	\$10,000
○ Museum ADA Main Floor Improvements	\$15,000
○ CRC New Equipment	\$50,000
○ Spa Splash Guard	\$6,000
○ CRC Safety and Security Equipment	\$22,000
○ Recreation Backstop Improvements	\$10,000
○ Bleacher and Dugout Shade	\$42,000
○ Cemetery Asphalt Maintenance	\$55,000
○ Cemetery New Equipment	\$3,000
○ Sharp/Tintic Railroad Project	\$30,000
- Vehicles and equipment were funded for replacement. These purchases will likely not be made at the start of the budget year. Requests to purchase these vehicles will be delayed in accordance with the direction found later in this document. Money here is being held in reserve for these purchases. Strategies for meeting the budget in the event of even greater than forecasted shortfalls are also found later in this document.
- Here is a list of all projects funded from the Vehicle and Equipment Fund

○ Server, Printer and Switch Replacements	\$114,950
○ Police Vehicles	\$202,000
○ Fire defibrillator and Hydraulic Extraction Tools	\$97,000
○ Various Streets vehicles and equipment	\$236,000
○ Cemetery mower	\$11,600
○ Water Compressor	\$25,000

- Sewer Mobile Pump \$25,000
- Power Bucket Truck \$225,000
- Garbage Truck \$260,000
- These purchases are LESS than the amount of money transferred into the reserve in the proposed budget.
- The following projects have been scheduled to properly maintain our facilities from the facility reserve:

All Buildings	All Buildings Emergency Fund	50,000
All Buildings	All Buildings FFE Replacement Fund	4,000
Art Museum	Skylight Repair/Improvement	25,000
Central Shop	Replace Swamp Cooler	3,000
Central Shop	Paint Exterior	6,500
Civic Center	Restroom Floor Maintenance	8,000
Civic Center	Police Server Room AC Split Units Replacement	8,500
Community Services	North Storage Shop Heater Replacement	7,000
Fieldhouse	Roof Maintenance	15,000
Senior Center	Bathroom Remodel	24,000
Streets Dept	Paint Exterior	6,500
Waste Water Treatment	Replace Office A/C Split Units	18,000
Civic Center	Replace Exterior Capstones Balcony, Chiller & Dumpster Enclosure	24,000

- Central Shop is budgeted to replace our gas and diesel tanks.

VI. Utility Enterprise Funds

- Revenues were originally projected through a number of sources. These sources include a model that has been built by Bruce Riddle, revenue forecasts from Departments, growth forecasts from Community Development and debate among all involved. These projections were finalized in mid-March. Following the growth in virus-related problems, the matter was a point discussion with the City Council. From this conversation, revenues were again adjusted. In the case of utility enterprise funds, most revenue lines were reduced by 5% in the Tentative Budget. Every line was reviewed between Tentative and Final Budget submissions and where appropriate, deviations from this approach were made. Revenues are still forecast down across our utility funds.
- All funds have been balanced primarily through delaying capital projects without the need to utilize reserves of any department.

- Utilities continue to provide a 5% operating transfer to the benefit of the General Fund.
- Utility funds are participating in some of the saving required of General Fund Departments. This means we have reduced employee recognition, uniforms and travel budgets in all departments of the City.
- Bad debt lines have generally been increased in anticipating in a growth in this expense over the coming year.
- Storm Drain cannot absorb much additional revenue loss before we will need to consider the utilization of reserves. This fund is in need of a rate increase primarily due to increased outside costs and regulatory requirements.
- Solid Waste has a recommended rate increase on the Recycling side. The South Utah Valley Solid Waste District increased recycling tipping fees by 15%. The resulting increase in costs to the Solid Waste Fund necessitates requesting a rate increase. The recommended increase is 10% or about \$0.75 per month per can.

VII. Utility Fee Changes

- Our policy on utility rate changes has been to make small, inflationary adjustments as necessary to avoid the need to make large rate changes. This year, after discussion with the Council, no rate changes are being made, with one exception. There are two reasons for this.
 - Pandemic
 - Low inflation is assumed for at least the bulk of the budget year.
- It is recommended to increase Recycling Fees by 10% or about \$0.75 per can per month.

VIII. Golf

- Golf continues to be one of the harder funds to predict and there are currently no reserves within the fund to call on in the event that we are off on our forecasts.
- In conjunction with all other departments, Golf has planned for operations with some restrictions in place. The budget is now built using revenues from the first 2.5 months of pandemic golfing revenue. May 2020 was the largest revenue month in the history of the course and the course has figured out ways to successfully operate and even rent carts during increased times of infection.

- The budget is balanced and eliminated hours to support cart usage were restored.
- We have not increased the budget in correspondence with the incredible surge in play we have been seeing. In part, our increases could be due to East Bay being closed this spring. It is expected to reopen soon.

IX. Wages and Benefits for all Departments

- The budget includes no merit increases.
- Benefit Increases were funded.
- Medical Insurance went up by about 7%. This is a good result.
- Dental, Life, Short-Term Disability and Long-Term Disability plans did not change in cost or benefit.
- Worker's Compensation Benefits are still pending but anticipated increases have been funded.
- The city payroll system has 30 defined grades with a low and high point. Grades are recommended to not be adjusted this year.
- The City has a large number of pension plans. All of them are mandated by law and are through the Utah Retirement System. With one large exception pension costs did not increase this year.
- On the Public Safety side both fire and police pensions increased by 2% on the tier 2 side. Last year the legislature increased the tier 2 pension plan but they also charged some this cost to the *employee*. On July 1, our tier 2 police officers and fire personnel will be charged 2.27% of their salary for pension. We propose to pay for this on the City-side of the budget. The change was made to balance the pension amounts and we pay 100% of all other plans. We will discuss this more at our budget meetings.

X. Managing in a Recession

This memorandum thus far has established the delicate balancing act between moving the city forward while accepting the reality of the ongoing pandemic. The budget seeks to incorporate both the general and specific guidance the Council has provided throughout the process. But, what if it gets worse? What if revenues do not meet expectations? What if the demand on public safety or other services is substantially more than forecast?

In some respects, the pandemic has been slowly rolling at us. In other respects, the changes have been abrupt and brutal. It would be hard to conceive of many scenarios where the City would lose \$1.5 million in revenue in just a few months, yet, that is what happened here at the end of fiscal year 2020. Here are some of the actions that are or will be implemented for fiscal year 2021 that will provide

safeguards for the City. These buffers will give the City Council and Administration more time to react and analyze as we move through very, very uncertain times. In conjunction with State guidance, many of the safeguards set forth below will be adjusted with economic and health restrictions associated with the color-coded health system the State has established. The City will be more cautious when the restrictions are higher.

A. *Revenue Reviews*

Bluntly, revenue reviews are not often on the mind of our supervisors. That will change this year. Most of our revenue sources are traditionally fairly solid and predictable. This means supervisors worry more about executing operation plans. Finance and Administration keep regular tabs on large revenue sources and are generally the source of any alarms. This year all supervisors will be directed to make specific revenue reviews. They will also be required to provide notice of even nominal deviations from the budget. This will apply whether the revenues are ahead of or behind schedule. We need to move quickly on revenues moving in either direction and more eyes will help us spot anomalies.

B. *Purchasing, Capital and Hiring Restrictions*

Strict hiring and purchasing restrictions have been in place for about a month now. While these restrictions will relax as our dial turns from red towards green, policies will remain in place restricting purchasing, capital construction starts and hiring based upon where the dial is at. Specific guidance for settings other than red are drafted and in place. The idea will be to minimize spending when the uncertainty is the greatest. Significant flexibility has and will be built into the system to ensure that critical and urgent spending continues. We will also build in opportunities to take advantage of changing markets for the City.

C. *Pursuing Grant Opportunities*

Springville City has already entered the FEMA portal for emergency grant dollars. The City is also closely monitoring other funding sources for the City including dollars allocated to the State for CARES Act money. These sources will be reviewed and only presented to the Council if the attached strings make the receipt of any money effective for the City.

D. *Transfer Reviews*

Perhaps the largest safeguard for the City is the long-standing commitment to forward planning. Since we have and still are planning for the future, the budget continues to anticipate the need for facility, vehicle and equipment repairs and replacement. Approximately \$1,000,000 is proposed in the fiscal 2021 budget for facility, vehicle and equipment reserve. It is important to remember that these budget dollars are for real needs of the City.

Our fleet is not yet optimized. As an example, the City's ladder truck is purchased in 1990. It was due to be replaced five years ago. It has significant mechanical issues. Other, higher priority choices have been

made as we have deliberately worked our way into full funding of vehicles and equipment. Failing to fund these reserves will result in needed equipment being replaced ever later.

With this in mind, it is comforting to know that we have dollars reserved for such expenses—just not enough. We can choose not to make the transfer into those reserves and that gives the City a massive shock absorber of a million dollars in the General Fund.

XI. Changes between Tentative and Final Budget

Traditionally, there are very few changes between the Tentative and Final Budget proposals. This year with rapidly changing economic circumstances, the entire budget was reviewed and modifications were made in conjunction with guidance from the Mayor, City Council and Directors. Changes were made to the numbers above to reflect what is in the final budget. The following bullet points highlight changes between the Tentative Budget and Final Budget.

- Utility Enterprise Fund revenues were reviewed and the Finance Department Revenue Model was run using 2.5 months of revenue during the pandemic. Growth was forecast at a conservative 0%. While we know that this is unlikely, this allows us to still budget our revenues conservatively and our expenses accurately. The end result is significantly more revenue projected for our Utility Enterprise Funds than the Tentative Budget. This certainly benefits the Utility Funds, but it also benefits the General Fund by way of Transfer.
- Construction forecasts on Utility Enterprise Fund Revenues were modified from -20% over fiscal year 2020 numbers to -10%. Again, this results in increased revenues.
- The end results for Enterprise Funds was the restoration of a significant number of capital projects to their budgets. These include:
 - Lower Spring Creek Tank #3 - \$250,000
 - Bartholomew Spring Remediation - \$50,000
 - Wastewater Land Acquisition - \$280,000
 - Nestle Substation Engineering - \$400,000
 - Baxter Substation Battery Bank - \$25,000
 - Substation Transformer Sinking Fund - \$235,000
 - 2080 East Detention Pond - \$73,761
 - New Garbage Cans - \$42,870
- A rate change was recommended in Recycling. The South Utah Valley Solid Waste District increased tipping fees by 15% to \$100 per ton for recycled material. The resulting rate increase for Recycling is a 10% increase of about \$0.75 per can per month.

- Golf just experienced its largest revenue month ever in May, 2020. We adjusted golf revenues upward as reflected by the revenue model. This allowed golf to remain fully independent of General Fund subsidies and the \$50,000 payment from the General Fund was removed. Also, 640 hours of part-time labor to help with golf carts was restored to the budget along with \$12,700 to commence planning for new irrigation systems at the course.
- \$15,000 was added to the Recreation program line for a possible fall celebration.
- The budget was corrected for the revised library bonds. This has no net effect on the budget.
- The Recreation Superintendent position was funded for the entire year. This currently open position anticipated a delayed hiring due to reduced recreation program loading. With programs starting the position can be filled.
- As noted above, we are still planning for interrupted services throughout the year. However, it is likely that some CRC services will be available. Thus, part-time staffing levels and operating lines that were reduced 25% are now only reduced 15%. Likewise, canyon park usage is heavy currently, thus camp host and seasonal labor has been restored to these areas.
- In facilities, the budget anticipated several facilities closed for three months of the year. This resulted in a reduction of \$54,000 in custodial contract costs. This amount has been reduced by \$20,000 for intermittent closures.
- Some line items were adjusted downward in the Library in order to allow for some increase in part-time staffing hours. The end result is still a 7% reduction in part-time hours.
- Roughly \$300,000 in new or recaptured revenues are in the General Fund. These dollars were absorbed quickly in the changes detailed above with the vast bulk going to Recreation and the CRC. This leaves the General Fund in almost exactly the same place it was at the time of the Tentative Budget adoption.

XII. Conclusion

For more than a decade, the City Council and City Administration have worked in close coordination on the budget. Significant trust has been established within the organization. We will need to work closer than ever before as we move into the coming budget year. The current situation is fluid and changing rapidly. We anticipate that as the picture becomes more clear we will quickly make adjustments to the budget to adapt to a plethora of 'new normal' procedures and circumstances.

To me, the budget has gashes and holes, torn edges and question marks. Changes from our traditional budget approach were made quickly and bluntly, not

with a reasoned and scalpel-like approach. Please challenge our assumptions. Please find our mistakes and we will get through the coming year together.

Troy Fitzgerald

Troy Fitzgerald
City Administrator

CITY COUNCIL OF SPRINGVILLE CITY

RESOLUTION NUMBER: #2020-20

SHORT TITLE: A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$76,454,803 FOR EXPENDITURES AND TRANSFERS IN THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

PASSAGE BY THE CITY COUNCIL
ROLL CALL

NAME	MOTION	SECOND	FOR	AGAINST	OTHER
Liz Crandall			✓		
Craig Jensen		✓	✓		
Patrick Monney			✓		
Matt Packard			✓		
Mike Snelson	✓		✓		
	TOTALS		5	—	—

This resolution was passed by the City Council of Springville City, Utah, on the 16th day of June, 2020; on a roll call vote as described above.

Approved and signed by me this 16th day of June, 2020.




Richard J. Child, Mayor

ATTEST:


Kim Crane, City Recorder

RESOLUTION #2020-20

A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$76,454,803 FOR EXPENDITURES AND TRANSFERS IN THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 16, 2020 the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City expenditure and transfer budgets in the amount of \$76,454,803 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2020 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2020-2021 fiscal year.

PART III:

Except in cases determined by the Mayor to be an emergency, the projects within the Capital Improvement funds cannot be deleted, changed in budget amount or new projects added without a resolution by the Municipal Council. If the Mayor determines that there is an emergency, the Budget Officer is authorized to transfer unencumbered or unexpended appropriation balances from one expenditure account to another within the same fund in an amount up to \$50,000.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of 0.001612 to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2020-2021 fiscal year shall be shown on the FY 2020-2021 Pay Scale included in the Final Budget document as Exhibit "A" except as may be later amended by the Municipal Council. Salaries for elected and statutory officers will be set in accordance to an ordinance adopted concurrently with this Budget Resolution.

PART VI:

Personnel positions for the 2020-2021 fiscal year shall be shown on the FY 2020-2021 Authorized Position List included in the Final Budget document as Exhibit "B" except as may be later amended by the Municipal Council or by the City Administrator pursuant to the Mid-Year Organization Changes Policy, which allows for organization changes when there is no impact to the budget.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2020-2021 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council or as deviations may occur pursuant to the Resolution on Standards for Deviation from Fees Established in the Consolidated Fee Schedule.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, of their portion of certain retirement account contributions.


PART X:


This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 16th day of June 2020.




Richard J. Child, Mayor

ATTEST:


Kim Crane, City Recorder

Budget Overview

2021



United in Service
Dedicated to Community

We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



SPRINGVILLE CITY
FISCAL YEAR 2021
TENTATIVE BUDGET

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
General Fund							
Taxes		13,836,593					
Licenses & Permits		545,707					
Intergovernmental		1,813,607					
Charges for Services		3,047,593					
Fines & Forfeitures		435,000					
Miscellaneous		826,269					
Special Revenue		68,750					
Administrative Fees, Contributions & Transfers			4,889,089				
Legislative				188,132			
Administration				1,113,543			
Information Systems				503,294			
Legal				665,035			
Finance				584,105			
Treasury				427,037			
Building Inspections				444,867			
Planning and Zoning				505,262			
Public Works Administration				322,012			
Engineering				926,611			
Police				4,060,118			
Dispatch				826,818			
Fire				1,476,805			
Court				375,387			
Streets				1,241,443			
Parks				1,150,425			
Canyon Parks				441,880			
Art Museum				1,017,351			
Swimming Pool				1,403,123			
Recreation				908,417			
Cemetery				330,730			
Arts Commission				28,000			
Library				1,073,014			
Senior Citizens				103,028			
Payment to MBA Fund				394,634			
Utilize General Fund Balance						-328,290	
Utilize C Road Reserves						0	
Increase C Road Reserves				268,510			
Utility Payment to Electric Fund				537,569			
Utility Payment to Water Fund				76,681			
Utility Payment to Sewer Fund				74,330			
Utility Payment to Storm Water Fund				19,617			
Transfer to Debt Service Fund					1,348,995		
Transfer to RDA Fund					35,000		
Transfer to Capital Improvements Fund					1,062,476		
Transfer to Capital Improvements Fund (C Road Reserves)					0		
Transfer to Vehicle Fund					670,511		
Transfer to Facilities Fund					1,186,139		
	5,169,605	20,573,519	4,889,089	21,487,778	4,303,120	-328,290	4,841,315
Special Revenue and Fiduciary Funds							
Special Improvement District Fund	7,372	0	0	0	0	0	7,372
Special Revenue Fund	2,202,140	990,300	0	47,200	510,250	0	2,202,140
Cemetery Trust Fund	1,310,897	85,500		0	0	85,500	1,396,397
Redevelopment Agency Fund	637,061	175,000	35,000	210,000	0	75,000	712,061
Special Trusts Fund	556,512	0	0	25,000	0	-25,000	531,512
	4,713,982	1,250,800	35,000	282,200	510,250	135,500	4,849,482



**SPRINGVILLE CITY
FISCAL YEAR 2021
TENTATIVE BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
Debt Service Funds							
Municipal Building Authority	3,244	394,634	0	394,634	0	0	3,244
Debt Service Fund	162,830	0	1,859,245	1,859,245	0	0	162,830
	166,074	394,634	1,859,245	2,253,879	0	0	166,074
Capital Improvement Funds							
General CIP Fund	608,063	75,000	1,062,476	1,487,476	0	-350,000	258,063
Community Theater CIP Fund	15,475	0	0	0	0	0	15,475
	623,538	75,000	1,062,476	1,487,476	0	-350,000	273,538
Internal Service Funds							
Central Shop	0	383,593	0	378,958	4,635	0	0
Facilities Maintenance			1,478,749	1,478,749	6,305	-6,305	-6,305
Vehicle Replacement Fund	3,876,091	0	1,256,198	1,256,198	0	0	3,876,091
	3,876,091	383,593	2,734,947	3,113,905	10,940	-6,305	3,869,786
Enterprise Funds							
Electric	13,253,489	28,471,462	0	25,921,152	2,888,192	-337,883	12,915,606
Water	5,038,473	5,158,312	0	4,213,592	942,887	1,833	5,040,306
Sewer	5,430,913	4,726,325	60,000	3,916,264	864,034	6,027	5,436,940
Storm Drain	2,552,507	1,389,128	0	900,360	422,556	66,212	2,618,719
Solid Waste	2,787,593	1,865,600	0	1,316,269	549,331	0	2,787,593
Golf	-3,185	963,876		814,430	149,446	0	-3,185
	29,059,790	42,574,703	60,000	37,082,067	5,816,447	-263,811	28,795,979
Total - All Funds	43,609,080	65,252,248	10,640,757	65,707,304	10,640,757	-812,906	42,796,174

Notes

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
TENTATIVE BUDGET**

3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
General Fund						
Taxes	13,298,161	13,787,602	13,836,593			
Licenses & Permits	568,944	640,900	545,707			
Intergovernmental	1,935,970	2,391,828	1,813,607			
Charges for Services	3,368,345	3,526,272	3,047,593			
Fines & Forfeitures	388,855	398,000	435,000			
Miscellaneous	1,297,085	1,012,700	826,269			
Special Revenue	206,861	176,454	68,750			
Administrative Fees, Contributions & Transfers	2,517,932	4,958,637	5,217,379			
Legislative				120,046	168,024	188,132
Administration				875,291	1,198,330	1,113,543
Information Systems				366,857	494,413	503,294
Legal				532,669	613,513	665,035
Finance				570,942	607,877	584,105
Treasury				430,606	431,263	427,037
Building Inspections				294,767	352,999	444,867
Planning and Zoning				450,423	500,487	505,262
Public Works Administration				309,872	325,474	322,012
Engineering				812,745	967,960	926,611
Police				3,692,108	3,960,932	4,060,118
Dispatch				684,179	790,995	826,818
Fire				1,251,765	1,522,210	1,476,805
Court				307,905	330,680	375,387
Streets				1,287,339	1,416,202	1,241,443
Parks				1,140,191	1,046,251	1,150,425
Canyon Parks				198,769	420,394	441,880
Art Museum				621,434	742,360	725,789
Swimming Pool				1,616,114	1,622,014	1,403,123
Recreation				881,001	990,966	908,417
Cemetery				247,330	326,258	330,730
Arts Commission				21,233	28,700	28,000
Library				1,069,001	1,105,865	1,073,014
Senior Citizens				99,124	107,360	103,028
Transfers				6,678,182	6,535,058	5,674,462
	23,582,154	26,892,393	25,790,898	24,559,891	26,606,585	25,499,336
Special Revenue and Fiduciary Funds						
Special Improvement District Fund	0	0	0	0	0	0
Special Revenue Fund	1,108,088	1,254,000	990,300	513,473	1,224,000	990,300
Cemetery Trust Fund	77,337	77,000	85,500	0	0	85,500
Redevelopment Agency Fund	219,900	170,000	210,000	192,668	-116,000	210,000
Special Trusts Fund	8,022	14,000	25,000	0	25,000	25,000
	1,413,346	1,515,000	1,310,800	706,141	1,133,000	1,310,800
Debt Service Funds						
Municipal Building Authority Fund	383,978	386,965	394,634	383,466	386,965	394,634
Debt Service Fund	2,026,162	2,022,314	1,859,245	2,025,767	2,022,314	1,859,245
	2,410,140	2,409,279	2,253,879	2,409,233	2,409,279	2,253,879

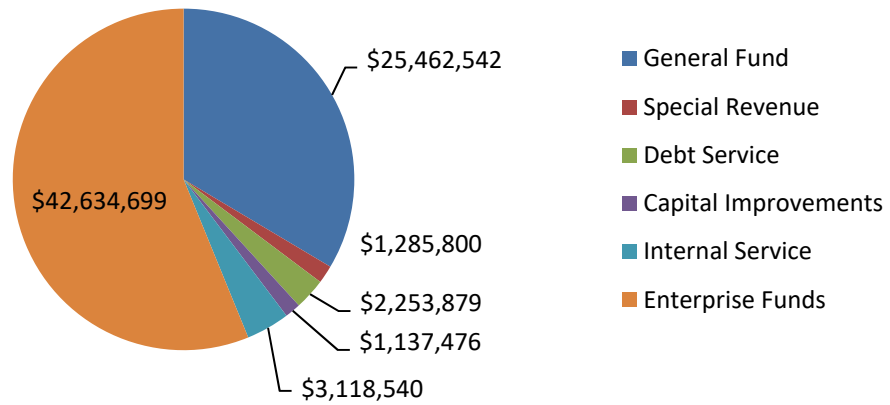


**SPRINGVILLE CITY
FISCAL YEAR 2021
TENTATIVE BUDGET**

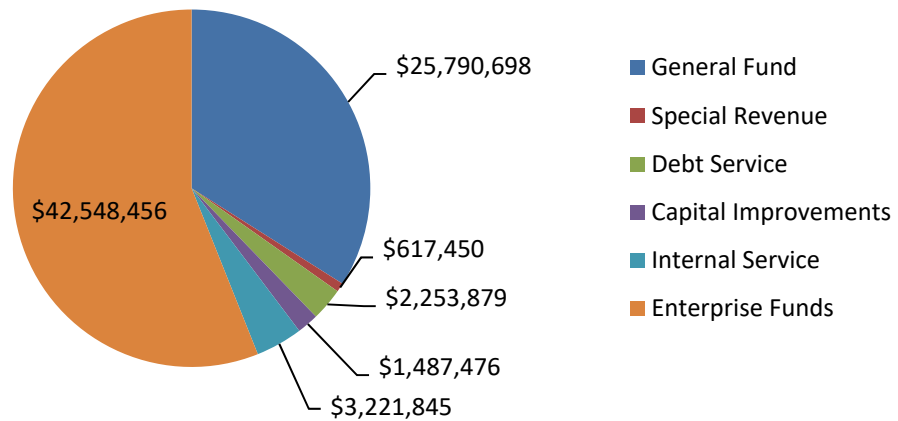
3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget	FY 2019 Actual	FY 2020 Budget	FY 2021 Budget
Capital Improvement Funds						
General CIP Fund	3,324,165	2,939,928	1,487,476	3,488,584	8,010,639	1,487,476
Community Theater CIP Fund	333	0	0	0	0	0
	3,324,498	2,939,928	1,487,476	3,488,584	8,010,639	1,487,476
Internal Service Funds						
Central Shop	271,968	384,078	383,593	315,456	407,447	383,593
Facilities Maintenance			1,478,749	887,488	998,483	1,478,749
Vehicle Replacement Fund	1,111,594	1,279,901	1,256,198	671,668	703,655	1,256,198
	1,383,562	1,663,979	3,118,540	1,874,612	2,109,584	3,118,540
Enterprise Funds						
Electric	29,929,427	30,334,606	28,901,807	26,593,738	31,006,836	28,901,806
Water	5,102,554	5,822,351	5,158,312	5,129,003	8,700,356	5,158,312
Sewer	4,578,450	4,975,801	4,786,325	3,824,029	7,467,303	4,786,326
Storm Drain	1,407,848	1,436,130	1,389,128	1,691,191	3,382,678	1,389,128
Solid Waste	1,776,852	1,852,500	1,865,600	1,672,611	1,789,638	1,865,600
Golf	895,612	929,750	963,876	873,192	928,469	963,876
	43,690,743	45,351,138	43,065,048	39,783,764	53,275,280	43,065,048
Total - All Funds	75,804,442	80,771,717	77,026,640	72,822,225	93,544,367	76,735,078

Combined Revenue & Transfers In



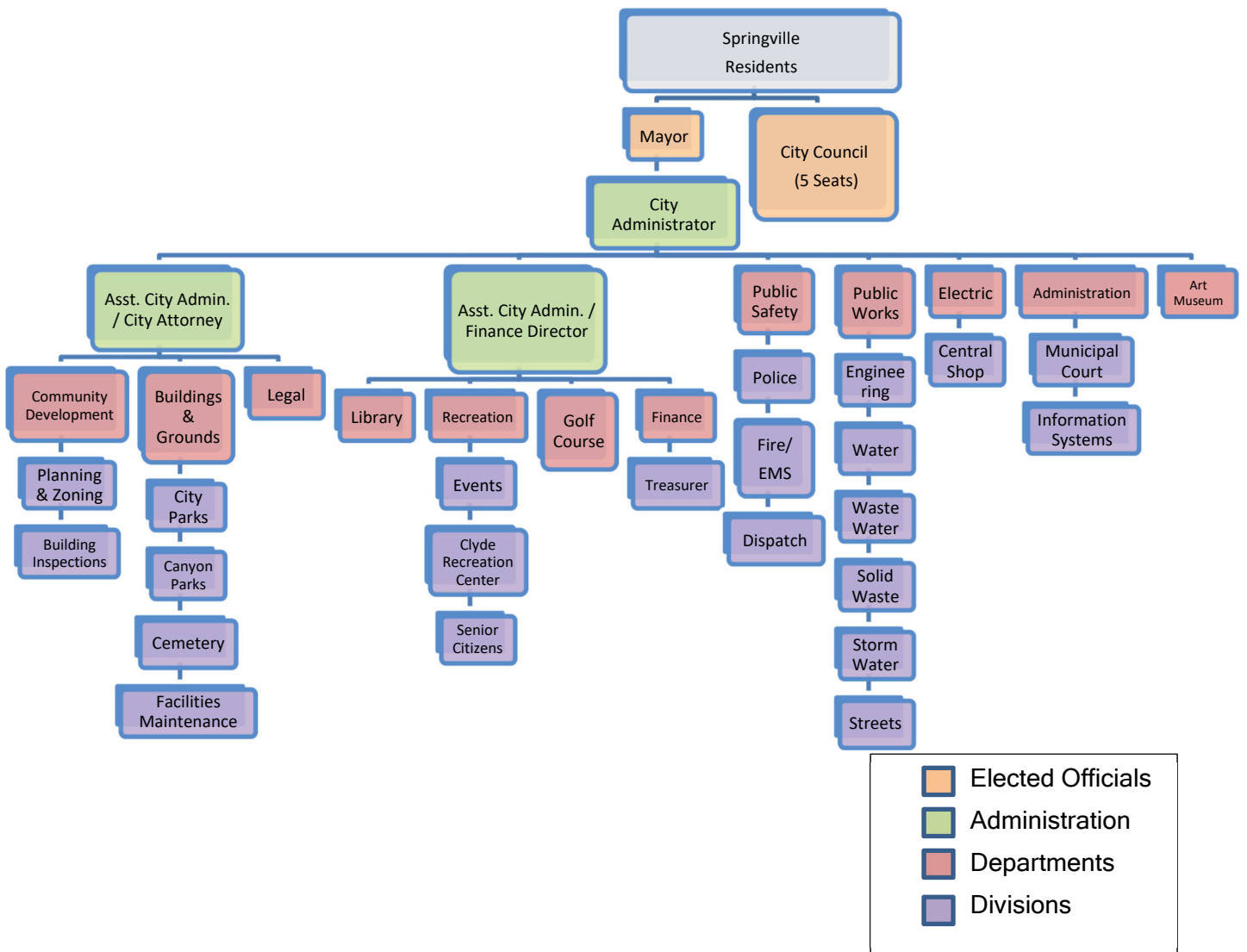
Combined Expenditures & Transfers Out



Staffing Summary (FTE)	FY 2018	FY 2019	FY 2020	FY 2021
General Government	63.94	64.69	64.83	64.10
Public Safety	62.94	65.84	68.03	69.03
Leisure Services	85.70	104.78	103.66	94.04
Enterprise Funds	74.02	74.52	74.69	74.94
Total Full-Time Equivalentents	286.59	309.83	311.21	302.11

Organization Chart

2021



Fund Structure and Department Relationship

<i>Fund</i>	<i>Subject to Appropriation</i>	<i>Fund Type</i>	<i>Fund Class*</i>	<i>Functional Oversight Unit</i>
General	Yes	Governmental	Major	Various
SID	Yes	Governmental	Major	Administration
Special Revenue	Yes	Governmental	Minor	Administration
Cemetery Trust	Yes	Governmental	Minor	Parks
Special Trusts	Yes	Governmental	Minor	Administration
Debt Service	Yes	Governmental	Minor	Administration
General CIP	Yes	Governmental	Minor	Various
Community Theater CIP	Yes	Governmental	Minor	Recreation
RDA	Yes	Governmental	Minor	Administration
MBA	Yes	Governmental	Minor	Administration
Central Shop	Yes	Proprietary	Minor	Electric
Vehicle & Equipment Replacement	Yes	Proprietary	Minor	Administration
Facility Maintenance	Yes	Proprietary	Minor	Administration
Electric	Yes	Proprietary	Major	Electric
Water	Yes	Proprietary	Major	Public Works
Sewer	Yes	Proprietary	Major	Public Works
Storm Drain	Yes	Proprietary	Minor	Public Works
Solid Waste	Yes	Proprietary	Minor	Public Works
Golf	Yes	Proprietary	Minor	Golf

*Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Governmental Funds

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

Special revenue funds account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

Capital project funds are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Proprietary Funds

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

Enterprise funds are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

Internal service funds are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

Fiduciary Funds

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.

Basis of Budgeting

2021

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

Financial Policies

2021

Operating Budget Policy

Overview

The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

Budget Timetable

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Five-year capital budget project worksheets distributed to Directors									
Administrator and Directors set goals									
Five-year capital budget plan project worksheets due to Finance Department									
Mayor and Council hold budget retreat to discuss goals and priorities									
Present Five-year capital budget plan to Mayor and Council									
Mayor and Council goals and priorities plus operating budget work papers distributed to Directors and Superintendents									

Budget Timetable (cont.)

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Operating budget work papers submitted to Finance. Impacts due to proposed staffing and program changes highlighted.					■				
First revenue forecast submitted by Finance Department					■				
Meetings with Directors to discuss preliminary budget proposals					■				
Preliminary budget review with Mayor					■				
Summary of preliminary budget published in monthly newsletter. Detailed budget placed on City's website						■			
Second revenue forecast submitted by Finance Department						■			
Preliminary budget sent to Mayor and Council in preparation for budget retreat						■			
Mayor and Council hold budget retreat to review preliminary budget and set tentative budget						■			
Tentative budget ready for summary in newsletter and detail on City website. Copies distributed to Directors and Superintendents						■			
Presentation of Tentative budget to Mayor and Council in Council Meeting. Public hearing is set.							■		
Proposed final budget completed. Changes from tentative budget noted and communicated to Mayor and Council in Council packet							■		
Public hearing held to consider the tentative budget. Final budget adopted by the City Council								■	
Copies of approved budget distributed to Directors and Superintendents								■	
Summary of approved final budget published in the City newsletter with detailed budget posted on City website									■

Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

Capital Improvement Policy

Overview

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

Policies

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

Revenue and Expenditure Policy

Policies

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council's discretion, operating transfers may be made to the General Fund. These transfers represent the "profits" realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

Fund Balance and Reserves Policy

Overview

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

Policies

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 25 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 20 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital improvement projects are scheduled and funded. Funding for projects that will occur over several years or that are delayed from the original timetable will be held in reserve until the project is completed or the City Council formally moves to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

Debt Management Policy

Overview

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Policies

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.
- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.

- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.

Debt Obligations

2021

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville’s current general obligation bond debt limit is as follows:

Fair Market Value (2018)	\$3,262,743,784
Valuation from uniform fees (2017)	19,920,471
Fair Market Value for Debt Incurring Capacity	<u>\$3,282,664,255</u>

	4% General Purposes	8% Water, Sewer & Electric	12% Total
General Obligation Debt Limit less Amount of Debt Applicable to General Obligation Debt Limits	\$131,306,570	\$262,613,140	\$393,919,710
Additional Debt Incurring Capacity	<u>15,000,000</u>	<u>-0-</u>	<u>15,000,000</u>
	<u>\$116,306,570</u>	<u>\$236,090,220</u>	<u>\$378,919,710</u>

The following tables summarize Springville City’s long term debt obligations:

City of Springville
Statement of Indebtedness
(Includes the City of Springville Municipal Building Authority Debt)

<i>Type and Name of Indebtedness</i>	<i>Total Amount Issued</i>	<i>Fiscal Year Issued</i>	<i>Fiscal Year of Completion</i>	<i>Principal Balance June 30, 2020</i>	<i>Fiscal Year 2020-21 Payments</i>
General Obligation Bonds:					
General Obligation Bonds Series 2020 Refunding Bonds	\$5,695,000	2020	2031	\$5,695,000	\$597,507
General Obligation Bonds Series 2016	10,785,000	2016	2036	9,305,000	746,488
Revenue Bonds:					
Sales Tax Revenue Bonds Series 2014	2,885,000	2014	2021	500,000	509,250
MBA Lease Revenue Bonds Series 2008	6,435,000	2008	2031	3,990,000	392,984
Water/Sewer Revenue Bonds Series 2008	15,135,000	2008	2028	7,690,000	1,085,320
Total All Indebtedness	\$40,935,000			\$27,180,000	\$3,331,549

Revenue Overview

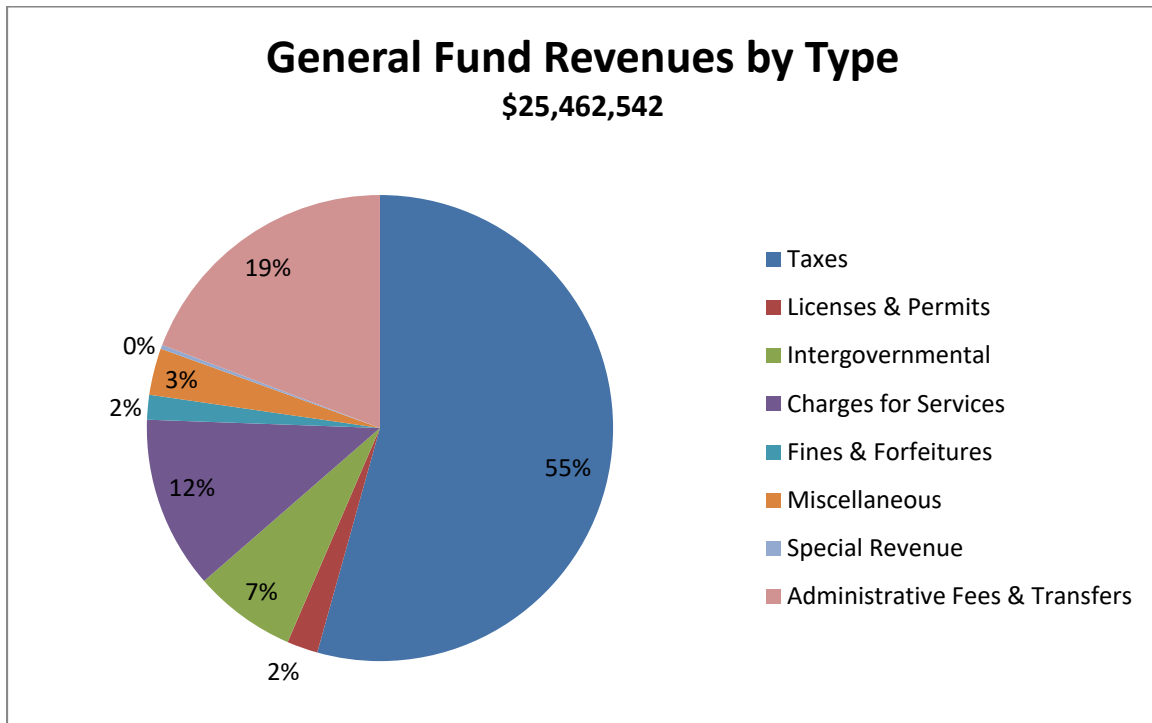
2021

General Fund

In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

Revenue projections in the FY 2020-21 Budget are estimated using historical information, data collected from the Governor’s Office of Planning and Budget (GOPB), the University of Utah’s Kem C. Gardner Policy Institute, Utah League of Cities and Towns (ULCT), Utah County Assessor’s Office and a number of other financial and economic indicators.

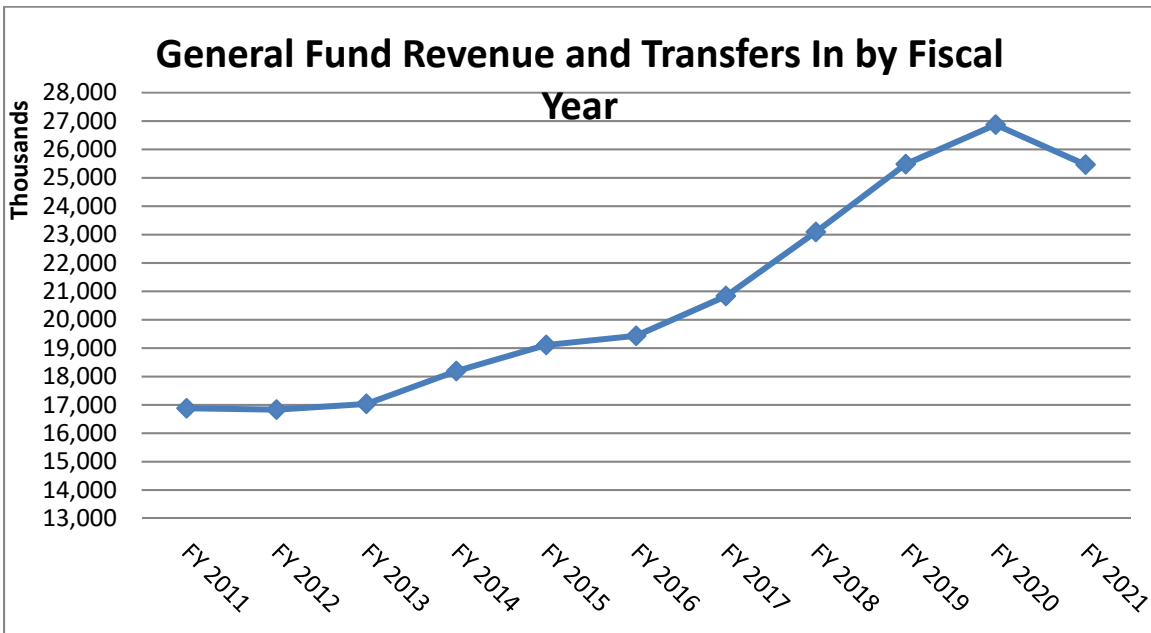
In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.



The FY2021 Budget reflects the uncertainty of the unprecedented times in which it was prepared. Best efforts have been made to predict the economic impacts of the COVID-19 pandemic along with the operational impacts of the same. Revenues are forecast to be down 5.5% and almost \$1,500,000 actual dollars. This is despite the healthy growth that Springville is experiencing and is due entirely to the pandemic we are currently experiencing.

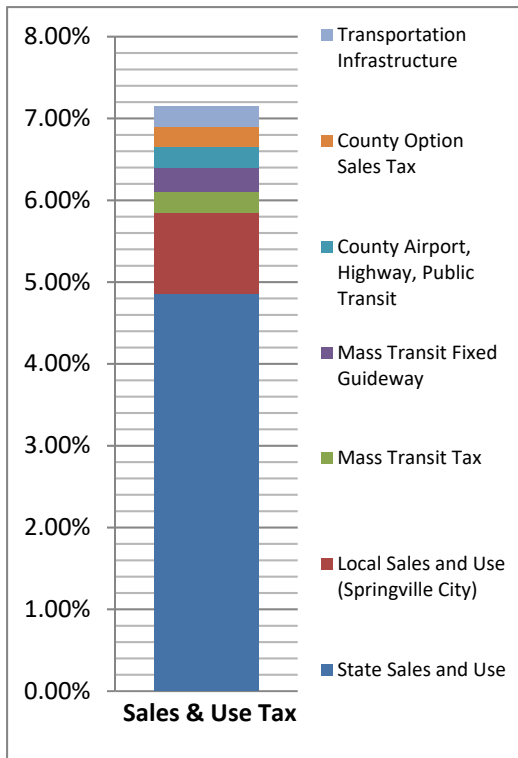
Sales tax is forecast down 7% from fiscal year 2020 estimated actuals. Property tax is forecast down 3% and C Road tax dollars are forecast down 20%. Operations are expected to be severely impacted for three months and moderately impacted for an additional three months. This will result in a host of revenue sources being negatively impacted. New development forecasts are again difficult as development pressure continues, but the economic effects of the pandemic are still unknown. Building and associated impact fee revenues are predicted to be 20% below last year's numbers.

Approximately \$330,000 in General Fund reserves are programmed into the budget in order to balance. Transfer rates from the Enterprise Funds did not change from their historic rates of 5% of operating revenue.



Major General Fund Revenue Sources

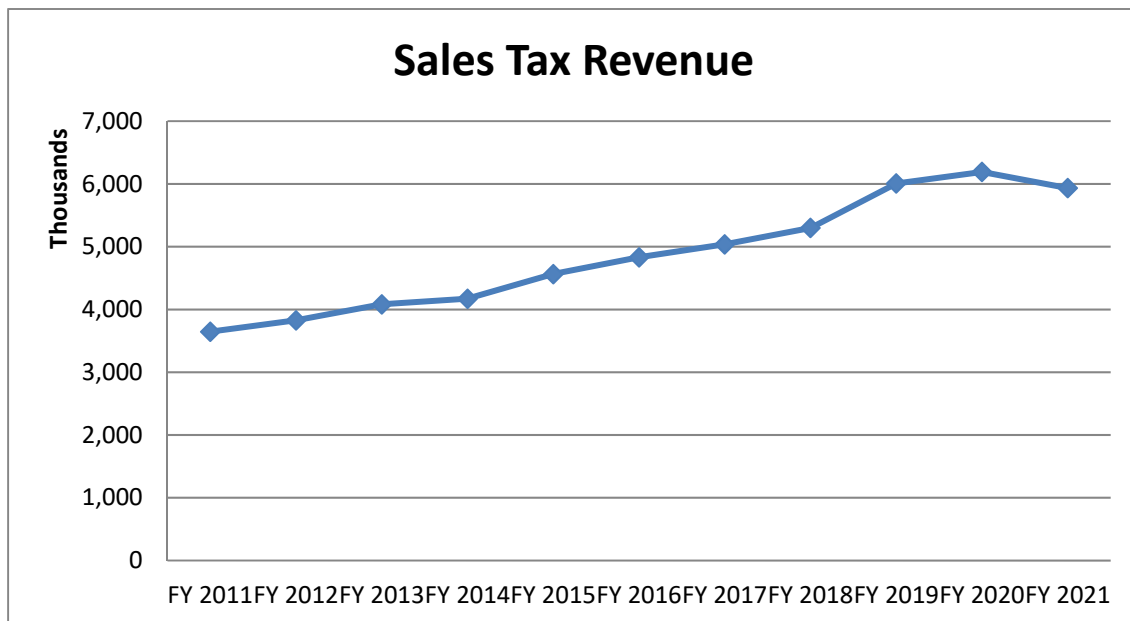
Sales Tax



The State of Utah collects a 7.15% Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local (Springville City) sales and use tax, the remainder goes to the State and other taxing entities. Of the one-percent local tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City's single largest source of revenue representing, on average, approximately 23 percent of General Fund revenues.

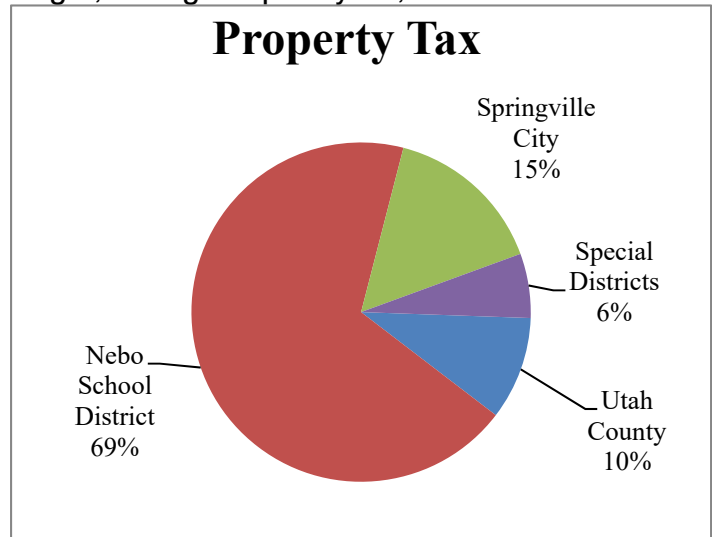
The FY2021 budget includes a projected decrease in sales tax revenue from FY2020 of approximately seven percent. The decrease reflects projected sales tax revenues in FY2020 as the first effects of economic downturn resulting from the

COVID-19 pandemic are beginning to be manifest. The State of Utah generally and Utah County specifically is forecast by many to be less hard hit by economic downturn, but significant decreases in revenue are still forecast.



Property Tax

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for an entity's budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.

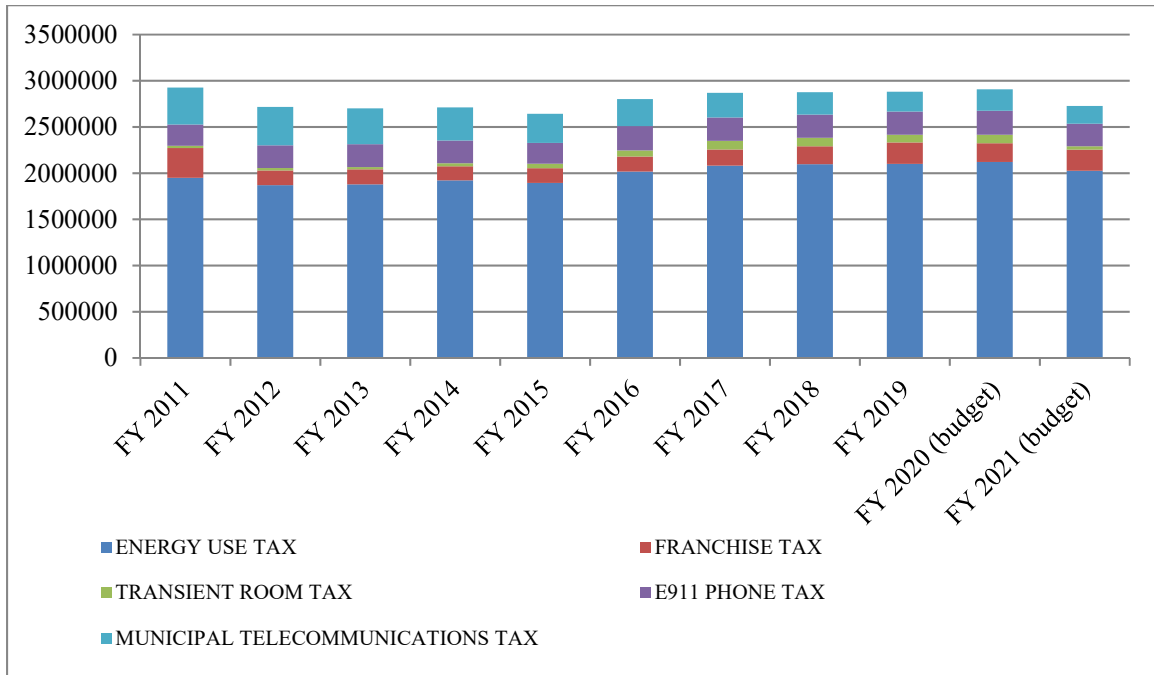


Property tax is the second largest revenue source in the general fund and accounts for approximately 14 percent of total revenue. Property tax revenue for FY2021 is projected to decrease approximately three percent from last year reflecting anticipated delinquencies in payment as a result of COVID-19 economic impacts. Approximately 36 percent of Springville's property tax revenue goes toward debt service payments on General Obligation Bonds.

Other Taxes

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with slight decreases forecast for FY 2021 primarily due to COVID-19 economic downturn.

Other Taxes Overview

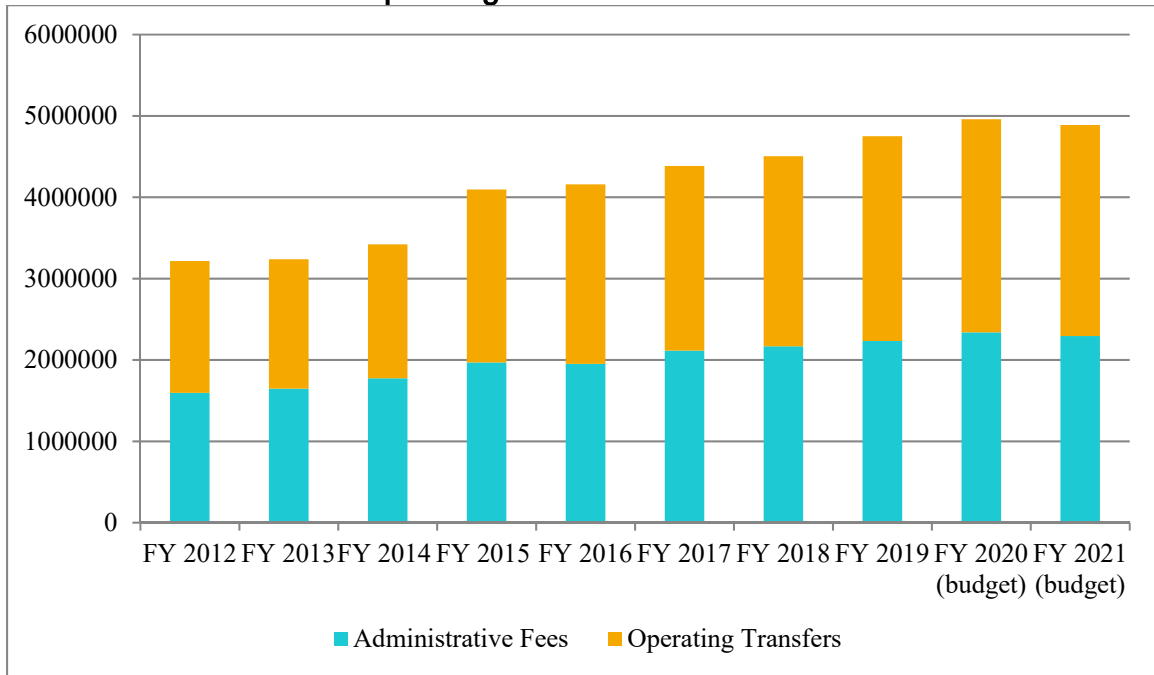


Administrative Fees and Transfers

Administrative fees and transfers represent approximately 18 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate with services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same as prior years with slight decreases reflecting budget reductions in the general fund in anticipation of economic impacts of COVID-19.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statute, the city's intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; slight decreases reflect anticipated economic impacts of COVID-19 in the enterprise funds.

Administrative Fees and Operating Transfers Overview



Development Related Revenue

Development is always a hard one to predict and this year is no exception. Lots of improved lots are available to develop on both the residential and commercial sides. Developers continue to submit for building permits. Currently, building and its associated revenues, including impact fees, are predicted at a rate 20% below what the current budget year is projected to receive in the General Fund and 10% below in the Enterprise Funds. Note that we are basically at a 100% of budget revenue already in the current budget year and permits are still being issued.

Utilization of Fund Balance

Approximately \$330,000 is programmed from general fund reserves to balance the budget. Utilization of fund balance will be reduced if revenues come in higher than forecast. Additionally, \$350,000 in reserves were programmed in the general CIP fund for capital projects.

Enterprise Funds

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

Our policy on utility rate changes has been to make small, inflationary adjustments as necessary to avoid the need to make large rate changes in the future. This year, with the onset of an economic downturn and after discussion with the City Council, no rate changes are being made, with one exception. Recycling fees are proposed to increase by 10% (about \$0.75 per can) to cover tipping cost increases being passed on to the City from the South Utah Valley Solid Waste District.

Water

Water revenues are expected to be down approximately five percent compared to the prior year as a result of slower growth, economic downturn and lower impact fee revenue. These revenues are highly dependent on weather, so accurate budgeting can be difficult.

Sewer

Sewer revenues are expected to be down approximately one percent compared to the prior year as a result of slower growth, economic downturn and lower impact fee revenue. Sewer revenues typically track with water revenues.

Electric

Electric revenues are expected to be down approximately five percent compared to the prior year as a result of slower growth, economic downturn and lower impact fee revenue. Like water revenues, electric revenues are highly dependent on weather, so accurate budgeting can be difficult.

An Impact Fee Study is underway and may result in a reduction of the impact fees rate. Impact fee revenues are projected to be down slightly as compared to last year to correspond with continued commercial and residential growth, but lower than historic norms because of the likely fee decrease.

Storm Water

Storm Water revenues are expected to be down approximately three percent compared to the prior year as a result of slower growth, economic downturn and lower impact fee revenue.

An Impact Fee study was recently completed that resulted in a reduction of the fee. Impact fee revenues are projected to be down slightly to correspond with

commercial and residential growth, but lower than historic norms because of the fee decrease.

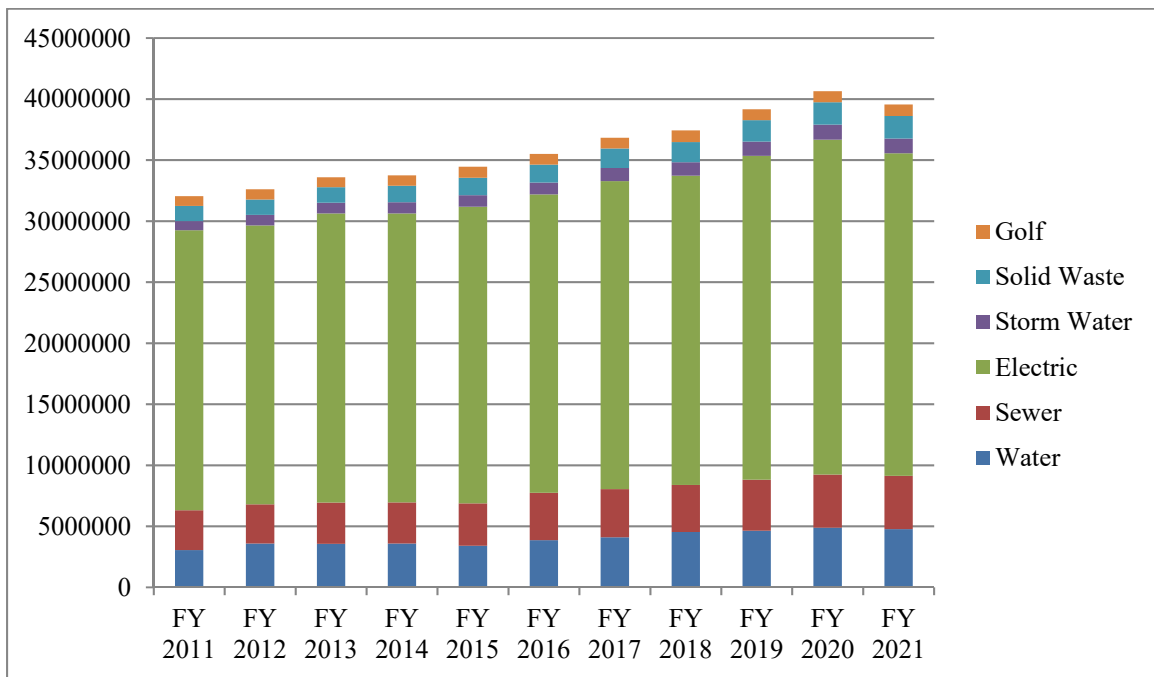
Solid Waste

A fee increase of 10% is proposed in the Solid Waste fund for recycling cans as a result of tipping fee increases from the South Utah Valley Solid Waste District. Municipal solid waste revenues are flat compared to last year.

Golf

Total Golf revenues are projected to up approximately 4% compared to last year. The golf course has seen increased demand during the pandemic and we anticipate utilization to continue into the budget year. No fee increases are proposed.

Enterprise Fund Operating Revenue



Capital Expenditures

2021

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2021 budget. Specific projects are listed in the associated fund budgets.

Capital Projects Summary

Fund/Project	Approved Budget
General Fund	
Administration, Information Systems, Comm. Dev.	\$20,000
Parks and Leisure Services	\$213,000
Public Works and Streets	\$1,106,000
Public Safety	\$148,476
Special Revenue Fund	
Impact Fee Projects	\$0
Vehicle & Equipment Fund	\$1,196,550
Internal Service Fund	\$67,022
Water Fund	\$1,530,294
Sewer Fund	\$1,412,000
Electric Fund	\$2,395,028
Storm Water Fund	\$398,761
Solid Waste Fund	\$57,635
Golf Fund	\$0
Total Capital Budget	\$13,297,816

Impact of Capital Projects on Operating Funds

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

CIP - Estimated Operating Budget Impact

Project	Approved Budget	Estimated Annual Operating Budget Impact	Beginning Budget Year
Planning Review Software	\$20,000	\$1,500	2021

Five-year Capital Improvement Plan

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
A General Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-	-	-			-
						Impact Fees	-	-	-			-
						Grants/Donation	-	-	-			-
						Debt	-	-	-			-
						Transfers In	-	-	-			-
						Other/GF Revenues	1,487,476	7,285,761	1,766,541	2,018,091	2,064,391	14,622,260
Total Revenues & Transfers In							1,487,476	7,285,761	1,766,541	2,018,091	2,064,391	14,622,260
Expenditures												
<i>Administration</i>												
A		Project	TF		45-4130-new	Microphone and Touch Pad Updates				50,000		50,000
<i>Information Technology</i>												
<i>Planning & Zoning</i>												
A		Project	JY	50	45-4165-new	Planning Review Software	20,000					-
<i>City Engineer</i>												
<i>Police</i>												
A		Project	CM	50	45-4210-601	Body Cameras	91,946	50,094	50,094	50,094	50,094	292,322
A	3	Ongoing	CM		45-4210-800	800 mhz Radio Replacement	37,000					37,000
A		Project	CM		45-4210-new	Driver's License Readers			12,000			12,000
A		Project	CM		45-4210-new	Video & Still Imaging System		15,000				15,000
A		Project	CM		45-4210-new	40mm Less Lethal Launchers (6)			5,000			5,000
A		Project	CM		45-4210-new	Parking Lot Expansion		20,000				20,000
A		Project	CM	40	45-4210-new	GPS and Bait Bugging System	7,000					
A		Project	CM	45	45-4210-new	Sergeant Office Furniture	12,530					
<i>Dispatch</i>												
A		Project	SF		45-4211-101	Emergency Medical Dispatch Computer Program		62,000				62,000
A		Project	SF		45-4221-new	Upgrade Dispatch Center to Fourth Work Station			50,000			50,000
A		Project	SF		45-4221-new	Replace Two Dispatch Chairs		3,000				3,000
<i>Fire</i>												
A		Ongoing	HC		45-4220-102	Thermal Imaging Camera		10,000	10,000	10,000		30,000
A		Project	HC	45	45-4220-new	Hydraulic Extraction Tools Replacement		36,000	36,000			72,000
A		Ongoing	HC	40	45-4220-new	Stricker Gournays Auto Load System		23,000				23,000
A		Project	HC		45-4220-new	Training Ground Site (10 Acres Fire Dept.) West of 115		70,000				70,000
A		Project	HC		45-4220-new	Fire Training Burn Building					7,000	7,000
A		Project	HC		45-4220-new	West Fire Substation - Land Acq. & Construction				50,000	300,000	350,000
<i>Streets</i>												
A		Ongoing	JR		45-4410-273	Street Improvements	-	-	-	604,400	1,100,000	1,704,400
A		Ongoing	JR	50	45-4410-643	C Road Maintenance	1,076,000	1,076,000	1,076,000	573,700	144,000	3,945,700
A		Project	JR		45-4410-800	Sharp Tintic RR	30,000					
A		Ongoing	JR	40	45-4410-new	Needs Analysis (Streets Shop Sinking Fund)		100,000	100,000	100,000	100,000	400,000
<i>Parks</i>												
A		Ongoing	BN/TH	5	45-4510-104	Park Maintenance Reserve Fund		67,050	67,050	67,050	67,050	268,200
A		Ongoing	BN/TH	15	45-4510-106	Parks Roads and Parking Lots Maintenance		21,270	25,150	15,000	17,500	78,920
A		Ongoing	BN/TH	0	45-4510-760	Rodeo Grounds Improvements		5,000	5,000	5,000	5,000	20,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
A		Ongoing	BN/TH	0	45-4510-762	Picnic Tables & Park Benches		17,000	13,600	13,600	20,400	64,600
A		Ongoing	BN/TH	0	45-4510-764	Nebo School District Driving Range Asphalt Maintenance: 50/50 split	10,000	10,000				20,000
A		Ongoing	BN/TH	0	45-4510-765	Asphalt maintenance for trail systems		10,000	10,000	10,000	10,000	40,000
A		Ongoing	BN/TH	0	45-4510-NEW	Parks Trees Replacement Fund		10,000	10,000	10,000	10,000	40,000
A		Project	BN/TH		45-4510-NEW	Heritage Park Playground Equipment			100,000			100,000
A		Project	BN/TH		45-4510-NEW	Memorial Park Playground Equipment					110,000	110,000
A		Project	BN/TH		45-4510-NEW	Big Hollow Park Playground Equipment				154,000		154,000
A		Project	BN/TH		45-4510-NEW	Spring Creek Park Playground Equipment		190,000				190,000
Canyon Parks												
A			BN/TH	0	45-4520-700	Pavilion Tables		15,300	13,600	27,200	15,300	71,400
A			BN/TH	0	45-4520-701	Parks Roads and Parking Lot Maintenance		5,000	5,000	5,000	5,000	20,000
A			BN/TH	10	45-4520-740	Canyon Parks Capital Maintenance Reserve Fund		54,047	54,047	54,047	54,047	216,188
A			BN/TH	0	45-4520-749	Canyon Parks Sprinkling System		5,000	5,000	5,000	5,000	20,000
A			BN/TH	0	45-4520-NEW	Picnic tables for the campground at Jolley's Ranch		9,000	9,000	9,000	9,000	36,000
A			BN/TH		45-4520-NEW	Playground Equipment and swing sets				125,000		125,000
Museum												
A			RW		45-4530-new	Main Floor Restroom and ADA Compliance	15,000					15,000
Clyde Recreation Center												
A			CM	45	45-4550-new	CRC Equipment Purchase	50,000					50,000
A			CM	20	45-4550-new	Spa Splash Guard	6,000					6,000
A			CM		45-4550-new	CRC Outdoor Restrooms, Storage, Concessions		275,000				275,000
A			CM		45-4550-new	CRC Expansion		5,000,000				
A			CM	50	45-4550-new	Security Camera Upgrade	22,000					
Recreation												
A			CM	40	45-4560-702	Backstops	10,000	5,000				15,000
A		35	CM	35	45-4560-new	Bleacher & Dugout Shades	42,000	42,000	45,000	45,000		
Cemetery												
A		Project	BN/TH		45-4561-107	Cremation Niche Monument: City Cemetery (1)			30,000			30,000
A		Project	BN/TH		45-4561-108	Cremation Niche Monuments: Evergreen Cemetery (2)		30,000				30,000
A		Project	BN/TH	20	45-4561-new	Evergreen Section M and N Development		40,000	25,000	25,000	25,000	115,000
A		Project	BN/TH	40	45-4561-109	Asphalt maintenance: City and Evergreen Cemeteries: Chip seal and	55,000	10,000	10,000	10,000	10,000	95,000
A		Project	BN/TH	35	45-4561-new	Cemetery Dump Truck upgrade to 4x4	3,000					
Transfers, Other												
						Transfer to Facilities Fund						
Total Expenditures							1,487,476	7,285,761	1,766,541	2,018,091	2,064,391	9,353,730
Total Operating Surplus (Deficit)							-	-	-	-	-	5,268,530
B Special Service Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-					-
						Impact Fees						-
						Grants	-	-	-			-
						Debt	-	-	-			-
						Transfers In	-	-	-			-
						Other/GF Revenues	-	-	-	-		-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total	
Total Revenues & Transfers In							-	-	-	-	-	-	
Expenditures													
Impact Fee Projects													
B				46-6000-NEW		Community Park						-	
B				46-6000-024		Wayne Bartholomew Family Park						-	
B				46-9000-400		Streets Impact Fee Capital Projects						-	
Total Expenditures							-	-	-	-	-	-	
Total Operating Surplus (Deficit)							-	-	-	-	-	-	
C Internal Service Fund - Facilities Maintenance & Central Shop													
Revenues & Transfers In													
Construction Fees												-	
Impact Fees												-	
Grants												-	
Debt												-	
Transfers In							266,522	268,700	154,700	199,000	231,900	1,120,822	
Other/GF Revenues												-	
Total Revenues & Transfers In							266,522	268,700	154,700	199,000	231,900	1,120,822	
Expenditures													
Impact Fee Projects													
C	Project	SH	45	47-4000-new		Extend Shop 1 bay		75,000				75,000	
C	Project	SH		47-4000-new		Office Expansion		30,000				30,000	
C	Project	SH	50	47-4000-new		Fueling Station Tank Replacement-1 tank double wall	43,022					43,022	
C	Project	SH		47-4000-new		Fueling Station Tank Replacement -Gas			20,000			20,000	
C	Project	SH		47-4000-new		Cement Pad Work Area Outside Shop Bays				50,000		50,000	
C	Project	SH		47-4000-new		Overhead Crane in New Shop Bay					45,000	45,000	
C	Project	JB	50	47-5000-new		Facilities Maintenance Lift	24,000					24,000	
C	Project	JB		47-5000-800		All Buildings Emergency Fund	50,000	50,000	50,000	50,000	50,000	250,000	
C	Project	JB		47-5000-800		All Buildings FFE Replacement Fund	4,000	4,000	4,000	4,000	4,000	20,000	
C	Project	JB		47-5000-800		Skylight Repair/Improvement	25,000					25,000	
C	Project	JB		47-5000-800		Replace Swamp Cooler	3,000					3,000	
C	Project	JB		47-5000-800		Paint Exterior	6,500					6,500	
C	Project	JB		47-5000-800		Restroom Floor Maintenance	8,000					8,000	
C	Project	JB		47-5000-800		Police Server Room AC Split Units Replacement	8,500					8,500	
C	Project	JB		47-5000-800		North Storage Shop Heater Replacement	7,000					7,000	
C	Project	JB		47-5000-800		Roof Maintenance	15,000					15,000	
C	Project	JB		47-5000-800		Bathroom Remodel	24,000					24,000	
C	Project	JB		47-5000-800		Paint Exterior	6,500					6,500	
C	Project	JB		47-5000-800		Replace Office A/C Split Units	18,000					18,000	
C	Project	JB		47-5000-800		Replace Exterior Capstones Balcony, Chiller & Dumpster Enclosure	24,000					24,000	
C	Project	JB		47-5000-800		Interior Painting of Buildings & Grounds, Solid Waste, Streets Dept, Central Shop,		8,500				8,500	
C	Project	JB		47-5000-800		Parks Garage Overhead Door Operator Replacement		2,700				2,700	
C	Project	JB		47-5000-800		Upgrade Radiant Tube Heaters		9,500				9,500	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
C		Project	JB		47-5000-800	Roof Maintenance		10,000				10,000
C		Ongoing	JB		47-5000-800	Furnace Replacement		8,000				8,000
C		Project	JB		47-5000-800	Add Storm Windows to West Side Tall Windows		18,000				18,000
C		Project	JB		47-5000-800	Roof Snow Coat		8,000				8,000
C		Project	JB		47-5000-800	Replace Gym Cardio Equipment		7,500			7,500	15,000
C		Project	JB		47-5000-800	Interior Painting		10,000		5,000		15,000
C		Project	JB		47-5000-800	Overhead Door Operator Replacement		7,000	7,000	7,000	7,000	28,000
C		Project	JB		47-5000-800	Overhead Door Chain Hoist Operator for Emergency		6,000				6,000
C		Project	JB		47-5000-800	Roof Replacement on Golf Maintenance Shop		7,500				7,500
C		Project	JB		47-5000-800	Roof Snow Coat		7,000				7,000
C		Project	JB		47-5000-800	Roof Maintenance			4,000			4,000
C		Project	JB		47-5000-800	Interior Painting			10,000		5,000	
C		Project	JB		47-5000-800	BECs System Update/Replacement			6,000			
C		Project	JB		47-5000-800	Overhead Door Operator Replacement			5,700			
C		Project	JB		47-5000-800	Old Belt Press Radiant Tube Heater Replacement			2,500			
C		Project	JB		47-5000-800	Chlorine Building Metal Folding Doors			10,000			
C		Project	JB		47-5000-800	Roof Replacement			15,000			
C		Project	JB		47-5000-800	Upgrade Radiant Tube Heaters			10,500			
C		Project	JB		47-5000-800	Air Handler Replacement			10,000			
C		Project	JB		47-5000-800	Chilled Water Pump Replacement				5,000		
C		Project	JB		47-5000-800	Air Handler Motor Replacement				8,000		
C		Project	JB		47-5000-800	Bell Tower Screen replacement				10,000		
C		Project	JB		47-5000-800	Exterior Paint - West Addition				30,000		
C		Project	JB		47-5000-800	Upgrade Radiant Tube Heaters				10,000		
C		Project	JB		47-5000-800	Shop Roof Maintenance				6,000		
C		Project	JB		47-5000-800	Overhead Door Operator Replacement				6,500		
C		Project	JB		47-5000-800	interior Painting Switch Control				7,500		
C		Project	JB		47-5000-800	Carpet Replacement					2,500	
C		Project	JB		47-5000-800	Hot Water Pump Replacement					2,500	
C		Project	JB		47-5000-800	Interior Paint					10,000	
C		Project	JB		47-5000-800	Shop Heater Replacement					2,400	
C		Project	JB		47-5000-800	Overhead Door Replacement					10,000	
C		Project	JB		47-5000-800	Paint Exterior & Interior					4,000	
C		Project	JB		47-5000-800	Interior Paint Maintenance					8,000	
C		Project	JB		47-5000-800	Paint Exterior					10,000	
C		Project	JB		47-5000-800	Kitchen Stove Hood Replacement					10,000	
C		Project	JB		47-5000-800	Roof Replacement					50,000	
C		Project	JB		47-5000-800	Carpet Replacement					4,000	
Total Expenditures							266,522	268,700	154,700	199,000	231,900	801,722
Total Operating Surplus (Deficit)							-	-	-	-	-	319,100
 D Vehicles and Equipment Capital Improvements												
Revenues & Transfers In												
							Construction Fees	-				-
							Impact Fees	-				-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
						Grants	-					-
						Debt	-					-
						Transfers In	-					-
						Other/Reserves	1,206,550	882,030	1,225,800	786,450	321,600	4,422,430
Total Revenues & Transfers In							1,206,550	882,030	1,225,800	786,450	321,600	4,422,430
Expenditures												
						<i>Administration</i>						
D					48-4130-010	Car - Fleet		55,000		25,000		80,000
D					48-4130-020	Emergency Replacement						-
D					48-4130-030	Equipment Replacement (IS)	114,950	108,900	105,200	106,250		435,300
						<i>City Engineer</i>						-
D	1				48-4185-001	Vehicle Replacement						-
D	2				48-4185-002	Equipment Replacement						-
D						<i>Police</i>						-
D					48-4210-021	Vehicle Replacement	202,000	282,000	156,000	106,000		746,000
D						<i>Fire</i>						-
D	1				48-4220-013	Vehicle Replacement						-
D						Equipment Replacement	97,000					-
D						<i>Streets</i>						-
D					48-4410-015	Equipment Replacement	236,000	38,000	70,000	165,000		509,000
D						<i>Parks</i>						-
D					48-4510-010	Vehicle Replacement		53,930	45,000			98,930
D					48-4510-015	Equipment Replacement		11,600	11,600	11,600	11,600	46,400
D						<i>Canyon Parks</i>						-
D					48-4520-014	Equipment Replacement						-
						<i>Recreation</i>						-
					48-4560-002	Equipment Replacement						-
D						<i>Cemetery</i>						-
D					48-4561-001	Equipment Replacement	11,600	11,600		11,600		34,800
D					48-4561-003	Vehicle Replacement						-
						<i>Library</i>						-
					48-4580-001	Equipment Replacement						-
						<i>Water</i>						-
					48-5100-010	Vehicle Replacement		40,000		40,000	40,000	120,000
					48-5100-012	Equipment Replacement	25,000	30,000	6,000	6,000		67,000
D						<i>Sewer</i>						-
D					48-5200-002	Vehicle Replacement	35,000	30,000	400,000			465,000
					48-5200-003	Equipment Replacement						-
D						<i>Electric</i>						-
D					48-5300-015	Vehicle Replacement	225,000	120,000	240,000	-		585,000
D					48-5300-018	Equipment Replacement		45,000	140,000	30,000		215,000
						<i>Storm Water</i>						-
					48-5500-001	Vehicle Replacement						-
						<i>Solid Waste</i>						-
					48-5700-010	Vehicle Replacement	260,000			270,000	270,000	800,000
D						<i>Golf Course</i>						-
D					48-5861-004	Equipment Replacement		56,000	52,000	15,000		123,000
D	3	Ongoing	RO			City wide Vehicle Replacement						-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
F Sewer Utility Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-					-
						Impact Fees	254,113	350,000	350,000	350,000	350,000	1,654,113
						Grants						-
						Debt						-
						Transfers In						-
						Other	1,157,887	1,148,000	990,000	981,000	310,000	4,586,887
Total Revenues & Transfers In							1,412,000	1,498,000	1,340,000	1,331,000	660,000	6,241,000
Expenditures												
F	Project	JG		52-6150-224		Equipment Replacement/Repair	100,000	100,000	100,000	100,000	100,000	500,000
F	Project	JG		52-6180-121		Land/ROW/Easements	30,000					30,000
F	Project	JG		52-6190-101		Power line and Transformer at WRF	-	100,000				100,000
F	Project	JG		52-6190-160		New Development	30,000	30,000	30,000	30,000	30,000	150,000
F	Project	JG		52-6190-162		compost yard improvements Storm drainage, composting pads, pav	80,000					80,000
F	Project	JG		52-6190-163		New Equipment (Pressure Washer, Hoist #512)	27,000					27,000
F	Project	JG		52-6190-825		General Sewer Repairs	250,000	250,000	250,000	250,000	250,000	1,250,000
F	Project	JG		52-6190-new		2028 New Plant Property 20 acres x \$120K/Acre	250,000	250,000	250,000	250,000	250,000	1,250,000
F	Project	JG		52-6190-new		Valtek L.S. Generator Replacement	30,000					30,000
F	Project	JG		52-6190-new		100 S 400 E to 800 E sewer pipe replacement		-	345,000			345,000
F	Project	JG		52-6190-new		Scum Boxes and Actuators		100,000				100,000
F	Project	JG		52-6190-new		Utility Water Pumps			20,000	20,000		40,000
F	Project	JG		52-6190-new		DIGESTER MIXERS	-	243,000	220,000	221,000		684,000
F	Project	JG		52-6190-new		Sludge Pump Replacement and Grinder	60,000					60,000
F	Project	JG		52-6190-new		METHANE COLLECTION	175,000		-			175,000
F	Project	JG		New		Trickle Filter Pump Replacement	50,000	50,000	50,000			150,000
F	Project	JG				STM-Aerotors Pump Replacement		45,000	45,000			90,000
F	Ongoing	JG		52-6190-new		Sand Filter Rehab to meet lower nutrient level if below 1 mg/l	300,000	300,000			-	600,000
F	Project	JG		52-6190-new		800 S from Main to 400 E (deficiency)		-	-	430,000	-	430,000
F	Project	JG		52-6800-003		Impact Fee Projects West Fields Oversize/Extension	30,000	30,000	30,000	30,000	30,000	150,000
Total Expenditures							1,412,000	1,498,000	1,340,000	1,331,000	660,000	6,241,000
Total Operating Surplus (Deficit)							-	-	-	-	-	-
G Electric Utility Capital Improvements												
Revenues & Transfers In												
						Construction Fees	675,000	675,000	675,000	675,000	675,000	3,375,000
						Impact Fees	393,660	350,000	350,000	350,000	350,000	1,793,660

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
						Grants						-
						Debt						-
						Transfers In						-
						Rate Revenue / Reserves	1,676,368	841,294	217,740	205,240	15,240	2,955,882
Total Revenues & Transfers In							2,745,028	1,866,294	1,242,740	1,230,240	1,040,240	8,124,542
Expenditures												
G		Ongoing	BG		53-6050-001	Materials-New Development	350,000	225,000	150,000	150,000	150,000	1,025,000
G		Ongoing	BG		53-6050-002	Transformers-New Development	180,000	225,000	100,000	100,000	100,000	705,000
G		Ongoing	BG		53-6050-009	Street Lights R&R	7,500	7,500	7,500	7,500	7,500	37,500
G		Ongoing	BG		53-6050-011	Street Lighting LED Conversion Upgrade	35,000	35,000	35,000	35,000	35,000	175,000
G			BG		53-6050-248	Main St. Street Lighting		75,000	75,000	75,000	75,000	300,000
G		Project	BG		53-6150-026	CFP/IFFP Stouffer Substation Engineering	400,000	200,000	-	-		600,000
G		Ongoing	BG		53-6150-040	AMI Metering System New Generation Equipment	150,000	150,000	150,000	150,000	150,000	750,000
G		Project	SB		53-6150-047	CAT 20,000 Hour Rebuild Reserve		20,000	20,000	20,000		60,000
			BG		53-6150-051	Baxter Substation Battery bank	25,000	-	-	-		25,000
G			SB		NEW	Cooling Tower Variable Frequency Drive Spare	7,000	-	-	-		7,000
G		Project	BG		53-6150-238	Street Repairs	2,500	2,500	2,500			7,500
G		Project	BG		53-6150-262	IFFP (5) Capacitor Banks - Distribution	10,000	10,000	10,000	-		30,000
G			SB		53-6150-new	Large Air Handlers New Engine Room		75,000		75,000		225,000
G			BG		53-6150-new	North Substation-Circuit Breaker 504 Addition	-		60,000	60,000		120,000
G			BG		53-6150-271	Substation Transformer Sinking Fund	235,000	235,000	235,000	235,000	235,000	1,175,000
G			BG		53-6150-273	Hobble Creek Canyon Crew/Dispatch Radio Communications	15,000	15,000	-	-		30,000
G			SB		53-6150-new	WHPP RTU Replacement	17,500					
G			SB		53-6150-new	WHPP Substation Switch Replacement	8,500					
G			SB		53-6150-new	Upper and Lower Bartholomew Roof Replacement	40,000					
G			SB		53-6150-new	WHPP Air Handler	102,000					
G			BG		53-6150-new	WHPP Air Compressor	25,000	25,000	-	-		50,000
G			BG		53-6150-new	WHPP Swithgear Engine Breakers	35,000	35,000	35,000	35,000		140,000
G			BG		53-6150-new	Reconductor Breaker 103 URD #6 CFP/IF		112,035				112,035
G			BG		53-6150-new	Reconductor Breaker 103 #7 CFP/IF	276,023					276,023
Impact Fee Projects												
G		Ongoing	BG		53-6800-009	Transmission & Distribution Circuit Renewal & Replacement	287,740	287,740	287,740	287,740	287,740	1,438,700
G		Project	BG		53-6800-023	IFFP (16) Install Feeder 704 (West Fields 1750 W)	88,325	-	-	-		88,325
G					53-6800-new	Reconductor Breaker 103 URD CFP/IFFP # 6 Baxter Substation 54% impact		131,519	-	-		131,519
G					53-6800-new	Reconductor Breaker 103 CFP/IFFP # 7 Baxter Substation 41% imp	191,812		-	-		191,812
			BG		53-6800-new	Additional feeder under I-15 at 1000 North	256,128	-	-	-		256,128
Total Expenditures							2,745,028	1,866,294	1,242,740	1,230,240	1,040,240	7,956,542
Total Operating Surplus (Deficit)							-	-	-	-	-	168,000
H Storm Water Utility Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-					-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total
						Impact Fees	166,212	150,000	150,000	150,000	150,000	766,212
						Grants	-	-	-	-	-	-
						Debt	-	-	-	-	-	-
						Transfers In	-	-	-	-	-	-
						Other/GF Revenues	232,549	230,000	130,000	130,000	150,000	872,549
						Total Revenues & Transfers In	398,761	380,000	280,000	280,000	300,000	1,638,761
Expenditures												
H		Project	JG	55-6050-new		SD Pipe 1000 S to 700 E to 1180 S	225,000	230,000	-	-	-	455,000
H		Project	JG	55-6050-new		#204 SD Pipe 400 N 450 W to 100 W	-	-	250,000	250,000	-	500,000
H		Project	JG	55-6050-new		450 E 550 N Estella Estates Install pipe between houses, pipe on road connect to Mill Pond	-	-	-	-	300,000	300,000
H		Project	JG	55-6080-new		2080 E 800 S Detention Pond Property purchase and improvements (75% Existing Deficiency)	73,761	90,000	-	-	-	-
H		Project	JG	55-6080-new		1999 International Vactor	-	30,000	30,000	30,000	-	-
						Impact Fee Projects						
H		Project	JG	55-6800-011		Impact Fee Master Plan DBW19 (sprinklers and grass)	100,000	-	-	-	-	100,000
H		Project	JG	55-6800-new		2080 E 800 S Detention Pond Property purchase and improvements (25% Growth Eligible)	-	30,000	-	-	-	-
						Total Expenditures	398,761	380,000	280,000	280,000	300,000	1,355,000
						Total Operating Surplus (Deficit)	-	-	-	-	-	283,761
I Solid Waste Utility Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-	-	-	-	-	-
						Impact Fees	-	-	-	-	-	-
						Grants	-	-	-	-	-	-
						Debt	-	-	-	-	-	-
						Transfers In	-	-	-	-	-	-
						Other Revenues	57,635	59,230	60,879	62,585	64,350	304,679
						Total Revenues & Transfers In	57,635	59,230	60,879	62,585	64,350	304,679
Expenditures												
I	1				57-6024-040	New and Replacement Garbage Cans	42,870	43,727	44,601	45,493	46,403	223,094
I	2				57-6024-041	Recycling Cans	14,765	15,503	16,278	17,092	17,947	81,585
						Total Expenditures	57,635	59,230	60,879	62,585	64,350	304,679
						Total Operating Surplus (Deficit)	-	-	-	-	-	-
J Golf Course Capital Improvements												
Revenues & Transfers In												
						Construction Fees	-	-	-	-	-	-
						Impact Fees	-	-	-	-	-	-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project Name	FY 2021 Budget	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	5-Year Total	
						Grants	-	-	-			-	
						Debt	-	-	-			-	
						Transfers In	-	-	-			-	
						Other	-	1,585,000	1,500,000	60,000	200,000	3,345,000	
Total Revenues & Transfers In							-	1,585,000	1,500,000	60,000	200,000	3,345,000	
Expenditures													
J					58-6080-211	Clubhouse Remodel						-	
J					58-6080-216	New Equipment						-	
J	3			1	58-6080-new	Sprinkler System Master Plan						-	
J					58-6080-new	Window Replacement		85,000				85,000	
J					58-6080-new	Bridge Replacement				60,000		60,000	
J					58-6080-new	Three Sided Building Maintenance					200,000	200,000	
J					58-6080-new	Front 9 Irrigation Control System			1,500,000			1,500,000	
J					58-6080-new	Back 9 Irrigation System		1,500,000				1,500,000	
Total Expenditures							-	1,585,000	1,500,000	60,000	200,000	3,345,000	
Total Operating Surplus (Deficit)							-	-	-	-	-	-	-
City Wide Summary													
Total Revenues and Transfers In							9,104,266	22,077,158	10,681,863	8,800,630	6,645,403	57,309,320	
Total Expenditures							9,104,266	22,077,158	10,681,863	8,800,630	6,645,403	51,172,929	
Total Operating Surplus (Deficit)							-	-	-	-	-	6,136,391	

Notes:

1. This summary schedule is for budget purposes only. It does not contain carryforwards, encumbrances or unexpended budget from prior years.

General Fund

2021

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

G.F. Summary

ESTIMATED BEGINNING FUND BALANCE¹ 5,169,605

	TOTAL BUDGET			
	FY2020 APPROVED BUDGET	FY2021 FINAL BUDGET	FY2021 VS FY2020 INC/(DEC)	% CHANGE
REVENUES & TRANSFERS IN				
Taxes	13,787,602	13,836,593	48,991	0.4%
Licenses & Permits	640,900	545,707	(95,193)	-14.9%
Intergovernmental	2,391,828	1,813,607	(578,221)	-24.2%
Charges for Services	3,526,272	3,047,593	(478,679)	-13.6%
Fines & Forfeitures	398,000	435,000	37,000	9.3%
Miscellaneous	1,012,700	826,269	(186,431)	-18.4%
Administrative Fees, Contributions & Transfers	4,958,637	5,217,379	258,742	5.2%
Special Revenue	176,454	68,750	(107,704)	-61.0%
Total General Fund Revenues	26,892,393	25,790,898	(1,101,495)	-4.1%

EXPENDITURES & TRANSFERS OUT

	Total Budget			
<u>ADMINISTRATION</u>				
Legislative	168,024	188,132	20,108	12.0%
Administration	1,198,330	1,113,543	(84,787)	-7.1%
Information Systems	494,413	503,294	8,881	1.8%
Legal	613,513	665,035	51,522	8.4%
Finance	607,877	584,105	(23,772)	-3.9%
Treasury	431,263	427,037	(4,226)	-1.0%
Court	330,680	375,387	44,707	13.5%
Transfers	6,535,058	5,674,462	(860,596)	-13.2%
Subtotal	10,379,158	9,530,994	(848,164)	-8.2%
<u>PUBLIC SAFETY</u>				
Police	3,960,932	4,060,118	99,186	2.5%
Dispatch	790,995	826,818	35,823	4.5%
Fire & EMS	1,522,210	1,476,805	(45,405)	-3.0%
Subtotal	6,274,137	6,363,741	89,604	1.4%
<u>PUBLIC WORKS</u>				
Public Works Administration	325,474	322,012	(3,462)	-1.1%
Engineering	967,960	926,611	(41,349)	-4.3%
Streets	1,416,202	1,241,443	(174,759)	-12.3%
Subtotal	2,709,636	2,490,066	(219,570)	-8.1%
<u>COMMUNITY DEVELOPMENT</u>				
Building Inspections	352,999	444,867	91,868	26.0%
Planning and Zoning	500,487	505,262	4,775	1.0%
Subtotal	853,486	950,129	96,643	11.3%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

G.F. Summary

	TOTAL BUDGET			
	FY2020 APPROVED BUDGET	FY2021 FINAL BUDGET	FY2021 VS FY2020 INC/(DEC)	% CHANGE
<u>COMMUNITY SERVICES</u>				
Parks	1,046,251	1,150,425	104,174	10.0%
Canyon Parks	420,394	441,880	21,486	5.1%
Art Museum	1,031,377	1,017,351	(14,026)	-1.4%
Recreation	990,966	908,417	(82,549)	-8.3%
Swimming Pool	1,622,014	1,403,123	(218,891)	-13.5%
Cemetery	326,258	330,730	4,472	1.4%
Arts Commission	28,700	28,000	(700)	-2.4%
Library	1,105,865	1,073,014	(32,851)	-3.0%
Senior Citizens	107,360	103,028	(4,332)	-4.0%
Subtotal	<u>6,679,185</u>	<u>6,455,968</u>	<u>(223,217)</u>	-3.3%
Total - General Fund	<u>26,895,603</u>	<u>25,790,898</u>	<u>(1,104,704)</u>	-4.1%
Surplus/(Deficit)	<u>(3,210)</u>	<u>(0)</u>	<u>3,209</u>	
Estimated Ending Fund Balance		4,841,315		
Nonspendable				
Prepaid Expenses				
Inventory		23,065		
Endowments				
Restricted for				
Impact Fees				
Class C Roads		1,488,023		
Joint Venture				
Museum Donations		8,819		
Debt Service				
Capital Projects				
Assigned for				
Community Improvements				
Unassigned		3,330,227		
State Compliance Fund Balance Level (25% max.)		16.2%		

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
<u>Taxes</u>						
10-3100-110	GENERAL PROPERTY TAX - CURRENT	3,702,546	3,849,602	2,787,408	3,775,263	(74,339)
10-3100-115	PRIOR YEARS' PROPERTY TAX-DELINQUENT	527,576	548,000	215,356	641,170	93,170
10-3100-120	PROPERTY TAXES ON AUTOS	313,687	292,000	295,377	352,110	60,110
10-3100-125	ENERGY USE TAX	2,099,221	2,121,000	945,959	2,026,350	(94,650)
10-3100-130	SALES TAXES	5,873,461	6,191,000	2,024,229	5,934,330	(256,670)
10-3100-131	FRANCHISE TAX REVENUE	232,449	202,000	75,773	227,000	25,000
10-3100-134	INNKEEPER TAX	83,771	92,000	40,781	36,960	(55,040)
10-3100-160	TELEPHONE SURCHARGE TAX	251,607	260,000	115,191	244,000	(16,000)
10-3100-161	MUNICIPAL TELECOMMUNICATIONS TAX	213,844	232,000	91,780	193,000	(39,000)
10-3100-162	SALES TAX - TRANSPORTATION	-	-	178,543	406,410	406,410
	Total - Taxes	13,298,161	13,787,602	6,770,396	13,836,593	48,991
<u>Licenses & Permits</u>						
10-3200-210	BUSINESS LICENSES	89,799	95,000	57,495	87,000	(8,000)
10-3200-215	TEMPORARY USE PERMIT FEES	825	500	295	500	-
10-3200-220	STATE SURCHARGE-BUILD PERMITS	4,705	5,000	3,686	7,000	2,000
10-3200-221	BUILDING & CONSTRUCTION	472,486	538,000	357,722	450,027	(87,973)
10-3200-227	DOG LICENSE FEES	305	400	170	400	-
10-3200-228	ALARM PERMIT FEE	390	500	180	500	-
10-3200-229	NONCONFORMITY PERMIT FEE	435	1,500	4,093	280	(1,220)
	Total - Licenses & Permits	568,944	640,900	423,641	545,707	(95,193)
<u>Intergovernmental</u>						
10-3300-301	MUSEUM POPS GRANT	279,816	291,708	58,964	291,707	(1)
10-3300-302	OTHER MUSEUM GRANTS	29,800	62,000	38,000	63,000	1,000
10-3300-356	"C" ROAD FUND ALLOTMENT FROM STATE	1,362,105	1,783,000	429,693	1,141,600	(641,400)
10-3300-358	STATE LIQUOR ALLOTMENT	30,523	31,000	32,599	33,000	2,000
10-3300-360	GENERAL GRANTS	16,895	16,620	2,935	17,000	380
10-3300-361	POLICE GRANTS	5,751	23,000	418	5,000	(18,000)
10-3300-363	CTC GRANT	750	1,000	-	1,000	-
10-3300-364	LIBRARY GRANTS	10,930	8,900	-	8,800	(100)
10-3300-370	MOUNTAINLANDS - SR CITIZENS	5,505	7,500	3,502	6,000	(1,500)
10-3300-372	STATE EMS GRANTS	-	6,000	967	6,000	-
10-3300-373	FIRE GRANTS	4,897	15,600	-	5,000	(10,600)
10-3300-380	NEBO SCHOOL DIST-RES OFFICER	43,713	43,000	-	88,000	45,000
10-3300-390	FIRE CONTRACTS	33,623	23,000	5,269	35,000	12,000
10-3300-391	COUNTY ALLOTMENT - FIRE	30,810	-	-	-	-
10-3300-395	DUI OVERTIME GRANT REIMBURSEME	34,418	27,500	27,572	37,500	-
10-3300-396	VICTIMS ADVOCATE GRANT	23,549	29,000	6,000	25,000	(4,000)
10-3300-398	SHARED COURT JUDGE-MAPLETON	22,884	23,000	11,442	50,000	27,000
	Total - Intergovernmental	1,935,970	2,391,828	617,361	1,813,607	(588,221)
<u>Charges for Services</u>						
10-3200-222	PLAN CHECK FEE	251,741	282,000	266,808	252,000	(30,000)
10-3200-223	PLANNING REVENUES	37,564	40,000	19,866	32,000	(8,000)
10-3200-224	SPECIFICATIONS & DRAWINGS	-	500	-	-	(500)
10-3200-225	OTHER LICENSE PERMITS	6,440	9,500	3,535	9,500	-
10-3200-231	PUBLIC WORKS FEES	112,626	75,500	81,656	107,200	31,700
10-3400-456	AMBULANCE FEES	547,265	550,000	296,295	564,000	14,000
10-3400-510	CEMETERY LOTS SOLD	76,658	76,000	49,070	85,000	9,000
10-3400-520	SEXTON FEES	116,775	124,000	67,700	150,000	26,000
10-3400-525	PLOT TRANSFER FEE	1,350	2,000	475	2,000	-
10-3400-530	PERPETUAL TRUST FUND INCOME	-	-	(1,005)	-	-
10-3400-560	DISPATCH SERVICE FEE	82,400	84,872	42,436	87,418	2,546
10-3400-571	LIMITED LAND DISTURBANCE PERMIT	52,470	44,000	35,270	48,000	4,000
10-3400-590	MUSEUM PROGRAM FEES	30,397	39,600	8,561	32,475	(7,125)
10-3600-626	YOUTH SPORTS REVENUE	280,904	291,000	101,505	210,000	(81,000)
10-3600-627	ADULT SPORTS REVENUE	1,136	15,000	12,600	11,250	(3,750)
10-3600-628	SWIMMING POOL REVENUES	1,369,748	1,585,000	559,072	1,192,500	(392,500)
10-3600-629	SWIMMING POOL REV - TAX EXEMPT	111,664	100,500	25,401	75,750	(24,750)
10-3600-630	CRC CHILD CARE	40,986	20,800	10,224	16,500	(4,300)
10-3600-632	STREET TREE FEES	164,430	100,000	47,250	66,000	(34,000)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Revenues

GL Acct	Line Description	FY2019	FY2020	FY2020	FY2021	FY2021
		ACTUAL	BUDGET	MIDYEAR	FINAL	VS FY2020
10-3600-638	UTILITY CUSTOMER CONNECTION ADMIN FEE	37,613	38,000	19,933	39,000	1,000
10-3600-840	CONTRACT SERVICES	46,180	48,000	39,709	67,000	19,000
	Total - Charges for Services	3,368,345	3,526,272	1,686,361	3,047,593	(478,679)
Fines & Forfeitures						
10-3200-232	FORFEITURE OF COMPLETION BONDS	5,995	6,000	-	4,000	(2,000)
10-3500-511	COURT FINES	324,735	322,000	161,138	370,000	48,000
10-3500-512	COURT FINES FROM OUTSIDE ENTITIES	11,653	14,000	5,167	14,000	-
10-3500-517	MISCELLANEOUS RESTITUTIONS	2,227	4,000	2,722	5,000	1,000
10-3600-618	LIBRARY FINES	44,246	52,000	25,269	42,000	(10,000)
	Total - Fines & Forfeitures	388,855	398,000	194,297	435,000	37,000
Miscellaneous						
10-3600-301	MUSEUM STORE SALES	44,926	45,000	19,568	33,750	(11,250)
10-3600-333	ART MUSEUM RENTALS-EXEMPT	69	3,000	1,640	1,125	(1,875)
10-3600-334	BOOK SALES	398	750	397	500	(250)
10-3600-361	INDIVIDUAL MUSEUM CONTRIBUTION	35,802	40,000	5,759	20,000	(20,000)
10-3600-362	CORPORATE MUSEUM CONTRIBUTIONS	8,159	8,400	1,422	8,250	(150)
10-3600-363	FOUNDATION MUSEUM CONTRIBUTION	23,271	34,000	-	39,000	5,000
10-3600-610	INTEREST INCOME	128,797	110,000	374,896	62,500	(47,500)
10-3600-612	INTEREST C-ROADS	58,364	50,000	34,503	30,000	(20,000)
10-3600-614	CEMETERY TRUST INTEREST	16,946	3,000	8,003	8,500	5,500
10-3600-619	RENTS & CONCESSIONS EXEMPT	828	1,000	-	500	(500)
10-3600-620	RENTS & CONCESSIONS	135,567	160,000	35,868	98,250	(61,750)
10-3600-622	ART MUSEUM RENTALS	88,113	79,000	34,638	59,250	(19,750)
10-3600-624	LEASE REVENUES	25,752	52,000	18,740	38,000	(14,000)
10-3600-625	LIBRARY RENTALS REVENUE	31,173	25,000	13,021	24,000	(1,000)
10-3600-633	LIBRARY COPY FEES	3,095	5,500	1,709	2,850	(2,650)
10-3600-634	UTILITY BILLING LATE FEES	120,092	122,000	59,242	122,000	-
10-3600-670	SENIOR CITIZENS-GENERAL REVENUE	7,163	6,000	834	4,000	(2,000)
10-3600-690	SUNDRY REVENUES	423,911	75,000	197,159	100,000	25,000
10-3600-694	WITNESS FEES	555	800	651	750	(50)
10-3600-697	STREET SIGNS INSTALLATION FEE	15,900	6,000	8,400	10,000	4,000
10-3600-698	UNCLAIMED PROPERTY REVENUES	942	1,000	-	500	(500)
10-3600-702	PARKING FEES -BARTHOLOMEW PARK	8,113	25,000	21,997	20,625	(4,375)
10-3600-703	C R C VENDING MACHINE REVENUES	3,222	6,600	1,872	3,750	(2,850)
10-3600-704	CRIMINAL DISCOVERY FEES	-	250	-	-	(250)
10-3600-834	MISC. POLICE O/T REIMBURSEMENT	7,669	5,000	5,485	6,000	1,000
10-3600-836	SWIMMING POOL RETAIL SALES	14,655	15,600	5,756	16,669	1,069
10-3600-837	ENGINEERING PROJECT REIMBURSEM	-	-	750	-	-
10-3600-838	MISC. DONATIONS/TICKETS SALES	605	1,000	75	750	(250)
10-3600-850	EMPLOYEE FITNESS CENTER FEES	949	1,400	180	750	(650)
10-3600-853	CITY FACILITY RENTAL EXEMPT	2,086	1,000	(182)	750	(250)
10-3600-854	CITY FACILITY RENTALS	8,375	15,000	675	9,000	(6,000)
10-3600-855	PASSPORTS FEES	67,616	55,000	28,730	48,750	(6,250)
10-3600-856	PASSPORTS PHOTOS	13,381	11,000	5,955	10,500	(500)
10-3600-857	FIELD HOUSE RENTALS	594	48,400	17,889	45,000	(3,400)
	Total - Miscellaneous	1,297,085	1,012,700	905,630	826,269	(186,431)
Special Revenue						
10-3900-700	ART CITY DAYS - CARNIVAL	36,617	32,000	-	32,000	-
10-3900-701	ART CITY DAYS-BABY CONTEST	74	100	-	100	-
10-3900-702	ART CITY DAYS-BALLOON FEST	-	1,500	-	1,500	-
10-3900-703	ART CITY DAYS-BOOTHES	21,010	15,000	-	15,000	-
10-3900-704	ART CITY DAYS - FUN-A-RAMA	-	3,500	-	3,500	-
10-3900-708	ART CITY DAYS-B/B 3-ON-ON	40	500	-	500	-
10-3900-709	ART CITY DAYS-GENERAL ACCT	17,529	-	-	-	-
10-3900-712	ART CITY DAYS - PARADE	1,950	2,000	-	2,000	-
10-3900-714	ART CITY DAYS-SOFTBALL TOURNEY	350	-	-	-	-
10-3900-807	HISTORICAL PRESERVATION COMM	10,000	10,000	-	10,000	-
10-3900-816	CERT/EMERGENCY PREPAREDNESS	350	150	75	150	-
10-3900-823	YOUTH COURT REVENUES	6,712	5,000	1,196	4,000	(1,000)
10-3900-831	B.A.B. INTEREST SUBSIDY	111,229	104,204	52,664	-	(104,204)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

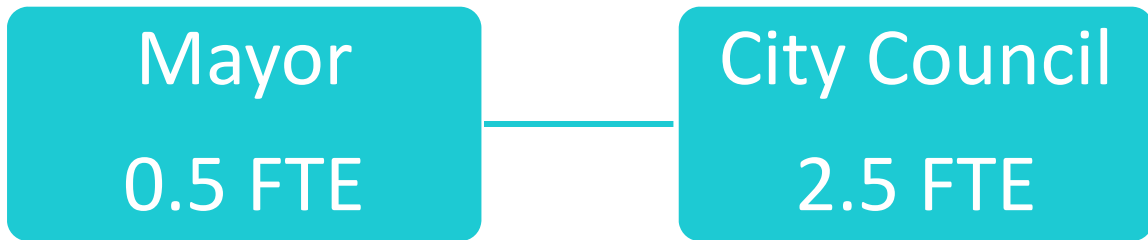
Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
10-3900-832	YOUTH CITY COUNCIL REVENUES	-	2,500	-		(2,500)
10-3900-850	MISCELLANEOUS DONATIONS	1,000	-	-		
	Total - Special Revenue	<u>206,861</u>	<u>176,454</u>	<u>53,935</u>	<u>68,750</u>	<u>(107,704)</u>
	Subtotal Revenues Before Transfers In	<u>21,064,222</u>	<u>21,933,756</u>	<u>10,651,619</u>	<u>20,573,519</u>	<u>(1,370,237)</u>
<u>Administrative Fees, Contributions & Transfers</u>						
10-3800-831	ADMINISTRATIVE FEE FROM WATER	-	573,455	286,728	562,465	(10,990)
10-3800-832	ADMINISTRATIVE FEE FROM SEWER	-	433,530	210,765	423,936	(9,594)
10-3800-833	ADMINISTRATIVE FEE FROM ELECTRIC	-	736,296	368,148	724,164	(12,132)
10-3800-834	ADMINISTRATIVE FEE FROM SOLID WASTE	-	217,577	107,789	215,207	(2,370)
10-3800-835	ADMINISTRATIVE FEE FROM GOLF	-	62,025	31,013	61,423	(602)
10-3800-837	OPERATING TRANSFERS IN-ELECTRIC	1,784,994	1,856,878	928,439	1,834,119	(22,759)
10-3800-838	ADMINISTRATIVE FEE FROM STORM WATER	-	315,396	157,698	307,088	(8,308)
10-3800-843	OPERATING TRANSFERS IN-WATER	302,435	317,422	158,711	310,813	(6,609)
10-3800-844	OPERATING TRANSFERS IN-SEWER	276,205	285,990	142,995	290,330	4,340
10-3800-845	OPERATING TRANSFER IN-SOLID WASTE	77,275	80,078	40,039	80,675	597
10-3800-847	OPERATING TRANSFER IN-STORM WATER	77,023	79,990	-	78,867	(1,123)
	TRANSFER IN - SPECIAL TRUSTS FUND					
	UTILIZE C ROAD RESERVES					-
	UTILIZE ART GRANT RESTRICTED RESERVES					
	UTILIZE FUND BALANCE				328,290	
	Total - Contributions & Transfers	<u>2,517,932</u>	<u>4,958,637</u>	<u>2,432,324</u>	<u>5,217,379</u>	<u>(69,548)</u>
	Total General Fund Revenues	<u>23,582,154</u>	<u>26,892,393</u>	<u>13,083,943</u>	<u>25,790,898</u>	<u>(1,439,785)</u>

Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City’s legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.



Legislative Body Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.0	3.0	3.0
Personnel Expense	65,293	86,363	85,032
Non-Personnel Expense	54,752	81,661	103,100
Total	120,046	168,024	188,132



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Legislative

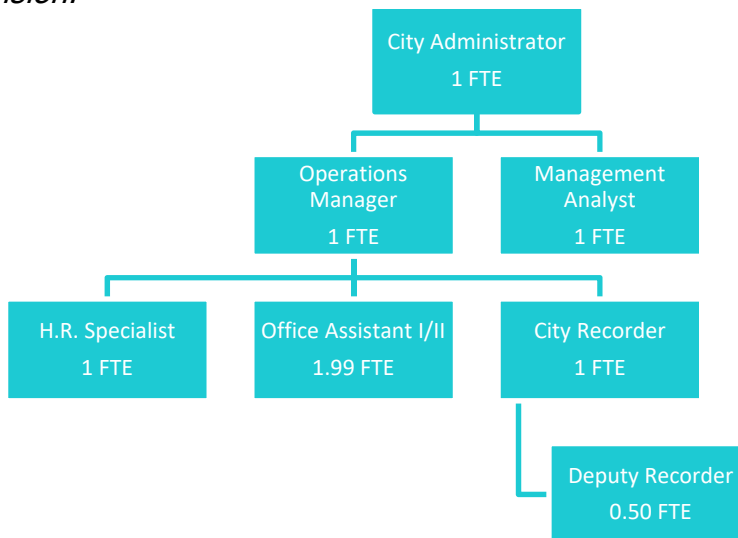
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PERSONNEL						
10-4120-110	MAYOR AND COUNCIL SALARIES	59,814	77,715	29,203	77,156	(559)
10-4120-130	MAYOR AND COUNCIL BENEFITS	5,479	8,048	2,218	7,576	(472)
10-4120-160	EMPLOYEE RECOGNITION	-	600	-	300	(300)
	TOTAL PERSONNEL	65,293	86,363	31,421	85,032	(1,331)
OPERATIONS						
10-4120-230	MILEAGE AND VEHICLE ALLOWANCE	296	300	-	300	-
10-4120-236	TRAINING & EDUCATION	5,971	9,000	2,451	4,500	(4,500)
10-4120-240	OFFICE EXPENSE	69	200	48	200	-
10-4120-245	YOUTH COUNCIL	2,367	6,000	-	6,000	-
10-4120-265	COMMUNICATION/TELEPHONE	108	670	-	670	-
10-4120-310	LEAGUE OF CITIES AND TOWNS	38,596	55,000	26,444	80,000	25,000
10-4120-510	INSURANCE AND BONDS	997	3,000	1,075	2,200	(800)
10-4120-540	CONTRIBUTIONS	5,348	7,000	1,000	7,000	-
10-4120-550	UNIFORMS	-	491	-	330	(161)
10-4120-710	COMPUTER HARDWARE & SOFTWARE	1,000	-	-	1,900	1,900
	TOTAL OPERATIONS	54,752	81,661	31,017	103,100	21,439
	TOTAL LEGISLATIVE	120,046	168,024	62,438	188,132	20,108

Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder’s Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

MISSION STATEMENT: *Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.*



Administration Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	7.25	7.99	7.49
Personnel Expense	662,988	809,032	790,756
Non-Personnel Expense	212,303	389,298	322,786
Total	875,291	1,198,330	1,113,542

Administration - Performance Goals, Strategies, and Measures

Goal #1 - Evaluate departmental processes for efficiency and improvement				
Strategy #1- Maintain and improve Human Resource functions and operations to enhance employee morale and relations between H.R. and City Employees				
Measures	FY 2018	FY 2019	Goal/Actual 2020	FY 2021 (target)
Number of new employees hired	N/A	426	306/275	285
Number of new employees trained in harassment, customer service and benefit programs.	100%	100%	100/100	100%
New Program; How many job satisfaction surveys were sent out to a sample of employees and returned?	New	New	New	60%
New Program; What was the average job satisfaction score (out of 5)?	New	New	New	4.0
Goal #2 - Strengthen communications between the City, Employees, the Community, and other institutions. Continue to be a liaison with local businesses.				
Strategy - Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City's vision a reality.				
Strategy - Create an atmosphere of motivation. Communicate with employees to achieve goals.				
Strategy - Consistent improvement on structure and content of Facebook and other social media due to increased departmental hours.				
Strategy- Continue with Chamber of Commerce to support local businesses.				
Measures	FY 2018	Actual FY 2019	Goal/Actual 2020	FY 2021 (target)
New Program; How many times did we post on social media per month?	New	New	New	25+
What percentage of the time did we respond to direct messages within one business day?	New	New	New	90%
How many times did I meet with Employees Association leadership?	3	4	4	4
What is the percentage of new business ribbon cuttings city representation attended?	N/A	100%	95%	90%

<p>The City Records Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:</p> <ul style="list-style-type: none"> • Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards. • Oversee an impartial and efficient municipal election, campaign finance, and other public services. • Provide a professional and current monthly City newsletter. • Passport Program Manager responsible for all facets of the Program for the Springville City Passport Acceptance Facility. 				
Goal #1 - Compliance with Federal and State Statute and Springville City Code.				
Strategy - Maintain compliance with all postings and notices.				
Measures	2018	2019	2020	2021 (Target)
City Council, Boards & Commissions Agenda's posted within 24 hours of meeting.	100%	100%	100 %	100 %
City Council minutes transcribed and prepared for approval within 30 days of meeting	90%	100%	100%	100%
Goal #2 - Records Management				
Strategy #1 - Preserve and manage city records				
Strategy #2 - Initiate records retention review program, inventory records in electronic and other formats for preservation risk				
Measures	2018	2019	2020	2021 (Target)
Records scanned and archived according to the State retention schedule			100%	100%
Percentage of GRAMA requests fulfilled within ten business days.	100%	98%	100%	100%
Annual Records Officer certification completed	100%	100%	100%	100%
Goal #3 - Passport Acceptance Services				
Strategy - Provide the public with quality service and information with the highest level of customer service, professionalism and integrity.				
Measures	2018	2019	2021	2020 (Target)
Passport Applications and/or Photo's processed without error	NA	100%	100%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Administration

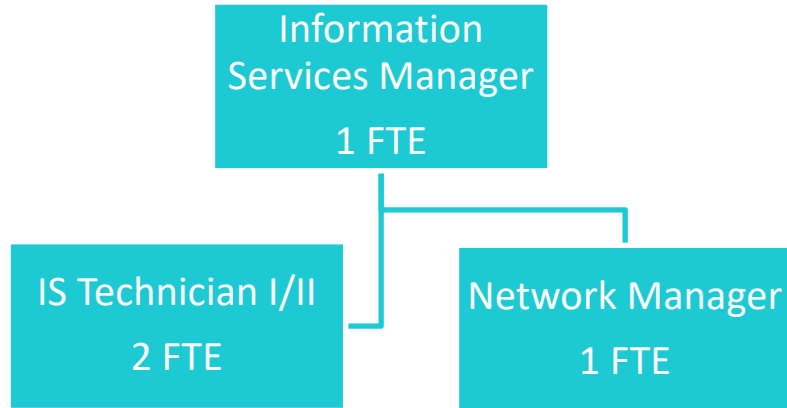
<u>GL Acct</u>	<u>Line Description</u>	FY2019 <u>ACTUAL</u>	FY2020 APPROVED <u>BUDGET</u>	FY2020 MIDYEAR <u>ACTUAL</u>	FY2021 FINAL <u>BUDGET</u>	FY2021 VS FY2020 <u>INC/(DEC)</u>
PERSONNEL						
10-4130-110	SALARIES	359,647	429,222	177,678	432,191	2,969
10-4130-120	PART TIME EMPLOYEES SALARIES	94,617	106,279	37,056	85,828	(20,451)
10-4130-130	EMPLOYEE BENEFITS	178,353	233,006	91,091	232,212	(794)
10-4130-140	OVERTIME PAY	-	525	46	525	-
10-4130-160	EMPLOYEE RECOGNITION	30,371	40,000	13,546	40,000	-
	TOTAL PERSONNEL	662,988	809,032	319,416	790,756	(18,276)
OPERATIONS						
10-4130-200	BUSINESS LUNCHES	100	400	246	400	-
10-4130-220	ORDINANCES AND PUBLICATIONS	5,653	4,500	2,995	4,600	100
10-4130-230	MILEAGE AND VEHICLE ALLOWANCE	340	600	-	600	-
10-4130-236	TRAINING & EDUCATION	8,271	8,000	1,871	4,475	(3,525)
10-4130-237	OFFICE EXPENSE - PASSPORTS	5,593	6,000	2,053	6,200	-
10-4130-240	OFFICE EXPENSE	7,477	7,000	4,651	7,000	-
10-4130-241	DEPARTMENT SUPPLIES	3,431	10,000	58	10,000	-
10-4130-242	ANNUAL BUDGET RETREAT	5,707	6,000	99	6,000	-
10-4130-243	CITY NEWSLETTER	10,081	12,500	4,811	12,700	200
10-4130-250	EQUIPMENT MAINTENANCE	130	500	318	500	-
10-4130-251	FUEL	1,714	3,000	812	3,000	-
10-4130-252	VEHICLE EXPENSE	20	-	-	-	-
10-4130-253	CENTRAL SHOP	2,886	7,380	1,249	7,370	(10)
10-4130-254	MAINTENANCE - FLEET VEHICLES	216	500	252	500	-
10-4130-255	COMPUTER OPERATIONS	10	11,500	-	12,000	500
10-4130-260	UTILITIES	5,175	5,600	1,445	5,600	-
10-4130-265	COMMUNICATION/TELEPHONE	2,911	3,020	1,590	4,341	1,321
10-4130-270	DEFENSE/WITNESS FEES	68,355	60,000	27,416	80,000	20,000
10-4130-310	PROFESSIONAL AND TECHNICAL SER	8,802	40,000	29,015	15,000	(25,000)
10-4130-312	PUBLIC RELATIONS CAMPAIGN	8,648	22,500	837	22,500	-
10-4130-321	VOLUNTEER PROGRAM	39	500	-	500	-
10-4130-322	ECONOMIC DEVELOPMENT	6,709	16,000	6,000	16,000	-
10-4130-323	SUPERVISOR TRAINING	3,984	15,000	7,356	15,000	-
10-4130-510	INSURANCE AND BONDS	11,615	11,750	11,042	-	(11,750)
10-4130-540	COMMUNITY PROMOTIONS	9,429	23,000	10,014	23,500	500
10-4130-550	UNIFORMS	1,924	818	-	550	(268)
10-4130-611	WELLNESS PROGRAM	608	3,000	-	2,000	(1,000)
10-4130-620	ELECTIONS	-	55,000	258	10,000	(45,000)
10-4130-699	APPROPRIATED CONTINGENCY	30,259	50,000	-	50,000	-
10-4130-710	COMPUTER HARDWARE & SOFTWARE	2,017	4,830	3,912	2,150	(2,680)
10-4130-781	HOLIDAY DECORATIONS	200	400	76	300	(100)
	TOTAL OPERATIONS	212,303	389,298	118,377	322,786	(66,712)
	TOTAL ADMINISTRATION	875,291	1,198,330	437,794	1,113,543	(84,987)

Information Services

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service
- Planning, administering and supporting the Civic Center data center software back-up system
- Providing help-desk services for IT related issues as well as desktop and server support
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects
- Provide financial recommendation for department desktops, VoIP and cell phones
- Oversee employee training which includes; scheduled director and supervisor training

MISSION STATEMENT: *The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.*



Information Technology Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.00	4.00	4.00
Personnel Expense	253,464	342,993	346,108
Non-Personnel Expense	113,393	151,420	157,186
Total	366,857	494,413	503,294

IT Department - Performance Goals, Strategies, and Measures

Goal #1 - To minimize the number of City-wide “network down” time to ensure employees can perform their work during scheduled office hours.				
Strategy - Eliminate potential network problems by performing a weekly check on the top ten areas identified that can affect network downtime.				
Strategy - Maintain active maintenance and support contracts on mission critical equipment including power supplies.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of consecutive weeks the City network was operational.	49	49	51	52
Number of hours in the budget year the network had a partial unplanned outage.	12	6	4	2
Number of hours the network was off line for maintenance and repair.	-	-24	12	6
Goal #2 - Back-up data located in the IT server room.				
Strategy - Utilize in house backup solution to perform on and off site missional critical data back-up using Cohesity solution.				
Strategy - Keep back-up cost low by backing up non missional critical data in house using Cohesity software and data storage devices.				
Strategy - Maintain cloud based copies of non-mission critical data off site as a redundant back-up copy.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 Target
Number of consecutive days with a clean data back-up from Cohesity with a 45 day retention.	365	365	365	365
Number of consecutive days with a clean data back-up off-site.	-	365	365	365
Back-up integrity data check performed every three months to check data integrity.	Success	Success	Success	Success
Goal #3 - To maintain and improve help-desk service response to all city employees.				
Strategy - Anticipate future IT growth in the City and make sure adequate staff and technology is available for coverage Monday - Friday from 8am - 5pm.				
Strategy - Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.				
Strategy - Conduct a yearly in-house customer satisfaction survey and report.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)

Number of total help desk request received.	1000	810	780	700
Number of help tickets handled through TeamViewer		125	300	500
Goal #4 - Continue a positive training schedule for City employees including quarterly supervisors training and software based individual training.				
Strategy - Schedule quarterly supervisors training and track attendance to reflect a 75% attendance record.				
Strategy - Provide software training courses on Microsoft Office for City employees.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020 (target)
Number of employees trained on Microsoft Office.	-	4	5	10
Supervisors Training classes held with 75% attendance.	-	5	4	3



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Information Systems

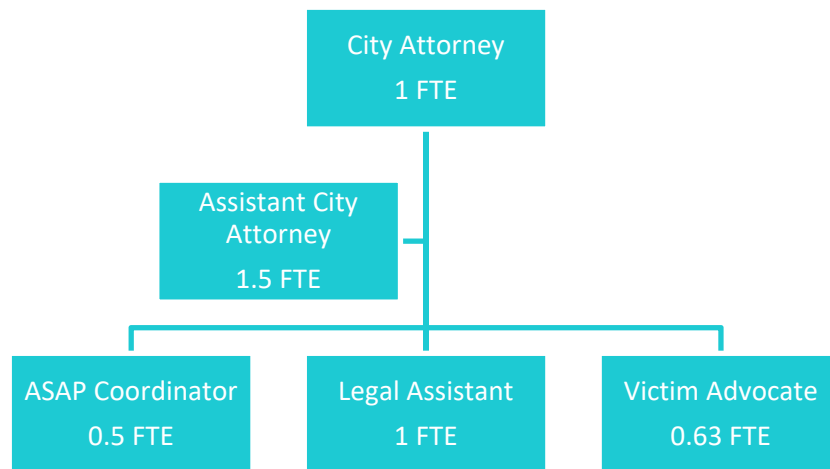
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PERSONNEL						
10-4132-110	SALARIES & WAGES	174,450	223,386	101,234	222,998	(388)
10-4132-120	PART TIME EMPLOYEES SALARIES				-	-
10-4132-130	EMPLOYEE BENEFITS	78,744	118,807	52,246	122,710	3,903
10-4132-140	OVERTIME PAY	-	-	799	-	-
10-4132-160	EMPLOYEE RECOGNITION	270	800	91	400	(400)
	TOTAL PERSONNEL	253,464	342,993	154,371	346,108	3,115
OPERATIONS						
10-4132-200	BUSINESS LUNCH	93	-	31	250	-
10-4132-220	ORDINANCES & PUBLICATIONS				-	-
10-4132-236	TRAINING & EDUCATION	1,876	7,000	538	4,500	(2,500)
10-4132-240	OFFICE EXPENSE	3,998	4,000	1,887	4,000	-
10-4132-245	WEBSITE MAINTENANCE	6,708	10,000	4,331	12,757	2,757
10-4132-250	EQUIPMENT MAINTENANCE	235	-	-	-	-
10-4132-252	LICENSING AGREEMENTS	11,561	19,910	16,327	26,639	6,729
10-4132-260	UTILITIES	727	825	247	825	-
10-4132-265	COMMUNICATIONS/TELEPHONES	6,335	7,290	4,086	8,498	1,208
10-4132-310	PROFESSIONAL & TECHNICAL SUPPORT	41,170	58,400	27,144	54,800	(3,600)
10-4132-510	INSURANCE AND BONDS	997	1,600	1,075	1,600	-
10-4132-550	UNIFORMS	226	245	310	220	(25)
10-4132-570	INTERNET ACCESS FEES	18,469	18,900	9,004	20,340	1,440
10-4132-710	COMPUTER HARDWARE AND SOFTWARE	20,736	23,050	11,566	22,457	(593)
10-4132-720	OFFICE FURNITURE AND EQUIPMENT	264	200	-	300	100
	TOTAL OPERATIONS	113,393	151,420	76,546	157,186	5,516
	TOTAL INFORMATION SYSTEMS	366,857	494,413	230,917	503,294	8,631

Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and traffic code violations, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City’s risk management program, victim advocate services, and the Art City Substance Abuse Prevention program.

MISSION STATEMENT: *Springville City’s Legal Department promotes Springville City’s goals and values by providing the City with exemplary legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other problem behaviors in our community.*



Legal Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	4.63	4.63	4.63
Personnel Expense	454,666	482,386	529,075
Non-Personnel Expense	78,003	131,127	135,960
Total	532,669	613,513	665,035

Legal Department - Performance Goals, Strategies, and Measures

Goal #1 - Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.				
Strategy #1 - To achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney's Association.				
Measures	2017	2018	2019	2020 (target)
Prosecution: % of Success (Includes guilty or no contest pleas for all misdemeanors including municipal ordinances and traffic. US conviction rate for 2012 was 93%)	98.5%	97%	96%	95%
Prosecution: % of cases resolved in 180 days. (98% of misdemeanor cases should be resolved or set for trial within 180 days (ABA standards). Target of 95% is to have all cases, including trials, resolved within 180 days.)	98%	95%	97%	95%
Goal #2 - Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City's physical and financial resources.				
Strategy #1 - Review the City's insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.				
Strategy #2 - Review City contracts to ensure insurance coverage requirements and other liability concerns are met.				
Strategy #3 - Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.				
Strategy #4 - To review all vehicle accidents and on the job injuries with the City's Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.				
Strategy #5 - Maintain an Experience Modification Rate to be considered less risky or safer than average to ensure reasonable insurance premiums.				
Measures	2017	2018	2019	2020 (target)
Claims Ratio (total claims per 1,000 residents. National average of claims per 1,000 residents is 0.68 (ICMA))	0.63	0.63	0.66	<0.68
Claims Payment Ratio (cost per capita. National average paid per claim per capita is \$6.11 (ICMA))	\$0.61	\$5.80	\$0.79	<\$4.00
EMOD Rate	1.38	1.24	1.04	<1.00



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

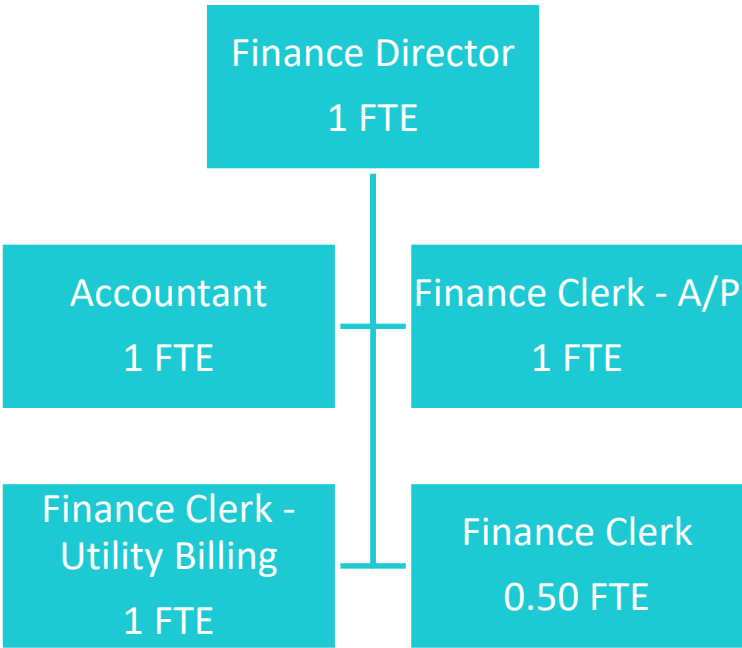
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<u>GL Acct</u>	<u>Line Description</u>	FY2019 <u>ACTUAL</u>	FY2020 APPROVED <u>BUDGET</u>	FY2020 MIDYEAR <u>ACTUAL</u>	FY2021 FINAL <u>BUDGET</u>	FY2021 VS FY2020 <u>INC/(DEC)</u>
PERSONNEL						
10-4135-110	SALARIES	228,933	231,572	112,463	264,275	32,703
10-4135-120	PART TIME EMPLOYEES SALARIES	92,207	107,979	47,600	85,326	(22,653)
10-4135-130	EMPLOYEE BENEFITS	133,442	141,910	69,916	179,012	37,102
10-4135-160	EMPLOYEE RECOGNITION	84	925	57	463	(463)
	TOTAL PERSONNEL	454,666	482,386	230,035	529,075	46,689
OPERATIONS						
10-4135-200	BUSINESS LUNCHES	305	250	167	250	-
10-4135-220	ORDINANCES AND PUBLICATIONS	3,202	4,250	1,902	4,250	-
10-4135-230	MILEAGE AND VEHICLE ALLOWANCE	180	500	296	500	-
10-4135-236	TRAINING & EDUCATION	8,868	8,000	2,912	4,100	(3,900)
10-4135-237	TRAINING MATERIALS	-	1,500	328	1,500	-
10-4135-240	OFFICE EXPENSE	603	500	133	3,000	2,500
10-4135-241	DEPARTMENT SUPPLIES	1,877	1,750	1,072	1,750	-
10-4135-250	EQUIPMENT MAINTENANCE	-	-	344	-	-
10-4135-255	COMPUTER OPERATIONS	-	4,900	8,491	5,150	250
10-4135-260	UTILITIES	654	750	222	750	-
10-4135-265	COMMUNICATION/TELEPHONE	1,343	1,450	402	1,550	100
10-4135-310	PROFESSIONAL AND TECHNICAL SER	64,346	70,000	21,054	70,000	-
10-4135-311	COMMUNITIES THAT CARE GRANTS	106	2,800	698	2,800	-
10-4135-510	INSURANCE AND BONDS	1,372	5,100	1,480	5,100	-
10-4135-511	CLAIMS SETTLEMENTS	(15,528)	10,000	50	10,000	-
10-4135-550	UNIFORMS	1,182	572	378	385	(187)
10-4135-551	SAFETY PROGRAM	4,655	10,000	(0)	10,000	-
10-4135-710	COMPUTER HARDWARE & SOFTWARE	2,060	2,930	3,820	-	(2,930)
10-4135-720	OFFICE FURNITURE AND EQUIPMENT	-	-	-	9,000	9,000
10-4135-731	YOUTH COURT EXPENSES	2,778	5,875	1,776	5,875	-
	TOTAL OPERATIONS	78,003	131,127	45,523	135,960	4,833
	TOTAL LEGAL	532,669	613,513	275,558	665,035	51,522

Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service.*



Finance Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	4.50	4.50	4.50
Personnel Expense	414,492	434,488	411,372
Non-Personnel Expense	156,411	173,389	172,533
Total	570,903	607,877	583,905

Finance Department - Performance Goals, Strategies, and Measures

Goal #1 - To maintain the City's AA (S&P)/AA+ (Fitch) bond rating in order to reflect adherence to the City's financial policies and the principles of prudent financial management to credit rating agencies.				
Strategy - Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.				
Strategy - Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.				
Strategy - Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.				
Measures	FY 2018	FY 2019	FY 2020 (est.)	FY 2021 (target)
Rating (S&P/Fitch):	AA/AA+	AA/AA+	AA/AA+	AA/AA+
General Fund unrestricted fund balance as a percentage of revenue budget:	25.0	24.8	25.0	25.0
Percent of Department expense reports delivered by 15 th of the ensuing month	100%	100%	100%	100%
Goal #2 - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.				
Strategy #1 - Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date				
Strategy #2 - Utilize technology to maximize efficiency in processing transactions				
Measures	FY 2018	FY 2019	FY 2020 (est.)	FY 2021 (target)
Number of invoices processed:	14,415	15,246	16,061	16,500
Percentage of invoices paid on time:	97%	98%	98%	99%
Number of POs opened:	612	729	782	800
Percentage of POs opened after invoice date:	11%	8%	7%	1%
Goal #3 - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City's financial management.				
Strategy - Work proactively to follow accounting standards and improve internal controls				
Strategy - Provide training opportunities to employees to increase competency in core areas of accounting and financial reporting.				

Strategy - Minimize the number of audit findings in order to maintain the public's confidence in the City's commitment to transparency and accuracy in financial reporting.				
Measures	FY 2018	FY 2019	FY 2020 (est.)	FY 2021 (target)
Number of State Compliance Requirement Findings:	0	0	0	0
Number of Internal Control Deficiency Findings:	0	0	0	0
Average annual hours of continuing education/training for accounting staff (target=30)	19	24	10	30
GFOA Award for Excellence in Budgeting	Awarded	Awarded	Awarded	Awarded



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

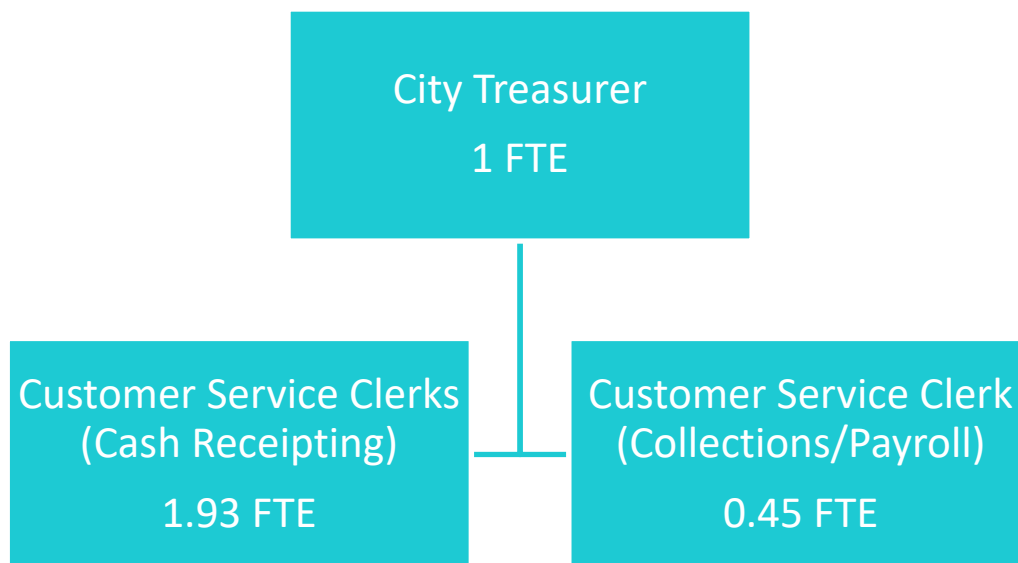
Finance

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4140-110	OFFICE SALARIES	281,455	288,303	147,233	280,465	(7,838)
10-4140-120	PART TIME EMPLOYEES SALARIES	16,744	17,655	8,547	17,620	(35)
10-4140-130	EMPLOYEE BENEFITS	116,038	127,630	59,633	112,837	(14,793)
10-4140-160	EMPLOYEE RECOGNITION	254	900	139	450	(450)
	TOTAL PERSONNEL	414,492	434,488	215,552	411,372	(23,116)
OPERATIONS						
10-4140-200	BUSINESS LUNCHES	40	-	-	200	-
10-4140-220	ORDINANCES & PUBLICATIONS	2,199	5,425	1,323	5,425	-
10-4140-230	MILEAGE AND VEHICLE ALLOWANCE	182	525	-	525	-
10-4140-236	TRAINING & EDUCATION	3,270	5,550	1,410	2,800	(2,750)
10-4140-240	OFFICE EXPENSE	19,266	20,000	13,419	21,250	1,250
10-4140-241	POSTAGE-MAILING UTILITY BILLS	43,734	50,500	18,163	51,510	1,010
10-4140-245	UTILITY BILL PRINTING/STUFFING	12,533	14,500	5,176	14,790	290
10-4140-250	EQUIPMENT EXPENSE	-	200	-	250	50
10-4140-255	COMPUTER OPERATIONS	-	250	200	370	120
10-4140-260	UTILITIES	1,090	1,500	370	1,500	-
10-4140-265	COMMUNICATIONS/TELEPHONE	979	1,500	445	1,388	(112)
10-4140-310	PROFESSIONAL & TECHNICAL SERVI	66,949	67,000	60,945	67,500	500
10-4140-510	INSURANCE & BONDS	1,495	3,500	1,612	3,500	-
10-4140-550	UNIFORMS	574	409	-	275	(134)
10-4140-710	COMPUTER HARDWARE & SOFTWARE	4,141	2,030	2,406	950	(1,080)
10-4140-720	OFFICE FURNITURE & EQUIPMENT	-	500	-	500	-
	TOTAL OPERATIONS	156,450	173,389	105,469	172,733	(856)
	TOTAL FINANCE	570,942	607,877	321,021	584,105	(23,972)

Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service..*



Treasury Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.38	3.38	3.38
Personnel Expense	237,956	213,677	216,082
Non-Personnel Expense	192,649	217,586	210,955
Total	430,605	431,263	427,037

Treasury Division - Performance Goals, Strategies, and Measures

Goal #1 - Enhance Springville's small-town feel by providing exceptional customer service.				
Strategy #1- Cross train employees to be able to provide better back-up. Strategy #2 - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.				
Measures	FY 2018	FY 2019	FY 2020 (target)	FY2021 (target)
Customer Service Training:	6	7	7	7
Customer Service Survey: % good, very good, extremely good	80.00	80.00	80.00	80.00
Goal #2 Maximize the City's revenue collection by reducing bad debt through collections				
Strategy - Use current staff and resources to collect past due accounts and turn over accounts to an outside agency when these resources are depleted.				
Measures	FY 2018	FY 2019	FY 2020 (target)	FY2021 (target)
Bad debt write-offs (utilities):	0.2%	0.2%	0.2%	0.2%
Outside Agency Recovery Rate	n/a	n/a	15%	15%
Goal #3 - Provide professional, accurate and efficient cash receipting and cash management support for the City.				
Strategy #1 - Train all City departments accepting cash and payments on cash handling policies and procedures. Strategy #2 - Promote efficient payment options and paperless billing.				
Measures	FY 2018	FY 2019	FY 2020 (target)	FY2021 (target)
On-Line Payments:	90,006	99,097	93,000	100,000
Payments Entered by Hand:	73,656	63,483	65,000	60,000
% of payments received online:	63%	63%	59%	68.5%
City Wide Cashiers Trained	93%	93%	96%	96%
Goal #4 - Maximize interest earnings with available cash.				
Strategy #1 - Maximize interest earnings through prudent investments. Strategy #2 - Ensure compliance with State Money Management Act and Council policy				
Measures	FY 2018	FY 2019	FY 2020 (target)	FY2021 (target)
Interest earnings as a percentage of PTIF rate	90%	88%	92%	92%

Goal #5 - Process payroll checks accurately and efficiently.				
Strategy #1 - Reconcile benefits with insurances and H.R.				
Strategy #2 - Provide reminders and training to supervisors for time card and policy compliance.				
Strategy #3 - Utilize technology including timekeeping system to improve processing.				
Measures	FY 2018	FY 2019	FY 2020 (target)	FY2021 (target)
How many times did payroll have to be reopened due to errors by employees or supervisors?	45	40	10	0
Times benefits were reconciled	3	3	12	12
New hires processed	403	403	250	250



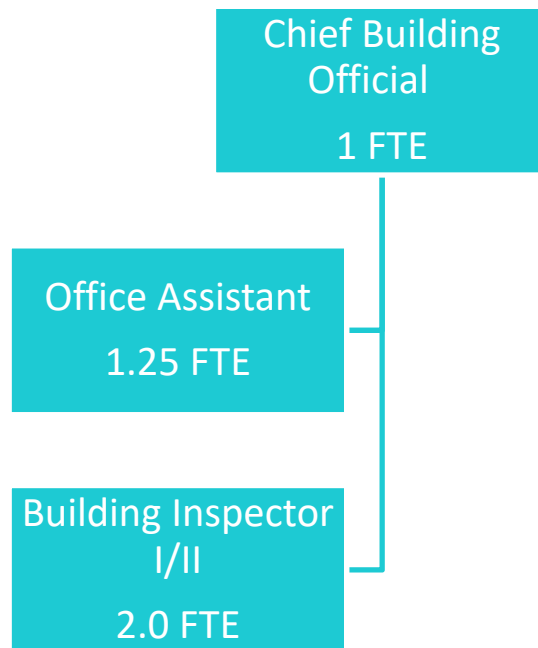
**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Treasury

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4145-110	OFFICE SALARIES	103,571	70,535	33,924	71,421	886
10-4145-120	PART-TIME EMPLOYEE SALARIES	76,407	86,216	38,695	86,305	89
10-4145-130	EMPLOYEE BENEFITS	57,759	56,249	26,225	58,018	1,769
10-4145-160	EMPLOYEE RECOGNITION	218	677	60	338	(339)
	TOTAL PERSONNEL	237,956	213,677	98,904	216,082	2,405
OPERATIONS						
10-4145-230	MILEAGE AND VEHICLE ALLOWANCE	250	500	80	250	(250)
10-4145-236	TRAINING & EDUCATION	1,665	2,550	1,160	1,250	(1,300)
10-4145-240	OFFICE EXPENSE	1,193	2,425	888	2,000	(425)
10-4145-241	DEPARTMENT SUPPLIES	644	1,850	12	1,000	(850)
10-4145-242	POSTAGE	5,097	7,700	1,103	5,500	(2,200)
10-4145-245	MERCHANT CREDIT CARD FEES	172,077	175,000	86,806	175,000	-
10-4145-250	EQUIPMENT EXPENSE	377	1,225	-	750	(475)
10-4145-255	COMPUTER OPERATIONS	4,540	16,500	15,018	15,000	(1,500)
10-4145-260	UTILITIES	1,090	1,225	370	1,225	-
10-4145-265	COMMUNICATIONS/TELEPHONE	272	240	123	250	10
10-4145-310	PROFESSIONAL & TECHNICAL SERVI	2,179	5,000	2,242	5,000	-
10-4145-510	INSURANCE & BONDS	1,123	1,800	1,211	1,500	(300)
10-4145-550	UNIFORMS	274	491	-	330	(161)
10-4145-710	COMPUTER HARDWARE & SOFTWARE	1,868	1,080	932	1,900	820
	TOTAL OPERATIONS	192,649	217,586	109,946	210,955	(6,631)
	TOTAL TREASURY	430,606	431,263	208,849	427,037	(4,226)

Building Inspections

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



Building Inspections Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.58	3.58	4.25
Personnel Expense	262,163	300,838	377,365
Non-Personnel Expense	32,603	52,161	67,502
Total	294,766	352,999	444,867



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

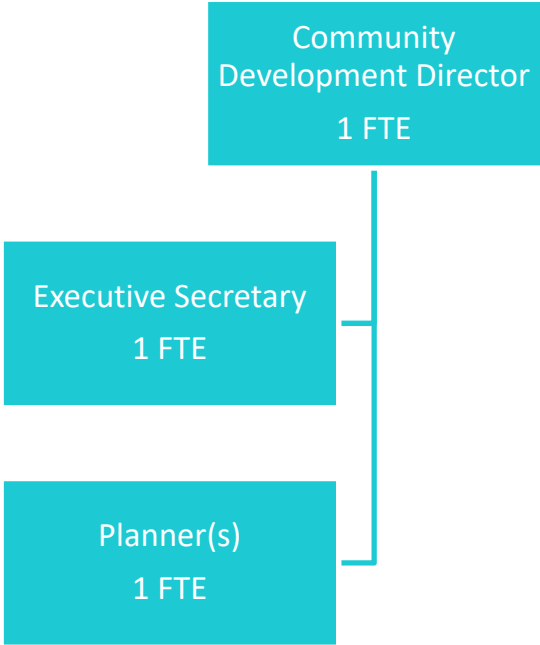
Building Inspections

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4160-110	OFFICE SALARIES	147,842	167,185	89,281	198,858	31,673
10-4160-120	PART-TIME EMPLOYEE SALARIES	34,703	42,894	18,739	39,672	(3,222)
10-4160-130	EMPLOYEE BENEFITS	79,212	90,042	53,800	138,410	48,368
10-4160-140	OVERTIME PAY	266	-	6,115		
10-4160-160	EMPLOYEE RECOGNITION	141	717	-	425	(292)
	TOTAL PERSONNEL	262,163	300,838	167,935	377,365	76,527
OPERATIONS						
10-4160-200	BUSINESS LUNCHES	217	300	45	300	
10-4160-220	ORDINANCES & PUBLICATIONS	3,152	2,000	50	1,800	(200)
10-4160-230	MILEAGE AND VEHICLE ALLOWANCE	381	500	-	500	-
10-4160-236	TRAINING & EDUCATION	6,714	11,750	2,051	6,200	(5,550)
10-4160-240	OFFICE EXPENSE	2,315	3,200	556	3,200	-
10-4160-241	DEPARTMENT SUPPLIES	15	-	154		
10-4160-250	EQUIPMENT EXPENSE	155	700	317	700	-
10-4160-251	FUEL	1,525	3,000	872	2,400	(600)
10-4160-253	CENTRAL SHOP	62	1,460	-	2,745	1,285
10-4160-255	COMPUTER OPERATIONS	5,750	6,500	4,000	9,000	
10-4160-260	UTILITIES	1,454	1,650	493	1,650	-
10-4160-265	COMMUNICATIONS/TELEPHONE	1,908	2,140	1,022	2,426	286
10-4160-270	REMIT BLDG PERMIT FEES TO STAT	4,111	4,000	2,373	5,000	1,000
10-4160-310	PROFESSIONAL & TECHNICAL SERVICES	1,322	10,000	23,438	30,000	20,000
10-4160-510	INSURANCE & BONDS	1,080	1,900	1,164	-	(1,900)
10-4160-550	UNIFORMS	1,512	981	475	506	(475)
10-4160-710	COMPUTER HARDWARE & SOFTWARE	934	2,080	822	1,075	(1,005)
	TOTAL OPERATIONS	32,603	52,161	37,831	67,502	12,841
	TOTAL BUILDING	294,767	352,999	205,766	444,867	89,368

Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

Mission Statement: *The Springville City Community Development Department’s mission is to help create a safe, functional and attractive community. We will achieve this through our commitment to being well-trained, thoughtful and innovative in our responsibilities and by striving to provide complete and accurate information to those we serve in a professional, courteous and helpful manner.*



Planning and Zoning Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Final
Positions (FTE)	4.00	4.14	3.00
Personnel Expense	414,639	420,516	312,717
Non-Personnel Expense	35,784	79,971	192,545
Total	450,423	500,487	505,262

**Community Development (Planning and Zoning, Building Inspections) -
Performance Goals, Strategies, and Measures**

Goal #1 - Update of "Shaping Springville for 2030 - the Springville City General Plan" (numerical goals are in parentheses)		
Strategy - Approve general plan update; implement strategies and recommendations of the plan and comprehensively review General Plan every five years for future update needs.		
Measures	FY 2019-20	FY 2020-21
Prepare Draft General Plan Update Document	Moderate Income Housing Element Updated	Complete scope and schedule by 3/2021
Goal #2. Minimize time from application submission to final action.		
Strategy - Fully document all review processes; complete analysis and implement process improvements. Track total department time in processing applications as well as total time in applicants' possession.		
Measures	FY 2019-20	FY 2020-21
Max. total subdivision review time of 45 days	38	(45)
Max. total site plan review time of 45 days	44.6	(45)
Goal #3 - Complete Seven Planning Priority Tasks		
Strategy - Leverage private funds to increase the number of large studies to be completed. Increase utilization of the Legal Department for final code language drafting. Use BYU teams for assistance with Commercial Design Standards. Integrate project update functionality into new review software system.		
Measures (initial review turnaround)	FY 2019-20	FY 2019-20
Number of priority tasks completed	2	(7)
Goal #4 - Implement review management software system for Business Licensing and Planning		
Strategy - Development functional specification; issue RFP; select vendor and begin implementation.		
Measures		FY 2020-21
Number of responsive vendors		(6)
Goal #5 - Maintain processing turnaround time for all business licenses at 15 business days or less.		
Strategy - Accept only complete applications, track business license process and follow up on outstanding business license applications if no progress is made after 5 business days.		
Measures	FY 2019-20	FY 2020-21
Monthly reporting/processing time (days)	6	(15)
Goal #6 - Provide efficient and effective plan reviews for permit applications that is in compliance with State Statutes of 14 business days for residential and 21 days for multi-family and commercial.		

Strategy - Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.				
Measures (initial review turnaround)	FY 2017	FY 2018	FY 2019	FY 2020
Residential:	11	10	18	(14)
Commercial:	20	11	17	(21)
Goal #7 - Provide timely inspections for services with qualified staff by providing inspections in no more than 1 ½ business days after request for inspections at a 90% success rate or better.				
Strategy - provide inspections within 36 hours of request by managing staff hours and having certified licensed inspectors available through training and mentorship.				
Measures	FY 2017	FY 2018	FY 2019	FY 2020
Next day accommodation:	75%	80%	93%	90%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Planning & Zoning

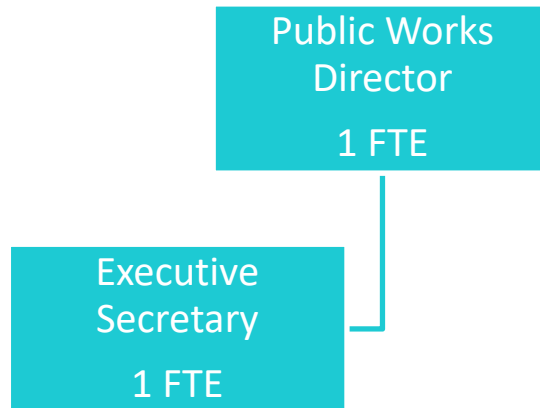
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4165-110	OFFICE SALARIES	270,189	248,386	91,901	194,345	(54,041)
10-4165-120	PART-TIME EMPLOYEE SALARIES	-	3,774	-	-	(3,774)
10-4165-130	EMPLOYEE BENEFITS	143,284	167,027	54,694	117,572	(49,455)
10-4165-140	OVERTIME PAY	903	500	175	500	-
10-4165-160	EMPLOYEE RECOGNITION	263	829	-	300	(529)
	TOTAL PERSONNEL	414,639	420,516	146,770	312,717	(107,799)
OPERATIONS						
10-4165-200	BUSINESS LUNCHES	317	300	17	300	
10-4165-220	ORDINANCES & PUBLICATIONS	1,739	1,800	1,164	2,375	575
10-4165-225	MEMBERSHIP, DUES, PUBLICATIONS	1,205	2,500	70	980	(1,520)
10-4165-230	MILEAGE AND VEHICLE ALLOWANCE	107	500	-	500	-
10-4165-236	TRAINING & EDUCATION	3,595	8,000	699	4,000	(4,000)
10-4165-240	OFFICE EXPENSE	4,721	4,150	1,104	4,150	-
10-4165-241	DEPARTMENT SUPPLIES	912	1,000	132	1,000	-
10-4165-250	EQUIPMENT EXPENSE	20	1,500	30	500	(1,000)
10-4165-252	HISTORICAL PRESERVATION GRANT	7,000	20,000	-	20,000	-
10-4165-253	CENTRAL SHOP	376	1,288	183	-	(1,288)
10-4165-255	COMPUTER OPERATIONS				1,430	1,430
10-4165-260	UTILITIES	1,454	1,650	493	1,650	-
10-4165-265	COMMUNICATIONS/TELEPHONE	1,172	1,320	253	514	(806)
10-4165-310	PROFESSIONAL & TECHNICAL SERVI	1,964	27,500	992	150,000	122,500
10-4165-510	INSURANCE & BONDS	1,329	2,800	1,433	2,800	-
10-4165-511	CLAIMS SETTLEMENTS	8,070	2,356	2,356	50	(2,306)
10-4165-550	UNIFORMS	671	327	-	220	(107)
10-4165-710	COMPUTER HARDWARE & SOFTWARE	1,131	2,980	2,816	2,075	(905)
	TOTAL OPERATIONS	35,784	79,971	11,741	192,545	112,574
	TOTAL PLANNING	450,423	500,487	158,511	505,262	4,775

Public Works

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- Streets, which operates and maintains the City’s 136 miles of roadway, and provides residential solid waste and recycle disposal.
- Water, which operates and maintains the City’s culinary & secondary water systems, the Plat “A” and the Highline Ditch flood irrigation systems.
- Wastewater/Storm Water, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- Engineering, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

MISSION STATEMENT: *We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner. We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.*



Public Works Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	2.0	2.0	2.0
Personnel Expense	281,723	295,092	295,388
Non-Personnel Expense	28,149	30,382	26,624
Total	309,872	325,474	322,012

Public Works Administration - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - “To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”.				
Objective 4 - “Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City.”				
Goal #1 - Increase Inter-Divisional Coordination.				
Strategy - Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Weekly Division Head Meetings:	47	48	49	49
Goal #2 - Improve “Visual” image and “Public Perception” image of Public Works.				
Strategy for “Visual” image - Identify key areas of Customer/City interaction - Focus on improving that interaction.				
Strategy for “Public Perception” Identify key areas of Customer/City interaction. Focus on improving that interaction.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Customer Notifications:			88%	90%
Improve and keep current the City Web Site for Public Works by making monthly changes to the web site:	75%	76%	77%	80%
Make Service Work Order “Call-backs” to evaluate service level:	20%	21%	23%	25%
Goal #3 - Improve each Division Head’s System Knowledge of their individual divisions.				
Strategy - Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Review Processes on a monthly basis to discover ineffective and/or unproductive practices:	8	9	10	12
Goal #4 - Increase “Business Savvy” knowledge of each Division Head.				
Strategy - Encourage/require investigative mentoring, instructional classes, and “general thinking” of <i>current</i> business practices versus initiating a better way to run the division.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Track Revenues versus Expenses Quarterly:	2	2	4	4
Management Training (each Division):	4	4	4	4



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

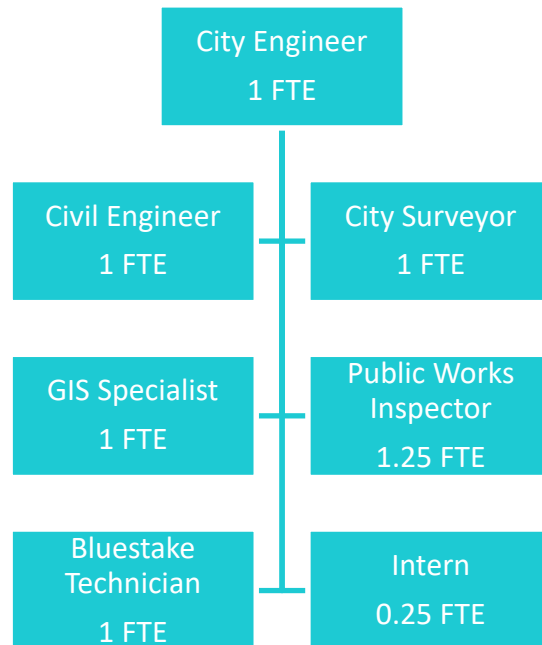
Public Works

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4180-110	OFFICE SALARIES	181,119	183,312	88,704	181,586	(1,726)
10-4180-120	PART TIME EMPLOYEE SALARIES					
10-4180-130	EMPLOYEE BENEFITS	100,474	111,205	50,445	113,352	2,147
10-4180-140	OVERTIME PAY	9	175	234	250	75
10-4180-160	EMPLOYEE RECOGNITION	121	400	82	200	(200)
	TOTAL PERSONNEL	281,723	295,092	139,465	295,388	296
OPERATIONS						
10-4180-220	ORDINANCES & PUBLICATIONS	234	1,000	-	1,000	-
10-4180-230	MILEAGE AND VEHICLE ALLOWANCE	-	650	-	650	-
10-4180-236	TRAINING & EDUCATION	4,215	8,778	2,049	4,855	(3,924)
10-4180-240	OFFICE EXPENSE	958	700	180	700	-
10-4180-241	DEPARTMENT SUPPLIES	2,614	750	788	750	-
10-4180-245	GPS INTERLOCAL AGREEMENT	-	-	37	-	-
10-4180-250	EQUIPMENT EXPENSE	-	500	18	500	-
10-4180-255	COMPUTER OPERATIONS	1,800	2,000	-	2,000	-
10-4180-260	UTILITIES	325	500	111	500	-
10-4180-265	COMMUNICATIONS/TELEPHONE	1,381	780	520	999	219
10-4180-310	PROFESSIONAL & TECHNICAL SERVI	9,691	10,000	-	10,000	-
10-4180-330	CUSTOMER SERVICE REQUESTS	3,000	3,000	-	3,000	-
10-4180-510	INSURANCE & BONDS	664	1,450	717	1,450	-
10-4180-550	UNIFORMS	75	164	-	110	(54)
10-4180-551	PERSONAL SAFETY EQUIPMENT	-	110	-	110	-
10-4180-710	COMPUTER HARDWARE & SOFTWARE	3,192	-	-	-	-
	TOTAL OPERATIONS	28,149	30,382	4,419	26,624	(3,758)
	TOTAL PUBLIC WORKS	309,872	325,474	143,885	322,012	(3,462)

City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

MISSION STATEMENT: *We will provide fair and ethical engineering, inspection and technology services and ensure the highest quality design and construction of city infrastructure.*



City Engineer Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	6.50	6.50	6.50
Personnel Expense	683,261	757,823	747,885
Non-Personnel Expense	129,484	210,137	178,726
Total	812,745	967,960	926,611

City Engineer - Performance Goals, Strategies, and Measures

Goal #1 - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
% of projects completed within budget and per plan	80%	100%	100%	100%
% of projects completed within schedule	75%	89%	83%	100%
% of CIP projects with total CO's less than 5% of bid awarded		89%	100%	100%
Goal #2 - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
% of Engineering plan reviews completed within 10 working days		94%	100%	100%
% of Subdivision applications completed with 3 engineering design reviews or less. (Prelim or Final		63%	100%	100%
% of Site Plan applications completed with 3 engineering design reviews or less.		60%	100%	100%
Goal #3 - Provide inspection services for the community on all public improvements to ensure compliance with approved plans, City rules, regulations and specifications and ensure quality construction and a superior end product.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Public Works Inspection				
# of infrastructure repairs within warranty period per 1000 LF of new ROW		.46	.19	1
Cost (\$) of infrastructure repairs within warranty period per 1000 LF of new ROW		\$284	\$167	\$1,000
SWPPP Inspection				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
% of active sites visited for monthly inspection		91%	100%	100%

% of sites coming into compliance within 48 hours or less		99%	95%	100%
% of sites issued stop work order for non-compliance		8%	10%	5%
Goal #4 - Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
% of miss marks (outside the 2-foot allowance)		.20%	0.07%	0%
% of miss marks resulting in infrastructure damage.		0%	0%	0%
% of requests fulfilled within 48 hours (working days) of request.		100%	100%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

City Engineer

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4185-110	OFFICE SALARIES	429,101	470,983	205,505	444,074	(26,909)
10-4185-120	PART-TIME SALARIES	1,130	6,895	-	6,682	(213)
10-4185-130	EMPLOYEE BENEFITS	251,329	277,645	115,370	295,479	17,834
10-4185-140	OVERTIME PAY	1,623	1,000	305	1,000	
10-4185-160	EMPLOYEE RECOGNITION	78	1,300	206	650	(650)
	TOTAL PERSONNEL	683,261	757,823	321,387	747,885	(9,938)
OPERATIONS						
10-4185-200	BUSINESS LUNCHES	482	200	89	200	
10-4185-220	ORDINANCES AND PUBLICATIONS	-	1,800	-	1,000	
10-4185-230	MILEAGE AND VEHICLE ALLOWANCE	146	400	-	400	-
10-4185-236	TRAINING & EDUCATION	12,307	13,810	2,417	7,500	(6,310)
10-4185-240	OFFICE EXPENSE	480	475	60	475	-
10-4185-241	DEPARTMENT SUPPLIES	4,102	10,095	959	9,720	(375)
10-4185-250	EQUIPMENT EXPENSE	3,735	11,482	1,723	11,290	(192)
10-4185-251	FUEL	4,997	6,645	2,192	7,312	667
10-4185-253	CENTRAL SHOP	2,438	5,707	552	5,700	(7)
10-4185-255	COMPUTER OPERATIONS	8,156	3,230	4,437	7,500	4,270
10-4185-260	UTILITIES	327	375	111	375	-
10-4185-265	COMMUNICATIONS/TELEPHONE	4,927	6,090	3,979	7,305	1,215
10-4185-300	LICENSING AGREEMENTS	32,631	40,385	17,875	44,435	4,050
10-4185-310	PROFESSIONAL & TECHNICAL SERVI	48,768	100,400	16,775	68,800	(31,600)
10-4185-510	INSURANCE & BONDS	2,160	2,825	2,329	2,825	-
10-4185-550	UNIFORMS	1,621	1,308	321	965	(343)
10-4185-551	PERSONAL SAFETY EQUIPMENT	363	-	-	-	-
10-4185-710	COMPUTER HARDWARE & SOFTWARE	1,846	4,910	4,628	2,925	(1,985)
	TOTAL OPERATIONS	129,484	210,137	58,445	178,726	(30,611)
	TOTAL ENGINEERING	812,745	967,960	379,832	926,611	(40,549)

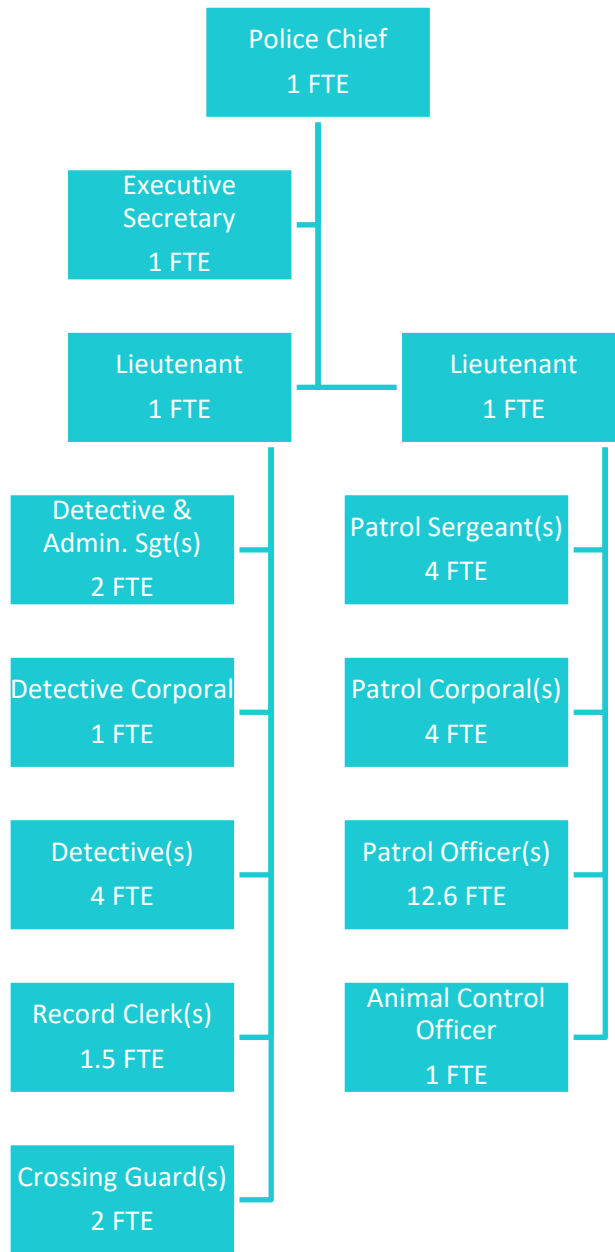
Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - strong moral and compassionate character and adherence to ethical principles.
- Courage** - personal resoluteness in the face of danger or difficulties.
- Confidence** - relationships built on trust.
- Reliability** - dependability and accuracy.
- Professional** - competence and character expected of a member of a highly skilled and trained profession.
- Duty** - performed for moral, legal, or ethical reasons.



Police Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	34.50	35.10	36.10
Personnel Expense	3,287,638	3,428,142	3,574,165
Non-Personnel Expense	404,470	532,790	485,952
Total	3,692,108	3,960,932	4,060,117

Police Department - Performance Goals, Strategies and Measures

Goal #1 - Maintain order in our community.				
Strategy - Provide effective patrol, response and investigation of crime.				
Measures (Calendar years)	2016	2017	2018	2019
Number of domestic violence cases	85	83	158	71
Number of drug cases reported	169	341	242	215
Number of person arrested for drug & DUI crimes	238	168	286	304
Total number of adult arrests	676	802	787	844
Total number of juvenile arrests	159	136	138	88
Public Contacts per Officer	865	961	960	977
Incident Reports per Officer	441	467	479	489
911 Calls Received	8521	9088	8614	8488
911 Calls Answered <15 sec (95%)	98.07%	96.44%	99.82%	99.33%
Goal #2 - Protect life and property in Springville				
Strategy - Respond to criminal acts, investigate and refer suspects for prosecution.				
Measures (Calendar years)	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Property crimes per 1,000 population	21.7 (21.0)	21.27 (21.0)	19.18 (21.0)	19 (21.0)
Violent crimes per 1,000 population	.88 (1.1)	.42 (1.1)	2.21 (1.0)	(<1.0)
Value of property stolen	\$680,864	\$567,553	\$564,346	\$736,814
Value of property recovered	\$220,549	\$118,735	\$184,119	\$440,271
Percent of property recovered	32.4% (40%)	20.9% (40%)	32.6% (35%)	(35%)
% of property recovered - US average	26.1%	27.6%	n/a	
Number of adults referred for felony prosecution to Utah County Atty. Office	119	134	163	155
Goal #3 - Maintain a highly trained and effective police force.				
Strategy - Provide training that exceeds State standards to improve officer's skills and abilities.				
Measures	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Average number of hours of training per police officer	137 (90)	90 (90)	165 (90)	170 (90)
Strategy - Hire and retain qualified officers.				
Measures	2016 (target)	2017 (target)	2018 (target)	2019 (target)
Compare number of (authorized officers) to the number of available officers		25 (27)	24 (29)	29 (29)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Police

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4210-110	PAYROLL - POLICE	1,896,606	1,895,990	868,351	1,892,262	(3,728)
10-4210-120	PART-TIME EMPLOYEE SALARIES	67,794	90,235	32,892	93,113	2,878
10-4210-130	EMPLOYEE BENEFITS	1,158,374	1,304,896	591,259	1,445,179	140,283
10-4210-140	OVERTIME PAY	69,604	52,000	36,523	52,000	-
10-4210-141	OVERTIME PAY-LIQUOR TAX ACTIVI	10,504	12,500	3,884	12,500	-
10-4210-142	OVERTIME PAY - REIMBURSABLE	45,147	27,500	25,038	37,500	10,000
10-4210-143	OVERTIME PAY - HOLIDAYS	34,245	38,000	17,483	38,000	-
10-4210-160	EMPLOYEE RECOGNITION	5,364	7,021	2,004	3,610	(3,411)
	TOTAL PERSONNEL	3,287,638	3,428,142	1,577,433	3,574,165	146,023
OPERATIONS						
10-4210-200	BUSINESS LUNCHES	1,551	800	128	900	-
10-4210-220	PERIODICALS & PUBLICATIONS	232	250	20	250	-
10-4210-236	TRAINING & EDUCATION	12,200	18,560	8,827	9,728	(8,833)
10-4210-237	EDUCATION REIMBURSEMENTS	772	10,600	21,000	18,100	7,500
10-4210-238	CERT	1,044	2,000	618	2,000	-
10-4210-240	OFFICE EXPENSE	21,742	7,000	2,605	7,000	-
10-4210-241	OPERATION SUPPLIES-OFFICE EQUIP	6,460	7,000	4,263	7,000	-
10-4210-243	EMERGENCY PREPAREDNESS	1,871	2,000	1,137	2,000	-
10-4210-245	OPERATION SUPPLIES-FIREARMS	25,003	20,810	8,097	17,500	(3,310)
10-4210-249	EQUIP. MAINT.-MISCELLANEOUS	989	2,000	738	2,000	-
10-4210-250	EQUIPMENT MAINT. - FUEL	51,186	46,200	25,425	39,097	(7,103)
10-4210-251	EQUIP. MAINT-VEHICLE REPAIR	16,161	32,000	11,289	33,000	1,000
10-4210-252	EQUIP. MAINT.-MAINT. AGREEMENT	58,808	87,750	54,109	72,350	(15,400)
10-4210-253	CENTRAL SHOP	23,476	47,288	17,906	47,228	(60)
10-4210-254	EQUIP. MAINT.-RADIO PAGERS	474	3,500	805	3,500	-
10-4210-255	COMPUTER OPERATIONS	5,198	3,720	824	2,370	(1,350)
10-4210-256	ANIMAL CONTROL - SUPPLIES	6,097	10,750	5,813	10,750	-
10-4210-257	ANIMAL CONTROL - SHELTER	44,511	58,000	32,809	56,855	(1,145)
10-4210-260	UTILITIES	8,952	9,700	2,959	9,600	(100)
10-4210-265	COMMUNICATIONS/TELEPHONE	18,626	17,210	16,049	34,645	17,435
10-4210-266	SUPPLIES-LIQUOR TAX ACTIVITY	-	1,000	97	1,000	-
10-4210-310	PROFESSIONAL & TECHNICAL SERVI	15,821	21,750	12,186	14,750	(7,000)
10-4210-313	NARCOTICS TASK FORCE	11,603	12,000	11,973	12,000	-
10-4210-314	INVESTIGATION	487	1,500	467	1,500	-
10-4210-336	GRAFFITI CONTROL	-	500	-	500	-
10-4210-342	GENERAL GRANTS	8,871	23,000	-	5,000	(18,000)
10-4210-510	INSURANCE & BONDS	14,615	32,000	15,253	32,000	-
10-4210-512	YOUTH PROGRAMS	-	5,310	37	2,000	(3,310)
10-4210-550	UNIFORMS - CLOTHING	34,176	24,692	9,422	14,856	(9,837)
10-4210-551	UNIFORMS - EQUIPMENT	237	-	-	-	-
10-4210-552	UNIFORMS - CLEANING	5,473	4,500	2,131	4,500	-
10-4210-710	COMPUTER HARDWARE & SOFTWARE	7,835	19,400	15,847	21,975	2,575
	TOTAL OPERATIONS	404,470	532,790	282,834	485,952	(46,938)
	TOTAL POLICE	3,692,108	3,960,932	1,860,267	4,060,118	99,086

Police Dispatch

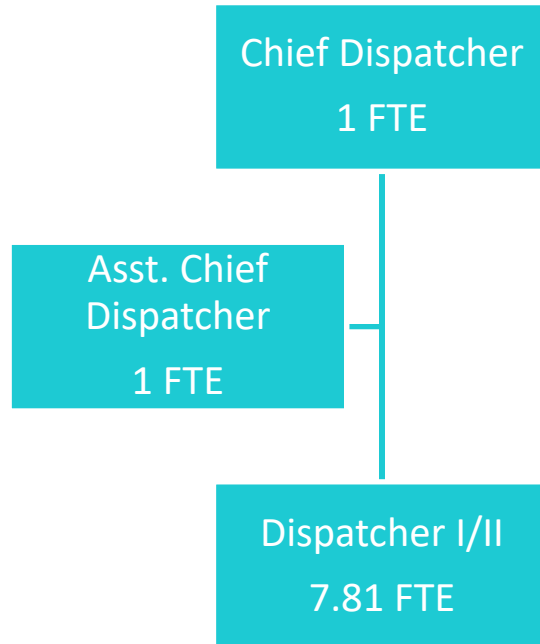
Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - a strong moral and compassionate character and adherence to ethical principles.
- Courage** - a personal resoluteness in the face of danger or difficulties.
- Confidence** - a relationship built of trust.
- Reliability** - to be dependable and accurate.
- Professional** - to have a competence and character expected of a member of a highly skilled and trained profession.
- Duty** - that which must be done for moral, legal, or ethical reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department’s Investigations Lieutenant. Performance goals, strategies and measures are included in the Police Department.



Police Dispatch Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	8.93	9.81	9.81
Personnel Expense	634,720	696,456	737,610
Non-Personnel Expense	49,459	94,539	89,208
Total	684,179	790,995	826,818



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Dispatch

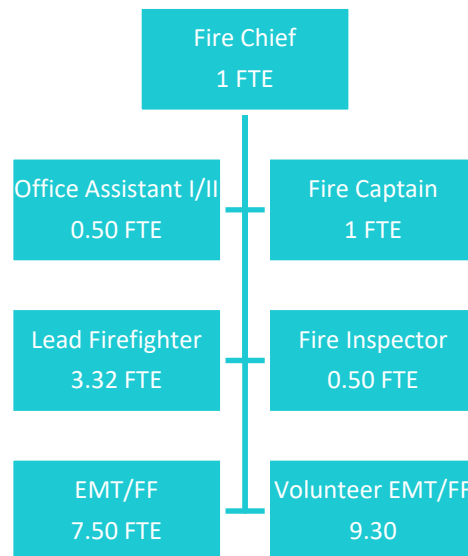
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4211-110	PAYROLL -DISPATCH	349,141	380,014	183,932	394,460	14,446
10-4211-120	PART TIME EMPLOYEES SALARIES	79,518	70,023	31,986	71,689	1,666
10-4211-130	EMPLOYEE BENEFITS	181,890	227,306	103,185	253,329	26,023
10-4211-140	OVERTIME PAY	8,871	5,150	8,179	5,150	-
10-4211-143	OVERTIME-HOLIDAYS	14,914	12,000	6,867	12,000	-
10-4211-160	EMPLOYEE RECOGNITION	386	1,963	499	981	(982)
	TOTAL PERSONNEL	634,720	696,456	334,647	737,610	41,154
OPERATIONS						
10-4211-236	TRAINING & EDUCATION	1,872	8,040	1,969	4,020	(4,020)
10-4211-237	EDUCATION REIMBURSEMENTS				-	-
10-4211-241	OPERATION SUPPLIES	794	3,000	802	3,000	-
10-4211-242	GRANT EXPENDITURES				-	-
10-4211-252	EQUIP. MAINT.-MAINT. AGREEMENT	37,013	74,550	21,997	74,008	(542)
10-4211-254	EQUIP. MAINT.-RADIO PAGERS	-	2,000	-	2,000	-
10-4211-510	INSURANCE AND BONDS	2,967	3,950	3,199	3,950	-
10-4211-550	UNIFORMS - CLOTHING	-	899	-	605	(294)
10-4211-710	COMPUTER HARDWARE & SOFTWARE	6,813	2,100	800	1,625	
	TOTAL OPERATIONS	49,459	94,539	28,768	89,208	(4,856)
	TOTAL DISPATCH	684,179	790,995	363,415	826,818	36,298

Fire and EMS

Springville Fire & Rescue is a “dual role” combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a “dual role” capacity for our community, Springville Fire & Rescue provides a “third service” in the form of patient transportation to the hospital. We are a “combination” fire department made up of full-time, part-time and volunteer members.

Mission Statement: *To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.*

Our Motto is: *“Response Ready”*



Fire & EMS Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	22.40	23.12	23.12
Personnel Expense	940,137	1,092,586	1,060,583
Non-Personnel Expense	311,628	429,624	416,222
Total	1,251,765	1,522,210	1,476,805

Fire & EMS - Performance Goals, Strategies and Measures

Goal #1 - Maintain an all hazards response ready department.				
Strategy - Provide the staffing, training and equipment to respond to emergencies.				
Measures (Calendar years)	2016	2017	2018	2019
Percent of members who maintain their EMS State Certifications (Goal is 90%)	99%	99%	99%	99%
Percent of members who maintain their Fire State Certifications (Goal is 90%)	90%	90%	86%	75%
Maintain volunteer members at an acceptable level (100% = 40)	95%	91%	90%	95%
Maintain part time staff at a level to cover all positions (100% = 27)	84%	84%	85%	81%
Maintain equipment to an ISO 5 rating	Yes	Yes	Yes	Yes
Goal #2 - Provide a quality fire service.				
Strategy - Provide proper resources, and fight fires effectively.				
Measures (Calendar years)	2016	2017	2018	2019
Muster 15 Firefighters on major fires (Goal is 90%)	50%	69%	60%	83%
Initiate fire attack w/in 2 min of arrival (Goal is 90%)	100%	100%	100%	100%
Confine structure fire to building of origin (Goal is 95%)	100%	100%	100%	100%
Goal #3 - Provide a quality emergency medical response and service.				
Strategy - Provide a timely response time & a quarterly review of EMS responses				
Measures (Calendar years)	2016	2017	2018	2019
Percent of EMS cases that meet or exceed State standards of care (Goal is 90%)	94.5%	95%	95%	95%
Percent of time on duty EMT's arrive in less than 8 minutes (Goal is 90%)	94%	100%	100%	100%
Percent of time volunteers EMT's arrive in less than 14 min. (Goal is 90%)	91%	84%	91%	91%
Goal #4 - Reduce loss of life and property.				
Strategy - Provide an active fire prevention program providing fire inspections, plan reviews, and youth fire education.				
Measures (Calendar years)	2016	2017	2018	2019
Percent of plan reviews completed within 21 days (Goal is 90%)	100%	100%	100%	100%
Percent of annual business inspections and re-inspections completed annually (600) (Goal is 90%)	92.5%	86%	82%	100%
Number of youth prevention groups taught (Goal is 50)	73	60	54	49



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Fire & EMS

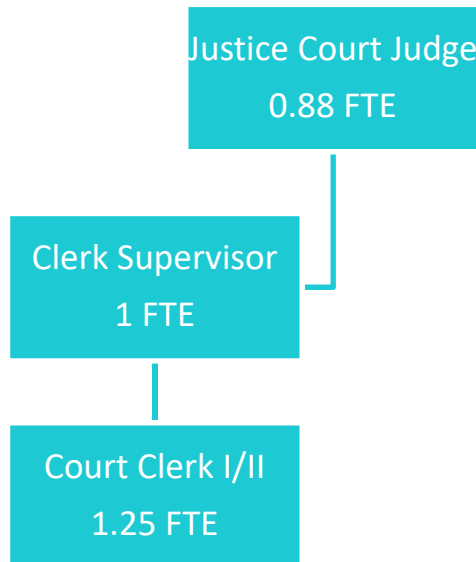
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4220-110	PAYROLL - FULL TIME	280,611	316,015	141,305	325,474	9,459
10-4220-120	PAYROLL- PART TIME	197,041	283,358	71,066	274,571	(8,787)
10-4220-121	PAYROLL - VOLUNTEER	265,274	224,628	148,765	217,663	(6,965)
10-4220-130	EMPLOYEE BENEFITS	188,508	257,962	89,951	234,563	(23,399)
10-4220-140	OVERTIME PAY	2,463	1,000	1,525	1,000	-
10-4220-143	OVERTIME PAY - HOLIDAYS	5,348	5,000	6,320	5,000	-
10-4220-160	EMPLOYEE RECOGNITION	891	4,623	1,301	2,312	(2,311)
	TOTAL PERSONNEL	940,137	1,092,586	460,233	1,060,583	(32,003)
OPERATIONS						
10-4220-150	BAD DEBT EXPENSE	-	10,000	-	10,000	-
10-4220-200	BUSINESS LUNCHES	59	200	159	200	-
10-4220-220	MAGAZINES & PUBLICATIONS	89	330	30	345	15
10-4220-236	TRAINING & EDUCATION	5,286	14,170	609	8,395	(5,775)
10-4220-237	TRAINING MATERIALS	1,954	3,150	708	3,850	700
10-4220-240	OFFICE EXPENSE	7,275	7,410	3,130	7,460	50
10-4220-241	OPERATION SUPPLIES	6,165	15,350	3,569	15,350	-
10-4220-242	GRANT EXPENDITURES	4,897	10,500	-	10,500	-
10-4220-244	AMBULANCE SUPPLIES	50,382	42,800	27,791	67,289	24,489
10-4220-245	BILLING FEES	64,088	67,000	30,995	81,469	14,469
10-4220-250	EQUIPMENT EXPENSE	13,007	11,700	5,245	21,065	9,365
10-4220-251	FUEL	14,786	20,000	7,094	13,267	(6,733)
10-4220-253	CENTRAL SHOP	19,349	31,084	15,606	31,045	(39)
10-4220-254	EQUIP. MAINT.-RADIO PAGERS	27	4,600	248	4,600	-
10-4220-255	COMPUTER OPERATIONS	-	3,000	-	13,850	10,850
10-4220-256	EQUIPMENT MAINT - VEHICLE REPAIR	23,344	26,000	7,916	19,937	(6,063)
10-4220-260	UTILITIES	6,428	8,000	1,163	8,000	-
10-4220-265	COMMUNICATIONS/TELEPHONE	5,529	5,470	2,793	6,321	851
10-4220-310	PROFESSIONAL SERVICES	23,310	54,685	1,050	20,160	(34,525)
10-4220-510	INSURANCE & BONDS	27,024	32,000	27,657	32,000	-
10-4220-512	YOUTH PROGRAMS	1,505	2,000	-	2,000	-
10-4220-550	UNIFORMS	33,765	52,245	16,608	36,395	(15,850)
10-4220-551	UNIFORMS - TURNOUTS	213	-	-	-	-
10-4220-710	COMPUTER EQUIPMENT AND SOFTWARE	3,144	7,930	3,436	2,725	(5,205)
	TOTAL OPERATIONS	311,628	429,624	155,808	416,222	(13,402)
	TOTAL FIRE	1,251,765	1,522,210	616,040	1,476,805	(45,405)

Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

Mission Statement: *The Mission of the Springville City Justice Court is to improve the quality of life in our community.*



Municipal Court Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	2.88	2.88	3.13
Personnel Expense	245,601	263,226	307,541
Non-Personnel Expense	62,304	67,454	67,845
Total	307,905	330,680	375,386

Municipal Court - Performance Goals, Strategies and Measures

Goal #1 - Maintain a safe environment for the community and employees while at the court.				
Strategy - Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal detectors in the courtroom and lobby.				
Measure	2018	2019	2020	2021 (target)
Require a Bailiff in the courtroom and lobby when court is in session.	100	100	100	100
Goal #2 - Compliance/Clearance Rates - Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.				
Strategy - Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.				
Measure	2018	2019	2020	2021 (target)
Review tracking reports weekly to maintain compliance.	119%	114%	104%	100%
Goal #3 - Caseload Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.				
Strategy - Schedule appointments as quickly as possible. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.				
Measure	2018	2019	2020	2021 (target)
Number of cases disposed	3,918	3,731	2762	3000
Goal #4 - Require all employees comply with state-designated court education requirements and encourage employees to go above requirements.				
Strategy - Maintain knowledge of justice court requirements and changes and provide additional training to implement new requirements. Have employees learn new subjects and teach it to the other clerks. Routine use of online training provided by the Utah Administrative Office of the Courts (OTP).				
Measures	2018	2019	2020	2021 (target)
Attend mandatory annual conference and spend minimum of 1 hour per week using the Online Training Program and web classes.	100	100	100	100



**SPRINGVILLE CITY
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Municipal Court

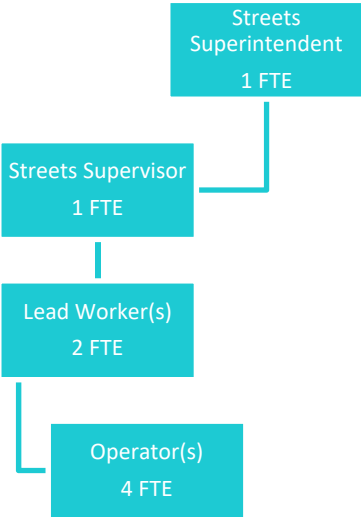
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4250-110	JUSTICE & CLERK SALARY	147,144	154,643	72,660	174,742	20,099
10-4250-120	PART-TIME EMPLOYEE SALARIES	30,322	34,017	16,423	26,085	(7,932)
10-4250-130	EMPLOYEE BENEFITS	67,936	73,991	34,075	106,402	32,411
10-4250-140	OVERTIME PAY	10	-	10		
10-4250-160	EMPLOYEE RECOGNITION	189	575	-	313	(263)
	TOTAL PERSONNEL	245,601	263,226	123,168	307,541	44,315
OPERATIONS						
10-4250-220	PUBLICATIONS AND LAW BOOKS	2,282	2,700	2,278	3,000	300
10-4250-236	TRAINING & EDUCATION	1,930	2,400	1,737	1,400	(1,000)
10-4250-240	OFFICE EXPENSE	9,271	10,310	4,376	11,340	1,030
10-4250-250	EQUIPMENT EXPENSE	209	500	435	500	-
10-4250-255	COMPUTER OPERATIONS	2,643	2,000	427	2,000	-
10-4250-260	UTILITIES	2,907	3,250	986	3,250	-
10-4250-265	COMMUNICATION/TELEPHONE	659	580	297	2,205	1,625
10-4250-270	DEFENSE/WITNESS FEES	-	-	-	-	-
10-4250-271	WITNESS/JURY FEES	426	1,100	481	2,300	1,200
10-4250-310	PROFESSIONAL SERVICES	37,903	40,675	18,705	38,500	(2,175)
10-4250-510	INSURANCE & BONDS	957	1,500	1,032	1,500	-
10-4250-550	UNIFORMS	316	409	275	275	(134)
10-4250-710	COMPUTER HARDWARE & SOFTWARE	2,802	2,030	1,844	1,575	(455)
	TOTAL OPERATIONS	62,304	67,454	32,874	67,845	391
	TOTAL COURT	307,905	330,680	156,042	375,387	44,707

Streets

The Streets Division is responsible for the operation and maintenance of the City’s 140 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

MISSION STATEMENT: *Provide safe and quality roadways and sidewalks to the public through effective and efficient routine maintenance.*



Streets Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	8.00	8.00	8.00
Personnel Expense	698,827	680,430	688,791
Non-Personnel Expense	588,512	735,772	552,652
Total	1,287,339	1,416,202	1,241,443

Streets Department Performance Goals, Strategies, and Measures

Springville general plan, chapter 4, transportation and circulation - To provide and maintain a vibrant, multi-modal transportation network that encourages flow, safety, and a consideration for the aesthetics of the community.				
Objective 2 - Provide a safe circulation system for non- motorized vehicles and pedestrians. Continue efforts to improve maintenance of the City's streets, signs, bike lanes & sidewalks. Provide a safe & efficient Snow removal operation				
Measures	FY 2017/18	FY 2018/19	FY 2019/20	FY20/21 Target
Pavement Markings Re-Painted (Crosswalks, ladders, stop bars RXR, Red curb Etc.)	95%	83%	100%	100%
Traffic Sign Maintenance Plan. (Update 14% of the city to MUTCD retro reflectivity Standards)	12.35%	7.24%	13%	14%
Snowplow Operations (# Hours to clear streets after a storm)	7.5	5.38	5.09	6.4
Snow Removal Cost Per Mile	\$262.38	\$508.55	\$180	\$540
Concrete Maintenance plan (Repair 12% Known Hazards annually)	12.80%	16.29%	15.53%	12%
Objective 4 -Develop a street maintenance program combined with annual visual surveying of City streets to help determine annual maintenance plan. Continue to explore roadway resurfacing options or modify existing maintenance techniques to enhance the roadway service life of the roadway.				
Measures	FY 2017/18	FY 2018/19	FY 2019/20	FY20/21 Target
Streets 7 Year Maintenance Plan (Treat 14% roads annually)	13.46%	10.42%	13.18%	14%
# of Pothole Claims	0	0	0	0
Road condition RSL (Remaining Service Life) 1-10 10 is Best	4.95	5.58	5.3	5.3



**SPRINGVILLE CITY
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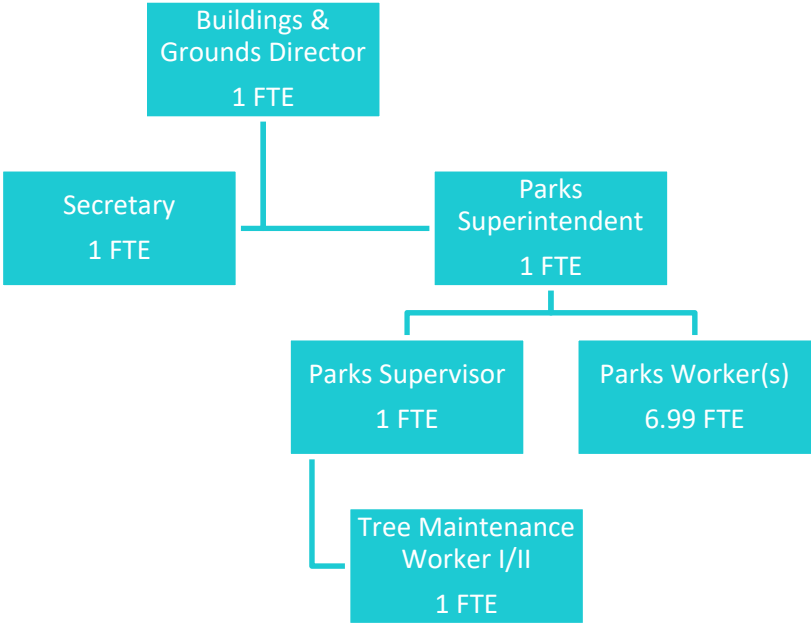
Streets

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4410-110	PAYROLL - STREETS DEPARTMENT	432,572	407,763	222,485	410,137	2,374
10-4410-130	EMPLOYEE BENEFITS	260,097	264,067	138,944	270,854	6,787
10-4410-140	OVERTIME PAY	5,679	7,000	2,396	7,000	-
10-4410-160	EMPLOYEE RECOGNITION	480	1,600	1,154	800	(800)
	TOTAL PERSONNEL	698,827	680,430	364,979	688,791	8,361
OPERATIONS						
10-4410-230	MILEAGE AND VEHICLE ALLOWANCE					-
10-4410-236	TRAINING & EDUCATION	470	2,240	185	1,120	(1,120)
10-4410-241	TRAFFIC ENGINEERING (SIGNS)	28,337	47,150	36,300	40,105	(7,045)
10-4410-242	STOCKPILE - GRAVEL	27,400	30,000	7,240	30,000	-
10-4410-243	DEPARTMENTAL SUPPLIES	10,348	14,000	4,733	14,000	-
10-4410-244	NEW SUBDIVISION SIGNS	3,311	3,000	-	10,000	7,000
10-4410-250	EQUIPMENT OPERATION EXPENSES	17,323	22,000	14,521	19,000	(3,000)
10-4410-251	FUEL	40,267	33,588	20,617	36,574	2,986
10-4410-252	VEHICLE EXPENSE	7,298	19,650	1,000	19,650	-
10-4410-253	CENTRAL SHOP	40,043	51,061	26,782	50,997	(64)
10-4410-255	COMPUTER OPERATIONS	-	5,200	-	4,420	(780)
10-4410-260	UTILITIES	2,950	3,250	650	3,640	390
10-4410-265	COMMUNICATION/TELEPHONE	2,660	3,000	1,071	2,102	(898)
10-4410-310	PROFESSIONAL & TECHNICAL SERVI	31,011	2,000	154	1,000	(1,000)
10-4410-330	CUSTOMER SERVICE REQUESTS	1,845	4,500	1,649	4,500	-
10-4410-510	INSURANCE & BONDS	6,041	7,500	6,390	7,500	-
10-4410-511	CLAIMS SETTLEMENTS					-
10-4410-512	TRAFFIC LIGHT MAINTENANCE	2,205	25,000	2,133	13,000	(12,000)
10-4410-550	UNIFORMS	5,132	5,233	2,778	3,520	(1,713)
10-4410-551	PROTECTIVE EQUIPMENT	-	3,900	1,946	3,900	-
10-4410-610	BRIDGE MAINTENANCE	13,150	12,500	-	12,500	-
10-4410-620	OTHER SERVICES	4,214	23,100	4,113	23,100	-
10-4410-625	SPECIAL REPAIRS	8,299	6,500	2,127	6,500	-
10-4410-630	SNOW REMOVAL	21,298	30,000	5,311	30,000	-
10-4410-640	STREET MAINTENANCE	208,765	225,000	175,662	90,800	(134,200)
10-4410-650	SIDEWALKS - CURB & GUTTER	48,829	85,500	74,801	51,000	(34,500)
10-4410-653	PAINT MAINTENANCE	46,648	58,200	43,522	61,700	3,500
10-4410-710	COMPUTER EQUIPMENT AND SOFTWA	-	1,500	256	825	(675)
10-4410-720	OFFICE FURNITURE & EQUIPMENT	369	700	264	700	-
10-4410-770	BACKHOE (ANNUAL TRADE-IN)	10,300	10,500	-	10,500	-
	TOTAL OPERATIONS	588,512	735,772	434,206	552,652	(183,120)
	TOTAL STREETS	1,287,339	1,416,202	799,186	1,241,443	(174,759)

City Parks

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 170 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. They also keep all parks, public areas, green spaces, trails, and park facilities in top condition during all seasons of the year. They also facilitate snow removal services around all City facilities, parking areas, trails, and public spaces. The Urban Forestry division is maintained and executed by a full time certified City Arborist, and staff, as its goal is to maintain City trees according to ISA standards and keeping our Tree City USA status year over year.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



City Parks Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	13.99	11.99	11.99
Personnel Expense	881,631	734,563	743,297
Non-Personnel Expense	258,559	311,688	407,128
Total	1,140,190	1,046,251	1,150,425

Parks Department - Performance Goals, Strategies, and Measures

Goal #1: City owned parks/properties/trails have character and purpose that benefit the City for physical, intellectual, social, and emotional health.				
<p>Strategy#1: Create a new parks & trails master plan and Impact Fee Facilities Plan (IFFP) that provide an up to date vision to develop and/or expand parks and trails that connect people to their community and provide creative recreation.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.</p> <p>Strategy#4: Maximize revenues received through pavilion reservations by providing a quality experience with facility conditions and a user-friendly reservation system.</p>				
MONTHLY/ANNUAL METRIC		TARGET		
% of Grounds Rated B+ or Higher		90%		
Grassy App Parks Review from Public		4.40 (scale of 1-5, higher being best)		
% of Safety/Site/Playground Inspections Completed		100%		
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Monthly Park/City Ground Inspection Sheets (note: all parks are visited and inspected each week)	36	38	42	42
Annual Fertilizations and Aerating- (Pending on the Park/City Ground)	2	3	3	3
Annual Selective Herbicide Applications	2	2	2	2
Parks Maintained at or above Buildings & Grounds Standards	95%	95%	90%	90%
Goal #2 - Urban forest maintained at or above International Society of Arboriculture (ISA) standards.				
<p>Strategies -</p> <ol style="list-style-type: none"> 1- Maintain all trees according to ISA standards and per the City code/ordinances. 2- Plant new street trees as development requires, maximize street tree revenues 3- Implement and maintain a city tree inventory 4- Prioritize maintenance plan according to tree assessments 5- Replace a minimum of 2% (Required by Tree City USA) of trees every year 6- Maintain Tree City USA status, FY2020 will be 40 years. 				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Percent of Trees Replaced	2%	2%	2%	2%
Number of new trees planted	265	243	217	304
Years as a Tree City USA	38	39	40	41



**SPRINGVILLE CITY
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FINAL BUDGET**

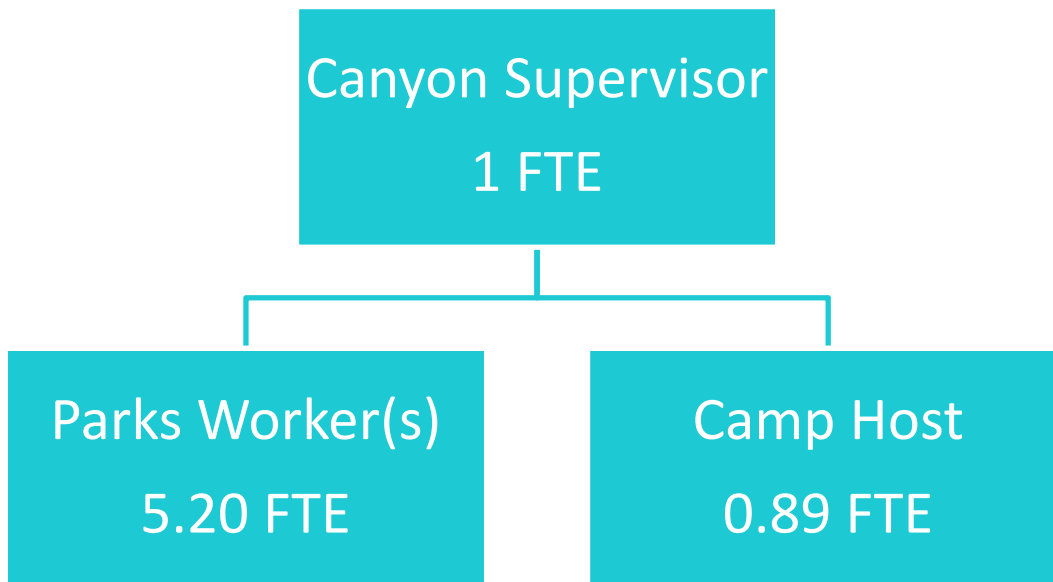
Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4510-110	PAYROLL - PARKS DEPARTMENT	479,417	369,832	213,324	371,368	1,536
10-4510-120	PART-TIME EMPLOYEE SALARIES	97,807	111,125	41,964	113,051	1,926
10-4510-130	EMPLOYEE BENEFITS	299,860	246,908	146,482	253,379	6,471
10-4510-140	OVERTIME PAY	4,347	4,300	1,639	4,300	-
10-4510-160	EMPLOYEE RECOGNITION	201	2,398	276	1,199	(1,199)
	TOTAL PERSONNEL	881,631	734,563	403,684	743,297	8,734
OPERATIONS						
10-4510-200	BUSINESS LUNCHES	941	200	90	200	-
10-4510-220	ORDINANCES AND PUBLICATIONS				-	-
10-4510-230	MILEAGE AND VEHICLE ALLOWANCE				-	-
10-4510-236	TRAINING & EDUCATION	5,924	12,800	3,498	5,830	(6,970)
10-4510-241	DEPARTMENTAL SUPPLIES	7,326	16,550	2,341	16,550	-
10-4510-243	SHADE TREE EXPENDITURES	36,000	25,000	25,000	60,800	35,800
10-4510-244	TREE REPLACEMENT	10,523	10,000	5,780	10,000	-
10-4510-250	EQUIPMENT EXPENDITURES	21,134	38,225	14,935	38,125	(100)
10-4510-251	FUEL	22,798	20,250	9,125	16,200	(4,050)
10-4510-252	VEHICLE EXPENSE	-	750	-	750	-
10-4510-253	CENTRAL SHOP	32,484	51,208	13,768	51,144	(64)
10-4510-255	COMPUTER OPERATIONS				4,000	4,000
10-4510-260	BUILDING & GROUNDS	69,028	70,025	24,313	66,282	(3,743)
10-4510-261	PLAYGROUND MAINTENANCE	20,000	35,000	2,079	15,000	(20,000)
10-4510-265	COMMUNICATION/TELEPHONE	2,322	2,550	811	3,160	610
10-4510-310	PROFESSIONAL & TECH. SERVICES	974	5,950	-	106,762	100,812
10-4510-510	INSURANCE & BONDS	8,050	7,250	8,235	-	(7,250)
10-4510-511	CLAIMS SETTLEMENTS				-	-
10-4510-550	UNIFORMS	4,536	3,270	1,112	2,750	(520)
10-4510-710	COMPUTER HARDWARE AND SOFTWARE	4,307	2,660	2,151	1,575	(1,085)
10-4510-720	OFFICE FURNITURE & EQUIPMENT					-
10-4510-781	HOLIDAY DECORATIONS	12,214	10,000	8,686	8,000	(2,000)
	TOTAL OPERATIONS	258,559	311,688	121,926	407,128	95,440
	TOTAL PARKS	1,140,191	1,046,251	525,610	1,150,425	104,174

Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon and Bartholomew Park. Additionally, they facilitate campground, pavilion, and picnic use during the camping and spring/summer seasons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Canyon Parks Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	6.09	7.09	7.09
Personnel Expense	115,387	328,967	329,039
Non-Personnel Expense	83,381	91,427	112,841
Total	198,768	420,394	441,880

Canyon Parks - Performance Goals, Strategies, and Measures

Goal #1: City owned parks/properties/trails have character and purpose that benefit the City for physical, intellectual, social, and emotional health.				
<p>Strategy#1: Create a new parks & trails master plan and Impact Fee Facilities Plan (IFFP) that provide an up to date vision to develop and/or expand parks and trails that connect people to their community and provide creative recreation.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.</p> <p>Strategy#4: Maximize revenues received through pavilion and campground reservations by providing a quality experience with facility conditions and a user-friendly reservation system.</p>				
MONTHLY/ANNUAL METRIC		TARGET		
% of Grounds Rated B+ or Higher		90%		
Grassy App Parks Review from Public		4.40 (scale of 1-5, higher being best)		
% of Safety/Site/Playground Inspections Completed		100%		
Measures	2018 Season	2019 Season	2020 Season Projected	2021 Season (Target)
Parks Rental Season Revenues	\$128,000	\$130,000	\$95,000	\$86,125
Canyon Pavilion Reservations	501	525	471	347
Canyon Campsite Reservations	897	920	835	609
Monthly Park/Canyon Inspection Sheets (note: all parks are visited and inspected each week)	5	4	4	8
Annual Selective Herbicide and Fertilizer Applications (Pending on the Canyon Park)	2	2	3	3
Parks Maintained at or above Buildings & Grounds Standards	95%	95%	90%	90%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

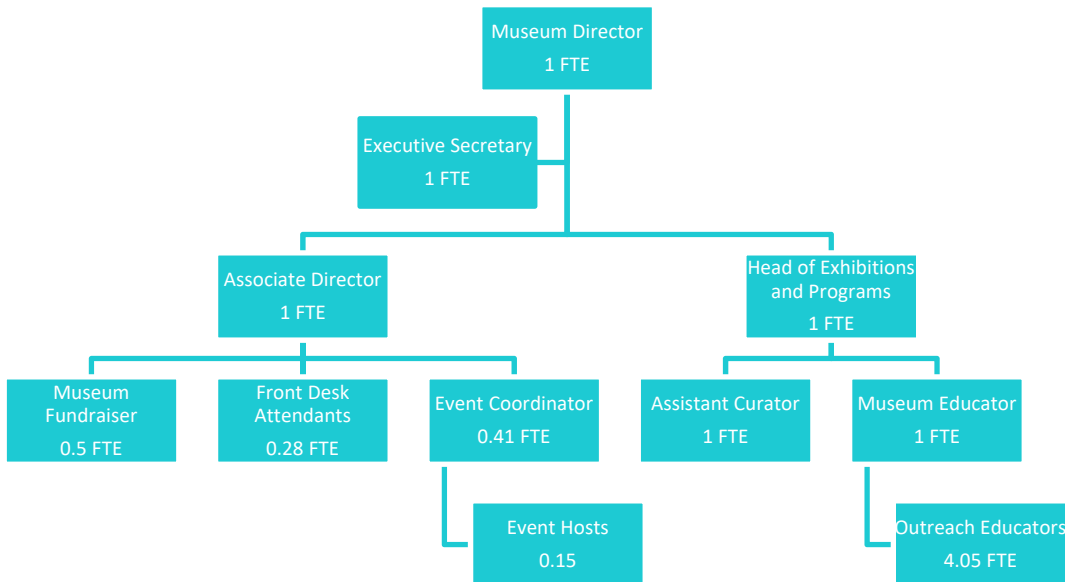
Canyon Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4520-110	PAYROLL -FULL TIME (CANYON)	56,744	129,880	27,590	131,301	1,421
10-4520-120	PAYROLL - PART TIME (CANYON)	31,681	92,993	21,736	90,109	(2,884)
10-4520-130	EMPLOYEE BENEFITS	25,580	102,176	11,968	104,420	2,244
10-4520-140	OVERTIME	1,162	2,500	570	2,500	-
10-4520-160	EMPLOYEE RECOGNITION	220	1,418	284	709	(709)
	TOTAL PERSONNEL	115,387	328,967	62,148	329,039	72
OPERATIONS						
10-4520-200	BUSINESS LUNCHES	371	100	38	100	
10-4520-220	ORDINANCES AND PUBLICATIONS	127	-	-	-	
10-4520-230	MILEAGE AND TRAVEL ALLOWANCE					
10-4520-236	TRAINING & EDUCATION	775	2,525	-	1,460	(1,065)
10-4520-241	DEPARTMENTAL SUPPLIES	3,441	9,250	4,466	9,650	400
10-4520-250	EQUIPMENT EXPENDITURES	13,733	25,050	17,890	26,090	1,040
10-4520-251	FUEL	3,805	4,800	1,488	3,840	(960)
10-4520-253	CENTRAL SHOP	16,118	12,026	5,296	12,011	(15)
10-4520-260	BUILDINGS & GROUNDS	34,986	28,411	12,875	39,080	10,669
10-4520-265	COMMUNICATION/TELEPHONE	2,886	3,130	1,291	3,311	181
10-4520-310	PROFESSIONAL & TECHNICAL SERV.	456	2,000	-	14,054	12,054
10-4520-510	INSURANCE & BONDS	3,201	2,500	3,262	-	(2,500)
10-4520-550	UNIFORMS	2,781	1,635	737	1,595	(40)
10-4520-710	COMPUTER EQUIPMENT AND SOFTWA	700	-	-	1,650	1,650
	TOTAL OPERATIONS	83,381	91,427	47,343	112,841	21,414
	TOTAL CANYON PARKS	198,769	420,394	109,491	441,880	21,486

Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a “sanctuary of beauty” and a “temple of contemplation” proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

MISSION STATEMENT: *The Springville Museum of Art fosters beauty and contemplation through life-affirming art and experience for Utah’s Art City and its diverse communities.*



Art Museum Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	11.99	12.67	11.39
Personnel Expense	651,216	706,277	677,745
Non-Personnel Expense	245,209	325,100	339,606
Total	896,425	1,031,377	1,017,351

Performance Goals, Strategies, and Measures

Goal #1 - To improve customer service and community relations				
Strategies:				
<ul style="list-style-type: none"> • Raise the Museum’s profile, visibility and reputation through community outreach and marketing • Provide well-trained staff and volunteers to serve the public • Provide a safe and well-maintained historic facility • Seek ways to engage and serve our diverse communities • Provide accessible experiences to our visitors 				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Total Attendance:	66,489	72,194	44,222	70,000
Attendance Growth Rate:	-9%	18%	-39%	+58%
Expenditure per Visitor:	\$4.75	\$5.76	<\$6.00	<\$6.00
Social Media Following: (Facebook/Instagram)	5,955/ (n/a)	6,504/ 5,800	6,878/ 7,154	7,000/ 8,000
Goal #2 - Implement and Sustain Industry Best Practices (Museum and Non-Profit)				
Strategies:				
<ul style="list-style-type: none"> • Increase staff participation and implementation of management and leadership training • Improve Association Nonprofit Board Governance and Training • Review and revise Emergency Plans and Policies • Continue to improve Collections Management (Association and City Collection) 				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Percentage of Staff attending PD opportunities:	N/A	78%	100%	100%
Object Incident Percentage: (Object Incidents/Total Objects Handled)	N/A	N/A	<1%	<1%
Total object-related documents managed:	N/A	3,552	3,500	3,500
Number of Board Trainings:	2	2	1	6
Goal #3 - Enhance Visitor Experience				
Strategies:				
<ul style="list-style-type: none"> • Provide quality curated and juried exhibitions • Provide quality and inclusive community programs and events • Provide quality and relevant school outreach • Host events with specific target in mind • Continue visitor studies and surveys 				

Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Events Meeting/Exceeding Attendance Target:	N/A	N/A	N/A	90%
Total number of students and teachers reached:	21,133	24,679	26,000	26,000
Visitor Satisfaction Survey Results: (“Exceeding Expectations”)	N/A	N/A	79%	80%
Goal #4—Generate opportunities for Revenue				
Strategies:				
<ul style="list-style-type: none"> • Develop a more focused and diversified fundraising strategic plan • Maintain Store revenue by continuing market research and educated buying, as well as more social media coverage • Increase Facility Rental marketing coverage (social and press) • Re-establish community program offerings following COVID-19 				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Donation Revenue: (individual, corp, and foundation)	\$73,547	\$67,232	\$99,218	\$67,250
Store Revenue:	\$44,445	\$44,925	\$25,773	\$33,750
Rental Revenue:	\$74,289	\$80,000	\$57,294	\$59,250
Program Revenue:	\$29,241	\$31,100	\$6,692	\$32,475



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Art Museum

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4530-110	PAYROLL - DIRECTORS & CUSTODIA	293,014	299,829	143,754	284,659	(15,170)
10-4530-120	PART-TIME EMPLOYEES	57,444	55,397	26,286	25,920	(29,477)
10-4530-130	EMPLOYEE BENEFITS	123,346	136,617	69,009	149,634	13,017
10-4530-140	OVERTIME PAY	320	-	118	-	-
10-4530-160	EMPLOYEE RECOGNITION	230	1,423	162	584	(839)
	TOTAL PERSONNEL	474,355	493,266	239,330	460,796	(32,470)
OPERATIONS						
10-4530-170	MUSEUM INVENTORY	831	22,500	9,118	22,500	-
10-4530-171	AWARDS	12,700	10,200	7,300	12,500	2,300
10-4530-172	HONORARIUM	-	2,800	-	3,650	850
10-4530-173	SCHOLARSHIPS	2,250	4,000	-	4,250	250
10-4530-174	EXHIBITION GALLERY PAINTING	2,453	10,000	5,736	7,990	(2,010)
10-4530-200	BUSINESS LUNCHES	368	500	18	500	-
10-4530-220	PUBLICATIONS	8,875	17,000	-	10,500	(6,500)
10-4530-221	HOSTING	1,009	1,850	139	2,000	150
10-4530-230	MILEAGE AND TRAVEL ALLOWANCE	3,671	3,700	638	3,700	-
10-4530-236	TRAINING & EDUCATION	1,246	11,545	3,114	4,325	(7,220)
10-4530-240	OFFICE SUPPLIES	9,155	12,200	2,200	12,000	(200)
10-4530-242	POSTAGE AND SHIPPING	584	3,000	1,004	2,650	(350)
10-4530-243	PRINTING	241	1,200	447	1,200	-
10-4530-245	BANK SERVICE CHARGES	1,045	1,000	445	1,000	-
10-4530-255	COMPUTER OPERATIONS	4,405	5,850	5,173	12,940	7,090
10-4530-260	UTILITIES	8,069	15,000	1,755	15,000	-
10-4530-265	COMMUNICATION/TELEPHONE	5,911	5,920	2,906	6,265	345
10-4530-310	PROFESSIONAL/TECHNICAL SERVICE	10,288	12,000	225	13,800	1,800
10-4530-312	MARKETING	3,874	7,500	1,554	14,348	6,848
10-4530-510	INSURANCE & BONDS	17,208	17,500	16,428	17,500	-
10-4530-512	COMMUNITY PROGRAMS	17,124	30,275	3,610	30,550	275
10-4530-513	EXHIBITIONS	27,127	32,150	20,042	49,950	17,800
10-4530-550	UNIFORMS	706	2,044	-	1,375	(669)
10-4530-710	COMPUTER HARDWARE AND SOFTWARE	2,034	5,860	6,796	5,000	(860)
10-4530-731	COLLECTIONS MAINTENANCE	1,668	5,500	651	5,000	(500)
10-4530-760	BUILDING & IMPROVEMENTS	4,238	8,000	-	4,500	(3,500)
	TOTAL OPERATIONS	147,079	249,094	89,297	264,993	15,899
	TOTAL ART MUSEUM	621,434	742,360	328,627	725,789	(16,571)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

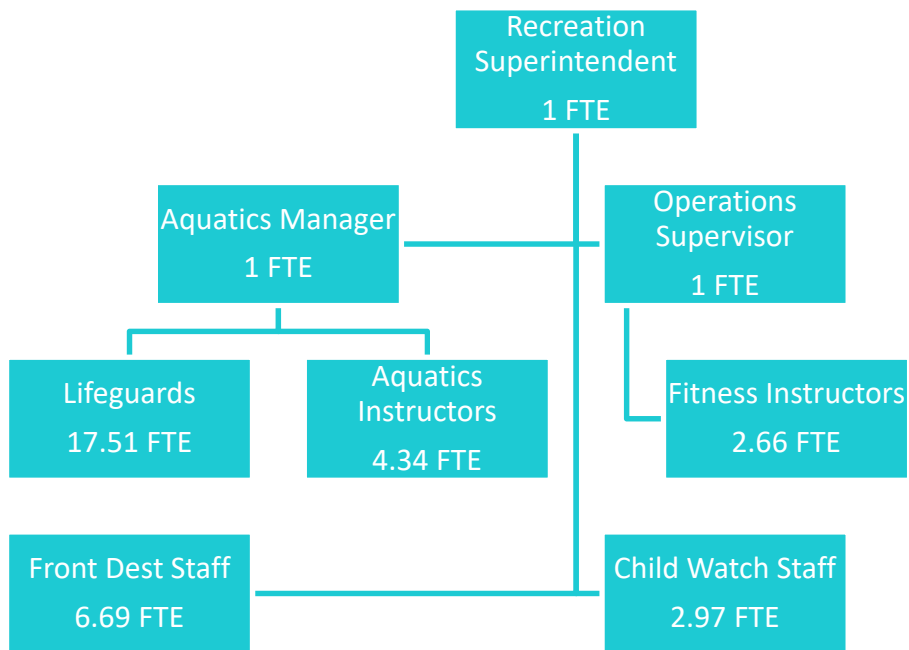
Art Museum POPS

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4531-110	OFFICE SALARIES	37,102	38,848	19,018	41,970	3,122
10-4531-120	PART-TIME EMPLOYEE SALARIES	114,335	145,746	66,747	146,362	616
10-4531-130	EMPLOYEE BENEFITS	24,578	27,307	12,475	28,061	754
10-4531-140	OVERTIME PAY	581	-	120	-	-
10-4531-160	EMPLOYEE RECOGNITION	265	1,110	394	555	(555)
	TOTAL PERSONNEL	176,862	213,011	98,754	216,949	3,938
OPERATIONS						
10-4531-172	HONORARIUM	18,435	18,650	8,215	20,050	1,400
10-4531-200	BUSINESS LUNCHES	-	200	-	200	-
10-4531-220	PUBLICATIONS	3,782	4,000	-	4,000	-
10-4531-221	HOSTING	6,701	6,200	1,325	5,950	(250)
10-4531-230	MILEAGE AND VEHICLE ALLOWANCE	5,314	4,000	3,448	6,500	2,500
10-4531-236	TRAINING & EDUCATION	9,685	8,710	1,240	7,750	(960)
10-4531-240	OFFICE EXPENSE	23,013	4,320	628	7,954	3,634
10-4531-242	POSTAGE	1,017	1,150	700	1,150	-
10-4531-243	PRINTING	12,744	9,300	3,708	8,800	(500)
10-4531-250	VEHICLE/EQUIPMENT EXPENSE	1,462	-	-	-	-
10-4531-251	FUEL	1,283	1,500	478	1,500	-
10-4531-253	CENTRAL SHOP	533	1,276	123	1,275	(1)
10-4531-255	COMPUTER OPERATIONS	8,293	7,050	925	3,400	(3,650)
10-4531-310	PROFESSIONAL & TECHNICAL SERVI	300	700	-	1,085	385
10-4531-510	INSURANCE & BONDS	-	150	-	-	(150)
10-4531-710	COMPUTER HARDWARE & SOFTWARE	1,137	-	-	-	-
10-4531-711	GALLERY PAINTING	4,141	5,000	-	5,000	-
10-4531-731	POPS PROGRAM	290	3,800	385	-	(3,800)
	TOTAL OPERATIONS	98,130	76,006	21,175	74,614	(1,392)
	TOTAL ART MUSEUM	274,992	289,017	119,929	291,562	2,545

Clyde Recreation Center

The Clyde Recreation Center is operated by the Recreation Department and provides swimming facilities; a variety of swim-related programs and instruction; fitness facilities and instruction as well as facility rentals.

MISSION STATEMENT - *To foster community and individual health through gathering events, programs and classes that connect people and improve the quality of life.*



Clyde Recreation Center Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	42.24	43.20	37.17
Personnel Expense	1,208,336	1,237,645	1,063,996
Non-Personnel Expense	407,778	384,369	339,127
Total	1,616,114	1,622,014	1,403,123

Clyde Recreation Center - Goals, Strategies, and Measures

Goal #1 - Sell 3000 CRC memberships				
Strategy - Give patrons various fitness and activity options at affordable rates				
Measures	2017	2018	2019	2020 (target)
Maintain number of off season swim lesson sessions			7	7
Maintain Summer swim lesson sessions			9	8
Increase online pass sales			28%	35%
Retain original Cyber Monday pass sales			NA	90%
Host strategic fitness preview nights to engage citizens to new classes			3	4
Cross promote other city dept venues/events on CRC digital media			3	6
Monthly Net Promoter Score			68	70
Overall Net Promoter Score			76	75
Goal #2 - Add new fitness classes that follow trends				
Strategy - Social Media and marketing awareness				
Measures	2017	2018	2019	2020 (target)
Increase social media followers			2,380	3,000
Offer new/cutting edge classes			7	3
Initiate Wellbeats individual workout program for non-peak use				
Average per month			9	12
Weekly attendance in Fitness classes based on capacity			70%	75%
Goal #3 - Seals Year Round Program				
Strategy - Create a premier quality program that consistently meets expectations				
Measures	2017	2018	2019	2020 (target)
Maintain monthly participation			92%	90%
SEALS quarterly satisfaction survey			NA	8.5
Quarterly coach evaluation			NA	8.5

Goal #4 – Control Rental Usage				
Strategy – Increase Rental Revenue				
Strategy – Minimize patron displacements				
Measures	2017	2018	2019	2020 (target)
Public notification of rental 7 days in advance				100%
Secure 4 large space rentals per month				48
Secure 10 party room rentals per month				120



**SPRINGVILLE CITY
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FINAL BUDGET**

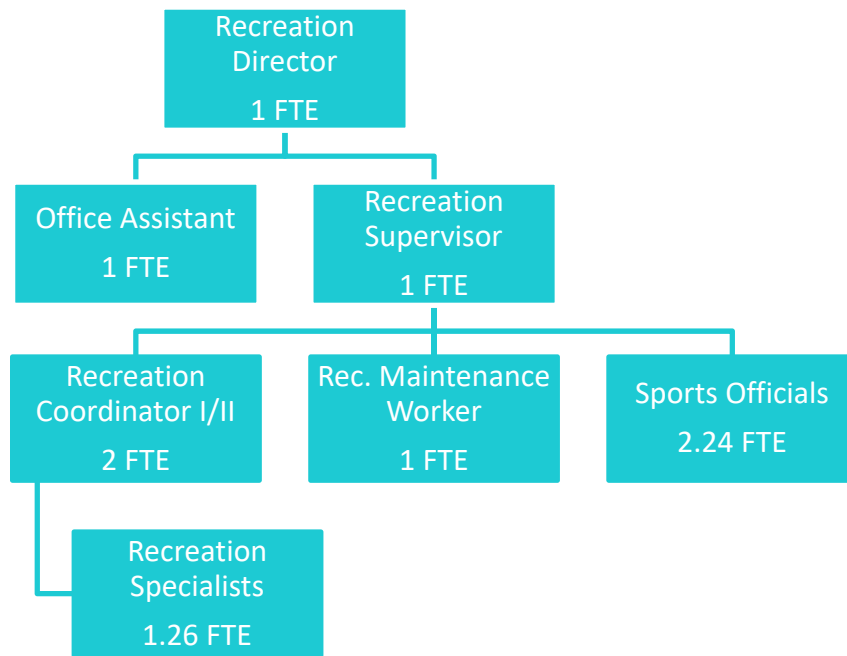
Clyde Recreation Center

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4550-110	FULL TIME SALARIES	168,293	175,734	76,498	162,040	(13,694)
10-4550-120	PART TIME EMPLOYEES SALARIES	885,191	894,458	455,825	742,414	(152,044)
10-4550-130	EMPLOYEE BENEFITS	151,663	158,463	66,288	155,476	(2,987)
10-4550-140	OVERTIME PAY	1,021	350	200	350	-
10-4550-160	EMPLOYEE RECOGNITION	2,167	8,640	2,966	3,717	(4,923)
	TOTAL PERSONNEL	1,208,336	1,237,645	601,777	1,063,996	(173,649)
OPERATIONS						
10-4550-200	BUSINESS LUNCHES	590	-	454		
10-4550-230	MILEAGE AND VEHICLE ALLOWANCE	74	300	-	300	-
10-4550-236	TRAINING & EDUCATION	7,228	11,130	514	4,800	(6,330)
10-4550-240	OFFICE EXPENSE	12,542	11,400	743	9,400	(2,000)
10-4550-241	DEPARTMENT SUPPLIES	11,869	9,200	4,702	10,500	1,300
10-4550-245	MERCHANT CREDIT CARD FEES	47,028	50,000	21,838	42,500	(7,500)
10-4550-250	EQUIPMENT EXPENSE	41,671	21,625	6,960	21,125	(500)
10-4550-251	FUEL	153	250	24	-	(250)
10-4550-253	CENTRAL SHOP	-	-	138	-	
10-4550-255	COMPUTER OPERATIONS	11,607	19,400	6,202	13,520	(5,880)
10-4550-260	BUILDINGS & GROUNDS	179,518	164,500	71,256	139,825	(24,675)
10-4550-265	COMMUNICATION/TELEPHONE	4,249	2,440	1,339	3,086	646
10-4550-310	PROFESSIONAL & TECHNICAL SERVI	8,788	10,500	1,668	10,500	-
10-4550-510	INSURANCE & BONDS	18,140	32,760	18,878	32,760	-
10-4550-550	UNIFORMS	11,801	8,994	4,909	6,050	(2,944)
10-4550-610	PROGRAMS	31,340	24,110	6,894	27,336	3,226
10-4550-650	PURCHASE OF RETAIL SALES ITEMS	15,345	17,760	2,829	17,425	(335)
10-4550-710	COMPUTER HARDWARE AND SOFTWA	5,836	-	-	-	
	TOTAL OPERATIONS	407,778	384,369	149,349	339,127	(45,242)
	TOTAL SWIMMING POOL	1,616,114	1,622,014	751,126	1,403,123	(218,891)

Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

Recreation Mission Statement: *To create lasting memories, provide diverse opportunities, build unity, and provide safe and fun experiences for all ages, abilities and interests.*



Recreation Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	12.69	10.92	9.50
Personnel Expense	616,755	663,540	590,265
Non-Personnel Expense	264,246	327,426	318,152
Total	881,001	990,966	908,417

Recreation Department - Goals, Strategies, and Measures

Goal #1 - Improve Customer Satisfaction				
Strategy #1 - Improved Program Promotion				
Strategy #2 - Limit registration waiting and late sign ups				
Measures	2017	2018	2019	FY 2020 (target)
Recreation Newsletter circulation growth of 5%	3,521	3,600	4,010	4,200
48 hour limit before late sign up placed	12	11	14	10
Biannual Survey Rating of 5 or above	NA	4.9	NA	5
Decreased Number of People on a Waiting List by 5%	150	213	200	175
Goal #2 - Provide Diverse program opportunities				
Strategy #1 - Provide equal number of programs				
Measures	2017	2018	2019	FY 2020 (target)
Field Sport Programs; Baseball, Softball, Soccer, Tackle Football, Flag Football, Kickball			6	6
Court Sport Programs; Youth Basketball, Adult Basketball, Youth Volleyball, Adult Volleyball, Tennis, Pickleball			6	6
Special Events; Turkey Toss, Art City Classic, UBBA State, UGSA State, Art City Days, Movies in the Park			7	7
Others/non field; Urban Fishing, Wrestling, Track&Field, Cheer, RadKids, Santa Letters/Visits, Farmers Market, Permits			8	8
Goal #3 - Grow number of youth participating in city programs.				
Strategy #1 - Target different age groups to track				
Strategy #2 - Track National participation average compared to Springville				
Measures	2017	2018	2019	FY 2020 (target)
Registration Tracking Data - Total Youth Participation (new way of tracking 2017)	5,440	5,882	5,917	6,000
Average Participant percentage of youth in Prek-2 nd grade.			17.9%	13%
Average Participant percentage of youth in 3 rd -8 th grade.			14.28%	14%
Average Participant percentage of youth in 9 th -12 th grade.			5.4%	5%
Exceed National average of youth within community involved in program			43%	37.6%



**SPRINGVILLE CITY
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FINAL BUDGET**

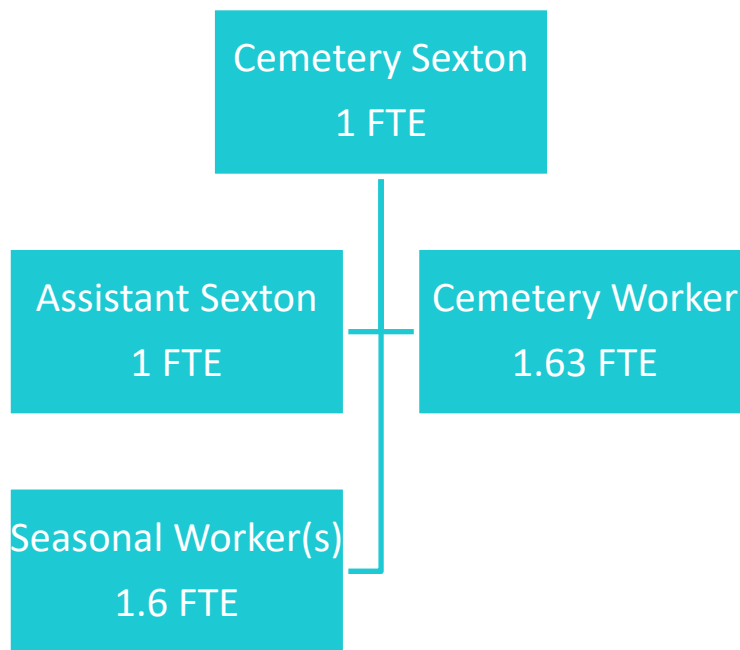
Recreation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4560-110	PAYROLL - RECREATION	288,732	318,750	147,986	306,697	(12,053)
10-4560-120	PART-TIME EMPLOYEE SALARIES	133,937	115,949	43,053	84,265	(31,684)
10-4560-130	EMPLOYEE BENEFITS	190,146	224,658	89,126	196,352	(28,306)
10-4560-140	OVERTIME PAY	3,711	2,000	2,081	2,000	-
10-4560-160	EMPLOYEE RECOGNITION	229	2,183	131	950	(1,233)
	TOTAL PERSONNEL	616,755	663,540	282,378	590,265	(73,275)
OPERATIONS						
10-4560-200	BUSINESS LUNCHES	1,119	-	154		
10-4560-230	MILEAGE AND TRAVEL ALLOWANCE	-	200	-	200	-
10-4560-236	TRAINING & EDUCATION	1,992	3,700	1,198	1,850	(1,850)
10-4560-240	OFFICE EXPENSE	3,271	2,900	657	2,900	-
10-4560-241	RECREATION SUPPLIES	4,992	6,200	3,325	6,200	-
10-4560-242	GRANT EXPENDITURES	17,260	16,620	8,574	17,000	380
10-4560-250	EQUIPMENT, SUPPLIES & MAINTENA	8,280	40,262	2,438	26,700	(13,562)
10-4560-251	FUEL	1,649	2,500	761	2,500	-
10-4560-253	CENTRAL SHOP	2,859	9,144	2,226	9,132	(12)
10-4560-260	BUILDING & GROUNDS	7,519	11,900	271	11,400	(500)
10-4560-265	COMMUNICATION/TELEPHONE	3,025	8,180	1,534	3,500	(4,680)
10-4560-271	YOUTH SPORTS	77,813	82,150	41,201	73,036	(9,114)
10-4560-272	ADULT SPORTS	352	1,000	-	750	(250)
10-4560-310	PROFESSIONAL & TECHNICAL SERV.	3,626	5,000	6,865	10,500	5,500
10-4560-510	INSURANCE & BONDS	5,173	4,750	5,380	5,400	650
10-4560-540	SMALL RECREATION PROGRAMS	1,568	3,500	185	3,350	(150)
10-4560-541	COMMUNITY EVENTS	5,551	7,500	5,273	7,500	-
10-4560-550	UNIFORMS	2,184	2,780	2,320	2,534	(246)
10-4560-700	GENERAL EXPENSE	65,568	61,200	2,774	76,650	15,450
10-4560-704	BALLOON FEST	17,054	18,500	(279)	18,500	-
10-4560-705	BOOTHES	2,747	1,600	-	1,600	-
10-4560-710	COMPUTER HARDWARE AND SOFTWA	2,802	1,080	1,035	1,075	(5)
10-4560-711	GRAND PARADE	2,956	4,680	-	3,550	(1,130)
10-4560-713	QUILT SHOW	211	200	-	225	25
10-4560-719	FLOAT OPERATION	80	500	-	500	-
10-4560-720	FIREWORKS	13,000	15,000	-	15,000	-
10-4560-721	TALENT SHOW	1,597	1,380	-	1,600	220
10-4560-723	FLOAT DECORATION	10,000	15,000	-	15,000	-
	TOTAL OPERATIONS	264,246	327,426	85,892	318,152	(9,274)
	TOTAL RECREATION	881,001	990,966	368,270	908,417	(82,549)

Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Cemetery Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	4.23	5.23	5.23
Personnel Expense	189,163	250,363	245,215
Non-Personnel Expense	58,167	75,895	85,515
Total	247,330	326,258	330,730

Cemetery - Performance Goals, Strategies, and Measures

Goal #1: City owned cemeteries have character and purpose that benefit the City for physical, intellectual, social, and emotional health.				
Strategy#1: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]				
Strategy#2: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.				
Strategy#3: Maintain or increase revenues received through sexton fees and plot sales via an efficient cemetery operation.				
Measures	2018	2019	2020 Projected	Target 2021
Cemetery Revenues	\$350,733	\$263,810	\$284,000	\$320,000
Burials	212	173	172	199
Plots Sold	165	142	147	163
Cemeteries Inventory	Total Plots	Total Plots Sold	Total Plots Unsold	Occupied Plots
***As of June 2, 2020	25,298	21,829	3,462	14,683
Goal #2 - Cemetery grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.				
Strategies:				
<ul style="list-style-type: none"> - Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measureable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the asphalt edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair. - Administer the fertilization treatment plan to assist with weed control and turf management. - Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days. - Improve irrigation system in SECTION "D" by installing in-ground irrigation systems and removing upright sprinklers - Address sub-standard watering and weed issues within five days. - Keep equipment well-maintained and operational via weekly inspections. 				
Measures	2018	2019	2020 Projected	Target 2021
Dollars spent on irrigation system improvements	\$11,033	\$16,348	\$4,500	\$4,500
Annual Fertilizer applications	1	3	2	2
Annual Herbicide applications	1	2	2	2

Cemetery Measures	Standards in Place	Frequency of Inspections	Acceptable Time for Repairs	FY 2021 (target)
Grounds Maintenance	Yes	Daily	1 week	95%
Restroom Maintenance	Yes	Daily	1 week	95%
Snow/ice removal	Yes	As needed	1 day	95%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Cemetery

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4561-110	PAYROLL - FULL TIME	99,747	119,559	53,569	115,571	(3,988)
10-4561-120	PAYROLL - PART TIME	18,732	43,562	17,054	42,211	(1,351)
10-4561-130	EMPLOYEE BENEFITS	64,513	80,196	32,894	80,910	714
10-4561-140	OVERTIME PAY	5,933	6,000	947	6,000	-
10-4561-160	EMPLOYEE RECOGNITION	238	1,046	193	523	(523)
	TOTAL PERSONNEL	189,163	250,363	104,657	245,215	(5,148)
OPERATIONS						
10-4561-200	BUSINESS LUNCHES	378	100	38	100	-
10-4561-230	MILEAGE AND TRAVEL ALLOWANCE				-	-
10-4561-236	TRAINING & EDUCATION	1,603	1,615	99	1,430	(185)
10-4561-240	OFFICE SUPPLIES	800	2,000	74	2,150	150
10-4561-250	EQUIPMENT MAINTENANCE	20,601	23,755	12,977	23,690	(65)
10-4561-251	FUEL	4,133	6,100	2,005	6,100	-
10-4561-253	CENTRAL SHOP	8,880	16,062	4,371	16,041	(21)
10-4561-260	BUILDINGS AND GROUNDS	14,512	17,828	7,163	24,172	6,344
10-4561-265	COMMUNICATION/TELEPHONE	2,774	1,500	1,104	2,872	1,372
10-4561-310	PROFESSIONAL & TECHNICAL SERVI	456	1,700	-	4,700	3,000
10-4561-510	INSURANCE AND BONDS	1,731	2,500	1,819	2,500	-
10-4561-550	UNIFORMS	873	1,635	682	1,760	125
10-4561-551	PERSONAL PROTECTIVE EQUIPMENT	492	1,100	509	-	(1,100)
10-4561-710	COMPUTER EQUIPMENT AND SOFTWA	934	-	-	-	-
	TOTAL OPERATIONS	58,167	75,895	30,841	85,515	9,620
	TOTAL CEMETERY	247,330	326,258	135,498	330,730	4,472

Arts Commission

The Springville Arts Commission was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

The Springville Arts Commission is an advisory board to the City Council with the following duties:

- To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget therefore.
- To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.
- To encourage donations and grants to the City and to arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.
- To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.
- To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

Arts Commission Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	0	0	0
Personnel Expense	0	0	0
Non-Personnel Expense	21,233	28,700	28,000
Total	21,233	28,700	28,000



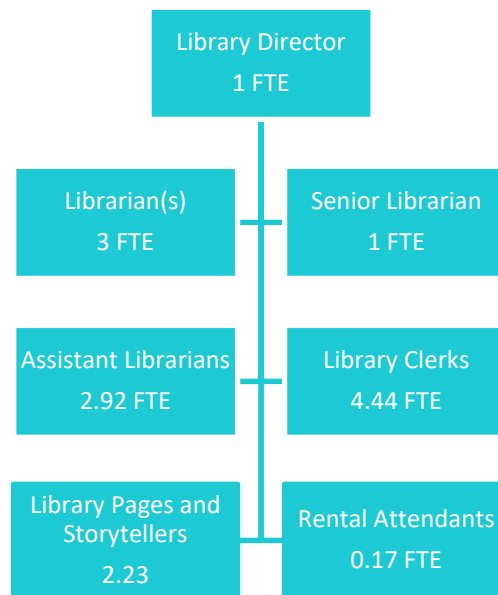
**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Arts Commission

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
OPERATIONS						
10-4562-220	PRINTING AND PUBLISHING	-	2,000	-	1,800	(200)
10-4562-236	TRAINING & EDUCATION	-	500	-	500	-
10-4562-240	OFFICE SUPPLIES	-	200	-	200	-
10-4562-620	STATUES MAINTENANCE	1,260	1,000	-	1,500	500
10-4562-630	PERFORMING ARTS	19,973	25,000	10,450	24,000	(1,000)
	TOTAL OPERATIONS	<u>21,233</u>	<u>28,700</u>	<u>10,450</u>	<u>28,000</u>	<u>(700)</u>
	TOTAL ARTS COMMISSION	<u>21,233</u>	<u>28,700</u>	<u>10,450</u>	<u>28,000</u>	<u>(700)</u>

Library

Springville Public Library assists in transforming lives through a world of knowledge, discovery, and imagination. The 49,000 square foot library is home to a vast collection of physical and digital resources, and a variety of community events for all ages. There are dozens of computers for patron use, free Wi-Fi, and study spaces. Staff works side by side with patrons to assist them with their needs, from locating materials to computer troubleshooting to finding relevant resources. Springville Public Library is committed to serving as a beacon of culture and enrichment to the greater Art City community.



Library Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	15.45	15.45	14.76
Personnel Expense	728,300	733,573	718,852
Non-Personnel Expense	340,701	372,292	254,162
Total	1,069,001	1,105,865	1,073,014

Library - Performance Goals, Strategies, and Measures

Goal #1 - Collection - Support Springville's passion for reading, personal development and learning				
Strategy #1 - Maintain a collection of popular and current titles that reflect the needs and interests of the community				
Strategy #2 - Provide materials and resources in a variety of formats				
Strategy #3 - Increase diversity of genres and subjects to represent all within our area				
Strategy #4 - Reduce barriers to access where possible				
Measures	FY 2018	FY 2019	FY 2020 (est)	FY 2021 (target)
Number of physical items in our collection	78,966	80,587	83,000	84,000
Number of digital items in our collection	79,790	82,000	84,000	88,000
Circulation of physical items	570,315	579,719	490,000	565,000
Circulation of digital items	62,110	84,893	96,000	90,000
Number of uses of our online databases	1,820	2,144	3,050	2,000
Patron satisfaction from survey (percentage that rate our collection as good or better)	N/A	73.4%	73.4%	80%
Goal #2 - Services and Programs - Spark creativity, promote literacy and empower participants				
Strategy #1 - Seek ways to offer services to all ages and users in the area through engaging programs that are free and open to all				
Strategy #2 - Meet the technology and digital literacy needs of our community				
Strategy #3 - Provide a variety of quality programming choices from individualized instruction to large scale events				
Strategy #4 - Extend library services beyond our walls				
Measures	FY 2018	FY 2019	FY 2020 (est)	FY 2021 (target)
Number of programs	882	796	650	720
Total attendance at programs	50,976	44,962	30,000	40,000
Number of sessions on our computers (excluding Wi-Fi)	32,162	31,952	21,000	28,000
Number of outreach programs	30	27	30	30
Total attendance outreach programs	5,580	7,928	4,000	4,000
Patron satisfaction from survey (percentage that rate our programs as good or better)	N/A	91.8%	91.8%	93%
Goal #3 - Facility - Be a destination that encourages users to explore, interact, learn, study and gather				
Strategy #1 - Maintain the space to be inviting, open, clean and user-friendly				
Strategy #2 - Balance our space with the needs of different types of users				
Strategy #3 - Organize both physical and virtual platforms to provide an enjoyable discovery experience				
Strategy #4 - Curate a rotating collection of visual displays and art				
Measures	FY 2018	FY 2019	FY 2020	FY 2021

			(est)	(target)
Number of active library card holders	11,750	11,745	11,850	11,900
Number of visitors to the library	325,642	317,893	230,000	305,000
Number of reference questions answered by staff	17,500	18,318	15,000	17,500
Number of one-on-one tutorials with patrons*	1,700	2,159	1,950	2,050
Patron satisfaction from survey (percentage that rate our facility as good or better)	N/A	93%	93%	94%
*One-on-one tutorials are staff training sessions with patrons lasting 10+ minutes				
Goal #4 - Community engagement - Actively seek opportunities to involve and support the Springville community				
Strategy #1 - Increase awareness of library services through marketing and advocacy				
Strategy #2 - Provide meaningful service opportunities to community members				
Strategy #3 - Integrate community partnerships in existing and new library programs				
Strategy #4 - Cultivate positive interactions with patrons both in and out of the library				
Measures	FY 2018	FY 2019	FY 2020 (est)	FY 2021 (target)
Number of social media followers*	5,804	7,250	10,200	10,500
Number of partnership programs	295	305	280	300
Number of volunteer hours	2,335	2,568	1,500	2,250
Patron satisfaction from survey (percentage that rate their user experience as good or better)	N/A	94.2%	94.2%	95%
*Social media platforms include: Facebook, Instagram, YouTube				
Goal #5 - Staff Development - Provide excellent customer service and reliable knowledge as we facilitate access to the library's resources				
Strategy #1 - Support growth by providing time, tools and training for essential staff skills				
Strategy #2 - Ensure that staff stay current with technology and library trends as they relate to our community's needs				
Strategy #3 - Celebrate our successes and foster a culture of problem solving, responsibility, risk-taking and innovation				
Strategy #4 - Maximize efficiencies within our organization through open communication, collaboration and teamwork				
Measures	FY 2018	FY 2019	FY 2020 (est)	FY 2021 (target)
Number of staff training hours from external sources	108	128	120	130
Number of staff development hours from internal sources	270	264	250	300



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

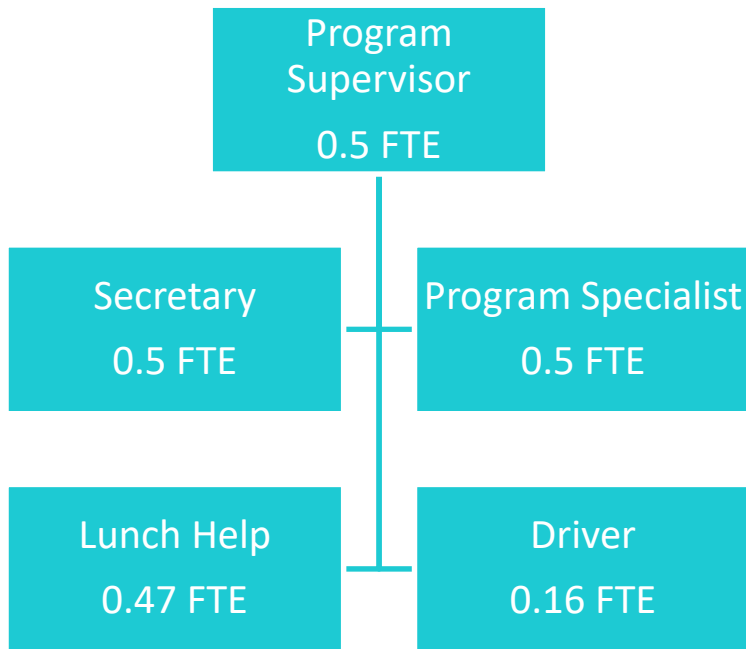
Library

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4580-110	PAYROLL - LIBRARIANS	285,248	287,359	144,579	289,135	1,776
10-4580-120	PART-TIME EMPLOYEE SALARIES	292,378	283,511	143,468	266,109	(17,402)
10-4580-130	EMPLOYEE BENEFITS	149,384	159,054	76,403	161,571	2,517
10-4580-140	OVERTIME PAY	53	560	758	560	-
10-4580-160	EMPLOYEE RECOGNITION	1,236	3,089	1,100	1,476	(1,613)
	TOTAL PERSONNEL	728,300	733,573	366,307	718,852	(14,721)
OPERATIONS						
10-4580-200	BUSINESS LUNCHES	795	920	307	550	(370)
10-4580-220	ORDINANCES AND PUBLICATIONS	-	-	17		
10-4580-230	MILEAGE AND TRAVEL ALLOWANCE	257	250	8	100	(150)
10-4580-236	TRAINING & EDUCATION	10,201	12,500	2,063	2,900	(9,600)
10-4580-237	EDUCATION REIMBURSEMENT	-	1,500	-	1,500	-
10-4580-240	OFFICE EXPEND. & CATALOGUE SUP	27,794	23,990	7,736	20,300	(3,690)
10-4580-241	BOOKS, MEDIA, ETC - ADULT	63,692	68,000	23,061	66,925	(1,075)
10-4580-242	BOOKS, MEDIA, ETC - FINES& RENT	50,369	51,150	20,347	48,693	(2,457)
10-4580-243	GRANTS	9,300	8,900	70	8,800	(100)
10-4580-245	BOOKS, MEDIA, ETC-CHILDREN&Y/A	36,177	37,300	20,279	37,800	500
10-4580-250	EQUIPMENT EXPENSE	3,021	6,600	807	1,500	(5,100)
10-4580-252	MAINTENANCE CONTRACTS	52,913	57,800	17,536	53,100	(4,700)
10-4580-255	COMPUTER OPERATIONS	-	1,100	1,000	1,400	300
10-4580-260	UTILITIES	24,412	23,000	5,935	25,000	2,000
10-4580-265	COMMUNICATION/TELEPHONE	5,985	5,720	2,590	5,719	(1)
10-4580-310	PROFESSIONAL & TECHNICAL	10,960	14,000	4,939	12,800	(1,200)
10-4580-510	INSURANCE & BONDS	4,967	7,500	5,356	7,500	-
10-4580-550	UNIFORMS	2,486	2,862	1,620	1,800	(1,062)
10-4580-610	LIBRARY PROGRAMS	24,561	27,900	9,877	29,050	1,150
10-4580-651	LIBRARY OPERATED SODA SALES	39	-	22	-	-
10-4580-710	COMPUTER HARDWARE & SOFTWARE	6,464	15,300	3,385	22,725	7,425
10-4580-720	OFFICE FURNITURE & EQUIPMENT	6,309	6,000	1,598	6,000	-
	TOTAL OPERATIONS	340,701	372,292	128,554	354,162	(18,130)
	TOTAL LIBRARY	1,069,001	1,105,865	494,862	1,073,014	(32,851)

Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

MISSION STATEMENT: *To promote and maintain enjoyment, dignity and independence of senior citizens by providing programs and services geared to meet their present and future needs.*



Senior Citizens Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	2.35	2.35	2.13
Personnel Expense	72,211	72,272	66,639
Non-Personnel Expense	26,913	35,088	36,389
Total	99,124	107,360	103,028

Senior Citizens - Performance Goals, Strategies, and Measures

Goal #1 - Improve Physical Health of Senior Center Participants				
Strategy - Increase Publicity for Available Health Programs				
Strategy - Increase the Number of Activities Offered				
Measures	2016	2017	2018	Cal 2019 (target)
Percentage of membership attending classes			13.6%	15%
Health related class per month	14	29	30	30
Plan monthly activity trips			3.1	3
Average attendance on trips			24.2	25
Goal #2 - Membership Satisfaction and Retention				
Strategy - Retain current members and growth in new				
Strategy - Promote Annual Survey in November				
Measures	2016	2017	2018	Cal 2019 (target)
Membership growth of 3% per year	415	503	489	518
2% increase in retained membership	76%	77%	77%	79%
Email list growth of 5% each year	490	554	554	581
Average an 8 or above on satisfaction rate in an annual member survey	8.2	9.18	9.3	9.3



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Senior Citizens

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
10-4610-120	SENIOR CITIZENS-PART TIME WAGE	65,949	65,569	29,981	60,962	(4,607)
10-4610-130	EMPLOYEE BENEFITS	6,176	6,234	2,505	5,464	(770)
10-4610-140	OVERTIME PAY					
10-4610-160	EMPLOYEE RECOGNITION	85	469	147	213	(256)
	TOTAL PERSONNEL	72,211	72,272	32,633	66,639	(5,633)
OPERATIONS						
10-4610-230	TRAVEL, DUES & CONVENTIONS	300	300	-	300	-
10-4610-236	TRAINING & EDUCATION	1,278	1,500	687	750	
10-4610-240	OFFICE EXPENSE	1,247	850	255	1,250	400
10-4610-245	INSTRUCTORS AND OTHER HELP	-	5,805	-	5,805	-
10-4610-250	EQUIPMENT EXPENSE	1,759	1,800	804	1,800	-
10-4610-251	FUEL	-	665	-	665	
10-4610-253	CENTRAL SHOP	-	951	-	949	(2)
10-4610-260	UTILITIES	4,944	7,460	1,493	7,460	-
10-4610-262	PROGRAMS	10,530	11,300	5,101	11,300	-
10-4610-265	COMMUNICATION/TELEPHONE	2,235	1,630	1,022	2,189	559
10-4610-510	INSURANCE AND BONDS	2,787	2,500	2,683	2,750	250
10-4610-550	UNIFORMS	121	327	-	220	(107)
10-4610-710	COMPUTER HARDWARE AND SOFTWARE	1,713	-	-	950	950
	TOTAL OPERATIONS	26,913	35,088	12,045	36,389	2,051
	TOTAL SENIOR CITIZENS	99,124	107,360	44,678	103,028	(3,582)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Transfers

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
<u>UTILITY EXPENSES</u>						
10-9000-850	TRANSFER TO ELECTRIC FUND	505,001	537,569	268,785	537,569	0
10-9000-851	TRANSFER TO WATER FUND	74,811	76,681	38,340	76,681	0
10-9000-852	TRANSFER TO SEWER FUND	72,517	74,330	37,165	74,330	0
10-9000-853	TRANSFER TO STORM WATER FUND	19,139	19,617	9,809	19,617	0
<u>TRANSFERS</u>						
10-9000-845	TRANSFER C ROAD RESERVES TO CIP					-
10-9000-870	TRANSFER TO DEBT SERVICE	1,510,707	1,502,814	751,407	1,348,995	(153,819)
10-9000-874	TRANSFER TO CAPITAL IMPRV. FD.	2,232,280	1,624,628	812,314	1,062,476	(562,152)
10-9000-875	TRANSFER TO FACILITIES	1,287,836	1,296,656	648,328	1,186,139	(110,517)
10-9000-876	PAYMENT TO MBA FUND	383,466	386,965	193,482	394,634	7,669
10-9000-877	TRANSFER TO RDA FUND	60,000	20,000	10,000	35,000	15,000
10-9000-881	INC C-ROAD FUNDS RESERVES	-	253,972	-	268,510	14,538
10-9000-886	TRANSFER VEHICLE FUND	532,425	741,826	370,913	670,511	(71,315)
	TOTAL TRANSFERS	6,678,182	6,535,058	3,140,543	5,674,462	(860,596)

Special Improvement Fund

2021

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Special Improvement Fund

ESTIMATED BEGINNING FUND BALANCE ¹						7,372
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
<u>REVENUES</u>						
21-3100-132	SID PRINCIPAL		-	-	-	-
21-3600-621	SID INTEREST		-	-	-	-
21-3600-622	SID LATE FEES					-
21-3600-690	MISCELLANEOUS REVENUE					-
21-3600-700	SID 29 DSRF INTEREST		-	-	-	-
21-3800-815	TRANSFERS/RESERVES UTILIZE RESERVES		-	-		-
TOTAL REVENUES		-	-	-	-	-
<u>EXPENDITURES</u>						
21-9000-150	BAD DEBT EXPENSE		-	-		-
21-9000-880	SID BONDS - PRINCIPAL				-	-
21-9000-881	SID BONDS - INTEREST		-	-	-	-
21-9000-885	BOND ADMINISTRATION FEES				-	-
21-9000-886	TRANSFER TO GENERAL CIP					-
21-9000-887	TRANSFER TO SPECIAL REVENUE FUND					-
21-9000-870	TRANSFER TO DEBT SERVICE					-
TOTAL EXPENDITURES		-	-	-	-	-
SURPLUS / (DEFICIT)		-	-	-	-	-
ESTIMATED ENDING FUND BALANCE						7,372
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						7,372
Capital Projects						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.

2021



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Debt Service Fund

ESTIMATED BEGINNING FUND BALANCE ¹					162,830	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
CONTRIBUTIONS & TRANSFERS						
31-3600-690	MISCELLANEOUS REVENUE					
31-3600-700	INTEREST EARNED SVL TAX 2014 B	1,981	-	114		
31-3800-810	TRANSFER IN - GENERAL FUND	1,510,707	1,502,814	751,407	1,348,995	(153,819)
31-3800-813	TRANSFER IN-SPECIAL REV FUND	513,473	519,500	259,750	510,250	(9,250)
31-3800-814	TRANSFER IN - CAPITAL PROJECTS FUND					-
TOTAL REVENUES		<u>2,026,162</u>	<u>2,022,314</u>	<u>1,011,271</u>	<u>1,859,245</u>	<u>(163,069)</u>
BOND EXPENDITURES						
31-4760-735	INTEREST 2006 SALES TAX BONDS	27,473	18,500	9,500	9,250	(9,250)
31-4760-736	PRINCIPAL ON 2006 SALES TAX BONDS	485,000	500,000	-	500,000	-
31-4760-803	PRINCIPAL ON 2010 GO BOND	425,000	435,000	-	455,000	20,000
31-4760-804	INTEREST ON 2010 GO BOND	338,455	320,826	159,337	142,507	(178,319)
31-4760-805	PRINCIPAL ON 2016 GO BOND	395,000	410,000	-	435,000	25,000
31-4760-806	INTEREST ON 2016 GO BOND	350,690	331,988	165,008	311,488	(20,500)
31-4760-920	BOND ADMIN FEES	4,150	6,000	1,950	6,000	-
TOTAL EXPENDITURES		<u>2,025,767</u>	<u>2,022,314</u>	<u>335,795</u>	<u>1,859,245</u>	<u>(163,069)</u>
SURPLUS / (DEFICIT)		<u>394</u>	<u>-</u>	<u>675,475</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE					162,830	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture						
Debt Service					162,830	
Capital Projects					-	
Endowments						
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Capital Projects Funds

2021

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds. Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Capital Improvements Fund

ESTIMATED BEGINNING FUND BALANCE¹ 608,063

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
CAPITAL PROJECTS REVENUES						
45-3600-360	GRANTS	-	105,000	-		(105,000)
45-3600-601	TRANSFER FROM SPECIAL REVENUE FUND	-	250,000	-		
45-3600-610	INTEREST INCOME	242,845	-	114,693	75,000	75,000
45-3600-640	PROPERTY SALES					
45-3600-642	MISC. CAPITAL REVENUE	347,039	-	-		
45-3600-650	TRANSFER FROM GENERAL FUND	2,232,280	1,624,628	812,314	1,062,476	(562,152)
45-3600-652	TRANSFER FROM C ROAD RESERVES				-	
45-3600-702	TRANSFER FROM ELECTRIC FUND					
45-3800-843	UTILIZE CAP FACILITIES RESERVE	-	460,300	-	350,000	(110,300)
45-3800-883	DONATION FOR BUILDINGS	502,000	500,000	-		(500,000)
TOTAL FUND REVENUE		3,324,165	2,939,928	927,007	1,487,476	(1,202,452)
CAPITAL PROJECTS AND OTHER EXPENDITURES						
LEGISLATIVE						
45-4120-004	GATEWAY SIGNS	-	40,000	11,992		
45-4120-800	FACILITY CONSTRUCTION RESERVE	-	58,000	-		
INFORMATION SYSTEMS						
45-4132-102	SERVER RENEWAL AND REPLACEMENT	31,480	-	-		-
45-4132-103	PRINTER/COPIER RENEWAL AND REPLACEMENT	14,990	-	-		-
45-4132-104	SWITCH RENEWAL AND REPLACEMENT	32,816	-	-		-
PLANNING & ZONING						
45-4165-100	PLANNING REVIEW SOFTWARE				20,000	20,000
CITY ENGINEER						
POLICE DEPARTMENT						
45-4210-601	BODY CAMERAS	400	14,571	-	91,946	77,375
45-4210-602	BIKE COMPOUND IMPROVEMENTS	-	15,000	-		(15,000)
45-4210-603	LIDAR RADAR GUNS	-	5,000	-		(5,000)
45-4210-605	NEW OFFICER VEHICLES	-	118,000	11,851		(118,000)
45-4210-606	INTERVIEW ROOM COMPUTER, DVR & SOFTV	13,335	-	-		-
45-4210-800	800 MHZ RADIO REPLACEMENT	58,496	-	-	37,000	37,000
45-4210-607	GPS AND BAIT BUGGING SYSTEM				7,000	7,000
45-4210-608	OFFICE FURNITURE				12,530	12,530
FIRE DEPARTMENT						
45-4220-103	LIVING QUARTERS FOR STATION 41	-	770,000	-		
45-4220-700	NEW EQUIPMENT	-	20,000	20,000	-	(20,000)
45-4220-701	FIRE STATION PLANS UPDATE	14,000	-	-		-
45-4220-702	EKG ZOLL DEFIBRILATORS	34,020	-	-		-
DISPATCH						



**SPRINGVILLE CITY
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Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
STREETS AND "C ROADS"						
45-4410-200	PROPERTY ACQUISITION	385,190	2,004,810	-	-	(2,004,810)
45-4410-273	INTERSECTION IMPROVEMENTS	-	350,000	-	-	(350,000)
45-4410-274	700 S ROAD CONSTRUCTION	105,512	94,488	-	-	(94,488)
45-4410-275	UDOT TRAFFIC SIGNAL BETTERMENT	2,687	15,313	-	-	(15,313)
45-4410-276	1200 W ROAD EXTENSION	305,800	-	-	-	-
45-4410-643	C ROAD MAINTENANCE	466,747	786,026	742,912	1,076,000	289,974
45-4410-650	SIDEWALKS - CURB & GUTTER	-	168,760	-	-	(168,760)
45-4410-701	1200 WEST ROADWAY	951,012	1,508,080	1,037,747	-	(1,508,080)
45-4410-800	SHARP TINTIC RR	-	130,000	117,985	30,000	(100,000)
45-4410-881	ROAD RECONSTRUCTION - C ROADS	-	-	-	-	-
45-4410-932	MILL AND OVERLAY	110,752	789,248	23,833	-	(789,248)
PARKS DEPARTMENT						
45-4510-104	PARK MAINTENANCE RESERVE FUND	-	67,050	-	-	(67,050)
45-4510-106	PARKS ROADS AND PARKING LOTS MAINTEN	-	47,798	10,000	-	(47,798)
45-4510-756	LIBRARY PARK	25,180	-	-	-	-
45-4510-760	RODEO GRDOUNDS IMPROVEMENTS	-	-	1,132	-	-
45-4510-762	PICNIC TABLES & PARK BENCHES	8,500	-	-	-	-
45-4510-763	PLAYGROUND EQUIPMENT	80,816	-	-	-	-
45-4510-764	NSD DRIVING RANGE ASPHALT (50/50 SPLIT)	-	-	-	10,000	10,000
45-4510-765	ASPHALT MAINTENANCE FOR TRAILS	12,155	-	-	-	-
45-4510-766	RODEO GROUNDS IMPROVEMENTS	4,900	-	-	-	-
45-4510-768	ARTS PARK FENCE	2,832	-	-	-	-
CANYON PARKS						
45-4520-700	PAVILION & PICNIC TABLES	8,500	-	-	-	-
45-4520-701	ROADS AND PARKING LOT MAINTENANCE	-	6,250	2,950	-	(6,250)
45-4520-740	CANYON PARKS CAPITAL MAINTENANCE RES	5,953	54,047	-	-	(54,047)
45-4520-748	JOLLEY'S RANCH YOUTH CAMP	-	5,000	-	-	(5,000)
ART MUSEUM						
45-4530-700	WEST ENTRANCE ADA COMPLIANCE	-	2,500	-	-	(2,500)
45-4530-701	THERMOSTAT	-	80,000	11,065	-	(80,000)
45-4530-732	SECURITY AND SAFETY EQUIPMENT	18,545	9,455	-	-	(9,455)
45-4530-703	MAIN FLOOR RESTROOM ADA COMPLIANCE	-	-	-	15,000	15,000
CLYDE RECREATION CENTER						
45-4550-103	COMPETITION POOL ROLLER SHADES	-	12,600	-	-	(12,600)
45-4550-104	NEW EQUIPMENT	-	-	-	50,000	-
45-4550-105	SPA SPLASH GUARD	-	-	-	6,000	-
45-4550-106	SECURITY AND SAFETY EQUIPMENT	-	-	-	22,000	-
RECREATION DEPARTMENT						
45-4560-702	BACKSTOPS	7,157	-	8	10,000	10,000
45-4560-703	COMMUNITY POOL UPGRADE TO TURF FIELD	42,564	50,000	14,054	-	(50,000)
45-4560-704	BATTING CAGES	3,356	4,644	-	-	(4,644)
45-4560-705	RESURFACE TENNIS/PICKLEBALL COURTS	-	150,000	-	-	(150,000)
45-4560-813	AQUATIC AND ACTIVITIES CENTER	523,108	540,000	39,305	-	(540,000)



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
45-4560-814	BLEACHER REPLACEMENT	20,570	24,000	20,570		(24,000)
45-4560-815	AQUATIC CENTER REGISTRATION SOFTWARE	3,347	-	-		-
45-4560-706	BLEACHER & DUGOUT SHADE				42,000	42,000
45-4560-707	FIELD LIGHTING				-	-
CEMETERY						
45-4561-103	REBUILD SPRINKLING SYSTEM	16,348	-	-		-
45-4561-107	CREMATION NICHE MONUMENT - HISTORIC	24,745	-	-		-
45-4561-109	ASPHALT MAINTENANCE	26,943	35,000	35,000	55,000	20,000
45-4561-110	NEW EQUIPMENT	-	10,000	-	3,000	
LIBRARY						
45-4580-506	TWEEN SPACE DEVELOPMENT	-	25,000	-		
TRANSFERS						
45-9000-901	TRANSFER TO FACILITIES	125,829	-	-		
TOTAL FUND EXPENDITURES		3,488,584	8,010,639	2,100,404	1,487,476	(5,701,163)
SURPLUS / (DEFICIT)		(164,420)	(5,070,711)	(1,173,397)	-	
ESTIMATED ENDING FUND BALANCE					258,063	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					258,063	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Community Theater CIP Fund

ESTIMATED BEGINNING FUND BALANCE ¹						15,475
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUE						
44-3300-360	GRANT REVENUE					-
44-3300-361	TRANSFER FROM GENERAL FUND					-
44-3600-883	DONATIONS					-
44-3600-884	SUNDRY REVENUES	333	-	-		
	UTILIZE FUND BALANCE					
TOTAL REVENUES		<u>333</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES						
44-4560-240	OFFICE EXPENSE	-	-	-		-
CAPITAL PROJECTS						
44-6400-001	BUILDING IMPROVEMENTS	-	-	-		-
TOTAL EXPENDITURES		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SURPLUS / (DEFICIT)		<u>333</u>	<u>-</u>	<u>-</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						15,475
Reserved for:						
	Impact Fees					-
	Class C Roads					-
	Joint Venture					
	Debt Service					-
	Capital Projects					-
	Endowments					
	Unrestricted					15,475

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Special Revenue Funds

2021

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Special Revenue Fund Summary

ESTIMATED BEGINNING FUND BALANCE ¹		2,202,140				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
46-3600-100	INTEREST PARKS IMPACT FEES	78,113	45,000	36,982	35,000	(10,000)
46-3600-102	INTEREST PUBLIC SAFETY IMPACT	3,970	-	2,107	4,000	4,000
46-3600-103	INTEREST STREET TREES PROGRAM	2	-	1		-
46-3600-105	INTEREST STREET IMPACT FEES				45,000	45,000
46-3600-500	PARKS IMPACT FEES	447,524	743,000	482,434	668,700	(74,300)
46-3600-600	PUBLIC SAFETY IMPACT FEES	61,845	48,000	47,525	43,200	(4,800)
46-3600-700	STREETS IMPACT FEES	264,362	216,000	156,055	194,400	(21,600)
46-3600-900	DENSITY BONUS-FEE IN LIEU	62,379	-	-		
46-3600-910	UTILIZE PUBLIC SAFETY IMP FEE RESERVE	-	202,000	-		(202,000)
46-3600-911	UTILIZE PARK IMPACT FEE RESERVES					-
46-3600-912	TRANSFER FROM GENERAL FUND					
46-3600-913	TRANSFER FROM ELECTRIC					
46-3600-914	UTILIZE STREET IMPACT FEE RESERVES					-
46-3600-915	TRANSFER FROM SPECIAL IMPROVEMENT FUND				-	
46-3600-916	GRANT REVENUES	189,893	-	-		-
						-
	Total Revenues	<u>1,108,088</u>	<u>1,254,000</u>	<u>725,103</u>	<u>990,300</u>	<u>(263,700)</u>
EXPENDITURES						
	PARK IMPACT CAPITAL PROJECTS				-	-
	STREETS IMPACT CAPITAL PROJECTS				-	(60,000)
46-9000-100	TRANSFER TO DEBT SERVICE FUND	513,473	519,500	259,750	510,250	(9,250)
46-9000-500	INCREASE PARK IMPACT FEE RESERVES	-	223,500	-	193,450	(30,050)
46-9000-700	INCREASE STREETS IMPACT FEE RES	-	231,000	-	239,400	8,400
46-9000-701	INCREASE PUBLIC SAFETY IMPACT FEE RES				47,200	
46-9000-712	TRANSFER TO VEHICLE FUND					-
46-9000-720	TRANSFER TO CAPITAL PROJ FUND	-	250,000	-		(250,000)
46-9000-725	TRANSFER TO GENERAL FUND					-
	Total Expenditures	<u>513,473</u>	<u>1,224,000</u>	<u>259,750</u>	<u>990,300</u>	<u>(340,900)</u>
	SURPLUS/DEFICIT	<u>594,615</u>	<u>30,000</u>	<u>465,353</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE					2,682,190
	Reserved for:					
	Impact Fees					2,581,490
	Class C Roads					-
	Joint Venture					-
	Debt Service					-
	Capital Projects					-
	Endowments					-
	Unrestricted					100,700

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Special Revenue Detail

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
STREETS IMPACT FEE CAPITAL PROJECTS						
46-4410-001	LAND ACQUISITION - 950 WEST	226,707	-	-		-
46-7000-001	STREET OVERSIZING PROJECTS					-
46-9000-400	STREETS IMPACT CAPITAL PROJECT	1,299,664	60,000	13,362		(60,000)
TOTAL STREETS IMPACT FEE CAPITAL PROJECTS		1,526,371	60,000	13,362	-	(60,000)
PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECTS						
46-6000-003	TREES & PLANTS					-
46-6000-015	CANYON PARKS TREES					-
46-6000-017	PARKS IMPROVEMENT/COMPLETE PRO					-
46-6000-024	WAYNE BARTHOLOMEW FAMILY PARK	22,155	-	-		-
TOTAL PARK IMPACT FEE PROJECTS		22,155	-	-	-	-



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Cemetery Trust Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				1,310,897	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
81-3400-441	CEMETERY LOTS SOLD	76,958	76,000	50,225	85,000	9,000
81-3400-444	INTEREST EARNED ON FINANCINGS	379	1,000	291	500	(500)
	TOTAL REVENUES	<u>77,337</u>	<u>77,000</u>	<u>50,516</u>	<u>85,500</u>	<u>8,500</u>
EXPENDITURES						
	INCREASE RESERVES				85,500	
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,500</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>77,337</u>	<u>77,000</u>	<u>50,516</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				1,396,397	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Endowments				1,396,397	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Special Trusts Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				556,512	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
84-3000-302	SOUTH MAIN FLAG FUND INTEREST	5,000	-	-		-
84-3000-314	TREE REPLACEMENT TRUST	3,000	-	-		-
84-3000-304	LUCY PHILLIPS TRUST INTEREST					-
84-3000-331	FINLEY HISTORY					-
84-3000-336	DONATIONS FOR STATUES					-
84-3000-610	FLAG FUND INTEREST EARNINGS	22	14,000	-		-
84-3000-611	GEORGE Q. MORRIS FOUNDATION					-
84-3400-337	SPRINGVILLE YOUTH CAMP DONATIO					-
84-3400-610	INTEREST EARNINGS					-
	UTILIZE FUND BALANCE				25,000	
	TOTAL REVENUES	<u>8,022</u>	<u>14,000</u>	<u>-</u>	<u>25,000</u>	<u>-</u>
EXPENDITURES						
84-4000-013	LUCY PHILLIPS					-
84-4000-030	STATUE EXPENDITURES					-
84-9000-700	TRANSFER TO OTHER FUNDS	-	25,000	-	25,000	-
	INCREASE FUND BALANCE					-
	TOTAL EXPENDITURES	<u>-</u>	<u>25,000</u>	<u>-</u>	<u>25,000</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>8,022</u>	<u>(11,000)</u>	<u>-</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				531,512	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Special Trusts				531,512	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Internal Service Funds

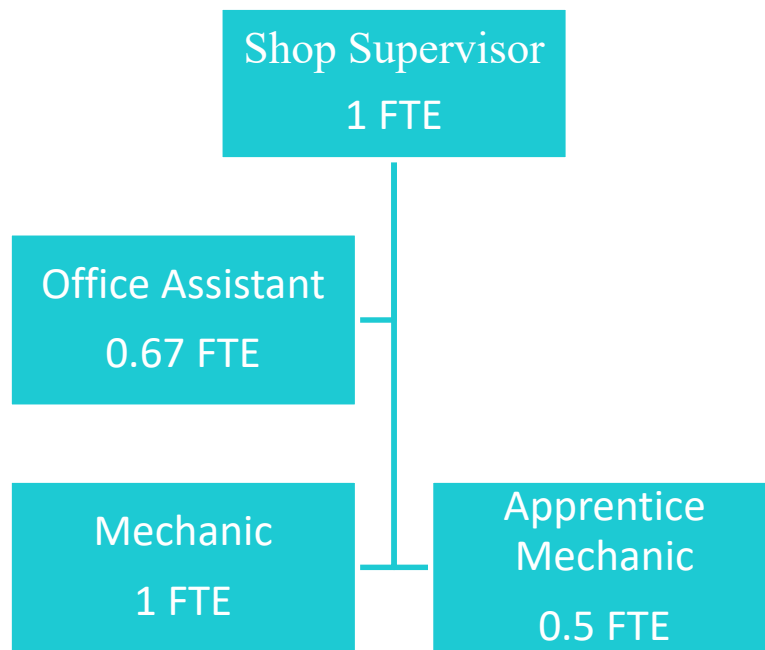
2021

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City’s fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.

MISSION STATEMENT: *The Springville Central Shop Department is dedicated to providing high quality and timely vehicle and equipment service and repair; providing excellent customer service; maintaining safe and dependable vehicles, and extending the life of City assets through professional service and cost effective operations.*



Central Shop Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.00	3.17	3.17
Personnel Expense	199,442	246,587	250,350
Non-Personnel Expense	116,013	160,860	133,242
Total	315,455	407,447	383,592

Central Shop - Performance Goals, Strategies, and Measures

Goal #1 - Improve Customer Relations				
Strategy 1 - Be prompt and complete with all service requests				
Strategy 2 - Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance				
Strategy 3 - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs				
Measures	FY18	FY19	FY 20 Projected	FY 21 Target
% of completed work orders and repairs with positive satisfaction	98%	98%	99%	100%
Processed work Orders	1067	1715	1850	1900
Goal #2 - Improve quality of fleet service				
Strategy 1 - Continue to develop the Central Shop to be a 'One Stop' preventative maintenance and repair shop				
Strategy 2 - Maintain and budget for necessary tools and equipment				
Strategy 3 - Effective use of manpower				
Strategy 4 - Plan ahead for the seasonal needs of the departments				
Strategy 5 - Target 90% PM Compliance				
Measures	FY18	FY19	FY 20 Projected	FY 21 Target
% Operational (Fleet available/total fleet)	New measure	New measure	90%	98%
Preventative Maintenance (Percent completed on time)	New measure	New measure	60%	90%
Work Efficiency (Billed Hours/300 hr. goal)	71%	61%	75%	75%
Shop Efficiency (Shop cost/Total Fleet)	\$1,450.46	\$1,119.58	1,200.00	\$1300.00



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

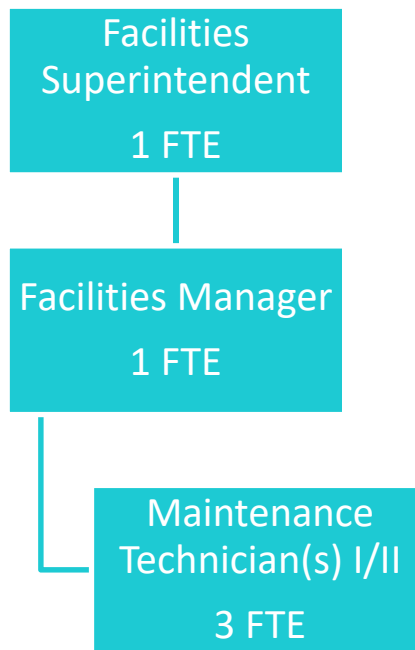
Central Shop ISF

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
47-3400-441	REVENUE FOR PARTS & SUPPLIES	71,283	137,490	41,718	133,242	(4,248)
47-3400-443	LABOR FEES	200,685	246,588	116,500	250,350	3,762
	TOTAL REVENUES	271,968	384,078	158,217	383,593	(485)
EXPENDITURES						
PERSONNEL						
47-4000-110	PAYROLL - FULL TIME	96,975	116,839	56,235	116,966	127
47-4000-120	PAYROLL - PART TIME	28,766	39,270	16,350	39,295	25
47-4000-130	EMPLOYEE BENEFITS	71,775	87,643	41,177	92,272	4,629
47-4000-140	OVERTIME PAY	1,927	2,200	71	1,500	(700)
47-4000-160	EMPLOYEE RECOGNITION	-	635	81	317	(318)
	TOTAL PERSONNEL	199,442	246,587	113,914	250,350	3,763
OPERATIONS						
47-4000-236	TRAINING AND EDUCATION	2,576	4,220	477	1,800	(2,420)
47-4000-240	OFFICE SUPPLIES	614	1,250	430	1,100	(150)
47-4000-241	OPERATION SUPPLIES	5,088	11,700	5,990	13,200	1,500
47-4000-250	PARTS, FILTERS & ETC	46,952	57,000	25,467	55,000	(2,000)
47-4000-251	FUEL	712	1,450	636	1,500	50
47-4000-255	COMPUTER OPERATIONS	4,397	5,750	3,271	5,000	(750)
47-4000-260	BUILDINGS AND GROUNDS	3,733	5,100	3,214	4,500	(600)
47-4000-265	COMMUNICATION/TELEPHONE	1,018	1,130	292	1,065	(65)
47-4000-510	INSURANCE AND BONDS	664	1,100	717	1,100	-
47-4000-550	UNIFORMS	2,424	1,962	869	1,320	(642)
47-4000-551	PROTECTIVE EQUIPMENT	-	-	-	-	-
47-4000-710	COMPUTER EQUIPMENT AND SOFTWARE	-	500	267	-	(500)
47-9000-712	TRANSFER TO VEHICLE FUND	3,495	6,404	3,202	4,635	(1,769)
47-9000-713	CAPITAL EQUIPMENT	44,341	63,294	-	43,022	(20,272)
	TOTAL OPERATIONS	116,013	160,860	44,830	133,242	(27,618)
	TOTAL EXPENDITURES	315,456	407,447	158,744	383,593	(23,854)
	SURPLUS/(DEFICIT)	(43,488)	(23,369)	(527)	-	

Facilities Maintenance

The facilities maintenance department is responsible for the proper care and operation of all city facilities. Major activities include custodial and maintenance services, remodeling and capital improvement projects, and performing regular inspections to ensure a high standard of service and compliance with state and federal standards.

MISSION STATEMENT: *Creating, sustaining, and enhancing the excellent physical environment of Springville facilities for the citizens of Springville and those who serve them through safe, cost-effective, and proactive maintenance practices.*



Facilities Maintenance Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	7.32	7.74	5.00
Personnel Expense	334,465	373,066	377,009
Non-Personnel Expense	553,024	625,417	611,874
Total	887,489	998,483	988,883

Facilities Maintenance - Performance Goals, Strategies, and Measures

Goal #1: Facilities management customer service administration and operations management				
<p>Strategy#1: Exercise the use of all facilities management business operation components built within the Elements software system to maximize tactical plans and initiatives in the administration of work orders, inventory, preventative maintenance, and capital projects.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Routine work order requests will be reviewed/updated each week via a scheduled weekly planning meeting involving all technicians. All work will be scheduled with a clear prioritization plan per the following: Emergency within 24 hours // Priority within 5 days // Routine within 15 days // Special Projects within 90 days.</p> <p>Strategy#4: Perform regular monthly/quarterly facility inspections in order to resolve work orders quickly and to reduce the number of work orders generated by customers. Maintain percentage of work orders created via facility inspections at 80%.</p> <p>Strategy#5: Perform regular preventative maintenance according to designated maintenance schedule. Make sure all technicians complete 95% of scheduled PM's each month.</p> <p>Strategy#6: Become 100% OSHA complaint with buildings systems, equipment, and logs. This process can be completed via monthly PM's.</p> <p>Strategy#7: Perform monthly cleaning inspections in order to maintain high cleanliness standards and reduce the number of cleanliness callbacks. Coordinate internal monthly inspections with required monthly inspections to be performed by contracted custodial company and compare findings to make sure service levels per the custodial contract are being met. Help contracted custodial services company see the vision of reducing callbacks. Make the cleanliness standardization program durable that will rate each facility on a scale of A to F, A being "Little to No Problem/Excellent" and F being "Excessive issues/Very Poor."</p>				
Measures	2018	2019	2020 projected	2021 (target)
Work orders created through inspections	46%	80%	80%	NA
Percentage of work orders completed on schedule	80%	80%	90%	NA
Average Work Order Response Time (days)	NA	5	3	NA
% of PM's Completed (QTY: 477)	NA	NA	NA	95%
% of Work Orders Completed on Schedule	NA	NA	NA	90%
% of Facility Safety Inspections Completed	NA	NA	NA	100%
% of Cleanliness Inspections Completed	NA	NA	NA	100%
Facilities Cleanliness Score	NA	NA	NA	B+ or Higher
Goal #2 - Capital needs analysis and asset management program.				
<p>Strategy#1: Administer the cost per square foot of maintenance in each city facility.</p> <p>Strategy#2: Update and monitor inventory of all facility assets and equipment and make sure the life expectancy of each asset is identified correctly.</p>				

Strategy#3: Administer the long-range budgeting plan for facility capital maintenance and replacement according to life expectancy. Make sure 5/10/20 year plans are accurate.

Measures	2018	2019	2020 projected	2021 (target)
Percentage of assets inventoried with life expectancy plan in place for each asset	85%	90%	95%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Facilities ISF

ESTIMATED BEGINNING FUND BALANCE ¹					1,306,072	
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
47-3600-611	INTEREST	-	11,500	-		(11,500)
47-3800-815	TRANSFERS IN	1,699,394	1,590,393	795,197	1,478,749	(111,644)
TOTAL REVENUES AND TRANSFERS IN		<u>1,699,394</u>	<u>1,601,893</u>	<u>795,197</u>	<u>1,478,749</u>	<u>(123,144)</u>
PERSONNEL						
47-4182-110	SALARIES	214,136	234,861	104,634	236,003	1,142
47-4182-120	PART-TIME EMPLOYEE SALARIES	988	-	1,362	-	-
47-4182-130	EMPLOYEE BENEFITS	112,341	134,705	56,832	138,006	3,301
47-4182-140	OVERTIME PAY	6,400	2,500	1,910	2,500	-
47-4182-160	EMPLOYEE RECOGNITION	600	1,000	455	500	(500)
TOTAL PERSONNEL		<u>334,465</u>	<u>373,066</u>	<u>165,194</u>	<u>377,009</u>	<u>3,943</u>
OPERATIONS						
47-4182-200	BUSINESS LUNCHES	622	592	199	600	
47-4182-230	MILEAGE AND VEHICLE ALLOWANCE				2,800	2,800
47-4182-236	TRAINING & EDUCATION	4,003	4,995	795	1,425	(3,570)
47-4182-240	OFFICE EXPENSE	1,271	750	458	750	-
47-4182-241	DEPARTMENT SUPPLIES	79,269	83,157	33,461	82,950	(207)
47-4182-250	EQUIPMENT EXPENSE	11,011	13,650	540	11,500	(2,150)
47-4182-251	FUEL	2,709	3,800	1,022	3,800	-
47-4182-253	CENTRAL SHOP	2,859	4,990	2,614	4,984	(6)
47-4182-255	COMPUTER OPERATIONS	3,048	-	4,400	7,500	7,500
47-4182-260	BUILDINGS & GROUNDS	35,025	39,600	21,834	40,900	1,300
47-4182-265	COMMUNICATIONS/TELEPHONE	2,241	2,490	994	2,426	(64)
47-4182-310	PROFESSIONAL & TECHNICAL SERVI	47,874	86,474	31,871	91,800	5,326
47-4182-510	INSURANCE & BONDS	2,571	3,500	2,773	3,500	-
47-4182-550	UNIFORMS	2,988	4,560	1,928	1,155	(3,405)
47-4182-551	PERSONAL SAFETY EQUIPMENT	1,353	1,200	54	-	(1,200)
47-4182-710	COMPUTER EQUIPMENT AND SOFTWARE	156	950	822	1,075	125
47-4182-752	JANITORIAL SERVICES	356,022	374,709	187,354	354,709	(20,000)
TOTAL OPERATIONS		<u>553,024</u>	<u>625,417</u>	<u>291,119</u>	<u>611,874</u>	<u>(13,551)</u>
TOTAL FACILITIES MAINTENANCE		<u>887,488</u>	<u>998,483</u>	<u>456,312</u>	<u>988,883</u>	<u>(9,608)</u>
PROJECTS						
47-5000-800	RENEWAL AND REPLACEMENT PROJECTS	214,270	181,300	39,136	199,500	18,200
47-5000-801	CAPITAL PROJECTS				24,000	
47-9000-712	TRANSFER TO VEHICLE FUND	10,582	3,495	1,748	6,305	2,810
INCREASE FUND BALANCE					260,061	
TOTAL PROJECTS		<u>224,852</u>	<u>184,795</u>	<u>40,883</u>	<u>489,866</u>	<u>18,200</u>
TOTAL FUND EXPENDITURES		<u>1,112,340</u>	<u>1,183,278</u>	<u>497,195</u>	<u>1,478,749</u>	<u>8,592</u>
SURPLUS / (DEFICIT)		<u>587,054</u>	<u>418,615</u>	<u>298,001</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE					1,566,133	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					1,566,133	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Vehicle & Equipment Fund

ESTIMATED BEGINNING FUND BALANCE¹ 3,876,091

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
48-3600-611	INTEREST	23,538	-	11,117	-	-
48-3800-047	TRANSFER FROM CENTRAL SHOP	3,495	4,408	-	4,635	227
48-3800-048	TRANSFER FROM FACILITIES FUND	-	6,404	3,202	6,305	(99)
48-3800-051	TRANSFER FROM WATER FUND	47,736	39,533	19,766	46,240	6,707
48-3800-052	TRANSFER FROM SEWER FUND	73,511	86,334	43,167	94,341	8,007
48-3800-053	TRANSFER FROM ELECTRIC FUND	147,101	148,357	74,178	174,135	25,778
48-3800-055	TRANSFER FROM STORM WATER FUND	32,513	33,699	16,850	33,080	(619)
48-3800-057	TRANSFER FROM SOLID WASTE FUND	175,584	171,751	85,575	175,642	3,891
48-3800-058	TRANSFER FROM GOLF COURSE	43,516	47,589	23,795	51,309	3,720
48-3800-805	TRANSFER FROM GENERAL FUND	532,425	741,826	370,913	670,511	(71,315)
48-3900-051	SALE OF SURPLUS - WATER	6,380	-	888	-	-
48-3900-052	SALE OF SURPLUS - SEWER	-	-	-	-	-
48-3900-053	SALE OF SURPLUS - ELECTRIC	12,049	-	-	-	-
48-3900-055	SALE OF SURPLUS - STORM WATER	1,375	-	-	-	-
48-3900-058	SALE OF SURPLUS - GOLF COURSE	-	-	-	-	-
48-3900-801	SALE OF SURPLUS - PUBLIC SAFETY	-	-	-	-	-
48-3900-802	SALE OF SURPLUS-BLDGS & GROUND	-	-	2,050	-	-
48-3900-803	SALE OF SURPLUS - PUBLIC WORKS	3,625	-	-	-	-
48-3900-804	SALE OF SURPLUS-RECREATION	1,944	-	-	-	-
48-3900-805	SALE OF SURPLUS - ADMIN	-	-	-	-	-
48-3900-806	SALE OF SURPLUS-PLAN & ZONE	-	-	-	-	-
48-3900-808	SALE OF SURPLUS -FIRE DEPT	-	-	-	-	-
48-3900-810	SALE OF SURPLUS-STREETS	4,550	-	4,863	-	-
48-3900-811	SALES OF SURPLUS -PARKS	2,252	-	-	-	-
	UTILIZE FUND BALANCE					
	TOTAL - REVENUES	1,111,594	1,279,901	656,364	1,256,198	(23,703)
EXPENDITURES						
ADMINISTRATION						
48-4130-010	CAR - FLEET					-
48-4130-020	EMERGENCY REPLACEMENT					-
48-4130-030	EQUIPMENT REPLACEMENT				114,950	114,950
	SUBTOTAL - ADMINISTRATION	-	-	-	114,950	114,950
COMMUNITY DEVELOPMENT						
48-4160-010	REPLACEMENT VEHICLES					-
	SUBTOTAL - COMMUNITY DEVELOPMENT	-	-	-	-	-
PUBLIC WORKS						
48-4410-013	ROLLER					-
48-4410-014	TRUCK					-
48-4410-015	EQUIPMENT REPLACEMENT					-
	SUBTOTAL - PUBLIC WORKS	-	-	-	-	-
FACILITIES MAINTENANCE						
48-4182-001	REPLACEMENT VEHICLES					-
48-4182-002	EQUIPMENT REPLACEMENT					-
	SUBTOTAL - FACILITIES MAINTENANCE	-	-	-	-	-
CITY ENGINEER						
48-4185-001	REPLACEMENT VEHICLES					-
48-4185-002	EQUIPMENT REPLACEMENT					-
	SUBTOTAL - FACILITIES MAINTENANCE	-	-	-	-	-



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PUBLIC SAFETY						
48-4210-021	PATROL				202,000	202,000
48-4227-013	FIRE/EMS				97,000	97,000
	SUBTOTAL - PUBLIC SAFETY	-	-	-	299,000	299,000
STREETS						
48-4410-013	VEHICLE REPLACEMENT					-
48-4410-015	EQUIPMENT REPLACEMENT				236,000	236,000
	SUBTOTAL - PUBLIC SAFETY	-	-	-	236,000	236,000
PARKS						
48-4510-010	TRUCK(S)					-
48-4510-015	REPLACEMENT EQUIPMENT					-
	SUBTOTAL - PARKS	-	-	-	-	-
CANYON PARKS						
48-4520-010	1 TON TRUCK					-
48-4520-014	EQUIPMENT REPLACEMENT					-
	SUBTOTAL - CANYON PARKS	-	-	-	-	-
RECREATION						
48-4560-001	PICKUP					-
48-4560-002	EQUIPMENT REPLACEMENT		26,000	25,184		(26,000)
	SUBTOTAL - RECREATION	-	26,000	25,184	-	-
CEMETERY						
48-4561-001	EQUIPMENT REPLACEMENT				11,600	11,600
48-4561-003	1/2 TON TRUCK	20,711				-
	SUBTOTAL - CEMETERY	20,711	-	-	11,600	11,600
LIBRARY						
48-4580-001	EQUIPMENT REPLACEMENT		12,000	10,998		(12,000)
	SUBTOTAL - LIBRARY	-	12,000	10,998	-	(12,000)
CENTRAL SHOP						
48-4000-800	PICKUP					-
	SUBTOTAL - CEMETERY	-	-	-	-	-
WATER						
48-5100-010	SERV ICE TRUCK	99,747	145,000			(145,000)
48-5100-012	EQUIPMENT REPLACEMENT	19,037	7,500	5,380	25,000	17,500
	SUBTOTAL - WATER	118,784	152,500	5,380	25,000	(127,500)
SEWER						
48-5200-002	REPLACEMENT VEHICLES	113,881	175,000	143,138	35,000	(140,000)
48-5200-003	REPLACEMENT EQUIPMENT					-
	SUBTOTAL - SEWER	113,881	175,000	143,138	35,000	(140,000)
ELECTRIC						
48-5300-015	NEW VEHICLES	283,845	34,155		225,000	190,845
48-5300-018	NEW EQUIPMENT					-
48-5300-019	REPLACEMENT EQUIPMENT		56,000	12,229		(56,000)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	FY2019	FY2020	FY2020	FY2021	FY2021
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2020</u>
	SUBTOTAL - ELECTRIC	283,845	90,155	12,229	225,000	134,845
	STORM WATER					
48-5500-001	PICKUP	52,403	-	-		-
48-5500-002	SWEEPER					-
	SUBTOTAL - STORM WATER	52,403	-	-	-	-
	SOLID WASTE					
48-5700-010	GARBAGE TRUCK	-	260,000	262,595	260,000	-
48-5700-011	LEAF COLLECTION UNIT					-
	SUBTOTAL - SOLID WASTE	-	260,000	262,595	260,000	-
	GOLF					
48-5861-001	SAND PRO					-
48-5861-002	UTILITY CART					-
48-5861-003	PICKUP					-
48-5861-004	REPLACEMENT EQUIPMENT	82,043	-	-		-
	SUBTOTAL - SOLID WASTE	82,043	-	-	-	-
	INCREASE FUND BALANCE				49,648	
	TOTAL - EXPENDITURES	671,668	703,655	448,525	1,256,198	292,895
	SURPLUS / (DEFICIT)	439,927	576,246	207,839	-	
	ESTIMATED ENDING FUND BALANCE				3,925,739	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				4,032,739	
	Endowments				-	
	Unrestricted				(107,000)	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Enterprise Funds

2021

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

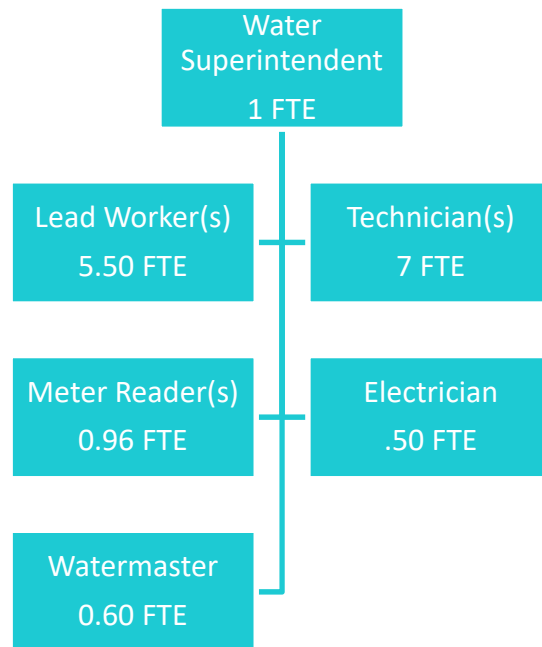
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

MISSION STATEMENT: *To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.*



Water Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	15.56	15.56	15.56
Personnel Expense	1,034,722	1,153,217	1,135,689
Non-Personnel Expense	4,094,280	7,547,139	4,022,623
Total	5,129,002	8,700,356	5,158,312

Water Department - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - “To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”.				
Objective 4 - “Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City.”				
Objective 5 - “Provide a water system that is safe, economical, and meets the needs of Springville City now and in the future.”				
Goals - Track projected vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate.				
Measures	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2020 Target
Revenues - Actual vs Projected	99.9%	97.1%	98.1%	100%
Goals - Operate the water system as efficiently as possible				
Measures	Calendar 2016	Calendar 2017	Calendar 2018	Calendar 2020 Target
Gallons produced (million gal)	3,375	3,194	3,122	
% Water produced from wells	50.07	39.83%	50.29%	
% unaccounted water (Billed/Produced)	21.09	18.93%	15.10%	15%
Total energy cost/water produced (\$/million gal)		\$80.68	\$62.68	\$70.00
Total system cost/Water delivered (\$/million gal)	\$489.41	\$562.88	\$555.64	\$500.00
System stopped meters (#)	10	17	26	
% Stopped meters replaced	80%	88%	92%	100%
Goals - Maintain existing infrastructure in order to provide reliable water at the customers tap				
Measures	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020 Target
Water main repairs per 100 miles	15	10	20.6	
% of Water System replaced/refurbished	.20%	1.36%	.94%	
Springville General Plan, Chapter 10, Environment - “To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation.”				
Objective 2 - “Protect and preserve waterways located in Springville.”				
Goals - Provide quality water to all connections				

Measures	FY 2016	FY 2017	FY 2018	FY 2020 Target
Total coliform positive samples	1	0	0	0
Water system state IPS score	18	28	18	20
Goals - Provide good customer service				
Measures	FY 2016	FY 2017	FY 2018	FY 2020 Target
Face-to-Face customer interactions			355	480
Event initiating customer complaints			1	4
Skipped meters per 1000			30.6	20
Misread meters per 1000			5	3



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹						5,038,473
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
51-3700-001	SALE OF CULINARY WATER - COMMERCIAL	708,110	744,150	453,373	758,000	13,850
51-3700-002	SALE OF CULINARY WATER - INDUSTRIAL	366,331	365,925	170,112	395,000	29,075
51-3700-711	SALE OF CULINARY WATER - RESIDENTIAL	3,256,898	3,519,850	1,973,196	3,306,000	(213,850)
51-3700-713	SALE OF IRRIGATION WATER	19,022	19,380	-	20,148	768
51-3700-714	SALE OF IRRIGATION WATER(HIGH	6,147	6,630	101	14,500	7,870
51-3700-716	WATER CONNECTION FEES	39,090	46,000	28,045	42,696	(3,304)
51-3700-718	P.I. METER FEES	29,510	41,808	27,962	38,805	(3,003)
51-3700-719	SUNDRY REVENUES	8,718	7,840	-	-	(7,840)
51-3700-720	INTEREST INCOME - WATER	189	-	-	-	-
51-3700-722	INTEREST- WATER BOND	2,630	2,368	878	2,300	(68)
51-3700-726	SALE OF SCRAP MATERIAL	-	500	-	500	-
51-3700-727	WATER IMPACT FEES	215,940	390,300	141,795	231,838	(158,462)
51-3700-729	SALE OF PRESSURIZED IRRIGATION WATER	165,640	158,875	163,755	189,000	30,125
51-3700-730	SECONDARY WATER IMPACT FEES	190,766	73,416	93,069	66,074	(7,342)
51-3700-742	WATER EXTENSIONS	5,050	2,800	3,580	6,500	-
51-3700-743	CONSTRUCTION WATER USAGE FEE	6,500	3,400	4,900	5,850	-
51-3700-747	WATER SEWER REV BOND 2008	2,530	1,470	1,154	2,500	1,030
51-3700-775	GRINDSTONE RESIDENTS PARTICIPATION FEE	4,672	4,500	1,014	4,600	100
51-3700-801	INTERNAL SALES	74,811	61,500	31,950	74,000	12,500
51-3700-831	UTILIZE WATER IMPACT FEES RESERVES	-	-	-	-	-
51-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	371,639	-	-	(371,639)
51-3700-836	UTILIZE SECONDARY WATER IMPACT FEE	-	-	-	-	-
51-3700-837	GRANT REVENUE	-	-	-	-	-
51-3700-840	CONTRACT SERVICES	-	-	-	-	-
TOTAL - REVENUES		5,102,554	5,822,351	3,094,885	5,158,312	(670,189)
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	2,138,684	2,360,577	852,183	2,452,734	92,157
	DEBT SERVICE	189,696	180,573	-	218,564	37,991
	TRANSFERS	921,819	953,890	397,454	942,887	(11,003)
	CAPITAL IMPROVEMENT PROJECTS	1,873,809	5,195,316	811,373	1,530,294	(3,665,022)
	EQUIPMENT REPLACEMENT	-	-	-	-	-
	INCREASE RESERVES	-	-	-	1,833	1,833
	BAD DEBT	4,995	10,000	2,405	12,000	2,000
TOTAL - EXPENDITURES		5,129,003	8,700,356	2,063,415	5,158,312	(3,542,044)
SURPLUS/(DEFICIT)		(26,449)	(2,878,005)	1,031,470	(0)	(0)
ESTIMATED ENDING FUND BALANCE						5,040,306
Reserved for:						
Community Improvements						-
Investment in Joint Venture						-
Debt Service						128,962
Designated for Construction						3,249,642
Working Capital (30% Operating Revenue)						1,348,094
Unrestricted						313,608

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Water Distribution

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
51-5100-110	PAYROLL - WATER	569,110	569,894	237,732	559,764	(10,130)
51-5100-120	PART-TIME EMPLOYEE SALARIES	31,503	45,113	24,753	43,714	(1,399)
51-5100-130	EMPLOYEE BENEFITS	337,273	364,851	135,151	350,092	(14,759)
51-5100-140	OVERTIME PAY	12,279	16,000	4,492	16,000	-
51-5100-160	EMPLOYEE RECOGNITION	929	3,113	590	1,556	(1,557)
	TOTAL PERSONNEL	951,095	998,971	402,718	971,126	(27,845)
OPERATIONS						
51-5100-220	PERIODICALS AND PUBLICATIONS					-
51-5100-230	MILEAGE AND TRAVEL ALLOWANCE	1,770	1,740	1,591	2,175	435
51-5100-236	TRAINING & EDUCATION	6,786	7,625	375	3,793	(3,833)
51-5100-240	OFFICE EXPENSE	1,379	1,332	98	1,252	(80)
51-5100-241	DEPARTMENTAL SUPPLIES	1,330	2,713	886	2,393	(320)
51-5100-242	MAINTENANCE - EXISTING LINES	210,051	331,400	76,663	331,400	-
51-5100-244	WATER METERS	77,592	93,730	16,160	98,290	4,560
51-5100-245	MATERIALS & SUPPLIES	72,287	63,358	31,557	86,388	23,030
51-5100-250	EQUIPMENT EXPENSE	34,021	47,400	19,521	55,800	8,400
51-5100-251	FUEL	20,114	18,000	7,304	21,000	3,000
51-5100-252	VEHICLE EXPENSE					-
51-5100-253	CENTRAL SHOP	14,453	18,935	7,092	18,912	(23)
51-5100-255	COMPUTER OPERATIONS					-
51-5100-260	BUILDINGS & GROUNDS	8,033	12,000	448	12,000	-
51-5100-262	PLAT A" IRRIGATION"	1,977	4,996	4,501	5,000	4
51-5100-265	COMMUNICATION/TELEPHONE	4,780	4,370	2,023	5,356	986
51-5100-270	HIGHLINE DITCH O & M	2,941	4,000	-	4,200	200
51-5100-275	WATER SHARES	73,162	84,209	67,026	101,600	17,391
51-5100-310	PROFESSIONAL & TECHNICAL SERV	231,480	92,109	24,421	105,536	13,427
51-5100-312	S.U.V.M.W.A. EXPENSES	3,156	3,616	-	3,616	(0)
51-5100-330	SERVICE REQUEST	-	5,000	-	5,000	-
51-5100-510	INSURANCE & BONDS	10,540	17,000	10,243	17,000	-
51-5100-511	CLAIMS SETTLEMENTS	15,324	35,000	14,112	36,300	1,300
51-5100-540	COMMUNITY PROMOTIONS	4,452	9,000	35	9,000	-
51-5100-550	UNIFORMS	8,028	8,503	3,535	5,398	(3,105)
51-5100-551	PERSONAL PROTECTIVE EQUIPMENT	1,426	-	-	-	-
51-5100-650	ELECTRIC UTILITIES	239,096	252,459	111,689	260,000	7,541
51-5100-710	COMPUTER HARDWARE AND SOFTWARE	2,015	3,030	1,824	2,475	(555)
	TOTAL OPERATIONS	1,046,193	1,121,525	401,103	1,193,883	72,358
	TOTAL WATER EXPENDITURES	1,997,289	2,120,496	803,821	2,165,009	44,513



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Water PI

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
51-5150-110	PAYROLL - WATER	45,880	83,741	19,909	84,603	862
51-5150-120	PART-TIME EMPLOYEE SALARIES					-
51-5150-130	EMPLOYEE BENEFITS	37,386	68,505	16,542	77,960	9,455
51-5150-140	OVERTIME PAY	360	2,000	71	2,000	-
51-5150-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	83,627	154,246	36,521	164,563	10,317
OPERATIONS						
51-5150-220	PERIODICALS AND PUBLICATIONS					-
51-5150-230	MILEAGE AND TRAVEL ALLOWANCE	-	232	-	115	(117)
51-5150-236	TRAINING & EDUCATION	-	1,705	-	980	(725)
51-5150-240	OFFICE EXPENSE	12	263	-	223	(40)
51-5150-241	DEPARTMENTAL SUPPLIES	288	351	-	291	(60)
51-5150-242	MAINTENANCE - EXISTING LINES	21,474	20,700	6,180	24,700	4,000
51-5150-244	WATER METERS	8,580	26,082	-	26,082	-
51-5150-245	MATERIALS & SUPPLIES	101	8,500	966	4,500	(4,000)
51-5150-250	EQUIPMENT EXPENSE	69	2,050	1,112	2,050	-
51-5150-251	FUEL	1,618	2,000	966	2,000	-
51-5150-252	VEHICLE EXPENSE					-
51-5150-253	CENTRAL SHOP	-	2,104	410	2,101	(3)
51-5150-255	COMPUTER OPERATIONS					-
51-5150-260	BUILDINGS & GROUNDS					-
51-5150-265	COMMUNICATION/TELEPHONE	-	750	-	-	(750)
51-5150-270	HIGHLINE DITCH O & M	1,185	-	-	-	-
51-5150-310	PROFESSIONAL & TECHNICAL SERV	21,138	16,640	846	55,640	39,000
51-5150-330	SERVICE REQUEST	-	750	-	750	-
51-5150-510	INSURANCE & BONDS	664	1,500	717	2,000	500
51-5150-511	CLAIMS SETTLEMENTS					-
51-5150-540	COMMUNITY PROMOTIONS	-	900	-	900	-
51-5150-550	UNIFORMS	2,105	1,308	643	831	(478)
51-5150-551	PERSONAL PROTECTIVE EQUIPMENT	534	-	-	-	-
51-5150-710	COMPUTER HARDWARE AND SOFTWARE					-
	TOTAL OPERATIONS	57,768	85,835	11,841	123,162	37,327
	TOTAL WATER EXPENDITURES	141,395	240,081	48,362	287,725	47,644



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Water Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
WATER FUND						
CAPITAL EXPENDITURES - PRESSURIZED IRRIGATION						
51-6900-100	NEW VEHICLE					-
51-6900-101	PI METER ASSEMBLY & INSTALLATION					-
51-6900-102	1200 WEST PI LINE	65,919	102,082	-		(102,082)
CAPITAL EXPENDITURES - CULINARY WATER						
51-6190-128	LOWER SPRING CREEK TANK COATING	-	78,750	4,590		(78,750)
51-6190-129	UPPER SPRING CREEK TANK COATING	-	78,750	-	-	(78,750)
51-6190-130	FLOWSERVE AND SPRING CREEK PL PIPE R	271,738	-	-		-
51-6190-133	DITCH # 1 REHABILITATION	25,000	-	-		-
51-6190-804	SPRING COLLECTION FENCES	4,793	-	-		-
51-6190-878	SERV REPLACMENTS-STREET OVERLA	67,626	-	-		-
51-6190-890	GENERAL WATERLINE REPLACEMENT				600,000	
51-6190-893	BARTHOLOMEW TANK REPLACEMENT	24,424	2,301,795	14,231	100,000	(2,201,795)
51-6190-902	FIREFLOW DEFICIENCIES CORRECTION	-	152,250	-		(152,250)
51-6190-907	CENTER ST SERVICE REPLACEMENTS	-	635,959	353,827		(635,959)
51-6190-909	BARTHOLOMEW SPRING REMEDIATION	-	100,000	-	50,000	(50,000)
51-6190-910	FLOWSERVE PIPE ABANDONMENT AND SER	-	52,500	-		(52,500)
51-6190-911	POWER MONITORING EQUIPMENT	-	30,000	-		(30,000)
51-6190-912	JURD SPRING ELECTRICAL UPGRADE	-	15,000	-		(15,000)
51-6190-913	UPPER SPRING CREEK PIPELINE REPLACEMENT				100,000	
51-6190-914	WELL VFD AND POWER UPDATES				-	
TOTAL PROJECTS - OPERATIONS FUNDED		459,498	3,547,085	372,648	850,000	(3,397,085)
IMPACT FEE PROJECTS						
51-6800-002	SECONDARY PIPE OVERSIZING	62,353	378,439	-	99,566	(278,873)
51-6800-032	OVERSIZING OF CULINARY WATER L	159,946	301,299	205,750	330,728	29,429
51-6800-035	400 SOUTH WELL	1,127,665	968,493	232,975		(968,493)
51-6800-036	1200 WEST CULINARY LINE	64,347	-	-		
51-6800-037	LOWER SPRING CREEK TANK #3				250,000	
TOTAL IMPACT FEE PROJECTS		1,414,311	1,648,231	438,725	680,294	(1,217,937)
TOTAL WATER CAPITAL PROJECTS		1,873,809	5,195,316	811,373	1,530,294	



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

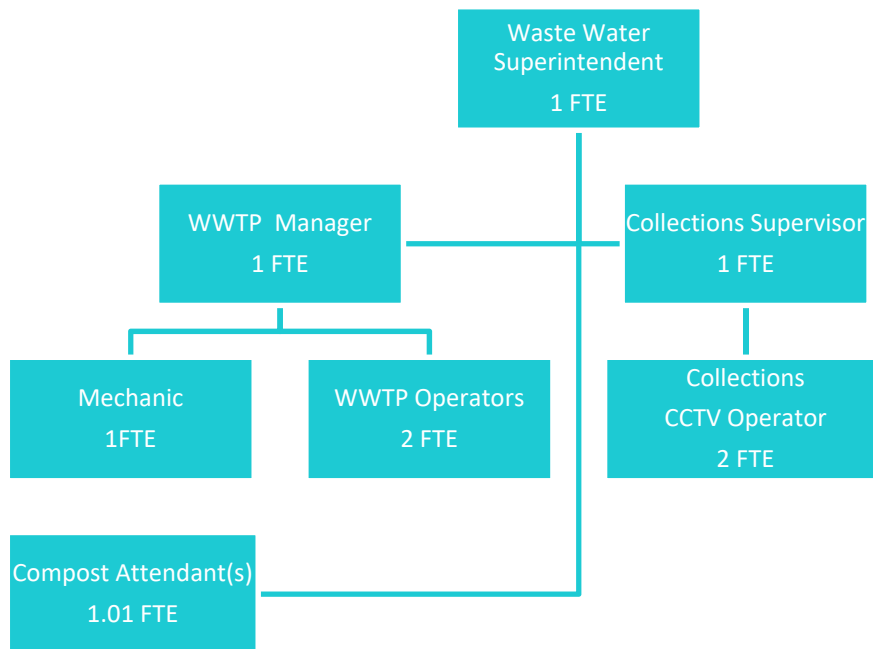
Water Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
WATER FUND PRINCIPAL						
51-7000-796	SERIES 2008 PRINCIPAL	163,350	139,594	-	174,000	34,406
TOTAL PRINCIPAL		163,350	139,594	-	174,000	34,406
-						
TRANSFERS, OTHER						
51-9000-150	BAD DEBT EXPENSE	4,995	10,000	2,405	12,000	2,000
51-9000-710	ADMIN FEE DUE GENERAL FUND	548,700	573,455	238,940	562,465	(10,990)
51-9000-712	VEHICLE & EQUIPMENT FUNDING	47,736	39,533	16,472	46,240	6,707
51-9000-715	OPERATING TRANSFER TO GENL FUN	302,435	317,422	132,259	310,813	(6,609)
51-9000-716	TRANSFER TO FACILITIES FUND	22,948	23,480	9,783	23,368	(112)
51-9000-790	BOND ADMINISTRATION	400	1,500	-	1,500	-
51-9000-803	SERIES 2008 INTEREST INCREASE RESERVES	25,946	39,479	-	43,064 1,833	3,585 1,833
TOTAL TRANSFERS, OTHER		953,160	1,004,869	399,859	1,001,284	(3,585)

Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division. The Waste Water Department prepares the budget and reviews revenue vs expenses monthly. Water reclamation activities include: meeting permit requirements, waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and infrastructure mapping.

MISSION STATEMENT: *Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.*



Waste Water Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	9.01	9.01	9.01
Personnel Expense	832,681	848,198	854,305
Non-Personnel Expense	2,991,348	6,619,105	3,932,020
Total	3,824,029	7,467,303	4,786,325

Waste Water - Performance Goals, Strategies, and Measures

SPRINGVILLE CITY GENERAL PLAN, Chapter 7, Community Services and Facilities - “To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life.”				
Objective 7 - “To provide a wastewater collection and treatment system that protects the health and safety of the City, is economical, and is designed to meet the needs of Springville City now and in the future”				
Goal - WRF-Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2017	2018	2019	2021 (target)
Total Revenue	102%	120.2%	104%	100 %
Operations Expenses	96%	91%	100%	< 100 %
Goal - WRF- Operate the WRF as efficiently as possible, monitor treatment capacity and ensure compliance with state and federal laws				
Strategy - Monitor costs, physical and biological treatment processes to get the best results and comply with UPDES permit.				
Measures	2017	2018	2019	2021 (target)
Average Cost to Treat 1 Million Gallons	\$755	\$741	\$739	<\$700
WWRF Hydraulic Capacity Used	54%	53%	54%	<85%
Nestle Pretreatment Capacity Used	70%	61%	73%	<100%
Comply with effluent permit requirements	No Violations	No Violations	No Violations	No Violations
Goal - WRF- Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.				
Strategy - Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. (The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well or take away flow)				
Measures	2017	2018	2019	2021 (target)
Sewage overflows	1 violations	1 violations	0 violations	No violations
Goal - WRF- Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system				
Strategy - Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.				
Measures	2017	2018	2019	2021 (target)
Inventory and map industries that require grease traps	76	76	78	100%
Conduct grease trap inspections 2 times a year, document number of inspections conducted	89%	98%	100%	100%
Number of re-inspect notices given	5 10	13 9	4 8	0

Sewer Collections - Performance Goals, Strategies, and Measures

Goal - Sewer Collections- Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2017	2018	2019	2021 (target)
Total Revenue	101%	120%	103%	100 %
Operations Expenses	84%	81%	98%	< 100 %
Impact Fees Collected	52%	75%	55%	100%
Goal - Sewer collections- Provide a reliable sewer collection system				
Strategy - Work proactively to inspect, clean and repair sewer collections infrastructure, to comply with risk management and state requirements				
Current system totals:				
Gravity Sewer Main Pipe Line - 708,576 feet (2013- 667,920', 5.7% increase)				
Pressure Sewer Pipe Line - 43,200 feet;				
SS Manholes 2,724 (2013- 2,206, 19% increase)				
Problems identified - 1004				
Measures	2017	2018	2019	2021 (target)
CCTV Inspections	120%	95%	45%	100%
Pipe Cleaning	67%	88%	48%	100%
MH Inspected/Cleaned	127%	128%	88%	100%
Sewer Back-ups	1	0	0	0



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Sewer Summary

ESTIMATED BEGINNING FUND BALANCE ¹						5,430,913
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
<u>REVENUES</u>						
52-3700-726	PREPAID PUNCHCARDS	1,435	3,075	573	2,000	(1,075)
52-3700-730	SEWER SERVICE FEES - INDUSTRIAL	366,341	365,925	164,159	383,000	17,075
52-3700-731	SEWER SERVICE FEES	3,622,757	3,674,625	1,555,455	3,725,000	50,375
52-3700-732	SEWER SERVICE - PRETREATMENT	161,726	190,650	98,020	212,000	21,350
52-3700-735	INTEREST INCOME	4,524	4,000	137	4,000	-
52-3700-739	SUNDRY REVENUES	3,051	2,000	51	2,000	-
52-3700-745	SEWER IMPACT FEES	234,847	427,800	104,155	254,113	(173,687)
52-3700-747	WATER SEWER REV BOND 2008 INTE	10,247	5,000	4,674	23,250	18,250
52-3700-749	COMPOST SALES	34,176	55,000	14,459	46,151	(8,849)
52-3700-751	DUMP FEES	6,830	2,500	7,236	-	(2,500)
52-3700-800	DEVELOPER CONTRIBUTIONS					-
52-3700-801	INTERNAL SALES	72,517	60,000	30,971	74,811	14,811
52-3700-812	UTILIZE SEWER IMPACT FEE RESERVES					-
52-3700-813	TRANSFER FROM SOLID WASTE	60,000	60,000	25,000	60,000	
52-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	125,226	-		(125,226)
52-3700-840	CONTRACT SERVICES					-
TOTAL - REVENUES		<u>4,578,450</u>	<u>4,975,801</u>	<u>2,004,891</u>	<u>4,786,325</u>	<u>(189,476)</u>
<u>EXPENDITURES</u>						
	COLLECTIONS EXPENDITURES	481,359	443,883	163,284	475,601	31,718
	WASTE TREATMENT EXPENDITURES	1,050,652	1,099,739	469,847	1,150,157	50,418
	DEBT SERVICE	1,015,984	907,407	119,490	871,506	(35,901)
	TRANSFERS	816,802	861,272	353,905	864,034	2,762
	CAPITAL IMPROVEMENT PROJECTS	380,607	3,849,753	113,542	1,312,000	(2,537,753)
	EQUIPMENT REPLACEMENT	74,751	300,249	45,713	100,000	(200,249)
	INCREASE RESERVES	-	-	-	6,027	6,027
	BAD DEBT	3,873	5,000	1,477	7,000	2,000
TOTAL - EXPENDITURES		<u>3,824,029</u>	<u>7,467,303</u>	<u>1,267,258</u>	<u>4,786,326</u>	<u>(2,680,977)</u>
SURPLUS/(DEFICIT)		<u>754,421</u>	<u>(2,491,502)</u>	<u>737,633</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						5,436,940
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					-
	Debt Service					332,489
	Designated for Construction					2,636,728
	Working Capital (30% Operating Revenue)					1,296,000
	Unrestricted					1,171,723

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Sewer Collections

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL						
52-5200-110	PAYROLL - SEWER COLLECTION	155,660	155,735	64,154	153,243	(2,492)
52-5200-130	EMPLOYEE BENEFITS	115,832	122,426	49,645	126,181	3,755
52-5200-140	OVERTIME PAY	2,086	2,000	459	2,000	-
52-5200-160	EMPLOYEE RECOGNITION	180	600	105	300	(300)
	TOTAL PERSONNEL	273,758	280,761	114,364	281,724	963
OPERATIONS						
52-5200-200	BUSINESS LUNCHESES	-	100	-	100	-
52-5200-236	TRAINING & EDUCATION	1,204	1,900	100	1,000	(900)
52-5200-240	OFFICE EXPENSE	316	1,100	763	1,100	-
52-5200-241	MATERIALS & SUPPLIES	3,566	3,000	262	3,000	-
52-5200-242	MAINTENANCE - EXISTING LINES	44,272	38,000	18,121	47,000	9,000
52-5200-250	EQUIPMENT EXPENDITURES	17,023	14,000	1,510	12,000	(2,000)
52-5200-251	FUEL	6,397	6,800	3,041	6,800	-
52-5200-253	CENTRAL SHOP	3,822	8,570	2,168	8,559	(11)
52-5200-260	BUILDINGS & GROUNDS	89	200	12	200	-
52-5200-265	COMMUNICATION/TELEPHONE	729	1,410	396	927	(483)
52-5200-310	PROFESSIONAL & TECHNICAL SERVI	77,241	17,100	-	46,000	28,900
52-5200-330	CUSTOMER SERVICE REQUESTS	-	5,000	16	5,000	-
52-5200-510	INSURANCE & BONDS	13,971	13,000	13,147	13,000	-
52-5200-511	CLAIMS SETTLEMENTS	-	5,000	-	5,000	-
52-5200-550	UNIFORMS	1,757	1,962	875	1,191	(771)
52-5200-551	PERSONAL PROTECTIVE EQUIPMENT	70	-	-	-	-
52-5200-650	ELECTRIC UTILITIES	37,144	43,000	7,688	43,000	-
52-5200-710	COMPUTER HARDWARE & SOFTWARE	-	2,980	822	-	(2,980)
	TOTAL OPERATIONS	207,601	163,122	48,920	193,878	30,756
	TOTAL SEWER COLLECTIONS EXPENDITURES	481,359	443,883	163,284	475,601	31,718



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Sewer Treatment

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
WASTE WATER TREATMENT PLANT						
PERSONNEL						
52-5250-110	PAYROLL - DISPOSAL PLANT	321,037	311,522	133,185	311,247	(275)
52-5250-120	PART-TIME EMPLOYEE SALARIES	23,882	28,137	13,004	27,265	(872)
52-5250-130	EMPLOYEES BENEFITS	208,882	224,576	88,503	230,469	5,893
52-5250-140	OVERTIME PAY	4,850	2,000	2,052	3,000	1,000
52-5250-160	EMPLOYEE RECOGNITION	272	1,202	419	601	(601)
	TOTAL PERSONNEL	<u>558,923</u>	<u>567,437</u>	<u>237,163</u>	<u>572,581</u>	<u>5,144</u>
OPERATIONS						
52-5250-200	BUSINESS LUNCHES	57	100	-	100	-
52-5250-230	MILEAGE AND TRAVEL ALLOWANCE					
52-5250-236	TRAINING & EDUCATION	3,122	2,975	310	1,513	(1,463)
52-5250-240	OFFICE SUPPLIES	153	200	156	200	-
52-5250-241	OPERATION SUPPLIES	52,255	94,000	49,389	117,340	23,340
52-5250-250	EQUIPMENT EXPENSE	69,332	72,500	36,636	73,000	500
52-5250-251	FUEL	14,361	13,975	6,743	15,650	1,675
52-5250-252	VEHICLE EXPENSE	-	-	-	-	-
52-5250-253	CENTRAL SHOP	3,867	5,242	3,546	5,235	(7)
52-5250-255	COMPUTER OPERATIONS				2,630	2,630
52-5250-260	BUILDINGS & GROUNDS	24,647	73,210	48,439	79,590	6,380
52-5250-265	COMMUNICATION/TELEPHONE	2,893	2,630	1,213	3,433	803
52-5250-310	PROFESSIONAL & TECHNICAL SERVI	87,624	47,250	15,775	59,250	12,000
52-5250-510	INSURANCE & BONDS	14,983	15,000	14,066	15,000	-
52-5250-511	CLAIMS SETTLEMENTS	-	1,000	-	1,000	-
52-5250-550	UNIFORMS	3,706	3,270	1,906	1,986	(1,285)
52-5250-551	PERSONAL PROTECTIVE EQUIPMENT	70	-	-	-	-
52-5250-650	ELECTRIC UTILITIES	213,928	200,000	52,485	200,000	-
52-5250-710	COMPUTER HARDWARE AND SOFTWARE	731	950	2,021	1,650	700
	TOTAL OPERATIONS	<u>491,730</u>	<u>532,302</u>	<u>232,683</u>	<u>577,576</u>	<u>45,274</u>
	TOTAL WWTP EXPENDITURES	<u>1,050,652</u>	<u>1,099,739</u>	<u>469,847</u>	<u>1,150,157</u>	<u>50,418</u>



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Sewer Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
VEHICLES & EQUIP-WASTE WATER						
52-6150-224	PUMP REPLACEMENT	74,751	175,249	45,713	100,000	(75,249)
52-6150-236	SHOP FOR VACTORS AND TV TRUCK	-	125,000	-		(125,000)
52-6150-406	NEW EQUIPMENT					-
TOTAL VEHICLES & EQUIP-WASTE WATER		74,751	300,249	45,713	100,000	(200,249)
CAPITAL PROJECTS - OPERATIONS FUNDED						
52-6080-121	LAND/ROW/EASEMENTS				280,000	280,000
52-6190-101	WRF TRANSFORMER POWER LINE	-	20,000	-		(20,000)
52-6190-102	SPRING HAVEN LIFT STATION	-	105,000	-		(105,000)
52-6190-153	SCADA SYSTEM UPGRADE	-	450,000	-		(450,000)
52-6190-154	UV MODULE REBUILD	221,879	-	-		-
52-6190-155	PAINTING PROJECT	-	-	72,692		-
52-6190-156	ANOXIC TANK	-	935,000	-		(935,000)
52-6190-157	DISOLVED AIR FLOATATION (DAF)/THICKENE	-	1,080,000	-		(1,080,000)
52-6190-158	CHEMICAL TREATMENT	-	482,000	-		(482,000)
52-6190-159	OAKBROOK PUMP STATION FIX	-	200,000	-		(200,000)
52-6190-160	NEW DEVELOPMENT REIMBURSEMENTS				30,000	30,000
52-6190-161	1120 S 1510 W (SAGGING LINE DEFICIENCY)	-	160,000	-		
52-6190-162	COMPOST YARD IMPROVEMENTS	-	40,000	-	80,000	
52-6190-163	NEW EQUIPMENT	-	17,000	-	27,000	
52-6190-825	GENERAL SEWER REPAIRS	156,828	118,172	40,850	250,000	131,828
52-6190-881	1200 WEST SEWER PIPELINE	1,900	22,581	-		(22,581)
52-6190-241	LS GENERATOR REPLACEMENT				30,000	
52-6190-242	SLUDGE PUMP REPLACEMENT AND GRINDER				60,000	
52-6190-243	METHANE COLLECTION				175,000	
52-6190-244	TRICKLE FILTER PUMP REPLACEMENT				50,000	
52-6190-245	SAND FILTER REHABILITATION				300,000	
TOTAL CAPITAL PROJECTS		380,607	3,629,753	113,542	1,282,000	(2,852,753)
IMPACT FEE PROJECTS						
52-6800-003	WEST FIELDS OVERSIZE/EXTENSION	-	20,000	-	30,000	10,000
52-6800-615	SPRING POINT LIFT STATION	-	200,000	-		(200,000)
TOTAL IMPACT FEE PROJECTS		-	220,000	-	30,000	10,000
TOTAL SEWER CAPITAL PROJECTS		455,358	4,150,002	159,255	1,412,000	



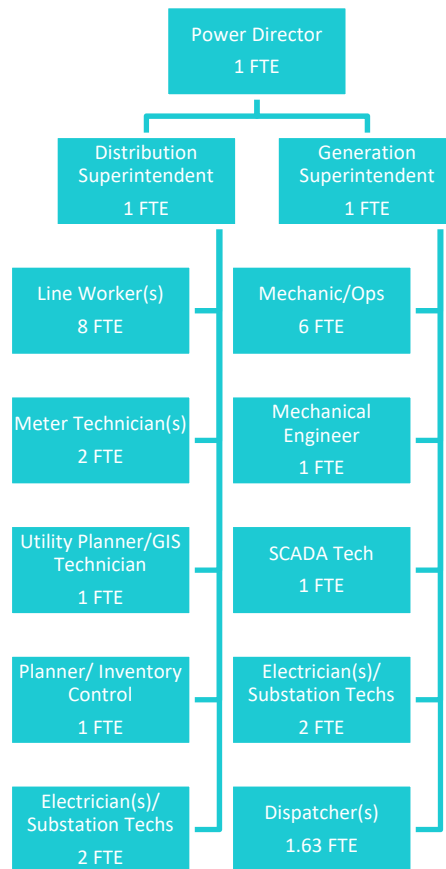
**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Sewer Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PRINCIPAL						
52-7000-750	SERIES 2008 PRINCIPAL	792,690	705,406	119,490	696,000	(9,406)
52-7000-755	SUVMWA BOND					-
52-7100-741	SERIES 1998B PRINCIPAL	110,000	-	-	-	-
TOTAL PRINCIPAL		902,690	705,406	119,490	696,000	(9,406)
TRANSFERS, OTHER						
52-9000-150	BAD DEBT EXPENSE	3,873	5,000	1,477	7,000	2,000
52-9000-620	ADMINISTRATIVE FEE DUE GENERAL	413,667	433,530	175,638	423,936	(9,594)
52-9000-712	TRANSFER TO VEHICLE FUND	73,511	86,334	35,973	94,341	8,007
52-9000-715	OPERATING TRANSFER TO GENERAL FUND	276,205	285,890	119,163	290,330	4,440
52-9000-716	TRANSFER TO FACILITIES FUND	53,419	55,518	23,133	55,427	(91)
52-9000-750	SERIES 2008 INTEREST	105,094	199,501	-	172,256	(27,245)
52-9000-759	1998B BOND INTEREST	4,950	-	-	-	-
52-9000-790	BOND ADMINISTRATION INCREASE RESERVES	3,250	2,500	-	3,250 6,027	750 6,027
TOTAL TRANSFERS, OTHER		933,969	1,068,273	355,382	1,052,567	(15,706)

Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



Electric Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	28.63	28.63	28.63
Personnel Expense	3,237,336	3,444,892	3,507,669
Non-Personnel Expense	23,356,402	27,561,944	25,394,137
Total	26,593,738	31,006,836	28,901,806

Mission Statement: *Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.*

Electric Department - Performance Goals, Strategies, and Measures

Goals #1 - Efficiently manage wholesale power costs to maintain annually budgeted expenditures for delivery to customers.				
Strategy - Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets. (See budget lines: 53-9000-650,53-9000-676 &53-9000-700 = Total \$17,864,706) (*As of 3-31-2019)				
Measures	FY 2018	FY 2019	FY 2020*	FY 2021 (Target)
Power Resource Cost/MWh	\$ 61.91	\$ 61.12	\$ 59.48	\$ 62.38
System Energy % Growth	1.0 %	3.4 %	-1.3%	0.25 %
System Peak % Growth	-1.2 %	2.6 %	0.2%	0.50 %
Retail Revenue % of Budget Forecast	100.4 %	100.6 %	75.7 %	100.0 %
Goal #2 - Provide friendly, professional customer service to all existing and new customers				
Strategy - Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested. (FTE funding for Senior Dispatcher, PT Dispatcher, Metering/Customer Service Tech; AMI Metering system GL Account - 53-6150-040) (*As of 3-31-2020)				
Measures	FY 2018	FY 2019	FY 2020*	FY 2021 (target)
Total # Active Retail Customers	11,916	12,103	12,210	12,350
% Of Active Customers on Shut Off List-Annual Average	0.66%	0.75%	0.60%	0.80%
Shut Off List - Monthly Customer Ave.	78	92	72	75
Goal #3 - Provide efficient and reliable generation and substation system maintenance.				
Strategy - Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations. (FTE funding for Generation/Substation Technicians, Mechanic/Operators; Budget for O&M GL Account 53-5300-246 along with Ongoing - (GL Account 53-6150-016-Substation OCB Replacement) and new Capital Expenditures for the Generation facilities and Substations)				

Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
WHPP Peak Demand Availability	100 %	100 %	100 %	100 %
HC Canyon Hydro Availability	75 %	75 %	75 %	100 %
Power Substations Availability	100 %	100 %	100 %	100 %
Goal #4 - Plan and provide safe and efficient system maintenance in a professional manner				
<p>Strategy - Actively train on safety and efficient job procedures to manage the replacement of distribution equipment and power lines for optimum reliability and resiliency throughout the system operations. Plan and execute professionally new Power installations and Capital Improvement Projects. (Funding of Safety program and transmission projects with SUVPS - GL Account 53-9000-625; FTE funding for crew operations; CFP/IFFP GL Accounts 53-6150-039, 53-6800-023) (*As of 3-31-2020)</p>				
Measures	FY 2018	FY 2019	FY 2020*	FY 2021 (target)
Active Meter Connections per Distribution Employee	415	431	435	440
Distribution O&M Expenses Per Meter	\$ 183	\$ 194	\$ 206	\$ 219
Department Lost time accidents	0	0	0	0
Goal #5 - Maintain and improve the Distribution system reliability				
<p>Strategy - Monitor the system for peak performance to reduce interruption times and dispatch crews in a timely manner to reduce interruption durations. (See GL Accounts -53-6800-008 T&D Circuit Renewal & Replacement) (*As of 3-31-2020)</p>				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
SAIDI: System Average Interruption Duration Index in Minutes	4.15	4.70	3.37*	3.70 **
CAIDI: Customer Average Interruption Duration in Minutes	116.27	89.79	103.61*	97.52 **
ASAI: Average System Availability Index -%-	99.9901%	99.9987%	99.9951*	99.99994% **

**Springville System 3-YR Average



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Electric Summary

		ESTIMATED BEGINNING FUND BALANCE ¹				13,253,489
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
53-3700-700	RESIDENTIAL SALES	9,340,982	9,786,700	5,271,087	9,429,000	(357,700)
53-3700-705	SMALL COMMERCIAL SALES	2,298,078	2,428,225	1,253,700	2,364,000	(64,225)
53-3700-710	LARGE COMMERCIAL SALES	8,193,554	8,312,010	4,128,732	7,935,000	(377,010)
53-3700-715	INTERRUPTIBLE SALES	521,642	480,772	297,285	546,000	65,228
53-3700-720	LARGE INDUSTRIAL SALES	5,424,194	5,378,465	2,840,771	5,657,000	278,535
53-3700-752	SALE OF ELECTRICITY - TAX EXEM	55	-	-	-	-
53-3700-754	ELECTRIC CONNECTION FEES	117,785	150,000	94,450	135,000	(15,000)
53-3700-755	SALE OF SCRAP MATERIAL	10,887	10,000	2,210	10,000	-
53-3700-757	SUNDRY REVENUES	32,753	25,000	27,018	25,000	-
53-3700-758	PENALTY & FORFEIT	100,476	120,000	49,526	99,053	(20,947)
53-3700-759	INTEREST INCOME	110,865	102,000	53,827	80,741	(21,259)
53-3700-761	ELECTRIC IMPACT FEES	882,588	437,400	596,534	393,660	(43,740)
53-3700-763	TEMPORARY POWER	26,175	30,000	23,050	27,000	(3,000)
53-3700-766	DRY CREEK SUB - MAINT. CONTRACT	115,895	120,000	79,529	120,000	-
53-3700-773	ELECTRIC EXTENSION	1,383,794	1,045,000	648,623	675,000	(370,000)
53-3700-774	UTILIZE IMPACT FEE RESERVE	-	519,965	-	430,345	(89,620)
53-3700-777	POLE ATTACHMENT FEES	77,388	85,500	8,400	85,500	-
53-3700-790	JAMPS MARGIN REFUND	279,406	250,000	664,903	430,000	180,000
53-3700-801	INTERNAL POWER SALES	1,012,908	1,053,569	541,426	459,508	(594,061)
53-3700-803	UTILIZE UNRESTRICTED RESERVES	-	-	-	-	-
53-3700-837	GRANT REVENUE	-	-	-	-	-
TOTAL - REVENUES		29,929,427	30,334,606	16,581,070	28,901,807	(1,432,799)
EXPENDITURES						
	DISTRIBUTION DEPARTMENT	2,328,421	2,620,041	1,070,322	2,698,838	78,797
	GENERATION DEPARTMENT	1,806,465	1,918,998	995,307	1,912,929	(6,069)
	DEBT SERVICE					
	TRANSFERS	2,784,997	2,897,988	1,448,994	2,888,192	(9,796)
	POWER AND FUEL PURCHASES	17,587,587	18,578,226	7,673,189	18,514,357	(63,869)
	CAPITAL IMPROVEMENT PROJECTS	2,057,228	4,951,583	991,198	2,745,028	(2,206,555)
	EQUIPMENT REPLACEMENT					
	INCREASE OPERATING RESERVE	-	-	-	92,462	92,462
	INCREASE IMPACT FEE RESERVE					
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	BAD DEBT	29,040	40,000	11,144	50,000	10,000
TOTAL - EXPENDITURES		26,593,738	31,006,836	12,190,153	28,901,806	(2,105,030)
SURPLUS/(DEFICIT)		3,335,689	(672,230)	4,390,917	0	
ESTIMATED ENDING FUND BALANCE						12,915,606
Reserved for:						
	Impact Fee Projects					263,650
	Investment in Joint Venture					
	Debt Service					
	Designated for Construction					816,972
	Working Capital (30% Operating Revenue)					7,779,300
	Unrestricted					4,055,684

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Electric Distribution

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
53-5300-110	PAYROLL - ELECTRIC	1,178,472	1,306,469	577,341	1,318,080	11,611
53-5300-120	PART-TIME EMPLOYEE SALARIES	31,598	-	-	-	-
53-5300-130	EMPLOYEE BENEFITS	661,191	761,011	320,655	798,887	37,876
53-5300-140	OVERTIME PAY	20,535	20,000	10,425	22,000	2,000
53-5300-160	EMPLOYEE RECOGNITION	924	3,200	402	1,600	(1,600)
	TOTAL PERSONNEL	1,892,720	2,090,680	908,823	2,140,567	49,887
OPERATIONS						
53-5300-200	BUSINESS LUNCHES	333	500	172	500	-
53-5300-230	MILEAGE AND VEHICLE ALLOWANCE					-
53-5300-236	TRAINING & EDUCATION	18,798	27,400	4,391	13,450	(13,950)
53-5300-240	OFFICE EXPENSE	4,503	4,500	1,182	4,500	-
53-5300-241	MATERIALS & SUPPLIES	44,011	47,000	21,279	47,500	500
53-5300-245	MAINTENANCE EXISTING LINE	3,248	43,050	7,177	43,050	-
53-5300-246	SUBSTATION OPERATIONS & MAINTEN	51,819	55,500	27,603	55,700	200
53-5300-247	METERING SYSTEM MAINTENANCE				18,520	
53-5300-250	EQUIPMENT EXPENSE	73,994	62,050	24,971	59,800	(2,250)
53-5300-251	FUEL	26,426	35,400	10,591	33,900	(1,500)
53-5300-253	CENTRAL SHOP	25,646	32,574	12,839	32,533	(41)
53-5300-255	COMPUTER OPERATIONS	2,225	5,500	1,620	5,500	-
53-5300-260	BUILDINGS & GROUNDS	15,938	19,650	5,309	20,400	750
53-5300-265	COMMUNICATION/TELEPHONE	5,535	5,970	2,234	5,255	(715)
53-5300-310	PROFESSIONAL & TECHNICAL SERVI	119,142	134,649	6,270	170,200	35,551
53-5300-330	EDUCATION/TRAINING	845	3,000	-	3,000	-
53-5300-510	INSURANCE & BONDS	22,405	23,000	21,363	23,000	-
53-5300-511	CLAIMS SETTLEMENTS	-	3,000	-	3,000	-
53-5300-550	UNIFORMS	10,532	11,038	11,894	5,264	(5,775)
53-5300-551	SPECIAL OSHA UNIFORMS	-	-	-	-	-
53-5300-610	SUNDRY EXPENDITURES	1,632	200	-	200	-
53-5300-650	SUVPP PROJECT EXPENSES	3,608	9,500	425	8,000	(1,500)
53-5300-710	COMPUTER HARDWARE AND SOFTWA	4,139	4,880	2,177	4,000	(880)
53-5300-720	OFFICE FURNITURE & EQUIPMENT	921	1,000	-	1,000	-
	TOTAL OPERATIONS	435,701	529,361	161,498	558,272	10,391
	TOTAL ELECTRIC DISTRIBUTION	2,328,421	2,620,041	1,070,322	2,698,838	60,277



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Electric Generation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
PERSONNEL						
53-5350-110	PAYROLL - ELECTRIC GENERATION	821,740	797,920	410,592	799,491	1,571
53-5350-120	PART-TIME EMPLOYEE SALARIES	18,838	21,615	9,033	20,880	(735)
53-5350-130	EMPLOYEE BENEFITS	482,839	504,072	247,686	517,389	13,317
53-5350-140	OVERTIME PAY	20,437	28,080	14,588	28,080	-
53-5300-160	EMPLOYEE RECOGNITION	762	2,525	62	1,263	(1,263)
	TOTAL PERSONNEL	1,344,616	1,354,212	681,962	1,367,103	12,891
OPERATIONS						
53-5350-230	MILEAGE AND VEHICLE ALLOWANCE	264	1,070	-	1,000	(70)
53-5350-236	TRAINING & EDUCATION	17,784	48,800	3,467	24,400	(24,400)
53-5350-240	OFFICE SUPPLIES	5,247	4,600	1,500	4,600	-
53-5350-241	OPERATION SUPPLIES	78,917	80,500	44,492	80,500	-
53-5350-242	MAINTENANCE (WATERWAYS)	10,088	12,000	12,209	12,000	-
53-5350-243	OLD ACCT COMPUTER MAINTENANCE	-	-	414	-	-
53-5350-250	EQUIPMENT EXPENSE	91,920	136,100	65,317	136,100	-
53-5350-251	FUEL	1,847	2,000	860	2,000	-
53-5350-253	CENTRAL SHOP	2,224	4,862	545	4,856	(6)
53-5350-255	COMPUTER OPERATIONS (SCADA)	13,918	19,000	1,549	19,000	-
53-5350-260	BUILDINGS & GROUNDS	14,489	12,200	2,106	12,200	-
53-5350-265	COMMUNICATION/TELEPHONE	17,518	16,780	8,615	18,046	1,266
53-5350-310	PROFESSIONAL & TECH. SERVICES	41,012	71,500	22,148	71,500	-
53-5350-510	INSURANCE & BONDS	151,494	145,000	144,901	152,000	7,000
53-5350-550	UNIFORMS	9,304	5,314	3,102	3,575	(1,739)
53-5350-551	FIRE RESISTANT UNIFORMS	2,088	-	-	-	-
53-5350-710	COMPUTER HARDWARE & SOFTWARE	3,736	5,060	2,121	4,050	(1,010)
	TOTAL OPERATIONS	461,849	564,786	313,345	545,826	(18,960)
	TOTAL ELECTRIC GENERATION	1,806,465	1,918,998	995,307	1,912,929	(6,069)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Electric Capital

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	FY2019	FY2020	FY2020	FY2021	FY2021
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2020</u>
53-6050-001	NEW DEVELOPMENT EQUIP. & MATER	750,448	550,000	390,327	350,000	(200,000)
53-6050-002	NEW DEVELOPMENT TRANSFORMERS	209,780	300,000	95,795	180,000	(120,000)
53-6050-009	STREET LIGHTS R & R	3,881	7,500	1,913	7,500	-
53-6050-011	EECBG LED STREET LIGHT UPGRADE	34,140	35,000	24,050	35,000	-
53-6050-100	NEW VEHICLES	15,052	-	-	-	-
53-6050-248	MAIN STREET LIGHTING	142,422	57,578	40,408	-	(57,578)
53-6150-016	SUBSTATION OCB REPLACEMENT	131,283	95,437	18,947	-	(95,437)
53-6150-024	CFP/IFFP(8) UPGRADE TO FEEDER 101 (UG)	19,876	-	-	-	-
53-6150-026	CFP/IFFP NESTLE/STOUFFER SUBSTATION	-	347,663	1,704	400,000	52,337
53-6150-039	CFP/IFFP(22) UPGRADE TO FEEDER 602	55,238	-	-	-	-
53-6150-040	AMR METERING SYSTEM	168,124	150,000	90,271	150,000	-
53-6150-046	HOBBLE CREEK BREAKER, RELAYS & COMM	74,377	2,658	14,717	-	(2,658)
53-6150-047	CAT 20,000 HR REBUILD RESERVE	-	60,000	-	-	(60,000)
53-6150-050	FILTER PRESS AND PUMP	-	3,562	-	-	(3,562)
53-6150-051	BAXTER SUBSTATION BATTERY BANK	4,676	55,324	-	25,000	(30,324)
53-6150-053	COOLING TOWER VFD	6,042	-	-	7,000	7,000
53-6150-054	SPRING CREEK HYDRO RTU	12,020	-	-	-	-
53-6150-055	WHPP STATION TRANSFORMER PROTECTI	18,438	-	2,548	-	-
53-6150-056	LOWER B HYDRO BATTERY CHARGER	6,954	-	-	-	-
53-6150-057	WHPP ENGINE ROOM HEATER	11,612	-	-	-	-
53-6150-058	LOWER B HYDRO GEN PROTECTION/SYNC	-	9,000	-	-	(9,000)
53-6150-059	K1 LEFT BANK TURBO REBUILD	38,378	26,622	26,170	-	(26,622)
53-6150-061	K3 CO CATALYST ELEMENTS	25,063	-	-	-	-
53-6150-062	CLEAN BURN FUEL PUMP REPLACEMENT	5,989	19,011	14,900	-	(19,011)
53-6150-063	PHASE TRACKER	10,129	-	-	-	-
53-6150-064	POWELL BREAKER PARTS	12,578	-	-	-	-
53-6150-065	LOWER B SUBSTAION BREAKERS 6041, 604	1,980	87,020	2,855	-	(87,020)
53-6150-228	INDUSTRIAL PARK UG UPGRADE	110,571	-	-	-	-
53-6150-238	STREET REPAIRS	1,093	2,500	-	2,500	-
53-6150-244	WHPP CG CAT GENERATION PROJECT	-	900,000	-	-	(900,000)
53-6150-262	IFFP (5) CAPACITOR BANKS - DISTRIBUTION	-	10,000	-	10,000	-
53-6150-263	RECONDUCTOR BREAKER 202 CFP/IFFP (4)	-	254,411	36,179	-	-
53-6150-264	RECONDUCTOR BREAKER 103 CFP/IFFP (5)	-	209,952	-	-	-
53-6150-265	NEW SOUTH ENGINE ROOM GAS HEATERS	-	15,000	5,610	-	-
53-6150-266	LOWER B HYDRO AXION RTU	-	17,500	-	-	-
53-6150-267	SF6 BREAKER TRIP CLOSE COILS/CHARGIN	-	12,500	-	-	-
53-6150-268	BLOCK FENCE FOR KNIGHT SUBSTATION	-	25,000	-	-	-
53-6150-269	TRIMBLE R2 RTK ROVER	-	14,000	-	-	-
53-6150-271	SUBSTATION TRANSFORMER SINKING FUNI	-	235,000	-	235,000	-
53-6150-272	COMPOUND SUBSTATION SWITCHGEAR HV	-	10,400	-	-	-
53-6150-273	HOBBLE CREEK CANYON COMMUNICATION	-	15,000	14,298	15,000	-
53-6150-274	WHPP RTU REPLACEMENT	-	-	-	17,500	-
53-6150-275	WHPP SUBSTATION SWITCH REPLACEMENT	-	-	-	8,500	-
53-6150-276	UPPER AND LOWER BARTH. ROOF REPLACEMENT	-	-	-	40,000	-
53-6150-277	WHPP AIR HANDLERS	-	-	-	102,000	-
53-6150-278	WHPP AIR COMPRESSOR	-	-	-	25,000	-
53-6150-279	WHPP SWITCHGEAR ENGINE BREAKERS	-	-	-	35,000	-
53-6150-280	RECONDUCTOR BREAKER 103 #7 CFP/IF	-	-	-	276,023	-
SUBTOTAL - OPERATIONS FUNDED		1,870,144	3,527,636	780,690	1,921,023	(1,551,873)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Electric Capital

IMPACT FEE FUNDED PROJECTS

53-6800-009	T&D CIRCUIT RENEWAL & REPLACEMENT	158,063	461,123	185,053	287,740	(173,383)
53-6800-019	IFFP(8) UPGRADE TO FEEDER 101 (UG)	23,332	-	-		-
53-6800-021	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH\	-	-	-		-
53-6800-023	IFFP(16) INSTALL FEEDER 704 (WEST FIELD	5,689	483,961	-	88,325	(395,636)
53-6800-024	RECONDUCTOR BREAKER 202 CRP/IFFP #4	-	178,122	25,141		
53-6800-025	RECONDUCTOR BREAKER 103 CFP/IFFP #5	-	146,994	-		
53-6800-026	CFP/IFFP (2A) & (2B) STOUFFER SUBSTATIO	-	153,747	314		
53-6800-027	RECONDUCTOR BREAKER 103 CFP/IFFP #7				191,812	
53-6800-028	ADDITIONAL FEEDER UNDER I-15 @ 1000N				256,128	
	SUBTOTAL - IMPACT FEE FUNDED	187,084	1,423,947	210,508	824,005	(569,019)
	TOTAL ELECTRIC CAPITAL PROJECTS	2,057,228	4,951,583	991,198	2,745,028	(2,120,892)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

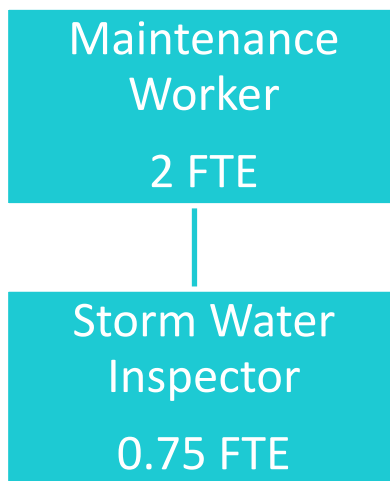
Electric Other

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
<u>TRANSFERS, POWER & FUEL PURCHASES, AND RESERVES</u>						
53-9000-150	BAD DEBT EXPENSE	29,040	40,000	11,144	50,000	10,000
53-9000-620	ADMINSTRATIVE FEE DUE GENERAL	700,310	736,296	368,148	724,164	(12,132)
53-9000-625	SUVPS LINE MAINTENANCE COSTS	699,396	713,520	354,930	436,100	(277,420)
53-9000-650	PURCHASE - OUTSIDE POWER	16,732,252	17,286,172	7,277,089	17,968,257	682,085
53-9000-676	POWER PURCHASES - BLUE MOUNTAIN	39,459	468,534	-	-	(468,534)
53-9000-700	PURCHASE NATURAL GAS & DIESEL	116,479	110,000	41,170	110,000	-
53-9000-710	TRANSFER TO GENERAL FUND	1,784,994	1,856,878	928,439	1,834,119	(22,759)
53-9000-712	TRANSFER TO VEHICLE FUND	147,101	148,357	74,178	174,135	25,778
53-9000-713	TRANSFER TO CIP FUND					-
53-9000-716	TRANSFER TO FACILITIES FUND	152,592	156,457	78,228	155,774	(683)
	INCREASE OPERATING RESERVE				92,462	92,462
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE					-
	TOTAL	20,401,624	21,516,214	9,133,327	21,545,011	28,797

Storm Water

The Storm Water Department is responsible for the management of the utility’s funds and the storm water collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division; prepares the budget; and reviews revenue vs expenses monthly. The Storm Water Department’s tasks include: inspections and cleaning of man-holes, catch basins, pipe lines, pre-treatment structures and regional detention basins; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

MISSION STATEMENT: *Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.*



Storm Water Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	2.75	2.75	2.75
Personnel Expense	194,929	178,921	192,963
Non-Personnel Expense	1,496,262	3,203,757	1,196,165
Total	1,691,191	3,382,678	1,389,128

Storm Water - Performance Goals, Strategies, and Measures

Springville City General Plan Chapter 7, Community Services and Facilities - “To provide functionally effective community facilities and services to support safe, healthy, and vibrant community life.”				
Objective 6 - “Provide a storm drainage collection system that protects property and the health and safety of the citizens of our City, is economical, and will meet both the current and future needs of Springville City.”				
Goal - Track projected revenues vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate				
Measures	2017	2018	2019	2021 (Target)
Total Revenue	111%	98%	108%	100%
Operations Expenses	82%	96%	95%	<100%
Impact Fees	157%	77%	107%	100%
Goal - Provide a reliable and efficient storm water collection system				
Strategy - Work proactively to inspect and clean storm water collections infrastructure to comply with risk management and state requirements, and identify problems spots.				
Clean and Inspect system (10 years)				
SD Pipe = 351,384’, Irrigation Pipe = 295’363’, SD Structures = 1,198, SD Inlets = 1,783				
Clean sumps and pretreatment structures (Annual)				
Pre-Treatment Structures = 62, Sumps = 119				
Dry Weather Screening (Inspect Outfalls, 5 Years)				
Outfalls = 117				
Street sweeping, entire City 2 times/year				
Measures	2017	2018	2019	2020 (target)
Pipe CCTV Inspect/Clean (% of goal)	60%	64%	26%	100%
Structure Inspection	81%	98%	72%	100%
Dry Weather Screening	100%	100%	100%	100%
Street Sweeping	67%	73%	76%	100%
Street Sweeping Tons Collected	340	251	369	-



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Storm Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹		2,552,507				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
55-3700-700	STORM DRAIN FEES	1,144,288	1,207,450	596,751	1,185,000	(22,450)
55-3700-720	INTEREST INCOME - STORM DRAIN	46,907	25,000	25,150	18,600	(6,400)
55-3700-727	STORM DRAIN IMPACT FEES	197,514	184,680	155,346	166,212	(18,468)
55-3700-800	DEVELOPER CONTRIBUTION					-
55-3700-801	INTERNAL SALES	19,139	19,000	9,809	19,316	316
	UTILIZE RESERVES					-
	UTILIZE STORM WATER IMPACT RESERVE					-
TOTAL - REVENUES		<u>1,407,848</u>	<u>1,436,130</u>	<u>787,056</u>	<u>1,389,128</u>	<u>(47,002)</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	481,732	463,483	173,960	498,102	34,619
	DEBT SERVICE	-	-	-	-	-
	TRANSFERS	340,080	432,606	176,308	422,556	(10,050)
	CAPITAL IMPROVEMENT PROJECTS	868,637	2,484,089	414,116	398,758	(2,085,331)
	EQUIPMENT REPLACEMENT					33,080
	INCREASE OPERATING RESERVES					78,867
	INCREASE IMPACT FEE RESERVES	-	-	-	66,212	66,212
	BAD DEBT	741	2,500	354	3,500	1,000
TOTAL - EXPENDITURES		<u>1,691,191</u>	<u>3,382,678</u>	<u>764,738</u>	<u>1,389,128</u>	<u>(1,881,604)</u>
SURPLUS/(DEFICIT)		<u>(283,343)</u>	<u>(1,946,548)</u>	<u>22,318</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE		2,618,719				
Reserved for:						
	Community Improvements	1,499,617				
	Investment in Joint Venture	-				
	Debt Service	-				
	Designated for Construction	549,792				
	Working Capital (30% Operating Revenue)	355,500				
	Unrestricted	213,810				

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Storm Water Operations

	FY2019 <u>ACTUAL</u>	FY2020 APPROVED <u>BUDGET</u>	FY2020 MIDYEAR <u>ACTUAL</u>	FY2021 FINAL <u>BUDGET</u>	FY2021 VS FY2020 <u>INC/(DEC)</u>	
STORM WATER OPERATING EXPENDITURES						
PERSONNEL						
55-5500-110	PAYROLL-FULLTIME	116,997	111,228	60,567	110,546	(682)
55-5500-130	EMPLOYEE BENEFITS	77,431	65,643	34,868	80,142	14,499
55-5500-140	OVERTIME PAY	275	1,500	188	2,000	500
55-5500-160	EMPLOYEE RECOGNITION	226	550	400	275	(275)
	TOTAL PERSONNEL	194,929	178,921	96,022	192,963	14,042
OPERATIONS						
55-5500-220	ORDINANCES AND PUBLICATIONS					-
55-5500-230	MILEAGE AND VEHICLE ALLOWANCE					-
55-5500-236	TRAINING & EDUCATION	410	2,300	25	250	(2,050)
55-5500-240	OFFICE EXPENSE	118	1,000	20	1,000	-
55-5500-241	MATERIALES & SUPPLIES	3,143	4,500	594	3,500	(1,000)
55-5500-242	MAINTENANCE-EXISTING LINES	47,512	50,000	26,645	50,000	-
55-5500-244	MAINTENANCE-DETENTION BASINS	15,455	18,500	5,655	22,500	4,000
55-5500-246	MAINTENANCE-STREET SWEEPING	3,286	6,000	339	5,000	(1,000)
55-5500-250	EQUIPMENT EXPENSE	15,598	16,500	6,454	15,000	(1,500)
55-5500-251	FUEL	8,259	8,350	3,686	8,250	(100)
55-5500-253	CENTRAL SHOP	8,794	12,340	3,575	12,324	(16)
55-5500-260	BUILDINGS & GROUNDS	104	300	-	300	-
55-5500-265	COMMUNICATION/TELEPHONE	1,086	1,860	867	2,075	215
55-5500-310	PROFESSIONAL & TECHNICAL SERV.	68,189	38,000	22,000	60,920	22,920
55-5500-312	STORM WATER COALITION ANNUAL FEE	3,337	3,500	3,337	3,500	-
55-5500-313	SPRINGVILLE IRRIGATION	100,000	100,000	-	100,000	-
55-5500-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
55-5500-510	INSURANCE & BONDS	2,124	3,500	2,200	3,500	-
55-5500-511	CLAIMS SETTLEMENTS	6,681	10,000	86	10,000	-
55-5500-550	UNIFORMS	1,459	1,962	905	1,320	(642)
55-5500-551	PERSONAL PROTECTIVE EQUIPMENT					-
55-5500-710	COMPUTER HARDWARE AND SOFTWARE	1,248	950	1,551	700	(250)
	TOTAL OPERATIONS	286,803	284,562	77,938	305,139	20,577
	TOTAL STORM DRAIN EXPENDITURES	481,732	463,483	173,960	498,102	34,619



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

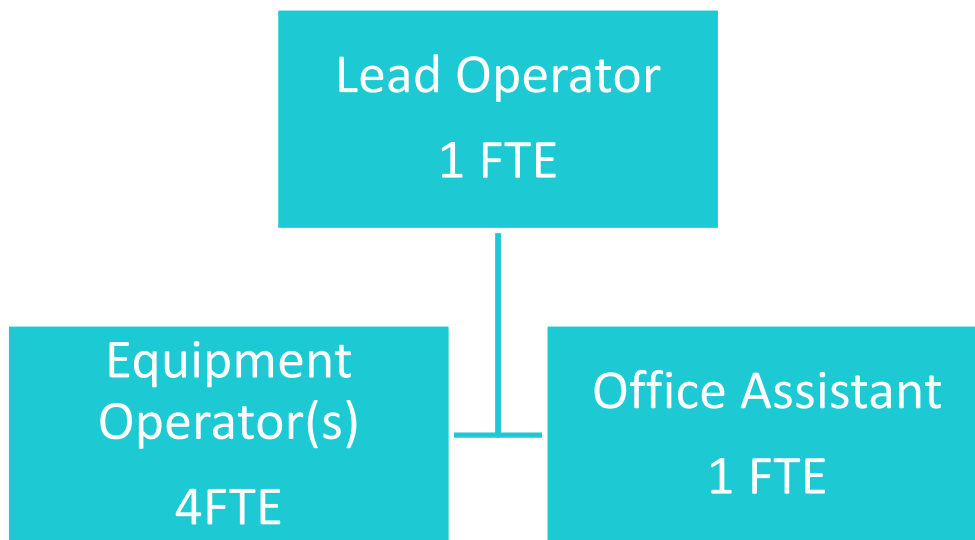
Storm Capital Other

	FY2019 <u>ACTUAL</u>	FY2020 APPROVED <u>BUDGET</u>	FY2020 MIDYEAR <u>ACTUAL</u>	FY2021 FINAL <u>BUDGET</u>	FY2021 VS FY2020 <u>INC/(DEC)</u>
STORM WATER					
CAPITAL PROJECTS - OPERATIONS FUNDED					
55-6050-020	QUAIL HOLLOW	-	65,000	-	(65,000)
55-6050-021	1700 EAST STORM DRAIN	-	305,000	255	(305,000)
55-6050-022	SHOP FOR VACTOR AND SWEEPER	-	106,000	-	(106,000)
55-6050-023	DW14 950 W 700 S OBLIGATION	-	60,000	-	(60,000)
55-6050-026	MP PE42 1150 N 150 E PIPE AND DP	259,831	100,170	93,013	(100,170)
55-6050-028	DREDGE SPRING CREEK CHANNEL - 1500 W TC	-	60,000	46,870	(60,000)
55-6050-030	DITCH #1 REHABILITATION	24,638	-	-	-
55-6050-031	1200 WEST STORM DRAIN PIPE	64,237	83,623	-	-
55-6050-032	SPRINGCREEK PLACE STORM DRAIN	31,042	-	-	-
55-6080-121	LAND/ROW/EASEMENTS	-	-	-	-
55-6080-122	SD PIPE 1000 S TO 700 E TO 1180 S	-	-	225,000	-
55-6080-123	2080 E 800 S DETENTION POND	-	-	73,758	-
TOTAL	379,747	779,793	140,139	298,758	(696,170)
IMPACT FEE PROJECTS					
55-6800-001	DRAINAGE PIPELINES OVERSIZING	-	117,777	-	(117,777)
55-6800-009	IFMP DBW14	-	220,000	1,200	(220,000)
55-6800-010	IFMP DBW17	-	190,000	-	(190,000)
55-6800-011	IFMP DBW 19 (HARMER)	251,588	-	-	100,000
55-6800-013	IFMP DBW20 (WAVETRONIX POND)	-	200,000	-	(200,000)
55-6800-014	IFMP PW25	-	400,000	-	(400,000)
55-6800-015	IFMP CW5	57,480	14,520	14,520	(14,520)
55-6800-016	IFMP PW36	-	419,000	257,158	(419,000)
55-6800-017	IFMP PW37	103,758	-	-	-
55-6800-018	IFMP PW38	76,064	-	-	-
55-6800-019	IFMP DBW15	-	143,000	1,100	(143,000)
TOTAL	488,890	1,704,297	273,977	100,000	(1,604,297)
TRANSFERS, OTHER					
55-9000-150	BAD DEBT EXPENSE	741	2,500	354	1,000
55-9000-710	ADMIN FEE PAID TO GENERAL FUND	304,207	315,396	157,698	(8,308)
55-9000-712	TRANSFER TO VEHICLE FUND	32,513	33,699	16,850	(619)
55-9000-715	OPERATING TRANSFER TO GENL FD	-	79,990	-	(1,123)
55-9000-716	TRANSFER TO FACILITIES FUND	3,360	3,521	1,761	(0)
55-9000-801	LEASE INTEREST	-	-	-	-
55-9000-850	TRANSFER TO IMPACT FEE RESERVE	-	-	-	-
TOTAL TRANSFERS, OTHER	340,821	435,106	176,662	426,056	(9,050)

Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.

MISSION STATEMENT: *Provide a customer friendly, reliable and timely collection service to the residents of Springville.*



Solid Waste Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	6.00	6.00	6.00
Personnel Expense	365,538	427,593	452,205
Non-Personnel Expense	1,307,073	1,362,045	1,413,395
Total	1,672,611	1,789,638	1,865,600

Solid Waste Department - Performance Goals, Strategies and Measures

Springville general plan, chapter 10 Environment, To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation				
Objective 5 - Evaluate and respond to environmental concerns.				
Strategies - Develop & improve Solid waste/Recycling options for Springville City residents. Educate the public regarding options for solid waste, such as affordable green waste dumping/Recycling/Spring clean -up services. Provide a customer friendly garbage & recycling collection service to the residents and business' in Springville, with a reliable and timely service, & Maintain our Good customer service ratings				
Measures (MSW = Municipal Solid Waste)	FY 2017/18	FY 2018/19	FY 2019/20	FY20/21 Target
Service Level Rating	5.45	5.42		5.5
MSW Operating Capacity (New truck & route needed when approaching 100%)	92.31%	94.6%	95.23%	100%
MSW Accounts	10,339	10,590	10,951	11,500
Recycling Operating Capacity (New truck & route needed when approaching 100%)	56.4%	64.9%	71.19%	100%
Recycling Accounts	2,032	2,338	2,563	3,600
Spring Clean-up (Tonnage collected)	124.49	101.76	182.88	100
Cans collected without revenues (City parks & facilities)		277	338	100
Average age of Fleet Vehicles	4.6	5	4	5
Fleet Operations Costs Per Truck	\$27,920	\$28,086	\$24,117	\$25,000
MSW Growth Increase	1.76%	2.41%	1.91%	1.60%
Recycling Growth Increase	18.07%	14.97%	3.6%	10%



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Solid Waste Summary

ESTIMATED BEGINNING FUND BALANCE ¹						2,787,593
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
57-3700-757	SUNDRY REVENUES					-
57-3700-770	COLLECTION SERVICE FEES	1,559,103	1,601,050	812,325	1,613,000	11,950
57-3700-771	INTEREST	14,109	7,000	6,664	11,200	4,200
57-3700-773	SALE OF SCRAP MATERIAL	-	500	-	500	-
57-3700-776	RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES	203,640	243,950	111,793	240,900	(3,050)
	TOTAL - REVENUES	<u>1,776,852</u>	<u>1,852,500</u>	<u>930,781</u>	<u>1,865,600</u>	<u>13,100</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	1,094,255	1,181,765	510,586	1,207,201	25,436
	CAPITAL EXPENDITURES	37,143	57,624	55,198	57,635	11
	TRANSFERS	538,602	547,249	272,325	549,331	2,082
	INCREASE OPERATING RESERVES				47,433	47,433
	BAD DEBT	2,611	3,000	1,309	4,000	1,000
	TOTAL - EXPENDITURES	<u>1,672,611</u>	<u>1,789,638</u>	<u>839,417</u>	<u>1,865,600</u>	<u>75,962</u>
	SURPLUS/(DEFICIT)	<u>104,241</u>	<u>62,862</u>	<u>91,364</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						2,787,593
	Reserved for:					
	Community Improvements					
	Investment in Joint Venture					2,146,574
	Debt Service					-
	Designated for Construction					-
	Working Capital (30% Operating Revenue)					556,170
	Unrestricted					84,849

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Solid Waste

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
SOLID WASTE COLLECTIONS OPERATING EXPENDITURES						
PERSONNEL						
57-5700-110	PAYROLL - WASTE UTILITY	224,832	263,525	106,684	263,646	121
57-5700-120	PAYROLL - PART TIME				-	-
57-5700-130	EMPLOYEE BENEFITS	139,120	158,668	75,096	183,760	25,092
57-5700-140	OVERTIME PAY	1,226	4,200	1,037	4,200	-
57-5700-160	EMPLOYEE RECOGNITION	360	1,200	1,200	600	(600)
	TOTAL PERSONNEL	365,538	427,593	184,016	452,205	24,612
OPERATIONS						
57-5700-236	TRAINING & EDUCATION	-	1,000	-	500	(500)
57-5700-240	SOLID WASTE EXPENSE	539,783	535,240	229,319	536,320	1,080
57-5700-241	DEPARTMENTAL SUPPLIES	680	4,000	293	4,000	-
57-5700-250	EQUIPMENT EXPENSE	54,024	68,996	30,510	68,996	-
57-5700-251	FUEL	49,907	41,303	24,625	37,000	(4,303)
57-5700-253	CENTRAL SHOP	56,859	27,609	26,513	27,574	(35)
57-5700-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
57-5700-260	BUILDINGS & GROUNDS	4,217	7,200	786	7,200	-
57-5700-265	COMMUNICATION/TELEPHONE	1,654	1,980	777	1,531	(449)
57-5700-310	PROFESSIONAL & TECHNICAL SERV.	-	22,000	-	-	(22,000)
57-5700-510	INSURANCE & BONDS	3,055	5,700	3,228	5,700	-
57-5700-511	CLAIMS SETTLEMENTS					-
57-5700-550	UNIFORMS	922	1,226	412	778	(448)
57-5700-710	COMPUTER OPERATIONS	1418.88	500	255.92	700	200
	TOTAL OPERATIONS	712,519	717,754	316,718	691,299	(26,455)
	TOTAL WASTE EXPENDITURES	1,078,057	1,145,347	500,734	1,143,504	(1,843)



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Solid Waste-Recycling

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
SOLID WASTE RECYCLING OPERATING EXPENDITURES						
PERSONNEL						
57-5750-110	PAYROLL - WASTE UTILITY					-
57-5750-120	PAYROLL - PART TIME					-
57-5750-130	EMPLOYEE BENEFITS					-
57-5750-140	OVERTIME PAY					-
57-5750-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	-	-	-	-	-
OPERATIONS						
57-5750-236	TRAINING & EDUCATION					-
57-5750-240	RECYCLING EXPENSE	-	18,000	-	45,000	27,000
57-5750-241	DEPARTMENTAL SUPPLIES	-	300	-	300	-
57-5750-250	EQUIPMENT EXPENSE	7,425	4,400	2,160	4,400	-
57-5750-251	FUEL					-
57-5750-253	CENTRAL SHOP	8,294	11,832	7,241	11,817	(15)
57-5750-260	BUILDINGS & GROUNDS	-	599	-	599	-
57-5750-265	COMMUNICATION/TELEPHONE	-	960	-	1,360	400
57-5750-310	PROFESSIONAL & TECHNICAL SERV.					-
57-5750-510	INSURANCE & BONDS	332	-	358		-
57-5750-511	CLAIMS SETTLEMENTS					-
57-5750-550	UNIFORMS	146	327	92	220	(107)
	TOTAL OPERATIONS	16,198	36,418	9,851	63,696	27,278
	TOTAL RECYCLING EXPENDITURES	16,198	36,418	9,851	63,696	27,278



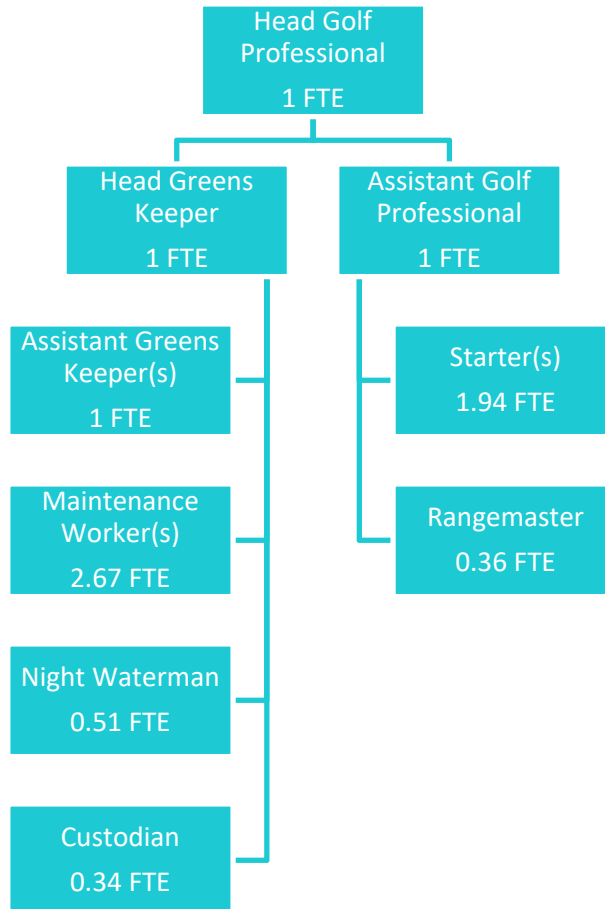
**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Solid Waste Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
SOLID WASTE						
TRANSFERS, OTHER						
57-6024-040	NEW GARBAGE CANS	37,143	42,144	40,144	42,870	726
57-6024-041	RECYCLING CANS	-	15,480	15,054	14,765	(715)
57-6050-010	NEW VEHICLES					-
57-9000-150	BAD DEBT EXPENSE	2,611	3,000	1,309	4,000	1,000
57-9000-710	ADMIN FEE DUE GENERAL FUND	208,547	217,577	107,789	215,207	(2,370)
57-9000-712	TRANSFER TO VEHICLE FUND	175,584	171,751	85,575	175,642	3,891
57-9000-713	TRANSFER TO SEWER FUND	60,000	60,000	30,000	60,000	-
57-9000-714	TRANSFER TO CIP FUND					-
57-9000-715	OPERATING TRANSFER TO GENL FUN	77,275	80,078	40,039	80,675	597
57-9000-716	TRANSFER TO FACILITIES FUND RESERVES	17,196	17,843	8,922	17,808	(35)
						-
TOTAL TRANSFERS, OTHER		578,356	607,873	328,832	610,966	3,093

Golf Course

Springville’s Hobble Creek Golf Course is one of Utah's top public courses. It was built in Hobble Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City’s golf professional oversees all maintenance, marketing, scheduling and pro shop operations.



Golf Course Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	9.57	9.57	9.82
Personnel Expense	431,704	457,631	492,983
Non-Personnel Expense	441,489	470,838	470,889
Total	873,193	928,469	963,872

Performance Goals, Strategies, and Measures

Goal #1 - Maximize golf course revenues to cover golf operating expenses as well as debt service, while maintaining financial viability for Springville City and Hobble Creek G.C.				
Strategy #1 - Increase rounds played with targeted discounts during non-peak times. Strategy #2 - Maximize revenue per round through improved tee sheet management. Strategy #3 - Maximize course utilization (# of rounds sold vs. total available rounds, revenue per round, revenue per tee time).				
Measures	2016-17	2017-18	2018-19	2019-20 (target)
# of rounds	53,169	54,510	51,000(est.)	55,500
Gross Profit Margin	0.10%	-14.18%	1.70%	26%
Labor Expense Rate	59.77%	55.17%	48.54%	52.23%
Course Utilization	39.72%	41.32%	37.89%	42.60%
Revenue per start	\$25.88	\$25.01	\$25.43(est.)	\$26.00
Goal #2 - Provide an affordable golf facility with programs that grow the game and ensure a safe and enjoyable outdoor recreational opportunity for community residents and visitors.(Clinics for youth and ladies, Men's/Ladies Associations, Youth League, Corporate Events, State Sanctioned Golf Events).				
Strategy #1 - Develop on-going customer feedback process. Strategy #2 -Develop, continually maintain, and enhance the Hobble Creek Golf Course presence and communication on social media outlets (Facebook, Twitter, and Instagram).				
Measures	2016-17	2017-18	2018-19	2019-20 (target)
Daily Herald Poll	#1	#1	#1	#1
UT Valley Mag. Poll	#1	#1	#1	#1
% of online bookings	43%	48%	51%	55%
Goal #3 - Maintain quality golf course conditions, focusing on sustainability, environmental stewardship, and fiscal viability. Protect golf course assets with timely capital improvements.				
Strategy #1 - Use up-to-date technology and best practices strategies to improve efficiency, playability, pace of play, environmental performance and turf grass performance, Strategy #2 - Regulate our water usage responsibly to be compliant with state and local agencies. Integrate water conservation management as part of the overall environmental policy for the facility. Strategy #3 - Manage golf playing surfaces for optimal performance and desired conditions through the maintenance of healthy and functional turf grass while minimizing environmental impacts. Strategy #4 - Volunteer Marshal Program - Our on-course volunteer Marshal program has helped improve pace-of-play, as well as improved course playing conditions. Strategy #5 - Set aside dollars to reinvest in the golf course to keep Hobble Creek positioned positively in the minds of golfers.				
Measures	2016-17	2017-18	2018-19	2019-20 (Target)
Pace of play(peak)	4:15-4:45	4:10-4:30	4:00-4:20	4:00-4:15
(non-peak)	4:00-4:30	3:45-4:00	3:45-4:00	3:30-4:00
Maint. Perform. Factor	NA	NA	NA	91%
City services survey	5.52	5.51	5.51	5.55



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Golf Summary

	ESTIMATED BEGINNING FUND BALANCE ¹				(3,185)
<u>GL Acct</u>	<u>Line Description</u>	FY2019	FY2020	FY2020	FY2021
<u>REVENUES</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR ACTUAL</u>	<u>FINAL BUDGET</u>
58-3700-335	SODA POP VENDING MACHINE-GOLF	1,325	-	-	-
58-3700-371	GOLF TAX EXEMPT	11	-	-	-
58-3700-372	GOLF FEES	588,742	599,000	380,462	643,000
58-3700-374	SUNDRY REVENUES	283	250	128	250
58-3700-376	ROAD UTILITY REVENUE				780
58-3700-378	GOLF CART RENTAL FEES	271,270	290,000	182,492	280,000
58-3700-379	GOLF RANGE FEES	12,827	17,500	8,634	17,500
58-3700-381	ADVERTISING SALES	3,600	8,000	1,400	8,000
58-3700-700	LEASE REVENUES	17,554	15,000	8,843	14,346
58-3700-701	GRANT REVENUE				-
58-3700-883	DONATIONS				-
	UTILIZE FUND BALANCE				-
	TOTAL - REVENUES	895,612	929,750	581,959	963,876
<u>EXPENDITURES</u>					
58-6080-301	DEBT RETIREMENT-PURCHASE GOLF CARTS				-
58-9000-700	INTEREST	23,332	-	-	-
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	57,530	62,025	31,013	61,423
58-9000-712	TRANSFER TO VEHICLE FUND	43,516	47,589	23,795	51,309
58-9000-716	TRANSFER TO FACILITIES FUND	36,214	36,918	18,459	36,713
58-9000-720	OPERATING TRANSFER TO GENERAL FUND				-
	CIP SINKING FUND				-
	DEPARTMENTAL EXPENDITURES	651,785	776,937	364,858	814,430
	CAPITAL IMPROVEMENT PROJECTS	60,815	5,000	-	-
	TOTAL - EXPENDITURES	873,192	928,469	438,124	963,876
	SURPLUS/(DEFICIT)	22,420	1,281	143,835	0
	ESTIMATED ENDING FUND BALANCE				(3,185)
	Reserved for:				
	Community Improvements				-
	Investment in Joint Venture				-
	Debt Service				-
	Designated for Construction				
	Working Capital (30% Operating Revenue)				(3,185)
	Unrestricted				-

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Golf Operations

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
GOLF COURSE						
PERSONNEL						
58-5861-110	PAYROLL - GOLF COURSE	207,732	198,243	99,590	209,185	10,942
58-5861-120	PART-TIME EMPLOYEE SALARIES	100,221	120,578	74,372	120,578	0
58-5861-130	EMPLOYEES BENEFITS	117,611	133,395	56,286	158,737	25,342
58-5861-140	OVERTIME PAY	5,795	3,500	1,940	3,500	-
58-5861-160	EMPLOYEE RECOGNITION	344	1,915	157	982	(933)
	TOTAL PERSONNEL	431,704	457,631	232,345	492,983	35,352
OPERATIONS						
58-5861-230	TRAVEL, DUES & MEETINGS	666	2,000	400	2,000	-
58-5861-236	TRAINING & EDUCATION	70	2,000	-	1,000	(1,000)
58-5861-240	OFFICE EXPENSE	678	2,200	185	2,200	-
58-5861-241	DEPARTMENTAL SUPPLIES	31,236	57,000	28,791	52,000	(5,000)
58-5861-245	MERCHANT CREDIT CARD FEES	15,691	15,000	13,135	15,000	-
58-5861-250	EQUIPMENT EXPENSE	30,312	49,728	13,347	37,700	(12,028)
58-5861-251	FUEL	7,049	7,463	2,179	7,463	-
58-5861-252	VEHICLE EXPENSE	22	-	-	300	-
58-5861-253	CENTRAL SHOP	2,925	19,085	3,888	19,061	(24)
58-5861-260	BUILDING & GROUNDS	29,894	52,400	11,918	47,400	(5,000)
58-5861-265	COMMUNICATION/TELEPHONE	6,259	5,830	2,746	5,535	(295)
58-5861-310	PROFESSIONAL & TECHNICAL SERVI	5,662	10,000	6,600	35,000	25,000
58-5861-312	PUBLIC RELATIONS	4,669	6,500	618	6,500	-
58-5861-510	INSURANCE & BONDS	5,585	7,840	5,635	7,840	-
58-5861-550	UNIFORMS	1,086	2,453	792	1,821	(633)
58-5861-650	ELECTRIC UTILITIES	17,739	22,000	14,776	22,000	-
58-5861-651	GOLF OPERATED SODA SALES					-
58-5861-652	GOLF CART LEASE	59,596	56,727	26,569	56,727	-
58-5861-710	COMPUTER EQUIPMENT AND SOFTWARE	945	1,080	932	1,900	820
	TOTAL OPERATIONS	220,082	319,306	132,513	321,447	1,841
	TOTAL GOLF COURSE EXPENDITURES	651,785	776,937	364,858	814,430	37,193



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Golf Capital Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
GOLF CAPITAL PROJECTS & EQUIPMENT REPLACEMENT						
58-6080-211	CLUBHOUSE REMODEL	60,815	-	-	-	-
58-6080-216	NEW EQUIPMENT	-	5,000	-	-	(5,000)
TOTAL GOLF COURSE CAPITAL AND EQUIPMENT		60,815	5,000	-	-	(5,000)

Redevelopment Funds

2021

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

RDA

	ESTIMATED BEGINNING FUND BALANCE ¹				637,061	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
61-3800-850	TRANSFERS FROM OTHER FUNDS	60,000	20,000	10,000	35,000	15,000
61-3800-860	PROPERTY TAXES	159,900	150,000	-	175,000	25,000
	UTILIZE PROJECT RESERVES					
	TOTAL REVENUES	<u>219,900</u>	<u>170,000</u>	<u>10,000</u>	<u>210,000</u>	<u>40,000</u>
EXPENDITURES						
61-5100-220	PUBLIC NOTICES	-	1,000	-		(1,000)
61-5100-315	PROFESSIONAL FEES					-
61-5100-316	PROJECT EXPENSES	-	250,000	-		(250,000)
61-5100-317	INCENTIVES	27,231	35,000	-	135,000	100,000
	INCREASE RESERVES				75,000	75,000
	TOTAL EXPENDITURES	<u>27,231</u>	<u>286,000</u>	<u>-</u>	<u>210,000</u>	<u>(76,000)</u>
	SURPLUS / (DEFICIT)	<u>192,668</u>	<u>(116,000)</u>	<u>10,000</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				712,061	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				712,061	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Building Authority Funds

2021

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

MBA Fund

ESTIMATED BEGINNING FUND BALANCE ¹						3,244
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 APPROVED BUDGET</u>	<u>FY2020 MIDYEAR ACTUAL</u>	<u>FY2021 FINAL BUDGET</u>	<u>FY2021 VS FY2020 INC/(DEC)</u>
REVENUES						
32-3200-100	MBA PROCEEDS AND BONDS					-
32-3600-600	REVENUES FROM SPRINGVILLE CITY	383,978	386,965	193,482	394,634	7,669
32-3600-610	INTEREST INCOME					-
32-3800-810	TRANSFER FROM OTHER FUNDS					-
	TOTAL REVENUES	<u>383,978</u>	<u>386,965</u>	<u>193,482</u>	<u>394,634</u>	<u>7,669</u>
EXPENDITURES						
32-4800-500	COST OF ISSUANCE					-
32-4800-780	MBA BONDS - INTEREST	111,816	105,315	54,293	97,984	(7,331)
32-4800-781	MBA BONDS - PRINCIPAL	270,000	280,000	280,000	295,000	15,000
32-4900-500	INTEREST PAID					-
32-4900-740	TRANSFER TO CAPITAL IMPRV FUND					-
32-4900-790	BOND ADMINISTRATION FEES	1,650	1,650	1,650	1,650	-
	TOTAL EXPENDITURES	<u>383,466</u>	<u>386,965</u>	<u>335,943</u>	<u>394,634</u>	<u>7,669</u>
	SURPLUS / (DEFICIT)	<u>512</u>	<u>-</u>	<u>(142,460)</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						3,244

Notes:

1. Estimated Beginning Fund Balance subject FY 2020 Actual results and audit entries.

Exhibits

2021

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A - Pay Scale
- Exhibit B - Approved Positions List
- Exhibit C - Comprehensive Fee Schedule



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit A

**Fiscal 2020-2021 Pay Scale
Traditional Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.74	\$11.65	\$14.56	\$18,175.97	\$24,234.22	\$30,292.47
2	\$9.83	\$12.57	\$15.31	\$20,436.66	\$26,140.31	\$31,843.96
3	\$10.91	\$13.50	\$16.08	\$22,697.35	\$28,073.62	\$33,449.88
4	\$12.00	\$14.46	\$16.92	\$24,958.05	\$30,074.97	\$35,191.89
5	\$13.09	\$15.43	\$17.77	\$27,218.74	\$32,089.93	\$36,961.13
6	\$13.73	\$16.21	\$18.70	\$28,552.55	\$33,723.11	\$38,893.68
7	\$14.42	\$17.04	\$19.67	\$29,990.00	\$35,448.94	\$40,907.88
8	\$15.16	\$17.92	\$20.67	\$31,538.15	\$37,270.95	\$43,003.74
9	\$15.94	\$18.84	\$21.73	\$33,163.72	\$39,186.10	\$45,208.48
10	\$16.75	\$19.80	\$22.85	\$34,840.89	\$41,181.49	\$47,522.10
11	\$17.62	\$21.29	\$24.97	\$36,647.07	\$44,289.32	\$51,931.57
12	\$18.52	\$22.38	\$26.24	\$38,530.67	\$46,551.24	\$54,571.82
13	\$19.48	\$23.54	\$27.60	\$40,517.47	\$48,960.03	\$57,402.59
14	\$20.48	\$24.76	\$29.04	\$42,607.48	\$51,502.08	\$60,396.68
15	\$21.54	\$26.03	\$30.53	\$44,800.71	\$54,150.18	\$63,499.65
16	\$22.66	\$27.39	\$32.13	\$47,122.94	\$56,971.65	\$66,820.37
17	\$23.82	\$28.80	\$33.79	\$49,548.39	\$59,912.78	\$70,277.18
18	\$25.06	\$30.30	\$35.54	\$52,128.65	\$63,026.59	\$73,924.52
19	\$26.35	\$31.86	\$37.37	\$54,802.79	\$66,268.99	\$77,735.18
20	\$27.71	\$33.52	\$39.32	\$57,636.42	\$69,713.61	\$81,790.81
21	\$29.15	\$36.02	\$42.89	\$60,636.72	\$74,929.16	\$89,221.60
22	\$30.66	\$37.89	\$45.12	\$63,765.64	\$78,807.23	\$93,848.83
23	\$32.26	\$39.87	\$47.48	\$67,094.18	\$82,921.21	\$98,748.25
24	\$33.92	\$41.93	\$49.94	\$70,551.73	\$87,208.57	\$103,865.42
25	\$35.69	\$45.04	\$54.39	\$74,241.51	\$93,684.15	\$113,126.79
26	\$37.83	\$47.54	\$57.25	\$78,696.00	\$98,888.42	\$119,080.84
27	\$40.10	\$50.68	\$61.26	\$83,417.76	\$105,417.13	\$127,416.49
28	\$42.51	\$54.03	\$65.55	\$88,422.82	\$112,379.24	\$136,335.65
29	\$45.06	\$57.60	\$70.13	\$93,728.19	\$119,803.67	\$145,879.14
30	\$47.77	\$61.40	\$75.04	\$99,351.88	\$127,721.28	\$156,090.68



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit A

**Fiscal 2020-2021 Pay Scale
Vanguard Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.74	\$11.65	\$14.56	\$18,175.97	\$24,234.22	\$30,292.47
2	\$9.83	\$12.57	\$15.31	\$20,436.66	\$26,140.31	\$31,843.96
3	\$10.91	\$13.50	\$16.08	\$22,697.35	\$28,073.62	\$33,449.88
4	\$12.00	\$14.46	\$16.92	\$24,958.05	\$30,074.97	\$35,191.89
5	\$13.09	\$15.43	\$17.77	\$27,218.74	\$32,089.93	\$36,961.13
6	\$13.73	\$16.21	\$18.70	\$28,552.55	\$33,723.11	\$38,893.68
7	\$15.20	\$17.83	\$20.45	\$31,620.29	\$37,079.24	\$42,538.18
8	\$15.95	\$18.70	\$21.46	\$33,168.45	\$38,901.25	\$44,634.04
9	\$16.73	\$19.62	\$22.52	\$34,794.02	\$40,816.40	\$46,838.78
10	\$17.53	\$20.58	\$23.63	\$36,471.19	\$42,811.79	\$49,152.40
11	\$18.40	\$22.08	\$25.75	\$38,277.37	\$45,919.62	\$53,561.87
12	\$19.31	\$23.16	\$27.02	\$40,160.96	\$48,181.54	\$56,202.12
13	\$20.26	\$24.32	\$28.38	\$42,147.77	\$50,590.33	\$59,032.89
14	\$21.27	\$25.54	\$29.82	\$44,237.78	\$53,132.38	\$62,026.98
15	\$22.32	\$26.82	\$31.31	\$46,431.00	\$55,780.48	\$65,129.95
16	\$23.44	\$28.17	\$32.91	\$48,753.24	\$58,601.95	\$68,450.66
17	\$24.61	\$29.59	\$34.57	\$51,178.69	\$61,543.08	\$71,907.48
18	\$25.85	\$31.09	\$36.32	\$53,758.95	\$64,656.89	\$75,554.82
19	\$27.13	\$32.64	\$38.16	\$56,433.09	\$67,899.29	\$79,365.48
20	\$28.49	\$34.30	\$40.11	\$59,266.71	\$71,343.91	\$83,421.11
21	\$29.94	\$36.81	\$43.68	\$62,267.02	\$76,559.46	\$90,851.90
22	\$31.44	\$38.67	\$45.90	\$65,395.94	\$80,437.53	\$95,479.13
23	\$33.04	\$40.65	\$48.26	\$68,724.48	\$84,551.51	\$100,378.54
24	\$34.70	\$42.71	\$50.72	\$72,182.03	\$88,838.87	\$105,495.72
25	\$36.48	\$45.82	\$55.17	\$75,871.81	\$95,314.46	\$114,757.10
26	\$38.62	\$48.33	\$58.03	\$80,326.30	\$100,518.72	\$120,711.14
27	\$40.89	\$51.47	\$62.04	\$85,048.06	\$107,047.43	\$129,046.80
28	\$43.29	\$54.81	\$66.33	\$90,053.13	\$114,009.54	\$137,965.96
29	\$45.85	\$58.38	\$70.92	\$95,358.50	\$121,433.98	\$147,509.45
30	\$48.55	\$62.19	\$75.83	\$100,982.19	\$129,351.59	\$157,720.99



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit B

Fiscal 2020-2021 Authorized Position List

Position	Status	Grade	Department	FTE
Mayor	PT	N/A	Legislative	0.50
Council Member	PT	N/A	Legislative	2.50
City Administrator	FT	30	Admin	1.00
Manager of Administrative Services	FT	22	Admin	1.00
Recorder	FT	22	Admin	1.00
HR/Executive Secretary	FT	14	Admin	1.00
Management Analyst	FT	17	Admin	1.00
Office Assistant I/II	PT	7/9	Admin	1.99
Deputy Recorder	PT	11	Admin	0.50
Tree Maintenance Worker I/II	FT	9/11	Bldgs & Grnds	1.00
Parks Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Maintenance Worker I/II	FT	8/10	Bldgs & Grnds	6.00
Facilities Maintenance Technician I & II	FT	7/9	Bldgs & Grnds	3.00
Buildings & Ground Director	FT	24	Bldgs & Grnds	1.00
Facilities Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Supervisor	FT	15	Bldgs & Grnds	2.00
Cemetery Sexton	FT	15	Bldgs & Grnds	1.00
Facilities Manager	FT	14	Bldgs & Grnds	1.00
Executive Secretary	FT	11	Bldgs & Grnds	1.00
Parks Worker	PT	1/3	Bldgs & Grnds	9.92
Camp Host	PT	1	Bldgs & Grnds	0.89
Office Assistant I/II	PT	7/9	Bldgs & Grnds	0.50
Shop Supervisor	FT	17	Central Shop	1.00
Mechanic	FT	11/13	Central Shop	1.00
Office Assistant I/II	PT	7	Central Shop	0.67
Apprentice Mechanic	PT	7	Central Shop	0.50
Executive Secretary	FT	11	Comm. Dev	1.00
Planner I/II	FT	14/16	Comm. Dev.	1.00
Building Inspector I/II/III	FT	14/16/18	Comm. Dev.	2.00
Community Dev. Director	FT	27	Comm. Dev.	1.00
Chief Building Official	FT	21	Comm. Dev.	1.00
Office Assistant I/II	PT	7/9	Comm. Dev.	1.25
Planning Intern	PT	P3	Comm. Dev.	0.00
Justice Court Judge	FT	23	Court	0.88
Court Clerk Supervisor	FT	14	Court	1.00
Court Clerk I/II	FT	7/9	Court	0.50
Court Clerk I/II	PT	7/9	Court	0.75
Accountant I/II	FT	13/15	Finance	1.00
Financial Clerk I/II	FT	7/9	Finance	2.00
Finance Director/Asst. Administrator	FT	28	Finance	1.00
Treasurer	FT	21	Finance	1.00
Financial Clerk I/II	PT	7/9	Finance	0.50
Customer Service Clerk I/II	PT	7/9	Finance	2.38
Golf Pro	FT	21	Golf	1.00
Assistant Golf Professional	FT	11	Golf	1.00
Greens Superintendent	FT	18	Golf	1.00
Assistant Greens Keeper	FT	11	Golf	1.00
Night Waterman	PT	1	Golf	0.51
Maintenance Worker	PT	1	Golf	2.67
Golf Starter	PT	1	Golf	1.94
Rangemaster/Cart Washer	PT	1	Golf	0.36
Custodian Technician I	PT	1	Golf	0.34
Information Systems Manager	FT	22	IS	1.00
Network Administrator	FT	18	IS	1.00
Information Systems Tech. I/II	FT	11/14	IS	2.00
City Attorney/Asst. Administrator	FT	28	Legal	1.00
Assistant City Attorney	FT	22	Legal	1.50
Victim's Advocate	PT	9	Legal	0.63
Paralegal	PT	11	Legal	0.00
Office Assistant I/II	PT	7/9	Legal	1.00
Drug Prevention Coordinator	PT	14	Legal	0.50
Library Director	FT	22	Library	1.00
Senior Librarian	FT	17	Library	1.00



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Librarian I/II	FT	13/15	Library	3.00
Assistant Librarian	PT	9	Library	2.92
Rental Attendants	PT	2	Library	0.18
Lead Clerk	PT	5	Library	0.90
Clerk	PT	1	Library	3.53
Page	PT	1	Library	1.76
Storyteller	PT	1	Library	0.47
Museum Director	FT	22	Museum	1.00
Museum Associate Director	FT	18	Museum	1.00
Museum Curator of Education	FT	18	Museum	1.00
Museum Educator	FT	12	Museum	1.00
Assistant Curator	FT	12	Museum	1.00
Executive Secretary	FT	11	Museum	1.00
Outreach Educator	PT	7	Museum	4.05
Museum Fundraiser	PT	10	Museum	0.50
Event Coordinator	PT	8	Museum	0.41
Event Host	PT	2	Museum	0.15
Front Desk Attendant	PT	2	Museum	0.28
Power Director	FT	27	Power	1.00
Distribution Superintendent	FT	24	Power	1.00
Generation Superintendent	FT	24	Power	1.00
Line Crew Supervisor	FT	22	Power	2.00
Meter Technician Supervisor	FT	21	Power	1.00
Utility Planner	FT	17	Power	1.00
Substation Lead Worker	FT	21	Power	2.00
Mechanical Engineer	FT	20	Power	0.00
Mechanic/Operator Supervisor	FT	20	Power	1.00
Journey Line Worker	FT	20	Power	4.00
Journey Meter Technician	FT	20	Power	1.00
Journey Electrician	FT	20	Power	1.00
Apprentice Line Worker	FT	16	Power	2.00
Apprentice Electrician	FT	16	Power	1.00
Mechanic/Operator	FT	16	Power	5.00
Office Manager	FT	16	Power	1.00
Instrumentation Technician I/II	FT	14/18	Power	2.00
Ground Worker	FT	11	Power	0.00
Planner/Inventory Control	FT	11	Power	1.00
Operator Dispatch	PT	8	Power	0.63
Police Officer I/II	FT	14/15	Public Safety	16.00
Public Safety Director/Police Chief	FT	27	Public Safety	1.00
Lieutenant	FT	24	Public Safety	2.00
Fire Chief	FT	23	Public Safety	1.00
Fire Captain	FT	20	Public Safety	1.00
Sergeant	FT	20	Public Safety	6.00
Dispatch Supervisor	FT	17	Public Safety	1.00
Corporal	FT	17	Public Safety	5.00
Assistant Dispatch Supervisor	FT	16	Public Safety	1.00
Office Assistant I/II	FT	7/9	Public Safety	1.00
Executive Secretary	FT	11	Public Safety	1.00
Lead Firefighter	FT	10	Public Safety	2.12
Firefighter/Paramedic	FT	10	Public Safety	1.20
Animal Control Officer	FT	10	Public Safety	1.00
Dispatcher I/II	FT	12/14	Public Safety	6.00
Police Officer I/II	PT	14/15	Public Safety	0.60
Investigations Secretary	PT	11	Public Safety	0.50
Dispatcher I/II	PT	12/14	Public Safety	1.81
Crossing Guards	PT	2	Public Safety	2.00
Office Assistant I/II	PT	7/9	Public Safety	0.50
Fire Inspector	PT	13	Public Safety	0.50
FF & EMT/B, A, P	PT	6/8/10	Public Safety	16.80
Public Works Inspector I/II	FT	15/17	Public Works	2.00
Solid Waste Equip. Operator I/II	FT	9/11	Public Works	4.00
Streets Equipment Operator I/II	FT	9/11	Public Works	4.00
Blue Stake Technician	FT	13	Public Works	1.00
Water Maintenance Tech I/II	FT	9/11	Public Works	7.00



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Collections Operator I/ II	FT	9/11	Public Works	2.00
Wastewater Operator I/II	FT	9/11	Public Works	2.00
Office Assistant I/II	FT	7/9	Public Works	1.00
Public Works Director	FT	27	Public Works	1.00
City Engineer	FT	26	Public Works	1.00
Civil Engineer	FT	22	Public Works	1.00
Streets Superintendent	FT	20	Public Works	1.00
Water Superintendent	FT	20	Public Works	1.00
Wastewater and Storm Water Superint.	FT	20	Public Works	1.00
City Surveyor	FT	18	Public Works	1.00
GIS Analyst	FT	19	Public Works	1.00
Wastewater Plant Manager	FT	18	Public Works	1.00
Streets Supervisor	FT	15	Public Works	1.00
Water Supervisor	FT	15	Public Works	1.00
Wastewater Plant Mechanic	FT	14	Public Works	1.00
Solid Waste Maint. Lead Worker	FT	13	Public Works	1.00
Streets Lead Worker	FT	13	Public Works	2.00
Water Lead Worker	FT	13	Public Works	5.00
Wastewater Lead Worker	FT	13	Public Works	1.00
Executive Secretary	FT	11	Public Works	1.00
Storm Water Operator I/II	FT	9/11	Public Works	2.00
Intern	PT	1/2/3	Public Works	0.25
Irrigation Worker	PT	8	Public Works	0.60
Meter Reader	PT	2	Public Works	0.96
Compost Laborer	PT	3	Public Works	1.01
Recreation Coordinator I/II	FT	9/11	Recreation	2.00
Office Assistant I/II	FT	7/9	Recreation	1.00
Recreation Director	FT	24	Recreation	1.00
Recreation Superintendent	FT	20	Recreation	1.00
Aquatics Manager	FT	13	Recreation	1.00
Operations Supervisor	FT	13	Recreation	1.00
Recreation Supervisor	FT	16	Recreation	1.00
Recreation Maintenance Worker I/II	FT	8/10	Recreation	1.00
Head Lifeguard	PT	3	Recreation	1.70
Lifeguard	PT	1	Recreation	15.81
Front Desk Supervisor	PT	3	Recreation	1.52
Front Desk Lead Worker	PT	5	Recreation	0.43
Front Desk Attendant	PT	1	Recreation	4.74
Child Watch Supervisor	PT	3	Recreation	0.57
Child Watch Attendant	PT	1	Recreation	2.40
Aquatic Instructor I/II	PT	Unit Pay	Recreation	4.34
Fitness Instructor I/II	PT	Unit Pay	Recreation	2.66
Sports Officials	PT	Unit Pay	Recreation	2.24
Recreation Specialist	PT	4	Recreation	1.26
Senior Citizen Center Manager	PT	13	Recreation	0.50
Lunch Helper	PT	1	Recreation	0.47
Driver	PT	1	Recreation	0.16
Receptionist	PT	1	Recreation	0.50
Instructor	PT	2	Recreation	0.50
TOTAL FULL-TIME EQUIVALENTS (FTE)				302.11



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit C

Fiscal 2020-2021 Comprehensive Fee Schedule

<i>Table of Contents</i>	<i>Line #</i>
General Fees	1
Government Records Access and Management Act (GRAMA) Fees	36
Franchise, Sales Tax, and Other Use Fees	85
Public Safety Fees	93
Court Fines	121
City Facility Use Fees	124
Parks	207
Business Licensing	260
Planning & Zoning Fees	289
Public Works Fees	325
Building Fees	354
Art Museum Fees	383
Library Fees	414
Cemetery Fees	429
Recreation Fees	470
Clyde Recreation Center	529
Golf Fees	658
Electric Utility Fees	704
Sewer Utility Fees	797
Solid Waste Utility Fees	831
Storm Water Utility Fees	841
Water Utility Fees	844
Plat "A" Irrigation Assessments	925
Highline Ditch Fees	935

Cost Recovery Codes			
Full Recovery	Full	F	85 - 100%
High Recovery	High	H	70 - 90%
Mid-level Recovery	Mid-Level	M	30-70%
Low Recovery	Low	L	1 - 30%
No Recovery	No Recovery	N	0%

Line				Cost Recovery Code
1	General Fees			
2		<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
3	Placement of Street Banners	10.00	Application Fee	Resolution No. 05-18
4		30.00	First Application installation per calendar Year	Resolution No. 05-18
5		60.00	Second Application installation per calendar Year	Resolution No. 05-18
6		100.00	Third and Fourth Application installation per calendar Year	Resolution No. 05-18
7		200.00	Any Additional Application installation per calendar Year	Resolution No. 05-18
8	Filing Fee for An Elective Office	10.00		Resolution No. 99-21
9	Service Fee for Returned Check or Debit Card	20.00		Resolution No. 2009-23
10	<u>Restricted Parking Options:</u>			
11	Application Fee	25.00		Resolution No. 2008-20
12	Sign Installation	95.00	Per Each Required Sign	Resolution No. 2008-20



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
13			Resolution No. 2008-20	F
14	10.00			F
15	25.00			L
16	35.00			H
17	25.00			H
18	75.00			H
19	100.00			H
20	25.00			H
21			Resolution No. 2018-36	
22			Resolution No. 2018-36	
23	100.00		Resolution No. 2018-36	F
24	250.00		Resolution No. 2018-36	F
25	1,000.00		Resolution No. 2018-36	F
26		Greater of 3.5% of gross revenue related to small wireless facilities in ROW or \$250 annually for each small wireless facility	Resolution No. 2018-36	F
27	50.00	per year per pole	Resolution No. 2018-36	F
28		All other applicable fees including electrical utility fees and business license fees	Resolution No. 2018-36	
29		Fee set by U.S. Department of State		
30		Fee set by U.S. Department of State		
31		Fee set by U.S. Department of State		
32		Fee set by U.S. Department of State		
33		Fee set by U.S. Department of State		
34	30.00			F
35	13.00			F
36	Government Records Access and Management Act (GRAMA) Fees			
37				
38	0.25	Per page (Single sided)	Resolution No. 2009-01	H
39	0.75	Per page (Single sided)	Resolution No. 2009-01	H
40	14.41	Per Hour	Resolution No. 2009-01	H
41	5.00		Resolution No. 2009-01	H
42	1.00		Resolution No. 2009-01	H
43	5.00	First 15 minutes and up to 10 pages. Per above rates after that	Resolution No. 2009-01	M
44	20.00	Per sheet with a minimum of one full sheet per request	Resolution No. 2009-01	H
45	20.00	Per CD	Resolution No. 2009-01	H



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
46		No charge if emailed		
47				
48				
49				
50	5.00			F
51	10.00			F
52	20.00			F
53	25.00			F
54	50.00			F
55	0.04			F
56				
57	10.00			F
58	20.00			F
59	30.00			F
60	35.00			F
61	60.00			F
62	0.05			F
63	60.00	1 hr. minimum; charge in addition to print costs; as time is available at the discretion of the City.		F
64		Subject to disclaimer. Deliverable by email, or CD/DVD (extra fee)		
65				
66				
67	50.00			F
68	50.00			F
69	50.00			F
70	500.00			F
71				
72	60.00			F
73	60.00			F
74	60.00			F
75	600.00			F
76				
77				
78	30.00			F
79	100.00			F
80				
81	1,200.00			F
82	6,000.00			F
83	1.00			F
84	2.00			F
85	Franchise, Sales Tax, and Other Use Fees			
86				
87	1.00%	Applied to all point of sales in Springville City	City Code 6-4-102	F
88	6.00%	Applied to all energy sales within Springville City	Ordinance 15-00	F
89	Variable	Personal individual agreements		
90	3.50%		Ordinance 7-04	F
91	0.65		Resolution No. 04-11	F
92	1.50%		City Code 6-10-101	F



**SPRINGVILLE CITY
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Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
93	Public Safety Fees			
94	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
95	Dog License - Altered	Per SUVASSD	Per County Animal Shelter	
96	Dog License - Unaltered	Per SUVASSD	Per County Animal Shelter	
97	Surrender Fee	Per SUVASSD	Per each animal held at the Utah County Animal Shelter	Per County Animal Shelter
98	Alarm Permit Fee	15.00		Resolution No. 98-35 H
99	Day Care Fire Inspection	25.00		M
100	False Alarm Response Fee (first 3 false alarm Warning)		False alarms per calendar year	L
101	False Alarm Response Fee (fourth)	50.00	False alarms per calendar year	L
102	False Alarm Response Fee (fifth)	75.00	False alarms per calendar year	M
103	False Alarm Response Fee (sixth through ninth)	100.00	False alarms per calendar year	H
104	False Alarm Response Fee (tenth and all additional)	200.00	False alarms per calendar year	F
105	Delinquent Payment Fees			
106	1-60 days late	10.00		H
107	61-90 days late	20.00		H
108	91-120 days late	30.00		H
109				Resolution No. 00-22
110	Ambulance Call	Per State	Charged in accordance with state statutes	
111	Fingerprinting Service - Residents	10.00		Resolution No. 99-28 H
112	Fingerprinting Service -Non- Residents	20.00		Resolution No. 99-28 F
113	Fingerprinting For Court Purposes	No Charge		Resolution No. 99-28
114	Intoxilyzer Test	20.00		Resolution No. 2010-35 F
115	Parking Violations	30.00		Resolution No. 2020-02
116	Parking Violations (Disabled)	100.00		Resolution No. 2020-02
117	Red Curb Violation	55.00		Resolution No. 2020-02
118	School Bus Zone Violation	110.00		Resolution No. 2020-02
119	Additional Fees for unpaid violations		Fees double after two weeks unpaid and triple on the fourth week unpaid. Fee quadruples on the sixth week unpaid. After six weeks unpaid it will be sent to collections.	Resolution No. 2020-02
120	Additional Notes		The Hearing Officer shall have the authority to reduce Administrative Civil Infractions based upon City Ordinance and policy up to 100% of the infraction fee.	Resolution No. 2020-03
121	Court Fines			
122	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
123	Court Fines	Per State	City uses State Fines Schedule	
124	City Facility Use Fees			
125			Subject to Facility Use Policy	Cost Recovery Code



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
126				
127				
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131				
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**SPRINGVILLE CITY
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Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
154	Library Board Room, Civic Center Executive Conference Room,	90.00/70.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	F
155	Library Upstairs	560.00/115.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	F
156	Class III Use (Commercial/Market)				
157	Park Pavilion (Non-Canyon) - reserved	75.00	4-hour block	Resolution 2013-21	F
158	Soccer Field*	22.00	per hour	Resolution 2013-21	F
159	Baseball Field*	30.00	per hour	Resolution 2013-21	F
160	Softball Field*	30.00	per hour	Resolution 2013-21	F
161	Softball Field (with lights)	50.00	per hour	Resolution 2013-21	F
162	Park Open Space* (not defined field)	20.00	per hour	Resolution 2013-21	F
163	Arts Park Stage (ticketed event)	1,000.00 plus 10% of ticket revenue	per event (8-hour block)	Resolution 2013-21	F
164	Arts Park Stage (non-ticketed event)	400.00	per event (4-hour block)	Resolution 2013-21	F
165	Indoor Turf Fieldhouse				
166	Full Facility	55.00	per hour	Resolution 2019-09	H
167	Batting Cages	25.00	per hour	Resolution 2019-04	H
168	Toddler Play Time	1.00	per child	Resolution 2019-04	H
169	Art Museum Rates				
170	Class II Use (Non-Commercial) DURING business hours	first hour / additional hours			
171	Single Gallery, Weekday & Weekend	\$70.00/40.00			H
172	Class II Use (Non-Commercial) AFTER business hours				
173	Weekday, Main or Upper Level	1,100.00			H
174	Weekend, Main or Upper Level	1,300.00			H
175	Additional Hours, Main or Upper Level	150.00			H
176	Weekday, Garden	1,000.00			H
177	Weekend, Garden	1,100.00			H
178	Additional Hours, Garden	150.00			H
179	Class III Use (Commercial/Market) DURING business hours	first hour / additional hours			
180	Galleries, Weekday & Weekend	\$90.00/50.00			F
181	Class III Use (Commercial/Market) AFTER business hours				
182	Weekday, Main or Upper Level	1,300.00			F
183	Weekend, Main or Upper Level	1,500.00			F
184	Additional Hours, Main or Upper Level	150.00			F
185	Weekday, Garden	1,200.00			F
186	Weekend, Garden	1,300.00			F
187	Additional Hours, Garden	150.00			F
188	Springville Residents:				
189	After Hour, Weekday, Main or Upper Level	1,025.00			H
190	After Hour, Weekend, Main or Upper Level	1,225.00			H
191	After Hour, Weekday, Garden	905.00			H
192	After Hour, Weekend, Garden	1,005.00			H
193	Additional Fees:				
194	Specialty set up	40.00			F
195	Piano usage	40.00			F
196	A/V usage	75.00			F



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
197	Late fee for removal of equipment /décor	100.00		F
198	Photography	40.00		F
199	Additional Staff Assistance	10.00	per hour	H
200	Museum Outside Contracted Hours Fee	200.00	per hour	F
201	Museum Photography Session Fee	35.00		F
202	Other			
203	Police Coverage	66.75	per hour per officer	Resolution 2013-21 F
204	Field Set-up	39.00	per hour per employee	Resolution 2013-21 F
205	Assistance with City-owned A/V systems	69.50	per hour	Resolution 2013-21 F
206	* Field Space can be reserved for the day for the equivalent of 4 one-hour rentals			
207	Parks			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
208				
209	<u>Day Use</u>	Weekday/ Weekend	Weekday - Mon. - Thurs.; Weekend - Fri. - Sun.	
210	City	115.00/126.00		Resolution No. 2013-29 H
211	Creekside	115.00/126.00		Resolution No. 2013-29 H
212	Kiwanis	126.00/138.00		Resolution No. 2013-29 H
213	Lions	80.00/86.00		Resolution No. 2013-29 H
214	Veterans	68.00/73.00		Resolution No. 2013-29 H
215	Kelley Church	68.00/73.00		Resolution No. 2013-29 H
216	Steel Workers	57.00/65.00		Resolution No. 2013-29 H
217	Jolley Church	148.00/163.00		Resolution No. 2013-29 H
218	Rotary I	68.00/73.00		Resolution No. 2013-29 H
219	Rotary II	115.00/126.00		Resolution No. 2013-29 H
220				
221	<u>Overnight Use:</u>			
222	City	189.00/207.00		Resolution No. 2013-29 H
223	Creekside	189.00/207.00		Resolution No. 2013-29 H
224	Kiwanis	218.00/238.00		Resolution No. 2013-29 H
225	Lions	149.00/163.00		Resolution No. 2013-29 H
226	Veterans	126.00/138.00		Resolution No. 2013-29 H
227	Kelley Church	N/A		Resolution No. 2013-29 H
228	Steel Workers	103.00/111.00		Resolution No. 2013-29 H
229	Jolley Church	288.00/315.00		Resolution No. 2013-29 H
230	Rotary I	126.00/138.00		Resolution No. 2013-29 H
231	Rotary II	189.00/207.00		Resolution No. 2013-29 H
232				
233	Bartholomew Pond Parking Fee (Non-resident)	10.00		H
234				
235	<u>Fines for Oversize Groups, Late Departure & Early Arrival</u>			
236	City	100.00		Resolution No. 2007-27 F
237	Creekside	100.00		Resolution No. 2007-27 F
238	Kiwanis	100.00		Resolution No. 2007-27 F
239	Lions	100.00		Resolution No. 2007-27 F
240	Veterans	50.00		Resolution No. 2007-27 F
241	Kelley Church	50.00		Resolution No. 2007-27 F
242	Steel Workers	50.00		Resolution No. 2007-27 F
243	Jolley Church	100.00		Resolution No. 2007-27 F
244	Rotary I	50.00		Resolution No. 2007-27 F
245	Rotary II	100.00		Resolution No. 2007-27 F
246				
247	<u>Campground Use - Resident</u>			



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
248	13.00/15.00		Resolution No. 2013-29	H
249	8.00		Resolution No. 2013-29	H
250	8.00		Resolution No. 2013-29	H
251	4.00		Resolution No. 2013-29	H
252			Resolution No. 2017-03	H
253				
254				
255	21.00/25.00		Resolution No. 2013-29	F
256	10.00		Resolution No. 2013-29	F
257	10.00		Resolution No. 2013-29	F
258	5.00		Resolution No. 2013-29	F
259	75.00		Resolution No. 2017-03	F
260	Business Licensing			
261				
262	80.00		Resolution No. 06-10	F
263	25.00		Resolution No. 2017-12	M
264	Variable	Annual Standard Fee prorated for part of year	Resolution No. 06-10	F
265	80.00			F
266	250.00		Resolution No. 06-10	F
267	15.00	Per device/yr. Cap \$350		F
268	600.00	Plus \$100 Application Fee	Resolution No. 06-10	F
269	300.00	Plus \$100 Application Fee	Resolution No. 2006-28	F
270	300.00	Plus \$100 Application Fee	Resolution No. 2006-28	F
271	120.00	Plus \$250 Cash Bond	Resolution No. 06-10	F
272	120.00		Resolution No. 06-10	F
273	60.00	Plus \$300 Cash Bond	Resolution No. 06-10	F
274	25.00		Resolution No. 2006-29	F
275	100.00		Resolution No.	F
276	50.00			F
277	80.00		Resolution No. 06-10	F
278	1,000.00	Plus \$25 Application Fee & \$500 per individual employee	Resolution No. 06-10	F
279	500.00	Plus \$50 Application Fee & \$500 per individual employee	Resolution No. 06-10	F
280	250.00			F
281	80.00		Resolution No. 2006-30	F
282	200.00		Resolution No. 2006-30	F
283	750.00		Resolution No. 2006-30	F
284	1,500.00		Resolution No. 2006-30	F
285	2,500.00		Resolution No. 2006-30	F
286	100.00			F
287	Varies	Amount due (plus penalties) before inactivation (within one year of inactivity)		



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
288	Varies	100% of license fee for first year plus pro rata portion of 125% penalty for actual time without license		
289	Planning & Zoning Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
291	650.00		Resolution No. 03-11	F
292	790.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11	F
293	740.00		Resolution No. 03-11	F
294	650.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11	F
295	640.00		Resolution No. 03-11	F
296	265.00		Resolution No. 03-11	F
297	70.00		Resolution No. 03-03	F
298	575.00		Resolution No. 03-11	F
299	955.00		Resolution No. 03-11	F
300	955.00		Resolution No. 03-11	F
301	878.00		Resolution No. 03-11	F
302	878.00		Resolution No. 03-11	F
303	538.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11	F
304	15.00		Resolution No. 03-11	M
305	25.00		Resolution No. 03-11	F
306	410.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11	F
307	483.00		Resolution No. 03-11	F
308	115.00	Drop DRC review under the Proposed Fee	Resolution No. 03-11	F
309	378.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
310	290.00		Resolution No. 03-11	F
311	300.00		Resolution No. 03-11	F
312	685.00	First 5 lots included plus \$7.50 for each additional lot under Proposed Fee	Resolution No. 03-11	F
313				
314	750.00	First 5 lots included plus \$11.00 for each additional lot	Resolution No. 03-11	F
315	723.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
316	1,053.00	First 5 lots included plus \$11.00 for each additional lot under Proposed Fee.	Resolution No. 03-11	F
317		Includes 3 reviews		
318	585.00		Resolution No. 03-11	F
319	30.00		Resolution No. 03-11	F
320	100.00		Resolution No. 03-11	F



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	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
2				
321	913.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11	F
322	350.00	Per Tree		F
323	250.00		Resolution No. 2008-21	F
324				
325	Public Works Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
326				
327	50.00	\$50.00 for the first day plus \$40.00 for each day thereafter		F
328	75.00	\$75.00 for the first day plus \$30.00 for each day thereafter		H
329	Hourly	Charged at fully burden hourly rate of staff involved		F
330	Hourly	Charged at fully burden hourly rate of staff involved		F
331	40.00	Two final inspections are included in the initial fee		F
332	500.00	Bond posted at time Excavation permit is pulled; refunded when permit is closed out.		
333				
334	90.00			F
335	155.00			F
336	250.00			F
337	435.00			F
338		TBD at cost of SWPPP Inspector		
339	Street Cut Fees			
340				
341				
342	6.00	\$/SF of roadway cut		F
343	5.46	\$/SF of roadway cut		F
344	4.32	\$/SF of roadway cut		F
345	2.64	\$/SF of roadway cut		F
346	0.78	\$/SF of roadway cut		F
347				
348				
349	5.75	\$/SF of roadway cut		F
350	5.23	\$/SF of roadway cut		F
351	4.14	\$/SF of roadway cut		F
352	2.53	\$/SF of roadway cut		F
353	0.75	\$/SF of roadway cut		F
354	Building Fees			
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
355				
356	175.00		Resolution No. 2010-35	F
357	500.00		Resolution No. 2010-35	F
358		Assessed by Electrical Department after review		F
359	Water Meter Fee:			



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	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
2				
360	210.00			F
361	270.00			F
362	480.00			F
363	740.00			F
364	270.00	Effective April 1, 2016		F
365	625.00			F
366	810.00			F
367	1,600.00	Water usage charged at commercial rate		F
368		Assessed by Plans Examiner	Resolution No. 97-13	F
369		Assessed by Plans Examiner	Resolution No. 2007-06	F
370		Assessed by Plans Examiner	Resolution No. 00-17	
371		Assessed by Plans Examiner	Resolution No. 00-17	
372		Assessed by Plans Examiner		
373	325.00	Per Each Street Tree Identified in Approved Landscaping Plan	Resolution No. 2010-35	F
374	Impact Fees (On a single family residence):			
375	3,715.00			F
376	160.00			F
377	720.00			F
378	1,458.00	Fee will vary based on service size measured in number of amps		F
379	1,301.00	Fee will vary based on connection size		F
380	1,426.00	Fee will vary based on connection size		F
381	0.138	per square foot of irrigable area		F
382	0.162	per square foot of impervious area		F
383	Art Museum Fees			
384	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
385	Art Rights and Reproduction			
386	30.00/60.00			F
387	50.00/75.00			F
388	30.00/60.00			F
389	30.00/60.00			F
390	30.00/60.00			F
391	50.00/100.00			F
392	50.00/100.00			F
393	50.00/100.00			F
394	50.00/100.00			F
395	50.00/100.00			F
396	50.00/100.00			F
397	Curatorial Fees			
398	variable	actual shipping + \$20 handling		F
399	18	per entry		M



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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
400	5	per day (\$50 max.)		H
401	Education and Programs			
402	10	per person		H
403	20	per person		M
404	200	4 days; 4 hrs w/ supplies incl.		M
405	35	per couple		
406	25	per couple		
407	30	per couple		
408	10			L
409	5			L
410	Artist Workshop			
411	50.00+materials			H
412	100.00+materials			F
413	300.00+materials			F
414	Library Fees			
415				
416	110.00	Annual Fee per Family		F
417	1.00			M
418	1.00	Per Book		M
419	No Charge			
420	No charge			
421	Fines: (Per day charges)			
422	0.10			M
423	1.00			M
424	1.00			M
425	Lamination No longer offered			
426	11.00	includes discovery, story and book club kits		H
427	35.00	Per Session	Resolution 2012-	F
428	Library Facility Rental Fees - See General Fees: Facility Use Fee Section			
429	Cemetery Fees			
430				
430				
431				
432	850.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35	H
433	1,000.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35	H
434	1,660.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17	F
435	2,010.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17	F
436	Oversized Burial Plots:			
437	1,150.00		Resolution No. 2010-35	H
438	2,450.00			F
439	Cremation			
440	400.00	First interment		H
441	200.00	Second interment		H
442	650.00	First interment		F
443	250.00	Second interment		F
444	500.00			H



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	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
445	425.00			H
446	1,005.00			F
447	830.00			F
448	Sexton Fees			
449	350.00		Resolution No. 03-17	H
450	650.00		Resolution No. 03-17	F
451	250.00			H
452	300.00			F
453	250.00	In addition to regular fees	Resolution No. 03-17	H
454	300.00	In addition to regular fees		F
455	350.00	Fees are in addition to all other Sexton Fees		H
456	650.00	Fees are in addition to all other Sexton Fees		F
457	650.00	no distinguishment between intact/not intact; Sexton will only expose the vault, within reason. Removal and transport of the vault will be the responsibility of the family.		F
458			Resolution No. 2010-35	
459	1,250.00			F
460	N/A		Resolution No. 2010-35	
461		Remove Service		
462		Remove Service		
463	100.00/0.5 hour	Start time set by policy	Resolution No. 2010-35	H
464	150.00/0.5 hour			F
465				
466	25.00	per plot		H
467	25.00	per plot		H
468	50.00			F
469	300.00	Difference in price between Resident and Non-Resident burial right in similar plot		F
470	Recreation Fees			
471				
472				
473				
474		Remove Service		
475		Remove Service		
476	45.00			M
477	450.00			M
478	35.00			M
479				
480	35.00			M
481	35.00			M
482	45.00			M
483	45.00			M
484	55.00			M



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2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
485	55.00			M
486				
487	40.00			M
488	40.00			M
489	50.00			M
490	50.00			M
491	60.00			M
492	60.00			M
493	35.00			M
494	30.00			M
495	13.00			F
496	5.00			L
497	42.00			M
498				
499	180.00			H
500	200.00			H
501				
502	250.00			H
503	275.00			H
504	45.00			M
505	40.00			M
506	50.00			M
507				
508	180.00			M
509	210.00			M
510	65.00			M
511	50.00			M
512	80.00			M
513	40.00			M
514	50.00			M
515	25.00			M
516	10.00			H
517	10.00			H
518				
519				
520				
521	600.00			H
522	10.00			H
523	2.00			H
524	275.00			H
525	10.00			H
526				
527	275.00			H
528	10.00			H
529	Clyde Recreation Center			
530	Approved Fee	Additional Conditions		Cost Recovery Code
531	Individual Membership Fees - Resident:			
532	85.00			H
533	150.00			H
534	270.00			H
535	36.00			H
536	Individual Membership Fees - Non-resident:			



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Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
537	Three Month	110.00		F
538	Six Month	195.00		F
539	One Year	350.00		F
540	Annual Payment Plan Processing Fee	36.00		H
541	Family Pass - Resident:			
542	Three Month	150.00		H
543	Six Month	260.00		H
544	One Year	465.00		H
545	Annual Payment Plan Processing Fee	36.00		H
546	Family Pass - Non-resident:			
547	Three Month	195.00		F
548	Six Month	340.00		F
549	One Year	610.00		F
550	Annual Payment Plan Processing Fee	36.00		H
551	Adult Couple - Resident:			
552	Three Month	120.00		H
553	Six Month	210.00		H
554	One Year	370.00		H
555	Annual Payment Plan Processing Fee	36.00		H
556	Adult Couple - Non-resident:			
557	Three Month	155.00		F
558	Six Month	275.00		F
559	One Year	485.00		F
560	Annual Payment Plan Processing Fee	36.00		H
561	Senior Couple - Resident:			
562	Three Month	85.00		H
563	Six Month	150.00		H
564	One Year	260.00		H
565	Annual Payment Plan Processing Fee	36.00		H
566	Senior Couple - Non-resident:			
567	Three Month	110.00		F
568	Six Month	195.00		F
569	One Year	340.00		F
570	Annual Payment Plan Processing Fee	36.00		H
571	Senior Individual - Resident:			
572	Three Month	50.00		H
573	Six Month	80.00		H
574	One Year	140.00		H
575	Annual Payment Plan Processing Fee	36.00		H
576	Senior Individual - Non-resident:			
577	Three Month	65.00		F
578	Six Month	105.00		F
579	One Year	180.00		F
580	Annual Payment Plan Processing Fee	36.00		H
581	Youth Individual - Resident:			
582	Three Month	50.00		H
583	Six Month	80.00		H
584	One Year	140.00		H
585	Annual Payment Plan Processing Fee	36.00		H
586	Youth Individual - Non-resident:			
587	Three Month	65.00		F
588	Six Month	105.00		F
589	One Year	180.00		F
590	Annual Payment Plan Processing Fee	36.00		H
591	Daily Fee:			
592	Adult (18 -59)	5.00		H
593	Youth (3 - 17)	4.00		H
594	Seniors (60+)	4.00		H



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
595	50.00			F
596	50.00			H
597				
598	45.00			H
599				
600	40.00			F
601				
602	400.00			F
603	400.00			F
604	100.00			F
605	15.00			F
606	1,400.00			F
607	100.00			
608	50.00			F
609	120.00			M
610	145.00			H
611	30.00	per month		M
612	35.00	per month		H
613	35.00	per month		M
614	40.00	per month		H
615	40.00	per month		M
616	45.00	per month		H
617	50.00	per month		M
618	55.00	per month		H
619	50.00			M
620	75.00			H
621	45.00			M
622	60.00			H
623	Interlocal			
624	Instruction:			
625	30.00			L
626	50.00			M
627	40.00			M
628	60.00			H
629	50.00			H
630	70.00			F
631	25.00			M
632	40.00			H
633	25.00			M
634	40.00			H
635	30.00			M
636	50.00			H
637	95.00			M
638	14.00			M
639	20.00			L
640	40.00			M
641	25.00			L
642	45.00			M
643	25.00			L
644	45.00			M
645	20.00			L
646	40.00			M
647	30.00			L



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
648	50.00			M
649				
650	10.00			F
651	2.00			H
652	1.00			M
653	40.00			M
654	50.00			F
655	1.00			F
656	5.00			F
657	36.00			F
658		Golf Fees		
659				
660				
661	15.00		Resolution No. 2019-43	F
662	13.00	Must be 62 years of age	Resolution No. 2019-43	F
663	9.00	Under the age of 18	Resolution No. 2019-43	H
664	16.00		Resolution No. 2019-43	F
665	16.00		Resolution No. 2019-43	F
666	10.00		Resolution No. 2019-43	F
667	5.00	Valid any time M-Th; Valid after 12:00 p.m. F-Su. & Holidays; Must show/have YOC#	Resolution No. 2019-43	M
668	13.00	Active and Retired Veterans; Must show military ID; Good 7 Days	Resolution No. 2019-43	
669				
670	30.00		Resolution No. 2019-43	F
671	26.00	Must be 62 years of age	Resolution No. 2019-43	F
672	18.00	Under the age of 18	Resolution No. 2019-43	H
673	24.00	Played after specified twilight time, typically 2:00 P.m. but subject to change depending on the time of the year; 18 holes only for the rate; play is up to 18 holes	Resolution No. 2019-43	H
674	32.00		Resolution No. 2019-43	F
675	32.00		Resolution No. 2019-43	F
676	20.00		Resolution No. 2019-43	F
677	10.00	Valid any time M-Th; Valid after 12:00 p.m. F-Su. & Holidays; Must show/have YOC#	Resolution No. 2019-43	M
678	26.00	Active and Retired Veterans; Must show military ID; Good 7 Days	Resolution No. 2019-43	
679				
680	715.00	Returning purchases receive \$25 discount	Resolution No. 2019-43	F
681	895.00	Returning purchases receive \$25 discount	Resolution No. 2019-43	F
682	685.00	Returning purchases receive \$25 discount; must be 62 yrs of age at time of purchase	Resolution No. 2019-43	H



**SPRINGVILLE CITY
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Exhibit C

	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
2				
683	450.00	Under the age of 18	Resolution No. 2019-43	H
		Valid season open to close; Pass is valid for one 4-some per day; Valid Monday-Friday only; Not valid on Holidays; Pass Includes golf carts; All play must be arranged through the company HR department and the golf course; Certain dates/times may not be available due to outside events or weather		
684	9,600.00		Resolution No. 2019-43	H
		<i>All punch cards are valid for 12 months from purchase date</i>		
685				
		Punch Cards (All Players):		
686	260.00		Resolution No. 2019-43	H
687	220.00		Resolution No. 2019-43	
688	280.00		Resolution No. 2019-43	H
		Active and Retired; Must show military ID; Good 7 days a week		
689	220.00		Resolution No. 2019-43	
690				
		Driving Range:		
691	5.00		Resolution No. 2013-13	F
692	8.00		Resolution No. 2013-13	F
693				
		Golf Cart Rentals:		
694	8.00		Resolution No. 2013-13	F
		Monday thru Sunday - 9 Holes per player		
695	16.00		Resolution No. 2013-13	F
		Monday thru Sunday - 18 Holes per player		
696	140.00		Resolution No. 2013-13	H
		20-Punch (9 hole) Cart Pass		
697	3.00			F
		Pull Cart Rental-9 holes		
698	6.00			F
		Pull Cart Rental-18 holes		
699		Not available on Holidays	Resolution No. 2019-43	
		For Groups up to 100 Players who want the course exclusively for their use; no outside play		
700	6,000.00		Resolution No. 2019-43	
		For Groups up to 200 Players who want the course exclusively for their use. On course groups at any given time are 100 max.		
701	10,000.00		Resolution No. 2019-43	
		For Groups up to 100 Players who want the course exclusively for their use; no outside play		
702	6,700.00		Resolution No. 2019-43	
		For Groups up to 200 Players who want the course exclusively for their use. On course groups at any given time are 100 max.		
703	11,000.00		Resolution No. 2019-43	
704	Electric Utility Fees			
705	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
706	Residential Customers:			
707	11.28		Resolution 2014-14	F
708	Charges per kilowatt hour used:			
709	0.079		Resolution 2014-14	F
710	1.025		Resolution 2014-14	F
711	0.096		Resolution 2014-14	F
712	3.075		Resolution 2014-14	F
713	0.119		Resolution 2014-14	F
714				
		Peak demand does not exceed 35 kilowatts in a month		
715	Small Commercial Customers:			
716	25.63		Resolution 2014-14	F
717	Charges per kilowatt hour used:			
718	0.12066		Resolution 2014-14	F
719	0.09338		Resolution 2014-14	F
720	0.06232		Resolution 2014-14	F
721	6.355	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
722				
		Peak demand exceeds 35 kilowatts in a month		
723	Large Commercial Customers:			
724	35.000		Resolution 2014-14	F
725	Charges per kilowatt hour used:			
726	0.1161		Resolution 2014-14	F
727	0.0783		Resolution 2014-14	F
728	0.0707		Resolution 2014-14	F
729	6.900	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
730				
731	Interruptible Power Customers:			
732	35.00		Resolution 2014-14	F
733	Charges per kilowatt hour used:			
734	0.1161		Resolution 2014-14	F
735	0.0783		Resolution 2014-14	F
736	0.0707		Resolution 2014-14	F
737	6.900	No demand for loads under 1,800 kilowatts	Resolution 2014-14	F
738		Full demand when loads exceed 1,800 kilowatts	Resolution 2014-14	
739			Resolution 2014-14	
		Peak demand exceeds 10,000 kilowatts in a month	Resolution 2014-14	
740	Large Industrial Customers:			
741	55.000		Resolution 2014-14	F
742	0.0621		Resolution 2014-14	F
743	9.950	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
744				
		Based on semi-annual review in accordance with the Resolution		
745		Based on semi-annual adjustment of costs to purchase power and natural gas		F
746	Renewable Energy Block Rates			
747	1.750		Resolution 2014-14	F
748	1.750		Resolution 2014-14	F
749	17.500		Resolution 2014-14	F



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
750	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
751	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
752	40.00			F
753	10.00		Resolution No. 97-9	F
754	1.50%	1.5% of Past Due Balance Each Month		F
755	50.00	Charge after first two inspections included in building fees		F
756				
757	40.00			F
758		\$ cost of device		F
759		\$ cost of device		F
760		Cost of device		F
761	350.00/hr	plus cost of materials	Resolution No. 2010-35	F
762		\$ time/material		F
763				
764				
765	\$475.00	Single Family Residence	Resolution No. 97-1	F
766	New	Multi-Family Ganged Units		F
767	\$50.00		Resolution No. 97-1	F
768	\$150.00		Resolution No. 97-1	F
769	\$500.00		Resolution No. 97-1	F
770	Cost plus		Resolution No. 97-1	F
771				F
772	\$750.00		Resolution No. 97-1	F
773	NEW	With Disconnect Feature		F
774	\$150.00		Resolution No. 97-1	F
775	\$450.00	Conductor provided by customer	Resolution No. 97-1	F
776	\$1,500.00	Up to 1500 KVA. Additional \$2.00 per KVA over the 1500 KVA maximum	Resolution No. 97-1	F
777	Cost plus		Resolution No. 97-1	F
778			Resolution No. 97-1	F
779	\$40.00		Resolution No. 97-1	F
780	as assessed	New construction or system modification requested by customer requires deposit equal to estimate prior to work beginning	Resolution No. 97-1	F
781		New Style Description - 30 pack LED short arm 100 watt HPS, open head, short arm	Resolution No. 97-1	F
782	\$10.00		Resolution No. 97-1	F
783			Resolution No. 97-1	
784	Cost	Cost of labor and materials at time of request		F
785	Cost	Cost of labor and materials at time of request		F
786	Cost	Cost of labor and materials at time of request		F
787				
788				



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
789	\$100.00	Each small wireless facility on the same application shall pay fee	Resolution No. 2018-36	F
790	\$250.00	Permitted use described in Section 54-21-204	Resolution No. 2018-36	F
791	\$1,000.00	Permitted use described in Section 54-21-204	Resolution No. 2018-36	F
792		ROW Use Fees-Wireless Providers shall pay the City the greater of:		
793	\$0.04	(1) % of all gross revenue related to the provider's use of ROWs for small wireless facilities, or	Resolution No. 2018-36	F
794	\$250.00	(2) Fee annually for each small wireless facilities	Resolution No. 2018-36	F
795	\$50.00	City Utility Pole Collocation Fee per pole that wireless provider collocates a small wireless facility	Resolution No. 2018-36	F
796		Other Fees: A wireless provider shall pay all other applicable fees established by the City		
797	Sewer Utility Fees			
798				
799				
800	20.94		Resolution No. 06-16	F
801	1.40	Usage calculated on average monthly culinary water usage	Resolution No. 06-16	F
802		for approximately the five winter months when meters not read		
803				
804	20.95			F
805	1.56			F
806	0.132		Resolution No. 2006-27	F
807	0.145		Resolution No. 2006-27	F
808	0.198		Resolution No. 2006-27	F
809	78.03			F
810	1.50%	1.5% of Past Due Balance Each Month		F
811	see below	per cubic yard	Resolution No. 04-25	
812	25.00	per cubic yard		H
813	13.00	per 1/2 cubic yard		H
814	36.00	per cubic yard		F
815	18.00	per 1/2 cubic yard		F
816	30.00	per cubic yard		H
817	5.00	per cubic yard		H
818	N/A		Resolution No. 04-25	
819	NEW	per hour (same as Payson)		
820	NEW	per hour (same as Payson)		



**SPRINGVILLE CITY
FISCAL YEAR 2021
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
821	NEW	per residential sewer connection *9500*12=\$114K		
822	NEW	per load dumped *25000=\$50K		
824		Green Waste Dumping Fees (Non-Resident and Commercial Business)		
825	10.00	Filled level with sides of bed		F
826	10.00	Equivalent to level-filled pick-up load		F
827	20.00	Pick-up Truck or Small Single Axle Trailer with sideboards		F
828	20.00	Double Axle Trailer without sideboards		F
829	30.00	Double Axle Trailer with sideboards		F
830	50.00	Dump Truck		F
831	Solid Waste Utility Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
833		Residential Customers:		
834	13.22	Monthly charge for first solid waste receptacle	Resolution No. 04-10	F
835	9.80	Monthly charge for each subsequent receptacle	Resolution No. 04-10	F
836	30.00	Missed can pickup		F
837	8.17	Recycle can		H
838		Commercial Customers:		
839	-	Contract with private waste collection companies	Resolution No. 04-10	
840	1.50%	Past Due Balance Penalty 1.5% of Past Due Balance Each Month		F
841	Storm Water Utility Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
842	5.80	Base monthly fee Per Equivalent Resident Unit		H
844	Water Utility Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
846		Residential Customers (No Secondary Water Available):		
847	13.33	Base monthly fee	Resolution No. 17-xx	F
848		Charges per 1,000 gallons of usage based on a 30-day reading period:	Rates apply March to October when water meters are read monthly	Resolution No. 17-xx
849	Included in Base	0-5,000	Resolution No. 17-xx	
850	0.97	5,001-12,000	Resolution No. 17-xx	F
851	1.28	12,001-20,000	Resolution No. 17-xx	F
852	1.59	20,001-40,000	Resolution No. 17-xx	F
853	1.90	40,001-60,000	Resolution No. 17-xx	F
854	2.15	60,001-100,000	Resolution No. 17-xx	F
855	2.92	100,001-150,000	Resolution No. 17-xx	F
856	3.33	150,001-200,000	Resolution No. 17-xx	F



SPRINGVILLE CITY
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Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
2					
857	Over 200,000	4.10		Resolution No. 17-xx	F
858	Base monthly fee	13.33	Rates apply October to March when meters are not	Resolution No. 17-xx	F
859	Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 17-xx	
860	0-5,000	Included in Base		Resolution No. 17-xx	
861	Over 5,000	1.17		Resolution No. 17-xx	F
862					
863	Commercial and Master Meter Customers (No Secondary Water Available):				
864	Base monthly fee	12.57		Resolution No. 17-xx	F
865	Charge per 1,000 gallons of usage per month	1.32		Resolution No. 17-xx	F
866					
867	Industrial Customers (No Secondary Water Available):				
868	Base monthly fee	14.50		Resolution No. 17-xx	F
869	Charge per 1,000 gallons of usage per month	1.53		Resolution No. 17-xx	F
870					
871	Residential Customers (Secondary Water Available):				
872	Base monthly fee	13.33		Resolution No. 17-xx	F
873	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 17-xx	
874	0-5,000	Included in Base	are read monthly	Resolution No. 17-xx	
875	5,001-12,000	1.10		Resolution No. 17-xx	F
876	12,001-20,000	1.44		Resolution No. 17-xx	F
877	20,001-40,000	1.79		Resolution No. 17-xx	F
878	40,001-60,000	2.14		Resolution No. 17-xx	F
879	60,001-100,000	2.43		Resolution No. 17-xx	F
880	100,001-150,000	3.29		Resolution No. 17-xx	F
881	150,001-200,000	3.76		Resolution No. 17-xx	F
882	Over 200,000	4.62		Resolution No. 17-xx	F
883	Base monthly fee	13.33	Rates apply October to March when meters are not	Resolution No. 17-xx	F
884	Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 17-xx	
885	0-5,000	Included in Base		Resolution No. 17-xx	
886	Over 5,000	1.19		Resolution No. 17-xx	F
887					
888	Commercial and Master Meter Customers (Secondary Water Available):				
889	Base monthly fee	12.88		Resolution No. 17-xx	F
890	Charge per 1,000 gallons of usage per month	1.49		Resolution No. 17-xx	F
891					
892	Industrial Customers (Secondary Water Available):				
893	Base monthly fee	14.86		Resolution No. 17-xx	F
894	Charge per 1,000 gallons of usage per month	1.73		Resolution No. 17-xx	F
895					



**SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
896	Secondary Water			
897				
898	Residential Customers			
899	Secondary Water Base Monthly Fee	No Fee	Resolution No. 06-13	
900	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters are read monthly	
901	0-5,000	Included in Base	Resolution No. 06-13	
902	5,001-20,000	0.88	Resolution No. 06-13	F
903	20,001-60,000	1.38	Resolution No. 06-13	F
904	60,001-100,000	1.85	Resolution No. 06-13	F
905	100,001-150,000	2.31	Resolution No. 06-13	F
906	150,001-200,000	2.77	Resolution No. 06-13	F
907	Over 200,0000	3.69	Resolution No. 06-13	F
908				
909	Commercial and Master Meter Customers:			
910	Base monthly fee	10.37	Resolution No. 06-13	F
911	Charge per 1,000 gallons of usage per month	1.09	Resolution No. 06-13	F
912				
913	Industrial Customers:			
914	Base monthly fee	11.97	Resolution No. 06-13	F
915	Charge per 1,000 gallons of usage per month	1.26	Resolution No. 06-13	F
916				
917	Canyon Water Users Facility Fee	15.48	per month Resolution No. 2013-31	F
918			**The tiers above are based on a standard 30-day billing cycle. When actual readings vary from 30 days, the tiers will be adjusted upward or downward by 3.3333% for each day more or less than 30 days between readings.	
919	Miscellaneous			
920	Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	F
921	Construction Water Usage Fee	50.00	To cover unmetered water usage during construction	F
922	Secondary Water Inspection Fee	50.00		F
923	Water Bacteria samples for new construction. Per sample	37.00		F
924	Water Meter Testing	59.00	If meter running higher than AWWA standards, customer will not be charged	F
925	Plat "A" Irrigation Assessments			
926				
927	Irrigation Time 40 Minutes or Less	115.93	Includes Strawberry User, Irrigation Ticket, and Water Rights Fees	M
928			Resolution No. 06-11	
929	Irrigation Time More than 40 Minutes	118.59	First Hour	M
930			Resolution No. 06-11	



SPRINGVILLE CITY
FISCAL YEAR 2021
FINAL BUDGET

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
931	14.66	Per each hour above the first hour	Resolution No. 06-11	M
932	5.33	Irrigation Ticket Fee	Resolution No. 06-11	M
933	5.33	Water Right Fee per 15 minutes increments over initial 15 extra minutes	Resolution No. 06-11	M
934			Resolution No. 06-11	
935	Highline Ditch Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
936				
937	Discontinued			
938	51.00	Highline Ditch User Fee- Per user		M
939	18.08	Highline per acre foot		M
940	32.50	Strawberry per acre foot		M

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term "A budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET AMENDMENT:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING):

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less

the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D

DEBT SERVICE:

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (General Plan):

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs

(including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of a future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT:

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34

is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting's Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The

General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The

fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City. The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of

accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government at controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SINKING FUND:

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.